

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

OCTOBER 24, 2024

I. Call to Order

Chairman Wormley called the meeting to order at 5:25 pm in the Kendall County Administrative Office Building, Rooms 209 and 210.

II. Roll Call

	Bachmann		Koukol
X	DeBolt	X	Peterson
	Flowers		Rodriguez
	Gengler	X	Shanley (entered at 5:27pm, left 5:53 pm)
	Kellogg	X	Wormley

Commissioners DeBolt, Peterson, and Wormley were all present.

Commissioner Shanley entered the meeting at 5:27 pm and left at 5:53 pm.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the agenda as presented. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens present.

V. Motion to Forward Claims to Commission for Approval

Commissioner DeBolt made a motion to forward claims to Commission. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

VI. Review of Financial Statements for the Period Ending September 30, 2024

Executive Advisor Guritz presented the District's preliminary financial statements through September 30, 2024. The District is on track to meet budget expectations for the year.

VII. OLD BUSINESS

A. Ohio Valley Acquisition LLC – TC Energy Proposed Easements – Progress Updates

B. Dobson/Old Whitfield Road ROW Tracts 1 and 2 Easements - Progress Updates

Executive Advisor Guritz reported both items are being reviewed by the SAO.

VIII. NEW BUSINESS

A. FY24 Budget Amendment – Ordinance #24-11-001 Amending Ordinance 23-11-002

Executive Advisor Guritz provided updates on the possible need for a FY24 budget amendment. Executive Advisor Guritz stated the amendment would be budget neutral.

B. FY25 – Ordinance #24-11-002 – General Fund Tax Levy Ordinance (Fund 1900)

Executive Advisor Guritz presented the FY25 Ordinance #24-11-002 General Fund Tax Levy Ordinance.

C. FY25 – Ordinance #24-11-003 – FY25 Combined Budget and Appropriations Ordinance

Executive Advisor Guritz presented the FY25 Ordinance #24-11-003 FY25 Combined Budget and Appropriations Ordinance.

D. Treasurer’s Office Report – Summary Report of District Fund Balances on Deposit

Executive Advisor Guritz presented the Treasurer’s Office Report and summary report of the District fund balances on deposits.

Commissioner Shanley left the meeting at 5:53 pm.

E. Subat Nature Center Project – Minimum Matching Funds Expenditure Analysis

Executive Advisor Guritz presented an analysis of matching funds for the Subat nature center project, stating that the District has met the minimum match requirements for the grant.

F. Subat Nature Center – Project Contingency Expenditure Recommendations

- i. Electrical Service
- ii. Main Entry Gate

G. Kendall County Land-Cash Funds

Executive Advisor Guritz provided updates on the District’s Land Cash Fund balance.

H. ARPA Fund 1914 Capital Expenditures Report

Executive Advisor Guritz provided an update on the expenditure report on the ARPA funds.

IX. Other Items of Business

A. Notice of Commission Meeting Date Change

Tuesday, November 5, 2024 at 6:00 pm to Wednesday, November 6, 2024 at 6:00 pm – 111 W. Fox Street – Board Rooms 209 and 210 - Yorkville, Illinois, 60560

B. Notice of Public Hearing – KCFPD FY25 Truth in Taxation Public Hearing

Tuesday, November 12, 2024 at 4:30 pm – 111 W. Fox Street – Board Meeting Rooms 209 and 210 – Yorkville, Illinois, 60560

X. Executive Session

None.

XI. Adjournment

Commissioner Peterson made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

Meeting adjourned at 6:00 pm.

Respectfully submitted,

Antoinette White

Acting Executive Director, Kendall County Forest Preserve District