

firmPrtClaim Vendor# Name

Kendall County

COMBINED Claims Listing

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Invoice # Description Date Budget # Account Description Dist Amount

Invoice #	Description	Date	Budget #	Account Description	Dist Amount
231 060304	FIRST NATIONAL BANK OMAHA	10/3/19:DG	34050506	WATER,OFFICE SUPPLIE	
232 111513	KONICA MINOLTA	10/15/19	27020006200	MONTHLY LEASE OCT	151.06
233 060304	FIRST NATIONAL BANK OMAHA	10/3/19:ED	27020006200	EEAI MEMBERSHIP	203.01
234 060304	FIRST NATIONAL BANK OMAHA	10/3/19:ED	27020006203	DUES/MEMBERSHIPS	354.07*
235 031510	COMMONWEALTH EDISON	10/15/19	27020006204	PLANT/LEADERSHIP TRA	100.00
236 031510	COMMONWEALTH EDISON	10/15/19	27020006204	CONFERENCES	100.00*
237 031510	COMMONWEALTH EDISON	9/23/19:JW		JAY WOODS	73.00
238 031510	COMMONWEALTH EDISON	9/26/19:HA		HARRIS	73.00*
		9/26/19:HA		HARRIS ARENA	28.64
		9/25/19:RY		RICHARD YOUNG	70.36
					27.60
					28.49
					155.09*
Total FOREST PRESERVE EXPENDITURE					682.16*
239 060304	FIRST NATIONAL BANK OMAHA	10/3/19:DG	EL-AI&T	UTILITIES - ELLIS HOUSE	156.74
					156.74*

ELLIS HOUSE

UTILITIES - ELLIS HOUSE

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
240 060304	FIRST NATIONAL BANK OMAHA	10/3/19:MV	EL-OFFICE SUPPLIES	10/15/19	27021007077	OFFICE SUPPLIES & POSTAGE	18.87 18.87*
241 020172	BARRETT'S ECOMATER	OCT 2019	EL-WATER	10/15/19	27021007080	GROUND & MAINT - ELLIS H	25.00
242 060304	FIRST NATIONAL BANK OMAHA	10/3/19:MV	EL-GROUNDS	10/15/19	27021007080	GROUND & MAINT - ELLIS H	44.80 69.80*
ELLIS GROUNDS							245.41*
243 060304	FIRST NATIONAL BANK OMAHA	10/3/19:MV	EL-GROUNDS SUPPLIES	10/15/19	27021027080	GROUND & MAINT - ELLIS G	66.88
244 060304	FIRST NATIONAL BANK OMAHA	10/3/19:MV	EL-GROUNDS	10/15/19	27021027080	GROUND & MAINT - ELLIS G	18.55
245 101297	JOHN DEERE FINANCIAL	AHW-9/27/19	EL-GROUNDS-CHUTE	10/15/19	27021027080	GROUND & MAINT - ELLIS G	137.55
246 130506	MENARDS	61410	ELLIS SUPPLIES	10/15/19	27021027080	GROUND & MAINT - ELLIS G	47.53
247 130506	MENARDS	61412	ELLIS SUPPLIES	10/15/19	27021027080	GROUND & MAINT - ELLIS G	17.97 288.48*
ELLIS CAMPS							288.48*
248 051936	EQUINE VETERINARY PRACTICE LLC	810,816,821,112	EL-VET CARE	10/15/19	27021107084	VET & FARRIER - ELLIS CAM	621.33 621.33*
ELLIS RIDING LESSONS							621.33*
249 060304	FIRST NATIONAL BANK OMAHA	10/3/19:MV	EL-ANIMAL CARE	10/15/19	27021117082	ANIMAL CARE & SUPPLIES -	38.97
250 060304	FIRST NATIONAL BANK OMAHA	10/3/19:DG	EL-WOOD SHAVINGS	10/15/19	27021117082	ANIMAL CARE & SUPPLIES -	375.22
251 269326	MARCELLA SPARKS	EL-MAX	EL-SADDLE-MAX	10/15/19	27021117082	ANIMAL CARE & SUPPLIES -	500.00 914.19*
252 051936	EQUINE VETERINARY PRACTICE LLC	810,816,821,112	EL-VET CARE	10/15/19	27021117084	VET & FARRIER - ELLIS RID	621.33 621.33*
ELLIS BIRTHDAY PARTIES							1,535.52*
253 051936	EQUINE VETERINARY PRACTICE LLC	810,816,821,112	EL-VET CARE	10/15/19	27021127084	VET & FERRIER - ELLIS B-D	621.34 621.34*
254 060304	FIRST NATIONAL BANK OMAHA	10/3/19:MV	EL-PROGRAM SUPPLIES	10/15/19	27021127087	PROG SUPPLIES - ELLIS B-D	56.34 56.34*
ELLIS PUBLIC PROGRAMS							677.68*
255 060304	FIRST NATIONAL BANK OMAHA	10/3/19:MV	EL-VOL EXPENSE	10/15/19	27021137079	VOLUNTEER EXP - ELLIS PUB	51.44 51.44*

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COMBINED Claims Listing

SUNRISE CENTER

256 269328 BLYTHE GRAVER 14 EL-RENDERING OF HORS 10/15/19 27021147082 ANIMAL CARE/SUPPLIES - SU 325.00 bantrim

257 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG EL-REFUSE P/U 10/15/19 27021207078 REFUSE PICKUP - ELLIS 102.08 ** bantrim

258 269321 KYLE SAKALAS EL: 9/28/29 EL SEC DEP RTN 10/15/19 27021207088 ELLIS SECURITY DEPOSIT RE 4,590.00 bantrim

259 060304 FIRST NATIONAL BANK OMAHA 10/3/19:MV EL-PROGRAM SUPPLIES 10/15/19 27021307087 PROG SUPPLIES - ELLIS 5K 32.19 ** bantrim

260 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG HOOPER-WATER 10/15/19 27022006863 HOOPER - SHOP SUPPLIES 54.46 ** bantrim

261 101297 JOHN DEERE FINANCIAL 9/27/19 HOOPER-BLEACH 10/15/19 27022006863 HOOPER - SHOP SUPPLIES 19.05 ** bantrim

262 130506 MENARDS 62219 HVR-SHOP SUPPLIES 10/15/19 27022006863 HOOPER - SHOP SUPPLIES 1.99 bantrim

263 101297 JOHN DEERE FINANCIAL 9/27/19 HOOPER-BLDG SUPPLIES 10/15/19 27022006864 HOOPER - BUILDING MAINTEN 60.29 ** bantrim

264 130506 MENARDS 62219 HVR-BLDG SUPPLIES 10/15/19 27022006864 HOOPER - BUILDING MAINTEN 120.68 bantrim

265 101297 JOHN DEERE FINANCIAL 9/27/19 HOOPER-GROUND SUPPLI 10/15/19 27022006865 HOOPER - GROUNDS MAINTENA 5.94 ** bantrim

266 130506 MENARDS 62219 HVR-SIGNS-GROUNDS 10/15/19 27022006865 HOOPER - GROUNDS MAINTENA 3.57 bantrim

267 269320 MICHAEL DENMAN 19-00050 ML SEC DEP RTN 10/15/19 27022007088 HOOPER SECURITY DEPOSIT R 9.51*

268 269322 DANA WOOD 19-00223 BUNKHOUSE SEC DEP R 10/15/19 27022007088 HOOPER SECURITY DEPOSIT R 890.00 bantrim

269 269323 TRACIE LOEFFLER 19-00233 ML SEC DEP RTN 10/15/19 27022007088 HOOPER SECURITY DEPOSIT R 100.00 bantrim

270 060304 FIRST NATIONAL BANK OMAHA 10/3/19:ED ENV ED-SCHOOL SUPPLIES 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 92.67 ** bantrim

