

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
ELLIS CAMPS							
342 051936	EQUINE VETERINARY PRACTICE LLC 212427,ETC		EL-VET CARE	11/25/19	27021107084	VET & FARRIER - ELLIS CAM	138.66 138.66*
Total ELLIS CAMPS							275.25*
ELLIS RIDING LESSONS							
343 060304	FIRST NATIONAL BANK OMAHA	11/18/19:MV	EL-PET SUPPLIES	11/25/19	27021117082	ANIMAL CARE & SUPPLIES -	66.81 66.81*
344 051936	EQUINE VETERINARY PRACTICE LLC 212427,ETC		EL-VET CARE	11/25/19	27021117084	VET & FARRIER - ELLIS RID	138.66 138.66*
Total ELLIS RIDING LESSONS							205.47*
ELLIS BIRTHDAY PARTIES							
345 060304	FIRST NATIONAL BANK OMAHA	11/18/19:MV	EL-PET SUPPLIES	11/25/19	27021127082	ANIMAL CARE & SUPPLIES -	50.00 50.00*
346 051936	EQUINE VETERINARY PRACTICE LLC 212427,ETC		EL-VET CARE	11/25/19	27021127084	VET & FARRIER - ELLIS B-D	138.68 138.68*
Total ELLIS BIRTHDAY PARTIES							188.68*
ELLIS PUBLIC PROGRAMS							
347 060304	FIRST NATIONAL BANK OMAHA	11/18/19:MV	EL-PET SUPPLIES	11/25/19	27021137082	ANIMAL CARE & SUPPLIES -	50.00 50.00*
HOOPER							
348 140937	NICOR	11/11/19:ROOK	HOOPER ROOKERY	11/25/19	27022006860	HOOPER - GAS	82.63
349 140937	NICOR	11/11/19:BLAZIN	BLAZING STAR	11/25/19	27022006860	HOOPER - GAS	58.36
350 140937	NICOR	11/11/19:KING	KINGFISHER	11/25/19	27022006860	HOOPER - GAS	91.34
351 140937	NICOR	11/11/19:IML	MEADOWHAWK	11/25/19	27022006860	HOOPER - GAS	47.69
352 140937	NICOR	11/11/19:SHOP	HOOPER HOUSE	11/25/19	27022006860	HOOPER - GAS	50.09
353 140937	NICOR	11/11/19:MOON	MOONSEED	11/25/19	27022006860	HOOPER - GAS	64.76
354 140937	NICOR	11/11/19:HOUSE	HOOPER HOUSE	11/25/19	27022006860	HOOPER - GAS	44.84
355 140937	NICOR	11/11/19:MAIN	HOOPER MAINT BLDG	11/25/19	27022006860	HOOPER - GAS	95.51 535.22*
356 211430	UNIQUE PRODUCTS & SERVICE	377212-1	HOOPER-SUPPLIES	11/25/19	27022006864	HOOPER - BUILDING MAINTEN	319.39 319.39*
357 030540	CENTRAL LIMESTONE CO INC	19631	HO-PRESERVE IMPROVEM	11/25/19	27022006865	HOOPER - GROUNDS MAINTENA	750.52 750.52*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
379 190563	SERVICE SANITATION, INC	7845012,7845013	PORTABLE RESTROOMS	11/25/19	27025006847	REFUSE PICKUP - GROUNDS &	166.00 166.00*
380 140937	NICOR	11/8/19:MILLBRO	MILLBROOK SOUTH	11/25/19	27025006848	GAS - GROUNDS & NATURAL R	121.82
381 140937	NICOR	11/11/19:HA	HARRIS	11/25/19	27025006848	GAS - GROUNDS & NATURAL R	113.14 234.96*
382 130506	MENARDS	66025	HARRIS-FUEL LINE	11/25/19	27025007089	SUPPLIES - SHOP	6.99
383 130506	MENARDS	66196	HA-SMOKE DETECTOR	11/25/19	27025007089	SUPPLIES - SHOP	22.99
384 211430	UNIQUE PRODUCTS & SERVICE	377212-1	HARRIS-SHOP	11/25/19	27025007089	SUPPLIES - SHOP	212.93 242.91*
Total GROUNDS & NATURAL RESOURCES							9,468.05*

Pickerill-Pigott Forest Preserve

385 101325	J.W. WELL & PUMP	7032	PICKERILL-WATER HEAT	11/25/19	27026007089	SUPPLIES - PICKERILL PIGO	326.30
386 180925	RIEMENSCHNEIDER ELECTRIC	12441	PICKERILL-WATER HEAT	11/25/19	27026007089	SUPPLIES - PICKERILL PIGO	523.57 849.87*
Total Pickerill-Pigott Forest Preserve							849.87*

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
NOVEMBER 19, 2019**

I. Call to Order

President Gilmour called the meeting to order at 10:39 am in the Kendall County Board Room.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the beginning of the Kendall County Board Meeting.

III. Invocation

Commissioner Prochaska offered an invocation at the beginning of the Kendall County Board Meeting.

IV. Roll Call

X	Cesich	X	Gryder
	Flowers	X	Hendrix
X	Gengler	X	Kellogg
X	Giles (entered meeting at 10:41 am)	X	Prochaska
X	Gilmour	X	Vickers

Commissioners Cesich, Gengler, Gryder, Hendrix, Kellogg, Prochaska, Vickers, and Gilmour all were all present.

Commissioner Giles entered the meeting at 10:41am.

V. Approval of Agenda

Commissioner Hendrix made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

VI. Public Comment

Todd Milliron offered public comment to thank the District for actions taken to support the Yorkville Historic Preservation Society.

VII. Approval of Claims for an Amount Not-to-Exceed \$54,295.72

Commissioner Giles entered the meeting room at 10:41 am.

Commissioner Hendrix made a motion to approve claims not-to-exceed \$54,295.72. Seconded by Commissioner Giles.

Motion: Commissioner Hendrix					
Second: Commissioner Giles					
Roll call: Claims: \$54,295.72					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

VIII. Approval of Minutes

- Kendall County Forest Preserve District Finance Committee meeting of October 24, 2019
- Kendall County Forest Preserve District Commission meeting of November 5, 2019

Commissioner Gryder made a motion to approve the Finance Committee meeting minutes of October 24, 2019, and the Commission meeting minutes of November 5, 2019. Seconded by Commissioner Giles. Aye, all. Opposed, none.

OLD BUSINESS

IX. MOTION: Approval of a Request from the Yorkville Historical Society for a 50% Reduction in Rental Fees for Use of the Kendall County Historic Courthouse “Hometown Christmas” Event on December 8, 2019

Commissioner Gryder made a motion to approve the request from the Yorkville Historic Preservation Society for a 50% reduction in rental fees for use of the Kendall County Historic Courthouse “Hometown Christmas” event on December 8, 2019. Seconded by Commissioner Hendrix.

Motion: Commissioner Gryder					
Second: Commissioner Hendrix					
Roll call: Yorkville Historical Society 50% Facility Rental Fee Reduction					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

NEW BUSINESS

X. Review of the Kendall County Forest Preserve District FY20 Proposed Budget, Combined Appropriations Ordinance #11-19-002

Commission reviewed and discussed the District’s proposed budget, and combined appropriations ordinance #11-19-002.

XI. Review of the Proposed CY20 Commission and Committee Meetings and Holiday Schedule

Commission reviewed and discussed the proposed CY20 Commission and Committee meetings and holiday schedule.

XII. MOTION: Approval of the Human Resources, Accounting and Preserve Reservations Manager Position Description

Commissioner Vickers made a motion to approve Human Resources, Accounting and Preserve Reservations Manager position description. Seconded by Commissioner Hendrix.

Motion: Commissioner Vickers					
Second: Commissioner Hendrix					
Roll call: Position Description					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich		X	Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion carried 8:1.					

XIII. MOTION: Approval of the Proposed Tuition Fees and Charges for the Natural Beginnings 20-21 Program Year

Commissioner Cesich made a motion to approve the proposed tuition fees and charges for the Natural Beginnings 20-21 program year. Seconded by Commissioner Prochaska.

Motion: Commissioner Cesich
 Second: Commissioner Prochaska

Roll call: NB 20-21 Program Year Tuition Fees and Charges

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XIV. MOTION: Approval of the Winter 19-20 Public Program Fees and Charges

Commissioner Cesich made a motion to approve the Winter 19-20 Public Program fees and charges. Seconded by Commissioner Hendrix.

Motion: Commissioner Cesich
 Second: Commissioner Hendrix

Roll call: Winter 19-20 Public Program Fees and Charges

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XV. MOTION: Approval of a Proposal from Kluber Architects + Engineers of Batavia, Illinois for Additional Construction Estimation and Architectural Rendering Services for the Pickerill Estate House for an Amount Not-to-Exceed \$4,950.00 Pursuant to the District’s Application for a FY20 State of Illinois – Illinois Department of Natural Resources Park and Recreational Facility Construction (PARC) Grant

Commissioner Kellogg made a motion to approve a proposal from Kluber Architects + Engineers of Batavia, Illinois for additional construction estimation and architectural rendering services for the Pickerill estate house for an amount not-to-exceed \$4,950.00 pursuant to the District’s application for a FY20 State of Illinois – Illinois Department of Natural Resources Park and Recreational Facility Construction (PARC) grant. Seconded by Commissioner Gryder.

Motion: Commissioner Kellogg
 Second: Commissioner Gryder
Roll call: Kluber Architects + Engineers Construction Estimation Services for \$4,950

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XVI. MOTION: Approval of the Renewal of a 1-Year Lease Agreement with Jay Teckenbrock, Hoover Supervisor and Resident for Use of the Hoover Residence Effective December 1, 2019 through November 30, 2020 for a \$250.00 Monthly Rent Payment

Commissioner Hendrix made a motion to approve the renewal of a 1-year lease agreement with Jay Teckenbrock, Hoover Supervisor and Resident for use of the hoover residence effective December 1, 2019 through November 30, 2020 for a \$250.00 monthly rent payment. Seconded by Commissioner Prochaska.

