

**IN THE CIRCUIT COURT OF  
THE TWENTY-THIRD JUDICIAL CIRCUIT  
KENDALL COUNTY, ILLINOIS**

Case No. \_\_\_\_\_

Petitioner(s)	Respondent(s)	File Stamp
Petitioner's Attorney	Respondent's Attorney	
Judge	Deputy Clerk	
A copy of this Order <input type="checkbox"/> should be sent to <input type="checkbox"/> has been sent to <input type="checkbox"/> Petitioner's Atty. <input type="checkbox"/> Respondent's Atty. <input type="checkbox"/> Other _____		

**MARITAL / CIVIL UNION SETTLEMENT**

To promote the amicable settlement of disputes among parties, parties getting a divorce (dissolution of marriage) or legal separation may enter into a written separation agreement containing provisions for maintenance (spousal support) for either party and for the disposition of property and debt. The Court must follow the separation agreement as it pertains to the parties themselves and to property, unless the Court finds the agreement unconscionable, in which case it may order the parties to submit a revised agreement.

You may use this form as a separation agreement to submit to the Court. This standard form **does not** include every possible issue that may be relevant to the facts of your case. A section entitled "Other Terms" is available for you to identify unique issues that you may have in your case. **If you need more space than is provided, attach additional pages to the form. Any additional pages must include notarized signatures.**

**This is a:**

**Full Agreement** (We agree to everything and this Agreement is signed by both parties)

**Section 1:        Assets**

You **must** list all assets. If you do not own any assets within the category identified, please check the appropriate box. If you do own the asset, please identify who will have possession of the asset and who will be responsible for any obligations for the asset, if applicable.

It is important to remember that it is the responsibility of the party who is awarded the asset to prepare the necessary documents to change the title of the property with the county and to notify any financial institutions, insurance companies, etc. of any changes.

**Petitioner ("P") throughout this Agreement means and refers to \_\_\_\_\_ (name).**

**Respondent ("R") throughout this Agreement means and refers to \_\_\_\_\_ (name.)**

**A.        Real Estate (Check all that apply.)**

The parties do not own any Real Estate.

The parties agree to the following terms relating to all Real Estate owned.

Identify address	Party who will take ownership and title.		Party who will assume all obligations. (Mortgage, Taxes, Insurance)		
	P	R	P	R	Both (indicate %)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P____% R____%
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P____% R____%

The parties agree to sell the Real Estate. Any proceeds or monies owed following the sale will be divided to the parties as follows: Petitioner: \$\_\_\_\_\_ or \_\_\_\_\_% and Resp: \$\_\_\_\_\_ or \_\_\_\_\_%.

The parties agree to prepare documents (e.g. Quit Claim Deed) to transfer title by \_\_\_\_\_ (date).

The party who will take ownership and title of the property

will have \_\_\_\_\_ months from \_\_\_\_\_ (date) or

will have until \_\_\_\_\_ (date) to refinance the loan and remove the other spouse from the debt.

The parties agree to an equity payout.

The  Petitioner  Resp. will pay \$ \_\_\_\_\_ to the  Petitioner  Resp. by \_\_\_\_\_ (date).

The parties have already transferred title and have notified the lender of the change in ownership per this agreement.

Other:

---



---



---



---

**B. Motor Vehicles and/or Recreation Vehicles (Check all that apply.)**

The parties do not own any Motor Vehicles and/or Recreation Vehicles.

The parties agree to the following terms relating to all Motor Vehicles & Recreation Vehicles owned.

Identify type				Party who will take ownership and title.		Party who will assume all obligations. (Loan Payment, Registration, Insurance)		
Year	Make	Model	VIN#	P	R	P	R	Both (indicate %)
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P____% R____%
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P____% R____%
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P____% R____%
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P____% R____%
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P____% R____%

- The parties agree to sign over the respective title of each vehicle by \_\_\_\_\_ (date).
- The party who will take ownership and title of the vehicles
- will have \_\_\_\_\_ months from \_\_\_\_\_ (date) or
- will have until \_\_\_\_\_ (date) to refinance the loan and remove the other spouse from the debt.
- The parties have already transferred title per this agreement.
- Other:

---



---



---

**C. Cash on Hand, Bank, Checking, and Savings Accounts (Check all that apply.)**

- The parties do not have any accounts.
- The parties agree to the following terms relating to all accounts.

