

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
December 17 2019**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, December 17, 2019 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers, Scott Gengler, Tony Giles, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and Robyn Vickers. Member absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Prochaska moved to approve the agenda as amended to remove items 7E the consent agenda and place it under Standing Committee Reports Planning, Building and Zoning 12 D. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL RECOGNITION

University of Illinois Extension

Diane Morris, Executive Director of the Kendall County 4H Foundation and Linda Fitzgerald thanked the board for all the support that they give extension and 4 H.

ACT Test Perfect Score

Christine Corpuz from Oswego East High School and Erik Dralle from Oswego High School were recognized for achieving a perfect score of 36 on the ACT Test.

Food Pantry

Greg Witek, Chairman of the Kendall County Food Pantry Board was presented with a signed copy of the Resolution Declaring December as Food Pantry month.

PUBLIC COMMENT

Christi Tyler representing Oswego 308 School District addressed the board on land cash fees and land cash value. Ms. Tyler asked the board to consider the value of an acre of unapproved land is different in Oswego School District's boundaries than in Newark School District's boundaries; the district could be significantly harmed by lower land values; and to consider using the land values from each of the Townships to calculate a fee that represents those values from each school district.

BREAK

RECONVENE

CONSENT AGENDA

Member Prochaska moved to approve the consent agenda of **A)** County Board minutes from November 5, 2019, November 19, 2019 and November 25, 2019; **B)** standing committee minutes; **C)** claims; **D)** State's Attorney Appellate Prosecutor Resolution for Fiscal year 2020 (December 1, 2019 to November 30, 2020) and authorization of payment for services in the amount not to exceed \$37,000.00; **F)** Petition 19-46-Request from the Planning, Building and Zoning Committee to Increase the Application Fee For Traditional Variances Not Part of a Special Use Permit Petition From \$425 for the First Variance Request and \$50 For Each Additional Request as Part of the Same Petition to \$475 for the First Variance Request and \$50 For Each Additional Request as Part of the Same Petition; **G)** Petition 19-40-Request from the Kendall County Forest Preserve District for a Variance to Section 203.1 of the Kendall County Stormwater Management Ordinance Regarding Applicability of Site Runoff Storage Requirements at the Pickerill Pigot Forest Preserve (6350 Minkler Road) (PINs: 05-01-300-004, 05-02-400-029, 05-02-400-030, 05-02-200-007, 05-02-200-003 and 05-02-200-006) in Kendall Township; **H)** Petition 19-42-Request from the PBZ Department to Update Building Codes to the 2018 International Building Code, 2018 International Residential Code Including Appendix A, B, C, E, F, G, H, J, O, and Q, 2017 National Electric Code, Illinois Plumbing Code, 2018 International Mechanical Code, 2018 International Fuel Gas Code, 2018 International Existing Building

Code, Illinois Energy Conservation Code, and Illinois Accessibility Code; **I**) Chicago HIDTA Deputy Director Service contract with Kendall County as the Fiduciary Agent effective January 6, 2020 through January 5, 2021 in the amount of \$150,852.00; **J**) County Health Fund Levy 2019 payable 2020 in an amount not to exceed \$1,454,000; **K**) Veteran's Assistance Commission Fund Levy 2019 payable 2020 in an amount not to exceed \$357,206; **L**) Tuberculosis Fund Levy 2019 payable 2020 in an amount not to exceed \$15,000; **M**) Liability Insurance Fund Levy 2019 payable 2020 in an amount not to exceed \$1,304,919; **N**) Social Security Fund Levy 2019 payable 2020 in an amount not to exceed \$1,400,000; **O**) Illinois Municipal Retirement Fund Levy 2019 payable 2020 in an amount not to exceed \$2,950,000; **P**) County Bridge Fund Levy 2019 payable 2020 in an amount not to exceed \$500,000; **Q**) County Highway Fund Levy 2019 payable 2020 in an amount not to exceed \$1,500,000; **R**) Extension Education Fund Levy 2019 payable 2020 in an amount not to exceed \$187,476; **S**) Senior Citizen Social Services Fund Levy 2019 payable 2020 in an amount not to exceed \$400,000; **T**) 708 Mental Health Fund Levy 2019 payable 2020 in an amount not to exceed \$947,000; **U**) General Fund Levy 2019 payable 2020 in an amount not to exceed \$10,982,697. Member Hendrix seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

D) A complete copy of Resolution 19-33 is available in the Office of the County Clerk.

F) A complete copy of Ordinance 19-37 is available in the Office of the County Clerk.

G) A complete copy of Ordinance 19-38 is available in the Office of the County Clerk.

H) A complete copy of Ordinance 19-39 is available in the Office of the County Clerk.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird informed the board that canine bloodhound "Rizzo" is here.