271 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 14.86 ** bantrim

272 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

273 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

274 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

275 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

276 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

277 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

278 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

279 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

280 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

281 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

282 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

283 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

284 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

285 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

286 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

287 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

288 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

289 060304 FIRST NATIONAL BANK OMAHA 10/3/19:DG ENV ED-MARKERS 10/15/19 27023016849 ENV EDUC - SCHOOL PROG EX 107.53*

51.44*

325.00*

325.00*

325.00*

4,590.00*

4,590.00*

4,692.08*

32.19

32.19*

32.19*

54.46

19.05

1.99

75.50*

60.29

120.68

180.97*

5.94

3.57

9.51*

890.00

100.00

175.00

1,165.00*

1,430.98*

92.67

14.86

107.53*

107.53*

107.53*

107.53*

107.53*

107.53*

107.53*

107.53*

107.53*

COMBINED Claims Listing

ENV ED NATURAL BEGINNINGS

272 060304	FIRST NATIONAL BANK OMAHA	10/3/19:SW	NB SUPPLIES	10/15/19	27023036849	ENV EDUC - NATURAL BEGINN	453.65
273 269327	JENNIE COLLINS	10/3/19:JC	NB*MIRRORS, BOARDS,C	10/15/19	27023036849	ENV EDUC - NATURAL BEGINN	85.08 538.73*
Total ENV ED SCHOOL							107.53*

ENV ED OTHER PUBLIC PROGRAMS

274 060304	FIRST NATIONAL BANK OMAHA	10/3/19:ED	EDUC-PROGRAM SUPPLIE	10/15/19	27023046849	ENV EDUC - OTHER PUBLIC P	10.05 10.05*
Total ENV ED NATURAL BEGINNINGS							538.73*

ENV ED LAWS OF NATURE

275 041511	EMILY DOMBROWSKI	10/2/19:ED	ENED-PET SUPPLIES	10/15/19	27023056849	ENV EDUC - LAWS OF NATURE	105.17
276 060304	FIRST NATIONAL BANK OMAHA	10/3/19:ED	EDUC-PET SUPPLIES	10/15/19	27023056849	ENV EDUC - LAWS OF NATURE	35.45
277 269218	ANTONETTE MECIEJ	10/2/19:AM	EN ED-PET SUPPLIES	10/15/19	27023056849	ENV EDUC - LAWS OF NATURE	16.15 156.77*
Total ENV ED OTHER PUBLIC PROGRAMS							10.05*

NATURAL AREA VOLUNTEER

278 060304	FIRST NATIONAL BANK OMAHA	10/3/19:DG	VOL WORK DAY	10/15/19	27024006835	NATURAL AREA VOLUNTEER SU	13.23 13.23*
Total ENV ED LAWS OF NATURE							156.77*

GROUND & NATURAL RESOURCES

279 220626	VERIZON (FOREST PRESERVE)	9838389037	CELL PHONES	10/15/19	27025006207	TELEPHONE - GROUNDS & NAT	982.52 982.52*
280 031522	COFFMAN TRUCK SALES	1337174	'18 GMC TRUCK-REPAIR	10/15/19	27025006216	EQUIP - GROUNDS & NATURAL	95.61
281 040538	DEKANE EQUIPMENT CORP	RA43623	CUB CADET	10/15/19	27025006216	EQUIP - GROUNDS & NATURAL	1,010.55
282 060315	FIRST PLACE RENTAL	308233-1	LASER LEVELWTRIPOD	10/15/19	27025006216	EQUIP - GROUNDS & NATURAL	86.35
283 101297	JOHN DEERE FINANCIAL	AHW-9/27/19	HOOVER-MOWER REPAIR	10/15/19	27025006216	EQUIP - GROUNDS & NATURAL	256.38
284 101297	JOHN DEERE FINANCIAL	9/27/19	HARRIS-CHAINS, SUPPL	10/15/19	27025006216	EQUIP - GROUNDS & NATURAL	77.36
285 251510	YORKVILLE NAPA AUTO PARTS	236126	HA-MOWER-OIL, FILTER	10/15/19	27025006216	EQUIP - GROUNDS & NATURAL	34.81 1,561.06*
286 060304	FIRST NATIONAL BANK OMAHA	10/3/19:DG	TRIPOD	10/15/19	27025006217	FUEL - GAS & OIL	129.87
287 110531	KENDALL CO HIGHWAY DEPT	SEP 2019	GAS/DIESEL: SEP 2019	10/15/19	27025006217	FUEL - GAS & OIL	988.14 1,118.01*
288 030540	CENTRAL LIMESTONE CO INC	18886	PRESERVE IMPROVEMENT	10/15/19	27025006837	PRESERVE IMPROV - GR & NA	26.97 26.97*
Total NATURAL AREA VOLUNTEER							13.23*

Kendall County

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COMBINED Claims Listing

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
289 060304	FIRST NATIONAL BANK OMAHA	10/3/19:DG	HARRIS-REFUSE P/U	10/15/19	27025006847	REFUSE PICKUP - GROUNDS &	154.09
290 190563	SERVICE SANITATION, INC	7810616, 618, 619	PORTABLE RESTROOMS	10/15/19	27025006847	REFUSE PICKUP - GROUNDS &	300.00
291 101297	JOHN DEERE FINANCIAL	9/27/19	HARRIS-WATER	10/15/19	27025007089	SUPPLIES - SHOP	454.09*
							11.96
							11.96*

Total GROUNDS & NATURAL RESOURCES 4,154.61*

Pickerill-Pigott Forest Preserve

292 031510	COMMONWEALTH EDISON	9/24/19:PICKERI	PCKERILL	10/15/19	27026006351	ELECTRIC - PICKERILL PIGO	51.60
							51.60*

Total Pickerill-Pigott Forest Preserve 51.60*

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COMBINED Claims Listing

FP BOND PROCEEDS 2007

362 060304 FIRST NATIONAL BANK OMAHA

363 110542 KENDALL COUNTY TREASURER

364 180839 RICH MC CASLIN CONSTRUCTION

365 230947 WILDERNESS GRAPHIC INC

366 269325 QUALITY METAL WORKS

367 012061 ATLAS BOBCAT

368 130506 MENARDS

369 130506 MENARDS

370 251521 YORKVILLE GLASS & MIRROR

371 020950 BLACK DIAMOND PAVING, INC.