Identify Name of Bank or Financial Institution	Identify Type of Bank Account	Distribution of each account.				
		P = 100%	R = 100%	Both (indicate %)		
		<input type="checkbox"/>	<input type="checkbox"/>	P	% R	%
		<input type="checkbox"/>	<input type="checkbox"/>	P	% R	%
		<input type="checkbox"/>	<input type="checkbox"/>	P	% R	%
		<input type="checkbox"/>	<input type="checkbox"/>	P	% R	%
		<input type="checkbox"/>	<input type="checkbox"/>	P	% R	%

- The parties agree to divide/transfer the funds by \_\_\_\_\_ (date).
- The parties have already divided/transferred the funds per this agreement.
- Other:

---



---



---

**D. Life Insurance (Check all that apply.)**

- The parties do not have life insurance.
- The parties agree to the following terms relating to all life insurance accounts.
- Neither party will be required to carry life insurance on his/her life.
- or
- The Petitioner will carry life insurance on his/her life in the amount of \$ \_\_\_\_\_ with \_\_\_\_\_ (name of spouse) as beneficiary
- for \_\_\_\_\_ (years/months) or  until \_\_\_\_\_ (specific date)
- and/or
- The Respondent will carry life insurance on his/her life in the amount of \$ \_\_\_\_\_ with \_\_\_\_\_ (name of spouse) as beneficiary

for \_\_\_\_\_ (years/months) or  until \_\_\_\_\_ (specific date)

Other:

---



---



---

**E. Furniture, Household Goods, and Other Personal Property (Check all that apply.)**

The parties do not have any assets in this category.

The parties have divided the furniture, household goods, and other personal property and are satisfied with the division.

The parties agree to the following terms relating to all furniture, household goods and other personal property.

Identify Items	P	R	Identify Items	P	R
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

The parties agree to divide the furniture, household goods, and other personal property by \_\_\_\_\_ (date).

Other:

---



---



---

**F. Stocks, Bonds, Mutual Funds, Securities & Investment Accounts (Check all that apply.)**

The parties do not have any accounts.

The parties agree to the following terms relating to all accounts.

Identify name of Stock, Bond, Mutual Fund, etc.	Distribution of Funds, Shares, etc.		
	P = 100%	R = 100%	Both (indicate %)
	<input type="checkbox"/>	<input type="checkbox"/>	P _____% R _____%
	<input type="checkbox"/>	<input type="checkbox"/>	P _____% R _____%
	<input type="checkbox"/>	<input type="checkbox"/>	P _____% R _____%

The parties agree to divide/transfer the funds by \_\_\_\_\_ (date).

The parties have already divided/transferred the funds per this agreement.

Other:

---

---

---

---

**G. Pension, Profit Sharing or Retirement Funds (Check all that apply.)**

- The parties do not have any funds.  
 The parties agree to the following terms relating to all retirement accounts.

Identify type of Pension, Profit Sharing or Retirement Fund	Distribution of Funds, Shares, etc. within the various accounts.		
	P = 100%	R = 100%	Both (indicate %)
	<input type="checkbox"/>	<input type="checkbox"/>	P _____% R _____%
	<input type="checkbox"/>	<input type="checkbox"/>	P _____% R _____%
	<input type="checkbox"/>	<input type="checkbox"/>	P _____% R _____%

- The parties agree to divide/transfer the funds by \_\_\_\_\_ (date).  
 The parties have already divided/transferred the funds per this agreement.

The  Petitioner  Respondent is responsible for preparing and submitting a Qualified Domestic Relations Order (QDRO) by contacting their fund provider or an attorney by \_\_\_\_\_ (date).

The cost to prepare the QDRO will be paid as follows: Petitioner: \_\_\_\_\_% and Respondent: \_\_\_\_\_%. **Note: A QDRO is necessary in order for the division of the retirement plan to be completed. Without a QDRO, plans will not be divided regardless of the parties' agreement identified within this form.**

Other:

---

---

---

**H. Miscellaneous Assets (When completing this section, please consider items identified on the Sworn Financial Statement under "Miscellaneous Assets" and "Separate Property".)**

- The parties do not have any assets in this category.  
 The parties agree to the following terms relating to all miscellaneous assets listed below.

Identify Items	P	R	Identify Items	P	R
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

The parties agree to divide the various assets listed above by \_\_\_\_\_ (date).

The parties have already divided the various assets listed above per this agreement.

Other:

---



---



---



---

## Section 2: Debts

The parties do not have any debt.

The parties agree to the following terms relating to all debt and the party responsible for the debt will indemnify and hold the other party harmless.

Identify Name of Creditor	Date of Balance	Balance	Party Responsible for future payments.		
			P	R	Both (indicate %)
		\$	<input type="checkbox"/>	<input type="checkbox"/>	P ____% R ____%
			<input type="checkbox"/>	<input type="checkbox"/>	P ____% R ____%
			<input type="checkbox"/>	<input type="checkbox"/>	P ____% R ____%
			<input type="checkbox"/>	<input type="checkbox"/>	P ____% R ____%
			<input type="checkbox"/>	<input type="checkbox"/>	P ____% R ____%
			<input type="checkbox"/>	<input type="checkbox"/>	P ____% R ____%
			<input type="checkbox"/>	<input type="checkbox"/>	P ____% R ____%
			<input type="checkbox"/>	<input type="checkbox"/>	P ____% R ____%
			<input type="checkbox"/>	<input type="checkbox"/>	P ____% R ____%
			<input type="checkbox"/>	<input type="checkbox"/>	P ____% R ____%
<b>Total debt to be assumed by Petitioner</b>		\$	P ____%		
<b>Total debt to be assumed by Resp.</b>		\$	R ____%		

**Section 3: Taxes**

The parties will file a joint separate married filing separately tax return for\_\_\_\_(identify tax year(s)).

