

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES**

NOVEMBER 12, 2024

I. Call to Order

President DeBolt called the meeting to order at 4:37 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

II. Roll Call

X	Bachmann	X	Koukol
	DeBolt	X	Peterson
	Flowers	X	Rodriguez
X	Gengler	X	Shanley (entered at 4:43 pm)
X	Kellogg		Wormley

Commissioners Bachmann, Gengler, Kellogg, Koukol, Peterson, and Rodriguez were all present. Commissioner Shanley entered the meeting at 4:43 pm.

III. Approval of Agenda

Commissioner Bachmann made a motion to approve the meeting agenda as presented. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

IV. Public Comments

No public comment was offered by those in attendance.

V. Leadership Team Report

Acting Executive Director White provided a leadership team report summarizing the past month projects and programs.

VI. Motion to Forward Claims to Commission

Commissioner Peterson made a motion to forward claims to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

VII. Review of Preliminary End-of-Year Financial Statements through October 31, 2024

Acting Executive Director White presented an overview of the preliminary financial statements through October 31, 2024.

Commissioner Shanley entered the meeting at 4:23 pm.

VIII. OLD BUSINESS

- a) **Discussion of November 12, 2024 Truth in Taxation Public Hearing**
- b) **Hoover Fox River Bluffs Forest Preserve IDNR-RTP Trail Grant-CERP Review Updates**

Acting Executive Director White provided updates on the IDNR-RTP Trail Grant.

IX. NEW BUSINESS

- a) **MOTION: Approval to Forward the 24-25 Ellis House Caretaker Lease Agreement to Commission for Approval**

Commissioner Shanley made a motion to forward the 24-25 Ellis House Caretaker Lease Agreement to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

- b) **MOTION: Approval to Forward a Revised Easement Agreement to Ohio Valley Acquisition LLC (TC Energy / ANR Pipeline Company) for Acceptance**

Commissioner Gengler made a motion to table the Revised Easement Agreement to Ohio Valley Acquisition LLC (TC Energy / ANR Pipeline Company) for acceptance to the December Committee of the Whole Meeting on December 10, 2024. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

- c) **MOTION: Approval of a Motion to Forward Ordinance #24-11-001 and Amending Ordinance #23-11-002 Setting Forth the FY24 Budget and Appropriations for the Kendall County Forest Preserve District to Commission for Approval**

Commissioner Kellogg made a motion to forward Ordinance #24-11-001 and Amending Ordinance #23-11-002 Setting Forth the FY24 Budget and Appropriations for the Kendall County forest Preserve District to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

- d) **MOTION: Approval of a Motion to Forward Ordinance #24-11-002 – General Fund Tax Levy Ordinance (Fund 1900) for the Kendall County Forest Preserve District to Commission for Approval**

Commissioner Shanley made a motion to forward Ordinance #24-11-002 – General Fund Tax Levy Ordinance (Fund 1900) for the Kendall County Forest Preserve District to Commission for approval. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

e) MOTION: Approval of a Motion to Forward Ordinance #24-11-003 Setting Forth the FY25 Budget and Appropriations Ordinance for the Kendall County Forest Preserve District to Commission for Approval.

Commissioner Kellogg made a motion to forward Ordinance #24-11-003 Setting Forth the FY25 Budget and Appropriations Ordinance for the Kendall County Forest Preserve District to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

f) MOTION: Approval of a Motion to Forward the FY25 Salaries and Benefits Schedule for December 1, 2024 through November 30, 2025, Including an Aggregate Sum for the Scheduled Increases in the Amount of \$58,004.29 to Commission for Approval.

Commissioner Bachmann made a motion to forward the FY25 Salaries and Benefits Schedule for December 1, 2024-November 30, 2025, Including an Aggregate Sum for the Scheduled Increases in the Amount of \$58,004.29 to Commission for approval. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

g) MOTION: Approval of a Motion to Forward Resolution #24-11-004 Approving a Kendall County Forest Preserve District 2024 Land Cash Disbursement Request Including Direction and Authorization for the Kendall County Treasurer's Office to Deposit \$22,719.00 of Land Cash Funds with the Illinois Fund of the State of Illinois Treasurer's Office to Commission for Approval

Commissioner Shanley made a motion to forward Resolution #24-11-004 Approving a Kendall County Forest Preserve District 2024 Land Cash Disbursement Request including Direction and Authorization for the Kendall County Treasurer's Office to deposit \$22,719.00 of Land Cash Funds with the Illinois Fund of the State of Illinois Treasurer's Office to Commission for approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

h) MOTION: Approval of a Special Use Permit for the Yorkville Area Chamber of Commerce – Green Connect Committee and The Conservation Foundation for Use of the Eagle's Nest Shelter on Saturday, 11/23/2024, 12/21/2024, 1/18/2025, 2/15/2025, and 3/15/2025 Including Waiving Fees and Charges for the Winter Wonderland Walks

Commissioner Bachmann made a motion to amend the dates of the Winter Wonderland Walks to 11/23/2024, 12/21/2024, 1/18/2025, 2/15/2025, and 3/15/2025. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

Commissioner Koukol made a motion to forward a Special Use Permit for the Yorkville Area Chamber of Commerce – Green Connect Committee and The Conservation Foundation for Use of the Eagle’s Nest Shelter, Including Waiving Fees and Charges for the Winter Wonderland Walks to Commission for Approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

X. Other Items of Business

a) Regular Meeting Cancellations

- **December 4, 2024 Operations Committee**
- **December 5, 2025 Finance Committee**

Committee of the Whole provided direction to cancel the meetings held on December 4, 2024 and December 5, 2024.

XI. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)

Finance Chair Wormley was not present at the meeting to provide updates.

Operations Chair Koukol stated that the Operations Committee discussed the Bid Opening for the 1-Ton Dump Truck with a box, salt spreader, and plow assembly will take place on Thursday, November 14 at 2:00 pm. The Hoover Well Pump Project will continue the week of November 18, with water shut off planned.

XII. Public Comments

No public in attendance offered comments.

XIII. Executive Session

None.

XIV. Summary of Action Items

Acting Executive Director White provided a summary of action items to be presented to Commission for approval.

XV. Adjournment

Commissioner Peterson made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Opposed, none. Meeting adjourned at 4:55 pm.

Respectfully submitted,

Antoinette White

Acting Executive Director, Kendall County Forest Preserve District