

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, December 17, 2019 at 9:00 a.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Agenda
5. Special Recognition
 - A. University of Illinois Extension
 - B. Recognition of Christine Corpuz, Oswego East High School Senior, and Erik Dralle, Oswego High School Senior – both achieved a perfect score of 36 on the ACT Test
6. Public Comment
7. Consent Agenda
 - A. Approval of County Board Minutes from November 5, 2019, November 19, 2019 and November 25, 2019
 - B. Standing Committee Minutes Approval
 - C. Approval of Claims
 - D. Approval of the State’s Attorney Appellate Prosecutor Resolution for Fiscal year 2020 (December 1, 2019 to November 30, 2020) and authorization of payment for services in the amount not to exceed \$ 37,000.00
 - E. Approval of Petition 19-21 Request from the Kendall County Planning, Building and Zoning Committee for Amendments to the Kendall County Land Cash Ordinance by Updating the School Enrollment Figures, Fair Market Value Calculation, Acreage Donation, and Related Tables
 - F. Approval of Petition 19-46-Request from the Planning, Building and Zoning Committee to Increase the Application Fee For Traditional Variances Not Part of a Special Use Permit Petition From \$425 for the First Variance Request and \$50 For Each Additional Request as Part of the Same Petition to \$475 for the First Variance Request and \$50 For Each Additional Request as Part of the Same Petition
 - G. Approval of Petition 19-40-Request from the Kendall County Forest Preserve District for a Variance to Section 203.1 of the Kendall County Stormwater Management Ordinance Regarding Applicability of Site Runoff Storage Requirements at the Pickerill Pigot Forest Preserve (6350 Minkler Road) (PINs: 05-01-300-004, 05-02-400-029, 05-02-400-030, 05-02-200-007,05-02-200-003 and 05-02-200-006) in Kendall Township
 - H. Approval of Petition 19-42-Request from the PBZ Department to Update Building Codes to the 2018 International Building Code, 2018 International Residential Code Including Appendix A, B, C, E, F, G, H, J, O, and Q, 2017 National Electric Code, Illinois Plumbing Code, 2018 International Mechanical Code, 2018 International Fuel Gas Code, 2018 International Existing Building Code, Illinois Energy Conservation Code, and Illinois Accessibility Code
 - I. Approve Chicago HIDTA Deputy Director Service contract with Kendall County as the Fiduciary Agent effective January 6, 2020 through January 5, 2021 in the amount of \$150,852.00.
 - J. Approve County Health Fund Levy 2019 payable 2020 in an amount not to exceed \$1,454,000
 - K. Approve Veteran’s Assistance Commission Fund Levy 2019 payable 2020 in an amount not to exceed \$357,206
 - L. Approve Tuberculosis Fund Levy 2019 payable 2020 in an amount not to exceed \$15,000
 - M. Approve Liability Insurance Fund Levy 2019 payable 2020 in an amount not to exceed \$1,304,919
 - N. Approve Social Security Fund Levy 2019 payable 2020 in an amount not to exceed \$1,400,000
 - O. Approve Illinois Municipal Retirement Fund Levy 2019 payable 2020 in an amount not to exceed \$2,950,000
 - P. Approve County Bridge Fund Levy 2019 payable 2020 in an amount not to exceed \$500,000
 - Q. Approve County Highway Fund Levy 2019 payable 2020 in an amount not to exceed \$1,500,000
 - R. Approve Extension Education Fund Levy 2019 payable 2020 in an amount not to exceed \$187,476
 - S. Approve Senior Citizen Social Services Fund Levy 2019 payable 2020 in an amount not to exceed \$400,000
 - T. Approve 708 Mental Health Fund Levy 2019 payable 2020 in an amount not to exceed \$947,000
 - U. Approve General Fund Levy 2019 payable 2020 in an amount not to exceed \$10,982,697
8. Old Business
9. New Business
10. Elected Official Reports & Other Department Reports
 - A. Sheriff
 - B. County Clerk and Recorder
 - C. Treasurer
 - D. Clerk of the Court
 - E. State’s Attorney
 - F. Coroner
 - G. Health Department

H. Supervisor of Assessments

11. Executive Session

12. Standing Committee Reports

A. Highway

1. Approve Low bid from P.T. Ferro Construction, Inc. in the amount of \$2,929,469.93 to improve Grove Road near Van Dyke Road, including replacement of Structure 047-3016; said funds to be taken from the Transportation Sales Tax Fund.
2. Approve Preliminary Engineering Services Agreement between Kendall County and HR Green in the amount of \$1,199,526.07 for Phase 2 Engineering of the Collins Road Extension; said funds to be taken from the Transportation Sales Tax Fund
3. Approve Kendall County Long Range Transportation Plan 2019-2039
4. Approve Kendall County 5-Year Surface Transportation Plan 2020-2024 (Revised 12-17-19)

B. Admin/HR

1. Approval of Kendall County Drug and Alcohol Use/Abuse Policy - Kendall County Employee Handbook
2. Approval of Kendall County Reimbursement Policy for Kendall County Employee Handbook

C. Facilities

1. Approve Dewberry Engineers Inc. contract dated 10/22/2019 for Board Room Renovations in an amount not to exceed \$49,000

13. Special Committee Reports

A. Annual VAC Report – Chad Lockman

14. Other Business

15. Chairman's Report

16. Public Comment

17. Questions from the Press

18. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
November 5, 2019**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, November 5, 2019 at 6:20 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers, Scott Gengler, Tony Giles, Judy Gilmour, Matt Kellogg, Matt Prochaska, and Robyn Vickers. Members absent: Audra Hendrix.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Prochaska moved to approve the agenda with the following amendments 11C the discussion and approval of the revised revolving loan fund recapture strategy postponed to the next meeting and the appointment of Marty Schwartz to the Bristol-Kendall Fire District Trustee to fill the unexpired term of Dave Stewart expires in April 2020. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

PUBLIC COMMENT

Les Redden an Alderman from the City of Sandwich spoke about the \$1.8 million available for economic development. Mr. Redden would like the board to consider some kind of property tax relief to make the waterpark property developable.

CONSENT AGENDA

Member Cesich moved to approve the consent agenda of A) County Board minutes from October 1, 2019; B) standing committee minutes; C) claims in an amount not to exceed \$860,564.54; D) X-Ray Machine Service Agreement with Smith's Detection in the amount of \$39,412; E) Release Admin/HR Executive Session Minutes from August 28, 2018 and April 17, 2019; F) County Employee Wellness Program effective January 1, 2021, with mandatory physical/health screening to be completed by November 30, 2020; G) Intergovernmental Agreement between Kendall County and the Kendall County Circuit Clerk Regarding Expense Reimbursement for Tyler/New World Software; H) Release Executive Session Minutes from the Finance Committee from September 13, 2018 and October 24, 2019; I) 1 Year contract with Clear Channel Advertising and HIDTA for \$72,800.00 for Opioid Awareness for Digital Displays; J) 1 Year contract with Clear Channel Advertising and HIDTA for \$102,538.00 for Opioid Awareness for Static Displays. Member Prochaska seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

C) COMBINED CLAIMS: FCLT MGMT \$23,926.52, B&Z \$619.34, CO CLK & RCDR \$2,231.58, ED SRV REG \$2,993.14, SHRFF \$5,248.95, CRRCTNS \$16,390.66, MERIT \$831.00, EMA \$228.55, CRCT CT CLK \$962.35, JURY COMM \$241.64, CRCT CT JDG \$2,161.03, CRNR \$799.14, CMB CRT SRV \$5,603.34, PUB DFNDR \$5,593.77, ST ATTY \$2,227.42, EPLY HLTH INS \$393,153.04, AUD & ACCT \$1,000.00, OFF OF ADM SRV \$2,763.14, GEN INS & BNDG \$118.00, CO BRD \$203.00, TECH SRV \$21,998.64, FAC MGT UTLS \$1,423.93, ECON DEV \$16.71, CAP IMPRV \$13,670.05, CO HWY \$11,152.75, CO BRDG \$1,202.44, TRNSPRT SALES TX \$65,749.93, HLTH & HMN SRV \$96,367.15, FRST PRSRV \$1,810.61, ELLIS HS \$336.27, ELLIS GRNDS \$563.66, HOOVER \$2,928.81, GRNDS & NTRL RSCS \$702.70, PCKRLL PGTT FP \$13.99, ANML CNTRL EXPND \$406.43, ANML MED CARE \$166.69, CO CLK DTH CTF \$390.34, ANML CNTRL EXPS \$990.24, CO CLK AUTO \$83.98, CO RCDR DOC STRG \$957.02, SHRFF PREV ALCH CRM \$105.63, HIDTA \$27,413.31, SHF RNGE \$661.51, CMSRY FND \$2,266.39, NCLR GRNT \$2,100.78, CRT SEC FND \$16.00, CRT AUTOM \$2,178.60, CRNR \$145.36, PRBTN SRV \$16,642.96, ENG/CONSLT \$1,634.00, EMPL BNFT \$2,197.65, PUB SFTY \$95,118.24, ANML CNTRL POP \$773.36, VAC \$1,859.05, HAVA GRNT \$3,917.00, CRNR SPCL FND \$913.27, FP BND PRCDS '07 \$14,153.48, CTHSE DEBT SRV \$475.00

G) A complete copy of IGAM 19-44 is available in the Office of the County Clerk.

OLD BUSINESS

Geographic Information Systems Fees Ordinance

Member Gilmour made a motion to approve the Kendall County Geographic Information Systems Fees Ordinance. Member Giles seconded the motion.

County Clerk Debbie Gillette stated that the ordinance now indicates the date that the fee will go into effect and that the fee increase is for the GIS Department and the County Clerk fee relating to recording remains unchanged with no increase.

Chairman Gryder asked for a roll call vote on the amended motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 19-29 is available in the Office of the County Clerk.

STANDING COMMITTEE REPORTS

Animal Control

Animal Control Fees Ordinance

Member Cesich made a motion to approve the updated Animal Control Fee Ordinance. Member Vickers seconded the motion.

Members discussed the increase due to the new law passed requiring rabies vaccination for companion animal cats. They discussed the fee increase from earlier in the year and the additional increase with this ordinance.

Member Prochaska made a motion to amend the motion to approve the updated Animal Control Fee Ordinance change Section 1: Rabies Tags Dog or Cat owner: Rabies Tags Fee for 2020 and future years: d. One-year tags: \$10 for an altered dog or cat, and \$25 for an intact dog or cat; e. three-year tags: \$25 for an altered dog or cat, and \$60 for an intact dog or cat. Member Kellogg seconded the motion. Chairman Gryder asked for a roll vote on the motion. Members voting aye include Gengler, Giles, Gilmour, Gryder, Kellogg and Prochaska. Members voting nay include Cesich, Flowers and Vickers. **Motion carried 6-3.**

Chairman Gryder asked for a roll call vote on the amended motion. Members voting aye include Cesich, Gengler, Giles, Gilmour, Gryder, Kellogg and Prochaska. Members voting nay include Flowers and Vickers. **Motion carried 7-2.**

A complete copy of Ordinance 19-30 is available in the Office of the County Clerk.

Finance

2019-2020 Capital Project List

Members reviewed the Office/Department's requests with the funding and dollar amounts. Sheriff Baird discussed the retina scanners and the range build. County Administrator Scott Koepfel discussed storage, upgrade in network, and moving to Windows 10. Upgrades to the County Office Building, codification and the solar field was discussed.

Tentative Fiscal Year 2019-2020 Budget

Member Kellogg moved to file the tentative fiscal year 2019-2020 County of Kendall, Illinois budget with the County Clerk. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Chairman's Report

Member Gilmour moved to approve the appointments. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments

Marty Schwartz – Bristol-Kendall Fire District Trustee – Replacing Dave Stewart – unexpired term – Expires April 2020
Eric Bernacki – Historic Preservation Commission – Replacing Sarah Herbig – 3 year term – expires October 2022

EXECUTIVE SESSION

Member Kellogg made a motion to go into Executive Session for (2) collective negotiating matters between the public body and its employees and their representatives, or deliberations concerning salary schedules for one or more classes of employees. Member Giles seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Cesich moved to adjourn the County Board Meeting until the next scheduled meeting. Member Giles seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 14th day of November, 2019.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
November 19, 2019**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, November 19, 2019 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Scott Gengler, Tony Giles (excused 10:21am), Judy Gilmour, Audra Hendrix (excused 10:21am), Matt Kellogg, Matt Prochaska and Robyn Vickers. Member absent: Elizabeth Flowers.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Prochaska moved to approve the agenda as amended to remove items 7F, K & L from the consent agenda and place 7F under Standing Committee Reports Highway and K & L under Planning, Building and Zoning. Member Cesich seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

PUBLIC COMMENT

Jerry Bannister spoke about the GIS legal description agenda item and a county employee probably does not have the training to determine ownership. He is asking that the board pull the item and rethink the language.

CONSENT AGENDA

Member Giles moved to approve the consent agenda of A) County Board minutes from October 15, 2019; B) standing committee minutes; C) claims in an amount not to exceed \$2,461,313.57; D) Low bid of Arneson Oil Company to provide 15,000 gallons of gas at \$2.152/gallon and 20,000 gallons of diesel fuel at \$2.546/gallon to the Highway Department for fiscal year 2020; E) Resolution accepting the low bid of Corrective Asphalt Materials, LLC in the amount of \$129,708.50 for crack filling on various county highways; G) Preliminary Engineering Services Agreement between Kendall County and Hampton, Lenzini and Renwick, Inc. in the amount of \$43,500 for replacement of the River Road Bridge over the Rob Roy Creek using Township Bridge Program Funds; H) Chicago HIDTA Finance Assistant Service contract with Kendall County as the Fiduciary Agent effective December 2, 2019 through December 1, 2020, in the amount of \$78,000.00; I) Chicago HIDTA Executive Director Service contract with Kendall County as the Fiduciary Agent effective November 29, 2019 through November 30, 2023, in the amount of \$177,443.00; J) Chicago HIDTA Finance Assistant Service contract with Kendall County as the Fiduciary Agent effective December 2, 2019 through December 1, 2020, in the amount of \$78,000.00; M) 2019 Noxious Weed Annual Report; N) Plumbing Inspection Contract Between Kendall County and Randy Erickson, D.B.A. Erickson Construction for a Period of Three Years with One Additional One Year Option; Plumbing Inspection Fees Would Increase from \$140 Per Inspection to \$150 Per Inspection; O) 2020 County Board Annual Meeting Schedule. Member Prochaska seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

C) COMBINED CLAIMS: FCLT MGMT \$45,675.52, B&Z \$4,473.04, CO CLK & RCDR \$1545.81, ELCTNS \$5,964.92, ED SRV REG \$6,247.84, SHRFF \$58,402.38, CRRCTNS \$565.49, EMA \$1,178.32, CRCT CT CLK \$6,161.50, JURY COMM \$3,967.48, CRCT CT JDG \$4,020.69, CRNR \$46.80, CMB CRT SRV \$1,440.55, PUB DFNDR \$3,510.00, ST ATTY \$12,598.75, SUPR ASSMT \$36,712.05, TRSR \$4,493.10, EMPLY HLTH INS \$4,316.00, OFF OF ADM SRV \$540.58, GEN INS & BNDG \$108.00, CO BRD \$531.49, TECH SRV \$61,987.94, PROP TX SVC \$32,256.98, FAC MGT UTILS \$14,450.33, ECON DEV \$16.48, CAP IMPRV \$2,188.18, LIAB INS \$8,283.47, CO HWY \$147,095.42, CO BRDG \$10,566.15, TRNSPRT SALES TX \$34,478.22, HLTH & HMN SRV \$120,406.91, FRST PRSRV \$1,710.90, ELLIS HS \$375.21, ELLIS GRNDS \$414.62, ELLIS CMPS \$264.91, ELLIS RIDNG \$363.17, SUNRISE CNTR \$136.86, ELLIS WED \$1,040.40, HOOVER \$4,353.38, ENV ED SCHL \$1,425.93, ENV ED NTRL BEG \$152.29, ENV ED OTHR \$35.00, ENV ED LAW \$29.99, NAT AREA VOL \$34.82, GRNDS & NTRL RSCS \$6,398.31, PCKRLL PGTT FP \$370.85, ANML CNTRL EXPND \$358.64, ANML CNTRL EXPS \$4,607.21, CO CLK AUTO \$248.91, CO RCDR DOC STRG \$11,390.21, SHRFF PREV ALCH CRM \$3,066.57, HIDTA \$52,293.48, SHF RNGE \$125.00, CMSRY FND \$16,466.33, SCAAP GRNT \$6,817.80, CRT SEC FND \$39,758.34, CIR CLK DOC STRG \$11,384.46, SA RCRDS AUTO \$2,790.16, CRT AUTOM \$63,028.00, CHLD SUPPRT \$15,894.00, CRNR \$242.68, PRBTN SRV \$5,836.62, DRG CRT \$9,701.39, FAM FIOLO COORD \$3,455.11, SA DRG ENF \$1,755.41, GIS \$18,886.63, KAT \$79,401.51, ADMIN DEBT SVC \$207,248.22, JAIL BND DEBT \$1,147,573.34, PUB SFTY \$41,558.62, ELCTRIC CITATN \$22,734.75, CRTHSE RENO \$100.00, VAC \$2,000.23, HAVA GRNT \$3,873.84, CRNR SPCL FND \$190.00, FP BND PRCDS '07 \$37,189.08

E) A complete copy of Resolution 19-31 is available in the Office of the County Clerk.

G) A complete copy of IGAM 19-45 is available in the Office of the County Clerk.

N) A complete copy of IGAM 19-46 is available in the Office of the County Clerk.

OLD BUSINESS

GIS Legal Description Policy

Member Cesich moved to approve the GIS Department legal description policy. Member Kellogg seconded the motion.

Members discussed the interaction of documents recorded and the mapping of the legal description after recording.

Member Hendrix moved to take the GIS Department legal description policy back to the Committee of the Whole. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird informed the board that they passed the jail inspection with the Illinois Department of Inspections. 2 Correctional Deputies have graduated from the Academy. They have raised \$1,080.00 with t-shirt sales and no shave November for donation to Batch for Life.

County Clerk

Revenue Report		10/1/19-10/31/19	10/1/18-10/31/18	10/1/17-10/31/17
Line Item	Fund			
	County Clerk Fees	\$984.00	\$739.00	\$800.50
	County Clerk Fees - Marriage License	\$1,560.00	\$1,560.00	\$1,500.00
	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$3,075.00	\$2,580.50	\$2,070.50
	County Clerk Fees - Recording	\$33,694.00	\$25,060.00	\$26,987.00
01010061205	Total County Clerk Fees	\$39,313.00	\$29,939.50	\$31,358.00
01010001185	County Revenue	\$33,311.50	\$55,299.25	\$33,679.25
38010001320	Doc Storage	\$19,596.00	\$14,740.00	\$15,938.50
51010001320	GIS Mapping	\$33,085.00	\$24,890.00	\$26,866.00
37010001320	GIS Recording	\$4,139.00	\$3,400.00	\$3,356.00
01010001135	Interest	\$21.12	\$21.15	\$15.51
01010061210	Recorder's Misc	\$3,742.25	\$2,596.00	\$3,342.00
81010001320	RHSP/Housing Surcharge	\$17,712.00	\$13,302.00	\$14,409.00
37210001575	Tax Certificate Fee	\$1,000.00	\$920.00	\$480.00
37210001576	Tax Sale Fees	\$15.00	\$100.00	
37210001577	Postage Fees	\$0.00		
CK # 18796	To KC Treasurer	\$151,934.87	\$145,207.90	\$129,444.26

Death Certificate Surcharge sent from Clerk's office \$1608.00 ck # 18794
Dom Viol Fund sent from Clerk's office \$260.00 ck # 18795

County Clerk Debbie Gillette stated that the Recorder's Office is doing e-recording and will be using MyDec with the Illinois Department of Revenue in December. Filing petitions for candidates for the Primary Election will begin on November 25, 2019. They have been training on the new Accounts Payable system to go live on December 2, 2019.

Coroner

Description	**	Month: October (FY 2019)	Fiscal Year-to-Date	October 2018
Total Deaths		31	281	29/285
Natural Deaths		27	257	26/238
Accidental Deaths		1	8	3/15
Pending		0	0	0
Suicidal Deaths		2	13	0/6
Homicidal Deaths		1	2	0/1
Undetermined		0	1	0/2
Toxicology		2	26	3/31
Autopsies		2	20	3/28
Cremation Authorizations		12	169	17/176

Scenes Responded to:	Transported by Coroner's Office:	External Examinations:
4	3	2

Suicide – October 3, 2019, 44-year-old, White, Male, Oswego Twp., Asphyxia due to Hanging
 Accident - October 16, 2019, 93-year-old, White, Female, Oswego, Intertrochanteric Fracture of the Left Proximal Femur due to a Fall
 Homicide – October 17, 2019, 35-year-old, White, Female, Plano, Gunshot Wound to the Head
 Suicide – October 17, 2019, 40-year-old, White, Male, Plano, Gunshot Wound to the Head

PERSONNEL/OFFICE ACTIVITY:

- On October 2, Coroner Purcell facilitated the Lights of Hope meeting for loved ones who have been impacted by an overdose related death.
 - On October 7, Coroner Purcell presented a training for the staff of Senior Services Associates at the Beecher Center in Yorkville.
 - On October 10, Coroner Purcell presented for Operation Impact at Oswego East High School.
 - On October 11, Chief Deputy Coroner Gotte provided firearm training and annual qualifications for Deputy Coroner Jessica Gotte and Deputy Coroner Dave Jordan.
 - On October 27, Coroner Purcell provided a presentation and hands-on demonstration at the Sugar Grove Library as part of the NIU Teen STEM Café.
 - On October 29, Coroner Purcell presented to the Health Class at Oswego High School.
- A total of 16.0 hours of community service were completed at the coroner's office during the month of October

Health Department

Dr. Tokars read an excerpt from a World Health Organization Mental Health Action Plan 2020 regarding the mental health gap. Dr. Tokars stated that she is grateful for the partnerships in the county.

Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti stated that they received 546 filings for the Board of Review, of those 54% don't want a hearing. They should be done by January 9, 2020.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Petition 19-31

Member Prochaska moved to approve a of Petition 19-31-Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to the Kendall County Zoning Ordinance Pertaining to Recreational and Medical Cannabis Uses. Member Cesich seconded the motion.

Member Vickers moved to approve an Amendment to Petition 19-31 by Adding Adult Use Cannabis Cultivation Center and Medical Cannabis Cultivation Center to the List of Special Uses in the A-1 Agricultural Zoning District with the Same Conditions as Found in the M-1 and M-2 Zoning Districts for These Uses. Member Kellogg seconded the motion. Members discussed that this is for just the growing not large scale in the Ag zone, not consumption or transportation. The concern was the intensity of a use for an A-1 District and the odor. Chairman Gryder asked for a roll call vote on the motion. Members

present voting aye include Cesich, Gilmour, Hendrix, Kellogg and Vickers. Members voting nay include Gengler, Giles, Gryder and Prochaska. **Motion carried 5-4.**

Member Gengler moved to approve an Amendment to Petition 19-31 by Removing Adult-Use Cannabis Dispensing Organization, Medical Cannabis Dispensing Organization, Adult-Use Cannabis Infuser Organization, and Adult Use Cannabis Processing Organization from the List of Special Uses in the B-3 Highway Business District and Removing Contradictory Language in the Proposal Caused by this Removal. Member Prochaska seconded the motion.

Member Prochaska moved to approve an Amendment to Petition 19-31 by Allowing Adult-Use Cannabis Dispensing Organization, Medical Cannabis Dispensing Organization, Adult-Use Cannabis Infuser Organization, and Adult Use Cannabis Processing Organization to Be Special Uses in the B-3 Highway Business District Provided the Use is Located Within One Thousand Feet (1,000') of an Interchange of an Interstate Highway and a County or State Highway and Removing Contradictory Language Caused by this Addition amending the motion to the Amendment to Petition 19-31 by Removing Adult-Use Cannabis Dispensing Organization, Medical Cannabis Dispensing Organization, Adult-Use Cannabis Infuser Organization, and Adult Use Cannabis Processing Organization from the List of Special Uses in the B-3 Highway Business District and Removing Contradictory Language in the Proposal Caused by this Removal. Member Kellogg seconded the motion. Members discussed having establishments within 1,000' of the interstate in the B-3 District. Chairman Gryder asked for a roll call vote on the motion. Members present voting aye include Cesich, Gengler, Gryder, Hendrix, Kellogg, Prochaska and Vickers. Members voting nay include Giles and Gilmour. **Motion carried 7-2.**

Chairman Gryder asked for a roll call vote on the motion to approve an Amendment to Petition 19-31 by Removing Adult-Use Cannabis Dispensing Organization, Medical Cannabis Dispensing Organization, Adult-Use Cannabis Infuser Organization, and Adult Use Cannabis Processing Organization from the List of Special Uses in the B-3 Highway Business District and Removing Contradictory Language in the Proposal Caused by this Removal with the amendment Allowing Adult-Use Cannabis Dispensing Organization, Medical Cannabis Dispensing Organization, Adult-Use Cannabis Infuser Organization, and Adult Use Cannabis Processing Organization to Be Special Uses in the B-3 Highway Business District Provided the Use is Located Within One Thousand Feet (1,000') of an Interchange of an Interstate Highway and a County or State Highway and Removing Contradictory Language Caused by this Addition. Members present voting aye include Cesich, Gengler, Gryder, Hendrix, Kellogg, Prochaska and Vickers. Members voting nay include Giles and Gilmour. **Motion carried 7-2.**

Member Prochaska moved to approve an Amendment to Petition 19-31 by Requiring that Adult-Use Cannabis Cultivation Centers, Medical Cannabis Cultivation Centers, Adult-Use Cannabis Dispensing Organizations, Medical Cannabis Dispensing Organizations, Adult-Use Cannabis Infuser Organizations, Adult-Use Cannabis Processing Organizations, and Adult-Use Cannabis Transporting Organizations Be in Stand-Alone Buildings and Removing Contradictory Language Caused by this Amendment. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Chairman Gryder asked for a roll call vote on the motion to approve a of Petition 19-31-Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to the Kendall County Zoning Ordinance Pertaining to Recreational and Medical Cannabis Uses with Amendment to Petition 19-31 by Adding Adult Use Cannabis Cultivation Center and Medical Cannabis Cultivation Center to the List of Special Uses in the A-1 Agricultural Zoning District with the Same Conditions as Found in the M-1 and M-2 Zoning Districts for These Uses and an Amendment to Petition 19-31 by Removing Adult-Use Cannabis Dispensing Organization, Medical Cannabis Dispensing Organization, Adult-Use Cannabis Infuser Organization, and Adult Use Cannabis Processing Organization from the List of Special Uses in the B-3 Highway Business District and Removing Contradictory Language in the Proposal Caused by this Removal with the amendment Allowing Adult-Use Cannabis Dispensing Organization, Medical Cannabis Dispensing Organization, Adult-Use Cannabis Infuser Organization, and Adult Use Cannabis Processing Organization to Be Special Uses in the B-3 Highway Business District Provided the Use is Located Within One Thousand Feet (1,000') of an Interchange of an Interstate Highway and a County or State Highway and Removing Contradictory Language Caused by this Addition and an Amendment to Petition 19-31 by Requiring that Adult-Use Cannabis Cultivation Centers, Medical Cannabis Cultivation Centers, Adult-Use Cannabis Dispensing Organizations, Medical Cannabis Dispensing Organizations, Adult-Use Cannabis Infuser Organizations, Adult-Use Cannabis Processing Organizations, and Adult-Use Cannabis Transporting Organizations Be in Stand-Alone Buildings and Removing Contradictory Language Caused by this Amendment. Members present voting aye include Cesich, Gengler, Gryder, Hendrix, Kellogg, Prochaska and Vickers. Members voting nay include Giles and Gilmour. **Motion carried 7-2.**

A complete copy of Ordinance 19-34 is available in the Office of the County Clerk.

Petition 19-26

Member Prochaska moved to approve Petition 19-26-Request from Edward and Robert Baltz on Behalf of Erb Properties, LLC (Owner) and Thomas and Tyler Zurliene on Behalf of TZ Landscaping, LLC (Tenant) for a Special Use Permit for a Landscaping Business at 276 U.S. Route 52 (PIN: 09-13-400-006) in Seward Township. Member Kellogg seconded the motion.

The concerns of Seward Township and Shorewood regarding appearance of the property, type of use, property maintenance, burning, sound, organization of the property, parking for employees were discussed.

Chairman Gryder asked for a roll call vote on the motion. Members present voting aye include Cesich, Gengler, Gilmour, Gryder, Prochaska and Vickers. Members voting nay include Hendrix and Kellogg. **Motion carried 7-2.**

A complete copy of Ordinance 19-32 is available in the Office of the County Clerk.

Petition 19-35

Member Prochaska moved to approve a Petition 19-35-Request from John and Laura Gay for a Special Use Permit for a Kennel and a Variance to Section 7.01.D.27 of the Kendall County Zoning Ordinance Allowing a Kennel to Be Placed 30 Feet 6 1/2 Inches Instead of 150 Feet from Lots Zoned Other Than Residential at 3601 Plainfield Road (PIN: 03-28-100-004) in Oswego Township. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 19-33 is available in the Office of the County Clerk.

Administration – Human Resources & Revenue/GIS

ICRMT Renewal

Member Gilmour moved to approve the ICRMT FY 19-20 Property, Liability and Workers Compensation Insurance renewal in the amount of \$663,686. Member Vickers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Cyber Liability Coverage

Member Gilmour moved to approve the Cyber Liability coverage from BCS Company effective 12/1/2019 to 12/1/2020 in the amount of \$7,647. Member Hendrix seconded the motion.

County Administrator Scott Koeppel stated that they are increasing the coverage from \$1 million to \$3 million because of industry trends and possible new legislation. The deductible was increased from \$10,000 to \$25,000.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Law, Justice and Legislation

Advanced Correctional Healthcare Contract

Member Giles moved to approve the contract with Advanced Correctional Healthcare Inc. for \$213,684.79 for healthcare services January 1, 2020 to November 30, 2020, waving the formal bid process under the professional services exemption. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 19-47 is available in the Office of the County Clerk.

Economic Development

Revolving Loan Fund Recapture Strategy

Member Hendrix moved to approve an ordinance amending the Kendall County Revolving Loan Fund Recapture Strategy. Member Giles seconded the motion.

County Administrator Scott Koeppel summarized the ordinance that the changes include: loans can be made to municipalities, inter-fund loans and loans to private businesses, interest increase in a TIF District has been removed, and interest rates for municipal recommendation from the EDC to the Board for final approval.

Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cesich, Gengler, Giles, Gryder, Hendrix, Kellogg, Prochaska and Vickers. Member voting nay include Gilmour. **Motion carried 8-1.**

A complete copy of Ordinance 19-35 is available in the Office of the County Clerk.

Highway

Speed Zone

Member Gryder moved to approve an ordinance establishing an altered speed zone of 45 mph on Rogers Road in Fox Township. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of Ordinance 19-31 is available in the Office of the County Clerk.

SPECIAL COMMITTEE REPORTS

Historic Preservation

County Administrator Scott Koeppel informed the board that the Preservation Commission has reviewed the Historic Preservation Ordinance. They have one outstanding question to address after that it will head to PBZ Committee.

Board of Health

Member Giles stated that they have not met.

OTHER BUSINESS

County Administrator Scott Koeppel stated that the cannabis tax ordinance has been received by Illinois Department of Revenue; zoning item passed; HR Admin working on staffing and personnel for the County Handbook.

PUBLIC COMMENT

Todd Milliron informed the board that the Oswego Township Administration Building has changed locations to 99 Boulder Hill Pass and has extra space.

QUESTIONS FROM THE PRESS

Jim Wyman from WSPY noticed on the tentative budget that the Health Department money coming back to the County has gone up, what is the reason for that? County Administrator Scott Koeppel stated that the levy has increased as well.

RECESS

Member Prochaska moved to recess. Member Cesich seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

RECONVENE

EXECUTIVE SESSION

Member Kellogg made a motion to go into Executive Session for (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

ADJOURNMENT

Member Gilmour moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gengler seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 2nd day of December, 2019.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

**KENDALL COUNTY BOARD
SPECIAL MEETING
November 25, 2019**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Monday, November 25, 2019 at 6:14 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers, Scott Gengler, Tony Giles, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska, and Robyn Vickers. Members absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Hendrix moved to approve the agenda. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

NEW BUSINESS

Member Prochaska moved to approve the resolution declaring December 2019 as Kendall County Food Pantry Awareness Month. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 19-32 is available in the Office of the County Clerk.

STANDING COMMITTEE REPORTS

Finance

CLAIMS

Member Kellogg moved to approve the supplemental claims submitted in the amount not to exceed \$1,547,807.23. Member Hendrix seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$24,654.53, B&Z \$1,092.81, CO CLK & RCDR \$381.93, ELECTNS \$1,312.26, ED SRV REG \$3,079.83, SHRFF \$33,588.49, CRRCTNS \$17,746.90, MERIT \$560.00, EMA \$2,098.75, CRCT CT CLK \$863.90, JURY COMM \$1,222.87, CRCT CT JDG \$3,154.77, CRNR \$13,778.00, CMB CRT SRV \$9,684.84, PUB DFNDR \$3,870.23, ST ATTY \$4,014.16, TRESR \$455.28, EMPLY HLTH INS \$405,705.43, PPD, PSTGE \$75,000.00, OFF OF ADM SRV \$13,867.03, GEN INS & BNDG \$162.00, CO BRD \$68.20, TECH SRV \$23,020.87, FAC MGT UTLTS \$70,120.76, CAP IMPRV \$18,175.37, CO HWY \$20,760.78, CO BRDG \$12,147.60, TRNSPRT SALES TX \$285,080.62, HLTH & HMN SRV \$107,494.85, FRST PRSRV \$817.63, ELLIS HS \$580.76, ELLIS BRN \$38.40, ELLIS GRNDS \$275.25, ELLIS CMP \$138.66, ELLIS RDNG \$205.47, ELLIS BDY \$188.68, ELLIS PBLC PRGM \$50.00, HOOVER \$2,327.63, ENV ED SCHL \$22.80, ENV ED NTRL BEG \$700.60, ENV ED LAW \$83.04, GRNDS & NTRL RSCS \$9,468.05, PCKRLL PGTT FP \$849.87, ANML MED CARE \$694.40, ANML CNTRL EXPS \$599.90, CO RCDR DOC STRG \$187.85, HIDTA \$14,371.43, CMSRY FND \$3,688.30, COOK CTY REIMB \$379.16, CRT SEC FND \$20.43, LAW LIBRY \$4,613.00, CIR CLK DOC STRGE \$106.15, JJC \$75.00, CRT AUTOM \$62,600.00, CRNR \$180.50, PRBN SVCS \$5,684.04, DRG CRT \$3,639.50, SA DRG ENF \$20.08, GIS \$914.66, KAT \$122.00, ENG/CONSLT \$1,403.84, EMPL BNFT \$2,165.61, PUB SFTY \$223,106.05, ANML CNTRL POP \$1,245.16, VAC \$2,693.77, CRNR SPCL FND \$974.80, FP BND PRCDS '07 \$11,182.90, FP \$1,800.00, FP BND PRCDS '07 \$29,418.80, FP GRNT \$7,010.00

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Fiscal Year 2019-2020 Budget

Member Kellogg moved to approve the Kendall County Fiscal Year 2019-2020 Combined Budgets and Appropriations Ordinance for all funds with revenues and transfers-in in an amount not to exceed \$75,000,000 and expenditures and transfers-out not to exceed \$86,000,000. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 19-36 is available in the Office of the County Clerk.