County Clerk

Revenue Report		11/1/19-11/30/19	11/1/18-11/30/18	11/1/17-11/30/17
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$822.50	\$634.00	\$719.00
	County Clerk Fees - Marriage License	\$600.00	\$810.00	\$720.00
	County Clerk Fees - Civil Union	\$0.00	\$30.00	\$0.00
	County Clerk Fees - Misc	\$2,093.00	\$1,727.00	\$2,203.50
	County Clerk Fees - Recording	\$28,635.00	\$21,284.00	\$24,814.00
01010061205	Total County Clerk Fees	\$32,150.50	\$24,485.00	\$28,456.50
01010001185	County Revenue	\$69,532.50	\$29,438.00	\$29,717.75
38010001320	Doc Storage	\$16,647.50	\$12,649.00	\$14,575.00
51010001320	GIS Mapping	\$28,133.00	\$21,359.00	\$24,546.00
37010001320	GIS Recording	\$3,517.00	\$2,671.00	\$3,064.00
01010001135	Interest	\$21.11	\$30.70	\$25.94
01010061210	Recorder's Misc	\$4,723.00	\$638.00	\$3,781.75
81010001320	RHSP/Housing Surcharge	\$14,805.00	\$11,412.00	\$12,942.00
37210001575	Tax Certificate Fee	\$2,720.00	\$4,880.00	\$3,240.00
37210001576	Tax Sale Fees	\$1,456.50	\$1,772.00	\$1,460.00
37210001577	Postage Fees			
CK # 18813	To KC Treasurer	\$173,706.11	\$109,334.70	\$121,808.94

County Clerk Debbie Gillette stated election information will be going up on the website as soon as it becomes available. The Recorder's Office is doing e-recording and MyDec with the Illinois Department of Revenue. The new Accounts Payable system went live on December 6, 2019 and it was a struggle to be able to print checks due to some programming errors but it is working as of December 16, 2019.

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TWELVE MONTHS ENDED 11/30/2019

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2019 YTD Actual</u>	<u>2019 YTD %</u>	<u>2018 YTD Actual</u>	<u>2018 YTD %</u>
Personal Property Repl. Tax	\$370,000	\$429,208	116.00%	\$348,693	87.17%
State Income Tax	\$2,221,490	\$2,647,781	119.19%	\$2,389,491	76.74%
Local Use Tax	\$685,000	\$810,367	118.30%	\$692,968	109.99%
State Sales Tax	\$550,000	\$562,858	102.34%	\$555,931	101.08%
County Clerk Fees	\$325,000	\$355,870	109.50%	\$351,296	87.82%
Circuit Clerk Fees	\$800,000	\$881,789	110.22%	\$795,800	93.62%
Fines & Foreits/St Atty.	\$325,000	\$239,459	73.68%	\$322,137	84.77%
Building and Zoning	\$68,000	\$89,418	131.50%	\$80,942	124.53%
Interest Income	\$150,000	\$336,054	224.04%	\$259,791	300.34%
Health Insurance - Empl. Ded.	\$1,265,420	\$1,236,647	97.73%	\$1,187,738	91.40%
1/4 Cent Sales Tax	\$3,105,000	\$3,134,676	100.96%	\$3,096,299	104.96%
County Real Estate Transf Tax	\$425,000	\$426,829	100.43%	\$459,166	104.36%
Federal Inmate Revenue	\$1,618,750	\$2,376,535	146.81%	\$692,925	210.94%
Sheriff Fees	\$177,340	\$163,226	92.04%	\$191,845	78.30%
TOTALS	\$12,086,000	\$13,690,718	113.28%	\$11,425,023	
Public Safety Sales Tax	\$5,220,000	\$5,430,909	104.04%	\$5,310,378	104.78%
Transportation Sales Tax	\$5,000,000	\$5,430,909	108.62%	\$5,310,378	111.80%

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 12 months the revenue and expense should at 100.00%

Coroner

Description	**	Month: November (FY 2019)	Fiscal Year-to-Date	November 2018
Total Deaths		30	311	24/309
Natural Deaths		28	284	23/284
Accidental Deaths		2	11	1/16
Pending		0	0	0
Suicidal Deaths		0	13	0/6
Homicidal Deaths		0	2	0/1
Undetermined		0	1	0/2
Toxicology		2	28	1/32
Autopsies		2	22	0/28
Cremation Authorizations		14	185	16/176
Scenes Responded to:		Transported by Coroner's Office:		External Examinations:
3		2		1
<p>Accident - November 14, 2019, 88-year-old, White, Female, Little Rock Twp., Blunt Force Injuries due to Motor Vehicle Collision</p> <p>Accident – November 24, 2019, 74-year-old, White, Male, Na-Au-Say Twp., Blunt Force Injuries due to Motor Vehicle Collision</p>				

PERSONNEL/OFFICE ACTIVITY:

- On November 4, Coroner Purcell provided a presentation for the Oswego East High School Law Enforcement Class.
- On November 6, Coroner Purcell provided a morgue tour for the Oswego East High School Law Enforcement Class.
- On November 6, Coroner Purcell facilitated the Lights of Hope meeting for loved ones who have been impacted by an overdose related death.
- On November 13, Coroner Purcell co-hosted the Kendall County Opioid Study Group at the Kendall County Health Department.
- On November 21, Coroner Purcell presented to the Rotary Club of Montgomery for a general discussion regarding the Kendall County Coroner's Office.
- On November 22, Chief Deputy Coroner Gotte provided orientation for newly hired Kendall County Sheriff's Deputies.
- On November 25 - 27, Coroner Purcell attended the Illinois Coroner & Medical Examiner's Annual Fall Conference in Chicago.
- A total of 14.5 hours of community service were completed at the coroner's office during the month of November.

Coroner Jacque Purcell presented the Annual Report for 2019.

Health Department

Dr. Tokars stated that the Share Your Blessings program has wrapped up and thanked the community for their support.

Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti stated that the Board of Review should be done with hearings on January 8th.

STANDING COMMITTEE REPORTS

Highway

Low Bid

Member Hendrix moved to approve the low bid from P.T. Ferro Construction, Inc. in the amount of \$2,929,469.93 to improve Grove Road near Van Dyke Road, including replacement of Structure 047-3016; said funds to be taken from the Transportation Sales Tax Fund. Member Flowers seconded the motion.

County Engineer Fran Klaas explained that this will include a bridge replacement, raising the elevation of the road and a concrete box culvert.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 19-34 is available in the Office of the County Clerk.

Preliminary Engineering Collins Road

Member Gryder moved to approve preliminary engineering services agreement between Kendall County and HR Green in the amount of \$1,199,526.07 for Phase 2 Engineering of the Collins Road Extension; said fund to be taken from the Transportation Sales Tax Fund. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 19-51 is available in the Office of the County Clerk.

Long Range Transportation Plan

Member Gryder moved to approve the Kendall County Long Range Transportation Plan 2019-2039. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

5-Year Surface Transportation Plan

Member Gryder moved to approve the Kendall County 5-Year Surface Transportation Plan 2019-2024 (Revised 12-17-19). Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Administration – Human Resources & Revenue/GIS

Drug and Alcohol Policy

Member Gilmour moved to approve the Kendall County Drug and Alcohol Use/Abuse Policy – Kendall County Employee Handbook. Member Prochaska seconded the motion.

Member Hendrix moved to amend the motion for the Kendall County Drug and Alcohol Use/Abuse Policy – Kendall County Employee Handbook striking item C4. Member Cesich seconded the motion.

Members discussed employees with prescriptions having to register those with the county.

Chairman Gryder asked for a roll call vote on the amended motion. Members voting aye include Hendrix. Members voting nay include Cesich, Flowers, Gengler, Giles, Gilmour, Gryder, Kellogg, Prochaska and Vickers. **Motion failed 1-9.**

Chairman Gryder asked for a roll call vote on the original motion. Members voting aye include Cesich, Flowers, Gengler, Giles, Gilmour, Gryder, Kellogg, Prochaska and Vickers. Members voting nay include Hendrix. **Motion carried 9-1.**

Reimbursement Policy

Member Giles moved to approve the Kendall County Reimbursement Policy for the Kendall County Employee Handbook. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Facilities

Dewberry Engineers Contract

Member Kellogg moved to approve the Dewberry Engineers Inc. contract dated 10/22/2019 for the Board Room renovations in an amount not to exceed \$49,000. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 19-52 is available in the Office of the County Clerk.

Planning, Building & Zoning

Petition 19-21

Member Prochaska moved to approve Petition 19-21 request for the Kendall County Planning, Building and Zoning Committee for amendments to the Kendall County Land Cash Ordinance by updating the school enrollment figures, fair market value calculation, acreage donation, and related tables. Member Kellogg seconded the motion.

Members discussed the lowering of the fair market value to \$47,121; the calculation to arrive at the fair market value; the ability for the developer to request a reduction and the funding needed for the schools.

Lisa Banovetz from the Yorkville School District stated that this will hurt the school districts, it costs the same to build a school in all the districts.

Christi Tyler from the Oswego School District stated that they do not know what growth is coming their way.

Chairman Gryder asked for a roll call vote on the motion. Members voting aye Kellogg and Prochaska. Member voting nay include Cesich, Flowers, Gengler, Giles, Gilmour, Gryder, Hendrix and Vickers. **Motion failed 2-8.**

SPECIAL COMMITTEE REPORTS

VAC

Director Chad Lockman presented the annual report.

EXECUTIVE SESSION

Member Hendrix made a motion to go into Executive Session for (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Member Giles seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 18th day of December, 2019.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk