

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

September 3, 2019

I. Call to Order

President Gilmour called the meeting to order at 6:23 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cesich	X	Gryder
	Flowers	X	Hendrix
X	Gengler	X	Kellogg
X	Giles	X	Prochaska
X	Gilmour	X	Vickers

Commissioners Cesich, Gengler, Giles, Gilmour, Gryder, Hendrix, Kellogg, Prochaska, and Vickers were all present.

V. Approval of Agenda

Commissioner Prochaska made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Gryder. Aye, all.

Commissioner Prochaska withdrew his motion. Commissioner Gryder withdrew his second.

Commissioner Prochaska made a motion to approve the agenda with the amendment with corrections on minutes to be approved and rules of order. Seconded by Commission Hendrix. Aye, all. Opposed, none.

VI. Public Comment

There were no citizens that offered public comments.

VII. Approval of Claims for an Amount Not-to-Exceed \$27,323.35

Commissioner Hendrix made a motion to approve claims not-to-exceed \$27,323.35. Seconded by Commissioner Gryder.

Motion: Commissioner Hendrix

Second: Commissioner Gryder

Roll call: Claims: \$27,323.35

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Special Call Commission Meeting of August 13, 2019**
- **Kendall County Forest Preserve District Committee of the Whole Meeting of August 13, 2019**

Commissioner Prochaska made a motion to approve the Special Call Commission meeting of August 13, 2019; and the Committee of the Whole meeting of August 13, 2019. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

IX. MOTION: Approval of the Appointment of Matt Kellogg to the District's Operations Committee, and Scott Gengler as Chairman of the District's Finance Committee

Commissioner Kellogg made a motion to approve the appointment of Matt Kellogg to the District's Operations Committee, and Scott Gengler as Chairman of the District's Finance Committee. Seconded by Commissioner Gengler.

Motion: Commissioner Kellogg

Second: Commissioner Gengler

Roll call: Appointment of Scott Gengler

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

X. MOTION: Approval of a Proposal from Innovative Underground of Sandwich, Illinois to Complete a Drain Tile Clearing Project at Jay Woods

Forest Preserve, Including Televising Tile Condition, for an Amount Not-to-Exceed \$2,400.00

Commissioner Hendrix made a motion to approve a proposal from Innovative Underground of Sandwich, Illinois to complete a drain tile clearing project at Jay Woods Forest Preserve, including televising tile condition for an amount not-to-exceed \$2,400.00. Seconded by Commissioner Gryder.

Motion: Commissioner Hendrix					
Second: Commissioner Gryder					
Roll call: Innovative Underground - Jay Woods					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

XI. MOTION: Approval of a Proposal from Innovative Underground of Sandwich, Illinois to Complete Clearing of 4-Catch Basin Culverts at Little Rock Creek Forest Preserve, Including Hydro-Excavation, Discharge Locating, and Televising of Culvert Pipe Conditions for an Amount Not-to-Exceed \$3,800.00

Commissioner Hendrix made a motion to approve a proposal from Innovative Underground of Sandwich, Illinois to complete clearing of 4-catch basin culverts at Little Rock Creek Forest Preserve, including hydro-excavation, discharge locating, and televising of culvert pipe conditions for an amount not-to-exceed \$3,800.00. Seconded by Commissioner Vickers.

Motion: Commissioner Hendrix					
Second: Commissioner Vickers					
Roll call: Innovative Underground – Little Rock Creek					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

XII. MOTION: Approval of a Proposal from CertaPro Painters of Aurora, Illinois for the Exterior Staining of Meadowhawk Lodge Siding and Painting of the

Deck Trellis, Including Power Wash and Scrub Surface Preparation, Removal and Replacement of Defective Caulk, Protection of Exterior Finishes, and Application of Two Finish Stain Coats, Plus a Two-Year Warranty for an Amount Not-to-Exceed \$20,553.00

Commissioner Gengler made a motion to approve a proposal from CertaPro Painters of Aurora, Illinois for the exterior staining of Meadowhawk Lodge siding and painting of the deck trellis, including power wash and scrub surface preparation, removal and replacement of defective caulk, protection of exterior finishes, and application of two finish stains coats, plus a two-year warranty for an amount not-to-exceed \$20,553.00. Seconded by Commissioner Hendrix.

Motion: Commissioner Gengler

Second: Commissioner Hendrix

Roll call: CertaPro Painters

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XIII. MOTION: Approval of the Acceptance of Donations and Volunteer Support from the Forest Foundation of Kendall County for Completion of the Construction of the “Hobbit Tunnel” Nature Play Space Feature at Hoover Forest Preserve

Director Guritz reported the agreements and support given for the project.

Commissioner Hendrix made a motion to approve the acceptance of donations and volunteer support from the Forest Foundation of Kendall County for completion of the construction of the “Hobbit Tunnel” Nature Play Space feature at Hoover Forest Preserve. Seconded by Commissioner Cesich.