Administration

Agreement for Administrative, Treasury and Employee Benefits Administration Services

Member Hendrix moved to approve an Intergovernmental Agreement for Administrative, Treasury, and Employee Benefits Administration Services between Kendall County and KenCom. Member Giles seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 19-48 is available in the Office of the County Clerk.

Agreement for Technology Support Services

Member Gilmour moved to approve an Intergovernmental Agreement for Technology Support Services between Kendall County and KenCom. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 19-49 is available in the Office of the County Clerk.

Memorandum Waubensee Community College

Member Gilmour moved to approve a Memorandum of Understanding between Waubensee Community College Corporate Training and Kendall County Government in an amount not to exceed \$4,200 for the development of a 2020 Strategic Plan. Member Gengler seconded the motion. Chairman Hendrix asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 19-50 is available in the Office of the County Clerk.

SPECIAL COMMITTEE REPORTS

Housing Authority

Member Prochaska stated that they received a clean audit. A grant was received from HUD of about \$290,000 which will allow them to help about 25 non elderly disabled persons living in Kendall County by supplying them with housing choice vouchers through the voucher program.

Chairman's Report

Chairman Gryder stated that Kendall County got \$25,000 to promote census 2020.

The December 3rd meeting is cancelled.

ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Giles seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 3rd day of December, 2019.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

COUNTY OF KENDALL, ILLINOIS
Law, Justice and Legislation Committee
Wednesday, November 20, 2019
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Tony Giles called the meeting to order at 3:15p.m. and led the Pledge of Allegiance.

Roll Call:

Committee Member	Status	Arrived at Meeting	Left Meeting
Tony Giles	Here		
Judy Gilmour	ABSENT		
Audra Hendrix	Yes		
Matthew Prochaska	Here		
Robyn Vickers	Here		

With four members present voting aye, a quorum was determined to conduct business.

Others Present: Public Defender Vicki Chuffo, Court Services Director Alice Elliott, EMA Director Joe Gillespie, Commander Jason Langston, Chief Deputy Mike Peters, Chief Judge Robert Pilmer, Coroner Jacquie Purcell, Commander Bobby Richardson, State’s Attorney Eric Weis

Approval of the Agenda –Member Hendrix made a motion to approve the agenda, second by Member Prochaska. **With four members present voting aye, the amended agenda was approved.**

Approval of Minutes – Member Prochaska made a motion to approve the October 22, 2019 meeting minutes, second by Member Hendrix. **With four members present voting aye, the motion carried.**

Public Comment - None

New Business

Status Reports

Coroner – Coroner Purcell reviewed the October report with the committee, and stated that all County Board members are welcome to tour the facility at any time, by calling her office. **Written report provided.**

EMA – **Written report provided.**

Public Defender – Public Defender Chuffo reported continued increase in all areas, and an increase in Jury Trials in October and November. **Written report provided.**

Court Services – Written report provided. Director Elliott briefed the committee on the partnership with DeKalb County Probation for the Leadership Institute.

Sheriff’s Report

- a. Operations Division – Written report provided. Commander Langston reported a successful Halloween Enforcement Campaign available through an IDOT STEM grant. The Office has planned another campaign December 1st and 2nd. Commander Langston also informed the committee about a potential “Ring” Neighborhood Watch Program they are researching. Langston will update the committee on any progress with this program.

- b. Corrections Division – Written report provided. Commander Richardson reported an increase in the Federal Inmate housing and transportation revenues.

Old Business - None

Chairman’s Report/Comments – No report

Public Comment - None

Legislative Update –Member Prochaska reported that the Veto Session has ended, and the new session will begin on January 28, 2020.

Executive Session – Not needed

Adjournment – Member Prochaska made a motion to adjourn the meeting, second by Member Hendrix. **With four members in agreement, the meeting adjourned at 3:38p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Clerk

HIGHWAY COMMITTEE MINUTES

DATE: December 10, 2019
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Amy Cesich, Judy Gilmour, Matt Kellogg, and Matt Prochaska
STAFF PRESENT: Ginger Gates, John Burscheid and Fran Klaas
ALSO PRESENT: Ryan Sikes and Yemi Oyewole

The committee meeting convened at 3:30 P.M. with roll call of committee members. Gryder absent. Quorum established.

Motion Kellogg; second Prochaska, to approve the agenda as presented. Motion approved unanimously.

Motion Prochaska; second Gilmour, to approve the Highway Committee meeting minutes from November 12, 2019. Motion approved unanimously.

Motion Prochaska; second Gilmour to recommend approval of the low bid from P.T. Ferro Construction, Inc. in the amount of \$2,929,469.93 to improve Grove Road near Van Dyke Road, including replacement of Structure 047-3016; said funds to be taken from the Transportation Sales Tax Fund. Klaas reported that there were 6 bidders on the project. The low bid was about ½ percent lower than the engineer's estimate. He recommended approval of the low bid. Motion approved unanimously.

Motion Kellogg; second Prochaska to recommend approval of a Preliminary Engineering Services Agreement between Kendall County and HR Green in the amount of \$1,199,526.07 for Phase 2 Engineering of the Collins Road Extension; said funds to be taken from the Transportation Sales Tax Fund. Klaas described the quality-based selection process that was used to select the consultant for phase 2 engineering. The selection committee included Scott Gryder, Amy Cesich and Fran Klaas. The selection committee believed that HR Green was best qualified to complete the engineering for this project. Cesich asked if the cost was in line with typical engineering costs, and Klaas indicated that it was in the normal range of 8% to 10% of construction cost estimates. Kellogg asked about the State money that was recently obligated to this project from the Rebuild Illinois Program. Klaas reported that the \$5 million was allocated solely for construction. Additionally, Kendall County will be applying for STU funds through KKKCOM, and is hopeful that these additional federal funds will be earmarked for this project. Kellogg also asked about land acquisition efforts. Klaas has had some preliminary discussions with Oswego about acquisition efforts, and Oswego's part in the process. Cesich and Prochaska emphasized the importance of this part of the project, and the fact that Oswego will need to be a partner in the land acquisition efforts. Cesich and Klaas provided additional information on the consultant selection process for this project. Motion approved unanimously.

Motion Prochaska; second Kellogg to recommend approval of the Kendall County Long Range Transportation Plan 2019-2039. Klaas discussed elements of the proposed plan, including the legal requirement to file the Plan with the Illinois Department of Transportation. Committee members discussed several projects in the Plan, including the Eldmain Corridor. They agreed that the southern limit of Eldmain Road should be shown at Walker Road. Prochaska suggested

the idea of River Road being a County Highway. Committee discussed the merits of this idea, the current jurisdictions of the roadway, and the safety issues. No action was taken to include this roadway in the Long Range Plan at this time. Kellogg was concerned about intersection improvements on Ill. Rte. 126, specifically at Grove Road. He thought it might be a good idea to move the project forward, depending on what IDOT has planned for Route 126. Kellogg also reminded the committee that it has been 5 years since vehicle registrations were checked to insure accuracy in Boulder Hill and other areas. MFT revenues are based on vehicle registrations, so it is important to have accurate records. Klaas will check with Latreese Caldwell to see if this could be reviewed again. Motion to forward Plan to County Board approved unanimously.

Motion Prochaska; second Gilmour to recommend approval of the Kendall County 5-Year Surface Transportation Plan 2020-2024. Motion carried unanimously.

Under Other Business, Klaas announced that the Millington Bridge is scheduled to reopen next week with a 5-ton load limit. This will allow cars and pickup trucks to cross the bridge; but no other heavier vehicles. The bridge will have to be closed again next summer when the water is low to make the final repairs to the piers. Prochaska asked about emergency vehicles. Klaas thought that most ambulances would be near the 5-ton load limit, and should have no problem crossing, whereas fire trucks would definitely not be allowed, as they are very heavy, and generally only have 3 axles. School buses would also be too heavy to cross the bridge. Kendall County is providing all the signing for the modified detour. Kendall and LaSalle Counties will also have approximate \$20,000 costs from the contractor to reopen the bridge.

Motion Prochaska; second Gilmour to adjourn the meeting at 4:09 P.M. Motion carried unanimously.

Respectfully submitted,



Francis C. Klaas, P.E.
Kendall County Engineer

Action Items

1. Low bid from P.T. Ferro Construction, Inc. in the amount of \$2,929,469.93 to improve Grove Road near Van Dyke Road, including replacement of Structure 047-3016; said funds to be taken from the Transportation Sales Tax Fund.
2. Preliminary Engineering Services Agreement between Kendall County and HR Green in the amount of \$1,199,526.07 for Phase 2 Engineering of the Collins Road Extension; said funds to be taken from the Transportation Sales Tax Fund.
3. Kendall County Long Range Transportation Plan 2019-2039
4. Kendall County 5-Year Surface Transportation Plan 2020-2024 (Revised 12-17-19)

**COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
MEETING MINUTES
MONDAY, DECEMBER 2, 2019**

Committee Chair Matt Kellogg called the meeting to order at 4:00 p.m.

Roll Call: Members Present: Amy Cesich, Matt Kellogg, Tony Giles, Judy Gilmour, Audra Hendrix **With enough members present, a quorum was formed to conduct business.**

Others Present: Facilities Management Director Jim Smiley, County Administrator Scott Koepfel

Approve the November 6, 2019 Facilities Committee Meeting Minutes – There were no changes to the November 6, 2019 minutes; Member Hendrix made a motion to approve the minutes, second by Member Cesich. **With enough present members voting aye, the minutes were approved.**

Approval of Agenda – Member Hendrix made a motion to approve the agenda. Member Giles second the motion. **All Aye. Motion approved.**

Public Comment – None

Old Business/Projects

1. *Courthouse Roof Replacement Project* – Director Smiley stated the roof was inspected by the manufacturer representative on November 26, 2019. A report will be generated from the inspector. Mr. Smiley stated as soon as the report is issued the roofer will come out and address the items on the report. Director Smiley also met with the architect the next day. The architect created their own punch list to be done in addition to the items listed in the roof manufacturer's report. The roofing vendor plans to complete the punch list work before the end of the month.
2. *Animal Control Projects Update* – Chair Kellogg stated the Facilities Committee and the Animal Control Committee have agreed to have Director Smiley get bids on the items the Animal Committee would still like to complete. Director Smiley will get bids on this work and manage the projects as he does for other County projects. The HVAC projects will be bid as a public bid. Consensus of the committee is to have Director Smiley use the recent ITB reviewed by the SAO with the new scope for the HVAC public bid.
3. *Historic Courthouse Window Replacement - 2019* – Director Smiley stated masonry that needed to be removed was reinstalled the week of November 18th. Mr. Smiley has calls into window vendor to schedule the interior and exterior trim work that still needs to be completed. Jim stated the 2020 budget includes the purchase of additional windows to be replaced. Since this ITB was reviewed by the State's Attorney's office earlier this year, the Consensus of the committee is to have Director Smiley use the previous ITB with the new scope and send it out to public bid for the new project.
4. *Sally Port Elevator Controls Project* – Director Smiley informed the committee there was a delay due to additional custom materials needed. Mr. Smiley stated the project is projected to start on Dec. 3, 2019 now. The vendor still plans to have the project completed by the end of the year.
5. *Carpet Replacement Projects at the Courthouse* – Director Smiley stated the carpet ordered will be installed when it comes in. Mr. Smiley stated these are for courtrooms 112 and 113.

6. *KenCom Network Clock Cable Run* – Director Smiley informed the committee a work order has been entered and staff has been informed on the details of the installation.

New Business/Projects

1. *Chair's Report*

- a. *Solar Project Update* – Chair Kellogg informed the committee that in conversations with the City of Yorkville, we believe the fence change will be possible, we are asking to change to a wood fence instead of the more costly previously approved vinyl fence. We are also asking to use some of the existing foliage to meet the landscaping requirement instead of new materials required on the previously approved special use plan. Mr. Kellogg said this new special use application can be cancelled if this review becomes to arduous or takes too long to complete. If this is the case we would have to go forward with the original special use permit and figure out how the additional costs will be handled.
 - b. *Dewberry Proposal for County Office Building Projects* – Director Smiley received the Dewberry proposal today. Chair Kellogg will talk with Scott about bringing the proposal to the next COW meeting for discussion if it is ready. The current plan is to upgrade the County Board room electronic systems & furniture as well as add card access to the exterior doors and interior hallways at the North & South ends of the hallways.
 - c. *Forest Preserve Lease* – Chair Kellogg informed the committee he has been in contact with Director Guritz about leasing space in the basement of the Pickerel Estate for document storage which would offset lease costs at the Historic Courthouse. Director Guritz will supply Chair Kellogg with the square footage of the basement.
2. *Courthouse Safety Meeting* – Director Smiley informed the committee these meetings have focused on ALICE training. Mr. Smiley was asked to have room numbers installed on the outside windows of the building as well as the interior offices. Jim stated the exterior of the building has been completed. The interior offices will be done with a label maker his department has and will be installed by KCFM staff. **Item Complete.**
 3. *Teamsters Contract Meetings* – Director Smiley stated talks are ongoing and another negotiation meeting is scheduled for tomorrow, Tuesday, December 3, 2019.
 4. *Baby Changing Station Installations* – Director Smiley stated a State of Illinois statute has changed and now requires public buildings to make available changing stations in the men and women's restrooms. Items were purchased and received. KCFM staff will install them this month. Signs to identify which bathrooms have these changing stations are also required by statute and they are in the process of being designed and ordered. Temporary signs will be installed until the custom permanent signs are completed.
 5. *Sign project for new Illinois Statute for Single Use Bathrooms* – Director Smiley informed the committee another Illinois statute has changed. All single stall bathrooms need to be labeled with gender neutral signs. These signs are also in process of being ordered and temporary signs will be installed until the custom permanent signs are completed.
 6. *Public Safety Center Workstation Replacements* – Director Smiley stated Montgomery police department donated three workstations to the Sheriff's office. These workstations were dismantled by KCFM staff and will be reinstalled in the PSC.
 7. *Public Safety Center Door Release Buttons* – Director Smiley stated the one door release button is complete and there are four left to install.

8. 2020 Carrier Services Invitation to Bid – Director Smiley informed the committee this is a yearly Invitation to Bid (ITB) that was reviewed earlier this year by the State’s Attorney’s Office. Consensus of the committee is to use this ITB with the new scope and to send the ITB out for public bid.
9. Animal Control H.V.A.C. Systems Invitation to Bid – Issue discussed under old business agenda # 2.
10. Courthouse BCU Replacement Utilizing the U.S. Communities Contract – Director Smiley received a quote from Trane to utilize US Communities for the panel replacements. The consensus of the committee is to have Director Smiley send the contract with Trane utilizing the US Communities cooperative quote to the State’s Attorney’s Office as we had done for the Public Safety Project earlier this year.

Staffing/Training/Safety

- *Reportable Labor Hours* – Reports were included in the packet.

Other Items of Business

- *CMMS Charts* – Reports were included in the packet for:
 - Reported versus Completed Work Orders, Reported by Building Current Month
 - Work Orders by Work Type Current month

Questions from the Media – None

Executive Session – None

Adjournment – Chair Kellogg asked if there was a motion to adjourn. Member Hendrix made a motion to adjourn the meeting, second by Member Cesich. **With all members present voting aye, the meeting adjourned at 4:36 p.m.**

Respectfully submitted,

Christina Wald
Administrative Assistant

**COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, December 12, 2019**

Call to Order

Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 7:11p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Scott Gryder	Here		
Audra Hendrix	Here		
Matt Kellogg	Here		
Matthew Prochaska	Here		

Staff Members Present: Latreese Caldwell, RaeAnn VanGundy

Approval of Agenda – Member Prochaska made a motion to approve the agenda, Member Hendrix seconded the motion. **With five members present voting aye, motion passed by a vote of 5-0.**

Approval of Claims – Member Cesich made a motion and Member Prochaska seconded the motion to forward December 15, 2019 claims for approval to the County Board. **With five members voting aye, there was consensus to forward the claims to the County Board for final approval by a vote of 5-0.**

Department Head and Elected Official Reports - None

Items from Other Committees – None

Items of Business

- ***Discussion of Kendall County Procurement Ordinance*** – Mr. Koeppel briefed the committee on the ordinance. Member Prochaska made a motion to postpone further discussion of the Kendall County Procurement Ordinance to the January 30, 2020 Finance meeting, second by Member Cesich. **With five members voting aye, the motion carried.**

- ***Review Senior Levy Process and Determine Timeline*** – Member Kellogg provided an overview of the Senior Levy to committee members. Admin Services staff reviewed the proposed 2020 application process and tentative timeline. **There was consensus to proceed with the process, and determine if there is need for Hearings after the committee reviews the applications at the March 13, 2020 Finance meeting.**

➤ **Approve FY20 Levies:**

1. Approve County Health Fund Levy 2019 payable 2020 in an amount not to exceed \$1,454,000
2. Approve Veteran's Assistance Commission Fund Levy 2019 payable 2020 in an amount not to exceed \$357,206
3. Approve Tuberculosis Fund Levy 2019 payable 2020 in an amount not to exceed \$15,000
4. Approve Liability Insurance Fund Levy 2019 payable 2020 in an amount not to exceed \$1,304,919
5. Approve Social Security Fund Levy 2019 payable 2020 in an amount not to exceed \$1,400,000
6. Approve Illinois Municipal Retirement Fund Levy 2019 payable 2020 in an amount not to exceed \$2,950,000
7. Approve County Bridge Fund Levy 2019 payable 2020 in an amount not to exceed \$500,000
8. Approve County Highway Fund Levy 2019 payable 2020 in an amount not to exceed \$1,500,000
9. Approve Extension Education Fund Levy 2019 payable 2020 in an amount not to exceed \$187,476
10. Approve Senior Citizen Social Services Fund Levy 2019 payable 2020 in an amount not to exceed \$400,000
11. Approve 708 Mental Health Fund Levy 2019 payable 2020 in an amount not to exceed \$947,000
12. Approve General Fund Levy 2019 payable 2020 in an amount not to exceed \$10,982,697

Member Prochaska made a motion to forward the FY20 Levies to the County Board for final approval, second by Member Gryder. **With five members present in agreement, the motion carried.**

Executive Session – Not needed

Questions from the Media – None

Items for the December 17, 2019 County Board Meeting

➤ **Approval of December 2019 Claims**

➤ **Approval of FY20 Levies:**

1. Approve County Health Fund Levy 2019 payable 2020 in an amount not to exceed \$1,454,000

2. Approve Veteran's Assistance Commission Fund Levy 2019 payable 2020 in an amount not to exceed \$357,206
3. Approve Tuberculosis Fund Levy 2019 payable 2020 in an amount not to exceed \$15,000
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11. Approve 708 Mental Health Fund Levy 2019 payable 2020 in an amount not to exceed \$947,000
12. Approve General Fund Levy 2019 payable 2020 in an amount not to exceed \$10,982,697

Adjournment – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, Member Hendrix seconded the motion. **The meeting was adjourned at 7:25p.m. by a 5-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE
Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
6:30 p.m.

Meeting Minutes of December 9, 2019 – Unofficial until approved

CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 6:30 p.m.

ROLL CALL

Committee Members Present: Elizabeth Flowers, Scott Gengler, Judy Gilmour, Matt Kellogg (Vice-Chairman), and Matthew Prochaska (Chairman)

Committee Members Absent: None

Also Present: Matt Asselmeier (Senior Planner), Brian Holdiman (Code Compliance Officer), Bill Savoree, and Jeff Wehrli

APPROVAL OF AGENDA

Member Gilmour made a motion, seconded by Member Gengler, to approve the agenda with an amendment to reverse the order of Petitions. With a voice vote of five (5) ayes, the motion carried.

APPROVAL OF MINUTES

Member Gengler made a motion, seconded by Member Flowers, to approve the minutes of the November 12, 2019, meeting. With a voice vote of five (5) ayes, the motion carried.

PUBLIC COMMENT

None

EXPENDITURE REPORT

Review of Expenditures from the Prior Month

The Committee reviewed the Expenditure Report. Mr. Asselmeier noted that the Illinois Department of Natural Resources audited the County NPDES information which was why the fee for WBK appeared on the Expenditure Report. Also, the Zoning Board of Appeals members were paid their annual mileage payments.

Member Flowers made a motion, seconded by Member Gengler, to forward the bills to the Finance Committee. With a voice vote of five (5) ayes, the motion carried.

Review of Fiscal Year 2018-2019 End of Year Report

The Committee reviewed the report.

Review of Fiscal Year 2018-2019 End of Year Escrow Report

The Committee reviewed the report.

PETITIONS

19 – 45 – Carolyn Meinzer on Behalf of Landscape Depot Yorkville, LLC and William Savoree on Behalf of D Construction

Mr. Asselmeier summarized the request.

Landscape Depot Yorkville, LLC owns the parcel created by the T-intersection created by the intersection of Identa Road and Route 126 and addressed as 9211 Route 126 (PIN 05-04-400-003). The property is northeast of Identa Road and south of Route 126 and is a vacant farmstead zoned A-1 Agricultural.

D Construction was awarded a project by the Illinois Department of Transportation for work in the area and they contracted with the owner of the subject property to use the site for stockpiling and processing/recycling aggregates and crushing concrete for use on D Construction’s Illinois Department of Transportation Project.

The application materials, including pictures, were provided.

Pursuant to Section 4.19.5 of the Kendall County Zoning Ordinance:

Portable Concrete Crushing, Screening and Stockpiling of Dirt, Crushed Concrete and RAP (recycled asphalt pavement), when necessary and incidental to a major construction project in any Agricultural, Business or Manufacturing District as long as the following conditions are met:

- a. Each such permit shall be valid for a period of not more than one (1) year and shall not be renewed for more than two (2) successive periods at the same location.
- b. The operation shall be located a minimum of seven hundred and fifty (750) feet from the lot line of any residential building and/or a minimum of three hundred (300) feet from the lot line from retail businesses.
- c. All facilities placed or located on the site shall be removed and the site restored to its original condition within the time frame of the permit.
- d. The operation shall have hard surface road frontage. If located in an Agricultural District, the operation must have frontage onto an arterial or major collector roadway as depicted on the Kendall County Land Resource Management Plan.
- e. Hours of operation must be 7am-5:30pm Monday thru Saturday unless otherwise permitted.
- f. Before the issuance of the temporary use permits, the septic field shall be roped off and the water well shall be clearly staked to allow for the protection of both of these utilities. The areas shall remain marked or roped off through the duration of the project.

As noted in the application materials, the old building foundations will be removed from the property.

Vehicles will enter and leave the property from Identa Road.

The project should be completed by July 2021.

The Petitioners agreed to the above conditions and agreed to submit an application for a stormwater management permit.

Petition information was sent to the United City of Yorkville and Kendall Township on December 2, 2019. The United City of Yorkville requested video of Identa Road now and when the project is complete. Kendall Township expressed no opposition to the proposal.

Because the requested temporary use permit is sought to expedite a public project on a highly trafficked State-maintained highway, Staff recommends approval of the temporary use permit subject to the following conditions:

1. This temporary use permit shall be valid for a period of one (1) year from the date of the issuance of the temporary use permit at the location and configuration shown on the attached site plan marked as Exhibit A. The permit may be renewed for two (2) successive one (1) year periods at the same location.
2. The site may only be used for concrete, dirt, and recycled asphalt pavement generated or used as part of the work related to Route 71 reconstruction.
3. All facilities placed or located on the site shall be removed and the site restored to its original condition within the time frame of the permit. The old building foundations may be permanently removed from the site.
4. Hours of operation must be 7am-5:30pm Monday thru Saturday. These hours of operation may be reduced by the Petitioners.
5. Before the issuance of the temporary use permits, the septic field shall be roped off and the water well shall be clearly staked to allow for the protection of both of these utilities. The areas shall remain marked or roped off through the duration of the project.
6. The site shall be operated in a manner compliant with all applicable federal, state, and local laws for this type of use. Accordingly, the Petitioners shall secure all necessary permits and pay applicable fees related to the proposed use.
7. Failure to comply with one or more of the above conditions could result in the revocation of the temporary use permit.

The proposed temporary use permit was provided.

Bill Savoree, D Construction, stated they had no objections to the conditions. The septic field and well have been removed.

The Petitioners submitted their stormwater permit application earlier in the month.

The Committee agreed to let Mr. Asselmeier grant an extension to the temporary use permit if the Petitioners abided by the terms of the temporary use permit.

Member Flowers made a motion, seconded by Member Gengler, to approve this temporary use permit.

The votes were as follows:

Yeas (5): Flowers, Gengler, Gilmour, Kellogg, and Prochaska

Nays (0): None

Abstain (0): None

Absent (0): None

The motion carried.

19 – 43 – Kendall County Historic Preservation Commission

Mr. Asselmeier summarized the request and stated that this item was for discussion only.

For the majority of 2019, the Kendall County Historic Preservation Commission has been

reviewing the Historic Preservation Ordinance in order to apply to the State to become a Certified Local Government. A sheet explaining the benefits of becoming a Certified Local Government is attached.

The proposed changes to the Historic Preservation Ordinance are as follows:

1. Article I.2.U amends the definition of “historic district” to be the same as “preservation district” as defined by State law.
2. Article I.2 adds a definition of “Super Majority Vote” as at least three-fourths approval vote of the entire Kendall County Board.
3. Article II.2.M removes the requirement that the Commission review any application for demolition of structures older than fifty (50) years of age.
4. Article II.2.N changes the administration authority to County-owned property only.
5. Article III.3.A.d and Article III.3.B.e defines the procedure for contacting property owners of record if the applicant is not the current owner of record of a nominated landmark (3.A.d) or owner of record of a property in a nominated Historic District (3.B.e). In both cases, the applicant must provide evidence that the owner of record has been notified.
6. Article III.5, in the first paragraph, a typographical error is corrected.
7. Article III.12 adds the Kendall County website as a location for publishing the map of all landmarks and districts.
8. Article III.18 adds an application fee of Five Hundred Dollars (\$500) paid by the applicant due at the time of application submittal and requires the applicant to pay all associated fees the County incurs as a result of the application. The fees must be paid prior to the County Board’s decision on the application. All fees would be waived if the applicant is the property owner. The Historic Preservation Commission had a question of the State’s Attorney whether or not having two (2) application fees was allowable. The Illinois Historic Preservation Agency is against having application fees because they are viewed as a deterrent for applications for historic designation.
9. The final paragraph of Article IV.2.I defines post-demolition plans are required for properties in historic districts or for properties designated as landmarks.
10. Article IV.3.B is divided into two (2) subsections. The remainder of Article IV.3 is re-lettered to reflect this division.
11. Article IV.3.C (new) states that certain documents shall be submitted in cases of economic hardship only if requested by the Planning, Building and Zoning Department or the Preservation Commission.
12. Article IV.3.D (new) deletes the requirement to offer to purchase properties in cases of economic hardship and re-letters the sub-section to reflect this deletion.
13. Article V.2 transfers the power to refuse to issue building permits as a penalty from the Planning, Building and Zoning Department to the court system or hearing officer.

Jeff Wehrli, Chairman of the Kendall County Historic Preservation Commission, explained that the Commission felt that applicants should share in the cost burden with the County when a structure or area was nominated. Mr. Wehrli explained the State's concerns regarding the proposed application fee. Mr. Wehrli stressed the need to have a super majority of the County Board to approve the designation of a property without the consent of the property owner.

Discussion occurred about designating an area as large a Boulder Hill as an historic district.

Chairman Prochaska asked Committee members to forward comments regarding the proposal to Mr. Asselmeier.

19 – 42 – Kendall County Planning, Building and Zoning Department

Mr. Holdiman summarized the request.

The proposal would update the Code to the 2018 International Building Code, 2018 International Residential Code Including Appendix A, B, C, E, F, G, H, J, O, and Q, 2017 National Electric Code, Illinois Plumbing Code, 2018 International Mechanical Code, 2018 International Fuel Gas Code, 2018 International Existing Building Code, Illinois Energy Conservation Code, and Illinois Accessibility Code.

Mr. Holdiman explained the ISO Score and strategies for lowering the score. The County was a 4 on residential and 5 on commercial. The State average for both was a 6. The new proposed score was 9, but the score can be lowered if the County updates its Building Code.

Residential homes will not be required to have sprinklers. Industrial buildings of a certain square footage and building type would be required to have sprinklers. The local fire protection district can adopt a more restrictive ordinance and supersede County regulations.

The United City of Yorkville updated to the 2018 Codes which will become effective January 1, 2020. The County's Code will be similar to Yorkville's Code.

Mr. Holdiman presented information from a fee study. He recommended that fees remain unchanged.

Discussion occurred regarding cannabis related building codes, but no specific code exists.

Member Gilmour made a motion, seconded by Member Flowers, to forward this Petition to the Committee of the Whole.

The votes were as follows:

Yeas (5): Flowers, Gengler, Gilmour, Kellogg, and Prochaska
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried. The proposal will go to the Committee of the Whole on December 12, 2019.

NEW BUSINESS

Approval of Setting a Date and Time for a Second Meeting of the Planning, Building and Zoning Committee in the Month of December 2019

A second meeting was not necessary.

Discussion of Zoning Related Application Fees; Committee Could Recommend Amendments to the Fee Schedule

Mr. Asselmeier summarized the issue.

On November 5, 2019, the County Board approved Ordinance 2019-29 which increased the cost of recording documents from Fifty-Three Dollars (\$53) to Sixty-Seven Dollars (\$67).

The Department includes the recording fee as part of the application fee for certain requests.

In addition to the fee for recording documents, the cost to have a Zoning Board of Appeals (ZBA) hearing is included in the application fee. The seven (7) members of the ZBA are paid Fifty Dollars (\$50) and mileage. In 2019, the cost to have a ZBA hearing was Four Hundred Nine Dollars and Sixteen Cents (\$409.16).

Staff does not know the mileage rate for 2020.

Staff was wondering if the Committee wanted to alter the fees to reflect the increased cost of recording documents.

Member Gilmour made a motion, seconded by Member Flowers, to recommend that the variance fee be increased from Four Hundred Twenty-Five Dollars (\$425) to Four Hundred Seventy-Five Dollars (\$475).

The votes were as follows:

Yeas (5): Flowers, Gengler, Gilmour, Kellogg, and Prochaska
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried. The proposal will go to the County Board on December 17, 2019.

OLD BUSINESS

Zoning Ordinance Project Update

Mr. Asselmeier has completed his review of the document. The Comprehensive Land Plan and Ordinance Committee has reviewed Sections 1,2, 3, 4, 5, 6, 7, 8, 9, 10, and 12; they will be reviewing Sections 11, 13, and 14 at their meeting in December.

Discussion of 1983 Recreational Vehicle and Campground Regulations; Committee Could Recommend Amendments to the Regulations

Mr. Asselmeier summarized the proposed changes and concerns with the existing regulations.

The consensus of the Committee was to add recreational and industrial lands to the lands for protection.

The consensus of the Committee was not to set the minimum size at twenty (20) acres.

The consensus of the Committee was to agree that all references to the Zoning Department be the Planning, Building and Zoning Department.

The consensus of the Committee was to retain the fencing requirement and allow that requirement to be varied.

The consensus of the Committee was to ask the Sheriff's Department and fire protection districts regarding the language contained in Section 3.4.b regarding fire and police services.

The consensus of the Committee was to ask the Yorkville-Bristol Sewer District and Fox Metro Water Reclamation District regarding overburdening of public water and waste water facilities.

The consensus of the Committee was to add a reference to the definition of permanent resident at the end of Section 3.4.d. No permanent resident was allowed in the campground or recreational vehicle park

The consensus of the Committee was to set the response time for production of the roster as two (2) business days and that a business day was a day when the Planning, Building and Zoning Department was open.

Discussion occurred regarding campers and recreational vehicles becoming junk and debris. Mr. Holdiman explained the definitions and applicability of junk and debris and inoperable vehicle.

The consensus of the Committee was that variances could be pursued using the same procedure outlined in the Zoning Ordinance.

The consensus of the Committee was to add language requiring motor homes and recreational vehicles to be properly titled. If they lacked proper title, they would be considered junk and debris.

Mr. Asselmeier will provide the Committee an updated document at the January 2020 meeting.

Discussion of Illinois Mobile Home Regulations

The Committee reviewed the Illinois Mobile Home Act, the Illinois Abandoned Mobile Home Act, and the Campground Licensing and Recreational Area Act.

Mr. Holdiman stated that the majority of campers at the existing campgrounds will not meet the size requirements stated in State law.

The consensus of the Committee was to ask the State's Attorney's Office for an opinion regarding whether the County can enforce the Illinois Abandoned Mobile Home Act on campgrounds.

Update on Filing Part-Time Code Enforcement Officer Position

Mr. Holdiman stated interviews occurred on December 9, 2019. The hope was to have the position filled by January 6, 2020.

REVIEW VIOLATION REPORT

The Committee reviewed the Violation Report.

Mr. Holdiman will conduct an investigation on the Harvey Roads on December 10, 2019.

Review of Annual Inspection Report

The Committee reviewed the report.

Update on 45 Cheyenne Court

Pictures of the property were presented to the Committee.

REVIEW NON-VIOLATION COMPLAINT REPORT

The Committee reviewed the report.

UPDATE FROM HISTORIC PRESERVATION COMMISSION

Member Flowers reported that the Commission continues to work on the Historic Preservation Ordinance. The Commission is also preparing for the annual meeting with other historic preservation organizations which is scheduled for February 19, 2020, at 7:00 p.m., at Chapel on the Green in Yorkville.

REVIEW PERMIT REPORT

The Committee reviewed the report.

REVIEW REVENUE REPORT

The Committee reviewed the report.

CORRESPONDENCE

The Committee reviewed November 26, 2019, emails regarding the United City of Yorkville's Comprehensive Plan for Properties Near Eldamain Road.

COMMENTS FROM THE PRESS

None

ADJOURNMENT

Member Flowers made a motion, seconded by Member Gilmour, to adjourn. With a voice vote of five (5) ayes, the motion carried. Chairman Prochaska adjourned the meeting at 7:38 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, Senior Planner

Encs.

RESOLUTION

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board, in regular session, this ____ day of _____, 20____ does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this County in the appeal of all cases when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney, prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act, and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

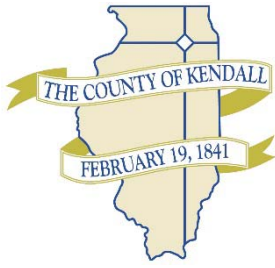
BE IT FURTHER RESOLVED that if the Office of the State's Attorneys Appellate Prosecutor is duly appointed to act as a Special Prosecutor in this County by a court having jurisdiction, this County will provide reasonable and necessary clerical and administrative support and victim-witness coordination on an as-needed basis and will also cover all reasonable and necessary case expenses such as expert witness fees, transcripts, evidence presentation, documents, lodgings, and all other expenses directly related to the prosecution of the case.

BE IT FURTHER RESOLVED that the Kendall County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor, commencing December 1, 2019 and ending November 30, 2020, by hereby appropriating the sum of \$37,000.00 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the stated twelve month period.

Passed and adopted by the County Board of Kendall County, Illinois, this
_____ day of _____, 20____.

Chairman _____

ATTEST: _____
County Clerk



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: October 7, 2019

Amount: N/A

Budget: N/A

Issue: Petition 19-21 Request from the Kendall County Planning, Building and Zoning Committee for Amendments to the Kendall County Land Cash Ordinance by Updating the School Enrollment Figures, Fair Market Value Calculation, Acreage Donation, and Related Tables

Background and Discussion:

In October 2019, the Planning, Building and Zoning Committee determined that having multiple Fair Market Values was not desirable based on the lack of sales in areas of the County.