10/3/19:DG CONCRETE FORMS

PICKERILL-FEE-OSLAD PROJECT FUND EXPENSES

LRC-9-23-19 LITTLE ROCK CREEK PROJECT FUND EXPENSES

01123 FOX RIVER BLUFFS KIO PROJECT FUND EXPENSES

18458 RESTORATION-WICK EQU PROJECT FUND EXPENSES

N80952 LRC - FOOTINGS PRESERVE IMPROVEMENTS / M

61697 LITTLE ROCK CREEK PRESERVE IMPROVEMENTS / M

61696 LRC - FOOTINGS PRESERVE IMPROVEMENTS / M

10/1/19 BUNKHOUSE SCREEN REP BUILDING IMPROVEMENTS / D

1907-1214-01 HA-ASPHALT REMOVE/RE PRESERVE IMPROVEMENTS / M

10/15/19 95020006850 PROJECT FUND EXPENSES

10/15/19 95020006850 PROJECT FUND EXPENSES

10/15/19 95020006850 PROJECT FUND EXPENSES

10/15/19 95020006850 PROJECT FUND EXPENSES

10/15/19 95020006858 PRESERVE IMPROVEMENTS / M

10/15/19 95020006858 PRESERVE IMPROVEMENTS / M

10/15/19 95020006858 PRESERVE IMPROVEMENTS / M

10/15/19 95020006859 BUILDING IMPROVEMENTS / D

10/15/19 95022006858 PRESERVE IMPROVEMENTS / M

10/15/19 95022006858 PRESERVE IMPROVEMENTS / M

10/15/19 95022006858 PRESERVE IMPROVEMENTS / M

10/15/19 95022006858 PRESERVE IMPROVEMENTS / M

Total CORONER SPECIAL FUND 194.99*

Total FP BOND PROCEEDS 2007 5,878.78*

Total 4,697.00*

GRAND TOTAL \$26,190.57

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**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
SEPTEMBER 17, 2019**

I. Call to Order

President Gilmour called the meeting to order at 9:30 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

	Cesich	X	Gryder
X	Flowers	X	Hendrix
X	Gengler	X	Kellogg
X	Giles		Prochaska
X	Gilmour		Vickers

Commissioners Flowers, Gengler, Giles, Gryder, Hendrix, Kellogg, and Gilmour were present.

V. Approval of Agenda

Commissioner Hendrix made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VI. Public Comment

Kendall County State’s Attorney Weis extended comments in memorial and recognition of Ken Pickerill.

President Gilmour also presented remarks on Ken Pickerill’s life and legacy.

Commissioner Kellogg shared his personal memories and statements on Ken Pickerill’s many contributions and impacts.

Commissioner Hendrix presented comments on Ken Pickerill’s generosity and character.

Commissioner Tony Giles presented remarks on Ken Pickerill’s contributions to Oswego High School.

Commission discussed opportunities for establishing a tribute to Ken Pickerill's life at Pickerill-Pigott Forest Preserve as part of the Phase I public access project.

VII. Approval of Claims for an Amount Not-to-Exceed \$25,061.52

Commissioner Hendrix made a motion to approve claims not-to-exceed \$25,061.52. Seconded by Commissioner Flowers.

Motion: Commissioner Hendrix					
Second: Commissioner Flowers					
Roll call: Claims: \$25,061.52					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles			Prochaska
X		Gilmour			Vickers
Motion unanimously approved.					

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Special Call Commission Meeting of August 27, 2019**
- **Kendall County Forest Preserve District Finance Committee Meeting of August 29, 2019**

Commissioner Hendrix made a motion to approve the Commission meeting minutes of August 27, 2019, and the Finance Committee meeting minutes of August 29, 2019. Seconded by Commissioner Giles. Aye, all. Opposed, none.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

IX. MOTION: Approval of an Increase to the Kendall County Forest Preserve District Executive Director's Maximum Purchase Limit Authority for Goods and Services to \$2,500.00

Commissioner Flowers made a motion to approve the increase to the Kendall County Forest Preserve District Executive Director's maximum purchase limit authority for goods and services to \$2,500.00. Seconded by Commissioner Hendrix.

Motion: Commissioner Kellogg

Second: Commissioner Gengler

Roll call: Maximum Purchase Limit for Goods and Services to \$2,500.00

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles			Prochaska
X		Gilmour			Vickers

Motion unanimously approved.

- X. MOTION: Approval of a Proposal from Black Diamond Paving, Inc. of Yorkville, Illinois for the Completion of Repairs of the Harris Forest Preserve Parking Lot, Including Saw-cutting, Excavation, Regrading, and Resurfacing of the Parking Lot (760 sf @ 5") and Grounds Maintenance Shop Entry Drive (132 sf @ 3") for and Amount Not-to-Exceed \$4,697.00**

Commissioner Hendrix made a motion to approve a proposal from Black Diamond Paving, Inc. of Yorkville, Illinois for the completion of repairs of the Harris Forest Preserve parking lot, including saw-cutting, excavation, regrading, and resurfacing of the parking lot (760 sf @ 5") and grounds maintenance shop entry drive (132 sf @ 3") for and amount not-to-exceed \$4,697.00. Seconded by Commissioner Flowers.

Motion: Commissioner Hendrix

Second: Commissioner Flowers

Roll call: Black Diamond Paving, Inc.

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles			Prochaska
X		Gilmour			Vickers

Motion unanimously approved.

- XI. MOTION: Approval of a Proposal from Stonehill Landscaping, Inc. of Oswego, Illinois for the Completion of Resurfacing of 390' of 10' Asphalt Trail at Blackberry Creek Forest Preserve for an Amount Not-to-Exceed \$11,700.00**

Commissioner Hendrix made a motion to approve a proposal from Stonehill Landscaping, Inc. of Oswego, Illinois for the completion of resurfacing of 390' of 10' asphalt trail at Blackberry Creek Forest Preserve for an amount not-to-exceed \$11,700.00. Seconded by Commissioner Gryder.

Motion: Commissioner Hendrix					
Second: Commissioner Gryder					
Roll call: Stonehill Landscaping, Inc. for Trail Resurfacing for \$11,700.00					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles			Prochaska
X		Gilmour			Vickers

Motion unanimously approved.

XII. MOTION: Approval of a Proposal from SemperFi Land, Inc. of Yorkville, Illinois for a Half-Day Brush Mower Clearing Project at Blackberry Creek Forest Preserve to Remove Sandbar Willow along the Asphalt Trail Corridor for an Amount Not-to-Exceed \$1,575.00

Director Guritz presented restoration clearing efforts needed for the asphalt resurfacing project.

Commissioner Hendrix made a motion to approve a proposal from SemperFi Land, Inc. of Yorkville, Illinois for a half-day brush mower clearing project at Blackberry Creek Forest Preserve to remove Sandbar Willow along the asphalt trail corridor for an amount not-to-exceed \$1,575.00. Seconded by Commissioner Flowers.

Motion: Commissioner Hendrix					
Second: Commissioner Flowers					
Roll call: SemperFi Land – Blackberry Creek Willow Clearing					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles			Prochaska
X		Gilmour			Vickers

Motion unanimously approved.

XIII. MOTION: Approval of a Proposal from SemperFi Land, Inc. of Yorkville, Illinois for a Second-Phase Oak Woodland Species Clearing Project at Hoover Forest Preserve for an Amount Not-to-Exceed \$8,520.00, with Full Reimbursement District following Completion from the Forest Foundation of

**Kendall County as Part of the Illinois Clean Energy Community Foundation's
Community Stewardship Challenge Grant Project**

Commissioner Hendrix made a motion to approve the proposal from SemperFi, Inc. of Yorkville, Illinois for a second-phase oak woodland invasive species clearing project at Hoover Forest Preserve for an amount not-to-exceed \$8,520.00, with full reimbursement District following completion from the Forest Foundation of Kendall County as part of the Illinois Clean Energy

Community Foundation Community Stewardship Challenge Grant project. Seconded by Commissioner Flowers.

