

frwPctClaim

Randall County

COMBINED Claims Listing

Page 011

09/23/19 8:15:20 AM

Vendor# Name

Invoice # Description

Date

Account Description

Budget # Dist Amount

FOREST PRESERVE EXPENDITURE

229 091310	IL STATE POLICE	8/31/19:05718	09/26/19	27020006200	OFFICE SUPPLIES & POSTAGE	40.00	dguritz
230 111514	KONICA MINOLTA BUSINESS SOLUTI	9006052587	09/26/19	27020006200	OFFICE SUPPLIES & POSTAGE	244.39	** ghaug
231 190816	SHAW MEDIA	8/31/19	09/26/19	27020006200	OFFICE SUPPLIES & POSTAGE	219.68	dguritz
232 031510	COMMONWEALTH EDISON	09/12/19: BAKER COMED: BAKER WOODS	09/26/19	27020006351	ELECTRIC	504.07*	
						21.26	dguritz
						21.26*	

Vendor#	Item	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount
233	190816	SHAW MEDIA	KENDALLFOREST.COM WE	09/26/19	27020006843	PROMOTION/PUBLICITY	dguritz	59.99
								59.99*
			Total FOREST PRESERVE EXPENDITURE					585.32*
234	031510	COMMONWEALTH EDISON	COMED: ELLIS	09/26/19	27021007076	UTILITIES - ELLIS HOUSE	dguritz	380.75
								380.75*
235	190620	SERVICE EXPERTS	ELLIS AC REPAIRS (CA	09/26/19	27021007080	GROUND & MAINT - ELLIS H	dguritz	250.00
								250.00*
			Total ELLIS HOUSE					630.75*
236	101297	JOHN DEERE FINANCIAL	9/1/19:RURLKNG	09/26/19	27021027080	GROUND & MAINT - ELLIS G	** dguritz	51.85
237	130506	MENARDS	60581	09/26/19	27021027080	GROUND & MAINT - ELLIS G	dguritz	178.75
238	130506	MENARDS	61106	09/26/19	27021027080	GROUND & MAINT - ELLIS G	dguritz	71.85
239	180190	RAY'S REPAIR	07-3181	09/26/19	27021027080	GROUND & MAINT - ELLIS G	dguritz	65.00
								367.45*
			Total ELLIS GROUNDS					367.45*
240	101297	JOHN DEERE FINANCIAL	9/1/19:RURLKNG	09/26/19	27021127087	PROG SUPPLIES - ELLIS B-D	** dguritz	79.60
								79.60*
			Total ELLIS BIRTHDAY PARTIES					79.60*
241	140937	NICOR	9/7/19:H-MNT	09/26/19	27022006860	HOOPER - GAS	dguritz	37.50
242	140937	NICOR	09/07/19: H-RES	09/26/19	27022006860	HOOPER - GAS	dguritz	24.77
243	140937	NICOR	9/9/19:MOONSEED	09/26/19	27022006860	HOOPER - GAS	dguritz	38.52
244	140937	NICOR	9/7/19:H-SHOP	09/26/19	27022006860	HOOPER - GAS	dguritz	45.96
245	140937	NICOR	9/7/19:MHL	09/26/19	27022006860	HOOPER - GAS	dguritz	47.96
246	140937	NICOR	9/07/19:KINGFIS	09/26/19	27022006860	HOOPER - GAS	dguritz	39.80
247	140937	NICOR	9/07/19:ROKERY	09/26/19	27022006860	HOOPER - GAS	dguritz	42.04
248	140937	NICOR	9/7/19:BLAZING	09/26/19	27022006860	HOOPER - GAS	dguritz	39.38
249	190560	GRAINCO FS	B0000807824	09/26/19	27022006860	HOOPER - GAS	dguritz	945.58
								1,261.51*
250	031510	COMMONWEALTH EDISON	COMED ACCT#079367301	09/26/19	27022006861	HOOPER - ELECTRIC	dguritz	858.27
251	031510	COMMONWEALTH EDISON	COMED ACCT#075608101	09/26/19	27022006861	HOOPER - ELECTRIC	dguritz	111.97
252	031510	COMMONWEALTH EDISON	COMED ACCT#193802108	09/26/19	27022006861	HOOPER - ELECTRIC	dguritz	81.20
								1,051.44*
253	130506	MENARDS	60729	09/26/19	27022006864	HOOPER - BUILDING MAINTEN	dguritz	123.42
254	130506	MENARDS	61222	09/26/19	27022006864	HOOPER - BUILDING MAINTEN	dguritz	277.07
255	130506	MENARDS	61250	09/26/19	27022006864	HOOPER - BUILDING MAINTEN	dguritz	35.44

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
256 190563	SERVICE SANITATION, INC	9/1/19:HOOVER	PORO-TOLLILENT RENTAL.	09/26/19	27022006866	HOOVER - OTHER EXPENSES	435.93*
							300.00
							300.00*
							dguritz
GROUND & NATURAL RESOURCES							
257 161577	POSSIBILITY PLACE NURSERY	00116731	TCF-ELLIS GRANT PERE	09/26/19	27025006837	PRESERVE IMPROV - GR & NA	2,145.60
							2,145.60*
258 140937	NICOR	09/08/19:HARRIS	NICOR ACCT# 87-94-61	09/26/19	27025006848	GAS - GROUNDS & NATURAL R	42.44
259 140937	NICOR	9/06/19	NICOR ACCT# 85-66-26	09/26/19	27025006848	GAS - GROUNDS & NATURAL R	110.00
							152.44*
260 130506	MENARDS	60532	PRAIRIE REST. SPRINK	09/26/19	27025007089	SUPPLIES - SHOP	77.93
261 130506	MENARDS	60569	PRAIRIE REST. SPRINK	09/26/19	27025007089	SUPPLIES - SHOP	159.96
262 130506	MENARDS	60743	HITCH PIN & CLEANING	09/26/19	27025007089	SUPPLIES - SHOP	12.49
263 190838	SHERWIN-WILLIAMS CO. (THE)	8/26/19: 01	CUST #2389-6022-3	09/26/19	27025007089	SUPPLIES - SHOP	102.90
							353.28*
Total HOOVER							3,048.86*
Total GROUNDS & NATURAL RESOURCES							2,651.32*

FP BOND PROCEEDS 2007

343 100180	JEFF WEHRLI EXCAVATING, INC.	8391	PIGOTT HOUSE DEMO SI	09/26/19	95020006850	PROJECT FUND EXPENSES	600.00	dguritz
							600.00*	

Total FP BOND PROCEEDS 2007

600.00*

FP BOND PROCEEDS 2007

344 161577	POSSIBILITY PLACE NURSERY	00116663	FFKC ICECF-HRC PEREN	09/26/19	95024006855	NATURAL AREAS MANAGEMENT	4,634.20	dguritz
							4,634.20*	

Total FP BOND PROCEEDS 2007

4,634.20*

GRAND TOTAL

\$12,597.52

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
SEPTEMBER 3, 2019**

I. Call to Order

President Gilmour called the meeting to order at 6:23 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cesich	X	Gryder
	Flowers	X	Hendrix
X	Gengler	X	Kellogg
X	Giles	X	Prochaska
X	Gilmour	X	Vickers

Commissioners Cesich, Gengler, Giles, Gilmour, Gryder, Hendrix, Kellogg, Prochaska, and Vickers were all present.

V. Approval of Agenda

Commissioner Prochaska made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Gryder.

Commissioner Prochaska withdrew his motion. Commissioner Gryder withdrew his second.

Director Guritz reported that the Operations Committee meeting minutes for August 7, 2019 have already been approved, and the Affirmative Vote requirement provided on the agenda with two asterisks should read Sections III. C. 1 and 2.

Commissioner Prochaska made a motion to approve the agenda as amended with removal of the Operations Committee meeting minutes and the citation change for the Rules of Order. Seconded by Commission Hendrix. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

VII. Approval of Claims for an Amount Not-to-Exceed \$27,323.35

Commissioner Hendrix made a motion to approve claims not-to-exceed \$27,323.35. Seconded by Commissioner Gryder.

Motion: Commissioner Hendrix					
Second: Commissioner Gryder					
Roll call: Claims: \$27,323.35					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Special Call Commission Meeting of August 13, 2019**
 - **Kendall County Forest Preserve District Committee of the Whole Meeting of August 13, 2019**
- Commissioner Prochaska made a motion to approve the Special Call Commission meeting minutes of August 13, 2019, and the Committee of the Whole meeting minutes of August 13, 2019. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

IX. MOTION: Approval of the Appointment of Matt Kellogg to the District’s Operations Committee, and Scott Gengler as Chairman of the District’s Finance Committee

Commissioner Kellogg made a motion to approve the appointment of Matt Kellogg to the District’s Operations Committee, and Scott Gengler as Chairman of the District’s Finance Committee. Seconded by Commissioner Gengler.

Motion: Commissioner Kellogg
 Second: Commissioner Gengler
 Roll call: Appointment of Scott Gengler as Finance Committee Chair and Assignment of Matt Kellogg to the Operations Committee

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

X. MOTION: Approval of a Proposal from Innovative Underground of Sandwich, Illinois to Complete a Drain Tile Clearing Project at Jay Woods Forest Preserve, Including Televising Tile Condition, for an Amount Not-to-Exceed \$2,400.00

Commissioner Hendrix made a motion to approve a proposal from Innovative Underground of Sandwich, Illinois to complete a drain tile clearing project at Jay Woods Forest Preserve, including televising tile condition for an amount not-to-exceed \$2,400.00. Seconded by Commissioner Gryder.

Motion: Commissioner Hendrix
 Second: Commissioner Gryder
 Roll call: Innovative Underground - Jay Woods

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XI. MOTION: Approval of a Proposal from Innovative Underground of Sandwich, Illinois to Complete Clearing of 4-Catch Basin Culverts at Little Rock Creek Forest Preserve, Including Hydro-Excavation, Discharge Locating, and Televising of Culvert Pipe Conditions for an Amount Not-to-Exceed \$3,800.00

Commissioner Hendrix made a motion to approve a proposal from Innovative Underground of Sandwich, Illinois to complete clearing of 4-catch basin culverts at Little Rock Creek Forest Preserve, including hydro-excavation, discharge locating, and televising of culvert pipe conditions for an amount not-to-exceed \$3,800.00. Seconded by Commissioner Vickers.

Motion: Commissioner Hendrix

Second: Commissioner Vickers

Roll call: Innovative Underground – Little Rock Creek

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XII. MOTION: Approval of a Proposal from CertaPro Painters of Aurora, Illinois for the Exterior Staining of Meadowhawk Lodge Siding and Painting of the Deck Trellis, Including Power Wash and Scrub Surface Preparation, Removal and Replacement of Defective Caulk, Protection of Exterior Finishes, and Application of Two Finish Stain Coats, Plus a Two-Year Warranty for an Amount Not-to-Exceed \$20,553.00

Commissioner Gengler made a motion to approve a proposal from CertaPro Painters of Aurora, Illinois for the exterior staining of Meadowhawk Lodge siding and painting of the deck trellis, including power wash and scrub surface preparation, removal and replacement of defective caulk, protection of exterior finishes, and application of two finish stains coats, plus a two-year warranty for an amount not-to-exceed \$20,553.00. Seconded by Commissioner Hendrix.

Motion: Commisloner Gengler

Second: Commissioner Hendrix

Roll call: CertaPro Painters

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XIII. MOTION: Approval of the Acceptance of Donations and Volunteer Support from the Forest Foundation of Kendall County for Completion of the Construction of the “Hobbit Tunnel” Nature Play Space Feature at Hoover Forest Preserve

Director Guritz presented a report on grant agreements and donations secured to support the project.

Commissioner Hendrix made a motion to approve the acceptance of donations and volunteer support from the Forest Foundation of Kendall County for completion of the construction of the “Hobbit Tunnel” Nature Play Space feature at Hoover Forest Preserve. Seconded by Commissioner Cesich.

Motion: Commissioner Hendrix					
Second: Commissioner Cesich					
Roll call: KCFE Donation – Play Space					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

XIV. MOTION: Approval of the Acceptance of Donations and Volunteer Support from the Forest Foundation of Kendall County for Completion of the Trail Head Kiosk Purchase and Construction at Fox River Bluffs.

Commissioner Gengler made a motion to approve the acceptance of donations and volunteer support from the Forest Foundation of Kendall County for completion of the trail head kiosk purchase construction at Fox River Bluffs. Seconded by Commissioner Prochaska.

Motion: Commissioner Gengler					
Second: Commissioner Prochaska					
Roll call: KCFE Donation - Kiosk					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

XV. MOTION: Approval of the District Matching Commitment of \$1,425.84 to be Applied Towards the Total Cost of the Fox River Bluffs Forest Preserve Trail Head Kiosk Purchase

Commissioner Gengler made a motion to approve the District matching commitment of \$1,425.84 to be applied towards the total cost of the Fox River Bluffs Forest Preserve trail head kiosk purchase. Seconded by Commissioner Hendrix.

Motion: Commissioner Gengler					
Second: Commissioner Hendrix					
Roll call: District Match Kiosk					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

XVI. MOTION: Approval of the Interpretive Panel Design and Purchase of Two 24”H X 42”W Durareader Interpretive Signs from Enviro signs of Salt Lake City, Utah for the Installation at Hoover Forest Preserve for an Amount Not-to-Exceed \$2,849.75 for the Purposes of Interpreting Wildlife Habitat Restoration Efforts, Nature Play Benefits for Early Childhood Development, and Project Donor Recognition

Director Guritz discussed the content focus for the interpretive signs.

Commissioner Hendrix made a motion to approve the interpretive panel design and purchase of two 24”H X 42”W Durareader Interpretive Signs from Enviro signs of Salt Lake City, Utah for the installation at Hoover Forest Preserve for an amount not-to-exceed \$2,849.75 for the purposes of interpreting wildlife habitat restoration efforts, nature play benefits for early childhood development, and project donor recognition. Seconded by Commissioner Gengler.

Motion: Commissioner Hendrix
Second: Commissioner Gengler

Roll call: Envirosigns Design and Production

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XVII. MOTION: Acceptance of the Project #08-19-002 Low-Bid Received from Genesis Nursey of Tampico, Illinois for the Purchase of 59-acres of PLS Prairie Seed Mix, including the Placement of an Initial Order for the Purchase of 22.5-acres of Seed Mix for the Enhancement of the Core Prairie Area at Hoover Forest Preserve for \$930.33 Per Acre Totaling \$20,932.43 with an Anticipated \$7,650.00 Reimbursement to the District from the Illinois Clean Energy Community Foundation’s K-12 Pollinator Grant Program

Commissioner Hendrix made a motion for the acceptance of the Project #08-19-002 low-bid received from genesis nursey of Tampico, Illinois for the purchase of 59-acres of PLS prairie seed mix, including the placement of an initial order for the purchase of 22.5-acres of seed mix for the enhancement of the core prairie area at Hoover Forest Preserve for \$930.33 per acre totaling \$20,932.43 with an anticipated \$7,650.00 reimbursement to the District from the Illinois Clean Energy Community Foundation’s K-12 Pollinator Grant Program. Seconded by Commissioner Gengler.

Motion: Commissioner Hendrix
Second: Commissioner Gengler

Roll call: Genesis Nursery

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XVIII. MOTION: Acceptance of a Proposal from All Pavement Paving and Concrete for up to 2,000 Lineal Feet of Asphalt Pavement Crack Filling at Hoover Forest Preserve for an Amount Not-to-Exceed \$1,240.00, with Payment Based on Final Calculated Unit Cost Measurements Quoted at \$62.00 per 100 Lineal Feet

Commissioner Hendrix made a motion to approve the acceptance of a proposal from All Pavement Paving and Concrete for up to 2,000 lineal feet of asphalt pavement crack filling at Hoover Forest Preserve for an amount not-to-exceed \$1,240.00, with payment based on final calculated unit cost measurements quoted at \$62.00 per 100 lineal feet. Seconded by Commissioner Gengler.

Motion: Commissioner Hendrix
Second: Commissioner Gengler

Roll call: All Pavement Paving and Concrete

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XIX. Executive Session

There was no need for executive session.

XX. Other Items of Business

There were no other items of business.

XXI. Public Comments

Jim Wyman, WSPY News asked for details about the Nature Play Space.

XXII. Adjournment

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Gengler. Aye, all. Opposed, none. Meeting adjourned at 6:44 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

SEPTEMBER 4, 2019

I. Call to Order

Commissioner Flowers called the Operations Committee meeting to order at 6:06 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Flowers, Gilmour, and Vickers all were present.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Public Comments

Ed Sleezer provided public comments on equestrian use of forest preserve areas, including the proposed Special Use Permit.

Karen Shrimpel also provided public comment from the Fox Valley Trail Riders Association.

V. Review of Financial Statement Reports through August 30, 2019

Director Guritz presented a review of financial statement reports through August 30, 2019.

VI. Special Use Permit Requests

- Fox Valley Trail Riders Association, September 21, 2019 River Ride to Hoover Forest Preserve, 10:00 am – 2:30 pm including use of the Eagle's Nest Shelter

Commissioner Gilmour made a motion to forward the special use permit request for Fox Valley Trail Riders Association on September 22, 2019 to Committee of the Whole.

Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

- Kendall County State's Attorney's Office – Drug Court Graduation Ceremony Friday, November 22, 2019 9:00 am – 4:00 pm

Director Guritz stated that the request is for informational purposes, with the permit approved including waiving of fees and charges.

- University of Illinois Cooperative Extension (4H – Rockin’ KC Horse Club Monthly Meetings) – KCHC EAST Wing Conference Room and Third Floor Conference Room January through May, 2020 and September through December, 2020

Consideration was postponed with direction received to bring back the full scope of 4H requests for use of District facilities at the October Operations Committee meeting for consideration.

- KC Sheriff’s Office – KC Sheriff’s Youth Police Academy Orientation – Meadowhawk Lodge – May 20, 2020

Director Guritz stated that the request is for informational purposes, with the permit approved including waiving of fees and charges.

A recess was called at 6:43 pm due to lack of a quorum.

The meeting was reconvened with a quorum present at 6:45 pm.

VII. Operations Updates and Discussions

i. Review of Policy: Executive Director Limits for Purchases and Contracts

The Operations Committee provided direction to present an increase from \$1,000.00 to \$2,500.00 to extend the Executive Director’s authority for purchasing goods and services to Commission for approval.

ii. MUNIS Software Integration Updates

Director Guritz reported that beta testing and initial training for the new MUNIS software system is underway.

iii. Granicus Website Design Updates

Director Guritz presented updates on the status of the Granicus website and transition of EllisHEC.com and KendallForest.com to the new site.

iv. iParks Insurance Application and Brokerage Updates

Director Guritz reported that the application process has been completed, with quotes presented to the Committee of the Whole in October.

VIII. 2019 Bowhunt Pilot Program Discussion – Review of Proposed Polices, Preserve Areas, and Volunteer Program Management

Director Guritz presented updates on the proposed bow hunt pilot program, including discussions on proposed application and fee requirements.

Commissioner Prochaska made a motion to approve the State's Attorney's Office review of the liability requirements for the bowhunt program, including review of the District's general liability coverage. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Commissioner Flowers made a motion to forward a recommendation for a \$200 application fee for the 2019 bowhunt pilot program to Commission for approval. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

IX. Environmental Education Updates

i. Environmental Education Instructor Recruitment Results

Director Guritz reported on recruitment efforts, with two new Environmental Education Instructors hired for the fall season.

ii. Fall School Field Trip Recruitment Efforts

Director Guritz presented a report provided by Emily Dombrowski, Environmental Education Program Manager, on fall field trips. The Department is on track for a record year, on track to exceed budget projections.

iii. Restoration Work Days – Preparation and Marketing

Director Guritz reported there will be three additional workdays to plant the remaining stock at Hoover Forest Preserve and Ellis House and Equestrian Center, highlighting efforts to recruit community participation.

X. Ellis House and Equestrian Center Updates

i. Hoofin' It! 5K Run

Director Guritz discussed the upcoming Hoofin' It! 5K run hosted in partnership with Sunrise Center North. Sponsors will be recruited for support of the event.

ii. Equestrian Center Lessons Software Evaluation and Calendar Audit

Director Guritz reported that discussions are underway with Nicole Norton, Equestrian Program Coordinator to transition to a new software program for management of schedules and payment for the Equestrian Center's services. This effort will address the FY19 audit recommendations.

iii. Ellis House and Event Tent – Top Notch Rental Event Tent Sale Offer or License Arrangement'

Director Guritz reported that Top Notch has withdrawn their proposal.

XI. Grounds, Natural Resources, and Preserve Projects Updates

- i. IDNR Grants Submitted (BAAD; Habitat Fund; Pheasant Fund)
- ii. Fall 2019 Project Updates
- iii. Henneberry Forest Preserve Soil Erosion Control Project Updates
- iv. Hoover Designated Trails Updates
- v. Bright Property Access Easement

Commissioner Prochaska presented updates on the BrighterDaze farm property access easement agreement.

XII. Hoover Rail Crossing Updates

- i. Final Easement Exhibit Updates

Director Guritz provided updates on the Hoover Rail crossing easement. ComEd and OmniTRAX will be preparing final plat of easements based on the location of the installed electric service line.

XIII. Executive Session

There was no need for executive session.

XIV. Other Items of Business

There were no other items of business.

XV. Citizens to be Heard

No public comments were offered by those in attendance.

XVI. Adjournment

Commissioner Gilmour made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 7:46 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

SEPTEMBER 10, 2019

I. Call to Order

President Gilmour called the Committee of the Whole meeting to order at 4:30 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gryder, Hendrix, Prochaska, Vickers, and Gilmour all were present.

Commissioner Flowers entered the meeting at 5:10 pm.

Commissioner Kellogg entered the meeting at 6:00 pm.

III. Approval of Agenda

Commissioner Gryder made a motion to approve the agenda as amended, with the Millbrook Bridge removal agenda item considered before item VIII. Seconded by Commissioner Prochaska. All, aye. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz provided an Executive Director's report. Updates on the MUNIS system were given. Reports from District supervisors were presented. Restoration workday updates were provided. The Pigott house demolition and site re-grading was completed.

VI. MOTION: Forward Claims to Commission for an Amount Not-to-Exceed \$25,061.52

The Committee of the Whole reviewed the claims list.

Commissioner Flowers made a motion to forward claims to Commission for an amount not-to-exceed \$25,061.52. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

VII. Review of Financial Statements and Cost Center Reports for the Period Ending August 31, 2019

Director Guritz presented a review of the financial statements and cost center reports for the period ending August 31, 2019. Year-to-date property tax revenue collections is lagging behind compared to FY18 receipts, but expected to catch up after the second installment is due. Environmental Education has exceeded budgeted revenue. Equestrian programs are budget positive year-to-date.

OLD BUSINESS

No agenda items posted for consideration.

NEW BUSINESS

VIII. Millbrook Bridge Removal – Final Bid Specifications

Joe Frazee presented HLR bid specifications and plans for Millbrook bridge removal.

The Committee of the Whole discussed the bid specifications.

Commissioner Hendrix made a motion to approve the bid-letting for the Millbrook bridge removal project once final IDNR in-stream permits are received. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

IX. The Conservation Foundation – Presentation of Support Grants and Suburban Illinois Regional Conservation Survey Message Results

Brook McDonald, President and CEO of The Conservation Foundation presented a check in the amount of \$5,500 for improvements and the opening event for Little Rock Creek Forest Preserve.

Commissioner Flowers entered the meeting at 5:18 pm.

Brook McDonald presented survey and polling results on regional conservation efforts, including an analysis of resonant messaging, and changes in voter-sentiment over the course of various historical surveys specific to Kendall County.

The Committee of the Whole discussed the polling results, including discussion on voter support for a hypothetical referendum.

Commissioner Gryder left the meeting at 5:20 pm.

X. FY 19-20 KCFPD Operating and Capital Fund Preliminary Budget Reviews

Director Guritz presented a review of the preliminary FY20 Operating and Capital Fund preliminary budgets. The Committee of the Whole discussed the preliminary budget with recommended changes to the Operating budget discussed for presentation of the amended budget to the Finance Committee.

Director Guritz reported that the FY20 insurance costs are unknown, with information forthcoming on the District's IParks application.

President Gilmour asked whether the preliminary budget included salary and benefits costs for the hiring of a full time grounds maintenance position at Hoover Forest Preserve.

Director Guritz reported that the preliminary budget does include salary costs for a potential full time employee as a placeholder, but does not include increased costs for the additional full time Grounds Maintenance Worker benefits package, which would require budgeting an additional \$22,000.00. Options were discussed for how this could be addressed.

The Committee of the Whole asked the Director assessment of what is needed to maintain the forest preserves. Director Guritz stated that, ideally, four additional full time Grounds Maintenance Workers are needed to address preserve maintenance and natural areas management needs, with associated costs for four full time positions of approximately \$250,000.00.

Commissioner Cesich expressed concerns over position overload for Director Guritz, stating that the search for a Superintendent needs to move forward, with funds reallocated to the part-time Natural Resources Manager position made available to cover the full time position salary costs.

The Committee of the Whole discussed deferred grant obligations, and additional staff burden associated with the opening of new preserve areas.

Director Guritz stated that the direction received was to balance the Operating fund within the budget limits, which has been presented within the preliminary budget. Increasing staffing levels beyond what is included within the operating fund would require coding certain salaries to the Capital fund to balance the budget, which is not uncommon practice for other forest preserve districts considering that staffing support will be needed to address the capital projects schedule for the upcoming year. Director Guritz cited specific capital project needs for staffing in the upcoming year including tree planting at Fox River Bluffs and State-listed species monitoring for the Millbrook bridge removal project.

President Gilmour stated that the District needs to schedule a full discussion on the FY20 budget to provide directions on staffing strategies for the upcoming year.

The Committee of the Whole requested that Director Guritz prepare an assessment of funding needs to close the gaps in forest preserve operations and capital project obligations.

The Committee of the Whole reviewed the FY20 Capital Fund preliminary budget.

Commissioner Prochaska made a motion that the Committee of the Whole meeting be summarily adjourned by 6:30 pm. Seconded by Commissioner Hendrix. All, aye. Opposed, none.

XI. Chronic Wasting Management – Bow Hunt Volunteer Program Discussion

Director Guritz presented updates on the proposed pilot bow hunt volunteer program structure and policies. Director Guritz provided updates on the review of program liability and insurance coverages with the State's Attorney's Office per Operations Committee direction received, including a recommendation to increase the proposed application fee to \$200.00.

Commissioner Kellogg entered the meeting at 6:00 pm.

XII. Fox Valley Trail Riders Association – Special Use Permit Request – Hoover Forest Preserve Trail Ride Event – Sunday, September 22, 2019

The Committee of the Whole discussed the proposed Hoover Trail Ride and special use permit.

Commissioner Hendrix made a motion to approve the Fox Valley Trail Riders Association – special use permit request for Hoover Forest Preserve trail ride event on Sunday, September 22, 2019 with an assigned Special Use Permit fee of \$250.00. Seconded by Commissioner Flowers. Aye, all. Opposed, all.

XIII. Executive Director Authorized Purchase Limit Increase

The Committee of the Whole discussed the Director's authorization limit for approving the purchase of goods and services.

Commissioner Kellogg made a motion to forward Executive Director authorized purchase limit increase from \$1,000.00 to \$2,500.00 to Commission. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

XIV. Review of Asphalt Repair Quotes – Blackberry Creek Forest Preserve and Harris Forest Preserve

Commissioner Hendrix made a motion to forward the low-quote asphalt repair proposals for Black Diamond Paving of Yorkville, Illinois (Harris Forest Preserve) and Stonehill Landscaping of Yorkville, Illinois to Commission for consideration of approval. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

XV. Willow Clearing Project Quote Review – Blackberry Creek Forest Preserve

Commissioner Hendrix made a motion to forward the willow clearing project quote from SemperFi Land, Inc. to Commission for approval. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

XVI. Houston-Galveston Area Council Cooperative Purchasing Program Agreement – Forest Foundation Discounted Purchase from Waterplay Solutions

Commissioner Prochaska made a motion to forward the proposed Houston-Galveston Area Council cooperative purchasing program agreement to Commission for consideration for approval, as needed. Seconded by Commissioner Vickers. Aye, all. Opposed, all.

XVII. Other Items of Business

- **Forest Foundation – Hoover Restoration Challenge Grant – Brush Clearing Contractor Proposals**

Director Guritz provided updates on the Hoover Restoration Challenge Grant. The Foundation will be recommending approval of the low-quote contract for presentation to Commission for approval.

- **Forest Foundation Grant Awards and District Donation Updates**

Director Guritz provided a report on Foundatoin grant awards and pending reimbursements to the District.

- **Pickerill-Pigott Phase I Project Updates**

Director Guritz presented project updates on Pickerill-Pigott Phase 1. A Storm Water Ordinance variance request is anticipated.

- **Hoover Rail Crossing Updates**

Director Guritz reported on the need to amend the final plats of easement identifying the corrected location of the electric service line extension.

XVIII. Executive Session

There was no need for executive session.

XIX. Summary of Action Items

Director Guritz provided a summary of action items.

XX. Public Comments

No public comments were offered by citizens in attendance.

XXI. Adjournment

Commissioner Hendrix made a motion to adjourn the meeting at 6:26 pm. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

**RE: KCFPD Preliminary Budgets for Publication
FY20 Operating Fund (Fund 270), Capital Fund (Fund 950) and
Operating Fund Levy**

Date: October 1, 2019

The District's preliminary budgets have been prepared for publication, as well as the publication of the District's truth in taxation for the proposed operating and debt-service fund levies.

A discrepancy was noted and corrected within the capital fund budget due to the recent deposit of 50% of the Pickerill-Pigott Phase I OSLAD grant in the current fiscal year. The capital fund budget was adjusted accordingly for further discussion as fund balance projections come into sharper focus at the beginning of November.

The District's preliminary Operating Fund budget is net positive with a projected surplus for next year. Additional adjustments will be considered for liability insurance (iParks and Workers' Compensation) and health insurance coverage once final figures are presented.

Further discussions on the District's budget and 5-year plan will be presented on the agenda for the October Committee of the Whole meeting.

Recommendation:

Consider a motion to approve the Kendall County Forest Preserve District's preliminary Operating Fund budget, preliminary Capital Fund budget and proposed FY20 Operating Fund levy for publication.

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance (est.)	317,672	309,838	330,994	344,356	437,337	32.1%
REVENUE						
270-1-000-1100 Current Tax	552,629	571,545	595,374	595,374	615,000	3.3%
270-1-000-1135 Interest Income	218	977	700	2,081	2,000	185.7%
270-1-000-1325 Other Income (Sponsorship Program)	3,142	303	6,500	0	2,000	-69.2%
270-1-500-1325 Other Income - Grounds & Natural Resources (Bowhunt App. Fees)		800	1,000	0	12,500	1150.0%
270-1-000-1335 Donations - Administration	1,742	-	500	542	500	0.0%
270-1-111-1335 Donations - Ellis Equestrian Center	450	100	500	103	200	-60.0%
270-1-300-1335 Donations - Environmental Education	1,305	242	500	0	500	0.0%
270-1-303-1335 Donations - Env. Educ. Natural Beginnings (FF Sch. Program)		-	2,000	300	300	-85.0%
270-1-400-1335 Donations - Natural Area Volunteers	2,769	-	500	0	-	-100.0%
270-1-500-1335 Donations - Grounds & Natural Resources		2,796	500	525	-	-100.0%
270-1-600-1335 Donations - Pickerell Pigott				0		
270-1-500-1500 Picnic & Shelter Rental - Grounds & Natural Resources	4,755	4,725	6,200	4,050	4,500	-27.4%
270-1-500-1503 Preserve Improvements - Grants (K-12 Pollinator)		2,564	3,500	7,318	3,500	0.0%
270-1-300-1507 Environmental Education Revenue						
270-1-301-1507 Env. Educ. - School Programs	24,099	32,982	35,000	37,542	37,000	5.7%
270-1-302-1507 Env. Educ. - Camps	23,380	19,295	30,000	24,575	32,000	6.7%
270-1-303-1507 Env. Educ. - Natural Beginnings	76,604	86,933	86,430	113,070	115,800	34.0%
270-1-304-1507 Env. Educ. - Other Public Programs	4,026	4,839	6,000	7,012	7,500	25.0%
270-1-306-1507 Env. Educ. - Other Revenue		1,454		0		
270-1-200-1513 Hoover Revenue						
270-1-200-1513 Hoover Revenue (Yorkville Athletic Assoc. License)	2,250		2,250	2,250	2,250	0.0%
270-1-200-1513 Hoover Revenue (Residence Lease)	2,863	5,000	3,000	3,000	3,000	0.0%
270-1-201-1513 Hoover Bunkhouse Rental Rev	33,291	35,338	33,525	32,216	35,000	4.4%
270-1-202-1513 Hoover Campsite Rental Rev	5,075	5,195	4,750	5,960	6,000	26.3%
270-1-203-1513 Hoover Meadowhawk Rental Rev	14,288	18,134	16,500	17,551	18,000	9.1%
270-1-600-1513 Rental Revenue - Pickerell Pigott		2,100	8,400	3,269	10,956	30.4%
270-1-000-1514 Farm License Revenue	146,963	160,723	151,030	128,882	100,932	-33.2%
270-1-120-1517 Security Deposit Revenue - Ellis Weddings	8,460	8,410	10,000	3,200	-	-100.0%
270-1-121-1517 Security Deposit Revenue - Ellis Other Rentals	780	655	600	3,240	600	0.0%
270-1-201-1518 Security Deposit Revenue - Hoover Bunkhouse	4,100	6,628	6,000	6,328	6,000	0.0%
270-1-203-1518 Security Deposit Revenue - Hoover Meadowhawk	7,298	9,759	9,000	11,690	11,000	22.2%
270-1-600-1518 Security Deposit - Pickerell Pigott		1,000	1,000	1,000	-	-100.0%
270-1-000-1519 Credit Card Revenue - All Preserves	2,066	2,928	3,000	2,916	3,000	0.0%
270-1-200-1519 Credit Card Revenue - Hoover						
270-1-102-1570 Ellis Center Grounds (Farm License Rev.)				22,087	22,087	
270-1-110-1570 Ellis Center Camps	3,673	9,305	10,000	7,150	10,000	0.0%
270-1-111-1570 Ellis Center Riding Lessons	23,160	44,400	36,000	55,072	45,000	23.0%
270-1-112-1570 Ellis Center Birthday Parties	6,533	9,021	8,000	9,259	8,500	6.3%
270-1-113-1570 Ellis Center Public Programs	3,138	4,508	3,000	5,206	5,000	0.0%
270-1-114-1570 Sunrise Center North License Agreement	19,200	23,360	24,600	21,791	24,600	0.0%
270-1-120-1570 Ellis Center Weddings	58,365	45,170	40,000	9,113	-	-100.0%
270-1-121-1570 Ellis Center Other Rentals	3,402	3,315	4,500	6,325	4,500	0.0%
270-1-130-1570 Ellis Center 5K Event	2,779	950	4,000	1,150	2,000	-50.0%
Total Revenue	1,043,443	1,125,586	1,156,359	1,150,947	1,151,725	-0.4%
PERSONNEL						
270-2-000-6101 Salary - Full Time Administration	130,293	136,464	142,035	141,981	176,156	24.0%
270-2-000-6102 Salary - Part Time Administration	4,102		14,250	14,250	-	-100.0%
270-2-500-6101 Salary - Full Time Grounds & Natural Resources	143,503	142,358	148,502	110,565	84,862	-42.9%
270-2-500-6102 Salary - Part Time Grounds & Natural Resources	18,563	30,418	25,346	31,778	61,837	144.0%