Motion: Commissioner Hendrix
 Second: Commissioner Prochaska
Roll call: Hoover Residence Lease Agreement

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich		X	Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion carries by a vote of 8:1.

XVII. MOTION: Approval of the Renewal of a 1-Year Lease Agreement with Shannon Prette, Ellis Resident and Caretaker for Use of the Ellis House Studio Apartment Effective December 1, 2019 through November 30, 2020 for a \$346.67 Monthly Rent Payment

Commissioner Hendrix made a motion to approve the renewal of a 1-year lease agreement with Shannon Prette, Ellis Resident and Caretaker for use of the Ellis House studio apartment effective

December 1, 2019 through November 30, 2020 for a \$346.67 monthly rent payment. Seconded by Commissioner Cesich.

Commissioner Giles left the meeting at 11:03 am.

Motion: Commissioner Hendrix

Second: Commissioner Cesich

Roll call: Ellis Apartment Lease Agreement

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich		X	Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion carried by a vote of 7:1.

XVIII. MOTION: Approval of a Reimbursement to Kendall County for the District's Portion of the FY19 Insurance Premium totaling \$40,979.66, plus FY19 Claims Costs Incurred totaling \$1,948.00 for a Total Amount of \$49,927.66

Commissioner Hendrix made a motion to approve the reimbursement to Kendall County for the District's portion of the FY19 insurance premium totaling \$40,979.66, plus FY19 claims cost incurred totaling \$1,948.00 for a total amount of \$49,927.66. Seconded by Commissioner Prochaska.

Commissioner Gryder made a motion to amend the motion to reduce the total amount to \$42,927.66. Seconded by Commissioner Kellogg.

Motion: Commissioner Gryder

Second: Commissioner Kellogg

Roll call: Amended Motion – Change of Reimbursement Amount to \$42,927.66

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

Motion: Commissioner Hendrix
 Second: Commissioner Prochaska

Roll call: Kendall County Revised Reimbursement Approval for \$42,927.66

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XIX. MOTION: Approval of a Transfer of \$50,000 from the District’s Operating Fund (Fund 270) to the District’s Insurance Liability Fund (Fund 955) for Coverage of Insurance Claim Deductible Payments

Commissioner Hendrix made a motion to approve the transfer of \$50,000 from the District’s operating fund (fund 270) to the District’s insurance liability fund (fund 955) for coverage of insurance claim deductible payments. Seconded by Commissioner Gryder.

Motion: Commissioner Hendrix
 Second: Commissioner Gryder

Roll call: Transfer to Liability Fund of \$50,000.00

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XX. MOTION: Approval of the Audit Engagement Letter and Proposal from Mack & Associates CPA of Morris, Illinois for Completion of FY19 Audit Services for an Amount Not-to-Exceed \$7,750.00

Commissioner Gryder made a motion to approve the audit engagement letter and proposal from Mack & Associates CPA of Morris, Illinois for completion of FY19 audit services for an amount not-to-exceed \$7,750.00. Seconded by Commissioner Prochaska.

Motion: Commissioner Gryder
Second: Commissioner Prochaska

Roll call: FY19 Audit Engagement Letter and Services for \$7,750

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XXI. Executive Session

There was no need for executive session.

XXII. Other Items of Business

Commissioner Gryder offered appreciation and recognition of the generosity of Ken Pickerill, presenting a commemorative plaque for display at the Kendall County District's Office.

President Gilmour remarked there will be a Special Call Commission meeting on November 25, 2019.

Director Guritz reported that there will be a ribbon-cutting event at Fox River Bluffs Forest Preserve at 10:00 am on December 7, 2019. The grant-funded trail head kiosk will be installed, with initial cropland conversion efforts taking place with the volunteers present.

XXIII. Public Comments

Jim Wyman asked whether the Village of Millbrook's decision to reconsider allowing the District to connect Millbrook North Forest Preserve to the historic Millbrook Bridge would result in efforts to restore the bridge rather than demolish. Director Guritz reported that the District is preparing to go out for bid for removal. The District's review of competitive grant program funding available did not result in identification of a viable funding source to restore the structure.

XXIV. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 11:17 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

ORDINANCE #11-19-001

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE SETTING FORTH THE ANNUAL BUDGET OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT FOR THE FISCAL YEAR BEGINNING DECEMBER 1, 2019 AND ENDING NOVEMBER 30, 2020

AND

APPROPRIATING THE VARIOUS SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT FOR THE FISCAL YEAR BEGINNING DECEMBER 1, 2019 AND ENDING NOVEMBER 30, 2020

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT, KENDALL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1

That the attached annual budget hereinafter set forth is hereby adopted by the Kendall County Forest Preserve District, Kendall County, Illinois for the fiscal year beginning December 1, 2019.

	Fund 270	Fund 280	Fund 320	Fund 950	Fund 951	Fund 952	Fund 953	Fund 954	Fund 955	Fund 956	Fund 960	Total Est. Balances
Estimated Beginning Balance December 1, 2019	\$ 384,783	\$ 878,660	\$ 909,698	\$ 837,823	\$ 375,228	\$ 136,401	\$ -	\$ -	\$ 50,000	\$ 127,983	\$ 4,060,319	\$ 7,760,895
Estimated Revenue & Transfers In	1,165,425	10,000	423,600	1,390,307	202,494	474,750	221,475	180,000		40,000	4,260,973	8,369,024
Estimated Expenditure & Transfers Out	1,164,580	-	407,075	2,228,130	375,228	611,151	221,475	180,000	25,000	127,983	4,084,116	9,424,738
Estimated Ending Balance November 30, 2020	\$ 385,628	\$ 888,660	\$ 926,223	\$ -	\$ 202,494	\$ -	\$ -	\$ -	\$ 25,000	\$ 40,000	\$ 4,237,176	\$ 6,705,181

Estimated Receipts:

270-1-XXX-XXXX	FY 19-20 Operating Revenue	\$ 1,165,425
280-1-000-XXXX	FY19-20 Endowment Fund Interest Income	\$ 10,000
320-1-000-1100	Current Tax - FP Debt 2012 Refunding	\$ 423,600
950-1-000-XXXX	FY 19-20 FP Capital Series 2007	\$ 1,390,307
951-1-000-XXXX	FP Project Reserve Fund	\$ 202,494
952-1-000-XXXX	Pickertill-Piggott Phase I OSLAD Project Fund	\$ 474,750
953-1-000-XXXX	Fox River Bluffs RTP Project Fund	\$ 221,475
954-1-000-XXXX	Fox River Bluffs Cropland Conversion Project Fund	\$ 180,000
955-1-000-XXXX	Liability Fund	\$ -
956-1-000-XXXX	Land Cash Fund	\$ 40,000
960-1-000-1100	Current Tax - FP Debt 2007/2015/2016/2017	\$ 4,260,973
Total Receipts		\$ 8,369,024

SECTION 2

That the several sums of money hereinafter set forth are hereby appropriated for the fiscal year of the Kendall County Forest Preserve District, Kendall County, Illinois beginning December 1, 2019 and ending November 30, 2020 to cover all necessary expenditures and liabilities of said Kendall County Forest Preserve District, Kendall County, Illinois hereinafter designated.

SECTION 3

That the object and purposes for which the appropriations are hereby made and the amount appropriated for each object and purpose are as follows:

Estimated Expenditures:

270-2-XXX-XXXX	FY 19-20 Operating Expenses	\$ 1,164,580
280-2-000-XXXX	FY 19-20 Endowment Fund Expenditures	\$ -
320-2-000-1100	Current Tax - FP Debt Service 2012 Refunding Bonds	\$ 407,075
950-2-000-XXXX	FY 19-20 FP Capital Series 2007 Expenditures	\$ 2,228,130
951-2-000-XXXX	FP Project Reserve Fund Expenditures	\$ 375,228
952-2-000-XXXX	Pickertill-Piggott Phase I OSLAD Project Fund Expenditures	\$ 611,151
953-2-000-XXXX	Fox River Bluffs RTP Project Fund Expenditures	\$ 221,475
954-2-000-XXXX	Fox River Bluffs Cropland Conversion Project Fund Expenditures	\$ 180,000
955-2-000-XXXX	Liability Fund Expenditures	\$ 25,000
956-2-000-XXXX	Land Cash Fund Expenditures	\$ 127,983
960-2-000-1100	Current Tax - FP Debt 2007/2015/2016/2017 Refunding Bond Exp.	\$ 4,084,116
Total Receipts		\$ 9,424,738

Approved this 25th Day of November, 2019.