This proposal amends the Land Cash Ordinance, which was last updated in 2014, as follows:

The calculation for acreage donation for school sites contained in Table 3 was updated; the enrollment figures in Table 2 were updated to 2019-2020 enrollment data; the definition and references to "improved acre" contained in Section 1.C.4 were deleted; the fair market value in Section 1.C.4 was set at \$47,121; the Kendall County Assessor's Office shall provide the weighted average of all lot sales on a dollar per acre basis throughout Kendall County for a 3-year period; the chart of fair market value calculations was deleted; the land cash donation calculation sheets were updated to reflect the new data.

Two-bedroom-\$1,168.31 instead of \$1,814.10; Three-bedroom-\$2,231.83 instead of \$3441.25;
Four-bedroom-\$3,237.65 instead of \$4,969.27; Five-bedroom-\$2,900.44 instead of \$4,444.03. Land Cash Donation goes from 3.054 acres to 3.074 acres.

Committee Action:

PBZ Committee-Forward to County Board (5-0)

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP

Department: Planning, Building and Zoning Department

Date: November 6, 2019

ORDINANCE # 2019-_____

AMENDMENT TO THE KENDALL COUNTY LAND CASH ORDINANCE

WHEREAS, the Kendall County Board approved the last amendment to the Land Cash Ordinance on April 15, 2014; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, the County Board has determined that the Fair Market Value, school enrollment figures, acreage donation requirements, and related tables should be adjusted; and

WHEREAS, the County Board had the authority to amend the Kendall County Land Cash Ordinance by official action; and

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby approves an amendment to the Kendall County Land Cash Ordinance, as presented in Exhibit "A" attached hereto and made a part hereof.

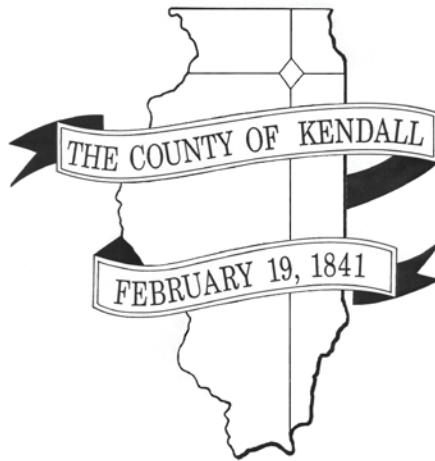
IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 17th day of December, 2019.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder

KENDALL COUNTY LAND CASH ORDINANCE



Last Revised December 17, 2019
(Ordinance 2019-__)

Prior Updates:

(Amended April 15, 2014 – Ord. 2014-09)
(Amended July 15, 2013- Ord. 2013-16, complete overhaul)
(Amended May 19, 2009- Ord. 2009-16)
(Amended March 17, 2009 – Ord. 2009-08)
(Amended March 22, 2006 – Ord. 2006-17)
(Amended June 21, 2006- Ord. 2005-41)
(Amended January 16, 2001- Ordinance 2001-01)
(Amended March 18, 1999 - Ord. 1999-15)
(Amended November 13, 1995)
(Amended April 14, 1992)
(Amended August 8, 1989)
(Amended March 13, 1979)
(Adopted May 9, 1978)
(Resolution on March 13, 1973 recommending a Land Cash Ordinance be adopted)

KENDALL COUNTY LAND CASH ORDINANCE

Last Revised December 17, 2019 (Ordinance # 2019-__)

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KENDALL COUNTY LAND CASH ORDINANCE

The County is dedicated to the concept that healthful, productive community life depends in part on the availability of recreational and park space and adequate school facilities. It has been found and determined that the location of park, forest preserve, recreation and school sites to serve the immediate and future needs of adults and children of each new subdivision or planned unit development is just as essential to proper land development as are street, water, sewers and sidewalks. To this end, Kendall County has determined that the dedication of land for parks, forest preserve, recreation and school sites or cash contributions in lieu of actual dedication or a combination of both, shall prevail upon all new final plats of residential subdivisions and planned unit developments. The impact upon schools and parks is likewise equally affected by construction of new dwellings that are not part of a platted subdivision and accordingly, cash contributions should be made with regard to such construction as well.

Therefore, in the public interest, convenience, health welfare and safety, the establishment of parks, recreation and school sites and facilities are required for each final plat of a residential subdivision.

SECTION 1 – DEDICATION OF PARK, FOREST PRESERVE AND SCHOOL SITES OR PAYMENTS IN LIEU THEREOF:

As a condition of approval of a final plat of subdivision or planned unit development, each individual subdivider or planned unit developer will be required to dedicate land or cash in lieu of actual land or a combination of both based on the recommendation of the affected district which will be the recipient of the contribution, but subject to final determination of the County Board in accordance with the following criteria; (all single family detached dwellings are considered four bedrooms for ordinance computations unless proven otherwise by individual or developer).

A. CRITERIA FOR REQUIRING PARK/FOREST PRESERVE DEDICATION

1. Location

Plans of the park district or forest preserve district or appropriate standards adopted by said agencies shall be used as a guideline in locating sites.

2. Requirement and Population Ratio

The ultimate population density to be generated by a subdivision or planned unit development shall bear directly on the amount of land required to be dedicated for park and recreation sites. The acreage of land dedication requirement shall be determined by obtaining the total population of the development times 10 acres per 1,000 population. Total population is determined by applying the estimated ultimate population per dwelling unit table, as per the Ultimate Yield Table published by the Associated Municipal Consultants, to the number or respective units in the development. For purposes of the following example, it is presumed that each single family home will have 4 bedrooms. For other dwelling units such as townhouses and apartments, it is presumed that each unit will have 2 bedrooms.

3. Donation Requirement Calculation Examples:

Development “A” containing 200 single family homesites

$$\text{(units)} \times \text{(population factor)} \times \frac{\text{the required acreage}}{\text{per 1000 population}} = \text{Total Acres}$$

(from table 1)

$$200 \text{ units} \times 3.764 \times \frac{10 \text{ acres}}{1,000} = 7.53 \text{ acres}$$

4. Credit for Land Development

When land dedication is required by this ordinance, credit to developers for said dedication will be given according to the following criteria:

For dedications to a park district or forest preserve district, the first five (5) acres must be contiguous and in one location. Credit shall only be granted for parcels that consist of “buildable acreage”. For the purposes of this ordinance “buildable

acreage” shall be considered those tracts or areas of land which are not encumbered with any of the following conditions:

- a. Wetlands and land that is generally inundated by water (under ponds, lakes, creeks, etc.),
- b. All of the floodway and floodway fringe within the 100-year floodplain, as shown on official FEMA maps,
- c. Land within the right-of-way or easement of an existing roadway,
- d. Land within an existing permanent easement prohibiting development (including utilities, drainage, access and pipelines).
- e. Soils subject to slumping.
- f. Land with severe slopes (in excess of 25%).

Land in excess of the above mentioned five acres, and land to be dedicated to the forest preserve district shall be credited as follows:

If the benefiting Park or Forest Preserve District determines it is in the best interest of the public at large to take ownership and maintenance of an existing or proposed wetland, it may choose to accept such a property however, no credit will be given. Furthermore the benefiting district may require the developer to provide three (3) years of maintenance after the initial planting of any new or supplemental plantings associated with such wetlands.

Partial credit may be granted at the discretion of such benefiting park or forest preserve district for “unbuildable land” as described above provided such land has been identified by a park or forest preserve district as potential or future linear parks, or such properties have been identified as potential greenway or trail linkages on an officially approved and adopted land use or open space plan.

The benefiting park district or forest preserve district may choose to recommend partial credit for manmade lakes or ponds that are judged to be of recreational or environmental benefit.

The total amount of credit granted for all land donated in any new subdivision shall be noted in any and all required development, PUD or donation agreements.

B) CRITERIA FOR REQUIRING SCHOOL SITE DEDICATION

1. Location

Plans of the affected school district or the appropriate standards adopted by said agencies shall be used as a guideline in locating sites.

2. Requirement and Population Ratio

The ultimate number of students to be generated by a subdivision, planned unit development and/or special use permit shall bear directly upon the amount of land

required to be dedicated for school sites. The land dedication requirement shall be determined by obtaining the ratio of;

- a) estimated children to be served in each school classification (this number is determined by applying the estimated ultimate population per dwelling unit table (Table 1) to the number of respective units in the development) over the;
- b) actual average number of students to be served in each such school classification as stated herein, and then applying such ratio to the;
- c) said actual average number of acres for a school site of each such classification as stated herein.

The product thereof shall be the acres of land deemed needed to have sufficient land for school sites to serve the estimated increased children in each such school classification. For purposes of this computation it is presumed that each single family home will have 4 bedrooms. For other dwelling units, such as townhouses and apartments, it is presumed that each unit will have two (2) bedrooms.

Classification by Grades	Design Capacity per school classification	Minimum Acreage per school classification =	Acres Per Student Required
Elementary	671 students	13.85 acres	0.021
Middle	921 students	19.44 acres	0.021
High School	1643 students	62.05 acres	0.038

Number of Residential lots in Subdivision	x	Estimated school children by school classification	x	Acres Per Student Required	=	Acreage Per School Classification
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Example: Development “A” is composed of 100 single family “4 bedroom” units:

Elementary
 $100 \times 0.644 \times (13.85/671) = 1.327$ acres

Middle
 $100 \times 0.184 \times (19.44/921) = 0.3864$ acres

High School
 $100 \times 0.36 \times (62.05/1643) = 1.361$ acres

Total Acreage = 3.074 acres

C) CRITERIA FOR REQUIRING A CASH CONTRIBUTION IN LIEU OF LAND FOR PARK, PRESERVE, RECREATIONAL OR SCHOOL SITES.

1. Determination Of Cash-in-lieu of Land Donations:

When available land is inappropriate for park, forest preserve or school sites, as determined by local agency officials, the County shall require a cash contribution in lieu of land dedication by the subdivider or unit developer. The county shall furthermore require a cash contribution for all residential dwellings constructed that are not part of a platted subdivision.

2. Collection of Fees:

- a) The cash contribution in lieu of park and recreation land dedication shall be held in an interest bearing account by the Treasurer of the County, or other public body designated by the County, solely for the acquisition of park or recreational land as herein classified, which will be available to serve the immediate and future needs of the residents of that subdivision or development, or for the improvement of other existing local park and recreation lands which already serve such needs. Distribution of cash contributions shall be made on a quarterly basis to appropriate park/forest preserve/recreation land agents.
- b) The cash contribution in lieu of school sites shall be held in an interest bearing account by the Treasurer of the County or other public body designated by the County. Said funds shall be used solely for the acquisition of land for a school site to serve the immediate or future needs of children from that subdivision or development, or for the construction of a new school or improvement to any existing school site or buildings which already serve or will serve such need. Distribution of cash contributions shall be made on a quarterly basis to appropriate districts.
- c) Unless otherwise approved by the affected school, park or forest preserve district, the total cash contribution required shall be determined prior to the approval of the final plat and shall be based upon the generation tables and fair market values in effect at the time of recording. If a subdivision contains more than three lots, the owner/subdivider/developer may choose to pay the cash-in-lieu contribution at the time of issuance of a building permit for each individual lot or as a lump sum payment prior to the recoding of the final subdivision plat.

The cash contribution required for a residential unit not part of a platted subdivision shall be determined in the same manner as for other residential developments and shall be determined and collected prior to the issuance of a building permit by using the generation tables and Fair Market Values in effect at time of issuance of the permit. This Ordinance does not apply to reconstruction.

- d) Up-front payments made at the time of recording of a final plat shall be computed on the basis of all lots having four (4) bedroom homes. In those instance in which payment is to be collected at the time of issuance of an individual building permit, the fee to be collected will be based on the actual number of bedrooms as determined by the County based upon the architectural plans submitted.

The payment procedures agreed upon as well as the generation tables and fair market values in effect at the time of recording shall be noted in any and all development agreements and shall be disclosed to all prospective lot purchasers prior to execution of a sales contract for any lot in the development. A note disclosing this obligation shall also appear on all plats submitted for recording.

3. Criteria for Requiring Land Dedication and a Fee

There will be situations in subdivisions or planned unit developments when a combination of land dedication and a contribution in lieu of land are both necessary; these occasions will arise when:

- a) Only a portion of the land to be developed is proposed as the location for a park, preserve, recreation or school site. That portion of the land within the subdivision falling within the school, park or forest preserve location shall be dedicated as a site as stated earlier, and a cash contribution in lieu thereof shall be required for any additional land that would have been required to be dedicated.
- b) A major part of the park, preserve, recreation or school site has already been acquired and only a small portion of land is needed from the development to complete the site. The remaining portions shall be required by dedication and a cash contribution in lieu thereof shall be required.

4. Fair Market Value

The cash contributions in lieu of land shall be based on the “Fair Market Value” of the acres of land in the area improved that otherwise would have been dedicated as park, preserve, recreation or school sites. Fair Market Value for land not part of a subdivision or a planned unit development shall also be calculated on the Fair Market Value. The Fair Market Value may be adjusted anytime by official action of the County Board. As of December 17, 2019, the Fair Market Value is determined to be \$47,121. The Fair Market Value is calculated as follows:

The Kendall County Assessor’s Office shall provide the weighted average of all lot sales on a dollar per acre basis throughout Kendall County for a 3-year period.

In the event a subdivider or developer files a written objection to the Fair Market Value as specified herein, said subdivider or developer shall submit their own study of the Fair Market Value of land showing the comparable cost of land within the affected district. In that event, final determination of the Fair Market Value to be used in such calculations shall be made by the County Board, based upon such cost information submitted by the subdivider or

developer and from other sources which may be submitted to the County Board by the School District or others.

Dual districts will be treated as they are affected by the impact of the subdivision or development within their territories: elementary and middle school contributions shall go to the elementary district and high school contributions shall go to the high school district.

5. Conveyance of Land

The subdivider or developer shall convey to the respective school district, park or forest preserve the land required under this agreement within 90 days after request by the district.

6. Density Formula

The attached table, marked as Table 1 being the same as Estimated Ultimate Population per Dwelling Unit, is generally indicative of current and short-range projected trends in family size for new construction and shall be used in calculating the amount of required dedication of acres of land or the cash contribution in lieu thereof unless a written objection is filed thereto by the subdivider or developer.

In the event a subdivider or developer files a written objection to the Table of Estimated Ultimate Population Per Dwelling Unit, attached hereto, said subdivider or developer shall submit their own demographic study showing the estimated additional population to be generated from the subdivision or planned unit development and in that event final determination of the density formula to be used in such calculations shall be made by the County Board, based upon such demographic information submitted by the subdivider or developer and from other sources which may be submitted to the County Board by the School District or others. It is recognized that population density, age distribution and local conditions change over the years, and the specific formula components for the dedication of land, or the payment of fees in lieu thereof, as stated herein is subject to periodic review and amendment upon verification of current data by the Kendall County Board or its designee.

7. Reservation of Additional Land

Where the park district, forest preserve district or school district's plan or standards of the County Plan call for a larger amount of park and recreational land or school sites in a particular subdivision or planned unit development than the developer is required to dedicate, the land needed beyond the developer's contribution shall be reserved for subsequent purchases by the County or other public body designated by the County, provided that the designated public body/governing agency and developer approve a contract for the sale of land from the developer to the designated public body, in the form of a land purchase agreement, right of first refusal or option to purchase before final plat approval. However, the designated public body/governing agency and developer may jointly request in writing that the County, upon approval by the County Board, allow an extension of a specified time to finalize the future sale of land from the developer to the designated public body, in the form of a land purchase agreement, right of first refusal or option to purchase.

8. Site Condition

The slope, topography and geology of the dedicated site as well as its surroundings must be suitable for its intended purposes. Grading and seeding as well as the installation of drainage and other required improvements on sites to be dedicated for park, preserve or school uses will be performed by the developer according to the plans, specifications and design criteria provided by the benefiting park, preserve or school district.

9. Improved Sites

At the time of dedication and conveyance to the benefiting district, all sites shall be in a condition ready for full service of electrical, water, sewer and streets (including enclosed drainage and curb and gutter) as applicable to the location of the site, or acceptable provision made therefore. Such sites and the required improvements shall conform to all standards, specifications, plans and design criteria as provided by the benefiting park, forest preserve or school district.

10. Agreements

The details regarding the type and amount of any land or cash donations or credits to be supplied in fulfillment of this ordinance, and any terms or conditions attendant thereto, shall be included and specified in the corresponding PUD or development agreement required to be supplied and executed in conjunction with any new residential subdivisions approved by the County and such other agreements as may be required by the benefiting school, park or forest preserve district.

Exhibit A

ESTIMATED ULTIMATE POPULATION PER DWELLING UNIT
CHILDREN PER UNIT

Type of Unit	Pre-School 0-4 Years	Elementary Grades K-6 5-11 Years	Junior High Grades 7-8 12-13 Years	Total Grades K-8 5-13 Years	High School Grades 9-12 14-17 Years	Adults 18 Years +	Total Per Dwelling Unit
Detached Single Family							
2 Bedroom	0.113	0.143	0.041	0.184	0.020	1.700	2.017
3 Bedroom	0.292	0.422	0.120	0.542	0.184	1.881	2.899
4 Bedroom	0.418	0.644	0.184	0.828	0.360	2.158	3.764
5 Bedroom	0.283	0.461	0.132	0.593	0.300	2.594	3.770
Attached Single Family							
1 Bedroom	0.000	0.000	0.000	0.000	0.000	1.193	1.193
2 Bedroom	0.064	0.106	0.030	0.136	0.038	1.752	1.990
3 Bedroom	0.212	0.227	0.065	0.292	0.059	1.829	2.392
4 Bedroom	0.323	0.370	0.106	0.476	0.173	2.173	3.145
Apartments							
Efficiency	0.000	0.000	0.000	0.000	0.000	1.294	1.294
1 Bedroom	0.000	0.002	0.001	0.003	0.001	1.754	1.758
2 Bedroom	0.047	0.100	0.028	0.128	0.046	1.693	1.914
3 Bedroom	0.052	0.278	0.079	0.357	0.118	2.526	3.053

Note:

There are only three significant categories provided in this chart. Because of the similarity of yields of all types of attached single family dwelling units, only one category is provided. The same is true with apartments; thus, only one category. Because of the relatively short history of some newer types of detached and attached single-family units, individual evaluations may be necessary.

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Associated Municipal Consultants,
Naperville, Illinois

TABLE 1

Exhibit A

DEMOGRAPHICS

Existing Kendall County Public School Sites

Schools Grouped by Type		Enrollment 19-20	Average # Students	Acres Per Site	Average Acreage/Site	Acres Per Student
Existing High School Sites						
Plainfield #202	Plainfield South H.S.	2,428		80.00		
Yorkville #115	Yorkville H.S.	1,417		67.00		
Yorkville #115	Yorkville High School Academy	489		21.10		
Plano #88	Plano H.S.	703		40.00		
Oswego #308	Oswego H.S.	2,807		116.70		
Oswego #308	Oswego East H.S.	2,749		100.75		
Newark H. S. #18	Newark H.S.	168		8.79		
		<u>10,761</u>	1,537.29	<u>434.34</u>	62.05	0.0404
Existing Jr. High Sites						
Oswego #308	Thompson Jr. H.S.	889		19.68		
Oswego #308	Traughber Jr. H.S.	1,111		21.84		
Oswego #308	Karl Plank Jr. H.S.	809		14.48		
Oswego #308	Murphy Jr. H.S.	820		30.50		
Plainfield	Aux Sable M.S.	972		26.50		
Plano #88	Plano M.S.	387		12.41		
Yorkville #115	Yorkville M.S.	987		21.60		
Newark #66	Millbrook Jr. H.S.	120		8.49		
		<u>6,095</u>	761.88	<u>155.50</u>	19.44	0.0255
Existing Elementary School Sites						
Oswego #308	East View G.S.	65		18.25		
Oswego #308	Hunt Club Elementary	710		14.35		
Oswego #308	Boulder Hill G.S.	625		12.00		
Oswego #308	Old Post G.S.	472		17.60		
Oswego #308	Long Beach Elementary	453		9.20		
Oswego #308	Lakewood Creek Elem. School	695		18.00		
Oswego #308	Prairie Point Elem.	461		15.80		
Oswego #308	Churchill Elementary	523		23.81		
Oswego #308	Brokaw Early Learning Center (ag	557				
Oswego #308	Grande Park Elementary	605		36.95		
Oswego #308	Southbury Elementary	592		21.25		
Oswego #308	Fox Chase G.S.	584		12.00		
Lisbon G.S. #90	Lisbon Grade School	121		5.31		
Newark #66	Newark Grade School	115		5.00		
Minooka #201	Jones Elementary School	640		15.00		
Plainfield	Thomas Jefferson Elem.	639		11.78		
Plainfield	Charles Reed Elementary	531		14.47		
Plano #88	PH Miller	430		10.51		
Plano #88	Centennial	344		6.33		
Plano #88	Emily G Johns School Elem.	467		15.05		
Yorkville #115	Yorkville Intermediate	637		10.00		
Yorkville #115	Yorkville G.S.	177		4.00		
Yorkville #115	Circle Center Grade School	537		16.40		
Yorkville #115	Bristol Grade School	259		4.36		
Yorkville #115	Autumn Creek Elementary	678		16.00		
Yorkville #115	Bristol Bay Elementary	560		14.75		
Yorkville #115	Grande Reserve Elementary	528		12.00		
		<u>13,005</u>	481.67	<u>360.17</u>	13.34	0.0277

TABLE 2

Kendall County Public Schools
Existing School Site Acreage and Design Capacity Statistics

Grouped By School Type		Design Capacity	Average Ave. Capacity	Acres Per Site	Average Acreage/Site	Acres Per Student
High School						
Plainfield #202	Plainfield South H.S.	2400.00		80.00		
Yorkville #115	Yorkville H.S.	1500.00		67.00		
Yorkville #115	Yorkville H.S. Academy	600.00		21.10		
Plano #88	Plano H.S.	1000.00		40.00		
Oswego #308	Oswego H.S.	2400.00		116.70		
Oswego #308	Oswego East H.S.	3200.00		100.75		
Newark H. S. #18	Newark H.S.	400.00		8.79		
		<u>11500.00</u>	1642.86	<u>434.34</u>	62.05	0.0378
Middle School						
Oswego #308	Karl Plank Jr. H.S.	1000.00		14.48		
Oswego #308	Thompson Jr. H.S.	1125.00		19.68		
Oswego #308	Traugher Jr. H.S.	1200.00		21.84		
Oswego #308	Murphy Jr. H.S.	1200.00		30.50		
Plainfield	Aux Sable M.S.	900.00		26.50		
Plano #88	Plano M.S.	500.00		12.41		
Yorkville #115	Yorkville M.S.	1200.00		21.60		
Newark #66	Millbrook Jr. H.S.	240.00		8.49		
		<u>7365.00</u>	920.63	<u>155.50</u>	19.44	0.0211
Elementary School						
Oswego #308	East View G.S.	750.00		18.25		
Oswego #308	Hunt Club Elementary	900.00		14.35		
Oswego #308	Boulder Hill G.S.	750.00		12.00		
Oswego #308	Old Post G.S.	600.00		17.60		
Oswego #308	Long Beach Elementary	750.00		9.20		
Oswego #308	Lakewood Creek School	900.00		18.00		
Oswego #308	Prairie Point Elem.	750.00		15.80		
Oswego #308	Fox Chase G.S.	900.00		12.00		
Oswego #308	Churchill Elementary	750.00		23.81		
Oswego #308	Brokaw Early Learning	500.00				
Oswego #308	Grande Park Elementary	725.00		36.95		
Oswego #308	Southbury Elementary	900.00		21.25		
Lisbon G.S. #90	Lisbon Grade School	245.00		5.31		
Minooka #201	Jones Elementary School	750.00		15.00		
Newark #66	Newark Grade School	275.00		5.00		
Plainfield	Thomas Jefferson Elem.	850.00		11.78		
Plainfield	Charles Reed Elementary	850.00		14.47		
Plano #88	PH Miller	650.00		10.51		
Plano #88	Centennial	600.00		6.33		
Plano #88	Emily G Johns School Elem.	600.00		15.05		
Yorkville #115	Yorkville Circle Center	600.00		16.40		
Yorkville #115	Yorkville Intermediate	750.00		10.00		
Yorkville #115	Autumn Creek Elementary	750.00		16.00		
Yorkville #115	Bristol Bay Elementary	650.00		14.75		
Yorkville #115	Yorkville G.S.	300.00		4.00		
Yorkville #115	Grand Reserve	650.00		12.00		
Yorkville #115	Bristol G.S.	425.00		4.36		
		<u>18120.00</u>	671.11	<u>360.17</u>	13.85	0.0206

TABLE 3

Land Cash Donation Calculation Sheet

Unit Type: Two-Bedroom Single-family Detached Unit

Forest Preserve/Park Donation:

$$\frac{(\#Dwelling\ Units) \times (Total\ Population\ per\ Unit) \times \frac{10.0\ acres}{1,000\ population}}{(1\ unit) \times (2.017) \times (0.010)} \times (\$47,121) = Contribution\ per\ Unit$$

$$x (\$47,121) = \mathbf{\$950.43}$$

School Donation:

$$\frac{(\#Dwelling\ Units) \times (Students\ per\ Unit\ by\ Grade) \times \frac{\# acres\ per\ school\ type}{school\ capacity\ by\ school\ type} \times Fair\ Market\ Value}{(1\ unit) \times (0.143) \times (0.021)} \times (\$47,121) = Contribution\ per\ Unit$$

Elementary

$$(1\ unit) \times (0.143) \times (0.021) \times (\$47,121) = \mathbf{\$ 141.50}$$

Middle School

$$(1\ unit) \times (0.041) \times (0.021) \times (\$47,121) = \mathbf{\$ 40.57}$$

High School

$$(1\ unit) \times (0.020) \times (0.038) \times (\$47,121) = \mathbf{\$ 35.81}$$

Total School Contribution

----- = **\$ 217.88**

Forest Preserve Contribution

\$950.43

+ Total School Contribution

+ \$217.88

Total Contribution per 2- Bedroom Unit

\$1,168.31

TABLE 4 (Page 1 of 4)

Land Cash Donation Calculation Sheet

Unit Type: Three-Bedroom Single-family Detached Unit

Forest Preserve/Park Donation:

$$\frac{(\#Dwelling\ Units) \times (Total\ Population\ per\ Unit) \times \frac{10.0\ acres}{1,000\ population}}{(1\ unit) \times (2.899) \times (0.010)} \times (\$47,121) = Contribution\ per\ Unit$$

$$\times (\$47,121) = \mathbf{\$1,366.04}$$

School Donation:

$$\frac{(\#Dwelling\ Units) \times (Students\ per\ Unit\ by\ Grade) \times \frac{\# \text{ acres per school type}}{school\ capacity\ by\ school\ type} \times Fair\ Market\ Value}{(1\ unit) \times (0.422) \times (0.021)} \times (\$47,121) = Contribution\ per\ Unit$$

Elementary

$$(1\ unit) \times (0.422) \times (0.021) \times (\$47,121) = \mathbf{\$ 417.58}$$

Middle School

$$(1\ unit) \times (0.120) \times (0.021) \times (\$47,121) = \mathbf{\$ 118.74}$$

High School

$$(1\ unit) \times (0.184) \times (0.038) \times (\$47,121) = \mathbf{\$ 329.47}$$

Total School Contribution ----- = **\$ 865.79**

Forest Preserve Contribution	\$1,366.04
+ Total School Contribution	+ \$865.79
Total Contribution per 3 - Bedroom Unit	\$2,231.83

TABLE 4 (Page 2 of 4)

Land Cash Donation Calculation Sheet

Unit Type: Four-Bedroom Single-family Detached Unit

Forest Preserve/Park Donation:

$$\begin{array}{r}
 \text{(#Dwelling Units)} \times \text{(Total Population per Unit)} \times \frac{10.0 \text{ acres}}{1,000 \text{ population}} \times (\$47,121) = \text{Contribution per Unit} \\
 (1 \text{ unit}) \times (3.764) \times (0.010) \times (\$47,121) = \mathbf{\$ 1,773.63}
 \end{array}$$

School Donation:

$$\text{(#Dwelling Units)} \times \text{(Students per Unit by Grade)} \times \frac{\text{\# acres per school type}}{\text{school capacity by school type}} \times \text{Fair Market Value} \times (\$47,121) = \text{Contribution per Unit}$$

Elementary

$$(1 \text{ unit}) \times (0.644) \times (0.021) \times (\$47,121) = \mathbf{\$ 637.26}$$

Middle School

$$(1 \text{ unit}) \times (0.184) \times (0.021) \times (\$47,121) = \mathbf{\$ 182.08}$$

High School

$$(1 \text{ unit}) \times (0.360) \times (0.038) \times (\$47,121) = \mathbf{\$ 644.62}$$

Total School Contribution		\$ 1,463.96
----------------------------------	--	--------------------

Forest Preserve Contribution		\$1,773.63
+ Total School Contribution		+ \$1,463.96
Total Contribution per 4- Bedroom Unit		\$3,237.65

TABLE 4 (Page 3 of 4)

Land Cash Donation Calculation Sheet

Unit Type: Five-Bedroom Single-family Detached Unit

Forest Preserve/Park Donation:

$$\frac{(\#Dwelling\ Units) \times (Total\ Population\ per\ Unit) \times \frac{10.0\ acres}{1,000\ population}}{(1\ unit) \times (3.770) \times (0.010)} \times (\$47,121) = Contribution\ per\ Unit$$

$$\times (\$47,121) = \mathbf{\$ 1,776.46}$$

School Donation:

$$\frac{(\#Dwelling\ Units) \times (Students\ per\ Unit\ by\ Grade) \times \frac{\# \text{ acres per school type}}{school\ capacity\ by\ school\ type} \times Fair\ Market\ Value}{(1\ unit) \times (0.461) \times (0.021)} \times (\$47,121) = Contribution\ per\ Unit$$

Elementary

$$(1\ unit) \times (0.461) \times (0.021) \times (\$47,121) = \mathbf{\$ 456.18}$$

Middle School

$$(1\ unit) \times (0.132) \times (0.021) \times (\$47,121) = \mathbf{\$ 130.62}$$

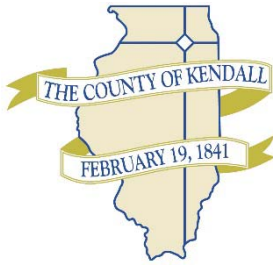
High School

$$(1\ unit) \times (0.300) \times (0.038) \times (\$47,121) = \mathbf{\$ 537.18}$$

Total School Contribution ----- = **\$1,123.98**

Forest Preserve Contribution	\$1,776.46
+ Total School Contribution	+ \$1,123.98
Total Contribution per 5- Bedroom Unit	\$2,900.44

TABLE 4 (Page 4 of 4)



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: December 9, 2019

Amount: N/A

Budget: N/A

Issue: Petition 19-46-Request from the PBZ Committee to Increase the Application Fee For Traditional Variances Not Part of a Special Use From \$425 for the First Variance Request and \$50 For Each Additional Request as Part of the Same Petition to \$475 for the First Variance Request and \$50 For Each Additional Request as Part of the Same Petition

Background and Discussion:

On November 5, 2019, the County Board approved Ordinance 2019-29 which increased the cost of recording documents from \$53 to \$67.

The PBZ Department includes the recording fee as part of the application fee for certain requests, including variance requests. The current application fee for variances is \$425 for the first variance request and \$50 for each additional request as part of the same petition. The application fee is based on the cost of paying the Zoning Board of Appeals to hold the hearing for the application, the mileage reimbursement to the Zoning Board of Appeals members, and the recording fee. In 2019, the cost to hold a Zoning Board of Appeals hearing, including the recording fee, was \$462.16, if every member of the Zoning Board attended the hearing.

Because the existing fee does not cover the cost of holding the hearing and recording the document and because of the approval of Ordinance 2019-29, a fee increase would be required if the County wished to have petitioners pay the costs for the hearing and recording of variance applications.

Committee Action:

PBZ Committee- Approval (5-0)

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP

Department: Planning, Building and Zoning Department

Date: December 12, 2019

State of Illinois
County of Kendall

ORDINANCE # 2019-_____
ORDINANCE AMENDING THE DEVELOPMENT FEE ORDINANCE BY
INCREASING THE APPLICATION FEE FOR TRADITIONAL VARIANCE
APPLICATIONS NOT PART OF A SPECIAL USE PERMIT APPLICATION

WHEREAS, it is the policy of Kendall County to have those persons requesting changes in the ordinances, regulations, and maps and the approval of development requests pay for the costs associated with their requests; and

WHEREAS, the County of Kendall on September 21, 1999 by Ordinance 99-30 adopted a Development Fee Ordinance; and

WHEREAS, the County adopted amendments to the Development Fee Ordinance by Ordinance 00-51 passed on December 19, 2000, amended by Ordinance 04-17 on May 18, 2004, amended by Ordinance 2010-08 passed on April 20, 2010, amended by Ordinance 2012-19 passed on September 18, 2012, amended by Ordinance 2014-23 passed on August 19, 2014, amended by Ordinance 2018-08 passed on April 17, 2018, and amended by Ordinance 2019-15 passed on June 18, 2019; and

WHEREAS, the County adopted Ordinance 2019-29 on November 5, 2019, which increased the cost of recording documents; and

WHEREAS, the County desires to amend the Development Fee Schedule of the Planning, Building and Zoning Department to reflect the increase in document recording costs as they relate to traditional variance applications; and

NOW, THEREFORE, BE IT ORDAINED, BY THE COUNTY BOARD OF KENDALL COUNTY, ILLINOIS, as follows:

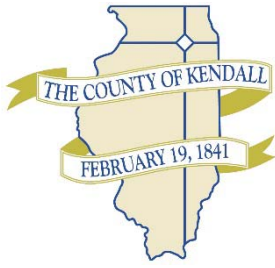
1. The fee schedule of the Kendall County Planning, Building and Zoning Department is amended by setting the application fee for traditional variance applications not part of a special use permit application at \$475 for the first variance request of a petition and \$50 for each additional request to be included in the same petition.
2. Any ordinances in conflict with this ordinance are hereby repealed.

IN WITNESS OF, this ordinance has been enacted by a majority vote of the Kendall County Board and is effective this 17th day of December, 2019.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder



Kendall County Agenda Briefing

Committee: Stormwater Management Oversight Committee

Meeting Date: December 12, 2019

Amount: N/A

Budget: N/A

Issue: Petition 19-40-Request from the Kendall County Forest Preserve District for a Variance to Section 203.1 of the Stormwater Management Ordinance Regarding Applicability of Site Runoff Storage Requirements at the Pickerill Pigot Forest Preserve (6350 Minkler Road) (PINs: 05-01-300-004, 05-02-400-029, 05-02-400-030, 05-02-200-007, 05-02-200-003 and 05-02-200-006) in Kendall Township

Background and Discussion:

Kendall County received a request from the Kendall County Forest Preserve District for a variance to Section 203.1 of the Kendall County Stormwater Management Ordinance. The Kendall County Forest Preserve District desires to create a pond trail, shelter and parking area.

According to the application materials, "While the project results in new impervious surface totaling 484,115 square feet and a total development area of 312,348 square feet, the provision of site runoff storage would be prohibitive to achieve, given existing site grades and the linear nature of much of proposed new impervious surface, making implementation of runoff storage infeasible". The Petitioner also desires to protect local environmental resources including several native trees.

Based on the information provided by the Petitioner and WBK, Staff believes that the required findings of fact have been met.