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
270-2-600-6102 Salary - Part Time Pickrell Pigott			10,400	0	-	-100.0%
Salary Full Time: Env. Education						
270-2-301-6103 Env. Educ. FT Salary - School Programs Expense		12,415	13,000	13,045	21,537	63.4%
270-2-302-6103 Env. Educ. FT Salary - Camps Expense		7,725	3,200	3,216	13,520	64.9%
270-2-304-6103 Env. Educ. FT Salary - Other Public Programs Expense		1,104	1,200	1,203	3,692	207.7%
270-2-305-6103 Env. Educ. FT Salary - Laws of Nature		276	477	451	1,446	203.1%
Salary Part Time: Env. Education						
270-2-301-6128 Env. Educ. PT Salary - School Programs Expense	59,227	23,481	22,000	20,486	9,010	-59.0%
270-2-302-6128 Env. Educ. PT Salary - Camps Expense	17,664	13,324	19,000	12,861	12,350	-33.0%
270-2-303-6128 Env. Educ. PT Salary - Natural Beginnings Expense	69,034	57,703	39,475	57,812	72,597	35.8%
270-2-304-6128 Env. Educ. PT Salary - Other Public Programs Expense	6,790	6,034	7,000	3,363	3,000	-57.1%
270-2-305-6128 Env. Educ. PT Salary - Laws of Nature	1,950	1,650	2,575	1,651	2,000	-22.3%
270-2-306-6128 Env. Educ. PT Salary - Other Expense	47	5,379		4,830		
Salary Part Time - Ellis						
270-2-100-6122 Salary PT - Ellis House	10,884	3,352	3,351	9,227	3,822	-0.3%
270-2-101-6122 Salary PT - Ellis Barn	6,333	3,371	3,331	12,939	3,622	-0.3%
270-2-102-6122 Salary PT - Ellis Grounds	13,937	13,430	17,701	19,263	17,732	0.5%
270-2-110-6122 Salary PT - Ellis Center Camps Expense	1,546	4,045	4,604	4,006	4,604	0.0%
270-2-111-6122 Salary PT - Ellis Center Riding Lessons Expense	23,746	21,110	25,414	30,577	27,000	6.2%
270-2-112-6122 Salary PT - Ellis Center Birthday Parties Expense	3,183	5,346	5,000	5,492	5,000	0.0%
270-2-113-6122 Salary PT - Ellis Center Public Programs Expense	1,716	2,789	3,000	2,785	3,000	0.0%
270-2-114-6122 Salary PT - Ellis Sunrise License Agreement	11,410	14,833	15,000	17,126	15,000	0.0%
270-2-120-6122 Salary PT - Ellis Center Weddings Expense	20,173	16,099	13,015	4,890	-	-100.0%
270-2-121-6122 Salary PT - Ellis Center Other Rentals Expense	-	-	-	-	2,275	
Salary Full Time: Hoover						
270-2-200-6126 Salary FT - Hoover Grounds	22,535	24,283	25,033	25,033	26,290	5.0%
270-2-201-6126 Salary FT - Hoover Bunkhouse	13,119	12,144	12,519	12,519	13,145	5.0%
270-2-202-6126 Salary FT - Hoover Campsite	6,559	6,072	6,260	6,260	6,573	5.0%
270-2-203-6126 Salary FT - Hoover Meadowhawk	6,559	6,072	6,260	6,260	6,573	5.0%
Salary Part Time: Hoover						
270-2-200-6127 Salary PT - Hoover Grounds	18,107	19,005	24,963	25,505	33,145	40.8%
270-2-201-6127 Salary PT - Hoover Bunkhouse	9,059	9,385	12,482	12,760	17,572	40.8%
270-2-202-6127 Salary PT - Hoover Campsite	4,529	4,939	6,241	6,385	8,736	40.8%
270-2-203-6127 Salary PT - Hoover Meadowhawk	4,529	5,237	6,241	6,679	8,736	40.8%
270-2-000-6115 Board Per Diem	2,224	2,369	3,200	3,931	4,190	30.3%
Total Personnel	603,573	600,346	672,093	636,245	631,721	1.4%
EMPLOYEE BENEFITS						
270-2-000-6300 IMRF/SS Expense - Administration	24,308	26,526	24,287	23,135	29,859	22.9%
270-2-200-6300 IMRF/SS Expense - Hoover Grounds	6,701	7,495	7,747	6,512	9,718	25.5%
270-2-201-6300 IMRF/SS Expense - Hoover Bunkhouse	3,693	3,724	3,874	3,257	4,863	25.5%
270-2-202-6300 IMRF/SS Expense - Hoover Campsite	1,725	1,902	1,937	1,631	2,432	25.5%
270-2-203-6300 IMRF/SS Expense - Hoover Meadowhawk	1,868	1,909	1,937	1,654	2,432	25.5%
270-2-300-6300 IMRF/SS Fund Expense - Env. Education						
270-2-301-6300 IMRF/SS Fund Expense - Env. Education School Programs	4,400	4,175	4,339	4,483	4,400	1.4%
270-2-302-6300 IMRF/SS Fund Expense - Env. Education Camps	1,922	2,735	3,800	2,348	3,237	-14.8%
270-2-303-6300 IMRF/SS Fund Expense - Env. Education Natural Beginnings	8,993	8,763	6,452	6,849	9,715	50.6%
270-2-304-6300 IMRF/SS Fund Expense - Env. Education Other Public Programs	838	702	900	839	797	-11.4%
270-2-305-6300 IMRF/SS Fund Expense - Env. Education Laws of Nature	286	193	300	266	427	42.3%
270-2-306-6300 IMRF/SS Fund Expense - Env. Education Other Expenses	4	376		412		
270-2-500-6300 IMRF/SS Expense - Grounds & Nat. Resources	28,429	22,189	25,919	10,889	21,620	-16.5%
270-2-600-6300 IMRF/SS Expense - Pickerill Pigott		81	1,617	0	-	-100.0%
270-2-100-6301 IMRF & SS Expense - Ellis House	1,724	1,404	1,340	1,301	1,356	9.4%
270-2-101-6301 IMRF & SS Expense - Ellis Barn	1,177	1,374	1,240	1,485	1,356	9.4%
270-2-102-6301 IMRF & SS Expense - Ellis Grounds	2,579	3,078	2,480	2,631	2,717	9.6%
270-2-110-6301 IMRF & SS Expense - Ellis Center Camps Expense	180	420	400	369	400	0.0%
270-2-111-6301 IMRF & SS Expense - Ellis Center Riding Lessons Expense	3,183	2,094	2,124	2,755	3,019	41.7%
270-2-112-6301 IMRF & SS Expense - Ellis Center Birthday Parties Expense	438	572	500	612	700	40.0%
270-2-113-6301 IMRF & SS Expense - Ellis Center Public Programs Expense	167	230	400	225	300	-25.0%

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
270-2-000-6839	Medical Insurance - Administration	18,905	19,963	38,970	20,923	34,968	-10.3%
	Medical Insurance - Hoover						
270-2-200-6839	Medical Insurance - Hoover Grounds	4,858	5,059	6,676	5,138	5,776	-19.5%
270-2-201-6839	Medical Insurance - Hoover Bunkhouse	2,429	2,519	3,337	2,569	2,838	-19.5%
270-2-202-6839	Medical Insurance - Hoover Campsite	1,215	1,260	1,669	1,285	1,444	-19.5%
270-2-203-6839	Medical Insurance - Hoover Meadowhawk	1,215	1,260	1,669	1,285	1,444	-19.5%
270-2-500-6839	Medical Insurance - Grounds & Nat. Resources	32,125	40,726	40,498	33,635	43,917	3.4%
270-2-000-6838	Transfer to KC General Liability Insurance	43,325	43,325	43,088	43,324	43,324	0.5%
270-2-000-6838	Insurance Claim Deductible Repayment to KC			5,000	1,500	5,000	0.0%
270-2-000-6859	Insurance Deductible			10,000	0	10,000	0.0%
	Total Employee Benefits	201,617	233,442	245,036	187,864	240,975	2.0%
CONTRACTUAL							
270-2-000-6203	Dues/Memberships	2,035	1,249	1,200	615	1,200	0.0%
270-2-000-6204	Conferences	966	1,021	2,000	2,453	2,500	25.0%
270-2-500-6207	Telephone - Grounds & Natural Resources	11,613	10,273	10,500	11,478	11,500	9.5%
270-2-000-6209	Legal Publications	483	189	400	170	400	0.0%
270-2-000-6215	Contractual Services (RecPro Software)	1,600	2,400	2,250	1,650	2,250	0.0%
270-2-000-6549	Audit	7,500	7,500	7,750	7,500	7,750	0.0%
270-2-500-6847	Refuse Pickup - Grounds & Natural Resources	7,468	6,791	6,750	6,414	6,500	-3.7%
270-2-000-6834	Farm Lease Contract Expense		-	500	970	500	0.0%
270-2-120-7078	Refuse Pickup - Ellis	1,271	1,712	1,300	1,367	1,300	0.0%
270-2-000-7079	Environmental Education Presenters	1,600	-		900	-	
270-2-110-7084	Veterinarian & Farrier - Ellis Camps		790	900	1,022	1,000	11.1%
270-2-111-7084	Veterinarian & Farrier - Ellis Riding Lessons	1,614	1,855	1,800	1,329	1,900	5.6%
270-2-112-7084	Veterinarian & Farrier - Ellis Birthday Parties	1,168	1,143	900	1,428	1,900	11.1%
270-2-113-7084	Veterinarian & Farrier - Ellis Public Programs						
270-2-120-7089	Event Tent Lease - Ellis Weddings	15,255	15,255	15,255	15,255	-	-100.0%
270-2-000-7090	Credit Card Fee	5,021	6,340	4,000	4,000	4,000	0.0%
	Total Contractual	57,535	51,409	55,705	51,361	42,800	-24.6%
COMMODITIES							
270-2-000-6200	Office Supplies & Postage	9,738	8,665	7,700	7,831	7,400	-3.9%
270-2-500-6217	Fuel: Gas & Oil Grounds	11,930	13,291	13,500	13,847	14,000	3.7%
270-2-500-6240	Uniforms	1,441	1,772	1,500	1,500	1,500	0.0%
270-2-000-6351	Electric	3,122	2,969	2,940	3,031	2,940	0.0%
270-2-600-6351	Electric - Pickerill Pigott		4,984	5,300	4,289	5,300	
270-2-400-6835	Natural Area Volunteer Supplies	1,496	562	500	1,168	500	0.0%
270-2-000-6843	Promotion/Publicity	7,764	8,202	5,000	4,735	4,000	-20.0%
270-2-000-6844	Newsletter		99	400	-	400	0.0%
270-2-500-6848	Gas - Grounds & Natural Resources	3,094	2,938	3,025	3,248	3,200	5.8%
270-2-300-6849	Environmental Education	1,283	337				
270-2-301-6849	Env. Educ. - School Programs Expense	207	1,037	1,000	477	700	-30.0%