Motion: Commissioner Hendrix

Second: Commissioner Flowers

Roll call: SemperFi Land, Inc. Invasive Species Clearing – Hoover

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles			Prochaska
X		Gilmour			Vickers

Motion unanimously approved.

XIV. Executive Session

There was no need for executive session.

XV. Other Items of Business

Director Guritz presented updates on projects with the PNA camp and volunteer workdays.

XVI. Public Comments

No public comments were offered by citizens in attendance.

XVII. Adjournment

Commissioner Flower made a motion to adjourn. Seconded by Commissioner Hendrix. Aye, all. Opposed, none. Meeting adjourned at 9:48 am.

Respectfully submitted,

David Guritz

Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

OCTOBER 1, 2019

I. Call to Order

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cesich	X	Gryder
X	Flowers (entered at 6:03 pm)	X	Hendrix
X	Gengler	X	Kellogg
	Giles	X	Prochaska
X	Gilmour	X	Vickers

Commissioners Cesich, Gengler, Gryder, Hendrix, Kellogg, Prochaska, Vickers and Gilmour were all present.

Commissioner Flowers entered the meeting at 6:03 pm.

V. Approval of Agenda

Commissioner Gryder made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Prochaska. Aye, all.

VI. Public Comment

Barry Lawlers provided public comment on the designated horse trails at Hoover Forest Preserve, expressing concerns over the closure of the west-bluff trail along the Fox River.

VII. Approval of Claims for an Amount Not-to-Exceed \$12,597.52

Commissioner Hendrix made a motion to approve claims not-to-exceed \$12,597.52. Seconded by Commissioner Cesich.

Motion: Commissioner Hendrix					
Second: Commissioner Cesich					
Roll call: Claims: \$12,597.52					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

VIII. Approval of Minutes

- Kendall County Forest Preserve District Commission Meeting of September 3, 2019
- Kendall County Forest Preserve District Operations Committee Meeting of September 4, 2019
- Kendall County Forest Preserve District Committee of the Whole meeting of September 10, 2019

Commissioner Hendrix made a motion to approve the Commission meeting minutes of September 3, 2019; the Operations Committee meeting minutes of September 4, 2019, and the Committee of the Whole meeting minutes of September 10, 2019. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

IX. MOTION: Approval of the Kendall County Forest Preserve District Preliminary FY20 Operating and Capital Fund Budgets for Publication

Commissioner Hendrix made a motion to approve the Kendall County Forest Preserve District preliminary FY20 Operating and Capital Fund budget for publication. Seconded by Commissioner Gengler.

Commissioner Flowers entered the meeting at 6:03 pm.

Motion: Commissioner Hendrix
 Second: Commissioner Gengler
Roll call: FY20 Preliminary Operating and Capital Fund Budgets for Publication

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
Present		Flowers	X		Hendrix
X		Gengler		X	Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion carried by a vote of 7:1:1.

X. MOTION: Approval of the Kendall County Forest Preserve District Preliminary FY20 Operating Fund Levy for Publication

Commissioner Hendrix made a motion to approve the Kendall County Forest Preserve District Preliminary FY20 Operating Fund levy for publication. Seconded by Commissioner Flowers.

Motion: Commissioner Hendrix
 Second: Commissioner Flowers
Roll call: FY20 Preliminary Operating Fund Levy Publication

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XI. MOTION: Approval of the Submission of a Stormwater Ordinance Variance Request to Kendall County for an Amount Not-to-Exceed 0.3 acre-feet for Phase I Improvements at Pickerill-Pigott Forest Preserve, Including Payment of the Required \$1,250.00 Application Review Fee

Commissioner Gryder made a motion to approve the submission of a stormwater variance request to Kendall County for an amount not-to-exceed 0.3 acre-feet for Phase I Improvements at Pickerill-Pigott Forest Preserve, including payment of the required \$1,250.00 application review fee. Seconded by Commissioner Hendrix.

Motion: Commissioner Gryder

Second: Commissioner Hendrix

Roll call: Kendall County Stormwater Variance Application

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XII. MOTION: Approval of a Pilot Bow Hunt Program to Support Monitoring and Control of Chronic Wasting Disease in White-tailed Deer in Kendall County, including a Program Capacity Maximum of 60 Participants, \$200.00 Non-Refundable Program Application Fee, Program Policies, and Guidelines

Director Guritz presented the 2019 pilot bow hunt program proposal and details.

Commissioner Cesich asked details of hunting season and if CWD has been found in Kendall County.

Director Guritz responded the season began October 1, 2019 but the program application will be published on October 15th, with the District's participants able to begin hunting on November 1, 2019. CWD has been found in Kendall County, with positive samples collected near Hoover and Baker Woods Forest Preserves.

Commission discussed the direct effects of population control on CWD in accordance with the IDNR monitoring program.

Commissioner Flowers made a motion to approve of a pilot bow hunt program to support monitoring and control of chronic wasting disease in white-tailed deer in Kendall County including a program capacity maximum of 60 participants, \$200.00 non-refundable program application fee, program policies, and guidelines. Seconded by Commissioner Gryder.

Motion: Commissioner Flowers

Second: Commissioner Gryder

Roll call: 2019 Pilot Bow Hunt Program

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XIII. MOTION: Authorization the Kendall County State’s Attorney to Initiate Litigation on behalf of the Kendall County Forest Preserve District to Address Ongoing Encroachment at Aux Sable Springs (Holt Road property)

Commissioner Gryder made a motion to approve the authorization of the Kendall County State’s Attorney to initiate litigation on behalf of the Kendall County Forest Preserve District to address ongoing encroachment at Aux Sable Springs (Holt Road property). Seconded by Commissioner Flowers.

Motion: Commissioner Gryder

Second: Commissioner Flowers

Roll call: SAO Encroachment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XIV. Executive Session

There was no need for executive session.

XV. Other Items of Business

President Gilmour reminded the Board of Commissioners on the date of the upcoming Special Call Committee of the Whole meeting scheduled for October 2, 2019.

Commissioner Prochaska asked Director Guritz to discuss the closed trails at Hoover Forest Preserve. Director Guritz stated that the encroachment bluff trail currently routes off of District property into the Kendall County Eldamain Road ROW. The trail, which is not part of the designated trail system, includes a steep incline that is unsafe and eroding due to trail use, and includes a sheer drop-off where the bluff's erosion will eventually undercut the trail.

Commissioner Prochaska asked what percentage of Commission approve trails are closed.

Director Guritz responded that none of the approved trails have been closed. The District will be cutting a few new corridors along with a few trail re-alignments as part of the effort. All non-designated encroachment trails has been posted as closed.

XVI. Public Comments

Jim Wyman asked about the encroachment issue at Aux Sable Springs Park, and the pilot bow hunt program.

Barry Lawlers provided additional remarks on the trail closures, and acknowledged the erosion issue on the bluff trail slope along the Fox River.

XVII. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Hendrix. Aye, all. Opposed, none. Meeting adjourned at 6:34 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

SEPTEMBER 26, 2019

I. Call to Order

Committee Gengler called the Finance Committee meeting to order at 6:02 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Gengler, Gryder, and Vickers all were present.

Commissioner Gilmour entered the meeting at 6:03 pm.

III. Approval of Agenda

Commissioner Gryder made a motion to approve the agenda as presented. Seconded by Commissioner Vickers. All, aye. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$12,597.52

The Finance Committee reviewed the claims list.