Committee Action:

Stormwater Management Oversight Committee-Approval (9-0)

Staff Recommendation:

Approval With Conditions

Prepared by: Matthew H. Asselmeier, AICP

Department: Planning, Building and Zoning Department

Date: December 12, 2019

ORDINANCE NUMBER 2019 - _____

**GRANTING A VARIANCE TO THE KEDALL COUNTY
STORMWATER MANAGEMENT ORDINANCE FOR THE PROPERTY IDENTIFIED BY
PARCEL IDENTIFICATION NUMBERS 05-01-300-004, 05-02-400-029, 05-02-400-030, 05-02-200-
007, 05-02-200-003 AND 05-02-200-006 LOCATED AT 6350 MINKLER ROAD IN KENDALL
TOWNSHIP AND OWNED BY THE KENDALL COUNTY FOREST PRESERVE DISTRICT
AND ALSO KNOWN AS THE PICKERILL PIGOT FOREST PRESERVE**

WHEREAS, Section 900 of the Kendall County Stormwater Management Ordinance allows the County to grant variances from strict compliance with specific provisions of said Ordinance when such compliance is impossible or impracticable; and

WHEREAS, Section 906 of the Kendall County Stormwater Management Ordinance allows the County to impose conditions or limitations on the granting of a variance; and

WHEREAS, the Kendall County Forest Preserve District has submitted an application for a variance to Section 203.1 of the Kendall County Stormwater Management Ordinance regarding applicability of site runoff storage requirements; and

WHEREAS, the property impacted by the variance is identified by parcel identification numbers 05-01-300-004, 05-02-400-029, 05-02-400-030, 05-02-200-007, 05-02-200-003 and 05-02-200-006 and is located at 6350 Minkler Road in Kendall Township, the legal description of the property is attached hereto as Exhibit A; and

WHEREAS, the property is owned by the Kendall County Forest Preserve District and is also known as the Pickerill Pigot Forest Preserve; and

WHEREAS, the petitioner desires to create a pond trail, shelter, and parking area that will create new impervious surface totaling 484,115 square feet and a total development area of 312,348 square feet at the site; and

WHEREAS, the proposed development is for public use and the development of the forest preserve is planned, funded and facilitated as a public forest preserve by the Kendall County Forest Preserve District; and

WHEREAS, the Kendall County Forest Preserve District desires to protect local environmental resources including native trees; and

WHEREAS, all following due and proper notice by publication in the Kendall County Record on November 14, 2019, the Kendall County Stormwater Management Oversight Committee conducted a public hearing on December 12, 2019, at 4:00 p.m., in the County Office Building at 111 W. Fox Street in Yorkville, at which the Kendall County Forest Preserve's representatives presented evidence, testimony, and exhibits in support of the requested variance and one member of the public testified in favor of the request and zero members of the public testified in opposition to the request; and

WHEREAS, based on the evidence, testimony, and exhibits, the Kendall County Stormwater Management Oversight Committee has made their Findings of Fact and recommended approval of the variance with conditions as set forth in the Findings of Fact and Recommendation of the Kendall County Stormwater Management Oversight Committee, dated December 12, 2019, a true and correct copy of which is attached hereto as Exhibit B; and

WHEREAS, this variance shall be treated as a covenant running with the land and is binding on the successors, heirs, and assigns as to the same special use conducted on the property; and

WHEREAS, the Kendall County Board has considered the standards and finds that said petition is in conformance with the provisions and intent of the Kendall County Stormwater Management Ordinance.

NOW, THEREFORE, BE IT ORDAINED, BY THE COUNTY BOARD OF KENDALL COUNTY, ILLINOIS, as follows:

1. The Findings of Fact and Recommendation of the Kendall County Stormwater Management Oversight Committee attached hereto as Exhibit B is hereby accepted and the Findings of Fact set forth therein are hereby adopted as the Findings of Fact and Conclusions of this Kendall County Board.
2. The Kendall County Board hereby grants approval of the Kendall County Forest Preserve's petition for a variance to Section 203.1 of the Kendall County Stormwater Management Ordinance regarding applicability of site runoff storage requirements subject to the following conditions:
 - A. The site shall be developed substantially in accordance with the attached site plan, attached hereto as Exhibit C.
 - B. The property owner shall follow all applicable Federal, State, and Local laws related to the development of this property as a forest preserve.
 - C. Failure to comply with one or more of the above conditions or restrictions could result in the amendment or revocation of this variance
 - D. If one or more of the above conditions is declared invalid by a court of competent jurisdiction, the remaining conditions shall remain valid.

IN WITNESS OF, this Ordinance has been enacted by majority vote of the Kendall County Board this 17th day of December, 2019.

Attest:

Debbie Gillette
Kendall County Clerk

Scott R. Gryder
Kendall County Board Chairman

Exhibit A Legal Description

LEGAL DESCRIPTION OF 26.9511 ACRE TRACT: That part of the East Half of Section 2, Township 36 North, Range 7 East of the Third Principal Meridian described as follows: Commencing at the Southeast Corner of the Southeast Quarter of said Section 2; thence North 00°30'37" West, along the East Line of said Southeast Quarter, 2159.16 feet for a point of beginning; thence North 00°30'37" West, along said East Line, 148.77 feet to the Southerly Line of a Tract conveyed to Penelope P. Dann by Warranty Deed recorded as Document 200600023830 on August 4, 2006; thence North 62°08'01" West, along said Southerly Line, 490.95 feet; thence North 60°57'37" West, along said Southerly Line, 893.98 feet; thence North 63°57'06" West, along said Southerly Line, 460.90 feet; thence North 89°25'50" West, along said Southerly Line, 303.18 feet to the Northeasterly Corner of a Tract conveyed to Five H, L.L.C. and described as Parcel One in a Warranty Deed recorded as Document 200100001972 on February 7, 2001; thence South 29°25'53" West, along the Easterly Line of said Five H, L.L.C. Tract, being also a Westerly Line of a Tract conveyed to Kenneth and Jacqueline Pickerill by Warranty Deed recorded as Document 71-3447 on September 14, 1971, a distance of 816.77 feet to a line drawn North 82°31'47" West from the point of beginning, being also the Southerly Line of said Pickerill Tract; thence South 82°31'47" East, along said Southerly Line of said Pickerill Tract, 2355.52 feet to the point of beginning in Kendall Township, Kendall County, Illinois, and containing 26.9511 acres.

LEGAL DESCRIPTION OF TRACT "A": That part of the East Half of Section 2, Township 36 North, Range 7 East of the Third Principal Meridian described as follows: Commencing at the Southeast Corner of the Southeast Quarter of said Section 2; thence North 00°30'37" West, along the East Line of said Southeast Quarter, 2159.16 feet; thence North 00°30'37" West, along said East Line, 148.77 feet to the Southerly Line of a Tract conveyed to Penelope P. Dann by Warranty Deed recorded as Document 200600023830 on August 4, 2006; thence North 62°08'01" West, along said Southerly Line, 490.95 feet; thence North 60°57'37" West, along said Southerly Line, 893.98 feet; thence North 63°57'06" West, along said Southerly Line, 460.90 feet; thence North 89°25'50" West, along said Southerly Line, 303.18 feet to the Northeasterly Corner of a Tract conveyed to Five H, L.L.C. and described as Parcel One in a Warranty Deed recorded as Document 200100001972 on February 7, 2001, for a point of beginning; thence South 89°25'50" East, along the Southerly Line of said Dann Tract, 35.85 feet; thence South 55°21'45" East, 382.62 feet; thence South 26°32'02" East, 172.35 feet; thence South 86°43'02" East, 262.44 feet; thence South 03°16'58" West, 157.48 feet; thence South 40°21'04" East, 142.24 feet; thence South 49°38'56" West, 103.0 feet; thence North 60°10'23" West, 278.28 feet; thence North 23°26'07" West, 379.50 feet; thence North 55°21'45" West, 378.87 feet to the Easterly Line of said Five H, L.L.C. Tract; thence North 29°25'53" East, along said Easterly Line, 20.0 feet to the point of beginning in Kendall Township, Kendall County, Illinois, and containing 2.3808 acres.

LEGAL DESCRIPTION: That part of the East Half of Section 2, Township 36 North, Range 7 East of the Third Principal Meridian described as follows: Commencing at the Southwest Corner of the Southeast Quarter of said Section 1; thence North 00°30'57" West, along the East Line of the West Half of said Section, 713.80 feet; thence South 65°34'48" West, 298.72 feet; thence South 88°31'15" West, 1516.20 feet to an iron pipe monument; thence North 88°45'06" West, 30.47 feet to an iron pipe monument on the line of a fence extended from the North, being the Westerly Line of a Tract conveyed to Boughton Trucking and Materials, Inc. and described in Warranty Deed recorded as Document No. 9806174 on May 13, 1998; thence North 88°45'06" West, along a Southerly Line of a Tract described as Parcel One conveyed to John C. Pigott by Warranty Deed recorded as Document No. 70-3330 on November 24, 1970, a

distance of 234.73 feet to an iron pipe monument; thence North 81°37'02" West, along said Southerly Line, 567.36 feet to an iron pipe monument on the East Line of said Section 2; thence North 00°30'37" West, along said East Line of said Section, 1612.69 feet for the point of beginning; thence North 62°08'01" West, 468.94 feet to an iron pipe monument on the Westerly Line of said Pigott Parcel One; thence North 60°57'37" West, along the Southerly Line of a Tract described as Parcel Three conveyed to John C. Pigott by Warranty Deed recorded as Document No. 70-3330 on November 24, 1970, a distance of 894.61 feet to an iron pipe monument; thence North 63°57'06" West, along said Southerly Line, 470.98 feet to an iron pipe monument; thence North 89°25'50" West, along said Southerly Line, 389.56 feet to an iron pipe monument; thence North 65°56'44" West, along said Southerly Line, 593.30 feet to the centerline of Minkler Road; thence South 28°28'49" West, along said centerline, 40.12 feet to a point on a line which is 40.0 feet southerly of and parallel with the last described course; thence South 65°56'44" East, along a line which is 40.0 feet southerly of and parallel with said Southerly Line, 604.71 feet to an iron pipe monument; thence South 89°25'50" East, along a line which is 40.0 feet southerly of and parallel with said Southerly Line, 388.83 feet; thence South 63°57'06" East, along a line which is 40.0 feet southerly of and parallel with said Southerly Line, 460.90 feet; thence South 60°57'37" East, along a line which is 40.0 feet southerly of and parallel with said Southerly Line, 893.98; thence South 62°08'01" East, along a line which is 40.0 feet southerly of and parallel with a Southerly Line of said Pigott Parcel One, 490.95 feet to said East Line of Section 2; thence North 00°30'37" West, along said East Line, 45.46 feet to the point of beginning the Kendall Township, Kendall County, Illinois and containing 2.5972 acres.

LEGAL DESCRIPTION OF PARCEL ONE: That part of the West Half of Section 1 and that part of the East Half of Section 2, Township 36 North, Range 7 East of the Third Principal Meridian described as follows: Commencing at the Southwest Corner of the Southeast Quarter of said Section 1; thence North 00°30'57" West, along the East Line of the West Half of said Section, 713.80 feet; thence South 65°34'48" West, 298.72 feet; thence South 88°31'15" West, 1516.20 feet to an iron pipe monument; thence North 88°45'06" West, 30.47 feet to an iron pipe monument on the line of a fence extended from the North, being the Westerly Line of a Tract conveyed to Boughton Trucking and Materials, Inc. and described in Warranty Deed recorded as Document No. 9806174 on May 13, 1998, for the point of beginning; thence North 88°45'06" West, along a Southerly Line of a Tract described as Parcel One conveyed to John C. Pigott by Warranty Deed recorded as Document No. 70-3330 on November 24, 1970, a distance of 234.73 feet to an iron pipe monument; thence North 81°37'02" West, along said Southerly Line, 567.36 feet to an iron pipe monument on the West Line of said Section 1; thence North 00°30'37" West, along said West Line of said Section, 1612.69 feet; thence North 62°08'01" West, 468.94 feet to an iron pipe monument on the Westerly Line of said Pigott Parcel One; thence North 13°41'35" East, along said Westerly Line of Pigott Parcel One, 928.57 feet to an iron pipe monument; thence South 60°32'16" East, along a Northerly Line of said Pigott Parcel One, 543.30 feet to an iron pipe monument; thence South 16°09'32" West, along an Easterly Line of said Pigott Parcel One, 120.38 feet to an iron pipe monument; thence South 65°59'24" East, along a Northerly Line of said Pigott Parcel One, 554.81 feet to an iron pipe monument; thence North 12°57'59" East, along a Westerly Line of said Pigott Parcel One, 213.97 feet to an iron pipe monument; thence South 72°00'40" East, along a Northerly Line of said Pigott Parcel One, 795.71 feet to an iron pipe monument on said Westerly Line of the Boughton Trucking Tract; thence South 25°44'00" West, along said Westerly Line of the Boughton Trucking Tract, 1027.44 feet to an iron pipe monument; thence North 86°44'00" West, along a Northerly Line of said Boughton Trucking Tract, 314.07 feet to an iron pipe monument; thence South 00°36'46" East, along said Westerly Line of the Boughton Trucking Tract, 1268.42 feet to the point of beginning in Kendall Township, Kendall County, Illinois and containing 64.247 acres. LEGAL

DESCRIPTION OF PARCEL TWO: That part of the East Half of Section 2, Township 36 North, Range 7 East of the Third Principal Meridian described as follows: Commencing at the Southwest Corner of the Southeast Quarter of said Section 1; thence North 00°30'57" West, along the East Line of the West Half of said Section, 713.80 feet; thence South 65°34'48" West, 298.72 feet; thence South 88°31'15" West, 1516.20 feet to an iron pipe monument; thence North 88°45'06" West, 30.47 feet to an iron pipe monument on the line of a fence extended from the North, being the Westerly Line of a Tract conveyed to Boughton Trucking and Materials, Inc. and described in Warranty Deed recorded as Document No. 9806174 on May 13, 1998; thence North 88°45'06" West, along a Southerly Line of a Tract described as Parcel One conveyed to John C. Pigott by Warranty Deed recorded as Document No. 70-3330 on November 24, 1970, a distance of 234.73 feet to an iron pipe monument; thence North 81°37'02" West, along said Southerly Line, 567.36 feet to an iron pipe monument on the West Line of said Section 1; thence North 00°30'37" West, along said West Line of said Section, 1612.69 feet; thence North 62°08'01" West, 468.94 feet to an iron pipe monument on the Westerly Line of said Pigott Parcel One for the point of beginning; thence North 60°57'37" West, along the Southerly Line of a Tract described as Parcel Three conveyed to John C. Pigott by Warranty Deed recorded as Document No. 70-3330 on November 24, 1970, a distance of 894.61 feet to an iron pipe monument; thence North 63°57'06" West, along said Southerly Line, 470.98 feet to an iron pipe monument; thence North 89°25'50" West, along said Southerly Line, 389.56 feet to an iron pipe monument; thence North 65°56'44" West, along said Southerly Line, 593.30 feet to the centerline of Minkler Road; thence North 29°46'26" East, along said centerline, 33.17 feet to a point on a line which is 33.0 feet north of and parallel with the last described course, being the Northerly Line of said Pigott Parcel Three; thence South 65°56'44" East, along said Northerly Line, 583.13 feet to an iron pipe monument; thence South 89°25'50" East, along said Northerly Line, 390.16 feet to an iron pipe monument; thence South 63°57'06" East, along said Northerly Line, 479.31 feet to an iron pipe monument; thence South 60°57'37" East, along said Northerly Line, 886.42 feet to the Easterly Line of said Pigott Parcel Three; thence South 13°41'35" West, 34.22 feet to the point of beginning in Kendall Township, Kendall County, Illinois and containing 1.776 acres.

Exhibit B

The Kendall Stormwater Management Oversight Committee approved the following Findings of Fact and Recommendation at their meeting on December 12, 2019, by a vote of nine (9) in favor and zero (0) in opposition. Member Flowers was absent.

FINDINGS OF FACT

The variance will not increase the probability of flood damage or create an additional threat to the public health, safety or welfare.

The variance requested is the minimum relief necessary to accomplish the objectives of the development without compromising the objectives of Section 102 of the Kendall Stormwater Management Ordinance.

The variance will not result in a reduction of water quality benefits as compared to compliance with ordinance requirements.

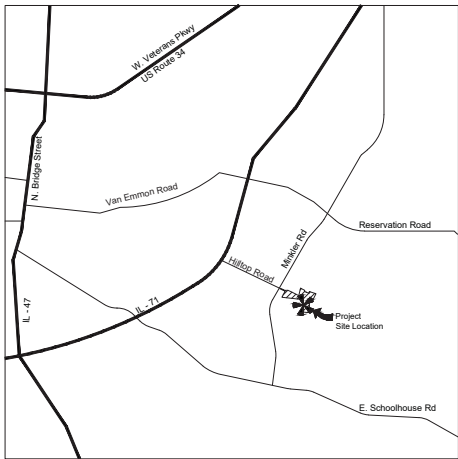
The variance is not requested solely for the purpose of reducing site runoff storage requirements.

The variance shall not cause conveyance of stormwater from the project to increase peak discharges beyond design capacity of existing offsite conveyance facilities for any storm event from the 2-year to the 100-year recurrence frequency.

RECOMMENDATION

Approval with the following conditions and restrictions:

1. The site shall be developed substantially in accordance with the submitted site plan.
2. The property owner shall follow all applicable Federal, State, and Local laws related to the development of this property as a forest preserve.
3. Failure to comply with one or more of the above conditions or restrictions could result in the amendment or revocation of this variance.
4. If one or more of the above conditions is declared invalid by a court of competent jurisdiction, the remaining conditions shall remain valid.



LOCATION MAP SCALE: not to scale

Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development

6350 Minkler Road, Yorkville, Illinois 60560



Kendall County Forest Preserve District
110 W. Madison Street
Yorkville, IL 60560

Partially Funded by Illinois Department of Natural Resources
OSLAD Grant No. OS 19 - 2018

SHEET INDEX

- 1.0 Title Sheet
- 2.0 Existing Conditions & Removals Plan - Overall
- 2.1 Existing Conditions & Removals Plan - Entrance
- 2.2 Existing Conditions & Removals Plan - Shelter & Parking
- 2.3 Existing Conditions & Removals Plan - House
- 2.4 Existing Conditions & Removals Plan - Overlook
- 3.0 Layout Plan - Overall
- 3.1 Layout Plan - Entrance
- 3.2 Layout Plan - Shelter & Parking Lot
- 3.3 Layout Plan - House
- 3.4 Layout Plan - Overlook
- 4.0 Grading Plan - Overall
- 4.1 Grading Plan - Entrance
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- 4.4 Grading Plan - Overlook
- 4.5 Erosion Control Plan
- 5.0 Construction Details
- 5.1 Construction Details
- 5.2 Construction Details

LANDSCAPE ARCHITECT:
uplandDesign Ltd
Landscape Architecture & Park Planning
1250 W. 18th St, Chicago, Illinois 60608
24042 Lockport St, Plainfield, Illinois 60544
815-254-0091 www.uplandDesign.com
IL License 060-007797

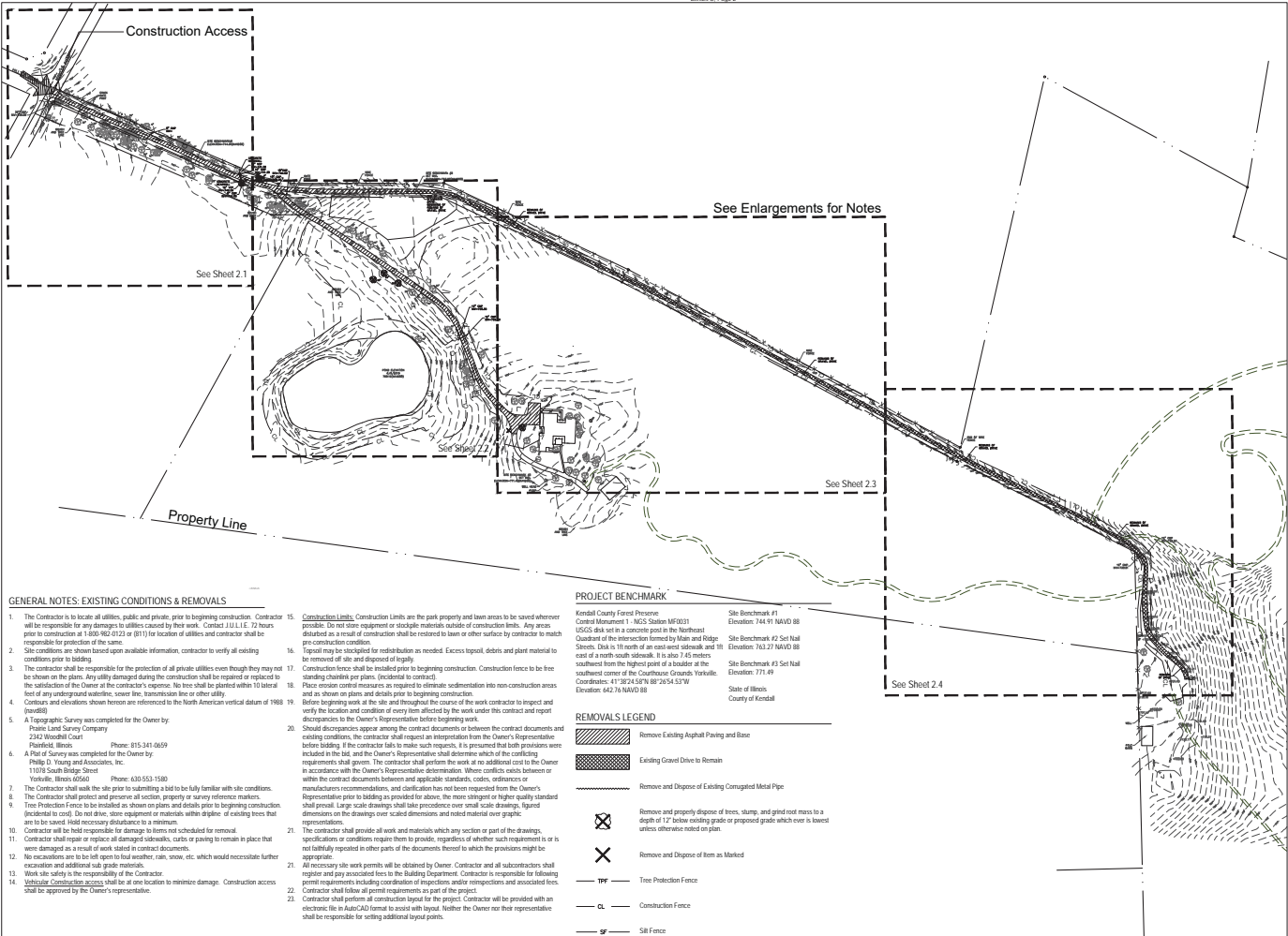
CIVIL ENGINEER:
Hey and Associates, Inc.
Engineering, Ecology and Landscape Architecture
26575 WEST COMMERCE DRIVE, SUITE 601
VIA DEERFIELD, ILLINOIS 60075
OFFICE (847) 740-0888
FAX (847) 740-2888
VHQA@HEYANDASSOCIATES.COM
IL License 184-002429

SURVEYOR:
Prairie Land Survey Company
2342 Woodhill Court
Plainfield, Illinois
Phone: 815-341-0659



This project has been prepared by and reviewed by Licensed Landscape Architects:
Michelle A. Kelly # 157.007032
Heidi A. Wright # 157.000994
Maria Blood # 157.007511

SHEET NUMBER 1.0
NO. 1.0 OF 1.0 SHEETS
Pickerill Piggot Forest Preserve: Public Access
Phase I OSLAD Development
Project Number: 717
October 18, 2019
90% Construction Documents
Copyright 2019 Upland Design Ltd.



GENERAL NOTES: EXISTING CONDITIONS & REMOVALS

- The Contractor is to locate all utilities, public and private, prior to beginning construction. Contractor will be responsible for any damages to utilities caused by their work. Contact 312 I.E. 72 hours prior to construction at 1-800-962-4123 (811) for location of utilities and contractor shall be responsible for protection of the same.
- Site conditions are shown based upon available information, contractor to verify all existing conditions prior to bidding.
- The contractor shall be responsible for the protection of all private utilities even though they may not be shown on the plans. Any utility damaged during the construction shall be repaired or replaced to the satisfaction of the Owner or the contractor's expense. No lines shall be placed within 10 lateral feet of any underground utilities, sewer line, transmission line or other utility.
- Contours and elevations shown herein are referenced to the North American vertical datum of 1989 (NAVD83).
- A Topographic Survey was completed for the Owner by Platnick Land Survey Company, 2342 Woodhill Court, Plainfield, Illinois. Phone: 815-341-0659.
- A Plat of Survey was completed for the Owner by Platnick Land Survey Company, 11079 South Bridge Street, Yorkville, Illinois 60560. Phone: 630-553-1580.
- The Contractor shall walk the site prior to submitting a bid to be fully familiar with site conditions.
- The Contractor shall protect and preserve all existing, property or survey reference markers.
- Tree Protection Fence to be installed as shown on plans and details prior to beginning construction. (Incidental to cost). Do not drive, store equipment or materials within distance of existing trees that are to be saved. Hold necessary clearance to a minimum.
- Contractor shall repair or replace all damaged sidewalks, curbs or paving to remain in place that were damaged as a result of work related to contract documents.
- No excavations are to be left open to foot weather, rain, snow, etc. which would necessitate further excavation and additional soil grade materials.
- Work site safety is the responsibility of the Contractor.
- Vehicle Construction Access shall be an easy location to minimize damage. Construction access shall be approved by the Owner's representative.

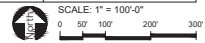
- Construction Limits: Construction Limits are the park property and lawn areas to be saved wherever possible. Do not store equipment or stockpile materials outside of construction limits. Any areas disturbed as a result of construction shall be restored to lawn or other surface by contractor to match pre-construction condition.
- Topsoil may be stockpiled for redistribution as needed. Excess topsoil, debris and plant material to be removed of site and disposed of legally.
- Construction fence shall be installed prior to beginning construction. Construction fence to be free standing chainlink per plans. (Incidental to contract).
- Please obtain control insurance as required to eliminate indemnification into non-construction areas and as shown on plans and details prior to beginning construction.
- Before beginning work at site, and throughout the course of the work contractor to inspect and verify the location and condition of every item affected by the work under this contract and report discrepancies to the Owner's Representative before beginning work.
- Should discrepancies appear among the contract documents or between the contract documents and existing conditions, the contractor shall request an interpretation from the Owner's Representative before bidding. If the contractor fails to make such requests, it is presumed that both provisions were included in the bid, and the Owner's Representative shall determine which of the conflicting requirements shall govern. The contractor shall perform the work at no additional cost to the Owner in accordance with the Owner's Representative determination. Where conflicts exist between or within the contract documents between and applicable standards, codes, ordinances or manufacturers recommendations, and clarification has not been requested from the Owner's Representative prior to bidding as provided for above, the more stringent or higher quality standard shall prevail. Large scale drawings shall take precedence over small scale drawings. Apparent dimensions on the drawings over scaled dimensions and noted material over graphic representations.
- The contractor shall provide all work and materials which any section or part of the drawings, specifications or conditions require them to provide, regardless of whether such requirement is or is not habitually reported in other parts of the documents hereto in which the provisions might be appropriate.
- All necessary site work permits will be obtained by Owner. Contractor and all subcontractors shall register and pay associated fees to the Building Department. Contractor is responsible for following permit requirements including coordination of inspections, and/or re-inspections and associated fees. Contractor shall follow all permit requirements as part of the project.
- Contractor shall perform all construction layout for the project. Contractor will be provided with an electronic file in AutoCAD format to assist with layout. Neither the Owner nor their representative shall be responsible for setting additional layout points.

PROJECT BENCHMARK

Kendall County Forest Preserve Control Monument 1 - NGS Station MF0031 USGS disk set in a concrete pad in the Northeast Quadrant of the intersection formed by Main and Ridge Streets. Disk is 18" north of an east-west sidewalk and 18" east of a north-south sidewalk. It is also 7-10 meters southwest from the highest point of a boulder at the southwest corner of the Courthouse Grounds, Yorkville. Coordinates: 41° 32' 4.53" N 89° 24' 54.53" W Elevation: 642.76 NAVD 88	Site Benchmark #1 Elevation: 144.93 NAVD 88
	Site Benchmark #2 Set Nail Elevation: 763.27 NAVD 88
	Site Benchmark #3 Set Nail Elevation: 771.49
	State of Illinois County of Kendall

REMOVALS LEGEND

	Remove Existing Asphalt Paving and Base
	Existing Gravel Drive to Remain
	Remove and Dispose of Existing Corrugated Metal Pipe
	Remove and properly dispose of trees, stump, and gridded root mass to a depth of 12" below existing grade or proposed grade which ever is lower unless otherwise noted on plan.
	Remove and Dispose of Item as Marked
	Tree Protection Fence
	Construction Fence
	Soil Fence



110 W. Madison Street
Yorkville, IL 60560
Phone: 630-553-4025

PROJECT
Pickerill Piggot
Forest Preserve:
Public Access
Phase 1 OSLAD
Development
6350 Minnier Road
Yorkville, Illinois 60560

PROJECT TEAM

uplandDesign Ltd
Urban Planning and Landscape Architecture
24042 Lockport St., Plainfield, Illinois 60544
815-254-0091 www.uplanddesign.com

SURVEYOR
Platnick Land Survey Company
2342 Woodhill Court
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Phone: 815-341-0659

CIVIL ENGINEER
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Phone: 773-693-9200

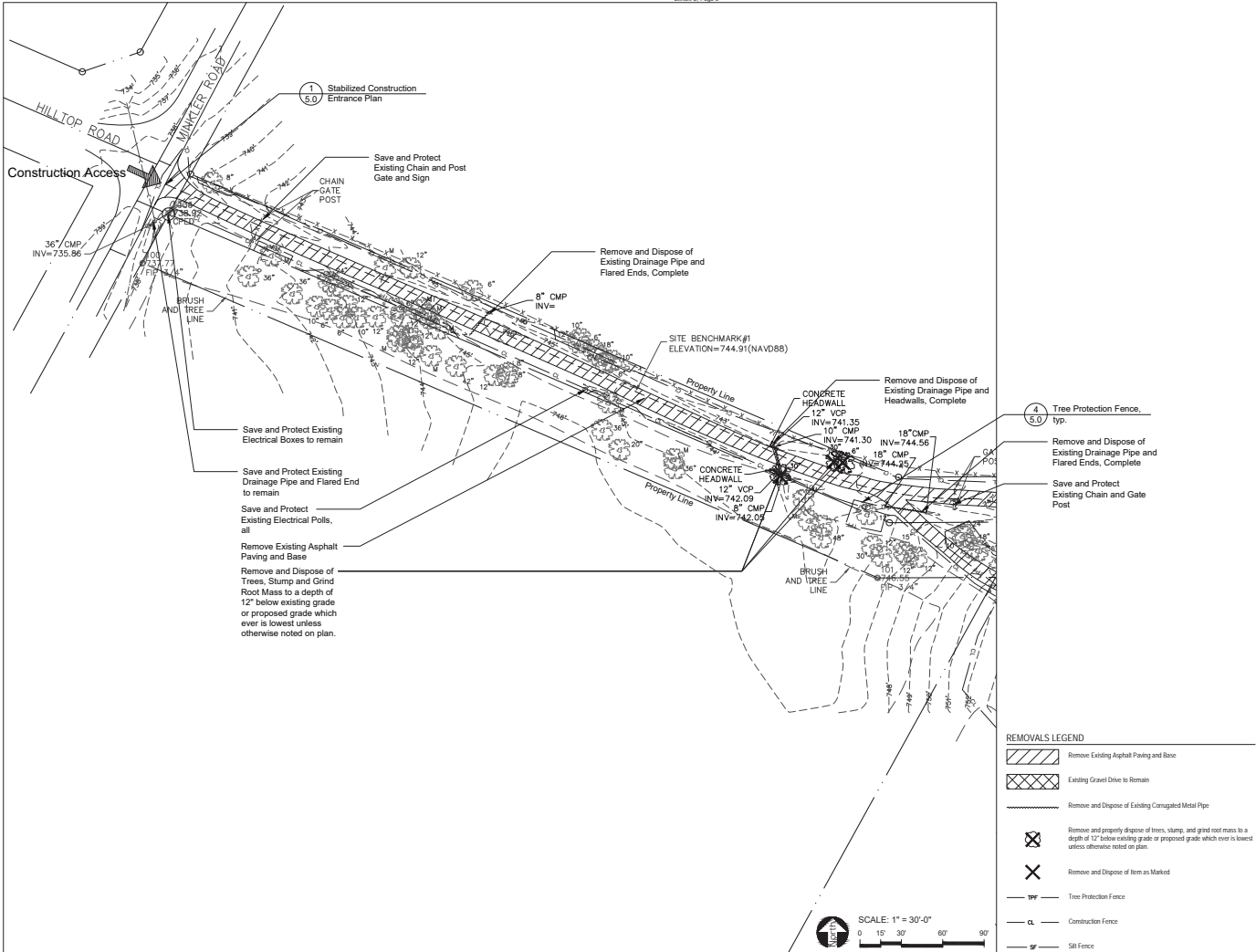
SHEET TITLE
Existing
Conditions &
Removals Plan
- Overall

SHEET NUMBER **2.0**

DRAW / REVISION

MDT	5% Construction Documents	MDT/2/19

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Phone: 630-553-4025

PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
6350 Minklet Road
Yorkville, Illinois 60550

PROJECT TEAM

uplandDesign Ltd
Plan, Planning and Landscape Architecture
24042 Lockport St., Plainfield, Illinois 60544
615-254-0091 www.uplanddesign.com

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2342 Woodhill Court
Plainfield, Illinois
Phone: 815-341-0659

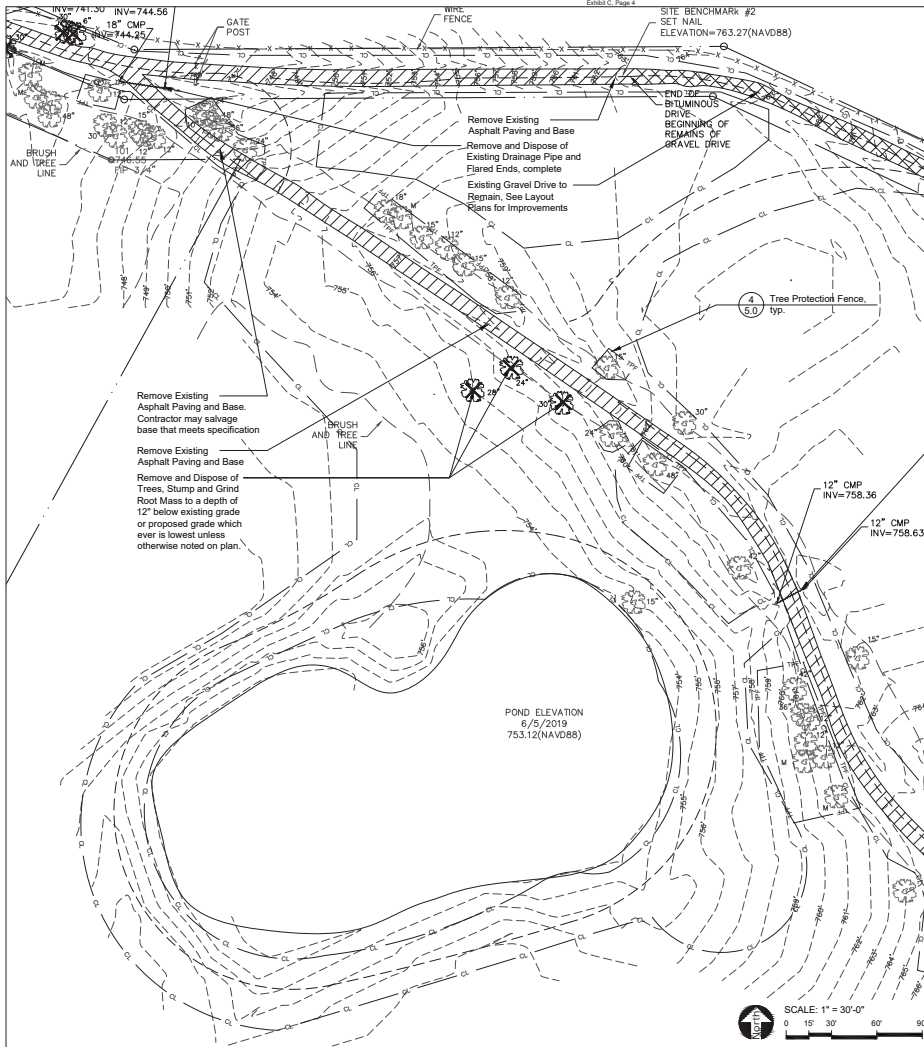
CIVIL ENGINEER
Hey and Associates, Inc.
8755 W. Higgins Road, Suite 835
Chicago, IL 60631
Phone: 773-693-9200