Signed:

Judy Gilmour, President

Matt Kellogg, Secretary

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2018	BUDGET 2019	ACTUAL 10/31/2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance (est.)	309,838	330,994	344,356	344,356	384,783	16.3%
REVENUE						
270-1-000-1100 Current Tax	571,545	595,374	586,599	595,374	615,000	3.3%
270-1-000-1135 Interest Income	977	700	1,386	1,512	1,700	142.9%
270-1-000-1325 Other Income (Sponsorship Program)	303	6,500	20	24	2,000	-69.2%
270-1-500-1325 Other Income - Grounds & Natural Resources (Bowhunt App. Fees)	800	1,000	8,600	8,600	12,500	1150.0%
270-1-000-1335 Donations - Administration	-	500	542	542	500	0.0%
270-1-111-1335 Donations - Ellis Equestrian Center	100	500	103	103	200	-60.0%
270-1-300-1335 Donations - Environmental Education	242	500	-	0	500	0.0%
270-1-303-1335 Donations - Env. Educ. Natural Beginnings (FF Sch. Program)	-	2,000	300	300	300	-85.0%
270-1-400-1335 Donations - Natural Area Volunteers	-	500	-	0	-	-100.0%
270-1-500-1335 Donations - Grounds & Natural Resources	2,796	500	525	525	500	0.0%
270-1-600-1335 Donations - Pickerell Pigott	-	-	-	0	-	-
270-1-500-1500 Picnic & Shelter Rental - Grounds & Natural Resources	4,725	6,200	4,175	4,575	4,500	-27.4%
270-1-500-1503 Preserve Improvements - Grants (K-12 Pollinator)	2,564	3,500	3,818	3,818	10,000	185.7%
270-1-300-1507 Environmental Education Revenue	-	-	-	-	-	-
270-1-301-1507 Env. Educ. - School Programs	32,982	35,000	38,735	39,735	38,000	8.6%
270-1-302-1507 Env. Educ. - Camps	19,295	30,000	24,575	24,575	32,000	6.7%
270-1-303-1507 Env. Educ. - Natural Beginnings	86,955	86,430	106,215	106,215	115,800	34.0%
270-1-304-1507 Env. Educ. - Other Public Programs	4,839	6,000	6,629	6,747	7,500	25.0%
270-1-306-1507 Env. Educ. - Other Revenue	1,454	-	-	0	-	-
270-1-200-1513 Hoover Revenue	-	-	-	-	-	-
270-1-200-1513 Hoover Revenue (Yorkville Athletic Assoc. License)	-	2,250	2,250	2,250	2,250	0.0%
270-1-200-1513 Hoover Revenue (Residence Lease)	5,000	3,000	3,195	3,250	3,000	0.0%
270-1-201-1513 Hoover Bunkhouse Rental Rev	35,358	33,525	29,874	31,699	35,000	4.4%
270-1-202-1513 Hoover Campsite Rental Rev	5,195	4,750	5,985	6,155	6,000	26.3%
270-1-203-1513 Hoover Meadowhawk Rental Rev	18,134	16,500	16,831	17,996	18,000	9.1%
270-1-600-1513 Rental Revenue - Pickerill-Pigott	2,100	8,400	2,356	3,269	10,956	30.4%
270-1-000-1514 Farm License Revenue	160,723	151,030	128,882	136,882	100,932	-33.2%
270-1-120-1517 Security Deposit Revenue - Ellis Weddings	8,410	10,000	4,200	4,200	-	-100.0%
270-1-121-1517 Security Deposit Revenue - Ellis Other Rentals	655	600	1,395	1,695	600	0.0%
270-1-201-1518 Security Deposit Revenue - Hoover Bunkhouse	6,628	6,000	5,400	6,128	6,000	0.0%
270-1-203-1518 Security Deposit Revenue - Hoover Meadowhawk	9,759	9,000	11,633	12,076	11,000	22.2%
270-1-600-1518 Security Deposit - Pickerell Pigott	1,000	1,000	1,000	1,000	-	-100.0%
270-1-000-1519 Credit Card Revenue - All Preserves	2,928	3,000	2,870	3,264	3,000	0.0%
270-1-200-1519 Credit Card Revenue - Hoover	-	-	-	-	-	-
270-1-102-1570 Ellis Center Grounds (Farm License Rev.)	-	-	22,087	22,087	22,087	-
270-1-110-1570 Ellis Center Camps	9,305	10,000	7,105	7,105	9,000	-10.0%
270-1-111-1570 Ellis Center Riding Lessons	44,490	36,000	51,191	56,501	50,000	38.9%
270-1-112-1570 Ellis Center Birthday Parties	9,021	8,000	7,421	8,195	8,500	6.3%
270-1-113-1570 Ellis Center Public Programs	4,508	5,000	6,021	6,511	5,500	10.0%
270-1-114-1570 Sunrise Center North License Agreement	23,360	24,600	19,500	22,700	24,600	0.0%
270-1-120-1570 Ellis Center Weddings	45,170	40,000	11,080	11,080	2,000	-95.0%
270-1-121-1570 Ellis Center Other Rentals	3,315	4,500	4,790	5,440	4,500	0.0%
270-1-130-1570 Ellis Center 5K Event	950	4,000	1,205	1,305	1,500	-62.5%
Total Revenue	1,125,586	1,156,359	1,128,491	1,163,430	1,165,425	0.8%
PERSONNEL						
270-2-000-6101 Salary - Full Time Administration	136,464	142,035	127,700	135,398	155,780	9.7%
270-2-000-6101 Stipend - Full Time Administration (Executive Director)	-	-	-	3,138	10,200	-
270-2-000-6101 Stipend - Full Time Administration (HR, Acct. Payable & Reserv. Coord.)	-	-	-	0	5,000	-
270-2-000-6101 Stipend - Full Time Administration (Asst. County Admin.)	-	-	-	5,820	5,820	-
270-2-000-6102 Salary - Part Time Administration	-	14,250	6,288	7,108	-	-100.0%

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION		ACTUAL 2018	BUDGET 2019	ACTUAL 10/31/2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
270-2-500-6101	Salary - Full Time Grounds & Natural Resources	142,358	148,502	93,597	105,805	85,694	-42.3%
270-2-500-6102	Salary - Part Time Grounds & Natural Resources	30,418	25,346	29,430	33,269	62,127	145.1%
270-2-600-6102	Salary - Part Time Pickerell Pigott		10,400	-	0	-	-100.0%
	Salary Full Time: Env. Education						
270-2-301-6103	Env. Educ. FT Salary - School Programs Expense	12,415	13,000	11,533	13,037	21,887	68.4%
270-2-302-6103	Env. Educ. FT Salary - Camps Expense	7,725	8,200	7,266	8,214	13,520	64.9%
270-2-304-6103	Env. Educ. FT Salary - Other Public Programs Expense	1,104	1,200	1,069	1,208	3,692	207.7%
270-2-305-6103	Env. Educ. FT Salary - Laws of Nature	276	477	402	454	1,446	203.1%
	Salary Part Time: Env. Education						
270-2-301-6128	Env. Educ. PT Salary - School Programs Expense	23,481	22,000	16,398	18,825	9,010	-59.0%
270-2-302-6128	Env. Educ. PT Salary - Camps Expense	15,324	19,000	12,854	12,860	12,350	-35.0%
270-2-303-6128	Env. Educ. PT Salary - Natural Beginnings Expense	57,703	53,475	54,446	59,659	74,031	38.4%
270-2-304-6128	Env. Educ. PT Salary - Other Public Programs Expense	6,034	7,000	4,313	4,994	3,000	-57.1%
270-2-305-6128	Env. Educ. PT Salary - Laws of Nature	1,690	2,575	1,098	1,179	2,000	-22.3%
270-2-306-6128	Env. Educ. PT Salary - Other Expense	5,879		1,750	2,192		
	Salary Part Time - Ellis						
270-2-100-6122	Salary PT - Ellis House	8,852	8,851	7,907	8,938	8,822	-0.3%
270-2-101-6122	Salary PT - Ellis Barn	8,371	8,851	11,649	13,168	8,822	-0.3%
270-2-102-6122	Salary PT - Ellis Grounds	18,450	17,701	18,391	20,790	17,782	0.5%
270-2-110-6122	Salary PT - Ellis Center Camps Expense	4,045	4,604	3,856	3,897	4,604	0.0%
270-2-111-6122	Salary PT - Ellis Center Riding Lessons Expense	21,110	25,414	29,375	31,297	27,000	6.2%
270-2-112-6122	Salary PT - Ellis Center Birthday Parties Expense	5,346	5,000	5,082	5,449	5,000	0.0%
270-2-113-6122	Salary PT - Ellis Center Public Programs Expense	2,789	3,000	2,347	2,600	3,000	0.0%
270-2-114-6122	Salary PT - Ellis Sunrise License Agreement	14,883	15,000	15,216	16,231	15,000	0.0%
270-2-120-6122	Salary PT - Ellis Center Weddings Expense	16,099	13,015	5,098	5,098	500	-96.2%
270-2-121-6122	Salary PT - Ellis Center Other Rentals Expense			-		2,275	
	Salary Full Time: Hoover						
270-2-200-6126	Salary FT - Hoover Grounds	24,288	25,038	22,135	25,038	42,085	68.1%
270-2-201-6126	Salary FT - Hoover Bunkhouse	12,144	12,519	11,067	12,519	21,043	68.1%
270-2-202-6126	Salary FT - Hoover Campsite	6,072	6,260	5,534	6,260	10,521	68.1%
270-2-203-6126	Salary FT - Hoover Meadowhawk	6,072	6,260	5,534	6,260	10,521	68.1%
	Salary Part Time: Hoover						
270-2-200-6127	Salary PT - Hoover Grounds	19,005	24,963	23,129	26,146	19,350	-22.5%
270-2-201-6127	Salary PT - Hoover Bunkhouse	9,385	12,482	11,570	13,079	9,675	-22.5%
270-2-202-6127	Salary PT - Hoover Campsite	4,939	6,241	5,787	6,542	4,837	-22.5%
270-2-203-6127	Salary PT - Hoover Meadowhawk	5,257	6,241	6,018	6,803	4,837	-22.5%
270-2-000-6115	Board Per Diem	2,869	3,200	3,368	3,674	4,190	30.9%
	Total Personnel	630,846	672,098	561,206	626,949	685,421	2.0%
	EMPLOYEE BENEFITS						
270-2-000-6300	IMRF/SS Expense - Administration	26,526	24,287	20,905	23,632	29,968	23.4%
270-2-200-6300	IMRF/SS Expense - Hoover Grounds	7,495	7,747	5,900	6,670	9,726	25.5%
270-2-201-6300	IMRF/SS Expense - Hoover Bunkhouse	3,724	3,874	2,951	3,336	4,863	25.5%
270-2-202-6300	IMRF/SS Expense - Hoover Campsite	1,902	1,937	1,478	1,671	2,432	25.5%
270-2-203-6300	IMRF/SS Expense - Hoover Meadowhawk	1,909	1,937	1,496	1,691	2,432	25.5%
270-2-300-6300	IMRF/SS Fund Expense - Env. Education						
270-2-301-6300	IMRF/SS Fund Expense - Env. Education School Programs	4,175	4,339	3,468	3,981	4,400	1.4%
270-2-302-6300	IMRF/SS Fund Expense - Env. Education Camps	2,735	3,800	2,543	2,544	3,237	-14.8%
270-2-303-6300	IMRF/SS Fund Expense - Env. Education Natural Beginnings	8,763	6,452	6,203	6,797	9,870	53.0%
270-2-304-6300	IMRF/SS Fund Expense - Env. Education Other Public Programs	702	900	677	784	797	-11.4%
270-2-305-6300	IMRF/SS Fund Expense - Env. Education Laws of Nature	193	300	179	192	427	42.3%
270-2-306-6300	IMRF/SS Fund Expense - Env. Education Other Expenses	576		149	187		
270-2-500-6300	IMRF/SS Expense - Grounds & Nat. Resources	22,189	25,919	9,412	11,653	20,853	-19.5%
270-2-600-6300	IMRF/SS Expense - Pickerell Pigott	81	1,617	-	0	-	-100.0%
270-2-100-6301	IMRF & SS Expense - Ellis House	1,404	1,240	1,121	1,267	1,356	9.4%
270-2-101-6301	IMRF & SS Expense - Ellis Barn	1,374	1,240	1,367	1,545	1,356	9.4%
270-2-102-6301	IMRF & SS Expense - Ellis Grounds	3,078	2,480	2,544	2,876	2,717	9.6%