Commissioner Gryder made a motion to forward claims for an amount not-to-exceed \$12,597.52 to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

VI. Review of Financial Statements and Cost Center Reports through August 30, 2019

Director Guritz presented an overview of the financial statements and cost center reports through August 30, 2019. An overview and summary of YTD revenues was presented along with a summary of program performance.

VII. FY20 Preliminary Operating and Capital Fund Budgets Discussion

DRAFT FOR COMMISSION APPROVAL: 10-15-2019

Director Guritz presented a review of the FY20 Preliminary Operating and Capital Fund budgets. Changes made from the prior draft presented were highlighted. FY20 projects were discussed. A spreadsheet on staffing and expenditures was presented.

Finance Committee discussed the FY20 preliminary Operating and Capital Fund budgets.

Commissioner Vickers made a motion to forward the FY20 Preliminary Operating and Capital Fund budgets to Commission for approval and publication. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

VIII. FY20 Operating Fund Levy – PTELL Worksheet and Calculation

Director Guritz presented a FY20 Operating Fund Levy and PTELL worksheet and calculation.

The Finance Committee discussed the FY20 Operating Fund Levy report and remaining budget documents

IX. Pickerill-Pigott Forest Preserve Phase I Improvements – Stormwater Detention Variance Request

Director Guritz presented information regarding the need to request a storm water variance to Kendall County for Pickerill-Pigott Forest Preserve phase I improvements. The maximum variance request will be 0.3 acre-feet of water. The application fee is \$1,250.00.

Commissioner Gryder made a motion to forward storm water detention variance request to Commission for approval. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

X. Executive Session

None.

XI. Other Items of Business

There were no other items of business.

XII. Public Comments

No public comments were offered by citizens in attendance.

XIII. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none. Meeting adjourned at 7:30 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
SPECIAL CALL COMMITTEE OF THE WHOLE MEETING
MINUTES
OCTOBER 2, 2019**

I. Call to Order

President Gilmour called the Committee of the Whole meeting to order at 6:00 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gengler, Gilmour, Hendrix, Prochaska, and Vickers all were present.

III. Approval of Agenda

Commissioner Hendrix made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none.

IV. Public Comments

There were no citizens in attendance that offered public comments.

V. Executive Session

Commissioner Hendrix made a motion to enter executive session at 6:02 pm under 2(c)1 of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

Commissioner Gengler made a motion to adjourn from executive session. Seconded by Commissioner Hendrix. Aye, all. Opposed, none. Regular meeting reconvened at 7:04 pm.

OLD BUSINESS

No agenda items posted for consideration.

NEW BUSINESS

VI. Review and Approval of Special Use Permit Requests

1. KC County Clerk's Office (R Mickelson) – Meadowhawk Lodge – November 6, 2019 – Tax Extenders Regional Meeting 8:00 am – 3:00 pm

Director Guritz presented the request for informational purposes only, with the use permit approved, including the waiving of District fees.

2. KC Special Olympics (M Stefaniak) – Harris Forest Preserve, Shelter 4 or 7 (TBD) – October 19, 2019 through January 25, 2020 – 9:00 am – 10:00 am – Special Olympics Snow Shoe Practice

The Committee of the Whole gave direction to extend use of Harris - Shelter 7 at the reduced rate of \$25.00 per event, allowing the Director to extend use of Shelter 4 so long as there are no other reservations scheduled.

3. Lisa Wolancevich – Yorkville Historical Society – Court Room, East Wing and Third Floor Conference Rooms – December 8, 2019 – 2:00 pm – 6:00 pm – Yorkville Historic Society Hometown Christmas

Lisa Wolancevich and Johanna Byram from the Historic Society gave remarks on their request that insurance requirements be waived for the event.

The Committee of the Whole gave direction to first determine whether or not Kendall County's general liability insurance coverage would remain in place should an incident or accident occur.

4. University of Illinois Cooperative Extension – 4H Monthly Rockin' KC Meetings and Extension-Sponsored 4H Events – Historic Courthouse, Harris and Hoover Forest Preserves Including:
 - A. 4H Rockin' KC Monthly Meetings Jan.-Apr. 2020 – HC and May-Aug. 2020 at Harris Forest Preserve Shelter 7
 - B. 4H Gaming Show at Harris Shelter 7 & Arena – July 8, 2020 (Rain Date July 9, 2020)
 - C. 4H Pleasure Show at Harris Shelter 7 & Arena – July 11, 2020
 - D. 4H Western Show at Harris Shelter 7 & Arena – July 12, 2020
 - E. 4H Twilight Camp – Harris Forest Preserve – 4-Wed. Dates – Shelter TBD
 - F. 4H Outdoor Skills at Hoover Forest Preserve (Bunkhouse Use – Date TBD)
 - G. 4H Outdoor Skills at Hoover Forest Preserve (Bunkhouse Use – Date TBD)

The Committee of the Whole discussed the permits for 4H events.

Commissioner Prochaska made a motion to approve the special use permit requests for 4H with fees waived including an amendment to inform the extension office that for the following year, approval will include reduced fees. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

VII. Review of a State of Illinois Inter-Agency User Agreement between the Illinois State Police and the Kendall County Forest Preserve District for the Purpose of Submission of Requests for Criminal History Record Information

Director Guritz presented an agreement with the Illinois State Police for the purpose of submitting requests for criminal history record information.

Commissioner Prochaska made a motion to forward the review of a State of Illinois agency user agreement between the Illinois State Police and the Kendall County Forest Preserve District for the purpose of submission of requests for criminal history record information to Commission for approval. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

VIII. Other Items of Business

Director Guritz presented an overview upcoming projects, including working with the Village of Minooka to purchase seed mix for the Aux Sable Springs restoration project.

IX. Summary of Action Items

None presented.

X. Public Comments

No citizens in attendance offered public comments.

XI. Adjournment

The Committee of the Whole meeting was summarily adjourned at 7:40 pm due to the lack of a quorum.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District



3775 Drew Ave., Sandwich, IL 60548
 Phone: 815-786-3100 * Fax: 866-634-3168 * IL Lic# 104.015799

PROPOSAL

09/19/19

Kendall County Forest Preserve District
 Dave Guritz
 Harris Forrest Preserve
 10460 Rt 71
 Yorkville, IL 60560
 630-553-4141 or Dave 630-538-6303
dguritz@co.kendall.is.us

The following work is proposed for the above address:

Soffit & Fascia Repair – Left Side of Pavilion Only:

- Remove existing damaged soffit & fascia on pavilion and haul away
- Install new aluminum soffit (6') & fascia (12') Color: MUSKET BROWN

Total Cost of all Work Proposed: \$650.00

Price reflects prevailing wages. Payment Terms: PAID IN FULL UPON COMPLETION. We accept cash, check, VISA, Mastercard & Discover.

Matt Wright 630-450-0585
 A&B Exteriors, LLC Representative



 Signature

09/20/19

 Date

 Homeowner #1 Printed Name

 Homeowner #1 Signature

 Date

 Homeowner #2 Printed Name

 Homeowner #2 Signature

 Date

-I have read, understand and agree to the PROJECT PREPARATION AND EXPECTATIONS section listed on this contract.