SHEET TITLE
Existing Conditions & Removals Plan - Entrance

SHEET NUMBER 2.1

DATE	BY	REVISION
10/27/2010	MMT	5% Construction Documents

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110 W. Madison Street
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PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
6350 Minckler Road
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PROJECT TEAM

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8755 W. Higgins Road, Suite 835
Chicago, IL 60631
Phone: 773-693-9200

SHEET TITLE
Existing Conditions & Removals Plan - Shelter & Parking Lot

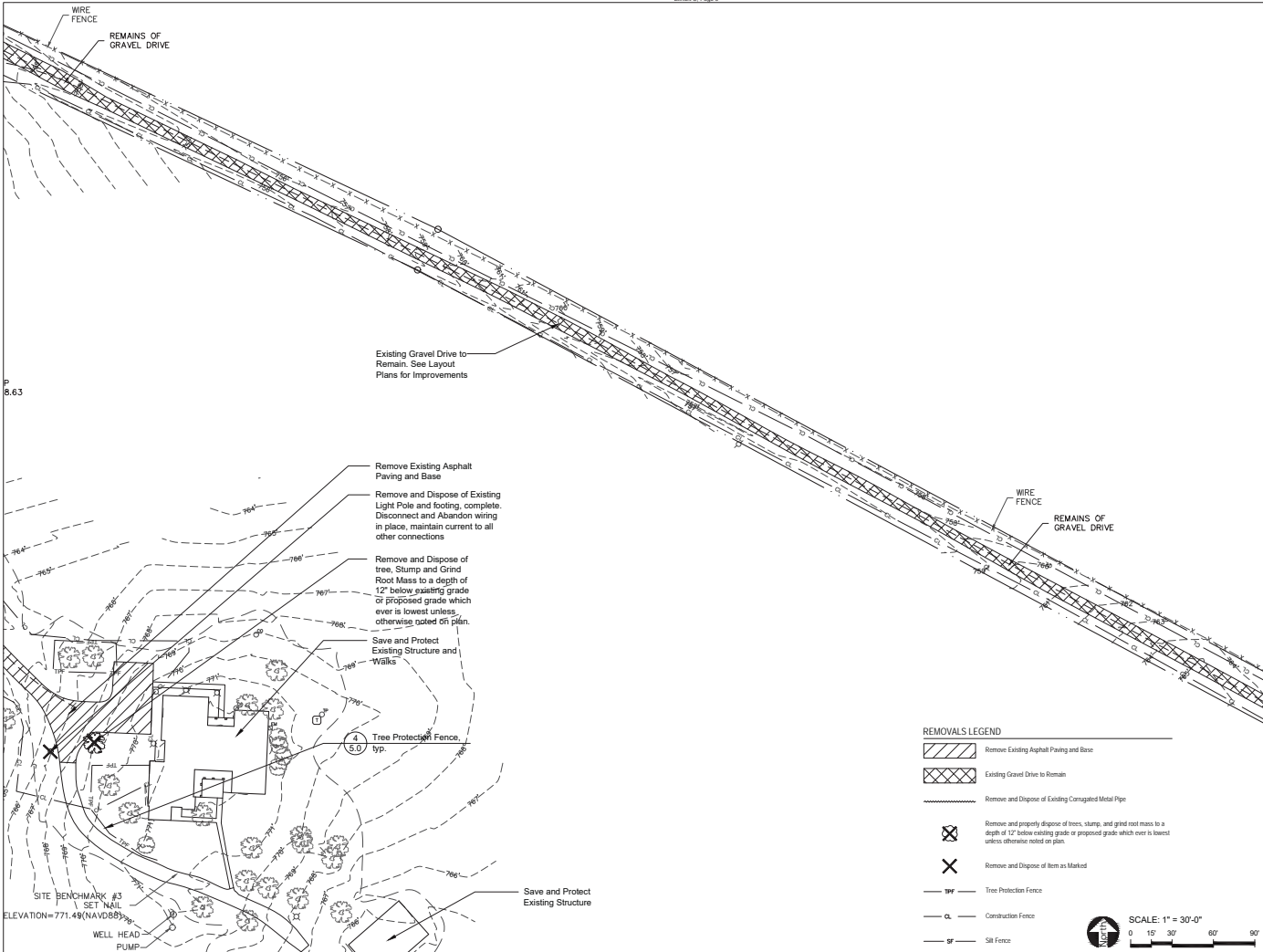
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DATE	% Construction Documents	BY

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PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
 6350 Minnier Road
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PROJECT TEAM

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 8755 W. Higgins Road, Suite 835
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SHEET TITLE
Existing Conditions & Removals Plan - House

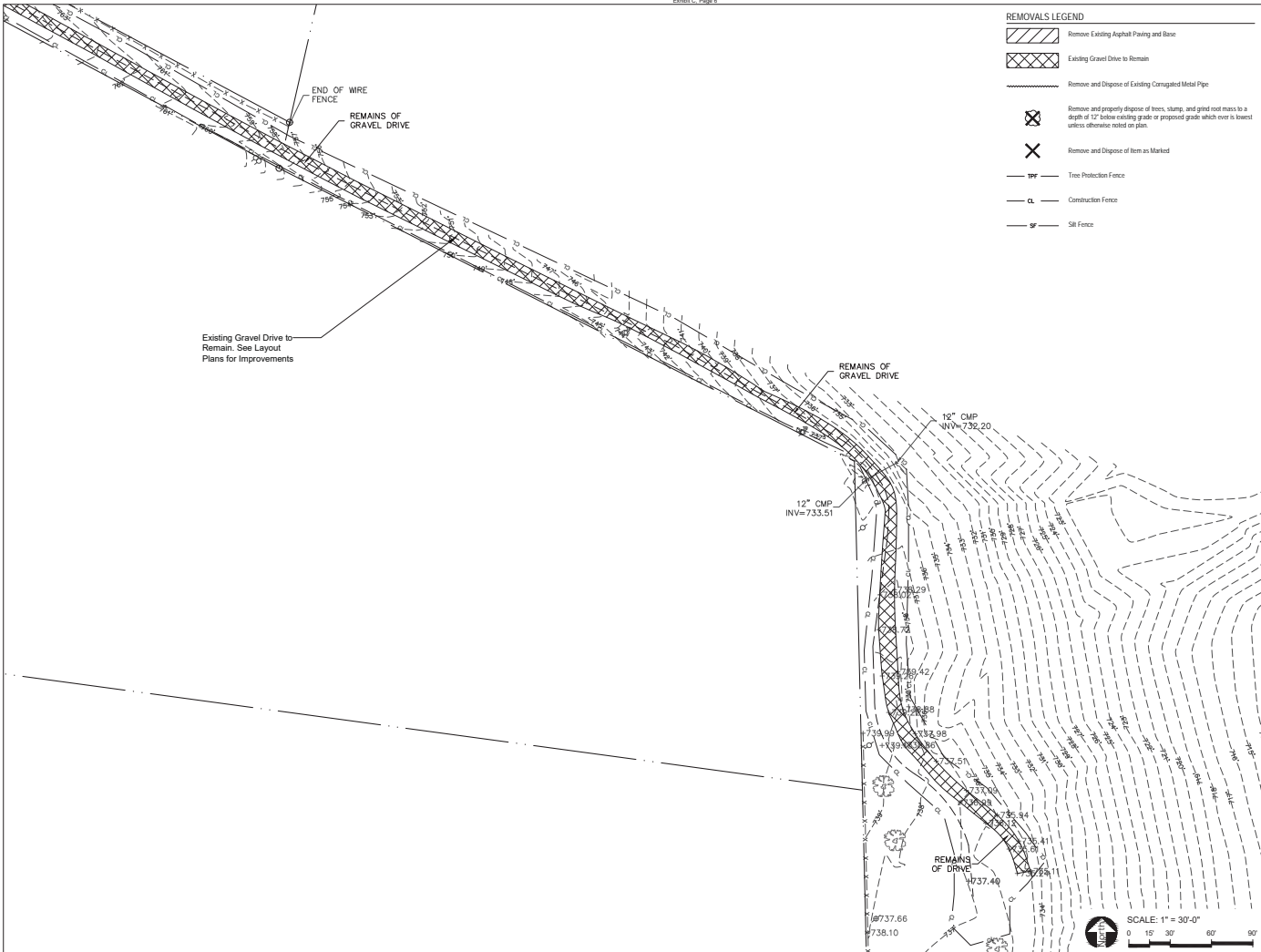
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DRAW / REVISION

NO.	DATE	BY	DESCRIPTION

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 10/1/2011



REMOVALS LEGEND

	Remove Existing Asphalt Paving and Base
	Existing Gravel Drive to Remain
	Remove and Dispose of Existing Corrugated Metal Pipe
	Remove and properly dispose of trees, stump, and girded root mass to a depth of 12" below existing grade or proposed grade which over to lowest unless otherwise noted on plan.
	Remove and Dispose of Item as Marked
	Tree Protection Fence
	Construction Fence
	SB Fence



110 W. Madison Street
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PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
 6350 Minnier Road
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SHEET TITLE
Existing Conditions & Removals Plan - Overlook

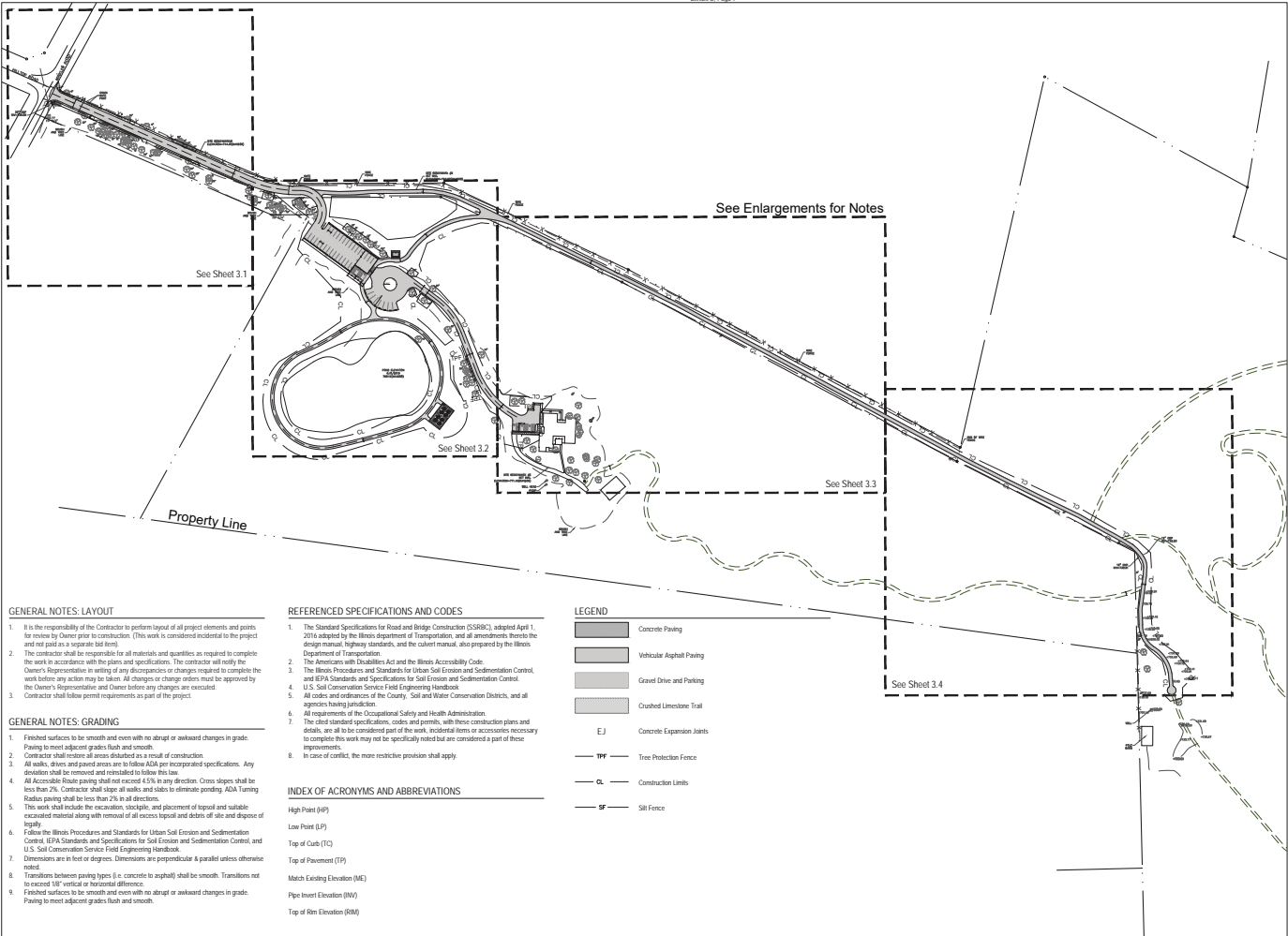
SHEET NUMBER **2.4**

DRAW / REVISION

NO.	DATE	BY	DESCRIPTION

MO:TO 5% Construction Documents 180:7210
 NOT FOR CONSTRUCTION

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GENERAL NOTES: LAYOUT

- It is the responsibility of the Contractor to perform layout of all project elements and points for review by Owner prior to construction. (This work is considered incidental to the project and not paid as a separate bid item).
- The contractor shall be responsible for all materials and quantities as required to complete the work in accordance with the plans and specifications. The contractor will notify the Owner's Representative in writing if any discrepancies or changes required to complete the work before any action may be taken. All changes or change orders must be approved by the Owner's Representative and Owner before any changes are executed.
- Contractor shall follow permit requirements as part of the project.

GENERAL NOTES: GRADING

- Finished surfaces to be smooth and even with no abrupt or awkward changes in grade.
- Paving to meet adjacent grades flush and smooth.
- Contractor shall respect all areas dedicated as a result of construction.
- All walks, drives and paved areas are to follow ADA per incorporated specifications. Any deviation shall be reviewed and resubmitted to follow this law.
- All Accessible Route paving shall not exceed 4.5% in any direction. Cross slopes shall be less than 2%. Contractor shall slope all walks and sides to eliminate ponding. ADA Turning Radius paving shall be less than 2% in all directions.
- This work shall include the excavation, striping, and placement of topsoil and suitable excavated material along with removal of all excess topsoil and debris off-site and dispose of legally.
- Follow the Illinois Procedures and Standards for Urban Soil Erosion and Sedimentation Control, EPA Standards and Specifications for Soil Erosion and Sedimentation Control, and U.S. Soil Conservation Service Field Engineering Handbook.
- Dimensions are in feet or degrees. Dimensions are perpendicular & parallel unless otherwise noted.
- Transitions between paving types (i.e. concrete to asphalt) shall be smooth. Transitions not to exceed 1/8" vertical or horizontal difference.
- Finished surfaces to be smooth and even with no abrupt or awkward changes in grade.
- Paving to meet adjacent grades flush and smooth.

REFERENCED SPECIFICATIONS AND CODES

- The Standard Specifications for Road and Bridge Construction (SSRBC), adopted April 1, 2016, adopted by the Illinois Department of Transportation, and all amendments thereto in the design manual, highway standards, and the culvert manual, also prepared by the Illinois Department of Transportation.
- The Americans with Disabilities Act and the Illinois Accessibility Code.
- The Illinois Procedures and Standards for Urban Soil Erosion and Sedimentation Control, and EPA Standards and Specifications for Soil Erosion and Sedimentation Control.
- U.S. Soil Conservation Service Field Engineering Handbook.
- All codes and ordinances of the County, Soil and Water Conservation Districts, and all agencies having jurisdiction.
- All requirements of the Occupational Safety and Health Administration.
- The cited standard specifications, codes and permits, with these construction plans and details, are all to be considered part of the work, incidental items or accessories necessary to complete this work may not be specifically noted but are considered a part of these improvements.
- In case of conflict, the more restrictive provision shall apply.

INDEX OF ACRONYMS AND ABBREVIATIONS

- High Point (HP)
- Low Point (LP)
- Top of Curb (TC)
- Top of Pavement (TP)
- Match Existing Elevation (ME)
- Pipe Invert Elevation (PIE)
- Top of Rim Elevation (RM)

LEGEND

- Concrete Paving
- Vehicular Asphalt Paving
- Gravel Drive and Parking
- Chopped Limestone Trail
- EJ Concrete Expansion Joints
- TPF Tree Protection Fence
- CL Construction Limits
- SF Silt Fence



110 W. Madison Street
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Phone: 630-553-4025

PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
6350 Minnier Road
Yorkville, Illinois 60560

PROJECT TEAM

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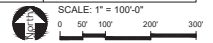
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Layout Plan - Overall

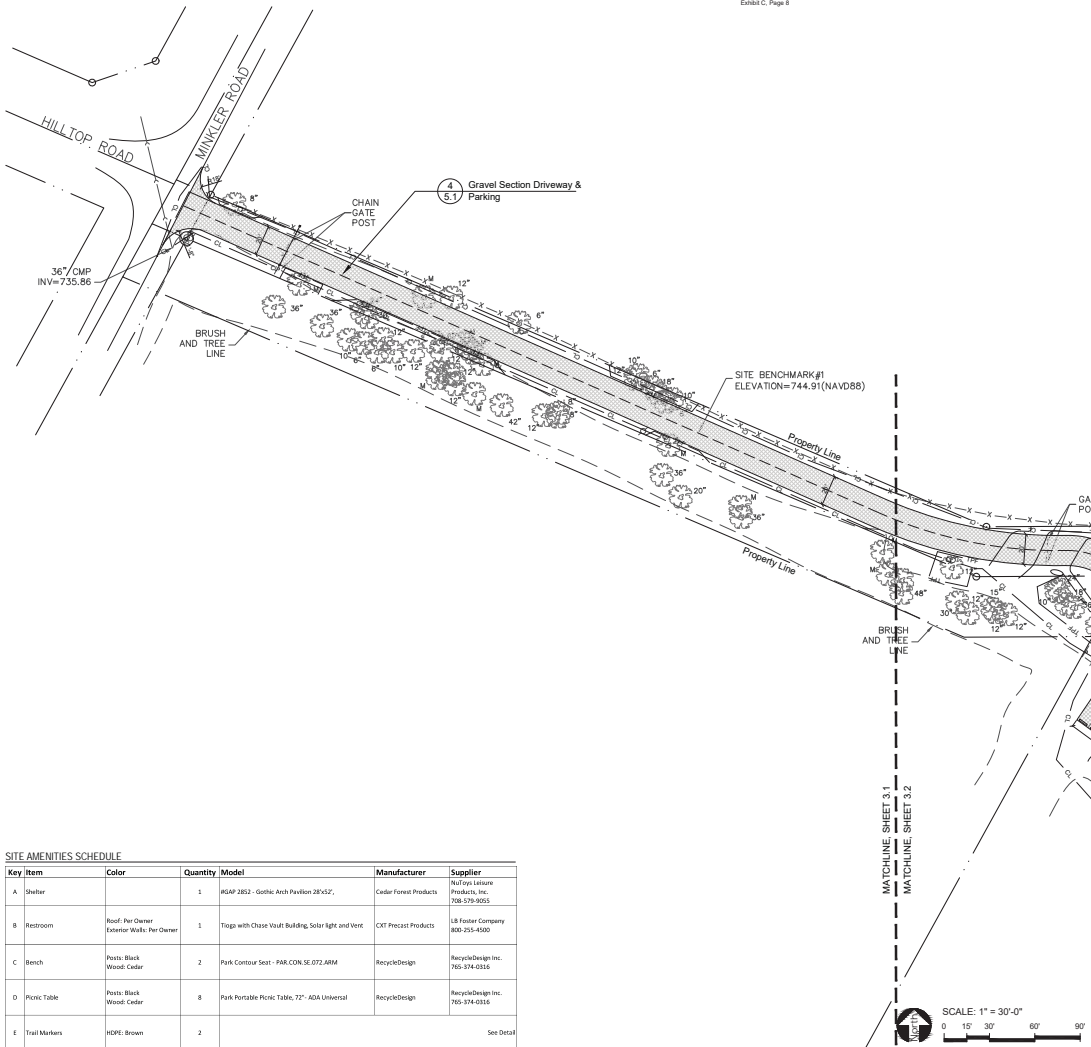
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NO.	DATE	BY	REVISION

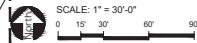
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Key Item	Color	Quantity	Model	Manufacturer	Supplier
A	Shelter	1	ASAP 28S2 - Gothic Arch Pavilion 28'x52'	Cedar Forest Products	NOF-Pace Leisure Products, Inc. 708-579-9055
B	Restroom	1	Roof: Per Owner Exterior Work: Per Owner	CTF Precast Products	LB Frazier Company 800-255-4300
C	Bench	2	Park Contour Seat - PARK.CON.SE.072.ARM	RecycleDesign	RecycleDesign Inc. 765-374-0316
D	Picnic Table	8	Park Portable Picnic Table: 72" ADA Universal	RecycleDesign	RecycleDesign Inc. 765-374-0316
E	Trail Markers	2	HDPE Brown		See Detail

- LEGEND**
- Concrete Paving
 - Vehicular Asphalt Paving
 - Gravel Drive and Parking
 - Crushed Limestone Trail
 - EJ Concrete Expansion Joints
 - TPF Tree Protection Fence
 - CL Construction Limits
 - SF Silt Fence



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PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
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PROJECT TEAM

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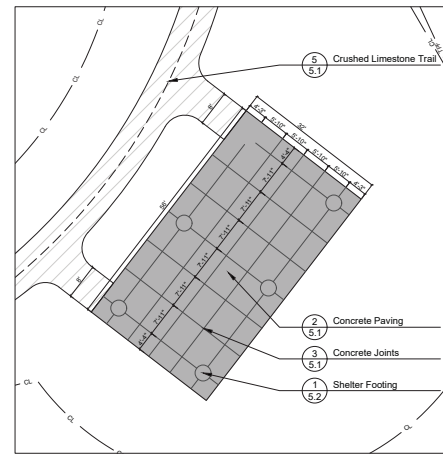
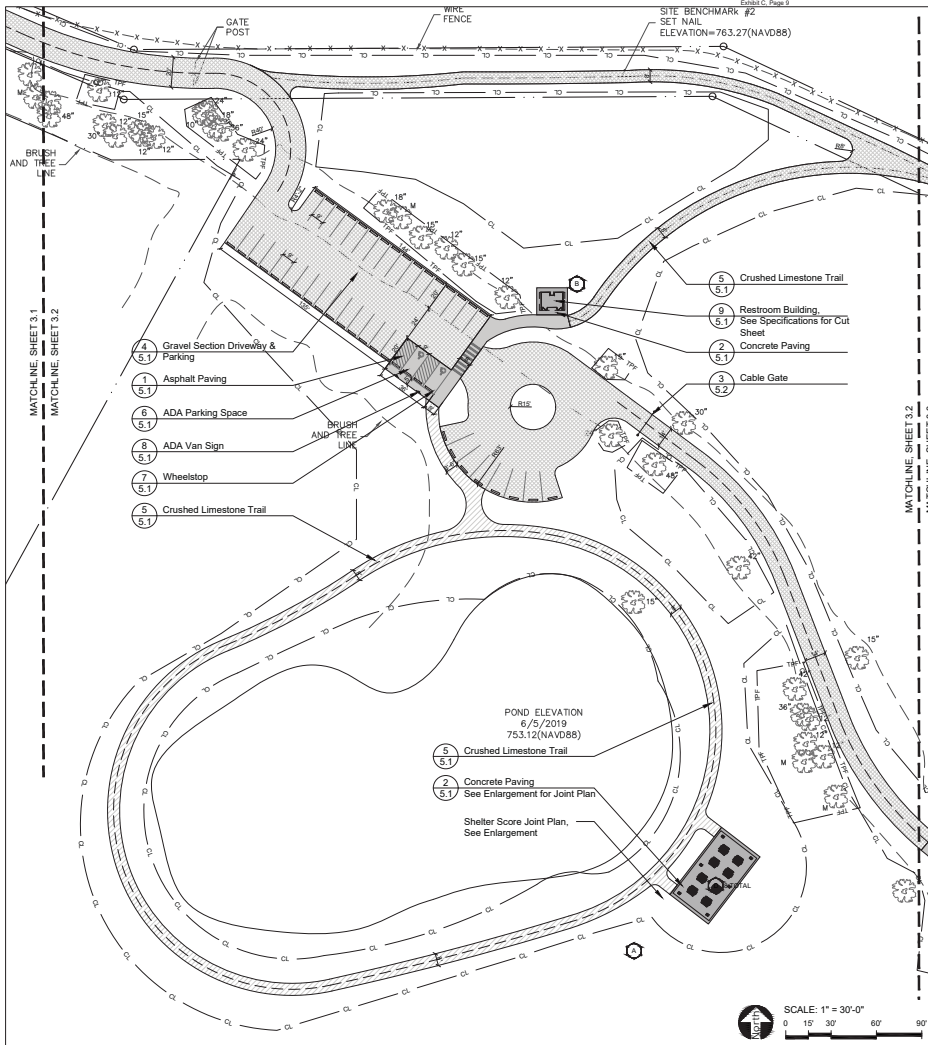
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 Hey and Associates, Inc.
 8755 W. Higgins Road, Suite 835
 Chicago, IL 60631
 Phone: 773-693-9200

SHEET TITLE
Layout Plan - Entrance

SHEET NUMBER **3.1**

DATE	BY	REVISION

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 10/1/2019



Shelter Enlargement Score Joint Plan

- LEGEND
- Concrete Paving
 - Vehicular Asphalt Paving
 - Gravel Drive and Parking
 - Crushed Limestone Trail
 - EJ Concrete Expansion Joints
 - TPV Tree Protection Fence
 - CL Construction Limits
 - SF Silt Fence



110 W. Madison Street
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PROJECT
 Pickerill Piggot
 Forest Preserve:
 Public Access
 Phase 1 OSLAD
 Development
 6350 Minnier Road
 Yorkville, Illinois 60560

PROJECT TEAM

 Upland Design Ltd
 Plans, Planning and Landscape Architecture
 2404 Lockport St., Plainfield, Illinois 60544
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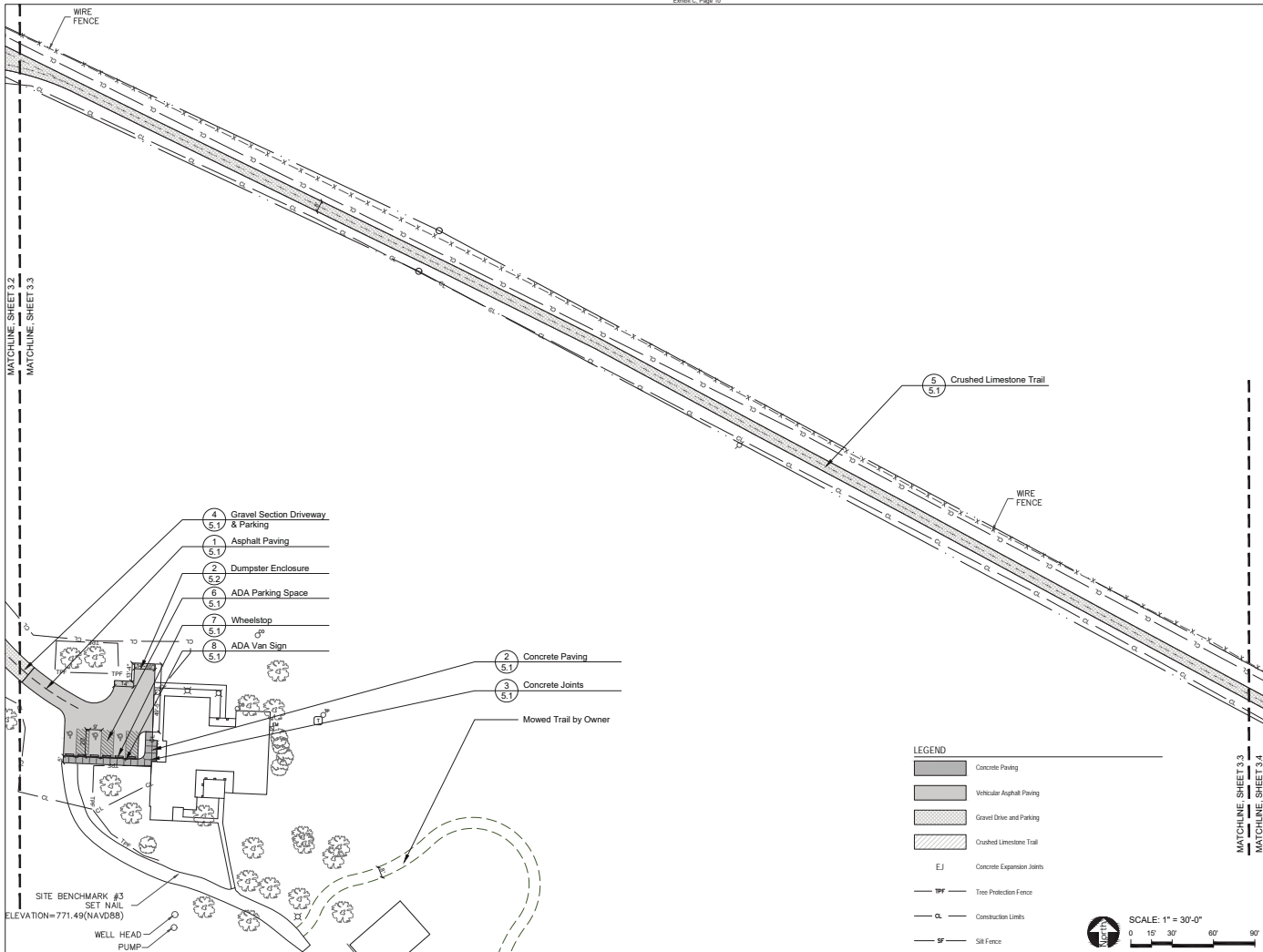
SURVEYOR
 Prairie Land Survey Company
 2342 Woodhill Court
 Plainfield, Illinois
 Phone: 815-341-0659
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 Hey and Associates, Inc.
 8755 W. Higgins Road, Suite 835
 Chicago, IL 60631
 Phone: 773-693-9200

SHEET TITLE
 Layout Plan -
 Shelter &
 Parking Lot

SHEET NUMBER 3.2

DATE	BY	REVISION

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PROJECT
Pickerill Piggot
Forest Preserve:
Public Access
Phase 1 OSLAD
Development
 6350 Minnier Road
 Yorkville, Illinois 60560

PROJECT TEAM

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 815-254-0091 www.uplanddesign.com

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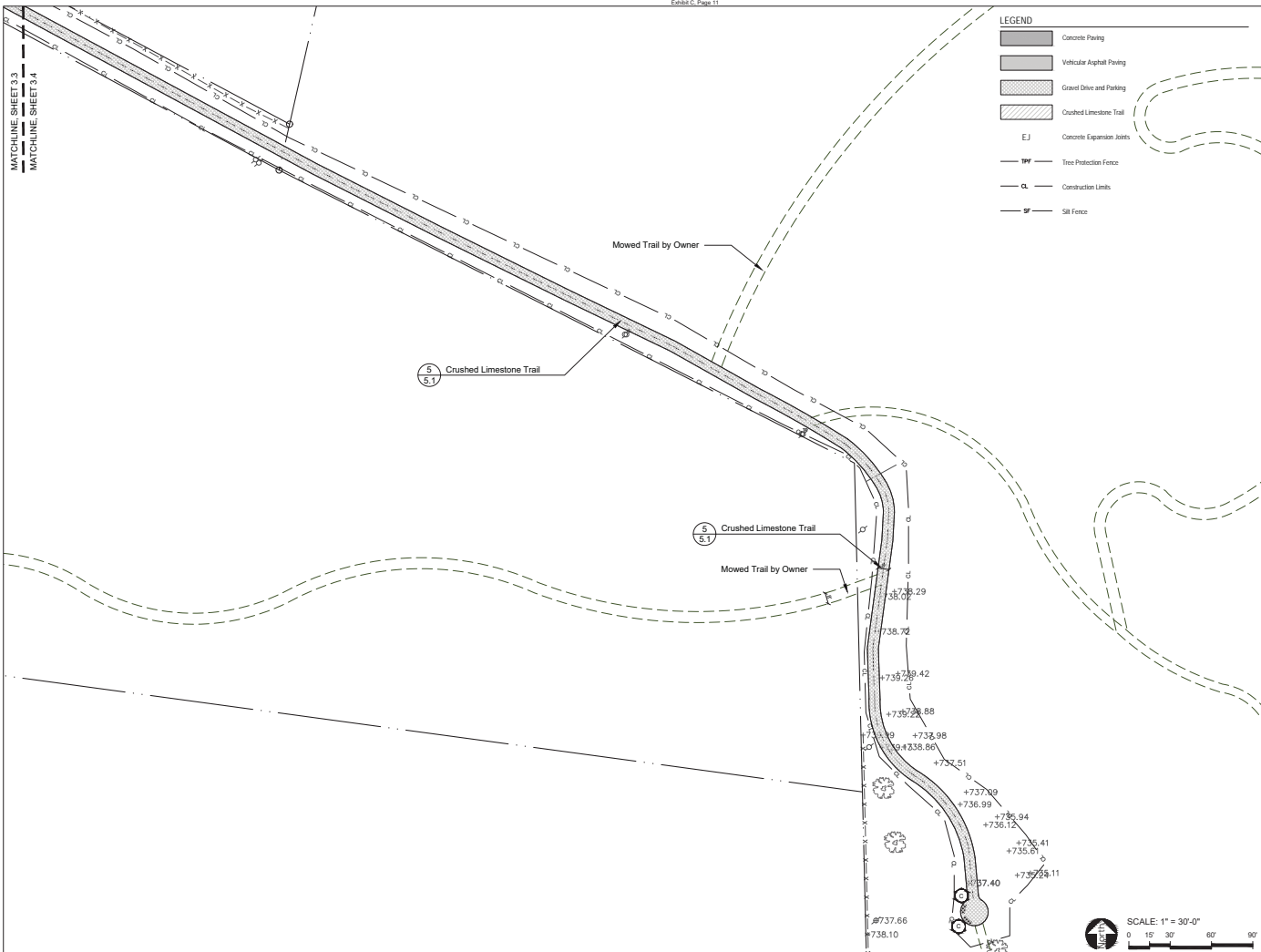
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 Hey and Associates, Inc.
 8755 W. Higgins Road, Suite 835
 Chicago, IL 60631
 Phone: 773-693-9200