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2018	BUDGET 2019	ACTUAL 10/31/2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
270-2-110-6301	420	400	352	356	400	0.0%
270-2-111-6301	2,094	2,124	2,704	2,881	3,050	43.6%
270-2-112-6301	572	500	569	610	700	40.0%
270-2-113-6301	230	400	190	210	300	-25.0%
270-2-114-6301	1,547	1,690	1,377	1,469	1,700	0.6%
270-2-120-6301	2,663	996	656	656	-	-82.5%
270-2-121-6301	-	-	-	-	174	-
270-2-130-6301	-	-	-	-	-	-
270-2-000-6839	19,963	38,970	20,425	22,282	39,272	0.8%
Medical Insurance - Administration						
Medical Insurance - Hoover						
270-2-200-6839	5,039	6,676	4,709	5,137	14,308	114.3%
270-2-201-6839	2,519	3,337	2,355	2,569	7,154	114.4%
270-2-202-6839	1,260	1,669	1,177	1,284	3,577	114.3%
270-2-203-6839	1,260	1,669	1,177	1,284	3,577	114.3%
270-2-500-6839	40,726	40,498	35,480	38,705	37,558	-7.3%
Medical Insurance - Grounds & Nat. Resources						
270-2-000-6838	43,325	43,088	2,428	43,324	55,376	28.5%
270-2-000-xxxx	-	-	-	50,000	-	-
270-2-000-6838	-	5,000	-	1,948	-	-100.0%
270-2-000-6859	-	10,000	-	0	-	-100.0%
Total Employee Benefits	208,442	245,086	133,992	241,541	261,579	6.7%
CONTRACTUAL						
270-2-000-6203	1,249	1,200	715	715	1,200	0.0%
270-2-000-6204	1,021	2,000	2,526	2,526	2,500	25.0%
270-2-500-6207	10,273	10,500	10,510	11,465	11,500	9.5%
270-2-000-6209	189	400	170	770	400	0.0%
270-2-000-6215	2,400	2,250	1,650	1,650	2,250	0.0%
270-2-000-6549	7,500	7,750	7,500	7,500	7,750	0.0%
270-2-500-6847	6,701	6,750	6,387	6,968	6,750	0.0%
270-2-000-6834	-	500	870	870	500	0.0%
270-2-120-7078	1,712	1,500	1,380	1,505	1,500	0.0%
270-2-000-7079	-	-	300	300	-	-
270-2-110-7084	790	900	1,643	1,643	1,500	66.7%
270-2-111-7084	1,836	1,800	2,511	2,511	2,500	38.9%
270-2-112-7084	1,143	900	2,169	2,169	1,500	66.7%
270-2-113-7084	-	-	-	-	-	-
270-2-120-7089	15,255	15,255	15,255	15,255	-	-100.0%
270-2-000-7090	6,340	4,000	5,496	5,996	5,000	25.0%
Total Contractual	56,409	55,705	59,082	61,843	44,850	-19.5%
COMMODITIES						
270-2-000-6200	8,665	7,700	7,319	7,984	8,000	3.9%
270-2-500-6217	13,291	13,500	12,498	13,634	13,600	0.7%
270-2-500-6240	1,772	1,500	2,122	2,300	1,500	0.0%
270-2-000-6351	2,969	2,940	2,598	2,834	2,850	-3.1%
270-2-600-6351	4,984	5,300	4,382	5,000	5,000	-

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2018	BUDGET 2019	ACTUAL 10/31/2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
270-2-400-6835 Natural Area Volunteer Supplies	562	500	1,194	1,194	500	0.0%
270-2-000-6843 Promotion/Publicity	8,202	5,000	4,854	4,854	4,000	-20.0%
270-2-000-6844 Newsletter	99	400	-	400	400	0.0%
270-2-500-6848 Gas - Grounds & Natural Resources	2,938	3,025	3,207	3,360	3,200	5.8%
270-2-300-6849 Environmental Education	337					
270-2-301-6849 Env. Educ. - School Programs Expense	1,037	1,000	521	554	700	-30.0%
270-2-302-6849 Env. Educ. - Camps Expense	1,755	1,750	1,248	1,248	1,500	-14.3%
270-2-303-6849 Env. Educ. - Natural Beginnings Expense	2,932	4,000	2,685	3,035	4,000	0.0%
270-2-304-6849 Env. Educ. - Other Public Programs Expense	863	600	628	634	750	25.0%
270-2-305-6849 Env. Educ. - Laws of Nature Expense	556	550	454	543	500	-9.1%
270-2-306-6849 Env. Educ. - Other Expense (Contractual Instr.)			-			
270-2-400-6856 Natural Area Mgt Supplies	947		-			
Utilities & Maintenance - Hoover						
270-2-200-6860 Hoover - Gas	5,270	5,300	6,628	6,928	7,000	32.1%
270-2-200-6861 Hoover - Electric	14,647	15,000	15,168	16,060	16,000	6.7%
270-2-200-6862 Hoover - Other Utilities	4,483	6,500	3,557	3,632	4,000	-38.5%
270-2-200-6863 Hoover - Shop Supplies	2,318	2,000	3,984	4,001	3,000	50.0%
270-2-200-6864 Hoover - Building Maintenance	9,359	9,800	9,910	10,143	9,800	0.0%
270-2-200-6865 Hoover - Grounds Maintenance	2,178	3,500	4,137	4,238	4,000	14.3%
270-2-200-6866 Hoover - Other Expenses	56	3,000	2,330	2,330	3,000	0.0%
Utilities - Ellis						
270-2-100-7076 Utilities - Ellis House	6,490	6,420	6,260	6,761	6,000	-6.5%
270-2-101-7076 Utilities - Ellis Barn	5,786	6,420	4,602	4,727	6,000	-6.5%
270-2-100-7077 Office Supplies & Postage - Ellis House	1,533	1,000	1,420	1,549	1,500	50.0%
270-2-100-7079 Volunteer Expense - Ellis			-			
270-2-113-7079 Volunteer Expense - Ellis Public Programs	552	500	593	647	500	0.0%
Promotion/Publicity - Ellis						
270-2-110-7081 Promotion/Publicity - Ellis Camps	-	250	-	-	250	0.0%
270-2-111-7081 Promotion/Publicity - Ellis Riding Lessons	435	750	25	25	750	0.0%
270-2-112-7081 Promotion/Publicity - Ellis Birthday Parties	-	250	-	-	250	0.0%
270-2-113-7081 Promotion/Publicity - Ellis Public Programs	-	-	-	-	-	-
270-2-120-7081 Promotion/Publicity - Ellis Weddings	3,086	2,000	490	490	-	-100.0%
270-2-121-7081 Promotion/Publicity - Ellis Other Rentals	-	-	-	-	400	-
270-2-130-7081 Promotion/Publicity - Ellis 5k	295	300	-	-	300	0.0%
Animal Care & Supplies - Ellis						
270-2-110-7082 Animal Care & Supplies - Ellis Camps	565	1,000	325	354	400	-60.0%
270-2-111-7082 Animal Care & Supplies - Ellis Riding Lessons	4,581	2,000	6,445	7,031	7,000	250.0%
270-2-112-7082 Animal Care & Supplies - Ellis Birthday Parties	865	500	191	209	250	-50.0%
270-2-114-7082 Animal Care & Supplies - Sunrise Center North	1,825	4,500	1,095	1,195	1,200	-73.3%
Horses Acquisition & Tack - Ellis						
270-2-110-7083 Horses Acquisition & Tack - Ellis Camps	188	540	-	-	540	0.0%
270-2-111-7083 Horses Acquisition & Tack - Ellis Riding Lessons	750	1,080	-	-	1,080	0.0%
270-2-112-7083 Horses Acquisition & Tack - Ellis Birthday Parties	375	540	-	-	540	0.0%
270-2-113-7083 Horses Acquisition & Tack - Ellis Public Programs	188	-	-	-	-	-
Uniforms - Ellis						
270-2-110-7086 Uniforms - Ellis Camps	36	75	-	-	75	0.0%
270-2-111-7086 Uniforms - Ellis Riding Lessons	219	135	-	-	135	0.0%
270-2-112-7086 Uniforms - Ellis Birthday Parties	55	60	-	-	60	0.0%
270-2-113-7086 Uniforms - Ellis Public Programs	-	-	-	-	-	-
270-2-120-7086 Uniforms - Ellis Weddings	-	50	-	-	50	0.0%
Program Supplies - Ellis						
270-2-110-7087 Program Supplies - Ellis Camps	482	600	568	568	600	0.0%
270-2-112-7087 Program Supplies - Ellis Birthday Parties	657	700	806	806	700	0.0%
270-2-113-7087 Program Supplies - Ellis Public Programs	-	-	-	-	-	-
270-2-130-7087 Program Supplies - Ellis 5K	-	250	101	101	250	0.0%
270-2-500-7089 Supplies: Shop - Grounds	6,607	5,000	5,136	5,296	5,000	0.0%
270-2-600-7089 Supplies: Shop - Pickerill Pigott	1,816	500	14	500	500	0.0%