State and Federal refunds and/or money owed will be allocated as follows: Petitioner: \_\_\_\_% and Respondent \_\_\_\_%.

Other:

---

---

---

---

**Section 4: Maintenance (Spousal/Partner Support)**

Both parties acknowledge that they have reviewed the maintenance guidelines contained in §14-10-114, C.R.S.

Both parties forever waive their right to receive maintenance. The parties understand that once the Court accepts a party's waiver, that party may **never** request maintenance.

Both parties agree to the terms of the following Maintenance Agreement:

1. Petitioner Respondent shall pay maintenance to the Petitioner Respondent.
2. The Payments will be weekly bi-weekly twice a month monthly in the amount of \$\_\_\_\_\_.
3. Payments will begin on\_\_\_\_\_ (date) and will end on\_\_\_\_\_ (date), or until the Court modifies this Order pursuant to §14-10-122, C.R.S.
4. The parties agree on one of the following terms:
  - The terms of this Maintenance Agreement are contractual in nature and should not be modified in the future.
  - OR
  - The following terms of the Maintenance Agreement are modifiable by the Court pursuant to § 14-10-122, C.R.S:
    - The amount of the maintenance payments; and/or
    - The amount of time that the maintenance shall be paid.
5. Maintenance shall be paid: (check one)
  - To the State Disbursement Unit (S.D.U.) P. O. Box 5400, Carol Stream, IL 60197-5400
  - Directly to the Petitioner Respondent.
  - Other:

---

---

---

**Section 5: Other Terms**

Identify below any agreements not identified in Sections 1 – 4.

---

---

---

---

---

---

---



**Important Information - Please Read**

- ◆ **Change of title does not end the obligation you may have to notify the financial institution. Court approval of any provision to remove either party from a loan does not require the lender to actually release the party from the commitment.**
- ◆ **It is the responsibility of the party who is awarded the asset to prepare the necessary documents to change the title of the property with the county and to notify any financial institution, insurance companies, etc. of any changes.**
- ◆ **Joint debt of any kind, for example mortgage, cars, credit cards, remain joint until paid in full or refinanced. Joint credit cards should be destroyed and individual credit cards issued to each spouse to avoid future liability.**

**Please re-read this document carefully to make sure it accurately reflects your agreement. This document includes all agreed upon terms and your signature below indicates that you have read and agree with all terms identified within this agreement. This document should be signed in the presence of a notary public or court clerk.**

\_\_\_\_\_  
 Petitioner's Signature Date

\_\_\_\_\_  
 Respondent's Signature Date

\_\_\_\_\_  
 Signature of Attorney, if applicable Date

\_\_\_\_\_  
 Signature of Attorney, if applicable Date

\_\_\_\_\_  
 Petitioner's Address

\_\_\_\_\_  
 Respondent's Address

\_\_\_\_\_  
 City, State, Zip Code

\_\_\_\_\_  
 City, State, Zip Code

\_\_\_\_\_  
 (Area Code) Home Telephone Number

\_\_\_\_\_  
 (Area Code) Home Telephone Number

\_\_\_\_\_  
 (Area Code) Work Telephone Number

\_\_\_\_\_  
 (Area Code) Work Telephone Number

Subscribed and affirmed, or sworn to before me  
 in the County of \_\_\_\_\_,  
 State of \_\_\_\_\_, this \_\_\_\_\_  
 day of \_\_\_\_\_, 20 \_\_\_\_.

Subscribed and affirmed, or sworn to before me  
 in the County of \_\_\_\_\_,  
 State of \_\_\_\_\_, this \_\_\_\_\_  
 day of \_\_\_\_\_, 20 \_\_\_\_.

My Commission Expires: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
 Notary Public/Clerk

\_\_\_\_\_  
 Notary Public/Clerk

---

---

**IF ONLY ONE PARTY SIGNS THE SEPARATION AGREEMENT,  
COMPLETE THE CERTIFICATE OF SERVICE BELOW.  
CERTIFICATE OF SERVICE**

I certify that on \_\_\_\_\_ (date), a true and accurate copy of the **SEPARATION AGREEMENT (MARRIAGE)** was served on the other party by:

Hand Delivery,  E-filed,  Faxed to this number: \_\_\_\_\_, **or**

By placing it in the United States mail, postage pre-paid, and addressed to the following:

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Your signature