

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

OCTOBER 15, 2024

I. Call to Order

President DeBolt called the meeting to order at 10:10 am in the Kendall County Office Building - Second Floor Board Meeting Rooms 209 and 210.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

III. Invocation

An invocation was offered at the start of the Kendall County Board Meeting.

IV. Roll Call

X	Bachmann	X	Koukol
X	DeBolt		Peterson
X	Flowers	X	Rodriguez
X	Gengler	X	Shanley
X	Kellogg	X	Wormley

Roll call: Commissioners Bachmann, Flowers, Kellogg, Koukol, Rodriguez, Shanley, Wormley, and DeBolt were all present.

Commissioner Gengler entered the meeting at 10:16 am.

V. Approval of Agenda

Commissioner Shanley made a motion to approve the agenda as presented. Seconded by Commissioner Wormley. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

VII. CONSENT AGENDA

A. Approval of Minutes

- Kendall County Forest Preserve District Finance Committee Meeting of September 26, 2024
- Kendall County Forest Preserve District Commission Meeting of October 1, 2024
- Kendall County forest Preserve District Operations Committee Meeting of October 2, 2024

B. MOTION: Approval of Claims in the Amount of \$33,618.39

C. MOTION: Approval of the Mack & Associates, P.C. Audit Engagement Letter for Completion of the FY24 Audit for the Kendall County Forest Preserve District

D. ORDINANCE #24-10-001: Approval of a License Agreement Renewal between the District and Sunrise North Therapeutic Riding, Inc. for the Operation of a Therapeutic Riding Program at Ellis House and Equestrian Center

E. MOTION: Approval of the IPMG/ICRMT Proposal for the Renewal of the District's Insurance and Workers' Compensation Policies for FY24-25 in the amount of \$85,035.00

- F. **MOTION:** Approval of Change Order #1 and Total Contract Cost Increase to \$43,366.00 for Contract #24-06-002 with Great Lakes Water Resource Group, Inc. for the 2024 Hoover Well Pump Replacement Project in the Amount of \$4,818.00 for 1) a Sub Motor Model Upgrade from a 25HP 208VT, 3PH 6" Franklin Sub Motor to a 5STS150-10 5" 10-Stage Franklin STS, 6" Motor, 3" Discharge (\$900.00); 2) a Well Pump Model Upgrade from a 25HP Grundfos 6" SS 150S250-14 Sub Pump End to a 25HP Franklin Sub Pump End (\$828.00), and 3) a Flat Jacketed Pump Cable Upgrade from 450' of #2/3 W/GD to 460' of 1/0 W/GD (\$3090.00)
- G. **MOTION:** Approval of CY 2025 Fees and Charges for Lessons, Birthday Party, and Group Programs at the Ellis Equestrian Center
- H. **MOTION:** Approval of an Intergovernmental Agreement between Kendall County and Kendall County Forest Preserve District for the Exchange of Administrative and Financial Services
- I. **MOTION:** Approval of the CY2025 Regular Meeting and Holiday Schedule for the Kendall County Forest Preserve District
- J. **MOTION:** Approval of the FY24-25 Organizational Chart for the Kendall County Forest Preserve District

Commissioner Shanley made a motion to approve the Consent Agenda as presented.
Seconded by Commissioner Bachmann.

Motion: Commissioner Kellogg					
Second: Commissioner Rodriguez					
Roll call: Consent Agenda					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson		
Flowers	X		Rodriguez	X	
Gengler			Shanley	X	
Kellogg	X		Wormley	X	
Motion unanimously approved.					

Roll call: Commissioners Bachmann, Flowers, Kellogg, Koukol, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion approved.

VIII. OLD BUSINESS

No items posted for consideration.

IX. NEW BUSINESS

- A. **RESOLUTION #24-10-002:** Approval of a Resolution of Recognition and Acknowledgment of Phil Smithmeyer, Immediate Past Vice President and Honorary Director of the Forest Foundation of Kendall County for his Service and Contributions to the Kendall County Forest Preserve District

Commissioner Gengler entered the meeting at 10:16 am.

Commissioner Kellogg made a motion to approve resolution #24-10-002: a Resolution of Recognition and Acknowledgment of Phil Smithmeyer, Immediate Past Vice President and Honorary Director of

the Forest Foundation of Kendall County for his Service and Contributions to the Kendall County Forest Preserve District. Seconded by Commissioner Shanley.

Motion: Commissioner Kellogg
 Second: Commissioner Shanley

Roll call: Resolution #24-10-002

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson		
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)

Finance Committee Chair Wormley reported the next Finance Committee meeting is October 24th.

Operations Committee Chair Koukol reported Operations Committee moved forward with going out to bid for a dump truck replacement, reviewed the Sunrise License agreement, and reviewed Farm License agreements.

XI. Public Comments

No public comments were offered from citizens in attendance.

Commissioner Rodriguez left the meeting at 10:27 am.

XII. Executive Session

None.

XIII. Other Items of Business

- A. Notice of Commission Meeting Date change: Tuesday, November 5, 2024 at 6:00 pm to Wednesday, November 6, 2024 at 6:00 pm, 111 W. Fox Street – Board Meeting Room 209 and 210 – Yorkville, Illinois, 60560
- B. Notice of Public Hearing – KCFPD FY25 Truth in Taxation Public Hearing: Tuesday, November 12, 2024 at 4:30 pm, 111 W. Fox Street – Board Meeting Rooms 209 and 210 – Yorkville, Illinois, 60560

XIV. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Bachmann. Aye, all. Opposed, none. Meeting adjourned at 10:26 am.

Respectfully submitted,

Antoinette White
 Acting Executive Director, Kendall County Forest Preserve District