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2018	BUDGET 2019	ACTUAL 10/31/2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Total Commodities	127,607	128,285	117,495	125,165	127,630	-0.5%
<u>OTHER</u>						
270-2-000-3913 Contingency	-	-	-	-	-	
270-2-000-6216 Equipment - Administration	-	-	-	-	-	
270-2-500-6216 Equipment - Grounds & Natural Resources	17,698	12,000	15,962	21,000	15,000	25.0%
270-2-600-6216 Equipment - Pickerill Pigott	-	-	-	-	-	
270-2-000-6853 Preserve Improvements	975	-	-	-	-	
270-2-500-6837 Preserve Improvements - Grounds & Natural Resources	8,110	5,500	8,848	12,296	5,500	0.0%
270-2-500-6853 Preserve Improvements - Grounds & Natural Resources	-	-	-	-	-	
270-2-000-6854 Contributions	882	-	2,411	2,411	-	
Grounds & Maintenance Equipment - Ellis						
270-2-100-7080 Grounds & Maint. - Ellis House	5,357	5,500	3,280	3,477	4,000	-27.3%
270-2-101-7080 Grounds & Maint. - Ellis Barn	2,798	2,000	1,914	2,195	2,000	0.0%
270-2-102-7080 Grounds & Maint. - Ellis Grounds	3,218	5,500	4,139	4,250	4,000	-27.3%
270-2-000-7088 Security Deposit Refunds	-	-	-	-	-	
270-2-120-7088 Security Deposit Refunds - Ellis Weddings	13,280	4,000	6,960	6,960	1,000	-75.0%
270-2-121-7088 Security Deposit Refunds - Other Rentals	-	600	1,615	1,615	600	0.0%
270-2-200-7088 Security Deposit Refunds - Hoover	15,395	13,000	12,824	13,300	13,000	0.0%
270-2-100-7090 Credit Card Fee Expense - Ellis	-	-	-	-	-	
270-2-110-7090 Credit Card Fee Expense - Ellis Camps	50	-	-	-	-	
270-2-111-7090 Credit Card Fee Expense - Ellis Riding Lessons	-	-	-	-	-	
270-2-112-7090 Credit Card Fee Expense - Ellis Birthday Parties	-	-	-	-	-	
270-2-113-7090 Credit Card Fee Expense - Ellis Public Programs	-	-	-	-	-	
270-2-120-7090 Credit Card Fee Expense - Ellis Weddings	-	-	-	-	-	
Total Other	67,762	48,100	58,028	67,504	45,100	-6.2%
Total Expenditures	1,091,067	1,149,274	929,804	1,123,003	1,164,580	1.3%
Operating Surplus / (Deficit)	34,519	7,085	198,687	40,427	845	-88.1%
Ending Balance	344,356	338,079	543,044	384,783	385,628	14.1%

Beginning Balance	309,838	330,994	344,356	344,356	384,783	16.3%
Total Revenue	1,125,586	1,156,359	1,128,491	1,163,430	1,165,425	0.8%
Total Personnel	630,846	672,098	561,206	626,949	685,421	2.0%
Total Employee Benefits	208,442	245,086	133,992	241,541	261,579	6.7%
Total Contractual	56,409	55,705	59,082	61,843	44,850	-19.5%
Total Commodities	127,607	128,285	117,495	125,165	127,630	-0.5%
Total Other	67,762	48,100	58,028	67,504	45,100	-6.2%
Total Expenditure	1,091,067	1,149,274	929,804	1,123,003	1,164,580	1.3%
Surplus / (Deficit)	34,519	7,085	198,687	40,427	845	-88.1%
Ending Balance	344,356	338,079	543,044	384,783	385,628	14.1%

KCFP Endowment Fund

KCFP Endowment Fund

ACCOUNT & DESCRIPTION	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance	842,469	845,209	857,974	860,060	878,660	2.4%
REVENUE						
280-1-000-1135 Interest Income	2,740	14,851	10,000	18,600	10,000	
280-1-000-1320 Project Fund Revenue - Subat FP						
Total Revenue	2,740	14,851	10,000	18,600	10,000	0.0%
EXPENDITURE						
280-2-000-6850 Project Fund Expense - Subat FP						
Total Expenditure	0	0	0	0	0	
Revenue over/(under) Expenditure	2,740	14,851	10,000	18,600	10,000	
Ending Balance	845,209	860,060	867,974	878,660	888,660	2.4%

Forest Preserve Debt Service Fund - Series 2003/2012

FOREST PRESERVE DEBT SERVICE - SERIES 2003/2012

ACCOUNT & DESCRIPTION	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance	883,431	894,490	906,054	906,054	909,698	0.4%
REVENUE						
320-1-000-1100 Current Tax	397,918	401,784	412,550	412,550	421,600	
320-1-000-1135 Interest Income	667	2,630	500	3,000	2,000	
Total Revenue	398,584	404,414	413,050	415,550	423,600	2.6%
EXPENDITURE						
320-2-000-6650 Other Expenditure				14,181		
320-2-000-6865 Debt Service - Interest 2003						
320-2-000-6870 Debt Service - Principal 2003						
320-2-000-6875 Debt Service - Interest 2012	72,525	62,850	52,725	52,725	42,075	
320-2-000-6880 Debt Service - Principal 2012	315,000	330,000	345,000	345,000	365,000	
Total Expenditure	387,525	392,850	397,725	411,906	407,075	2.4%
Revenue over/(under) Expenditure	11,059	11,564	15,325	3,644	16,525	
Ending Balance	894,490	906,054	921,379	909,698	926,223	0.5%

Forest Preserve Capital Projects - Series 2007

FOREST PRESERVE CAPITAL PROJECTS - SERIES 2007

ACCOUNT & DESCRIPTION	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance	1,536,962	1,386,715	1,378,736	837,823	-39.6%
REVENUE					
950-1-000-1135 Interest Income	2,661	1,500	3,000	1,500	
950-1-000-1335 Donations		32,000			
950-1-000-1515 Project Fund Deposit	671,031		15,000		
950-1-000-1515 Land Acquisition Grant - TCF					
950-1-000-1515 Project Fund Deposit - Pollinator Grant NFWF					
950-1-000-1515 Project Fund Deposit - Maramech Restoration F&W					
950-1-000-1515 Project Fund Deposit - FEMA					
950-1-000-1515 Land Acquisition Grant - Grand Victoria					
950-1-000-1516 Project Fund Deposit - RTP		177,100			
950-1-000-1517 Land Acquisition Grant - OSLAD		316,500	158,250		
950-1-000-1518 KC Hwy Mitigation		157,500			
950-1-000-1519 Hoover Easements		42,000			
950-1-000-1520 Preserve Improvements - ICECF		36,000	35,598	8,520	
950-1-000-1521 Project Fund Deposit - Habitat Grant					
950-1-000-1521 Project Fund Deposit - The Morton Arb. - USFS		30,000		25,000	
950-1-000-1521 Project Fund Deposit - FY20 BAAD Grant				200,000	
950-1-000-1521 Project Fund Deposit - IDNR PARC Grant				525,000	
950-1-000-1522 Trail Improvement Escrow Account		23,177		23,177	
950-1-000-xxxx Transfer In from FRB Cropland Conversion #954				103,900	
950-1-000-xxxx Transfer In from Project Improvement Fund #951				375,227	
950-1-000-xxxx Transfer In from Land Cash Fund #956				127,983	
Total Revenue	673,692	815,777	211,848	1,390,307	70.4%
EXPENDITURE					
950-2-000-6101 Salaries		2,500			
950-2-100-6200 Bond Disclosure Fee		1,900		3,500	
950-2-000-6850 Project Fund Expense	831,919	420,865	328,166	1,493,747	
950-2-000-6851 Equipment Replacement Contingency		70,000		60,000	
950-2-200-6851 Equipment Replacement - Hoover		11,950			
950-2-400-6855 Natural Areas Management		73,000		66,000	
950-2-000-6857 Land Acquisition				130,008	
950-2-000-6858 Preserve Improvements/Master Planning		1,380,052			
950-2-200-6858 Preserve Improvements/Master Planning - Hoover		31,500		49,000	
950-2-000-6859 Building Improvements/Demolition		124,470		5,000	
950-2-100-6859 Building Improvements/Demolition - Ellis		60,000		60,000	
950-2-200-6859 Building Improvements/Demolition - Hoover		19,000			
95-02-000-6324 Transfer Out to Improvement Fund #951			329,065		
95-02-XXX-XXX Transfer Out to OSLAD P&P #952				316,500	
95-02-XXX-XXX Transfer Out to FRB RTP Project Fund #953				44,375	
Total Expenditure	831,919	2,195,237	657,231	2,228,130	1.5%
Revenue over/(under) Expenditure	(158,227)	(1,379,460)	(445,383)	(837,823)	
Ending Balance	1,378,736	7,255	933,352	0	-100.0%

FP Project Improvement (Project Reserve) Fund

ACCOUNT & DESCRIPTION	ACTUAL 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance			375,228	
REVENUE				
951-1-000-1135 Interest Income				
951-1-000-1325 Other Revenues				
951-1-000-1331 Transfer from FP Debt Service 2012	14,181	14,181		
951-1-000-1332 Transfer from FP Debt Service 2015/16	31,981	31,981		
951-1-000-1332 Transfer from Bond Proceeds #950	329,065	329,065	202,494	
Total Revenue	375,228	375,228	202,494	-46.0%
EXPENDITURE				
951-2-000-6323 Transfer to Forest Preserve Fund				
951-2-000-6324 Transfer to FP Bond Proceeds 2007 Fund 950			375,228	
951-2-000-6650 Project Improvement Contingency				
951-2-000-6650 Other Expenses				
Total Expenditure	0	0	375,228	
Revenue over/(under) Expenditure	375,228	375,228	(172,734)	
Ending Balance	375,228	375,228	202,494	-46.0%