Motion: Commissioner Hendrix

Second: Commissioner Cesich

Roll call: KCFE Donation – Play Space

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XIV. MOTION: Approval of the Acceptance of Donations and Volunteer Support from the Forest Foundation of Kendall County for Completion of the Trail Head Kiosk Purchase and Construction at Fox River Bluffs.

Commissioner Gengler made a motion to approve the acceptance of donations and volunteer support from the Forest Foundation of Kendall County for completion of the trail head kiosk purchase construction at Fox River Bluffs. Seconded by Commissioner Prochaska.

Motion: Commissioner Gengler					
Second: Commissioner Prochaska					
Roll call: KCFF Donation - Kiosk					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

XV. MOTION: Approval of the District Matching Commitment of \$1,425.84 to be Applied Towards the Total Cost of the Fox River Bluffs Forest Preserve Trail Head Kiosk Purchase

Commissioner Gengler made a motion to approve the District matching commitment of \$1,425.84 to be applied towards the total cost of the Fox River Bluffs Forest Preserve trail head kiosk purchase. Seconded by Commissioner Hendrix.

Motion: Commissioner Gengler					
Second: Commissioner Hendrix					
Roll call: District Match Kiosk					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

XVI. MOTION: Approval of the Interpretive Panel Design and Purchase of Two 24”H X 42”W Durareader Interpretive Signs from Envirosigns of Salt Lake City, Utah for the Installation at Hoover Forest Preserve for an Amount Not-to-Exceed \$2,849.75 for the Purposes of Interpreting Wildlife Habitat

Restoration Efforts, Nature Play Benefits for Early Childhood Development, and Project Donor Recognition

Director Guritz discussed what would be including on the interpretive signs.

Commissioner Hendrix made a motion to approve the interpretive panel design and purchase of two 24”H X 42”W Durareader Interpretive Signs from Envirosigns of Salt Lake City, Utah for the installation at Hoover Forest Preserve for an amount not-to-exceed \$2,849.75 for the purposes of interpreting wildlife habitat restoration efforts, nature play benefits for early childhood development, and project donor recognition. Seconded by Commissioner Gengler.

Motion: Commissioner Hendrix

Second: Commissioner Gengler

Roll call: Envirosigns

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XVII. MOTION: Acceptance of the Project #08-19-002 Low-Bid Received from Genesis Nursey of Tampico, Illinois for the Purchase of 59-acres of PLS Prairie Seed Mix, Including the Placement of an Initial Order for the Purchase of 22.5-acres of Seed Mix for the Enhancement of the Core Prairie Area at Hoover Forest Preserve for \$930.33 Per Acre Totaling \$20,932.43 with an Anticipated \$7,650.00 Reimbursement to the District from the Illinois Clean Energy Community Foundation’s K-12 Pollinator Grant Program

Commissioner Hendrix made a motion for the acceptance of the project #08-19-002 low-bid received from genesis nursey of Tampico, Illinois for the purchase of 59-acres of PLS prairie seed mix, including the placement of an initial order for the purchase of 22.5-acres of seed mix for the enhancement of the core prairie area at Hoover Forest Preserve for \$930.33 per acre totaling \$20,932.43 with an anticipated \$7,650.00 reimbursement to the District from the Illinois Clean Energy Community Foundation’s K-12 Pollinator Grant Program. Seconded by Commissioner Gengler.

Motion: Commissioner Hendrix

Second: Commissioner Gengler

Roll call: Genesis Nursery

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XVIII. MOTION: Acceptance of a Proposal from All Pavement Paving and Concrete for up to 2,000 Lineal Feet of Asphalt Pavement Crack Filling at Hoover Forest Preserve for an Amount Not-to-Exceed \$1,240.00, with Payment Based on Final Calculated Unit Cost Measurements Quoted at \$62.00 per 100 Lineal Feet

Commissioner Hendrix made a motion to approve the acceptance of a proposal from All Pavement Paving and Concrete for up to 2,000 lineal feet of asphalt pavement crack filling at Hoover Forest Preserve for an amount not-to-exceed \$1,240.00, with payment based on final calculated unit cost measurements quoted at \$62.00 per 100 lineal feet. Seconded by Commissioner Gengler.

Motion: Commissioner Hendrix

Second: Commissioner Gengler

Roll call: All Pavement Paving and Concrete

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XIX. Executive Session

There was no need for executive session.

XX. Other Items of Business

There were no other items of business.

XXI. Public Comments

Jim Wayman asked for details about the Nature Play Space.

XXII. Adjournment

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Gengler. Aye, all.
Opposed, none. Meeting adjourned at 6:44 pm.

Respectfully submitted,

David Guritz

Director, Kendall County Forest Preserve District