SHEET TITLE
Layout Plan -
House

SHEET NUMBER **3.3**

DATE	BY	REVISION

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 10/1/2019



110 W. Madison Street
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PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
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Chicago, IL 60631
Phone: 773-693-9200

SHEET TITLE
Layout Plan - Overlook

SHEET NUMBER **3.4**

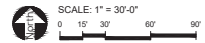
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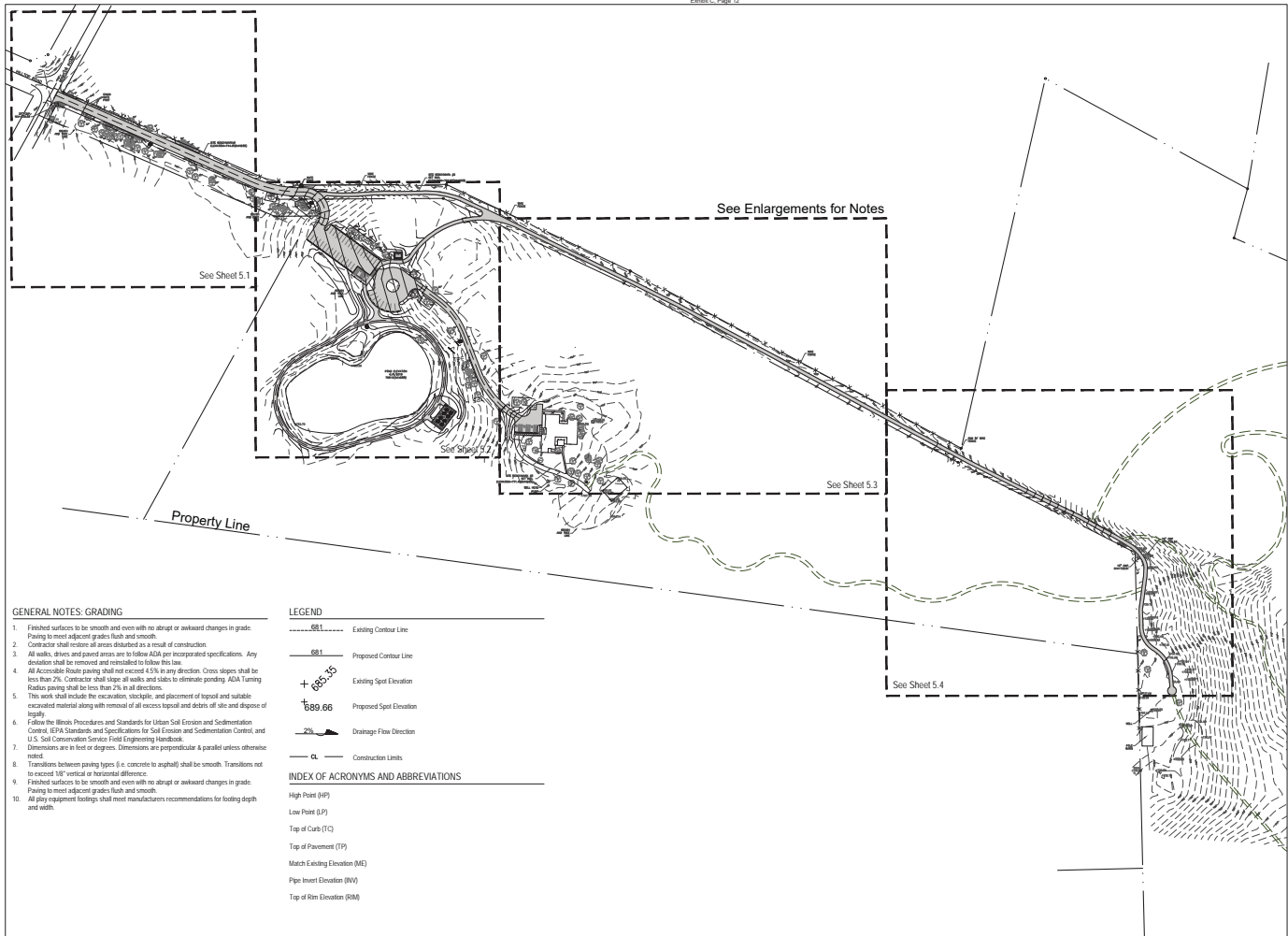
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100% CONSTRUCTION DOCUMENTS (MDC) 2/10

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10/10/2010





GENERAL NOTES: GRADING

1. Finished surfaces to be smooth and even with no abrupt or awkward changes in grade. Paving to meet adjacent grades flush and smooth.
2. Contractor shall restore all areas disturbed as a result of construction.
3. All walks, drives and paved areas are to follow ADA per incorporated specifications. Any deviation shall be removed and reinstalled to follow this law.
4. All accessible-bleed paving shall not exceed 4.5% in any direction. Cross slopes shall be less than 2%. Contractor shall slope all walks and stairs to eliminate ponding. ADA Turning Radii paving shall be less than 2% in all directions.
5. This work shall include the excavation, stockpiling, and placement of topsoil and suitable excavated material along with removal of all excess topsoil and debris off site and dispose of legally.
6. Follow the Illinois Procedures and Standards for Urban Soil Erosion and Sedimentation Control, EPA Standards and Specifications for Soil Erosion and Sedimentation Control, and U.S. Soil Conservation Service Field Engineering Handbook.
7. Dimensions are in feet or degrees. Dimensions are perpendicular & parallel unless otherwise noted.
8. Transitions between paving types (i.e. concrete to asphalt) shall be smooth. Transitions not to exceed 1/8" vertical or horizontal difference.
9. Finished surfaces to be smooth and even with no abrupt or awkward changes in grade. Paving to meet adjacent grades flush and smooth.
10. All play equipment footings shall meet manufacturers recommendations for footing depth and width.

LEGEND

- Existing Contour Line
- - - Proposed Contour Line
- + 685.45 Existing Spot Elevation
- + 689.66 Proposed Spot Elevation
- 2% Drainage Flow Direction
- CL Construction Limits

INDEX OF ACRONYMS AND ABBREVIATIONS

- HP High Point (HP)
- LP Low Point (LP)
- TC Top of Curb (TC)
- TP Top of Pavement (TP)
- ME Match Existing Elevation (ME)
- BIV Pipe Invert Elevation (BIV)
- RM Top of Rim Elevation (RM)



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PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
 6350 Minnler Road
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PROJECT TEAM
uplandDesign Ltd
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 2442 Lockport St., Plainfield, Illinois 60544
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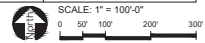
SURVEYOR
 Prairie Land Survey Company
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CIVIL ENGINEER
 Hey and Associates, Inc.
 8752 W. Higgins Road, Suite 835
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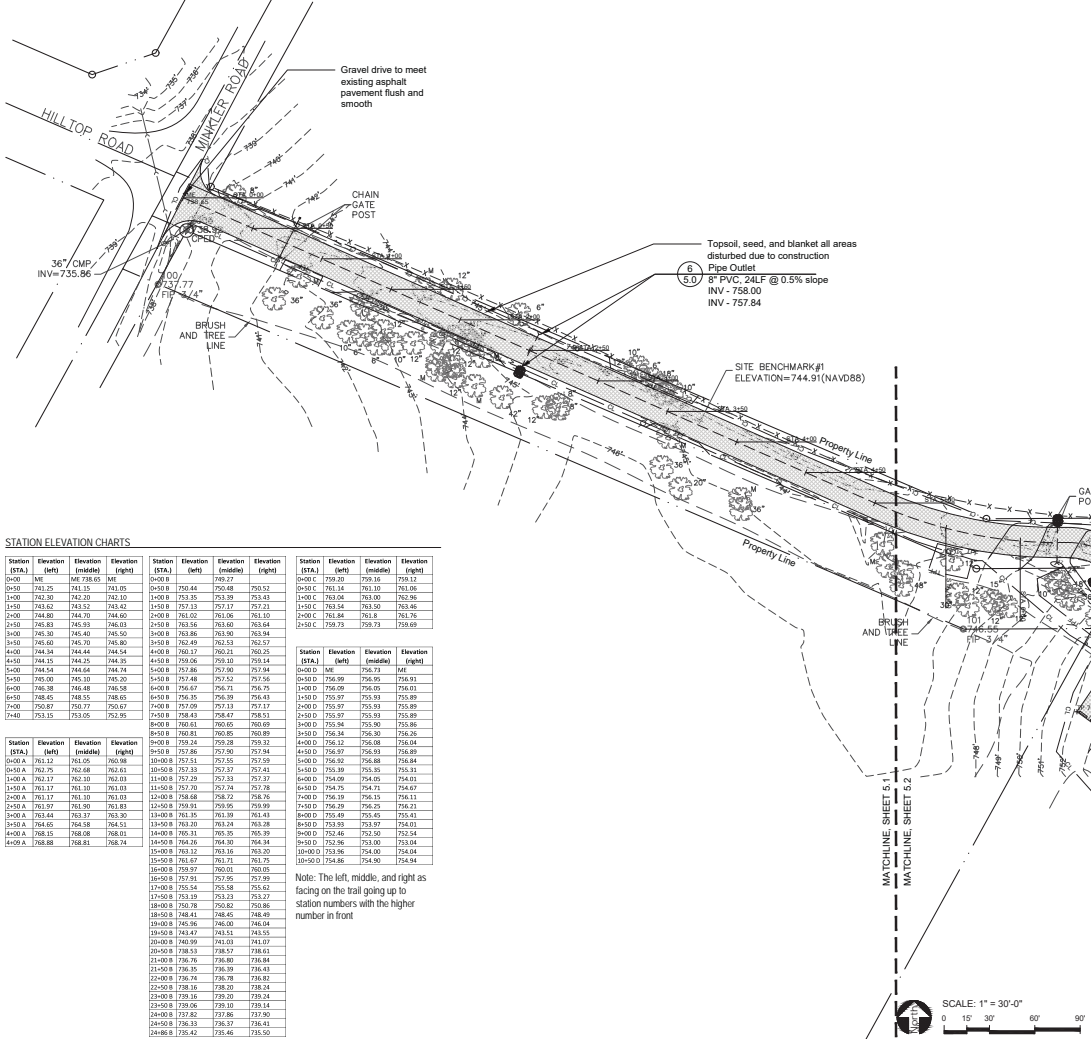
SHEET TITLE
Grading Plan - Overall

SHEET NUMBER 4.0

DATE	REVISION



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STATION ELEVATION CHARTS

Station (STA)	Elevation (left)	Elevation (middle)	Elevation (right)	Station (STA)	Elevation (left)	Elevation (middle)	Elevation (right)	Station (STA)	Elevation (left)	Elevation (middle)	Elevation (right)
0+00	742.30	742.30	742.30	0+00	742.30	742.30	742.30	0+00	742.30	742.30	742.30
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1+00	742.30	742.30	742.30	1+00	742.30	742.30	742.30	1+00	742.30	742.30	742.30
1+10	743.62	743.12	743.42	1+10	743.13	742.12	742.23	1+10	743.13	742.12	742.23
2+00	744.80	744.70	744.60	2+00	744.00	743.90	743.80	2+00	744.00	743.90	743.80
2+10	745.83	745.93	746.03	2+10	743.56	743.60	743.64	2+10	743.56	743.60	743.64
3+00	746.30	746.40	746.50	3+00	743.86	743.90	743.94	3+00	743.86	743.90	743.94
4+00	744.34	744.44	744.54	4+00	743.06	743.10	743.14	4+00	743.06	743.10	743.14
4+10	744.15	744.25	744.35	4+10	742.06	742.10	742.14	4+10	742.06	742.10	742.14
5+00	744.54	744.64	744.74	5+00	742.86	742.90	742.94	5+00	742.86	742.90	742.94
6+00	745.00	745.10	745.20	6+00	742.48	742.52	742.56	6+00	742.48	742.52	742.56
7+00	746.38	746.48	746.58	7+00	746.67	746.71	746.75	7+00	746.67	746.71	746.75
8+00	746.45	746.55	746.65	8+00	746.35	746.39	746.43	8+00	746.35	746.39	746.43
9+00	750.87	750.97	751.07	9+00	752.09	752.13	752.17	9+00	752.09	752.13	752.17
10+00	753.15	753.05	752.95	10+00	758.43	758.47	758.51	10+00	758.43	758.47	758.51
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				32+00	746.76	746.80	746.84	32+00	746.76	746.80	746.84
				33+00	746.35	746.39	746.43	33+00	746.35	746.39	746.43
				34+00	746.74	746.78	746.82	34+00	746.74	746.78	746.82
				35+00	748.16	748.20	748.24	35+00	748.16	748.20	748.24
				36+00	749.16	749.20	749.24	36+00	749.16	749.20	749.24
				37+00	749.06	749.10	749.14	37+00	749.06	749.10	749.14
				38+00	749.62	749.66	749.70	38+00	749.62	749.66	749.70
				39+00	746.33	746.37	746.41	39+00	746.33	746.37	746.41
				40+00	746.42	746.46	746.50	40+00	746.42	746.46	746.50

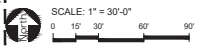
Note: The left, middle, and right as facing on the trail going up to station numbers with the higher number in front

LEGEND

- 681 Existing Contour Line
- 681 Proposed Contour Line
- + 689.66 Existing Spot Elevation
- + 689.66 Proposed Spot Elevation
- 2% Drainage Flow Direction
- CL Construction Limits

INDEX OF ACRONYMS AND ABBREVIATIONS

- High Point (HP)
- Low Point (LP)
- Top of Cut (TC)
- Top of Pavement (TP)
- Match Existing Elevation (ME)
- Pipe Invert Elevation (INV)
- Top of Rim Elevation (RM)



110 W. Madison Street
Yorkville, IL 60550
Phone: 630-553-4025

PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
6350 Minnier Road
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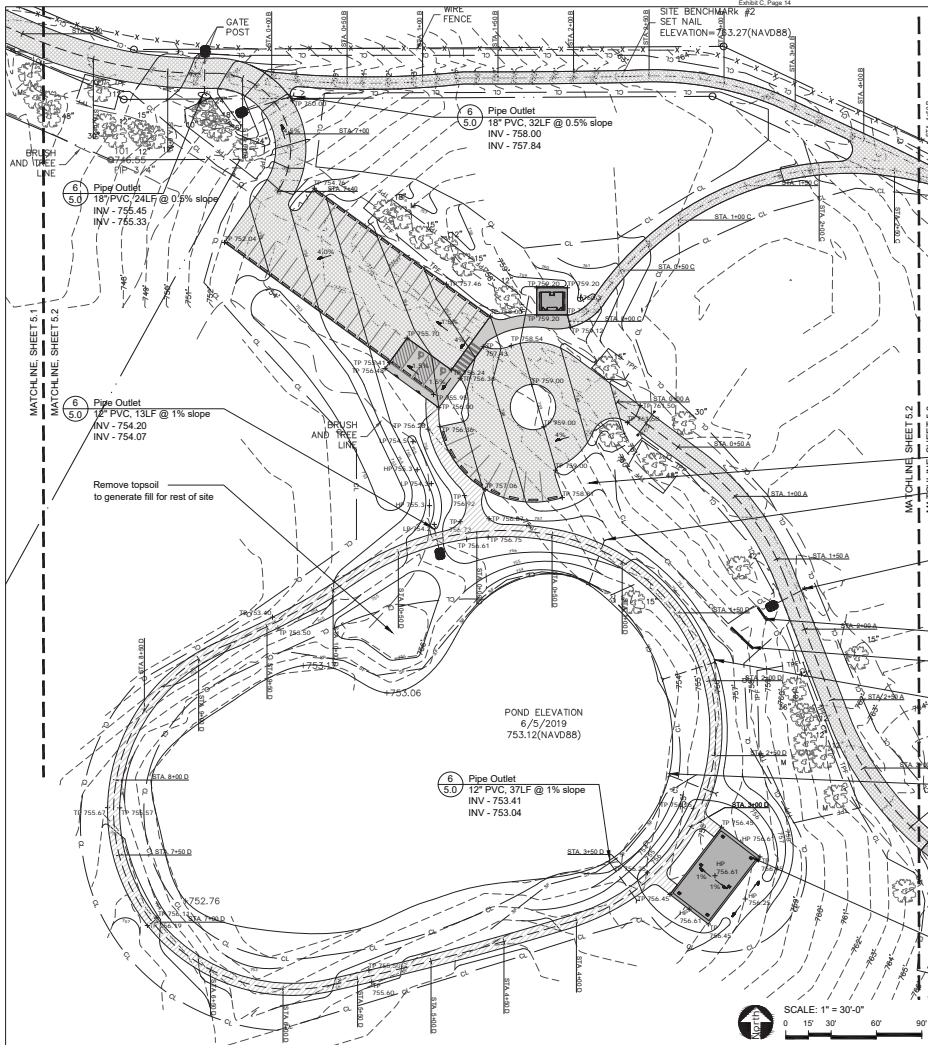
SHEET TITLE
Grading Plan - Entrance

SHEET NUMBER **4.1**

DATE	BY	REVISION

NOT FOR CONSTRUCTION

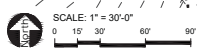
Project Number: 133
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- LEGEND**
- 681 --- Existing Contour Line
 - 681 --- Proposed Contour Line
 - + 683.15 Existing Spot Elevation
 - ± 689.66 Proposed Spot Elevation
 - 2% Drainage Flow Direction
 - CL --- Construction Limits

- INDEX OF ACRONYMS AND ABBREVIATIONS**
- High Point (HP)
 - Low Point (LP)
 - Top of Curb (TC)
 - Top of Pavement (TP)
 - Match Existing Elevation (ME)
 - Pipe Invert Elevation (INV)
 - Top of Rim Elevation (RME)

- Topsoil, seed, and blanket all areas disturbed due to construction
- 6 5.0 Pipe Outlet
12" PVC, 30LF @ 1% slope
INV - 754.18
INV - 753.88
- 6 5.0 Pipe Outlet
12" PVC, 20LF @ 1% slope
INV - 758.20
INV - 758.10
- 5 5.0 Ditch Check
- 5 5.0 Ditch Check (Double Row)
- 6 5.0 Pipe Outlet
12" PVC, 35LF @ 1% slope
INV - 753.57
INV - 753.22
- 6 5.0 Pipe Outlet
12" PVC, 32LF @ 0.5% slope
INV - 754.21
INV - 754.06
- All shelter footings shall have an elevation of 756.49



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PROJECT
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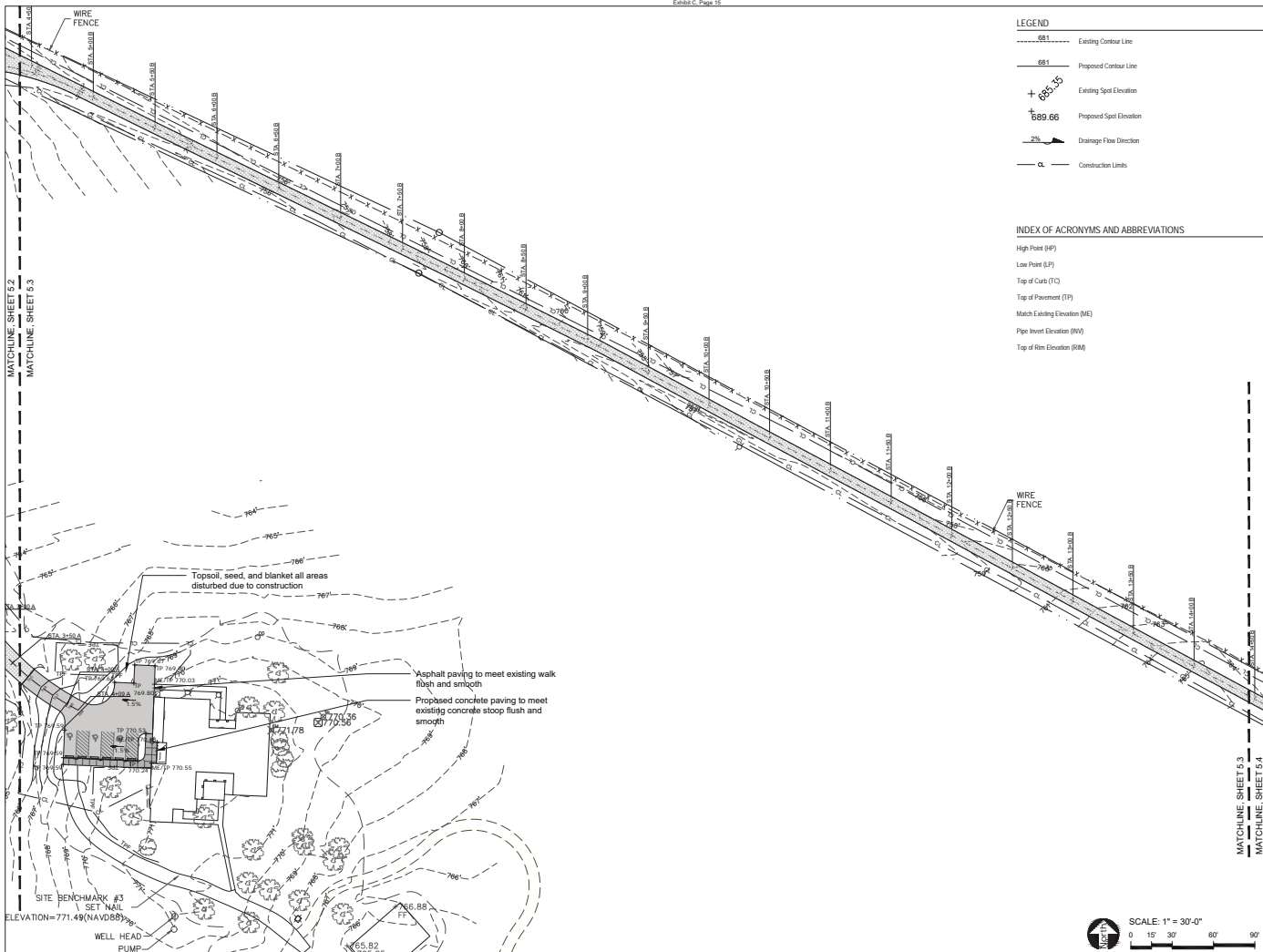
SHEET TITLE
Grading Plan - Shelter & Parking Lot

SHEET NUMBER **4.2**

DRAW / REVISION

DATE	BY	DESCRIPTION

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 Not for Construction



- LEGEND**
- Existing Contour Line
 - Proposed Contour Line
 - + 685.55 Existing Spot Elevation
 - + 689.66 Proposed Spot Elevation
 - 2% Drainage Flow Direction
 - Construction Limits

- INDEX OF ACRONYMS AND ABBREVIATIONS**
- High Point (HP)
 - Low Point (LP)
 - Top of Curb (TC)
 - Top of Pavement (TP)
 - Match Existing Elevation (ME)
 - Pipe Invert Elevation (PIV)
 - Top of Rim Elevation (RME)



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PROJECT
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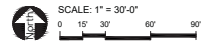
SHEET TITLE
Grading Plan - House

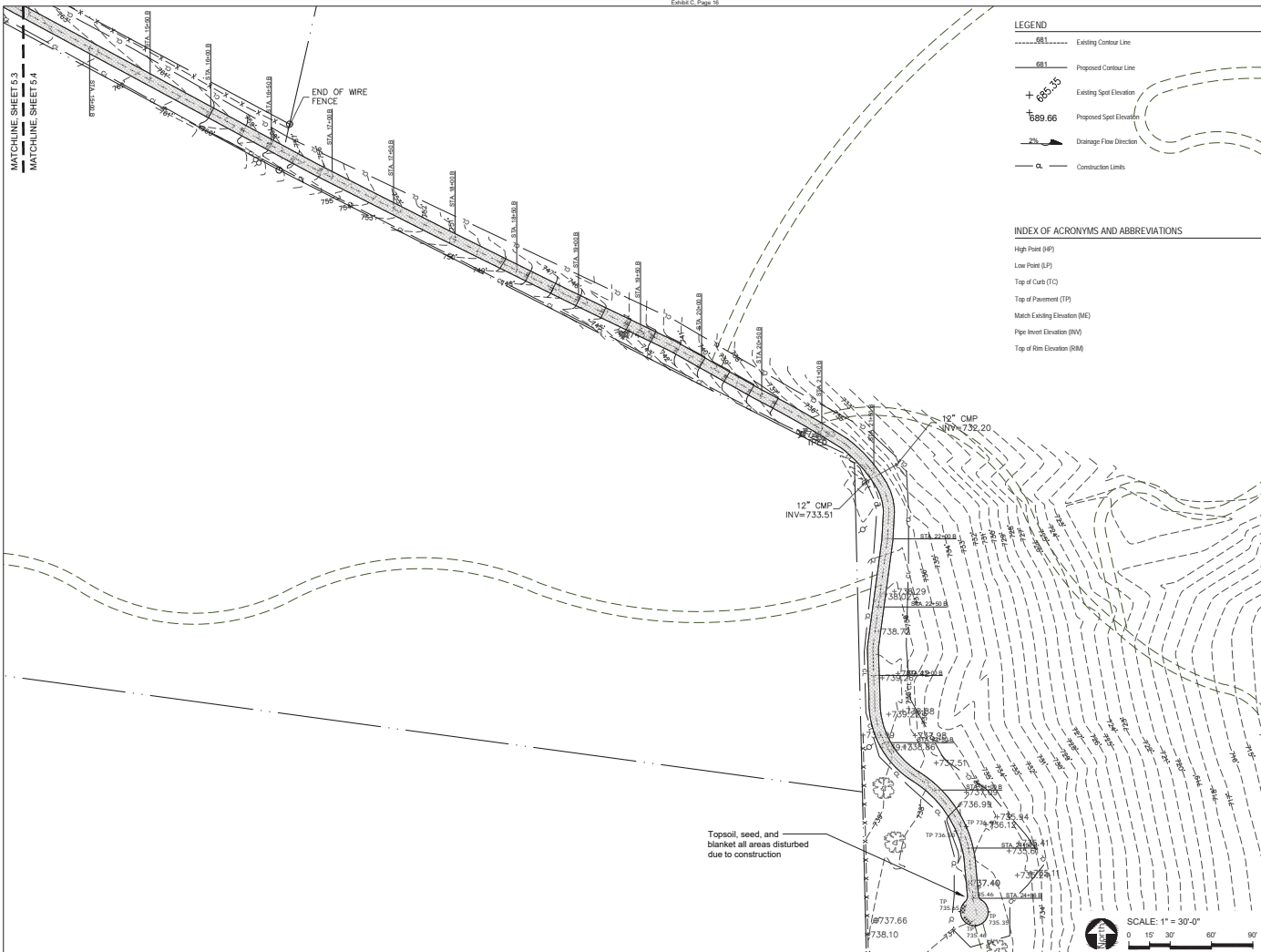
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DRAW REVISION

MMT	5% Construction Documents	08/27/19
	NOT FOR CONSTRUCTION	

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LEGEND

- Existing Contour Line
- - - Proposed Contour Line
- + 695.35 Existing Spot Elevation
- + 699.66 Proposed Spot Elevation
- - - 2% Drainage Flow Direction
- - - CL Construction Limits

INDEX OF ACRONYMS AND ABBREVIATIONS

- HP High Point (HP)
- LP Low Point (LP)
- TC Top of Curb (TC)
- TP Top of Pavement (TP)
- ME Match Existing Elevation (ME)
- INV Pipe Invert Elevation (INV)
- RM Top of Rim Elevation (RM)



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PROJECT
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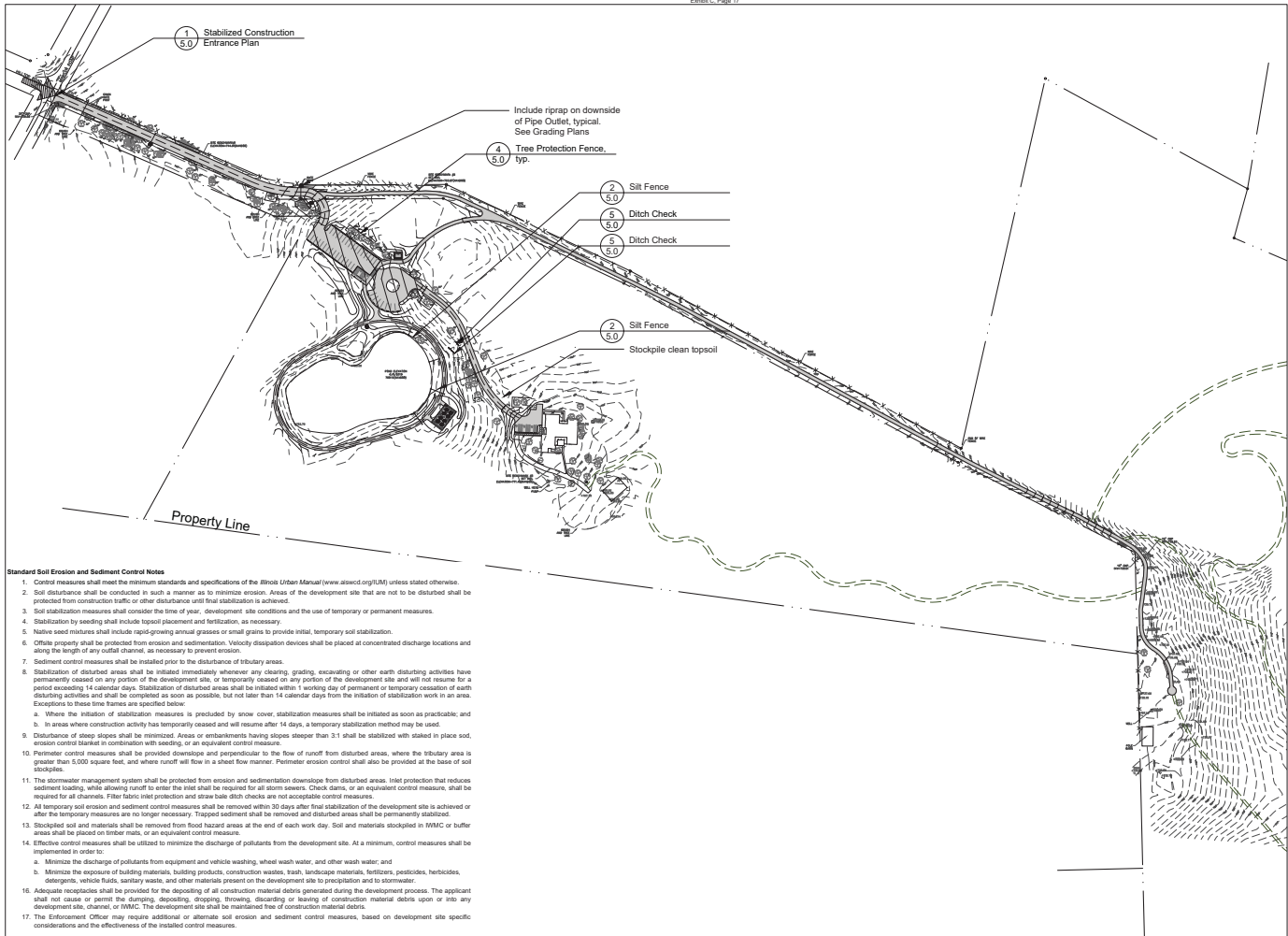
SHEET TITLE
Grading Plan - Overlook

SHEET NUMBER **4.4**

DRAW / REVISION

NO.	DATE	BY	REVISION

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PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
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SHEET TITLE
Erosion Control Plan

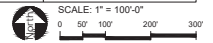
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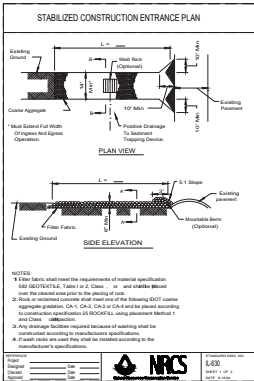
DATE	BY	REVISION

MMTD 1/24 Construction Documents 180272019

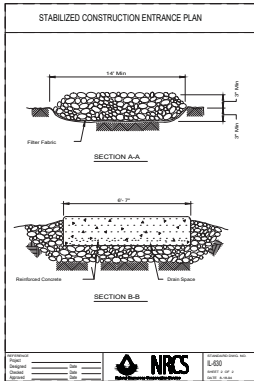
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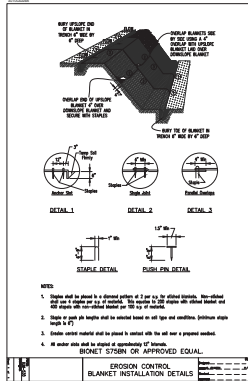




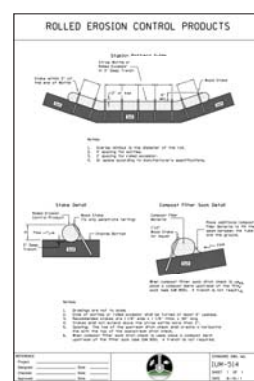
1 Stabilized Construction Entrance Plan
SCALE: NTS
©NRCS-LE653-construction_entrance_12



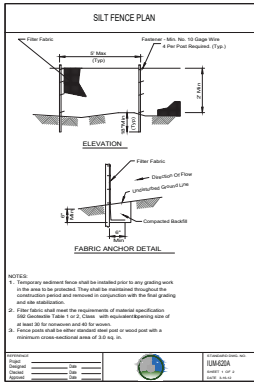
3 Erosion Control Blanket
SCALE: NTS
©NRCS-630-erosion control_blanket_12



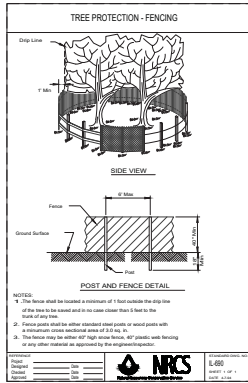
5 Ditch Check
SCALE: NTS
©NRCS-514RC-ditch_check_12



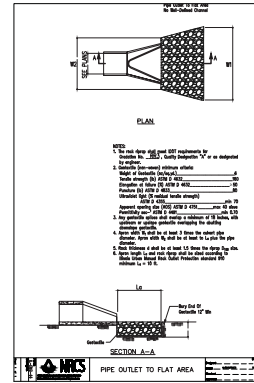
2 Silt Fence
SCALE: NTS
©NRCS-620B-silt_fence_12



4 Tree Protection Fence
SCALE: NTS
©NRCS-LE690-tree protection_fence_12



6 Pipe Outlet
SCALE: NTS
©NRCS-LE6G44-pipe_outlet_12



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PROJECT
**Pickerrill Piggot
Forest Preserve:
Public Access
Phase 1 OSLAD
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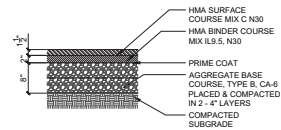
SHEET TITLE
**Construction
Details**

SHEET NUMBER
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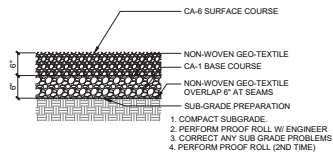
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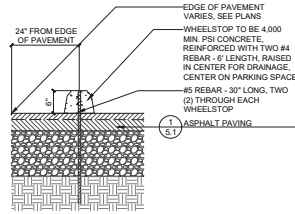


1 Asphalt Paving
SCALE: 1"=1'-0"
d-asph_paving_3.5in_12.dwg

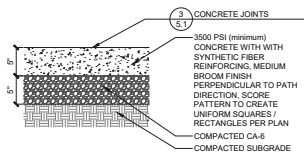


4 Gravel Section Driveway & Parking
SCALE: 1"=1'-0"
d-gravel_parking_12.dwg

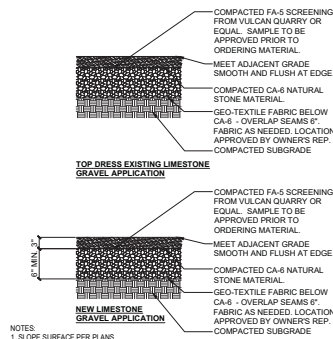
Exhibit C, Page 19



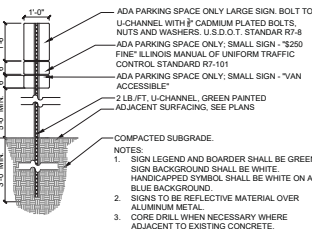
7 Wheelstop
SCALE: 1"=1'-0"
d-parking_wheelstop_12.dwg



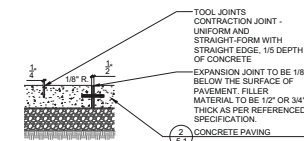
2 Concrete Paving
SCALE: 1 1/2" = 1'-0"
d-conc_pav-5_8



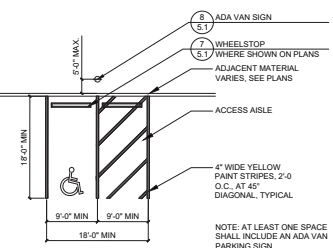
5 Crushed Limestone Trail
SCALE: 1"=1'-0"
Limestone-FA5 A



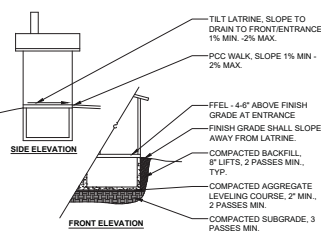
8 ADA Van Sign
SCALE: N.T.S.
d-sign_ada van metal_12.dwg



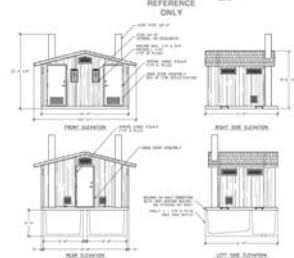
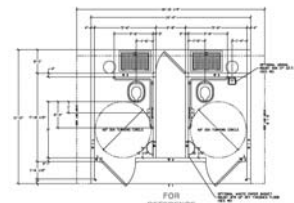
3 Concrete Joints
SCALE: 1 1/2"=1'-0"
d-conc_joints_8.dwg



6 ADA Parking Space
SCALE: N.T.S.
d-ADA parking_12



9 Restroom Building
SCALE: Not to Scale
d-CRT_12



110 W. Madison Street
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PROJECT
Pickerill Piggot Forest Preserve: Public Access Phase 1 OSLAD Development
6350 Minnier Road
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SHEET TITLE
Construction Details

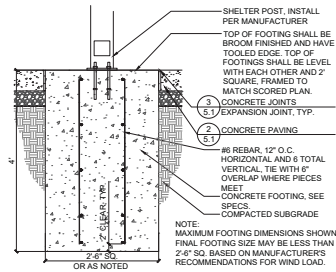
SHEET NUMBER
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DATE	BY	REVISION

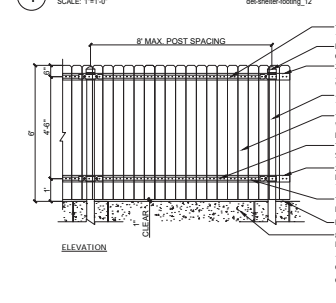
Project Number: 12
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NOTES:

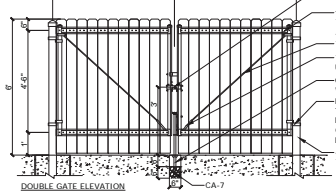
1. MANUFACTURER: CEDAR FOREST PRODUCTS, SUPPLIER: NUTOYS LEISURE PRODUCTS 708-579-9055
2. CONTRACTOR TO PROVIDE ALL NECESSARY MATERIALS AND EQUIPMENT FOR A COMPLETE INSTALLATION.
3. CONTRACTOR TO TAKE DELIVERY OF SHELTER AND INSTALL COMPLETE. UNCRATE, CHECK, DELIVER TO SITE AND FULLY ASSEMBLE AND INSTALL.
4. POSTS TO SET ON FOOTING AND ATTACHED TO GALVANIZED STEEL ANCHOR BOLTS SUPPLIED BY MANUFACTURER.
5. BID ITEMS TO INCLUDE COMPLETE SHELTER INCLUDING FOOTINGS, FILL & COMPACTION.
6. FOLLOW MANUFACTURER'S SPECIFICATIONS FOR INSTALLATION INSTRUCTIONS. COLOR: PER SITE AMENITIES SCHEDULE. ALL STEEL COMPONENTS TO BE POWERCOATED.
7. TONGUE AND GROOVE STAIN SHALL BE SHERWIN WILLIAMS EXTERIOR STAIN COLOR: TRANSPARENT.
8. SUBMIT STAMPED ENGINEERED SHOP DRAWINGS.