FP Grant Fund - OSLAD

FP Grant Fund - OSLAD

ACCOUNT & DESCRIPTION	ACTUAL 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance			136,401	
REVENUE				
952-1-000-1135 Interest Income				
952-1-000-1320 Grant Award	158,250	158,250	158,250	
952-1-000-1325 Other Revenues				
952-1-000-1336 Transfer fom Bond Proceeds #950			316,500	
Total Revenue	158,250	158,250	474,750	200.0%
EXPENDITURE				
952-2-000-6650 Other Expenditures	21,849	21,849	611,151	
952-2-000-6851 Equipment				
952-2-000-6858 Preserve Improvements/Master Plan				
952-2-000-6859 Building Improvements				
Total Expenditure	21,849	21,849	611,151	
Revenue over/(under) Expenditure	136,401	136,401	(136,401)	
Ending Balance	136,401	136,401	0	-100.0%

FP Fox River Bluffs Public Access RTP Grant Fund

FP Fox River Bluffs Public Access RTP Grant Fund

ACCOUNT & DESCRIPTION	ACTUAL 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance		0	0	
<i>REVENUE</i>				
953-1-000-1135 <i>Interest Income</i>				
953-1-000-1320 <i>Grant Award</i>			177,100	
953-1-000-1325 <i>Other Revenues</i>				
953-1-000-1336 <i>Transfer In from Bond Proceeds Fund # 950</i>			44,375	
<i>Total Revenue</i>	0	0	221,475	
<i>EXPENDITURE</i>				
953-2-000-6650 <i>Other Expenditures</i>			221,475	
953-2-000-6858 <i>Preserve Improvements/Master Plan</i>				
<i>Total Expenditure</i>	0	0	221,475	
Revenue over/(under) Expenditure	0	0	0	
Ending Balance	0	0	0	

FP Fox River Bluffs Cropland Conversion Fund

FP Fox River Bluffs Public Cropland Conversion Fund

ACCOUNT & DESCRIPTION	ACTUAL 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance		0	0	
<i>REVENUE</i>				
954-1-000-1135 <i>Interest Income</i>				
954-1-000-1320 <i>Grant Award</i>			30,000	
954-1-000-1325 <i>Other Revenues</i>				
954-1-000-1336 <i>Transfer In from KC Highway</i>			150,000	
<i>Total Revenue</i>	0	0	180,000	
<i>EXPENDITURE</i>				
954-2-000-6858 <i>Preserve Improvements/Master Plan</i>				
954-2-000-6650 <i>Other Expenditures</i>			76,100	
954-2-000-XXXX <i>Transfer to Bond Proceeds #950</i>			103,900	
<i>Total Expenditure</i>	0	0	180,000	
Revenue over/(under) Expenditure	0	0	0	
Ending Balance	0	0	0	

KCFP Insurance Fund

KCFP Liability Insurance Fund

ACCOUNT & DESCRIPTION	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance			0	50,000	
REVENUE					
955-1-000-1135 Interest Income					
955-1-000-1320 Other Revenues					
955-1-000-1336 Transfer from FP Operation Fund			50,000		
Total Revenue	0	0	50,000	0	
EXPENDITURE					
955-2-000-6650 Claims/Deductibles				25,000	
Total Expenditure	0	0	0	25,000	
Revenue over/(under) Expenditure	0	0	50,000	(25,000)	
Ending Balance	0	0	50,000	25,000	

FP Land Cash

FP Land Cash

ACCOUNT & DESCRIPTION	ACTUAL 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance	127,983	127,983	127,983	
REVENUE				
956-1-000-1135 Interest Income				
956-1-000-1325 Other Revenues			40,000	
<i>Total Revenue</i>	0	0	40,000	
EXPENDITURE				
956-2-000-6650 Other Expenditures				
956-2-000-6851 Transfer Out to FP Bond Proceeds Fund 950			127,983	
<i>Total Expenditure</i>	0	0	127,983	
Revenue over/(under) Expenditure	0	0	(87,983)	
Ending Balance	127,983	127,983	40,000	-68.7%

Forest Preserve Debt Service Fund - Series 2007/2015/2016/2017

FOREST PRESERVE DEBT SERVICE - SERIES 2007/2015/2016/2017

ACCOUNT & DESCRIPTION	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	Est. Year End 11/30/2019	BUDGET 2020	% CHANGE IN BUDGET
Beginning Balance	3,678,868	4,153,241	4,182,164	4,212,023	4,060,319	-2.9%
REVENUE						
960-1-000-1100 Current Tax	4,023,390	4,325,082	3,846,068	3,846,068	4,258,473	
960-1-000-1135 Interest Income	936	4,762	500	3,500	2,500	
960-1-000-1621 Refunding Bond Issue						
960-1-000-1622 Refunding Cost of Issuance						
Total Revenue	4,024,326	4,329,844	3,846,568	3,849,568	4,260,973	10.8%
EXPENDITURE						
960-2-000-6650 Other Expenditure				31,981		
960-2-000-6865 Debt Service - Interest 2007	658,944	52,500				
960-2-000-6870 Debt Service - Principal 2007	1,700,000	2,100,000				
960-2-000-6875 Debt Service - Interest 2015	358,355	357,676	356,953	356,953	356,053	
960-2-000-6880 Debt Service - Principal 2015	40,000	40,000	45,000	45,000	45,000	
960-2-000-6885 Debt Service - Interest 2016	340,639	305,787	302,088	302,088	298,188	
960-2-000-6890 Debt Service - Principal 2016	280,000	90,000	95,000	95,000	100,000	
960-2-000-6895 Debt Service - Interest 2017	172,015	945,100	880,250	880,250	759,875	
960-2-000-6900 Debt Service - Principal 2017		380,000	2,290,000	2,290,000	2,525,000	
Total Expenditure	3,549,953	4,271,063	3,969,291	4,001,272	4,084,116	2.9%
Revenue over/(under) Expenditure	474,373	58,781	(122,723)	(151,704)	176,857	-244.1%
Ending Balance	4,153,241	4,212,023	4,059,441	4,060,319	4,237,175	4.4%

ORDINANCE #11-19-002
GENERAL FUND TAX LEVY ORDINANCE
OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT FOR THE
FISCAL YEAR BEGINNING DECEMBER 1, 2019 AND ENDING
NOVEMBER 30, 2020

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS
OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT,
KENDALL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1 That there is required to be raised by taxation, and that there is levied upon all taxable property within the territorial limits of said Kendall County Forest Preserve District for the fiscal year beginning December 1, 2019 and ending November 30, 2020, the total sum of SIX HUNDRED FIFTEEN THOUSAND dollars (\$615,000) as is provided:

Salaries - Full-Time	\$216,483
Salaries - Part-Time	\$188,753
Equipment	\$10,000
Fuel - Gas & Oil	\$10,000
Telephone	\$10,890
Electric	\$2,200
Gas	\$2,000
Publicity & Promotion	\$3,000
Newsletter	\$200
Supplies - Shop	\$3,000
Conferences	\$1,000
Audit	\$7,500
Refuse Pickup	\$5,000
Insurance	\$42,079
Medical Insurance	\$50,000
Preserve Improvements	\$5,500
Legal Publications	\$200
IMRF & SS	\$57,195
TOTAL	<u><u>\$615,000</u></u>

SECTION 2 That the Secretary of said District is hereby directed to cause this Ordinance to be immediately published at least once in a newspaper published within said District and to incur the necessary expenses thereof, and said Secretary is hereby directed to file with the County Clerk of Kendall County, Illinois, a certified copy of this Ordinance and said County Clerk of Kendall County is hereby directed to cause the aforesaid amount of money to be extended upon and against the taxable property within the territorial limits of the Kendall County Forest Preserve District in accordance with law.

SECTION 3 This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Approved this 25TH Day of November, 2019.

Signed:

Judy Gilmour, President

Matt Kellogg, Secretary

Kendall County Forest Preserve District Board of Commissioners
 Schedule for Annual Meetings - Calendar Year 2020
 FINAL FOR COMMISSION APPROVAL
 25-Nov-19

All meetings of the Kendall County Forest Preserve District Board of Commissioners and
 Committee meetings are held in the Kendall County Board Room located at
 111 W. Fox Street - Second Floor Board Room - Yorkville, IL 60560.

The regular meeting dates for Kendall County Forest Preserve District **Commission** meetings
 are the first and third Tuesdays of each calendar month.

7-Jan-20	6:00 PM	7-Jul-20	6:00 PM
21-Jan-20	9:00 AM	21-Jul-20	9:00 AM
4-Feb-20	6:00 PM	4-Aug-20	6:00 PM
18-Feb-20	9:00 AM	18-Aug-20	9:00 AM
3-Mar-20	6:00 PM	1-Sep-20	6:00 PM
17-Mar-20	9:00 AM	15-Sep-20	9:00 AM
7-Apr-20	6:00 PM	6-Oct-20	6:00 PM
21-Apr-20	9:00 AM	20-Oct-20	9:00 AM
5-May-20	6:00 PM	3-Nov-20	6:00 PM
19-May-20	9:00 AM	17-Nov-20	9:00 AM
2-Jun-20	6:00 PM	1-Dec-20	6:00 PM
16-Jun-20	9:00 AM	15-Dec-20	9:00 AM

The regular meeting date for the Kendall County Forest Preserve District **Committee of the
 Whole** meeting is the first Tuesday following the first Commission meeting of each
 calendar month.

14-Jan-20	4:30 PM	14-Jul-20	4:30 PM
11-Feb-20	4:30 PM	11-Aug-20	4:30 PM
10-Mar-20	4:30 PM	8-Sep-20	4:30 PM
14-Apr-20	4:30 PM	13-Oct-20	4:30 PM
12-May-20	4:30 PM	10-Nov-20	4:30 PM
9-Jun-20	4:30 PM	8-Dec-20	4:30 PM

November 11 - Veteran's Day Holiday

The regular meeting dates for the Kendall County Forest Preserve District **Finance**
 Committee meetings are the first Thursday in the week following the second County Board meeting.

