

**KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA**

**TUESDAY, NOVEMBER 19, 2019
9:00 A.M.**

KENDALL COUNTY BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments
- VII. *Approval of Claims in the Amount of \$54,295.72
- VIII. Approval of Minutes
 - Kendall County Forest Preserve District Finance Committee meeting of October 24, 2019
 - Kendall County Forest Preserve District Commission meeting of November 5, 2019

OLD BUSINESS

- IX. ***MOTION**: Approval of a Request from the Yorkville Historical Society for a 50% Reduction in Rental Fees for Use of the Kendall County Historic Courthouse for the “Hometown Christmas” Event on December 8, 2019

NEW BUSINESS

- X. Review of the Kendall County Forest Preserve District FY20 Proposed Budget, Combined Appropriations Ordinance #11-19-001 and Operating Fund 270 Levy Ordinance #11-19-002
- XI. Review of the Proposed CY20 Commission and Committee Meetings and Holiday Schedule
- XII. **MOTION**: Approval of the Human Resources, Accounting and Preserve Reservations Manager Position Description
- XIII. ***MOTION**: Approval of the Proposed Tuition Fees and Charges for the Natural Beginnings 20-21 Program Year
- XIV. ***MOTION**: Approval of the Winter 19-20 Public Program Fees and Charges
- XV. ***MOTION**: Approval of a Proposal from Kluber Architects + Engineers of Batavia, Illinois for Additional Construction Estimation and Architectural Rendering Services for the Pickerill Estate House for an Amount Not-to-Exceed \$4,950.00 Pursuant to the District’s Application for a FY20 State of Illinois – Illinois Department of Natural Resources Park and Recreational Facility Construction (PARC) Grant
- XVI. ***MOTION**: Approval of the Renewal of a 1-Year Lease Agreement with Jay Teckenbrock, Hoover Supervisor and Resident for Use of the Hoover Residence Effective December 1, 2019 through November 30, 2020 for a \$250.00 Monthly Rent Payment
- XVII. ***MOTION**: Approval of the Renewal of a 1-Year Lease Agreement with Shannon Prette, Ellis Resident and Caretaker for Use of the Ellis House Studio Apartment Effective December 1, 2019 through November 30, 2020 for a \$346.67 Monthly Rent Payment
- XVIII. ***MOTION**: Approval of a Reimbursement to Kendall County for the District’s Portion of the FY19 Insurance Premium totaling \$40,979.66, plus FY19 Claims Costs Incurred totaling \$1,948.00 for a Total Amount of \$49,927.66
- XIX. ***MOTION**: Approval of a Transfer of \$50,000 from the District’s Operating Fund (Fund 270) to the District’s Insurance Liability Fund (Fund 955) for Coverage of Insurance Claim Deductible Payments
- XX. ***MOTION**: Approval of the Audit Engagement Letter and Proposal from Mack & Associates CPA of Morris, Illinois for Completion of FY19 Audit Services for an Amount Not-to-Exceed \$7,750.00
- XXI. Executive Session
- XXII. Other Items of Business
 - Special Call Commission Meeting: November 25, 2019 at 6:00 pm in the Kendall County Board Room
- XXIII. Public Comments
- XXIV. Adjournment

(Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section G.2.b.v.a)*