Please Initial Here Homeowner #1: _____

Please Initial Here Homeowner #2: _____

-A&B Exteriors completes all jobs in the order they are signed (unless cases of extreme emergency). As of proposal date; A&B Exteriors anticipates your job to be started in NOVEMBER 2019; weather permitting OR SPRING 2020. Estimated time will be re-evaluated on date proposal is accepted by homeowner. The scheduling assistant will contact you upon acceptance of proposal. Please Initial Here Homeowner #1: _____ **Please Initial Here Homeowner #2:** _____

Payment terms are listed above signature line. **Accounts not paid upon completion will incur interest on the balance due at the rate of 1.5% per month commencing on the date of completion and if placed in the hand of an attorney for collection all attorney fees and legal/filing fees will be paid by customer accepting the above contract.** All material is guaranteed to be as specified. Proposal valid for 30 days. Full workmanship warranty is 5 years, repair workmanship warranty is 1 year, when acting as sub-contractor workmanship warranty is 1 year, unless otherwise specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon accidents or delays beyond our control. Our workers are fully covered by Workers' Compensation insurance. **The above work is what was determined as needed in order to fully complete your job; however, on a rare occasion additional work is found once existing material has been removed; in this case labor will be billed at an hourly rate of \$50/hour/worker plus material costs.**

PROJECT PREPARATION AND EXPECTATIONS

*The following is a list to help you prepare for the construction project and is considered an addendum to the contract

1. If material has to be reordered or restocked because of a cancellation by the customer there will be a RESTOCKING FEE equal to fifteen percent (15%) of the contract price.

2. This contract cannot be cancelled once work is commenced except by mutual written agreement for the parties.
3. Please cover items in the attic to protect them during re-roofing projects.
4. Remove all personal belongings from/around the exterior of the house, including but not limited to patio furniture, grills, landscape lighting, decorations, etc.
5. Remove all screens from windows and doors. We are not responsible for any tears.
6. Remove all loose items from shelving and walls such as: pictures, mirrors, plates, etc. Hammering may create vibration that could shake these items off shelves and walls.
7. Although caution will be taken, some leaves or blooms and plants may be affected by the construction.
8. There are instances where minor damage to gutters is unavoidable, especially on very steep roofs or where there may be some rotten or rusted areas.
9. We do not cover nail pops on drywall and/or preexisting damage that was not covered by your claim and / or written agreement.
10. The Project Manager will do an inside inspection for preexisting damage.
11. Every effort will be taken to pick up all nails with a magnet; however, please watch for nails that may be embedded in the grass or shrubbery. Use bag on lawn mower, if possible, at least once after job is completed.
12. It will be the homeowner's responsibility to have any TV satellite dish readjusted if the dish must be temporarily moved and reset during the construction process.
13. If there are any solar panels on the roof, the company will not be responsible for damage during the repair, so homeowner agrees to have solar panel company take the action to protect it if necessary.
14. In the event bad decking on the roof needs replacement, we make every effort to make verbal contact with the homeowner. It is the homeowner's responsibility to pay for replaced decking (up to 3 sheets included, additional sheets @ \$45/sheet of sheathing to match existing, includes the cost of labor, material and dump fees)
15. It is the responsibility of the homeowner to secure all animals inside the house or off the property during the renovations. This is for the safety of our employees and your animal(s).
16. You will be notified by phone prior to material deliveries and installation.
17. All materials left over from job are property of A&B Exteriors, LLC, unless otherwise specified
18. Payment terms are as stated on the proposal.
19. Should you have any questions, feel free to call your Project Manager.

Additional Warranty Information You Should Know:

-The company shall have no responsibility for damages from rain, fire, tornado, windstorm, or other perils, as is normally contemplated to be covered by HOME OWNERS RISK INSURANCE or BUSINESS RISK INSURANCE, or unless a specified written agreement be made therefore prior to commencement of the work.

-The company shall not be liable for failure or performances due to labor controversies, strikes, fires, weather, inability to obtain materials from usual sources, or any other circumstances beyond the control of the company, wither of a similar or dissimilar nature.

-The Company is not responsible for any damage on or below the roof due to leaks by excessive wind driven rain, ice or hail during the period of the warranty. Excessive wind is 60 or greater MPH

-Workmanship warranty is non transferrable.

-During the duration of the work the customer's homeowner's insurance will be responsible for any interior damage as long as the company has taken appropriate action to protect the roof during the repairs of the roof.

Each party and the individuals signing below on its behalf certify that this Agreement is intended to be a binding contract and that the signatories are authorized to act in the capacities indicated.

**THE BOARD OF TRUSTEES
OF THE UNIVERSITY OF ILLINOIS**

Kendall County Forest Preserve District

By: _____

Avijit Ghosh, Comptroller

By: _____

Title:

Date: _____

Date: _____

2020 University of Illinois Extension – 4H – Kim Eisnaugle

4-H Rockin KC Monthly Meetings	Historic Courthouse	Jan – May & Sept – Dec	\$ 360.00
	Harris Forest Preserve	June thru August	\$ 150.00
4H Gaming Show (2 days)	Harris Forest Preserve (rain date July 9, 2020)	July 8, 2020	\$ 200.00
4H Pleasure Show	Harris Forest Preserve	July 11, 2020	\$ 100.00
4H Western Show	Harris Forest Preserve	July 12, 2020	\$ 100.00
4H Twilight Camp	Harris Forest Preserve (every Wednesday)	TBD	\$ 200.00
4H Outdoor Skills Workshop	Hoover Forest Preserve	TBD	\$ 170.00
4H Outdoor Skills - Overnight	Hoover Forest Preserve	TBD	\$ 170.00
4H Owl Box Project	TBD	TBD	TBD

TOTAL – University of Illinois Extension

\$1,450.00*
tentative



Kendall County Forest Preserve District SHELTER & COURTHOUSE RENTAL REQUEST FORM

Office Use Only _____
Permit # _____
Date Submitted _____
Issue Date _____

Instructions

- This form is to be completed in its entirety and can be faxed to 630-553-4023 or sent by e-mail to: rantrim@co.kendall.il.us. Rental requests are required two (2) weeks in advance of requested event date.
- The Rental Request will be entered into our reservation calendar and copy of the permit is scanned to your e-mail for signature.
- **Receipt of the signed permit is required at the time you receive the permit for the reservation to be considered secure.**
- **The Full Rental Fee is required 60 calendar days prior to your event date.**
- Courthouse Rentals require a \$100.00 security deposit at the time of the request in order to secure this reservation.

Permittee Information *(Permittee must be 21 or older and attend the event)*

Name The Board of Trustees of the University of Illinois on behalf of its Office of Extension and Outreach

Street Address 7775B State Route 47

City Yorkville State IL Zip 60560 Kendall Resident? Yes No

Phone # *(two numbers are required)* Cell: 630-267-9542 Other: 630-553-5823

E-mail: keisnaug@illinois.edu

Requested Site

Harris Forest Preserve: Shelter 1 144 ppl Shelter 2 80 ppl Shelter 4 80 ppl Shelter 7 80 ppl

Richard Young: 56 ppl
Jay Woods: 80 ppl
Historic Courthouse: East Wing Conf. Room 70 ppl Court Room 130 ppl Third Floor Conf. Room 16 ppl

Requested Date

Event Date: 1st Tuesday of each month Preserves are available at 9:00 am

Time Frame: 6:30-8:30 pm Gates are closed at sunset; departure time required at least 30 minutes prior

Number of People: 25 people \$25.00 fee applied for 100+ people

Type of Group: *please circle:* Family, Organization, Church, School, Scout, etc.
Non-family events require Certificate of Insurance