1 Shelter Footing
SCALE: 1/4"=1'-0"



2 Dumpster Enclosure
SCALE: 1/2"=1'-0"

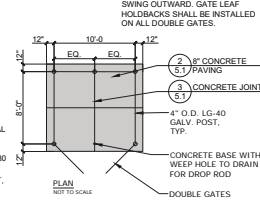


4 Trail Marker
SCALE: 1/2"=1'-0"

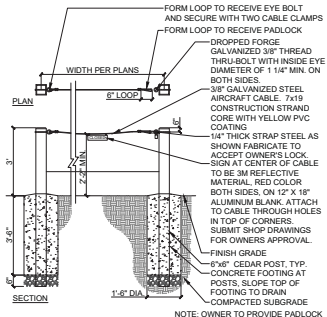
Exhibit C, Page 20

NOTES:

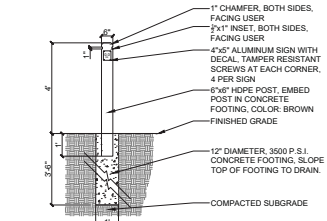
1. SUBMIT SHOP DRAWINGS INCLUDING HARDWARE.
2. WOOD TO BE ON EXTERIOR OF ENCLOSURE.
3. FENCE AND GATE INSTALLATION SHALL CONSIST OF FURNISHING ALL LABOR MATERIALS, TOOLS AND EQUIPMENT NECESSARY TO INSTALL FENCES AND GATES.
4. CONTRACTOR SHALL ORDER AND TAKE DELIVERY OF ALL PRODUCTS AND MATERIALS. UPON RECEIPT, ALL MATERIALS SHALL BE CHECKED TO ENSURE THAT NO DAMAGES OCCURRED DURING SHIPPING OR HANDLING. MATERIALS SHALL BE STORED IN SUCH A MANNER TO ENSURE PROPER VENTILATION AND DRAINAGE, AND TO PROTECT AGAINST DAMAGE, WEATHER, VANDALISM, AND THEFT.
5. INSTALL GATES PLUMB LEVEL AND SECURE FOR FULL OPENING WITHOUT INTERFERENCE. INSTALL GROUND SET ITEMS IN CONCRETE FOR ANCHORAGE. ADJUST HARDWARE FOR SMOOTH OPERATION AND LUBRICATE WHERE NECESSARY. GATES SHALL SWING OUTWARD. GATE LEAF HOLDBACKS SHALL BE INSTALLED ON ALL DOUBLE GATES.



3 Cable Gate
SCALE: 1/2"=1'-0"



3 Cable Gate
SCALE: 1/2"=1'-0"



4 Trail Marker
SCALE: 1/2"=1'-0"



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PROJECT
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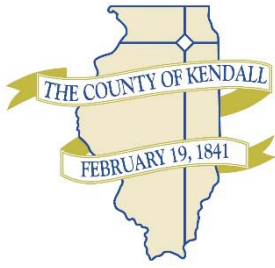
SHEET TITLE
Construction Details

SHEET NUMBER
5.2

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1		NOT FOR CONSTRUCTION

Revised: 12/13/19
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Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: December 9, 2019

Amount: N/A

Budget: N/A

Issue: Petition 19-42-Request from the PBZ Department to Update Building Codes to the 2018 International Building Code, 2018 International Residential Code Including Appendix A, B, C, E, F, G, H, J, O, and Q, 2017 National Electric Code, Illinois Plumbing Code, 2018 International Mechanical Code, 2018 International Fuel Gas Code, 2018 International Existing Building Code, Illinois Energy Conservation Code, and IL Accessibility Code

Background and Discussion:

Every three years the International Code Council publishes a new edition of model building codes which local jurisdictions have the ability to adopt with amendments. Staff has reviewed and prepared an ordinance for adoption of the 2018 version of the model building codes.

Committee Action:

PBZ Committee-Forward to COW (5-0)

Staff Recommendation:

Approval

Prepared by: Brian Holdiman

Department: Planning, Building and Zoning Department

Date: December 12, 2019

AMENDMENT TO THE KENDALL COUNTY BUILDING CODE

BUILDING CODE ADOPTION ORDINANCE

WHEREAS, in order to ensure public safety, health and welfare insofar as they are affected by building construction, through structural strength, adequate means of egress facilities, sanitary equipment, light and ventilation, and fire safety; and

WHEREAS, in order to secure safety to life and property from all hazards incidental to the design, erection, repair, removal, demolition or occupancy of buildings, structures or premises; and

WHEREAS, in order to provide penalties for the violation of the Kendall County Building Code;

NOW THEREFORE, BE IT ORDAINED, **THAT THE COUNTY BOARD OF THE COUNTY OF KENDALL THAT:** the following published editions are HEREBY ADOPTED as the Building Code of the County of Kendall, State of Illinois, for the control of buildings and structures and each and all of the regulations, provisions, penalties, conditions and terms of these documents hereby referred to are made a part of this ordinance as if fully set out in this ordinance with certain insertions, deletions and changes as listed in the Kendall County Building Code, attached hereto as Exhibit "A".

- 2018 International Building Code**
- 2018 International Residential Code (Including Appendix A,B,C,E,F,G,H,J,O,Q)**
- 2017 National Electric Code**
- Illinois Plumbing Code**
- 2018 International Mechanical Code**
- 2018 International Fuel Gas Code**
- 2018 International Existing Building Code**
- Illinois Energy Conservation Code**
- Illinois Accessibility Code**

ADOPTED this ____ day of _____, 2019

EFFECTIVE this 1st day of January, 2020

Scott Gryder
Chairman, County Board of Kendall County

ATTEST

Debbie Gillette
Kendall County Clerk

Exhibit " A "

**KENDALL COUNTY BUILDING CODE
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SECTION 1 - IN GENERAL

ADOPTION

The County of Kendall adopts as the building code of the County, the following documents with certain insertions, deletions, amendments and changes as listed in the Kendall County Building Regulations and also other County Ordinances or parts of Ordinances in conflict herewith are hereby repealed. Should a conflict arise between codes, then the most stringent requirement shall apply.

2018 International Building Code
 2018 International Residential Code (Including Appendix A,B,C,E,F,G,H,J,O,Q)
 2017 National Electric Code
 Illinois Plumbing Code
 2018 International Mechanical Code
 2018 International Fuel Gas Code
 2018 International Existing Building Code
 Illinois Energy Conservation Code
 Illinois Accessibility Code

SCOPE

The Kendall County Building Code shall be applicable to all buildings and structures constructed, enlarged, erected, repaired, altered, demolished, relocated or change of use or occupancy within the jurisdiction of the County of Kendall.

INTENT

The intent of the Building Code of Kendall County is to insure public safety health and welfare insofar as they are affected by building construction through structural strength, adequate means of egress facilities, sanitary equipment, light and ventilation and fire safety and, in general, to secure safety to life and property from all hazards incidental to the design, erection, repair, removal demolition or occupancy of buildings, structures or premises.

VIOLATION PENALTIES

Violations of this Code shall be processed in the manner prescribed for all other ordinance violations as established by the County Board. Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of an ordinance violation, punishable by a fine of not less than \$50 nor more than \$1,000. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Any person who shall continue any work in or about the structure after having been served

with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$50.00 or more than \$1,000.

Nothing herein shall prevent the Kendall County State's Attorney from taking such other lawful action to prevent or remedy any violations. All costs connected therewith shall accrue to the person or persons responsible.

MEANS OF APPEAL shall be replaced with the following:

An appeal may be taken to the County Planning, Building & Zoning Committee by any person aggrieved, from any order, requirement, decision or determination made by the Building Officer in his/her interpretation of the Kendall County Building Code. Such appeal shall be taken within twenty (20) days of the date of the action from which it is taken by filing with the Code Official and with the County Planning, Building & Zoning Committee a notice of appeal, specifying the grounds thereof. The County Planning, Building & Zoning Committee shall thereupon set a reasonable date, time, and place for a hearing of said appeal, and shall cause written notice thereof to be mailed to the appealing party, or his attorney and to the Code Official. The Kendall County Planning, Building and Zoning Committee shall appoint a subcommittee, approved by the County Board by this ordinance, as needed that would include two qualified individuals based upon experience and training on matters pertaining to building construction and one member of the PBZ committee.

The County Planning, Building & Zoning subcommittee may reverse or affirm, wholly or partially, or may modify the order, requirement, decision or determination as in its opinion ought to be done or made in the premises, and to that end shall have all the powers vested in the Code Official by this Ordinance.

The concurring vote of the majority of the Planning, Building & Zoning subcommittee members shall be necessary to reverse, in whole or part, or to modify, any orders, requirements, decisions or determinations of the Code Official. The County Planning, Building & Zoning subcommittee shall keep minutes of its proceedings hereunder, showing the vote of each member upon every question, or, if absent or failing to vote, indication such fact, and shall also keep records of its examinations and other official actions.

All decisions of the County Building & Zonings subcommittee hereunder shall be reduced to writing, filed with the clerk of the County Board, and a copy thereof mailed to the appealing party and to the building officer.

SECTION 2- 2018 INTERNATIONAL BUILDING CODE

Section 101.1 "**Title**" Insert "Kendall County"

Section 101.4.3 "**Plumbing**" Delete - International Plumbing Code and insert State of Illinois Plumbing Code as most recently published.

Section 101.4.4 "**Property Maintenance**" Delete this section in its entirety

Section 101.4.5 "**Fire Prevention**" Delete this section in its entirety

Section 105.2 "**Work exempt from permit**" Delete 1. Under Building:

Section 105.5 "**Expiration**" shall be replaced in its entirety with the following:

Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 day after the time the work is commenced. The Kendall County Planning, Building and Zoning Committee is authorized to grant in writing an extension or extensions to permits which have been open for a period exceeding two years. The extension shall be requested in writing and justifiable cause demonstrated.

Section 113- "**Board of Appeals**" shall be replaced in its entirety with the following:

An appeal may be taken to the County Planning, Building & Zoning Committee by any person aggrieved, from any order, requirement, decision or determination made by the Building Officer in his/her interpretation of the Kendall County Building Code. Such appeal shall be taken within twenty (20) days of the date of the action from which it is taken by filing with the Code Official and with the County Planning, Building & Zoning Committee a notice of appeal, specifying the grounds thereof. The County Planning, Building & Zoning Committee shall thereupon set a reasonable date, time, and place for a hearing of said appeal, and shall cause written notice thereof to be mailed to the appealing party, or his attorney and to the Code Official. The Kendall County Planning, Building and Zoning Committee shall appoint a subcommittee, approved by the County Board by this ordinance, as needed that would include two qualified individuals based upon experience and training on matters pertaining to building construction and one member of the PBZ committee.

The County Planning, Building & Zoning subcommittee may reverse or affirm, wholly or partially, or may modify the order, requirement, decision or determination as in its opinion ought to be done or made in the premises, and to that end shall have all the powers vested in the Code Official by this Ordinance.

The concurring vote of the majority of the Planning, Building & Zoning subcommittee members shall be necessary to reverse, in whole or part, or to modify, any orders, requirements, decisions or determinations of the Code Official. The County Planning, Building & Zoning subcommittee shall keep minutes of its proceedings hereunder, showing the vote of each member upon every question, or, if absent or failing to vote, indication such fact, and shall also keep records of its examinations and other official actions.

All decisions of the County Planning Building & Zoning subcommittee hereunder shall be reduced to writing, filed with the clerk of the County Board, and a copy thereof mailed to the appealing party and to the code official.

Section 114.4 "**Violation Penalties**" shall be replaced in its entirety by the following:

Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a petty offense, punishable by a fine of not less than \$50 nor more than \$1,000. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 115.3 "**Unlawful Continuance**" shall be replaced in its entirety with the following:

Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$50.00 or more than \$1,000.

Chapter 35- **Referenced Standards**

Change International Plumbing Code to Illinois Plumbing Code
 Change International Electric Code to 2017 National Electric Code
 Delete International Property Maintenance Code
 Delete International Private Sewage Code
 For all accessibility issues refer to Illinois Accessibility Code

SECTION 3- 2018 INTERNATIONAL RESIDENTIAL CODE

Section R101.1 "**Title**" Insert "Kendall County"

Section R105.2 "**Work exempt from permit**" This section shall be eliminated in its entirety.

Section R105.5 "**Expiration**" Shall be replaced in its entirety with the following:

Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 day after the time the work is commenced. The Kendall County Planning, Building and Zoning Committee is authorized to grant in writing an extension or extensions to permits which have been open for a period exceeding two years. The extension shall be requested in writing and justifiable cause demonstrated.

Section R112 "**Board of Appeals**" -Amend to read:

An appeal may be taken to the County Planning, Building & Zoning Committee by any person aggrieved, from any order, requirement, decision or determination made by the Building Officer in his/her interpretation of the Kendall County Building Code. Such appeal shall be taken within twenty (20) days of the date of the action from which it is taken by filing with the Code Official and with the County Planning, Building & Zoning Committee a notice of appeal, specifying the grounds thereof. The County Planning, Building & Zoning Committee shall thereupon set a reasonable date, time, and place for a hearing of said appeal, and shall cause written notice thereof to be mailed to the appealing party, or his attorney and to the Code Official. The Kendall County Planning, Building and Zoning Committee shall appoint a subcommittee, approved by the County Board by this ordinance, as needed that would include two qualified individuals based upon experience and training on matters pertaining to building construction and one member of the PBZ committee.

The County Planning, Building & Zoning subcommittee may reverse or affirm, wholly or partially, or may modify the order, requirement, decision or determination as in its opinion ought to be done or made in the premises, and to that end shall have all the powers vested in the Code Official by this Ordinance.

The concurring vote of the majority of the Planning, Building & Zoning subcommittee

members shall be necessary to reverse, in whole or part, or to modify, any orders, requirements, decisions or determinations of the Code Official. The County Planning, Building & Zoning subcommittee shall keep minutes of its proceedings hereunder, showing the vote of each member upon every question, or, if absent or failing to vote, indication such fact, and shall also keep records of its examinations and other official actions.

All decisions of the County Building & Zonings subcommittee hereunder shall be reduced to writing, filed with the clerk of the County Board, and a copy thereof mailed to the appealing party and to the building officer.

Section R113.4 "**Violation Penalties**" - Amend to read:

Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a petty offense, punishable by a fine of not less than \$50 nor more than \$1,000. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section R114.2 "**Unlawful Continuance**" - Amend to read:

Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$50.00 or more than \$1,000.

Table R301. 2(1) Climatic and Geographic Design Criteria, shall be completed with the following

Insertions:

Ground Snow Load 25 lbs./ sq.ft.

Wind Design(Speed) 90 mph

Wind Design(Topographic effects) NO

Seismic Design Category B

Subject to Damage from (Weathering) Severe

Subject to Damage from(Frost line depth) 42" below grade

Subject to Damage from(Termite) Moderate to Heavy

Winter Design Temperature 5 degrees F

Ice Barrier Underlayment Required YES

Flood Hazards Refer to local designations

Section R313 "**Automatic Fire Sprinkler Systems**" – Delete in its entirety

For all accessibility issues refer to Illinois Accessibility Code.

Replace Chapters 25-34 Plumbing with Illinois Plumbing Code.

SECTION 4 – 2017 NATIONAL ELECTRIC CODE

NO AMENDMENTS, DELETIONS OR INSERTIONS.

SECTION 5 - ILLINOIS PLUMBING CODE

The Illinois Plumbing Code, as amended, published by the Illinois Department of Public Health, is adopted and incorporated by reference as the rules and regulations for the installation, repair and alteration of plumbing, private water supply systems, private storms drainage systems and private sewage disposal systems.

SECTION 6- INTERNATIONAL MECHANICAL CODE

Section 101.1 "**Title**" insert "Kendall County"

Section 106.4.3 "**Expiration**" Replace with the following:

Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 day after the time the work is commenced. The Kendall County Planning, Building and Zoning Committee is authorized to grant in writing an extension or extensions to permits which have been open for a period exceeding two years. The extension shall be requested in writing and justifiable cause demonstrated.

Section 106.5 "**Fees**" - Delete

Section 108.4 "**Violation Penalties**" Replace with the following:

Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a petty offense, punishable by a fine of not less than \$50 nor more than \$1,000. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 109 "**Means of Appeal**" Replace with the following:

An appeal may be taken to the County Planning, Building & Zoning Committee by any person aggrieved, from any order, requirement, decision or determination made by the Building Officer in his/her interpretation of the Kendall County Building Code. Such appeal shall be taken within twenty (20) days of the date of the action from which it is taken by filing with the Code Official and with the County Planning, Building & Zoning Committee a notice of appeal, specifying the grounds thereof. The County Planning, Building & Zoning Committee shall thereupon set a reasonable date, time, and place for a hearing of said appeal, and shall cause written notice thereof to be mailed to the appealing party, or his attorney and to the Code Official. The Kendall County Planning, Building and Zoning Committee shall appoint a subcommittee, approved by the County Board by this ordinance, as needed that would include two qualified individuals based upon experience and training on matters pertaining to building construction and one member of the PBZ

committee.

The County Planning, Building & Zoning subcommittee may reverse or affirm, wholly or partially, or may modify the order, requirement, decision or determination as in its opinion ought to be done or made in the premises, and to that end shall have all the powers vested in the Code Official by this Ordinance.

The concurring vote of the majority of the Planning, Building & Zoning subcommittee members shall be necessary to reverse, in whole or part, or to modify, any orders, requirements, decisions or determinations of the Code Official. The County Planning, Building & Zoning subcommittee shall keep minutes of its proceedings hereunder, showing the vote of each member upon every question, or, if absent or failing to vote, indication such fact, and shall also keep records of its examinations and other official actions.

All decisions of the County Building & Zonings subcommittee hereunder shall be reduced to writing, filed with the clerk of the County Board, and a copy thereof mailed to the appealing party and to the building officer.

Chapter 15 **Referenced Standards** - Change the following:

Change International Plumbing Code to Illinois Plumbing Code

Change International Electric Code to 2017 National Electric Code

SECTION 7 – 2018 INTERNATIONAL FUEL GAS CODE

Section 101.1 "**Title**" insert "Kendall County"

Section 106.5.3 "**Expiration**" Replace with the following:

Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 day after the time the work is commenced. The Kendall County Planning, Building and Zoning Committee is authorized to grant in writing an extension or extensions to permits which have been open for a period exceeding two years. The extension shall be requested in writing and justifiable cause demonstrated.

Section 106.6 "**Fees**" - Delete

Section 109 "**Means of Appeal**" Replace with the following:

An appeal may be taken to the County Planning, Building & Zoning Committee by any person aggrieved, from any order, requirement, decision or determination made by the Building Officer in his/her interpretation of the Kendall County Building Code. Such appeal shall be taken within twenty (20) days of the date of the action from which it is taken by filing with the Code Official and with the County Planning, Building & Zoning Committee a notice of appeal, specifying the grounds thereof. The County Planning, Building & Zoning Committee shall thereupon set a reasonable date, time, and place for a hearing of said appeal, and shall cause written notice thereof to be mailed to the appealing party, or his attorney and to the Code Official. The Kendall County Planning, Building and Zoning Committee shall appoint a subcommittee, approved by the County Board by this ordinance, as needed that would include two qualified individuals based upon experience and training on matters pertaining to building construction and one member of the PBZ committee.

The County Planning, Building & Zoning subcommittee may reverse or affirm, wholly or partially, or may modify the order, requirement, decision or determination as in its opinion ought to be done or made in the premises, and to that end shall have all the powers vested in the Code Official by this Ordinance.

The concurring vote of the majority of the Planning, Building & Zoning subcommittee members shall be necessary to reverse, in whole or part, or to modify, any orders, requirements, decisions or determinations of the Code Official. The County Planning, Building & Zoning subcommittee shall keep minutes of its proceedings hereunder, showing

the vote of each member upon every question, or, if absent or failing to vote, indication such fact, and shall also keep records of its examinations and other official actions.

All decisions of the County Building & Zonings subcommittee hereunder shall be reduced to writing, filed with the clerk of the County Board, and a copy thereof mailed to the appealing party and to the building officer.

Chapter F Referenced Standards - Change the following:

Change International Electric Code to 2017 National Electric Code

Change International Plumbing Code to Illinois Plumbing Code

SECTION 8 – 2018 INTERNATIONAL EXISTING BUILDING CODE

Section 101.1 "**Title**" **Insert** "Kendall County"

Section 105.5 "**Expiration**" Replace with the following:

Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 day after the time the work is commenced. The Kendall County Planning, Building and Zoning Committee is authorized to grant in writing an extension or extensions to permits which have been open for a period exceeding two years. The extension shall be requested in writing and justifiable cause demonstrated.

Section 112 "**Board of Appeals**" See amended section 113 of 2018 International Building Code.

SECTION 9 - ILLINOIS ENERGY CONSERVATION CODE

The Illinois Energy Conservation Code, as amended and published by the Capital Development Board pursuant to the Capital Development Board Act (20 ILCS 3105/ 10. 09- 5) in Title 71, Chapter 1, Subchapter d, Part 600 of the Illinois Administrative Code is adopted as the County's Energy Conservation Code to regulate energy efficient buildings standards for new construction, addition, alteration, renovation or repair.

Section C101.1 and R101.1 "**Title**" insert "Kendall County"

Section C109 and R109 "**Board of Appeals**" See amended section 113 of 2018 International Building Code.

Chapter 5 **Referenced Standards** - Change the following:

Change International Electric Code to 2017 National Electric Code
Change International Plumbing Code to Illinois Plumbing Code

SECTION 10 – ILLINOIS ACCESSIBILITY CODE

Adopted. The regulations of the Illinois Accessibility Code, as published enforced by the State of Illinois, published in pamphlet form, are adopted as the regulations governing accessibility in the County with such amendments as are hereafter set forth in this Section.

SECTION 11 - INSPECTIONS

INSPECTIONS

The following listed inspections are generally required. The owner or contractor shall request the designated inspection 48 hours in advance of the time when such inspection is to be made. An approved set of building plans shall be on the job site for all inspections. Plans not available on the site will be reason for a failed inspection. For all inspections a representative of the property owners should be present.

Following is a list of the usual inspections required for new construction.

1. Site Inspection

At the time the permit is applied for the owner or builder shall put clearly visible stakes at the corners and offsets of all new construction and shall clearly mark the property boundary stakes. This inspection is conducted to satisfy the County zoning, flood plain and storm water management requirements before the permit is issued.

2. Footing Inspection

This inspection is conducted after excavation when all the footing forms are in place and ready for the concrete to be poured.

3. Foundation Wall Inspection

This inspection is conducted when forms are set and any reinforcement is in place before concrete walls are poured.

4. Backfill Inspection

This inspection is to be done not less than 7 days after concrete has been poured. Foundation walls must be stripped of forms. Damp proofing should be applied and visible down to the footing. Perimeter drain tile must be in place and covered with gravel as required by code. Drain tile should be uncovered and visible at one point on each wall and at point of distribution. Anchor bolts should also be in place and visible. During or after backfill an "as-built" (including top of foundation and distance to lot lines) survey must be submitted and approved by the Code Official prior to framing.

5. Electrical Service Inspection

This inspection is scheduled prior to power being provided by supplier.

6 Framing and Wiring

This inspection is done after the structure is framed; roofed and rough wiring is installed. This is done before any lath or inside wall covering or insulation is installed.

7. Underfloor Plumbing Inspection

This inspection is done when all the under concrete floor plumbing is installed. All underfloor plumbing must be left uncovered so that it can be visibly inspected.

8. Rough Plumbing

This inspection is done when all plumbing is installed and before insulation and drywall is in place.

9. Insulation Inspection

This inspection is done when all the insulation is installed. We will check to see all the insulation is installed as required for energy conservation. We would also check to see that all draft stopping is properly installed and complete at every level.

10. Slab inspection

This inspection is done prior to pouring concrete for a basement floor, garage floor or crawl space floor. The depth for concrete, placement of wire mesh and vapor barrier will be checked.

11. Final Plumbing Inspection before occupancy.

This inspection is done during the final occupancy inspection. All plumbing must be complete and operable.

12. Final or Occupancy Permit Inspection

Before calling the building office for a final inspection and occupancy permit, construction must be complete including heating, lighting, water and sanitary hookups, gutters, down spouts, steps, handrails, porches and all exterior finish. Final approvals of well, septic, and site development permits are also required before the release of the *Certificate of Occupancy*.

SECTION 12 - FEES

The following fee schedule shall be applicable to the Kendall County Building Code.

Please Note: a \$50.00 Zoning Certificate is required on ALL building permits.

1. Single Family Residential Construction	\$1,800.00
2. Accessory Structures -	
=/less than 120 sq.ft.	\$50.00 Zoning Certificate
121-599 square feet	\$150.00- Plumbing \$150.00/Insp
=/greater than 600 sq. ft. (IRC)	\$50.00/inspection - Plumbing \$150.00/ Insp + .08/ sq.ft . for plan review
=/greater than 600 sq. ft. (IBC)	\$75.00/inspection - Plumbing \$150.00/ Insp + .08/ sq.ft . for plan review
3. Signs -	
Non-illuminated	\$100.00 + 1.00 per square foot
Illuminated	\$150.00 + 1.00 per square foot
Temporary	\$50.00 Zoning Certificate
	\$150.00
4. Deck	\$150.00
5. Swimming Pool	\$100.00
6. Demolition	\$1,000.00
7. Communication Tower	\$100.00
8. Moving or raising a structure	\$100.00
9. Service Upgrades	\$150.00
10. Driveway	\$50.00 Zoning Certificate
11. Patios - New & Enlarging (R-5, R-6, R-7 Only)	
12. Re-inspection Fee-	
Residential (IRC)	\$50.00
Commercial (IBC)	\$75.00
Plumbing	\$150.00
13. Other IRC (International Residential Code)	
Addition	.08/ sq.ft . for plan review+
Remodeling	\$50.00/inspection
Plumbing	\$50.00/inspection \$150.00/inspection

Electrical	\$50.00/ inspection
Miscellaneous	\$50.00/ inspection
14. Permits (BCInternational Building Code)	
Remodeling	.08/ sq.ft . for plan review
Plumbing	\$75.00/ inspect ion
Electrical	\$75.00/inspection
Miscellaneous	\$150.00/inspection
	\$75.00/inspection
	\$75.00/inspection
15. Change of Occupancy	\$150.00
16. Certificate of Occupancy	\$150.00
17. Zoning Certificate - REQUIRED ON ALL PERMITS	\$50.00

Notes to the Fee Schedule

The permit fees for an attached garage, deck, or a driveway and similar appurtenances constructed in conjunction with the construction of the house are included in the permit fee for the house.

The permit fee for a driveway constructed in conjunction with the construction of an accessory building is included in the permit fee for the accessory building.

Zoning Certificate Required

A zoning certificate shall be approved before a building permit may be issued and requires the payment of a separate fee.

Address Required

The fee for assigning an address to a property shall be \$50.00.

Time of Payment

All permit fees shall be due and payable prior to the beginning of construction. All re-inspection fees shall be due and payable prior to each inspection.

Additional Review Fees

In addition to the fees set forth in this Ordinance, all applicants seeking the approval of a building permit shall reimburse Kendall County for all reasonable costs incurred as a result of the review of the application by a legal, engineering or other special consultant. The applicant shall provide a deposit to cover the estimated consulting and review fees. Payment of the additional review fees shall be made prior to the issuance of the certificate of occupancy, EXCEPT, when the payment is fully and completely secured by a deposit, the actual payment may occur after the issuance of the certificate of occupancy

Waivers and Refunds

No waiver and no refund shall be made for any fee paid pursuant to this Ordinance without the approval of the Planning, Building and Zoning Committee of the County Board, EXCEPT, all fees for actions or activities by Kendall County or the Kendall County Forest Preserve District are hereby waived and all fees for non-profit organizations shall be charged half of the normal fees for permits; provided they show proof of non-profit status as determined by the Planning, Building and Zoning department and that the permit be used only by the organization itself. All other government entities shall be charged half of the normal fee for permits as determined by the Code Official.

SECTION 13- MISCELLANEOUS COUNTY PROVISIONS

GUTTERS

All new dwellings are required to have gutters and down spouts unless in the opinion of the code official an acceptable alternate method of roof storm water runoff has been designed and installed.

PIERS - CONCRETE

Piers are acceptable for open porches and decks only. The minimum pier sizes in inches shall be 2" diameter by 42" deep for attached structures.

Exception - an enclosed screened room or porch will be allowed only if the prints are stamped and sealed by an Illinois State licensed architect or engineer.

PATIOS

Construction of new patios or expansions of existing patios which increase hard surface coverage in the R-5, R-6, and R-7 zoning districts shall require a building permit. Replacement of an existing patio that does not increase the size or amount of existing hard surface coverage will not require a permit.

POOL TEMPORARY FENCES

A temporary fence shall be installed around all in ground swimming pools during excavation and construction. The design should be approved by the code official.

PORTABLE TOILETS

Each new single or multi family dwelling and commercial structures under construction shall have a portable toilet on site or other means approved by the code official.

ON-SITE REFUSE/CONSTRUCTION DEBRIS CONTAINERS

In all Residential, Business and Manufacturing Districts, an appropriately sized refuse container shall be placed on new construction sites to contain construction debris in a neat and orderly manner and to prevent the blowing or washing away of materials onto surrounding properties or into the public way. The refuse container will need to be in place prior to approval of a foundation through completion of all construction activity and shall be emptied as needed to prevent overfilling and provide adequate waste containment during the construction process.

ELEVATORS

Permanent mechanical devices for the conveyance of passengers; including elevators, escalators, automobile lifts, man lifts, personnel hoists and moving sidewalks shall conform to all adopted codes of the County and the Office of the State Fire Marshall except as modified as follows:

The following shall be certified as conforming to all applicable codes.

1. Construction documents
2. Acceptance test
3. Periodic tests and inspections

Such certification shall be submitted by an 'approved agency'. Such agency is hereby defined as a certified member of the National Association of Elevator Safety Authorities, or the American Society of Mechanical Engineers, or an equivalent approved by the Code Official.

Periodic tests and inspections shall be done at intervals of not more than six months or as otherwise required by the Code Official.

Elevators in residential structures shall be exempted from the periodic test and inspection requirements.

AGRICULTURE AND FARM RESIDENCE EXEMPTIONS

All agricultural structures and buildings shall not be required to conform to the standards of the Kendall County Building Code nor shall they be required to pay any building fees pursuant to {ILCS) chapter 55 Section 5/5-12001. An owner affidavit is required to identify the agricultural use. A site plan is required from the owner to confirm setbacks and flood plain compliance.

Owners of exempt ' agriculture' and 'farm residence' to be constructed may choose to voluntarily conform to the Kendall County Building Code including plan submittal, inspections, certificate of occupancy, payment of fees, and all other procedures otherwise required of non-exempt construction.

CAMPGROUNDS

Decks and sheds located in approved campgrounds shall meet all applicable building codes, all applicable requirements of the Kendall County Campground Regulations and all requirements of the applicable Special Use Ordinance, but shall not require a building permit, and shall only be subject to an inspection during the annual campground inspection period.