23-Jan-20	6:00 PM	23-Jul-20	6:00 PM
27-Feb-20	6:00 PM	27-Aug-20	6:00 PM
26-Mar-20	6:00 PM	24-Sep-20	6:00 PM
23-Apr-20	6:00 PM	29-Oct-20	6:00 PM
28-May-20	6:00 PM	No mtg.	6:00 PM
25-Jun-20	6:00 PM	No mtg.	6:00 PM

Thanksgiving Day Holiday (Alt. Tues. 11/24/20)
 Christmas Eve Day Holiday

The regular meeting date for the Kendall County Forest Preserve District **Operations**
 Committee is the first Wednesday of each calendar month.

No mtg.	6:00 PM	1-Jul-20	6:00 PM
5-Feb-20	6:00 PM	5-Aug-20	6:00 PM
4-Mar-20	6:00 PM	2-Sep-20	6:00 PM
1-Apr-20	6:00 PM	7-Oct-20	6:00 PM
6-May-20	6:00 PM	4-Nov-20	6:00 PM
3-Jun-20	6:00 PM	2-Dec-20	6:00 PM

New Year's Day Holiday (Alt. Wed. 01/8/20)

Kendall County Forest Preserve District 2020 Holiday Schedule		
New Year's Day	Wed.	1-Jan-20
Martin Luther King, Jr. Day	Monday	20-Jan-20
Lincoln's Birthday	Wed.	12-Feb-20
Washington's Birthday	Monday	17-Feb-20
Spring Holiday	Friday	10-Apr-20
Memorial Day	Monday	25-May-20
Independence Day	Friday	3-Jul-20
Labor Day	Monday	7-Sep-20
Columbus Day (Observed)	Monday	12-Oct-20
Veteran's Day	Wed.	11-Nov-20
Thanksgiving Day	Thursday	26-Nov-20
Day Following Thanksgiving	Friday	27-Nov-20
Christmas Eve (Close at 12:00 pm)	Thursday	24-Dec-20
Christmas Day	Friday	25-Dec-20

To: Kendall County Forest Preserve District Board of Commissioners
 From: David Guritz, Director
 RE: Proposed FY19-20 Salary Schedule
 Date: 25-Nov-19

Dept.	Employee Name	PT/FT	Position Title	Date of Last Action or Date of Hire	Current Base Salary (Actual)	Proposed Salary Increase	Increase (%)
Admin.	Guritz, David	FT	Executive Director (Stipend)	Aug-19	\$10,200.00	Annualized	N/A
			Executive Director (Salary)	Dec-18	\$85,000.00	\$2,550	3.00
	Antrim, Rebecca	FT	HR, Acct. & Preserve Res. Mgr. (Stipend)	N/A	\$0.00	\$5,000 (Annualized)	N/A
			HR, Acct. & Preserve Res. Mgr. (Salary)	Dec-18	\$43,848.00	\$1,315	3.00
	Caldwell, Latreese	FT	Kendall County Deputy Admin. (Stipend)	Dec-18	\$5,820.00	Annualized	N/A
	Dombrowski, Emily	FT	Env. Ed. Program Manager	Dec-18	\$30,244.50	\$2,050.00	6.78
	Meciej, Antoinette	FT	Comm. Marketing & Public Prog. Specialist	Dec-18	\$29,250.00	\$1,950.00	6.67
	Olson, Kim	PT	Natural Resources Projects Manager	Feb-19	\$35.00	\$0.00	N/A
Ellis House and Equestrian Center	Vick, Marshall	PT	Farm Manager	Dec-18	\$19.45	\$0.75	3.86
		VACANT	Ellis H&EC Seasonals (2)	May-19	\$10.00		
	Norton, Nicole	PT	Ellis Equestrian Center Program Coord.	Dec-18	\$14.25	\$1.50	10.53
	Anderson, Melinda	PT	Equestrian Instructor	Oct-19	\$10.50	\$0.25	2.38
	Chellino, Grace	PT	Equestrian Instructor	Dec-18	\$11.10	\$0.25	2.25
	Clever, Shae	PT	Equestrian Instructor	Aug-19	\$10.50	\$0.25	2.38
	Hulbert, Kellen	PT	Equestrian Instructor	Dec-18	\$11.05	\$0.25	2.26
	Klein, Grace	PT	Equestrian Instructor	Dec-18	\$11.05	\$0.25	2.26
	Menchaca, Abigail	PT	Equestrian Instructor	Sep-18	\$10.30	\$0.25	2.43
	Mondrella, Alisandra	PT	Equestrian Instructor	Dec-18	\$10.50	\$0.25	2.38
	Mondrella, Kris	PT	Equestrian Instructor	Dec-18	\$12.65	\$0.35	2.77
	Salato, Michelle	PT	Equestrian Instructor	Dec-18	\$11.05	\$0.25	2.26
	Sommers, Irene	PT	Equestrian Instructor	Jul-19	\$9.50	\$0.50	5.26
		VACANT	Equestrian Instructor	Dec-18	\$10.00	\$0.00	0.00
	Weis, Kristine	PT	Equestrian Instructor	Dec-18	\$11.05	\$0.20	1.81
	Young, Dina	PT	Equestrian Instructor	Aug-19	\$10.50	\$0.25	2.38
	Prette, Shannon	PT	Ellis Caretaker	Dec-18	\$9.30	\$0.70	7.53
	Webb, Rachel	PT	Events and Facility Attendant	Dec-18	\$11.50	\$0.25	2.17
	White, Desiree	PT	Events and Facility Attendant	Apr-19	\$10.00	\$1.00	10.00
	Env. Education	Quill, Michael	PT	Env. Educ Instructor	Dec-18	\$13.00	\$0.20
Carlson, Adam		PT	Env. Educ Instructor	Aug-19	\$13.00	\$0.25	1.92
Dowling, Meghan		PT	Env. Educ Instructor	Aug-19	\$13.00	\$0.25	1.92
Adams, Kimberly		PT	Env. Educ Instructor	Dec-18	\$13.00	\$0.40	3.08
		VACANT	Summer Camp Counselors (6)	May-19	\$10.00		
Wiencke, Stefanie		PT	Natural Beginnings Manager	Dec-18	\$15.50	\$1.50	9.68
Berndt, Kathleen		PT	Natural Beginnings Lead	Jun-19	\$12.50	\$0.50	4.00
Branning, Tina		PT	Natural Beginnings Lead	Dec-18	\$13.00	\$0.50	3.85
Collins, Jennie		PT	Natural Beginnings Lead	Dec-18	\$11.50	\$1.00	8.70
Vosburgh, Jessica		PT	Natural Beginnings Lead	Dec-18	\$13.00	\$0.50	3.85
Fischer, Genevieve		PT	Natural Beginnings Aide	Jul-19	\$11.00	\$0.50	4.55
Margaret, Tiffany		PT	Natural Beginnings Aide	Nov-19	\$11.00	\$0.00	0.00
Vavrinek, Crystal		PT	Natural Beginnings Aide	Dec-18	\$11.50	\$0.00	0.00
Grounds Maintenance		Higgins, Patrick	FT	Grounds Maintenance	Dec-18	\$38,566.62	\$1,157
	Smrz, Ronald	FT	Grounds Maintenance	Dec-18	\$44,631.45	\$1,339	3.00
	Anderson, Jared	PT	Grounds Maintenance	Dec-18	\$11.51	\$0.50	4.34
	Johnson, Craig	PT	Grounds Maintenance	Dec-18	\$12.65	\$1.00	7.91
	Leland, Terry	PT	Grounds Maintenance	Dec-18	\$10.60	\$1.50	14.15
		VACANT	Grounds Maintenance Seasonals (2)	May-19	\$10.00		
Hoover Forest Preserve	Teckenbrock, Jay	FT	Hoover Grounds Supervisor & Resident	Dec-18	\$50,076.00	\$2,504	5.00
	Koehler, Frank	PT	Grounds Maintenance - Hoover	Oct-18	\$10.00	\$0.50	5.00
	Luettich, Austin	PT	Grounds Maintenance - Hoover	Jan-19	\$10.50	\$0.50	4.76
	Mayer, Jim	PT	Grounds Maintenance - Hoover	Dec-18	\$10.55	\$0.50	4.74
	Neill, Doug	PT	Grounds Maintenance - Hoover	Dec-18	\$11.20	\$0.50	4.46
	Smith, Stephen	PT	Grounds Maintenance - Hoover	Jun-19	\$10.25	\$0.50	4.88
FLSA Non-Exempt Employee Transition to FLSA-Exempt Minimum Salary Placeholder				Mar-19	\$2,182.33 Annualized		

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: KCFPD Proposed Organizational Chart

Date: November 24, 2019

The following summarizes the proposed changes to the Kendall County Forest Preserve District Organizational Chart effective December 1, 2019:

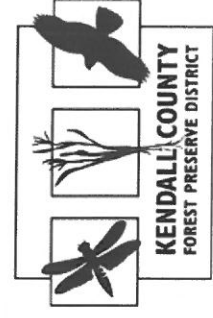
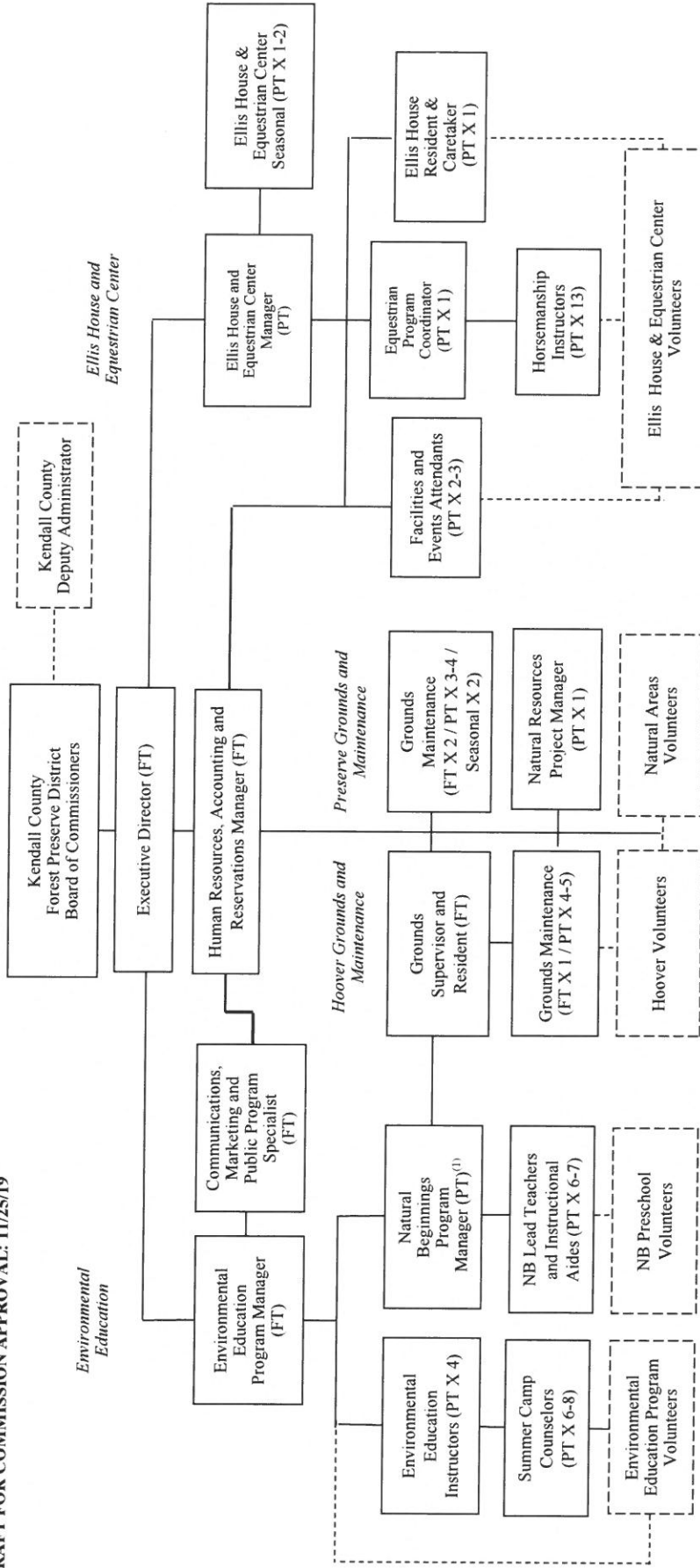
1. Elimination of the Superintendent full time position
2. Elimination of the Rental Venues Coordinator part time position
3. Elimination of the Environmental Education Coordinator part time position
4. Transition of the part time Communications, Marketing and Public Program Specialist position from part time to full time
5. Transition of one Grounds Maintenance – Hoover part time position to full time
6. Addition of Grounds Maintenance seasonal positions (2)
7. Increase in the number of part time Horsemanship Instructor positions from (10) to (13), keeping within budget allowances
8. Increase in the number of part time Natural Beginnings Lead Teachers and Instructional aids from (5) to (7), keeping within budget allowances

Recommendation:

Consider a motion to approve the proposed 19-20 Organizational Chart for the Kendall County Forest Preserve District as presented.

KENDALL COUNTY FOREST PRESERVE DISTRICT ORGANIZATIONAL CHART (PROPOSED)

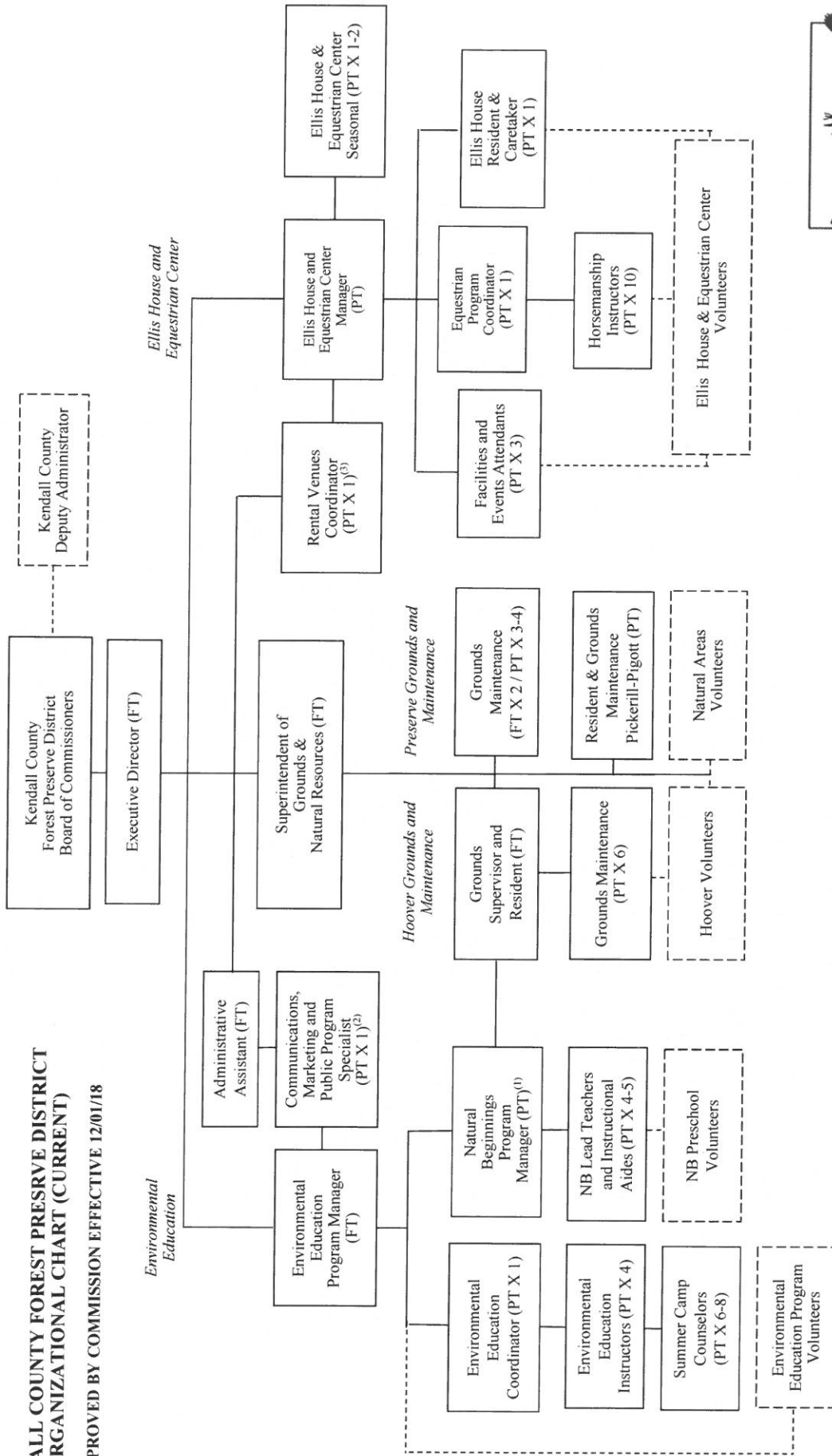
DRAFT FOR COMMISSION APPROVAL: 11/25/19



1. Position reports to the Education Program Manager and Hoover Grounds Supervisor and Resident
2. Position receives instruction from the Executive Director, and reports to the Human Resources, Accounting and Reservations Manager and Environmental Education Program Manager

**KENDALL COUNTY FOREST PRESERVE DISTRICT
ORGANIZATIONAL CHART (CURRENT)**

APPROVED BY COMMISSION EFFECTIVE 12/01/18



1. Position reports to the Education Program Manager and Hoover Grounds Supervisor and Resident
 2. Position receives instruction from the Executive Director, and reports to the Administrative Assistant and Environmental Education Program Manager
 3. Position reports to the Administrative Assistant and Ellis House and Equestrian Center Manager
 4. Positions highlighted are currently vacant.

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Genesis Nursery – Final Order for Project #19-08-002

Date: November 25, 2019

The total quantity for all orders is 59-acres. Genesis Nursery of Tampico, Illinois is the low-bidder for the order, extending a unit price of \$930.33 per acre.

The District has processed two previous orders for the purchase of seed from Genesis Nursery.

The Board of Commissioners approved an order for 22.5-acres for the Hoover Forest Preserve core prairie restoration project on September 3, 2019 totaling \$20,858.00.

The Forest Foundation of Kendall County purchased 0.5-acres on behalf of the District from their ICECF Amenities and Events grant award for Fox River Bluffs for just under \$500.00.

The District has received the final signed FY20 Habitat Fund grant agreement for the cropland conversion project at Fox River Bluffs Forest Preserve. The final purchase amount is for 36.04-acres at \$930.33 per acre, for a total cost of \$33,531.51.

Recommendation: Consider a motion to place a final order for 36.04-acres of PLS low-grow prairie seed mix from Genesis Nursery of Tampico, Illinois for \$930.33 per acre and a calculated total cost not-to-exceed of \$33,531.51.

Genesis Nursery, Inc.

P.O. Box 9

Tampico, IL 61283

Invoice

Date	Invoice #
12/1/19	20144

Bill To
Kendall County Forest Preserve District 110 West Madison Street Yorkville, IL 60560

Ship To
Kendall County Forest Preserve District 110 West Madison Street Yorkville, IL. 60560

P.O. No.	Terms	Due Date	Project	Ship Date	Pick
per Dave Guritz	Net 30 Days	12/31/19	08-19-002	12/1/19	pending

Item	Description	Qty	Rate	Unit	Amount
Seed	Kendall Co. FPD, Pollinator Seed Mix	36.0426	930.33	acre	33,531.51

Payments/Credits	\$0.00	1 1/2% interest will be assessed to all invoices that are past due.	Subtotal	\$33,531.51
Balance Due	\$33,531.51		Sales Tax (7.25%)	\$0.00
			Total	\$33,531.51