Name of Event *(Scout troops: please indicate Pack or Troop Number & Council)*

Rockin' KC's 4-H club monthly mtg 1st Tuesday of Sept., Oct., Nov., Dec., Jan., Feb., Mar., Apr., May

Firewood: *Must be purchased from the Forest Preserve. (Collection from grounds or brought from outside is prohibited)*

Number of bundles requested: _____ Firewood: \$25.00 / bundle



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Facility Rental Contract

Page 1 of 2

Customer	Kim Eisnaugle 7775 B State Route 47 Yorkville, IL 60560
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Permit #:	19-00219
Contract Date:	08/23/2019
Use Type:	4H Program
Description:	Conference Room
Registrar:	Rebecca Antrim
Phone:	(630) 553-5823
Email:	

Rental Information

Location: East Wing Conference Room @ Historic Courthouse 110 W. Madison Street Yorkville, IL 60560	Total Hours: 16.00
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Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
1/7/2020	Tue	6:30 PM - 8:30 PM	Conference Room Hourly (Head Count: 25)	2.00	Hours	\$20.00	\$40.00	\$0.00
2/4/2020	Tue	6:30 PM - 8:30 PM	Conference Room Hourly (Head Count: 25)	2.00	Hours	\$20.00	\$40.00	\$0.00
4/7/2020	Tue	6:30 PM - 8:30 PM	Conference Room Hourly (Head Count: 25)	2.00	Hours	\$20.00	\$40.00	\$0.00
5/5/2020	Tue	6:30 PM - 8:30 PM	Conference Room Hourly (Head Count: 25)	2.00	Hours	\$20.00	\$40.00	\$0.00
9/1/2020	Tue	6:30 PM - 8:30 PM	Conference Room Hourly (Head Count: 25)	2.00	Hours	\$20.00	\$40.00	\$0.00
10/6/2020	Tue	6:30 PM - 8:30 PM	Conference Room Hourly (Head Count: 25)	2.00	Hours	\$20.00	\$40.00	\$0.00
11/3/2020	Tue	6:30 PM - 8:30 PM	Conference Room Hourly (Head Count: 25)	2.00	Hours	\$20.00	\$40.00	\$0.00
12/1/2020	Tue	6:30 PM - 8:30 PM	Conference Room Hourly (Head Count: 25)	2.00	Hours	\$20.00	\$40.00	\$0.00

Rockin' KC 4H Monthly Meeting
 25 people
 Board approval needed to waive fee

Rental Information

Location: Third Floor Conference Room @ Historic Courthouse 110 W. Madison Street Yorkville, IL 60560	Total Hours: 2.00
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Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
3/3/2020	Tue	6:30 PM - 8:30 PM	Conference Room Hourly (Head Count: 25)	2.00	Hours	\$20.00	\$40.00	\$0.00

Rockin' KC Monthly Meeting
 25 people
 Board approval needed to waive fee

Billing/Payment Summary

Invoice#	Due Date	Total	Amount Paid	Balance Due
Sec Deposit	08/23/2019	\$100.00	\$0.00	\$100.00
Total		\$100.00	\$0.00	\$100.00

Total Hours	18.00
Total Fees	\$360.00
Total Sec Dep	\$100.00
Total Tax	\$0.00
Rental Total	\$460.00

Rental Terms and Conditions

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Facility Rental Contract

Permit #: 19-00248 Page 1 of 1
 Contract Date: 09/27/2019
 Use Type: 4H Program
 Description: Shelter, Horse Arena
 Registrar: Rebecca Antrim
 Phone: (630) 553-5823
 Email:

Customer
Kim Eisnaugle
7775 B State Route 47
Yorkville, IL 60560

Rental Information

Location: **Shelter 7 @ Harris Forest Preserve** Total Hours: **6.00**
10460 Route 71
Yorkville, IL 60560

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
6/2/2020	Tue	5:30 PM - 7:30 PM	Shelter Flat (Head Count: 25)	1.00	Each	\$50.00	\$50.00	\$0.00
7/7/2020	Tue	5:30 PM - 7:30 PM	Shelter Flat (Head Count: 25)	1.00	Each	\$50.00	\$50.00	\$0.00
8/4/2020	Tue	5:30 PM - 7:30 PM	Shelter Flat (Head Count: 25)	1.00	Each	\$50.00	\$50.00	\$0.00

No alcohol allowed.
 4H Rockin KC Monthly Meetings
 25 people
 Board approval needed to waive fees

Total Hours	6.00
Total Fees	\$150.00
Total Sec Dep	\$0.00
Total Tax	\$0.00
Rental Total	\$150.00

Rental Terms and Conditions

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use of the above described facilities, agree to hold Owner harmless from all loss and/or damage resulting from the use of the facility. Security Deposit, where applicable, is due at time reservation is made. Full Rental Fee is due 60 calendar days prior to event date.

Signature: _____

Date: _____



STATE OF ILLINOIS
INTER AGENCY USER AGREEMENT BETWEEN
THE ILLINOIS STATE POLICE AND
REQUESTING GOVERNMENT AGENCY

The Illinois State Police (hereinafter called "ISP"), acting as the state central repository for criminal history record information (hereinafter "CHRI"), and

Requesting Government Agency Kendall County Forest Preserve District

ORI Number (if known) MS 110 6558

Cost Center (if known) 5718

Requesting Agency (hereinafter "Requester") hereby agrees to the following terms, provisions, and conditions:

I. PURPOSE

ISP, in its capacity as the state central repository, has the authority to provide CHRI, pursuant to the applicable Illinois Compiled Statutes, and be paid for its expenses. This Inter Agency Agreement (hereinafter "Agreement") establishes the terms of the relationship.

II. TERM

This agreement will commence upon execution of the signature of the Director of the ISP and continues unless canceled by either party upon 30 days written notice. This agreement may be terminated immediately by the ISP if, in the determination by the ISP, the Requester is in violation of one or more of the enumerated Duties of Requester as outlined in Section IV.

III. SERVICES ISP AGREES TO PROVIDE REQUESTER

ISP agrees to provide fingerprint-based CHRI authorized by law and ISP policy requirements. The ISP will charge the requester a fee for this service. The ISP's current fee schedule is posted on the Illinois State Police web page.

IV. DUTIES OF REQUESTER

Requester agrees to undertake and perform the following duties:

1. Requester will request applicants submit fee applicant fingerprint cards, via a live scan vendor, for processing by ISP through its files. Manual fee applicant cards (IL 493-0696) will be accepted in those instances where live scan transmissions cannot be used.