CONCRETE TRENCH FOUNDATION

All trench foundations shall not be less than ten (10) inches in thickness, and forty-two (42) inches in depth and must bell out to twelve (12) inches at the base, and must be on clean, solid, undisturbed soil that will provide the required PSI's prescribed by code to sustain the superimposed structure placed upon which shall not exceed one story (fourteen feet) at the highest point.

PLATS OF SURVEY

All building permits will require two (2) original plats of survey, certified by an Illinois State Licensed Surveyor showing existing and proposed buildings. Structures, water well(s) and septic system envelope and well & septic systems that will serve the proposed new structures along with locations of existing adjacent well and septic systems demonstrating separation distances as required by State and County Health Codes and Ordinances. This may be waived at the discretion of Code Official if documents are not necessary to show compliance.

SITE PLANS

Where construction is to occur on a lot with a designated flood plain area, the code official may require the elevation of the first floor of proposed building be shown on the along with the Base Flood Elevation and its location on the site.

The Code Official shall have the authority to specify required foundation elevations on lots or parcels of land that have soils with seasonal high water tables, drainage problems, or that may be subject to localized flooding. In such a case, the Code Official shall also have the authority to require a site grading plan. The plan shall show existing topographic features, ground contours and drainage patterns as well as proposed building elevation(s), site improvements, ground contours and drainage design. Elevation information shall be on national geodetic vertical datum (NGVD). Verification of the finished improvements shall be drawn on a plat of survey showing the building location, finished foundation elevation(s), ground contours and drainage improvements.

Kendall County Clerk				
Revenue Report		11/1/19-11/30/19	11/1/18-11/30/18	11/1/17-11/30/17
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$ 822.50	\$ 634.00	\$ 719.00
	County Clerk Fees - Marriage License	\$ 600.00	\$ 810.00	\$ 720.00
	County Clerk Fees - Civil Union	\$ -	\$ 30.00	\$ -
	County Clerk Fees - Misc	\$ 2,093.00	\$ 1,727.00	\$ 2,203.50
	County Clerk Fees - Recording	\$ 28,635.00	\$ 21,284.00	\$ 24,814.00
01010061205	Total County Clerk Fees	\$ 32,150.50	\$ 24,485.00	\$ 28,456.50
01010001185	County Revenue	\$ 69,532.50	\$ 29,438.00	\$ 29,717.75
38010001320	Doc Storage	\$ 16,647.50	\$ 12,649.00	\$ 14,575.00
51010001320	GIS Mapping	\$ 28,133.00	\$ 21,359.00	\$ 24,546.00
37010001320	GIS Recording	\$ 3,517.00	\$ 2,671.00	\$ 3,064.00
01010001135	Interest	\$ 21.11	\$ 30.70	\$ 25.94
01010061210	Recorder's Misc	\$ 4,723.00	\$ 638.00	\$ 3,781.75
81010001320	RHSP/Housing Surcharge	\$ 14,805.00	\$ 11,412.00	\$ 12,942.00
37210001575	Tax Certificate Fee	\$ 2,720.00	\$ 4,880.00	\$ 3,240.00
37210001576	Tax Sale Fees	\$ 1,456.50	\$ 1,772.00	\$ 1,460.00
37210001577	Postage Fees			
CK # 18813	To KC Treasurer	\$ 173,706.11	\$ 109,334.70	\$ 121,808.94
Death Certificate Surcharge sent from Clerk's office \$868.00 ck # 18811				
Dom Viol Fund sent from Clerk's office \$100.00 ck# 18812				

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES FOR TWELVE MONTHS ENDED 11/30/2019

<u>REVENUES*</u>	Annual <u>Budget</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>	2018 YTD <u>Actual</u>	2018 YTD <u>%</u>
Personal Property Repl. Tax	\$370,000	\$429,208	116.00%	\$348,693	87.17%
State Income Tax	\$2,221,490	\$2,647,781	119.19%	\$2,389,491	76.74%
Local Use Tax	\$685,000	\$810,367	118.30%	\$692,968	109.99%
State Sales Tax	\$550,000	\$562,858	102.34%	\$555,931	101.08%
County Clerk Fees	\$325,000	\$355,870	109.50%	\$351,296	87.82%
Circuit Clerk Fees	\$800,000	\$881,789	110.22%	\$795,800	93.62%
Fines & Foreits/St Atty.	\$325,000	\$239,459	73.68%	\$322,137	84.77%
Building and Zoning	\$68,000	\$89,418	131.50%	\$80,942	124.53%
Interest Income	\$150,000	\$336,054	224.04%	\$259,791	300.34%
Health Insurance - Empl. Ded.	\$1,265,420	\$1,236,647	97.73%	\$1,187,738	91.40%
1/4 Cent Sales Tax	\$3,105,000	\$3,134,676	100.96%	\$3,096,299	104.96%
County Real Estate Transf Tax	\$425,000	\$426,829	100.43%	\$459,166	104.36%
Federal Inmate Revenue	\$1,618,750	\$2,376,535	146.81%	\$692,925	210.94%
Sheriff Fees	\$177,340	\$163,226	92.04%	\$191,845	78.30%
TOTALS	\$12,086,000	\$13,690,718	113.28%	\$11,425,023	
Public Safety Sales Tax	\$5,220,000	\$5,430,909	104.04%	\$5,310,378	104.78%
Transportation Sales Tax	\$5,000,000	\$5,430,909	108.62%	\$5,310,378	111.80%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 12 months the revenue and expense should at 100.00%

EXPENDITURES

All General Fund Offices/Categories	\$28,587,023	\$28,909,388	101.13%	\$28,085,762	98.43%
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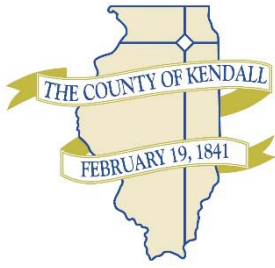
KENDALL COUNTY CORONER
 ——— JACQUIE PURCELL ———

Description	**	Month: November (FY 2019)	Fiscal Year-to- Date	November 2018
Total Deaths		30	311	24/309
Natural Deaths		28	284	23/284
Accidental Deaths		2	11	1/16
Pending		0	0	0
Suicidal Deaths		0	13	0/6
Homicidal Deaths		0	2	0/1
Undetermined		0	1	0/2
Toxicology		2	28	1/32
Autopsies		2	22	0/28
Cremation Authorizations		14	185	16/176
Scenes Responded to:		Transported by Coroner's Office:		External Examinations:
3		2		1
Accident - November 14, 2019, 88-year-old, White, Female, Little Rock Twp., Blunt Force Injuries due to Motor Vehicle Collision Accident - November 24, 2019, 74-year-old, White, Male, Na-Au-Say Twp., Blunt Force Injuries due to Motor Vehicle Collision				

PERSONNEL/OFFICE ACTIVITY:

1. On November 4, Coroner Purcell provided a presentation for the Oswego East High School Law Enforcement Class.
2. On November 6, Coroner Purcell provided a morgue tour for the Oswego East High School Law Enforcement Class.
3. On November 6, Coroner Purcell facilitated the Lights of Hope meeting for loved ones who have been impacted by an overdose related death.
4. On November 13, Coroner Purcell co-hosted the Kendall County Opioid Study Group at the Kendall County Health Department.
5. On November 21, Coroner Purcell presented to the Rotary Club of Montgomery for a general discussion regarding the Kendall County Coroner's Office.
6. On November 22, Chief Deputy Coroner Gotte provided orientation for newly hired Kendall County Sheriff's Deputies.
7. On November 25 - 27, Coroner Purcell attended the Illinois Coroner & Medical Examiner's Annual Fall Conference in Chicago.
8. A total of 14.5 hours of community service were completed at the coroner's office during the month of November.

————— CARORUM AD CURAM —————



Kendall County Agenda Briefing

Committee: Admin HR

Meeting Date: November 20, 2019

Amount: N/A

Budget: N/A

Issue: On January 1, 2020 the use of recreational marijuana will become legal in Illinois. A new Drug and Alcohol Policy needs to be in place to address this issue in the workplace. This Policy will be incorporated into the Employee Handbook.

Background and Discussion:

The final policy has been prepared and reviewed by the State's Attorney Office. The policy is a zero tolerance policy, meaning employees are not allowed to come to work in possession of drugs or impaired or under the influence of drugs. Other highlights include employees are not allowed to use cannabis or alcohol 4 hours before work and 8 hours following a work related accident or undergoing a post-accident test. Kendall County also reserves the right to test employees for reasonable suspicion or post accidents. The County will pre employment test for only safety sensitive positions. A positive test for cannabis is at 5 nanograms and .08% for alcohol. Physicians Immediate Care the County's Occupational Health provider would be performing tests and can also come and do onsite testing. There is an option to assist employees who have substance abuse issues by referring them to the Employee Assistance Program if they have a positive test.

Committee Action:

Member Prochaska made a motion, second by Member Gengler to accept the changes recommend by the State's Attorney Office and forward the Policy to the Board for approval. With all 4 members present voting aye the motion carried 4-0.

Staff Recommendation:

Staff recommends approval of the Policy.

Prepared by: Mera Johnson, Risk Management & Compliance Coordinator

Department: Administrative Services

Date: December 11, 2019

DRUG AND ALCOHOL USE/ABUSE POLICY

A. Scope

This policy applies to all employees, interns and volunteers of the County (shall herein be referred to collectively as “employees” for purposes of this policy only) while on the job and to situations where an employee’s off-the-job or off-premises conduct impairs work performance or undermines the public confidence in, or harms the reputation of the County. This policy shall also apply to all candidates for employment with the County who have been given conditional offers of employment. Such persons are responsible to be familiar with and comply with this policy.

The provisions of this policy are subject to any federal, state, or local laws that may prohibit or restrict their applicability, and testing for drugs and alcohol shall be conducted in accordance with and limited by such laws, notwithstanding any terms of this policy to the contrary. No part of this policy, nor any of the procedures hereunder, guarantees employment, continued employment, or terms or conditions of employment or limits in any way Kendall County’s right to manage the workplace and/or discipline employees of the County.

B. Definitions

For purposes of this policy only, the following definitions shall apply:

1. **Drug**: includes any and all of the following:
 - a. Any controlled substance as defined in the Illinois Controlled Substances Act (720 ILCS 570/100 *et seq.*);
 - b. Cannabis as defined in Section 1-10 of the Illinois Cannabis Regulation and Tax Act (if Illinois House Bill 1438 is adopted into law) and Section 3(a) of the Illinois Cannabis Control Act;
 - c. A prescription drug prescribed to the employee but is not taken in accordance with the prescription given to the employee;
 - d. A prescription drug for which the employee has no valid prescription; and
 - e. Over-the-counter medications not used in accordance with product and/or physician instructions.
 - f. Cannabidiol or CBD and hemp products. CBD and hemp products are widely used for pain relief, anxiety, inflammation and other conditions and can be found almost anywhere. The accessibility of CBD is misleading. CBD in its pure form does not contain THC, but

until the production and marketing for CBD becomes regulated, employees must be aware that some CBD products may contain THC in varying amounts, despite packaging that indicates otherwise. An employee who uses CBD or CBD products who must submit to a drug test runs the risk of testing positive for THC.

2. **Alcohol:** includes all alcohol, spirits, wine, beer and alcoholic liquor as defined in Sections 1-3.01 through Section 1-3.05 of the Illinois Liquor Control Act (235 ILCS 5/1-3.01 *et seq.*)
3. **County property:** includes all land, buildings, structures, real property, parking lots, and means of transportation owned by, rented or leased by or to Kendall County.
4. **Safety sensitive function:** was defined by the United States Supreme Court as any job function fraught with such risks of injury to others that even a momentary lapse of attention can have disastrous consequences. The category of safety sensitive functions includes job duties described as safety sensitive by applicable Federal Motor Carrier Safety Administration (FMCSA) or other applicable regulations, statutes, or case law.

C. Policies

It is the responsibility of both Kendall County and the employee to maintain a healthy and efficient workforce free from the effects of drug and alcohol abuse. Consistent with this goal and in response to the requirements of the Illinois Drug Free Workplace Act (30 ILCS 580/1-11), Kendall County has developed the following Drug and Alcohol Policy:

1. Kendall County prohibits the following:
 - a. The possession, use, sale, transportation, distribution, manufacturing, and dispensing of drugs (including, but not limited to controlled substances and cannabis), drug paraphernalia, and/or alcohol, by anyone while on County property or while on business for the County, except in accordance with job duty requirements.
 - b. Being impaired or under the influence of drugs or alcohol away from County property, if such impairment or influence adversely affects the employee's work performance, the safety of the employee or others, or puts at risk the County's reputation.
 - c. Possession, use, solicitation for, or sale of drugs or alcohol away from County property, if such activity or involvement adversely affects the employee's work performance, the safety of the employee or others, or puts at risk the County's reputation.

2. It is the responsibility of all County employees to report to their immediate supervisor when reasonable suspicion exists that another employee is impaired or under the influence of drugs or alcohol while on County property and/or while on business for the County.
3. Any employee convicted of any criminal drug statute violation shall notify Kendall County and the employee's immediate supervisor of such conviction in writing no later than five (5) calendar days after such conviction, unless the conviction has been sealed, expunged or impounded under Section 5.2 of the Criminal Identification Act.
4. The County will not penalize an employee or applicant solely for (a) his/her status as a registered qualifying patient or registered designated caregiver under the Compassionate Use of Medical Cannabis Pilot Program Act or (b) the employee's use of a prescription drug for which the employee has a valid prescription and for which the employee is taking the prescription drug in accordance with their doctor's instructions, unless failing to do so would put the County in violation of federal law or unless failing to do so would cause the County to lose a monetary or licensing-related benefit under federal law or rules. The County prohibits an employee's use and storage of medical cannabis on County property and/or while performing their assigned job duties for the County. The employee shall promptly notify Kendall County and the employee's immediate supervisor (in writing, if possible) if (a) the employee is a registered qualifying patient/registered designated caregiver and the lawful use of the medical cannabis would affect the employee's ability to safely and effectively perform the duties of their job or (b) the employee is lawfully using a prescription drug for which the employee has a valid prescription and the lawful use of the prescription drug would affect the employee's ability to safely and effectively perform the duties of their job.
5. Effective January 1, 2020, the Illinois Cannabis Regulation and Tax Act will allow the recreational/non-medical use of cannabis in the State of Illinois. Section 10-50 of the Illinois Cannabis Regulation and Tax Act allows employers like Kendall County to adopt a "zero tolerance" policy. As such, the County hereby adopts a "zero tolerance" policy and states that employees are prohibited from:
 - Being under the influence of recreational/non-medical use cannabis while on County property; while performing the employee's job duties; during compensated time; and/or while the employee is on call for the County;
 - Using, selling, distributing, and/or possessing recreational/non-medical use cannabis while on County property; during compensated time; while performing the employee's job duties for

the County; and/or while the employee is on call for the County, except in accordance with job duty requirements;

- Using recreational/non-medical use cannabis four (4) or fewer hours before performing job functions that may involve safety-sensitive duties;
- Reporting for duty or remaining on duty while under the influence of recreational/non-medical use cannabis;
- Using recreational/non-medical use cannabis during eight (8) hours following a work-related accident, or until undergoing a post-accident test; or
- Refusing to take a drug and alcohol test in accordance with the testing procedures set forth below.

6. With respect to alcohol, the County hereby adopts a “zero tolerance” policy and states that employees are prohibited from:

- Being under the influence of alcohol while on County property; while performing the employee’s job duties for the County; during compensated time; and/or while the employee is on call for the County;
- Using, selling, distributing and/or possessing alcohol while on County property; while performing the employee’s job duties; during compensated time; and/or while the employee is on call for the County, except in accordance with job duty requirements;
- Using alcohol four (4) or fewer hours before performing job functions that may involve safety-sensitive duties;
- Reporting for duty or remaining on duty while under the influence of alcohol;
- Using alcohol during eight (8) hours following a work-related accident, or until undergoing a post-accident test; or
- Refusing to take a drug and alcohol test in accordance with the testing procedures set forth below.

7. Any alcohol and/or drug that could affect performance of job duties is prohibited. This includes the use of any drug, except by doctors’ prescription and only then if the doctor has advised the employee that the drug will not adversely affect the employee’s ability to safely perform their job duties. It is the employee’s responsibility to promptly inform (in writing, if possible) Kendall County and the employee’s immediate supervisor if the employee is taking an over-the-counter medication and/or lawfully prescribed medication that may affect the employee’s ability to safely and effectively perform the duties of their job.

8. An off-duty employee shall not drive a vehicle for work-related purposes, within two (2) hours after the employee has consumed any one or more of the following: alcohol, medical cannabis, recreational/non-medical use

cannabis (effective January 1, 2020), a prescription medication/controlled substance for which the employee has a valid prescription and the employee's prescribed medication/controlled substance impairs the off-duty employee's physical and/or mental capacities, and/or any other drugs (as defined above in Section B(1) of this Policy).

9. Any employee who violates this policy may be subject to disciplinary action up to and including termination of employment.
10. If the employee's employment is not terminated as a result of the employee's violation of this policy, the employee may be required to enroll in a drug or alcohol counseling rehabilitation or assistance program (EAP) at the employee's expense. If any employee who is in need of the EAP refuses to cooperate and/or attend the EAP, such conduct may constitute grounds for immediate termination of employment. Also, any employee who violates this policy and/or any employee who participates in an EAP and then violates this policy for a second time may be subject to immediate termination of employment. Any employee who is required by this policy to satisfactorily participate in an EAP shall furnish to his or her supervisor written proof of the satisfactory completion of the EAP.

C. Procedures

To provide a safe drug and alcohol free working environment, the County shall:

1. Provide increased awareness through training, education and communication of the subject of alcohol and other drug abuse.
2. Recognize that there may be employees who have an alcohol, drug or stress problem and stand willing to assist in the resolution of that problem by encouraging employees to seek help through the Employee Assistance Program.
3. Cooperate with outside law enforcement agencies.
4. Conduct alcohol and drug testing in accordance with the Employee Testing Policy as set forth below.
5. Take any other actions deemed necessary and appropriate including, but not limited to, disciplinary action up to and including termination of employment.

D. Employee Testing

Because the public has the absolute right to expect the County to work toward reducing the probability of accidents or incidents related to the misuse of alcohol or drugs the

County requires the testing of employees and mandates an anti-drug and alcohol misuse prevention program.

1. **When Testing May Occur:** Employees working for the County may be required to submit to drug and alcohol testing, by breathalyzer test, urinalysis test and/or other appropriate drug and/or alcohol testing, in any one or more of the following situations:
 - Pre-employment for candidates that have received a contingent offer of employment for a safety-sensitive position;
 - Post-accident;
 - Reasonable suspicion;
 - Return to duty, when an employee has violated the prohibited drug and alcohol standards.

For purposes of this policy, “post-accident” testing shall occur if the County has reasonable cause to believe an employee has an on-the-job injury that is considered recordable under OSHA guidelines (i.e., requiring medical treatment) as a result of being under the influence. The employee will also be required to undergo post-accident testing if required by FMCSA, Department of Transportation (DOT) or other applicable regulations. Anyone who suffers a reportable accident on County property and/or time must report it within one (1) hour or as soon as reasonably possible after the accident to his or her immediate supervisor or manager, so that proper action and or medical treatment may be provided. Failure to timely report any injury may be grounds for disciplinary action up to and including termination of employment. If a positive test result is received following a post-accident drug and or alcohol test, then the employee may be subject to disciplinary action up to and including termination of employment.

For purposes of this policy, “reasonable suspicion” means that the County’s representatives have observed and can describe specific symptoms of an employee while working that decrease or lessen his or her performance of the duties or tasks of the employee’s job position, including, but not limited to symptoms related to the employee’s speech, breath, physical dexterity, agility, coordination, demeanor, irrational or unusual behavior, negligence or carelessness in operating equipment or machinery, disregard for the safety of the employee or others, or involvement in an accident that results in serious damage to equipment or property, or carelessness that results in any injury to the employee or others, or detection of alcohol, drug and/or drug paraphernalia in the area where an employee has/had been working.

The following employees must first be given a reasonable opportunity to contest the basis of the suspected impairment before being subject to discipline based on a reasonable suspicion of impairment:

- A registered qualifying user of medical cannabis under the Compassionate Use of Medical Cannabis Pilot Program Act;

- An employee taking a prescription drug for which the employee has a valid prescription; and
- An employee that is under the influence or impaired by cannabis, but only if Illinois House Bill 1438 (also known as the “Illinois Cannabis Regulation and Tax Act”) is adopted into law in the State of Illinois after the effective date of this Employee Handbook.

Upon receipt of a contingent offer of employment, candidates for safety-sensitive or security-sensitive positions may be subject to pre-employment drug testing. Individuals to whom a contingent offer is made whose pre-employment drug test returns positive for controlled substances and alcohol (as defined below in Section D 2. a and b of this Policy. (except with respect to legally prescribed drugs and over-the-counter medications) will be ineligible for employment and their contingent offer of employment may be revoked.

As Kendall County is a drug-free workplace, it reserves the right to conduct random testing on employees with safety-sensitive or security-sensitive job duties. The following positions include safety-sensitive or security-sensitive functions, and as such are subject to random testing: [insert list of positions here]. Where random testing is prohibited or restricted by applicable federal, state or local statute or regulation, or other legally-binding agreement, the County will conform to all applicable laws, regulations, and/or agreements notwithstanding the provisions of this policy.

2. **What Will Be Tested:**

- a. **Controlled Substances:** Drug testing shall include, but is not limited to, testing of the following panel of drugs:
- Marijuana THC (metabolite)
 - Cocaine, any form or derivative thereof
 - Amphetamines (including methamphetamines)
 - Opiates (including heroin, opium, etc.)
 - Phencyclidine (PCP)

When the Illinois Cannabis Regulation and Tax Act becomes effective on January 1, 2020, “under the influence” or “impaired” by cannabis shall be defined for purposes of this Drug and Alcohol Policy as having a tetrahydrocannabinol concentration of 5 nanograms or more in the employee’s whole blood or 10 nanograms or more in another bodily substance of the employee. Also, an employee found to have a tetrahydrocannabinol concentration of 2.5 nanograms or more in the employee’s whole blood or 5 nanograms or more in another bodily substance of the employee shall not perform nor be permitted to perform any job functions for at least 24 hours following the test result and may be

subject to the same procedures as a positive test result, which may include disciplinary action, not to exclude termination of employment.

- b. **Alcohol:** For purposes of this Employee Testing Policy, “under the influence of alcohol” shall be defined as breath alcohol test results with an alcohol concentration of 0.08% or above and shall be considered to be a positive test result. Also, an employee found to have an alcohol concentration of greater than 0.04% and less than 0.08% shall not perform, nor be permitted to perform any job functions for at least 24 hours following the test result and may be subject to the same procedures as a positive test result which may include disciplinary action, not to exclude termination of employment.
3. **Refusal To Test:** Refusal to submit to a required alcohol or drug test is prohibited. Refusal to submit to a test may result in the same procedures as a positive test result which may include disciplinary action, up to and including termination of employment. Refusal to submit to a test shall be defined as:
- Failing to provide adequate samples for testing without medical reason;
 - Failing to show up at the testing site when instructed;
 - Engaging in conduct that obstructs the testing process; and/or
 - Failing to comply with any of the procedures set forth in this policy.
4. **Confidentiality:** The employee’s right to privacy will be respected, and the County shall keep the results of any testing strictly confidential to the extent required or permitted by applicable state and federal law. However, the County may use the results to decide upon an action to be taken towards an employee, or to the extent necessary, to defend its actions in any subsequent grievance, administrative proceeding or legal or other proceeding.
5. **Treatment:** An employee who voluntarily informs Kendall County that he/she has a drug or alcohol abuse problem and desires rehabilitation assistance may be granted a leave of absence, in accordance with the County’s Family and Medical Leave Act Policy, provided the employee is otherwise eligible for such leave pursuant to the Family and Medical Leave Act Policy. The sole purpose of such leave is to obtain the necessary rehabilitation assistance. The employee may be required to periodically provide proof that he/she is participating in an appropriate rehabilitation or after-care program. Any employee who returns to work after completion of a rehabilitation program and who subsequently violates this policy may be immediately discharged without regard to a request for further rehabilitation.
6. **EAP:** Employees who have questions about this policy should contact Kendall County. The County shall continue to provide employees with access to an EAP similar to that which exists on the effective date of this Employee Testing Policy.

7. Procedures for Testing:

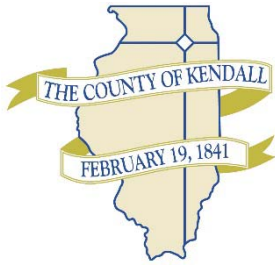
- a. An applicant or employee shall be required to submit to alcohol and/or drug testing at a time and place designated by the Kendall County Department Head or Elected Official or their designee, or whenever in the sole opinion of the County or their designee, there is reasonable suspicion for such testing.
- c. In the event of testing for reasonable suspicion, the County or their designee shall provide the employee with notice of the basis for reasonable suspicion. In addition, the County Department Head or Elected Official or their designee may require an employee to submit to alcohol and drug testing when an employee is involved in an on duty incident involving significant damage to property or personal injury to anyone. The County shall use only licensed clinical laboratories for such testing.
- d. All drug and alcohol tests will be conducted, reviewed and interpreted by professionally trained and certified technicians and/or medical review officers (MRO) who will follow a chain of custody, and other procedures prescribed by applicable state and federal laws, in order to ensure and confirm the accuracy of the test results. Test procedures shall conform to the NIDA Standards of the Federal Guidelines issued by the Department of Health and Human Services, Alcohol, Drug Abuse and Mental Health Administration. In the event there is a conflict between the procedures set forth in this policy and the NIDA standards, the NIDA standards shall control.
- e. In cases where an applicant or employee receives a negative-dilute test result, the applicant or employee may be required to re-take the test. If there is a second negative-dilute test result, it will be accepted as a negative test result.
- f. At the time of any urinalysis test, the employee may request that a blood sample be taken at the same time so that a blood test can be performed if the employee tests positive in the urinalysis test. If an employee tests positive in any such test, the test results shall be submitted to the County for appropriate action. A portion of the tested sample shall be retained by the laboratory so that the employee may arrange for a confirmatory test to be conducted by a licensed clinical laboratory of the employee's choosing and at the employee's expense.
- g. In cases where an employee is notified of a positive drug or alcohol test, the employee shall be removed from duty for up to 72 hours. The employee may request that the second sample of the split sample be tested, at their

own expense. If the results of the second sample come back as negative, The County will reimburse the employee for the cost of the negative test.

- h. The employee shall have the right to dispute the administration of the test and/or the significance and accuracy of the test. Any such dispute shall be submitted in writing to the County.

8. Positive Test Results:

- a. If an applicant tests positive for drug(s) and/or alcohol in a test administered under this Policy, Kendall County Department Head or Elected Official, in their sole discretion, may rescind any offer of employment made to the applicant.
- b. If an employee tests positive for drug(s) and/or alcohol in a test administered under this Policy, the Kendall County Department Head or Elected Official, in their sole discretion, shall have the right to discipline the employee, up to and including termination.
- c. If an employee tests positive and is not terminated, the Kendall County Department Head or Elected Official, in their sole discretion, reserves the right to offer participation in an approved alcohol rehabilitation or drug abuse assistance program, at the employee's cost, as an alternative to, or in conjunction with discipline. However, the employee must satisfactorily complete the program as a condition of continued employment. Upon the employee's return to work, the Kendall County, in their sole discretion, may require such employee to submit to a random urinalysis or other appropriate alcohol and/or drug tests during the twelve (12) month period following the date any employee tests positive in any test and returns to work. Any such random tests shall occur at times and places designated by the County. In the event such an employee tests positive again, the employee shall be immediately terminated.



Kendall County Agenda Briefing

Committee: Admin HR

Meeting Date: August 21, 2019

Amount: N/A

Budget: N/A

Issue: Kendall County Reimbursement Policy

Background and Discussion:

In January 2019 a new law requiring Illinois employers to reimburse employees for work related expenses went into effect. Many employers including Kendall County already reimburses employees. A Expense Reimbursement Policy from the State's Attorney Office has been edited to name Kendall County and will be part of the Employee Handbook.

Committee Action:

Reviewed the Policy for the Handbook

Staff Recommendation:

To include the Policy in the Handbook

Prepared by: Mera Johnson - Risk Management and Compliance Coordinator

Department: Administrative Services

Date: December 13, 2019

Section 7.2 REIMBURSEMENT POLICY

Pursuant to the Illinois Wage Payment and Collection Act, Kendall County will reimburse an employee for all necessary expenditures or losses incurred by the employee within the employee's scope of employment and directly related to the services performed for Kendall County. "Necessary expenditures" means all reasonable expenditures or losses required of the employee in the discharge of employment duties and that inure to the primary benefit of Kendall County. However, Kendall County is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft unless the theft was a result of the employer's negligence.

A. REIMBURSABLE NECESSARY EXPENDITURES

The following is a non-exhaustive list of expenditures that, depending on an employee's assigned job duties, may be authorized or required in writing by Kendall County, and if so, could qualify as "necessary expenditures" subject to reimbursement pursuant to the terms and conditions of this policy:

- Membership fees in professional organizations, which are pre-approved in writing by Kendall County;
- Registration fees for required continuing legal education, which are pre-approved in writing by Kendall County;
- Registration fees for required business conferences and workshops, which are pre-approved in writing by Kendall County;
- Cell phone expenses, which are pre-approved in writing by Kendall County;
- Copying costs, which are pre-approved in writing by Kendall County;
- Postage costs, which are pre-approved in writing by Kendall County; and
- Office supplies that are pre-approved in writing by Kendall County and that required for the employee to perform the employee's assigned job duties.

In addition to the above, the following travel-related expenses might, depending on an employee's assigned job duties, be authorized or required in writing by Kendall County and, if so, could qualify as "necessary expenditures" subject to reimbursement pursuant to the terms and conditions of this policy:

- Travel Tickets: Although an employee may obtain travel tickets in advance for approved business-related trips, the employee must receive prior written approval from Kendall County before purchasing the travel tickets.
- Lodging: Employees may be reimbursed for reasonable, business-related lodging expenses if an overnight stay is required. However, the employee must receive prior approval in writing from Kendall County.
- Mileage: When attending a pre-approved training seminar, business conference and/or other meeting as part of the employee's job duties, which

requires the use of the employee's personal vehicle, the employee shall be reimbursed at the mileage rate in accordance with the Internal Revenue Service's established rate, provided the employee has received prior written approval from Kendall County. When submitting a mileage reimbursement form, the employee shall attach a printout from www.Mapquest.com or comparable website, which shows the total mileage traveled for which the employee is seeking reimbursement pursuant to the terms and conditions of this policy.

- **Meals:** Employees traveling overnight may be paid a per diem amount designed to cover the cost of three (3) meals per day for all days of travel other than the day of departure and return, provided such expense has been pre-approved in writing by Kendall County. Reimbursement for meals within a 30-mile radius of Kendall County is generally not allowable, unless pre-approved in writing by Kendall County. Kendall County utilizes the per diem rates as established by the U.S. General Services Administration. These per diem rates may be found under the link "Per Diem Rates" at the following website: <http://www.gsa.gov>. If an employee is attending a conference or some other event and one or more meals are provided to the employee as part of the event, the amount of the employee's per diem shall be prorated based upon the number of meals received at the conference or event.

The employee shall not receive reimbursement for any expenses incurred by the employee's spouse or any other third party traveling with the employee. Also, no employee will be reimbursed for any alcohol or entertainment expenses as such expenses are not necessary expenditures. For purposes of this policy, "entertainment" includes, but is not limited to shows, amusement centers, theaters, circuses, casinos, concerts, and sporting events.

B. REIMBURSEMENT PROCEDURES

1. Employee Must Obtain Pre-approval Before Incurring The Necessary Expenditure Or Loss.

Before incurring any necessary expenditure or loss, the employee shall be required to obtain written approval from Kendall County that (a) the expense is a necessary expenditure or loss that would be subject to reimbursement pursuant to this policy; and (b) if so, what proportion of the necessary expenditure is directly related to the services performed and would be reimbursable. An employee's request for reimbursement may be denied by Kendall County if the employee has failed to comply with this requirement prior to incurring the necessary expenditure or loss.

2. Employee Must Submit A Request For Reimbursement With Supporting Documentation.

In order to receive reimbursement for all necessary expenditures, the employee shall submit a request for reimbursement of any necessary expenditure with supporting documentation (i.e., a receipt or Mapquest printout) to Kendall County within thirty (30) calendar days after the employee incurred the expense. If supporting documentation is nonexistent, missing, or lost, the employee shall submit a signed statement to Kendall County on a form approved by Kendall County.

C. FAILURE TO COMPLY WITH THE POLICY

If the employee fails to comply with any aspect of this policy, Kendall County reserves the right in his sole discretion to deny the employee's request for reimbursement. Only pre-approved necessary expenditures and losses submitted in accordance with this policy will be reimbursed.

**Veterans Assistance Commission
Of
Kendall County, Illinois**

Chad A. Lockman, Superintendent



Annual Report

Fiscal Year 2019



Veterans Assistance Commission of Kendall County

Chad A. Lockman, Superintendent
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Email: clockman@co.kendall.il.us
Website: www.kendallvets.gov

State of Illinois
Governor J. B. Pritzker
207 State House
Springfield, Illinois 62706

November 30, 2019

Governor Pritzker,

It is with great pleasure that I submit to you the annual report for the Veterans Assistance Commission of Kendall County (VACKC), pursuant to Chapter 330, Part 45, Section 8 of the Illinois Compiled Statutes.

As the foremost veteran advocacy agency in Kendall County, we provide services in the following categories:

- 1.) Advocacy
- 2.) Benefit Application Filing and Claims Management
- 3.) Financial Assistance for Eligible Veterans/Widows

In Fiscal Year 2019, the VACKC was instrumental in securing \$1,586,600.00 in new monies for Kendall County veterans, their dependents, and their survivors from the United States Department of Veterans Affairs (VA). This now places total VA benefits received by Kendall County veterans at over \$14.2 million per year. This represents a return to the community of \$42.67 for every dollar of property tax revenue levied to the VACKC. This amount does not take into account money that we helped our veterans save by assisting them in accessing VA health care, home loan, or education benefits. Additionally, the VACKC provided financial assistance to eligible Kendall County Veterans/Widows in the amount of \$37,552.00 for shelter, utility, food, and emergency expenses.

Thank you for your support of our county's veterans. Please feel free to contact me if you have any questions, comments, or concerns.

Respectfully,

Chad Lockman, Superintendent

Enc: VACKC Delegates/Alternates, Mission/Organizational Chart

CC: Kendall County Board

Veterans Assistance Commission Delegates and Alternates 2019

President Rick Gardner – Oswego American Legion Post 675

Vice President Bernie Boeger – Newark American Legion Post 459

Treasurer Norm Meier – Newark American Legion Post 459

Secretary Nancy Judge – Yorkville American Legion Post 489

Alternate Paul Hejnar – Yorkville American Legion Post 489

Delegate Brian Clason – Plano American Legion Post 395

Alternate (VACANT) – Plano American Legion Post 395

Alternate Joe West – Oswego American Legion Post 675

Kendall County Board Liaison – Chairman Scott Gryder

Kendall County Board Liaison Alternate – Matt Kellogg

Our Mission

The Veterans Assistance Commission of Kendall County (VACKC) is dedicated to the concept of 'service over self.' We strive to better the lives of veterans and their families as they have made the American way of life possible. We are here to serve those who have so selflessly sacrificed for the things we enjoy.

Organizational Chart