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
270-2-302-6849 Env. Educ. - Camps Expense	3,051	1,755	1,750	1,448	1,500	-14.3%
270-2-303-6849 Env. Educ. - Natural Beginnings Expense	4,448	2,932	4,000	2,162	4,000	0.0%
270-2-304-6849 Env. Educ. - Other Public Programs Expense	490	863	600	1,205	750	25.0%
270-2-305-6849 Env. Educ. - Laws of Nature Expense	508	556	550	512	500	-9.1%
270-2-306-6849 Env. Educ. - Other Expense (Contractual Instr.)	-					

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
270-2-400-6856	Natural Area Mgt Supplies		267				
	Utilities & Maintenance - Hoover						
270-2-200-6860	Hoover - Gas	4,652	5,270	5,300	6,064	6,000	13.2%
270-2-200-6861	Hoover - Electric	15,937	14,647	15,000	14,987	15,000	0.0%
270-2-200-6862	Hoover - Other Utilities	9,018	4,483	6,500	6,159	6,500	0.0%
270-2-200-6863	Hoover - Shop Supplies	2,531	2,318	2,600	4,197	3,000	50.0%
270-2-200-6864	Hoover - Building Maintenance	10,488	9,359	9,300	9,103	9,900	0.0%
270-2-200-6865	Hoover - Grounds Maintenance	6,221	2,173	3,500	4,407	3,500	0.0%
270-2-200-6866	Hoover - Other Expenses	2,952	56	3,000	1,130	3,000	0.0%
	Utilities - Ellis						
270-2-100-7076	Utilities - Ellis House	7,216	6,490	6,420	6,467	6,420	0.0%
270-2-101-7076	Utilities - Ellis Barn	3,563	3,786	6,420	4,967	6,420	0.0%
270-2-100-7077	Office Supplies & Postage - Ellis House	1,601	1,533	1,000	1,783	1,500	30.0%
270-2-100-7079	Volunteer Expense - Ellis						
270-2-113-7079	Volunteer Expense - Ellis Public Programs	215	582	500	489	500	0.0%
	Promotion/Publicity - Ellis						
270-2-110-7081	Promotion/Publicity - Ellis Camps			250		250	0.0%
270-2-111-7081	Promotion/Publicity - Ellis Riding Lessons	200	433	750	25	750	0.0%
270-2-112-7081	Promotion/Publicity - Ellis Birthday Parties			250		250	0.0%
270-2-113-7081	Promotion/Publicity - Ellis Public Programs						
270-2-120-7081	Promotion/Publicity - Ellis Weddings	1,441	3,086	2,000	490		-100.0%
270-2-121-7081	Promotion/Publicity - Ellis Other Rentals					400	
270-2-130-7081	Promotion/Publicity - Ellis 5k	381	295	300	69	300	0.0%
	Animal Care & Supplies - Ellis						
270-2-110-7082	Animal Care & Supplies - Ellis Camps	95	565	1,000	325	750	-25.0%
270-2-111-7082	Animal Care & Supplies - Ellis Riding Lessons	2,866	4,581	2,000	5,131	4,000	100.0%
270-2-112-7082	Animal Care & Supplies - Ellis Birthday Parties	102	865	500	191	250	-50.0%
270-2-114-7082	Animal Care & Supplies - Sunrise Center North	1,615	1,825	4,500	4,300	4,500	0.0%
	Horses Acquisition & Tack - Ellis						
270-2-110-7083	Horses Acquisition & Tack - Ellis Camps		188	340		340	0.0%
270-2-111-7083	Horses Acquisition & Tack - Ellis Riding Lessons		730	1,030		1,030	0.0%
270-2-112-7083	Horses Acquisition & Tack - Ellis Birthday Parties		373	340		340	0.0%
270-2-113-7083	Horses Acquisition & Tack - Ellis Public Programs		188				
	Uniforms - Ellis						
270-2-110-7086	Uniforms - Ellis Camps	90	36	75		75	0.0%
270-2-111-7086	Uniforms - Ellis Riding Lessons	90	219	135		135	0.0%
270-2-112-7086	Uniforms - Ellis Birthday Parties	90	35	60		60	0.0%
270-2-113-7086	Uniforms - Ellis Public Programs						
270-2-120-7086	Uniforms - Ellis Weddings			50		50	0.0%
	Program Supplies - Ellis						
270-2-110-7087	Program Supplies - Ellis Camps	497	482	600	523	600	0.0%
270-2-112-7087	Program Supplies - Ellis Birthday Parties	327	637	700	700	700	0.0%
270-2-113-7087	Program Supplies - Ellis Public Programs						
270-2-130-7087	Program Supplies - Ellis 5K	134		250		250	0.0%
270-2-500-7089	Supplies: Shop - Grounds	3,516	6,607	5,000	4,206	5,000	0.0%
270-2-600-7089	Supplies: Shop - Pickerill Pigott		1,816	500	500	500	0.0%
	Total Commodities	126,495	127,607	128,385	121,370	130,310	-0.8%
	OTHER						
270-2-000-3913	Contingency						
270-2-000-6216	Equipment - Administration	130					
270-2-500-6216	Equipment - Grounds & Natural Resources	10,896	17,698	12,000	16,995	15,000	25.0%
270-2-600-6216	Equipment - Pickerill Pigott						
270-2-000-6853	Preserve Improvements	1,906	975				
270-2-500-6837	Preserve Improvements - Grounds & Natural Resources	4,541	3,110	5,500	10,006	5,500	0.0%
270-2-500-6853	Preserve Improvements - Grounds & Natural Resources						
270-2-000-6854	Contributions		882		2,411		

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Grounds & Maintenance Equipment - Ellis						
270-2-100-7080 Grounds & Maint. - Ellis House	7,160	5,357	5,500	3,636	4,500	-18.2%
270-2-101-7080 Grounds & Maint. - Ellis Barn	3,009	2,798	2,000	2,330	2,000	0.0%
270-2-102-7080 Grounds & Maint. - Ellis Grounds	3,920	3,218	5,500	3,130	4,500	-13.2%
Security Deposit Refunds						
270-2-000-7088 Security Deposit Refunds	(50)			-		
270-2-120-7088 Security Deposit Refunds - Ellis Weddings	14,975	13,280	4,000	2,370	-	-100.0%
270-2-121-7088 Security Deposit Refunds - Other Rentals			600	1,615	600	0.0%
270-2-200-7088 Security Deposit Refunds - Hoover	11,615	15,355	13,000	13,000	13,000	0.0%
Credit Card Fee Expense - Ellis						
270-2-100-7090 Credit Card Fee Expense - Ellis				-		
270-2-110-7090 Credit Card Fee Expense - Ellis Camps		50		-		
270-2-111-7090 Credit Card Fee Expense - Ellis Riding Lessons				60		
270-2-112-7090 Credit Card Fee Expense - Ellis Birthday Parties				-		
270-2-113-7090 Credit Card Fee Expense - Ellis Public Programs				14		
270-2-120-7090 Credit Card Fee Expense - Ellis Weddings				-		
Total Other	60,095	67,762	48,100	55,767	45,100	-6.2%
Total Expenditures	1,051,235	1,091,967	1,149,274	1,057,966	1,143,106	-0.1%
Operating Surplus / (Deficit)	(7,843)	34,519	7,885	92,980	3,619	-48.9%
Ending Balance	309,829	344,356	338,079	437,337	440,956	30.4%

Beginning Balance	317,672	309,333	330,994	344,356	437,337	32.1%
Total Revenue	1,043,443	1,125,586	1,155,359	1,150,947	1,151,735	-0.4%
Total Personnel	605,573	630,846	672,098	636,205	681,721	1.4%
Total Employee Benefits	201,617	203,442	245,035	187,864	249,375	2.0%
Total Contractual	57,595	56,409	55,703	56,261	42,000	-24.6%
Total Commodities	126,405	127,607	123,235	121,870	123,310	0.8%
Total Other	60,095	67,762	48,100	55,767	45,100	-6.2%
Total Expenditure	1,051,235	1,091,967	1,149,274	1,057,966	1,143,106	-0.1%
Surplus / (Deficit)	(7,843)	34,519	7,885	92,980	3,619	-48.9%
Ending Balance	309,829	344,356	338,079	437,337	440,956	30.4%

Forest Preserve Capital Projects - Series 2007

FOREST PRESERVE CAPITAL PROJECTS - SERIES 2007

ACCOUNT & DESCRIPTION	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance	1,691,965	1,536,962	1,386,715	1,378,736	933,352	-32.7%
REVENUE						
950-1-000-1135 Interest Income	820	2,661	1,500	3,000	1,500	
950-1-000-1335 Donations			32,000			
950-1-000-1515 Project Fund Deposit	96,620	671,031		15,000		
950-1-000-1515 Land Acquisition Grant - TCF						
950-1-000-1515 Project Fund Deposit - Pollinator Grant NFWF						
950-1-000-1515 Project Fund Deposit - Maramsch Restoration F&W						
950-1-000-1515 Project Fund Deposit - FEMA	28,516					
950-1-000-1515 Land Acquisition Grant - Grand Victoria						
950-1-000-1516 Project Fund Deposit - RTP			177,100		177,100	
950-1-000-1517 Land Acquisition Grant - OSLAD			316,500	158,250	158,250	
950-1-000-1518 KC Hwy Mitigation			157,500		150,000	
950-1-000-1519 Hoover Easements			42,000			
950-1-000-1520 Preserve Improvements Grants - ICECF			36,000	35,598	35,000	
950-1-000-1521 Project Fund Deposit - Habitat Grant					30,000	
950-1-000-1521 Project Fund Deposit - The Morton Arb. - USFS			30,000		30,000	
950-1-000-1521 Project Fund Deposit - FY20 BAAD Grant					200,000	
950-1-000-1521 Project Fund Deposit - IDNR PARC Grant					400,000	
950-1-000-1522 Trail Improvement Escrow Account			23,177		23,177	
Total Revenue	125,956	673,692	815,777	211,848	1,205,027	47.7%
EXPENDITURE						
950-2-000-6101 Salaries			2,500			
950-2-100-6200 Bond Disclosure Fee			1,900			
950-2-000-6850 Project Fund Expense	280,960	831,919	420,865	328,166	2,042,594	
950-2-000-6851 Equipment Replacement Contingency			70,000		19,450	
950-2-200-6851 Equipment Replacement - Hoover			11,950			
950-2-400-6855 Natural Areas Management			73,000		75,000	
950-2-400-6856 Natural Areas Supplies						
950-2-000-6857 Land Acquisition						
950-2-000-6858 Preserve Improvements/Master Planning			1,380,052			
950-2-200-6858 Preserve Improvements/Master Planning - Hoover			31,500			
950-2-000-6859 Building Improvements/Demolition			124,470			
950-2-100-6859 Building Improvements/Demolition - Ellis			60,000			
950-2-200-6859 Building Improvements/Demolition - Hoover			19,000			
950-2-000-6860 Cropland Conversion						
950-2-000-6860 Transfer Out to Improvement Fund				329,065		
Total Expenditure	280,960	831,919	2,195,237	657,231	2,137,044	-2.7%
Revenue over/(under) Expenditure	(155,004)	(158,227)	(1,379,460)	(445,383)	(932,017)	
Ending Balance	1,536,962	1,378,736	7,255	933,352	1,335	-81.6%

CPI
 New Construction
 Gross Building EAV
 1.0%
 \$ 43,946,316
 \$ 3,439,314,676

Previous Year Actual Extension
 Previous Year Net Extension
 x CPI Feeder (1+CPI)
 = Numerator
 Estimated New Year EAV
 Less Estimated New Construction
 = Est. Net New Year EAV (Denominator)
 Previous Year Extension x CPI (Numerator)
 New EAV - New Construction (Denominator)
 = Limiting Rate
 Estimated New Year Rate Setting EAV
 x Limiting Rate
 New Year Net Extension
 Less Previous Year Net Extension
 Capped Levy: Estimated New oblate
 Net Extension

FY19 PTELL Calculation	New Dollars
1.0%	
\$ 43,946,316	\$ 43,946,316
\$ 3,439,314,676	0.000178
	\$7,886
591,878	\$ 591,878
591,878	0.019%
1,0180	\$11,248
693,124	
3,439,314,676	
(43,946,316)	
3,395,368,361	
693,124	
3,395,368,361	
0.000178	
3,439,314,676	
0.01776%	
610,930	
(591,878)	
18,052	\$18,052
610,930	

Account Yr	Budget Yr	2011	2012	2013	2014	2015	2016	2017	2018	2019	2010 v. 2018	2010
HOUSE EAV												
FRONT ADMINISTRATION												
		3,162,894,535	3,149,128,988	2,897,850,640	2,777,832,084	2,758,295,774	2,802,920,371	3,095,321,296	3,290,640,382	3,514,794,894	0.46%	95.86%
		2,917,287,004	2,670,162,229	2,526,688,051	2,528,541,825	2,639,633,544	2,899,893,270	3,029,500,355	3,227,251,948	34,54%	-8.18%	
		24,359,763	22,368,159	24,956,200	25,980,332	20,444,019	26,008,147	36,488,173	39,856,955			
		491,855	508,666	521,761	594,028	544,347	553,701	572,576	591,878			3.41%
		1.5%	3.0%	1.7%	1.5%	0.8%	0.7%	2.1%	2.1%			

Account Yr	Budget Yr	2011	2012	2013	2014	2015	2016	2017	2018	2019	2010 v. 2018	2010
Projected Data												
		3,769,499,668	3,745,782,121	3,659,314,676	3,659,314,676	3,659,314,676	3,659,314,676	3,659,314,676	3,659,314,676	3,659,314,676	6.57%	99.88%
		43,946,316	43,946,316	43,946,316	43,946,316	43,946,316	43,946,316	43,946,316	43,946,316	43,946,316	10.266%	3.210%
		6.57%	6.57%	6.57%	6.57%	6.57%	6.57%	6.57%	6.57%	6.57%	-8.28%	

PTELL intends to slow the growth of revenue to taxing districts when property values and assessments are increasing faster than the rate of inflation.

0.01776% LIMITING RATE = (ratio of the previous year extension increased by CPI) to (New EAV less new construction)
 7,800 New Construction dollars = limiting rate * new construction value

Truth In Taxation Calculation

Account Yr	Budget Yr	2016	2019	2020	Operating Levy	% Δ	Debt Service Levy	% Δ	Total Levy	% Δ
		661,878	610,930	610,930	3.22%	4,269,327	0.85%	4,881,205	5.291,003	0.07%
		661,878	610,930	610,930			4,880,073		5,291,003	

NOTICE OF PROPOSED TAX INCREASE
FOR KENDALL COUNTY FOREST PRESERVE DISTRICT, ILLINOIS

I. The Kendall County Forest Preserve District approved a property tax levy increase on November XX, 2019.

II. The Corporate property taxes extended for 2019 was \$591,878.

The estimated Corporate property taxes to be levied for 2020 are \$610,930. This represents a 3.22% increase over the previous year.

III. The property taxes extended for Bonds & Interest for 2019 was \$4,259,327. This amount includes the FY18 Tax Levy year abatement of \$303,000.

The estimated property taxes to be levied for Bonds & Interest for 2020 are \$4,680,073. This represents a 9.88% increase over the previous year.

IV. The total property taxes extended for 2019 were \$4,851,205.

The estimated total property taxes to be levied for 2020 are \$5,291,003. This represents a 9.07% increase over the previous year.

To Kendall County Record, December XX, 2019

Please send bill and certificate of publication to Kendall County Forest Preserve District, 110 W. Madison Street, Yorkville, IL 60560

- Publish in all Record Papers on December XX, 2019
- Not less than 1/8 page in size
- Smallest type - 12 point
- Black box border at least 1/4"
- The notice shall not be placed in that portion of the newspaper where legal notice and classified advertisements appear

Forest Preserve Debt Service Fund - Series 2007/2015/2016/2017

FOREST PRESERVE DEBT SERVICE - SERIES 2007/2015/2016/2017

ACCOUNT & DESCRIPTION	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance	3,678,868	4,153,241	4,182,164	4,212,023	4,091,500	-2.2%
REVENUE						
960-1-000-1100 Current Tax	4,023,390	4,325,082	3,846,068	3,846,068	4,258,473	
960-1-000-1135 Interest Income	936	4,762	500	2,700	1,000	
960-1-000-1621 Refunding Bond Issue						
960-1-000-1622 Refunding Cost of Issuance						
Total Revenue	4,024,326	4,329,844	3,846,568	3,848,768	4,259,473	10.7%
EXPENDITURE						
960-2-000-6650 Other Expenditure						
960-2-000-6865 Debt Service - Interest 2007	658,944	52,500				
960-2-000-6870 Debt Service - Principal 2007	1,700,000	2,100,000				
960-2-000-6875 Debt Service - Interest 2015	358,355	357,676	356,953	356,953	356,053	
960-2-000-6880 Debt Service - Principal 2015	40,000	40,000	45,000	45,000	45,000	
960-2-000-6885 Debt Service - Interest 2016	340,639	305,787	302,088	302,088	298,188	
960-2-000-6890 Debt Service - Principal 2016	280,000	90,000	95,000	95,000	100,000	
960-2-000-6895 Debt Service - Interest 2017	172,015	945,100	880,250	880,250	759,875	
960-2-000-6900 Debt Service - Principal 2017		380,000	2,290,000	2,290,000	2,525,000	
Total Expenditure	3,549,953	4,271,063	3,969,291	3,969,291	4,084,116	2.9%
Revenue over/(under) Expenditure	474,373	58,781	(122,723)	(120,523)	175,357	-242.9%
Ending Balance	4,153,241	4,212,023	4,059,441	4,091,500	4,266,857	5.1%

Forest Preserve Debt Service Refunding Series 2007/2015/2016/2017

Original 2007 Bond Issue	2007 Bond Not Refundable	2015 Bond Refunding	2016 Bond Refunding	2017 Bond Refunding
\$45,000,000 G.O. Bonds, Series 2007 July 15, 2007 January 1, 2027 January 1 & July 1	\$8,360,000 G. O. Bonds, Series 2015 July 1, 2015 January 1, 2027 January 1 & July 1	\$9,270,000 G. O. Bonds, Series 2016 May 1, 2016 January 1, 2028 January 1 & July 1	\$19,130,000 G. O. Bonds, Series 2017 April 28, 2017 January 1, 2024 January 1 & July 1	

Debt Service Schedule

Date	Original 2007 Bond Issue				2007 Bond Not Refundable				2015 Bond Refunding				2016 Bond Refunding				2017 Bond Refunding					
	Principal	Interest	Debt Service	Debt	Principal	Interest	Debt Service	Debt	Principal	Interest	Debt Service	Debt	Principal	Interest	Debt Service	Debt	Principal	Interest	Debt Service			
1/1/2008		1,245,287	1,245,287	1,245,287																		
7/1/2008		1,143,613	1,143,613	1,143,613		1,245,349	1,245,349	1,245,349														
1/1/2009		1,143,613	1,143,613	1,143,613		1,143,688	1,143,688	1,143,688														
7/1/2009		1,143,613	1,143,613	1,143,613		1,143,688	1,143,688	1,143,688														
1/1/2010		1,143,613	1,143,613	1,143,613		1,143,688	1,143,688	1,143,688														
7/1/2010		1,143,613	1,143,613	1,143,613		1,143,688	1,143,688	1,143,688														
1/1/2011		1,143,613	1,143,613	1,143,613		1,143,688	1,143,688	1,143,688														
7/1/2011		1,143,613	1,143,613	1,143,613		1,143,688	1,143,688	1,143,688														
1/1/2012	100,000	1,143,613	1,243,613	1,243,613	100,000	1,143,688	1,243,688	1,243,688														
7/1/2012		1,141,468	1,141,468	1,141,468		1,141,563	1,141,563	1,141,563														
1/1/2013	300,000	1,135,188	1,435,188	1,435,188	300,000	1,135,188	1,435,188	1,435,188														
7/1/2013		1,135,188	1,135,188	1,135,188		1,135,188	1,135,188	1,135,188														
1/1/2014	500,000	1,135,188	1,635,188	1,635,188	500,000	1,135,188	1,635,188	1,635,188														
7/1/2014		1,124,563	1,124,563	1,124,563		1,124,563	1,124,563	1,124,563														
1/1/2015	1,000,000	1,102,063	2,102,063	2,102,063	1,000,000	1,124,563	2,124,563	2,124,563														
7/1/2015		1,098,313	1,098,313	1,098,313		874,213	874,213	874,213														
1/1/2016	1,500,000	1,086,313	2,586,313	2,586,313	1,500,000	874,213	2,374,213	2,374,213	225,000	230,024	455,024											
7/1/2016		1,086,313	1,086,313	1,086,313		608,444	608,444	608,444		179,348	179,348											
1/1/2017	1,700,000	1,030,063	2,730,063	2,730,063	1,700,000	608,444	2,308,444	2,308,444	40,000	179,348	219,348											
7/1/2017		1,030,063	1,030,063	1,030,063		52,500	52,500	52,500		178,008	178,008											
1/1/2018	2,100,000	977,563	3,077,563	3,077,563	2,100,000	52,500	2,182,500	2,182,500	40,000	178,008	218,008											
7/1/2018		977,563	977,563	977,563						178,668	178,668											
1/1/2019	2,500,000	915,063	3,415,063	3,415,063	2,500,000				45,000	178,668	223,668											
7/1/2019		915,063	915,063	915,063						178,285	178,285											
1/1/2020	2,750,000	846,313	3,596,313	3,596,313	2,750,000				45,000	177,769	222,769											
7/1/2020		846,313	846,313	846,313						177,250	177,250											
1/1/2021	3,000,000	771,313	3,771,313	3,771,313	3,000,000				40,000	177,250	217,250											
7/1/2021		771,313	771,313	771,313						176,790	176,790											
1/1/2022	3,500,000	683,813	4,183,813	4,183,813	3,500,000				46,000	176,790	216,790											
7/1/2022		683,813	683,813	683,813						176,160	176,160											
1/1/2023	4,000,000	576,813	4,576,813	4,576,813	4,000,000				46,000	176,160	216,160											
7/1/2023		576,813	576,813	576,813						175,530	175,530											
1/1/2024	5,000,000	447,563	5,447,563	5,447,563	5,000,000				46,000	175,530	215,530											
7/1/2024		447,563	447,563	447,563						175,000	175,000											
1/1/2025	5,100,000	417,563	5,517,563	5,517,563	5,100,000				45,000	174,900	214,900											
7/1/2025		417,563	417,563	417,563						174,900	174,900											
1/1/2026	5,800,000	313,688	6,113,688	6,113,688	5,800,000				2,376,000	174,900	2,548,900											
7/1/2026		166,688	166,688	166,688						127,400	127,400											
1/1/2027	6,360,000	166,688	6,526,688	6,526,688	6,360,000				6,370,000	127,400	6,497,400											
7/1/2027		166,688	166,688	166,688																		
Totals	45,000,000	34,999,142	79,999,142	79,999,142	7,200,000	20,269,786	27,469,786	27,469,786	9,360,000	4,032,234	13,392,234	9,270,000	2,633,257	11,903,257	19,130,000	4,268,615	23,398,615					

	Principal Savings	Interest Savings	Total Savings
2007 Bond Issue	\$ 45,000,000	\$ 34,999,142	\$ 79,999,142
2007 Not Refunded	-7,200,000	-20,269,786	-27,469,786
2015 Refunding Bonds	-9,270,000	-4,032,234	-13,302,234
2016 Refunding Bonds	-9,270,000	-2,633,257	-11,903,257
2017 Refunding Bonds	-19,130,000	-4,268,615	-23,398,615
Total	\$ 40,000	\$ 3,801,250	\$ 3,841,250

Forest Preserve Debt Service Fund - Series 2003/2012

ACCOUNT & DESCRIPTION	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance	883,431	894,490	906,054	906,054	923,879	2.0%
REVENUE						
320-1-000-1100 Current Tax	397,918	401,784	412,550	412,550	421,600	
320-1-000-1135 Interest Income	667	2,630	500	3,000	500	
Total Revenue	398,584	404,414	413,050	415,550	422,100	2.2%
EXPENDITURE						
320-2-000-6650 Other Expenditure						
320-2-000-6865 Debt Service - Interest 2003						
320-2-000-6870 Debt Service - Principal 2003						
320-2-000-6875 Debt Service - Interest 2012	72,525	62,850	52,725	52,725	42,075	
320-2-000-6880 Debt Service - Principal 2012	315,000	330,000	345,000	345,000	365,000	
Total Expenditure	387,525	392,850	397,725	397,725	407,075	2.4%
Revenue over/(under) Expenditure	11,059	11,564	15,325	17,825	15,025	
Ending Balance	894,490	906,054	921,379	923,879	938,904	1.9%

Forest Preserve Debt Service 2003/2012

**\$2,925,000 G. O. Bonds, Refunding Bonds
Forest Preserve, Series 2012**

Date of Issuance October 4, 2012
Date of Maturity July 15, 2023
Payable July 1 & July 15

Debt Service Schedule

Date	Principal	Interest	Debt Service	
1/1/2013	2003 Bonds	235,000	12,453	247,453
7/1/2013		8,693	8,693	
1/1/2014		250,000	8,692	258,692
7/1/2014		4,505	4,505	
1/1/2015		265,000	4,505	269,505
2003 Total		750,000	38,848	788,848
1/1/2013	2012 Bonds	25,000	20,360	45,360
7/1/2013		41,875	41,875	
1/1/2014		15,000	41,875	56,875
7/1/2014		41,725	41,725	
1/1/2015		15,000	41,725	56,725
7/1/2015		41,575	41,575	
1/1/2016		295,000	41,575	336,575
7/1/2016		38,625	38,625	
1/1/2017		315,000	38,625	353,625
7/1/2017		33,900	33,900	
1/1/2018		330,000	33,900	363,900
7/1/2018		28,950	28,950	
1/1/2019		345,000	28,950	373,950
7/1/2019		23,775	23,775	
1/1/2020		365,000	23,775	388,775
7/1/2020		18,300	18,300	
1/1/2021		385,000	18,300	403,300
7/1/2021		12,525	12,525	
1/1/2022		405,000	12,525	417,525
7/1/2022		6,450	6,450	
1/1/2023	430,000	6,450	436,450	
7/1/2023				
2012 Total	2,925,000	595,760	3,520,760	
Totals	3,675,000	634,608	4,309,608	

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Kendall County Storm Water Variance Request – Pickerill-Pigott Phase I Development

Date: September 30, 2019

On September 12, 2019, representatives from Upland Design and Hey and Associates held a meeting with Matt Asselmeier, Senior Planner Kendall County Planning, Building & Zoning to discuss the Pickerill-Pigott Forest Preserve Phase I OSLAD project, and approaches for addressing the Kendall County Stormwater Management Ordinance.

The estimated variance request maximum based on the site development plan is 0.3 acre-feet for all Phase I improvements. Hey and Associates will be working to calculate final figures for the variance request.

The District's site plan largely consists of adaptive reuse of the existing built infrastructure within the 99-acre preserve area. The paved entry drive will be converted over to a gravel drive, with an additional gravel parking area installed.

Additional paving for ADA parking and trash pickup will be installed adjacent to the Pickerill estate house and main gravel parking area. The plan also includes picnic shelter construction located along and within the existing lower-elevation pond basin.

Beyond these changes, an additional multi-use trail loop will be installed along the lower pond's existing raised berm. The main entry's converted asphalt-to-gravel drive transitions to gravel and extends east to the preserve's lookout area. This drive will be converted over to multi-use trail for preserve visitors.

Recommendation:

Consider a motion to approve the submission of a stormwater variance request to Kendall County for an Amount Not-to-Exceed 0.3 acre-feet for Phase I improvements at Pickerill-Pigott Forest Preserve, including payment of the required \$1,250.00 application review fee.

APPROVED

10/2/19

[Signature]

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: CWD Management – Pilot Bow Hunt Program

Date: October 1, 2019

The State's Attorney's Office has completed review of program safety considerations and liability for the proposed pilot program.

The recommended non-refundable application fee is \$200.00. This program is only available to Kendall County residents.

The pilot program will allow permitted bow hunting in no more than 23 designated zones located within the interiors of five forest preserves not currently accessible by the public including Millbrook North, Hollenback Sugar Bush, Fox River Bluffs, Pickerill-Pigott, and Henneberry Forest Preserves.

Special care was taken to avoid conflicts with established stands located along preserve boundaries. Zone adjustments will be made as conflicts are reported and confirmed.

The recommended pilot program cap is 60 permits on a first-come first served basis.

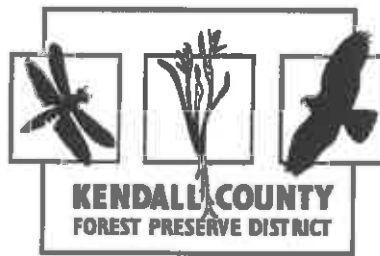
Application materials will be posted online in mid-October, with the season beginning November 1, 2019. The District will collect e-mails from prospective participants to notify them when final application materials are prepared.

Attendance at a mandatory training session is required. Two sessions have been scheduled for Saturday, October 26 at 3:00 pm and Monday, October 28 at 6:00 pm at the Kendall County Historic Courthouse.

The District has begun to receive calls from interested participants, with one call received expressing concerns of potential impact for hunters established along preserve boundaries. The pilot program is designed to avoid, minimize, or otherwise make adjustments to avoid conflicts. Hunting within these designated preserves will be allowed only under a special use permit through this pilot program.

Recommendation:

Following discussion, consider a motion to approve the pilot bow hunt program policies as presented, including the non-refundable application fee of \$200.00.



Kendall County Forest Preserve District
Pilot Bowhunt Program for
Support of Management of Chronic Wasting Disease in
White-tailed Deer (*Odocoileus virginianus*)

Program Participation Overview and Policies

Summary:

Kendall County Forest Preserve District supports hunting practiced in a legal, responsible, safe and ethical manner. Regulated hunting is the utilization of a renewable resource and fits within the definition and framework of conservation.

Safety is the top priority of the hunting program. The highest standards of safety are demanded from all participants involved in the program. Safety shall not be compromised.

Only *ecologically self-sustaining White-tailed deer populations* are included in the scope of this bow hunt pilot program for the 19-20 Illinois Department of Natural Resources (IDNR) archery season. Bow hunting will only be allowed in non-publicly accessible forest preserve areas, with requirements that complement State of Illinois - Illinois Department of Natural Resources efforts to control the spread of Chronic Wasting Disease in deer populations in Kendall County.

The District is exploring the opportunity to integrate hunting into the *recreational opportunities* available on various preserve sites owned and managed by the District. The activities of the pilot bow hunt program will be tailored to prevent significant changes to the District-established pattern of public use within its preserves.

Special use permits will be extended to participants completing the application process, with bow hunting allowed November 1, 2019 through January 19, 2020

in accordance with the IDNR 2019 Archery Deer Hunting Rules and Regulations (attached).

Application Requirements

Application materials will be available on October 15, 2019. Applications will be accepted from Kendall County residents only through October 23, 2019.

Applications will be accepted at the Kendall County Forest Preserve District's headquarters located at 110 W. Madison Street Yorkville, Illinois 60560. Only sixty permits will be issued on a first-come first-served basis. A wait list will be maintained should applicants withdraw from the program.

In order to be considered for participation, applicants must fully complete the required application; remit payment of the \$200 non-refundable application fee; complete and submit the required waiver of liability form, and attend a mandatory orientation session.

Mandatory orientation session dates are scheduled as follows:

Saturday, October 26	3:00 pm to 4:30 pm
Monday, October 28	6:00 pm to 7:30 pm

Orientation sessions will be held at the Kendall County Historic Courthouse, 110 W. Madison Street Yorkville, IL 60560.

To be eligible for a District-issued hunting permit, every applicant must show proof of possession of all valid licenses and permits as required by Federal and Illinois State law. These will be checked at the orientation meeting. Proof of residency must also be presented in the form of a registered voting card, tax bill, or copy of recent utility bill, or driver's license. All participants must sign a waiver of liability at the mandatory orientation meeting.

Participants must have reached their ninth birthday by November 1 of the current year to be eligible to hunt. For the purpose of this program, youth hunters are those participants who are seventeen (17) years old by November 1, 2019 or younger. Any participants under the age of eighteen (18) years of age must be

accompanied by a person twenty-one (21) years of age or older, who will be in the immediate area (100 feet).

Following acceptance into the program, special use permits will be issued granting permission for program participants to bow hunt in following specified preserve areas:

Zone 1

Millbrook North Forest Preserve (7 stand locations)

Hollenback Sugar Bush Forest Preserve (3 stand locations)

Zone 2

Fox River Bluffs Forest Preserve (5 stand locations)

Pickerill-Pigott Forest Preserve (4 stand locations)

Henneberry Forest Preserve (4 stand locations)

Total pre-designated stand locations: 23

Participants may preference or self-select a group of no more than 4-participants that will be assigned to a zone. Otherwise, the District will assign no more than 3-participants to a single zone within one of the designated preserve stand location areas.

Each participant will receive a stand tag that they will affix to their stand and made available to inspection at all times during the season. Once permits are issued, groups are encouraged to work together to scout stand locations and support the installation of stands for the season.

All participants will be required to log their time-in and time-out upon entry and exiting designated preserve areas in order to communicate active hunting periods and stand location to other participants, as well as log their harvest data.

Hours for Preserve Access

Designated preserve areas may be accessed one and a half hours before sunrise to one hour after sunset. Archery hunting hours established by State statute

(half-hour before sunrise and half-hour after sunset). Preserves will be closed to bow hunting during Firearm Seasons November 22-24, 2019 and December 5-8, 2019.

Stand Locations

Kendall County Forest Preserve District has pre-designated zones within each of the designated forest preserve areas. Pilot program participants are expected to communicate requests for District approval prior to relocating bow hunt activities from pre-designated zones to insure that approved changes are communicated to all participants. The District anticipates that pilot program participants may encounter other hunters located off forest preserve property along preserve boundaries, and requires participants to immediately communicate potential conflicts, and avoid confrontations with other legal hunters.

General Use Ordinance and Special Use Permit Violations

All program participants are expected to abide by the District's General Use Ordinance (attached). Violations of the District's General Use Ordinance, program special use permit or pilot bow hunt program policies will result in the revocation of the participant's special use permit and forfeiture of hunting privileges for the remainder of the season.

All participants must comply with all Federal and Illinois State rules and regulations, unless the District regulations are more restrictive.

Bow Hunt Stand and Clothing Requirements

All program participants will provide their own stand. For tree-based stands, participants are required to own and utilize a stand equipped with safety harness system purchased from a reputable manufacturer. Only tree stands using a strap-based system for securing steps and platforms are allowed.

All program participants will wear blaze-orange vests and hats at all times.

Chronic Wasting Disease Mandatory Testing

CWD is under management in Kendall County with multiple confirmed positive tests for CWD from ongoing annual deer harvests conducted in recent years. All

permitted District deer hunters must have their harvested deer checked for CWD at the IDNR Silver Springs State Park check station.

Participants planning for shoulder/head mount taxidermy must be tested for CWD. Participants can cape out and skull cap the deer to preserve the antlers. The caped head must then be dropped off within 72-hours of harvest.

Participants are required to successfully hunt a doe before hunting and taking a buck from designated preserve areas.

Rules, Regulations, Provisions, and Directives

All participants and their helpers must clearly display a District-issued parking permit on the dashboard of their vehicle. No participants shall enter District property without a District-issued hunting permit on their person at all times. Hunting permits should be stored in an easily accessible location where they can be presented to an enforcement officer upon request.

Parking

All participants must use designated parking areas only. No parking is allowed along county or township roads. See site/zone maps for designated parking areas.

Accessing Hunting Zones

All participants and permit holders must travel to and from their hunting zone using a District-designated route. Where available, driving on field border access lanes is allowed to deliver and pickup harvested deer and equipment. Not for hunting. Not all zones contain field border access lanes; where absent, hunter ingress and egress must be completed on foot. Pedestrian mobilized deer carts and sleds are allowed for movement of deer and equipment. While hunting, participants must park in designated lots and walk to the zone. Driving anywhere other than entering the site through the designated entrance and driving to and from a designated parking area is not allowed during periods of saturated soil conditions when impact to the field border is likely. Participants should reference zone maps for authorized driving areas.

Anyone found creating damage to the land as described may be issued a citation and/or have their District hunting permit revoked. The driver of the vehicle and/or participant(s) found in violation of the above regulation is responsible for any damage to the land and any costs to repair damage incurred. The District is not responsible for any costs associated with damage to personal vehicles, costs to remove stuck vehicles, or costs to restore impacted lands to former condition.

All hunters must sign in and out on the sheet in the box, and designate their occupied hunting zone when entering and leaving District property. They must also record times and harvest. Write legibly and comment courteously when signing in and out.

Scouting and Tree Stand Information

Archery hunting participants may scout and set up tree stands beginning the day after their attendance at the mandatory orientation meeting. There is no limit to the number of tree stands in a zone.

Participants may set up anywhere within their zone based on the instructions in the zone map. Participants are encouraged to communicate with other participants in adjacent zones before selecting a stand site within their zone.

No nails, spikes, or piercing of bark is allowed in trees. Only branches with a stem diameter of less than 1.5 inches may be removed. Do not cut down small trees for shooting lanes.

Modification of land through the movement of soil, erection of structures, or installation of posts is not allowed. Permanent stands are not allowed. Deer hunting stands must be TMA-Certified (Tree stand Manufacturers Association).

Each participant can have one or two non-permitted individuals help put up and take down stands. The hunter must be present. A guest parking pass must be displayed for each helper.

Stands must display an original District-issued stand tag. The tag must be visible from the ground.

All participants must use an FAS-approved (Fall Arrest System) harness while in a tree.

Tree stands must be removed within a week after the last day of a participant's hunting opportunity. If this is a hardship, the participant must contact the District's main office at 630-553-4025 or email at kcforest@co.kendall.il.us.

Participants may also elect to use a free-standing tripod or quad stand purchased from a reputable manufacturer, no more than 6' in height from the ground to the platform level.

Use of decoys is allowed. Hunters must wrap decoys in blaze orange when moving afield.

All harvests must be reported. Failure to report harvests will result in the loss of hunting privileges for the next hunting season. Discovery of misrepresentation, intentional false statements or deceptive reporting will not be tolerated and will result in the loss of hunting privileges indefinitely.

Field dressing of deer must be conducted more than 100 yards away from any roadway or parking area.

Each hunter can have one or two non-permitted individuals help track deer within the hunter's zone and drag out harvested deer. The hunter must be present. A guest parking pass must be displayed for each helper. The helper must wear blaze orange as required by State regulations when retrieving deer.

All participants must follow Illinois State check-in regulations after harvesting a deer. After checking in the harvest with IDNR, participants are also required to call the phone number on the District permit between 7 am and 10 pm that day. Also, they must record the harvest on the sign-in sheet at the site.

The District reserves the right to suspend hunting at any time for any reason.

Hunters are encouraged to participate with District habitat work days.

No participants shall go on private property bordering any District hunting site without first getting permission from the landowner. No participant or helper shall go into another hunt zone.

No participant shall be under the influence of or be in the possession of illegal drugs or alcohol while hunting.

Participants may only harvest white-tailed deer.

It is unlawful to make available food, salt, mineral block, supplements, attractants, or other products for ingestion by wild deer or other wildlife. This includes but is not limited to any food plot, C' Mere Deer, Crush Deer Attractants, or Deer Cane/Co cane, etc. This does not prohibit scents used for cover, masking or attracting, however, the District discourages hunters from using urine-based scents or lures.

Participants may not work together to drive or move deer.

No participant may have an arrow nocked until they are in their stand.

No still-hunting of deer is permitted.

Hunting from the ground is prohibited.

Ground-tracking of deer with a bow is not allowed with only one exception. Participants are allowed to trail a deer wounded by the participant, without an arrow nocked, until ready to dispatch the wounded deer to insure the deer is killed quickly and humanely.

Participants must pick-up and take with them all garbage generated.

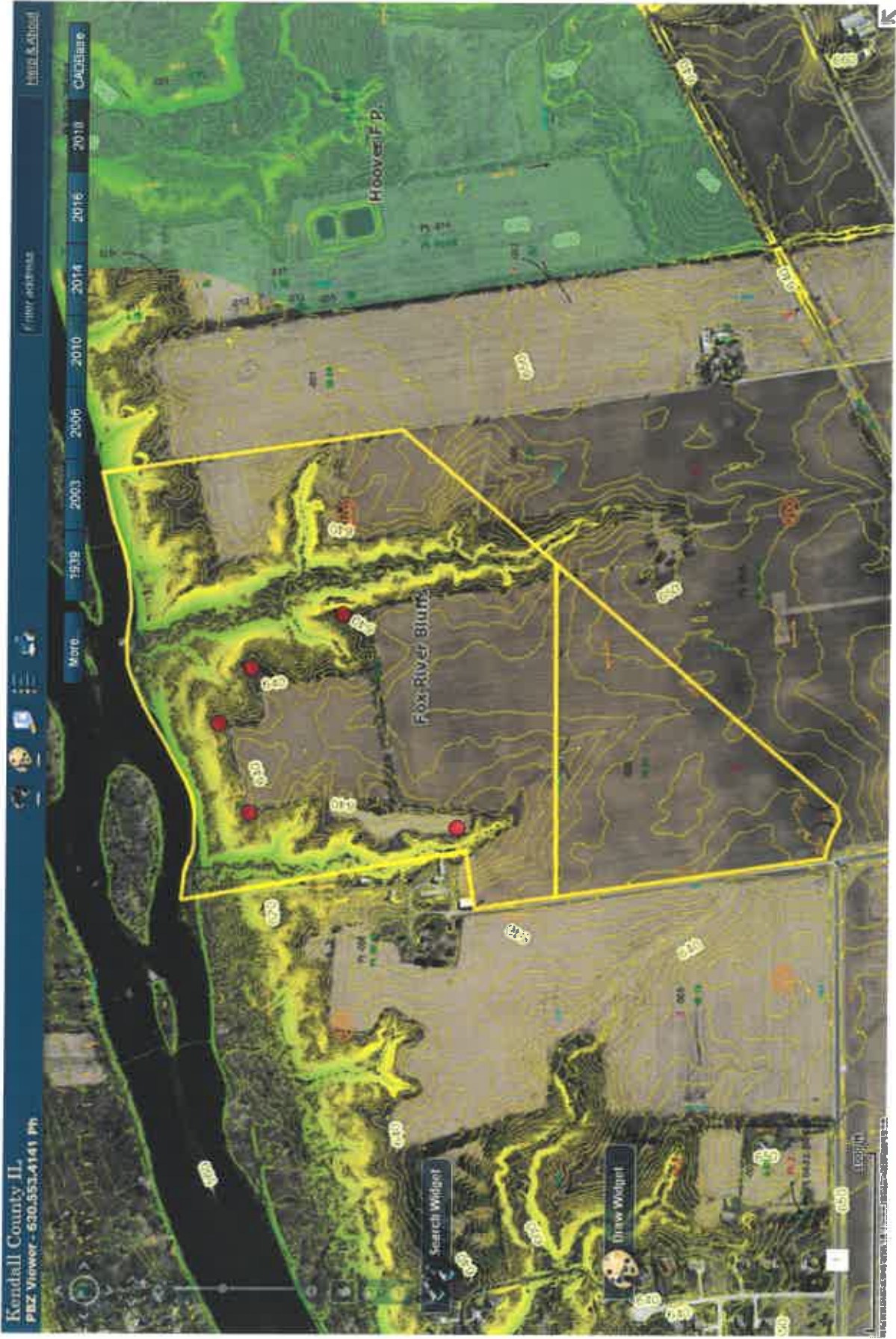
Permit holders shall not lease, sell, or trade out their hunting opportunity.



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