

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

NOVEMBER 1, 2023

I. Call to Order

Commissioner Koukol called the meeting to order at 6:00 pm in the Kendall County Administrative Office Building – Kendall County Second Floor Board Meeting Rooms 209 and 210.

II. Roll Call

X	Bachmann	X	Koukol
	DeBolt		Peterson
X	Flowers	X	Rodriguez
X	Gengler		Shanley
	Kellogg		Wormley

Commissioners Bachmann, Flowers, Gengler, Rodriguez, and Koukol were all present.

III. Approval of Agenda

Commissioner Bachmann made a motion to approve the meeting agenda as presented. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Review of Financial Statements and Cost Center Reports through October 31, 2023

Director Guritz presented an overview of the financial statements and cost center reports through October 31, 2023. The District is on track to produce an operating fund surplus and planned end of year transfer to the District's capital fund.

VI. APPROVAL OF SPECIAL USE PERMITS

No special use permits were presented for consideration.

VII. Grounds and Natural Resources Reports

- A. KCFPD Equipment Replacement Schedule
- B. Subat Nature Center Project Updates
- C. 23-24 CWD Bow Hunt Program Updates
- D. Preserve Improvements

Grounds and Natural Resources Division Supervisor, Antoinette White, presented an equipment replacement schedule for the District's equipment.

Supervisor White presented a report generated by Preserve Grounds and Projects Manager, Austin Luettich, providing an overview of District maintenance projects completed over the past year.

The Operations Committee discussed the equipment replacement schedule, and provided direction to move forward with generating quotes for the replacements as scheduled.

VIII. Environmental Education and Ellis House and Equestrian Center Reports

- A. Hoover Nature Play Space – Public Use Updates
- B. Education Program Updates

Environmental Education and Special Projects Manager Stefanie Wiencke provided an update of the public use and continued issues with misuse of the Nature Play Space area at Hoover Forest Preserve.

The Operations Committee provided direction to continue to engage groups improperly using the Nature Play Space, and impacting District programs. The Operations Committee directed staff to install signage on rules for use of the play space area, and to close off the play space areas from use by the general public when the area is being actively used to support District programming.

IX. Other Items of Business

- A. KCFPD FY 24 Preliminary Budget Updates
- B. KCFPD 2024 Annual Meetings and Holiday Schedule
- C. FY24 Organizational Chart – Position Description Revisions
- D. KCFPD FY24 Budget Public Hearing – Truth in Taxation – November 14, 2023 at 4:30 PM Kendall County Office Building – Rooms 209 and 210 – 111 W. Fox Street – Yorkville, Illinois 60560

Director Guritz presented FY24 budget updates, the 2024 meeting and holiday schedule, and proposed FY24 organizational chart including modified position titles and descriptions.

The Operations Committee provided direction to bring the FY24 budget updates, the 2024 meeting and holiday schedule, and FY24 organizational chart and position descriptions to the Committee of the Whole for review.

Director Guritz reported on the scheduled KCFPD FY24 budget public hearing required under the Illinois Truth in Taxation law to be held on November 14, 2023 at 4:30 pm at the Kendall County Office Building. The District's proposed FY24 combined levy increase will exceed the 5% threshold over FY23 levy.

Director Guritz presented an overview of the Illinois Shines Power Purchase Agreement Disclosure Form received from GNRE for the installed solar panels at the Pickerill Estate House pavilion.

Commissioner Flowers made a motion made a motion to forward the Illinois Shines Power Purchase Agreement Disclosure Form to the State Attorney's Office for review. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

X. Chairman's Report

Operations Chair Koukol reported that he will provide a report on the Nature Play Space problems to Committee of Whole.

XI. Public Comments

No public comments were offered from citizens in attendance.

XII. Executive Session

None.

XIII. Adjournment

Commissioner Flowers made a motion to adjourn the meeting. Seconded by Commissioner Bachmann. Aye, all. Opposed, none. Meeting adjourned at 6:57 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District