2. Requester shall submit FBI fee applicant fingerprint transactions for submission to the Federal Bureau of Identification's Criminal Justice Information Services (CJIS) Division through the ISP.
3. Requester agrees to capture and transmit all fingerprint images to the ISP using live scan equipment certified by the Federal Bureau of Investigation (FBI) and the ISP. The fingerprint images and demographic data must be submitted in the form and manner required by ISP/FBI, including the electronic transfer of fingerprint, photograph and demographic data to the ISP NATMS/AFIS system via a network connection as defined by the ISP/FBI. All fingerprint and demographic data transmitted must be encrypted at all times using FBI encryption standards.
4. The Requester shall be responsible for checking the quality and completeness of all data to ensure conformity to ISP processing requirements. Submissions deemed to be incomplete may be returned unprocessed.
5. The Requester agrees to comply with all ISP/FBI certification standards and procedures, which includes but is not limited to certification of live scan equipment, audits of live scan transmissions to the ISP/FBI and completion of CJIS Security Training. CJIS Security Training is offered on-line at www.cjisonline.com.
6. The Requester agrees to take appropriate action to ensure each live scan transmission is sent to ISP successfully and passes all ISP live scan edits, conforming to the most recent ISP Electronic Fingerprint Submission Specifications (EFSS). In the event the electronic fingerprint specifications are modified, the requester agrees to make any changes necessary to meet the new specifications within thirty (30) days of notification.
7. The Requester shall comply with all provisions of the UCIA statute (20 ILCS 2635, et seq.) and all other applicable state and federal statutory requirements including all applicable CJIS requirements. The CJIS Security Policy can be accessed on-line as: <https://www.fbi.gov/about-us/cjis/cjis-security-policy-resource-center>.
8. The Requester will provide employee identifiers sufficient to enroll all employees that will come into direct or indirect contact with CHRI into the CJIS Security training. All training will be completed within 6 months of execution of this agreement.
9. The Requester will require all outsourced services and contractual agency(s) with direct or indirect access to CHRI to enter into an Outsourcing Agreement as required by the CJIS Security Policy. See Addendums B and C.
10. The Requester shall receive responses electronically from the ISP, specifically via email, fax or the Criminal History Information Response Process (CHIRP) secure web portal, which can be accessed at <https://chirp.isp.state.il.us/CHIRP/login.action>.

11. The Requester shall maintain a release signed by the individual to whom the information request pertains authorizing the ISP and the FBI to release criminal history record information. The Requester shall maintain this release on file for at least three (3) years in order to facilitate auditing purposes.
12. The Requester shall provide the individual named in the request a copy of the Illinois response disseminated by ISP with instructions on challenging CHRI. The Requester shall notify the individual named in the request that the individual has the obligation and responsibility to notify the Requester within seven (7) days if the information is inaccurate or incomplete. The requirements of this paragraph pertain to requests submitted for employment or licensing purposes only. Information on challenging a criminal history record can be accessed on-line at the ISP website.
13. The Requester shall provide, upon request of the individual named in the request, a copy of the federal response disseminated with instruction on challenging CHRI. The Requester shall notify the individual named in the request that the individual has the obligation and responsibility to notify the Requester within seven (7) days if the information is inaccurate or incomplete. Information on challenging a criminal history record can be accessed on-line at the ISP website.
14. The Requester shall cooperate with and make its records available to ISP/FBI for the purpose of conducting periodic audits to ensure Requestor's compliance with all laws, rules, and regulations regarding the processing of CHRI furnished by ISP/FBI to Requester.
15. When CHRI is no longer required by the Requester, data shall be destroyed by Requester through shredding or burning of paper documentation and/or deletion of electronic CHRI from Requester's databases.
16. The Requester shall pay ISP sufficient funds to cover ISP transaction processing using established payment methods, within 45 days from date of fiscal statement. Failure to pay could result in an interruption or cancellation of services rendered by ISP. The Illinois State Police reserves the right to forward matters of unpaid fees to a private agency or law firm for immediate collection action. Payment for criminal history record information request processing shall be made via an Illinois licensed live scan fingerprint vendor agency or via check made payable to the Illinois State Police, mailed to the Illinois State Police Bureau of Identification, Fiscal Unit, 260 North Chicago Street, Joliet, IL 60432-4072.
17. The Requester shall report to the ISP any changes in agency contact information, and initiate a new user agreement for any change in the agency's Chief Administrator(s). See Addendum A.
18. The Requester shall notify the ISP in the event of Requesting Agency ownership transfer. The Requester is responsible for any outstanding balance due to the ISP prior to any transfer of ownership unless the ISP expressly approves a proposed assumption of outstanding fees owed to the ISP for services provided.
19. Requester will provide a current W9 form to be submitted with signed User Agreement to facilitate processing of refunds.

V. DISSEMINATION

The Requester shall limit dissemination of CHRI to statutorily authorized parties and ensure such authorized parties agree to provide the same protection and physical security of CHRI as agreed to by Requester.

At a minimum, Requester shall log all dissemination of ISP/FBI CHRI received from ISP and/or the FBI. This log must include the identities of persons or agencies to whom the information is released, the name of the requester, the authority of the requester, the purpose of the request, the identity of the individual to whom the information relates, and the date of the dissemination. Such log shall be retained for a period of three (3) years in order to facilitate any ISP or FBI audit. CHRI will only be disseminated directly to the Requester and only to the extent permitted by law.

Pursuant to 20 ILCS 2635/18, any person who intentionally and knowingly requests, obtains or seeks to obtain conviction information under false pretenses, disseminates inaccuracies or incomplete conviction information, or violates any other provision of 20 ILCS 2635 et seq. may be guilty of a crime punishable by up to one year of imprisonment and/or may incur civil liabilities.

Pursuant to federal 28 CFR 50.12(b) records obtained under this authority may be used solely for the purpose requested and cannot be disseminated outside the receiving departments, related agencies or other authorized entities.

VI. DUTIES OF ISP

ISP agrees to undertake and perform the following duties:

1. ISP will only process requests submitted in the form and manner prescribed by the ISP.
2. ISP agrees to forward, in a timely fashion, FBI applicant fingerprint transactions to the FBI's Criminal Justice Information Services (CJIS) Division.
3. ISP shall, if requested, assist in the interpretation or translation of any CHRI requiring clarification.
4. ISP fees shall be based upon the cost of providing CHRI services, as required by law. The ISP shall notify the Requester of any change in processing fees.
5. Fingerprint submission procedures established by the FBI are subject to change and ISP shall advise Requester immediately of any changes promulgated by the FBI.

VII. GENERAL PROVISIONS

1. ISP agrees to notify Requester at least thirty (30) days prior to making changes in rules, procedures, and policies incorporated in this agreement. Changes in the rules, procedures, and policies originating with federal and state executive order, Congressional or State legislative enactment or by court decision shall be initiated as required by law.
2. This agreement may be amended with the mutual consent of both parties at any time during its term. Amendments to this agreement shall be in writing and signed by both parties or their authorized representatives.
3. Correspondence shall be directed to:

Illinois State Police
Bureau of Identification
260 North Chicago Street
Joliet, Illinois 60432-4075
boi_customer_support@isp.state.il.us

Signature of Agency Head

10/15/2019

Date

Signature Director
Illinois State Police

Date

ADDENDUM A
INTER AGENCY USER AGREEMENT
Agency Contact Sheet (Sections in Grey for Illinois State Police Use Only)

Agency Originating Identification (ORI)	MS 1106558
Agency Cost Center	5718
Purpose Code(s) for Agency Use	MISC

Complete this entire section.

Point of Contact for Responses

Rebecca Antrim

Agency Name

Kendall County Forest Preserve District

BILLING ADDRESS

Street Address

110 W. Madison Street

City, State, Zip

Yorkville, IL 60560

Telephone Number

630-553-4025

Fax Number

630-553-4023

Email Address

rantrim@co.kendall.il.us

MAILING ADDRESS

Same as Billing Address

Point of Contact Billing

Rebecca Antrim

Questions

Street Address

110 W. Madison Street

City, State, Zip

Yorkville, IL 60560

Telephone Number

630-553-4025

Fax Number

630-553-4023

Email Address

rantrim@co.kendall.il.us