

KenCom Finance Committee Meeting Minutes

Held October 17th, 2024

9:00 a.m.

Kendall County Public Safety Center

1102 Cornell Lane, Yorkville

Emergency Operations Center

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board		X
Mike Peters	KCSO	X	
Zoila Gomez	City of Plano	X	
Jason Bastin	Oswego Police		X
Jim Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant..

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the six members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. Jensen made a motion to approve the agenda as written, seconded by Gomez. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – None

Staff Report: Bergeron gave a Personnel Report as follows: We are proud to announce that Jennifer Haske has been promoted to Assistant Director. Trainee Joshua Wilson resigned from his position at KenCom on Monday, October 14th, 2024. Hiring for six new employees, four vacancies, and the allotted plus two continues. Full interviews have been completed. All background checks have been completed. Three conditional offers have been given with a tentative start date of November 4. Training as follows: In-house training for October is a refresher on the Viper phone system. Bergeron, Hurtig, Jenkins, and Welter-Fichtel attended the Tyler New World User Group conference on October 8th and 9th. Bergeron stated they recently learned that the fire agencies are changing from NFIRS to NERIS. Tyler New World had decided to get out of the Fire Records Management business and will not implement any changes to adhere to the new Federal guidelines. Bergeron continued they sat through a demo of a third-party product that Tyler is partnering with. They have a meeting after this meeting to talk to Angi from Tyler to discuss KenCom’s ten-year agreement they are locked into. The deadline to be completed is January 1, 2026. Discussion ensued. Bergeron, Hurtig, Haske, Jenkins, Gatto, and Mathre will attend the IPSTA Conference from October 20th through October 23rd in Springfield. Project Updates as follows: CESSA meetings have resumed. Bergeron has completed the new format and revisions for the KenCom Employee Handbook, and will continue to be discussed at the next Personnel Committee meeting. The first meeting to implement the PACE scheduling software will be held on October 17th, 2024. Misc. Information as follows: Intrado has been working to resolve the outgoing text issue since the State of Illinois Text to 911 project went live in March. Intrado and KC IT believe they have discovered it is a firewall issue and will work on correcting it. Text to 9-1-1 totals for September was 15.

Closed Session Minutes but do not release – Jensen made a motion to approve and not release the September 19th, 2024 closed session meeting minutes, seconded by Gomez. All members present voting aye. Motion carried.

Consent Agenda – Flanders called for approval of the consent agenda. Jensen made a motion, seconded by Gomez to approve the consent agenda, which includes approval of the September 2024 Treasurer’s Reports for the Surcharge and Operating Funds and the September 19th, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Bergeron presented the budgets to the Operations Board and it was approved to move them forward to the Executive Board.

Finance Committee Report:

Operation Fund Bills – Gomez made a motion to approve the October 2024 Operation bills, in the amount of \$178,667.92, seconded by Jensen. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Surcharge Fund Bills – Gomez made a motion to approve the October 2024 Surcharge bills, in the amount of \$55,320.16 seconded by Jensen. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – None

Flanders called for Old Business:

Future KenCom Expansion – Flanders handed out a map of the location of all the current towers and discussed the tower on the south end of the County, which is A Beeps Tower. KenCom's equipment is in the tower but have not been paying for it. Frank Anderson from A Beep reached out to Lynette regarding getting a lease signed and there is a monthly fee of around \$400 per month. A Beep would like an answer back by December 1st, 2024. A Beep's Tower is not linked to the ring and there is no redundancy. Further discussion on the possibility of building another Tower to link to the current ring or leasing A Beep's Tower with the possibility of redirecting the microwave to give more redundancy.

Finance Committee Closed Session Audio Destruction – None.

Fiscal Year 2025 Operations Budget – Bergeron reviewed the drafted Fiscal Year 2025 Operations Budget. Discussion ensued.

Fiscal Year 2025 Surcharge Budget – Bergeron reviewed the drafted Fiscal Year 2025 Surcharge Budget. Discussion ensued.

Any other Old Business – None

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – None

NENA Training in Decorah Howa Hotel – Gomez made a motion for the NENA Training in Decorah, Iowa Hotel at an average of \$115.80 per night plus tax, seconded by Jensen. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Other New Business – Bergeron stated KenCom has never been able to stay at the GSA pricing for travel and expenses and would like to look into changing the resolution for next year. Discussion ensued.

Other Business – None

Closed Session – None

Action after Closed Session – None

Flanders stated the next Finance Committee meeting is Thursday, November 21st, 2024 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Jensen made a motion to adjourn the meeting, seconded by Gomez. All members present voting aye. Motion carried. The meeting adjourned at 10:04 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary