

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
ENV ED CAMPS							
181 060304	FIRST NATIONAL BANK OMAHA	6/7 - 7/11/16	SUPPLIES	07/19/16	27023026849	ENV EDUC - CAMPS EXPENSE	81.35
182 061822	FREEMAN'S SPORTS, INC	13 & 14	CANOE RENTAL	07/19/16	27023026849	ENV EDUC - CAMPS EXPENSE	280.00
							361.35*
						Total ENV ED CAMPS	361.35*
ENV ED NATURAL BEGINNINGS							
183 060304	FIRST NATIONAL BANK OMAHA	6/3-7/5/16	SUPPLIES - NATURAL B	07/19/16	27023036849	ENV EDUC - NATURAL BEGINN	312.66
184 230034	JESSICA VOSBURGH	6/1/16	REIMBURSEMENT - BACK	07/19/16	27023036849	ENV EDUC - NATURAL BEGINN	22.08
							334.74*
						Total ENV ED NATURAL BEGINNINGS	334.74*
ENV ED LAWS OF NATURE							
185 060304	FIRST NATIONAL BANK OMAHA	6/7 - 7/11/16	SUPPLIES	07/19/16	27023056849	ENV EDUC - LAWS OF NATURE	98.32
							98.32*
						Total ENV ED LAWS OF NATURE	98.32*
GROUND & NATURAL RESOURCES							
186 220626	VERIZON (FOREST PRESERVE)	9767298055	MAY/JUNE TELEPHONE	07/19/16	27025006207	TELEPHONE - GROUND & NAT	752.82
							752.82*
187 012290	AUTOMOTIVE SPECIALTIES INC	21598 & 2596	TRUCK REPAIRS	07/19/16	27025006216	EQUIP - GROUND & NATURAL	196.30
							196.30*
188 110531	KENDALL CO HIGHWAY DEPT	06/30/16	JUNE GASOLINE PURCHA	07/19/16	27025006217	FUEL - GAS & OIL	1,311.69
							1,311.69*
189 071807	GRAINCO F.S. INC	PP062017	PROPANE PREPAY CONTR	07/19/16	27025006848	GAS - GROUND & NATURAL R	179.00
190 140937	NICOR	5/24-6/23/16	MILLBROOK NICOR	07/19/16	27025006848	GAS - GROUND & NATURAL R	88.04
							267.04*
191 101297	JOHN DEERE FINANCIAL	J83837	SUPPLIES	07/19/16	27025007089	SUPPLIES - SHOP	9.98
192 251493	YORKVILLE ACE & RADIO SHACK	06/16/16	SUPPLIES	07/19/16	27025007089	SUPPLIES - SHOP	34.86
							44.84*
						Total GROUND & NATURAL RESOURCES	2,572.69*

frmPrtClaim

Kendall County

COMBINED Claims Listing

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Vendor# Name

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

FP BOND PROCEEDS 2007

222 011311 AMALGAMATED BANK OF CHICAGO
223 230827 WHEATLAND TITLE GUARANTY CO.

7/1/16-6/30/17
553695

ADMINISTRATIVE FEE
FIDELITY TITLE

07/19/16
07/19/16

95020006850 PROJECT FUND EXPENSES
95020006850 PROJECT FUND EXPENSES

400.00
350.00
750.00*

dguritz
dguritz

Total FP BOND PROCEEDS 2007

750.00*

Total Forest Preserve \$16,606.55

KENDALL COUNTY TREASURER
 FUND BALANCES
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	Budget	MTD	YTD	%Budget

FOREST PRESERVE				

Beginning Balance 12/01/15			249,694.83	
ADMINISTRATION				
Receipts:				
27010001100 CURRENT TAX	544,343.00	205,705.10	269,063.32	49.43
27010001135 INTEREST INCOME	134.00	16.32	94.66	70.64
27010001305 BOND INTEREST	.00	.00	.00	.00
27010001325 OTHER	.00	.00	4,224.40	.00
27010001330 TRFR - COUNTY GENERAL FUND	.00	.00	.00	.00
27010001335 DONATIONS	.00	.00	.00	.00
27010001500 PICNIC FEES & SHELTER RENTAL	.00	.00	.00	.00
27010001501 HISTORIC COURTHOUSE RENTAL FEES	.00	.00	.00	.00
27010001502 LAND CASH	.00	.00	.00	.00
27010001503 PRESERVE IMPROVEMENTS-GRANTS	.00	.00	400.00	.00
27010001505 GRANTS - LAND ACQUISITION	.00	.00	.00	.00
27010001506 PUBLIC PROGRAMS SUPPORT GRANTS	.00	.00	.00	.00
27010001507 PROGRAM REVENUE	.00	.00	.00	.00
27010001508 JIM PHILLIPS MEMORIAL DONATIONS	.00	.00	.00	.00
27010001511 LAW ENFORCEMENT	.00	.00	.00	.00
27010001512 CAPITAL FUND	.00	.00	.00	.00
27010001513 HOOVER REVENUE	.00	.00	.00	.00
27010001514 FARM LICENSE REVENUE	154,710.00	3,485.00	190,201.57	122.94
27010001518 SECURITY DEPOSITS	.00	.00	.00	.00
27010001519 CREDIT CARD FEE	.00	70.77	620.96	.00
27010001570 ELLIS CENTER REV	.00	.00	.00	.00
	699,187.00*	209,277.19*	464,604.91*	66.45*
Expenditures:				
27020003913 CONTINGENCY	9,840.00	.00	.00	.00
27020006101 SALARY - FULL TIME	117,800.00	8,895.38	74,864.00	63.55
27020006102 SALARY - PART-TIME	4,000.00	400.00	2,807.02	70.18
27020006103 SALARY - FULL TIME ENVIRONMENTAL ED	.00	.00	.00	.00
27020006105 SALARIES - FULL TIME - ELLIS	.00	.00	.00	.00
27020006115 BOARD PER DIEM	3,500.00	280.00	2,730.00	78.00
27020006121 SALARIES - LAW ENFORCEMENT	.00	.00	.00	.00
27020006122 SALARIES - PART TIME - ELLIS	.00	.00	.00	.00
27020006126 SALARIES - FULL TIME - HOOVER	.00	.00	.00	.00
27020006127 SALARIES - PART TIME - HOOVER	.00	.00	.00	.00
27020006128 SALARIES - PART-TIME - ENVIRONMENTAL	.00	.00	.00	.00
27020006151 CONTRACTUAL RECORDER	.00	.00	.00	.00
27020006200 OFFICE SUPPLIES & POSTAGE	12,000.00	1,342.17	4,862.53	40.52
27020006203 DUES/MEMBERSHIPS	1,600.00	240.00	725.00	45.31
27020006204 CONFERENCES	1,858.00	.00	1,676.53	90.23
27020006207 TELEPHONE	.00	.00	.00	.00
27020006209 LEGAL PUBLICATIONS	400.00	.00	.00	.00
27020006215 CONTRACTUAL SERVICE	3,550.00	1,500.00	1,500.00	42.25
27020006216 EQUIPMENT	.00	.00	.00	.00
27020006217 FUEL - GAS & OIL	.00	.00	.00	.00
27020006237 SUPPLIES - SHOP	.00	.00	.00	.00
27020006240 UNIFORMS	.00	.00	.00	.00
27020006300 TRANSFER TO IMRF/SS FUND	21,734.00	1,728.94	13,097.07	60.26
27020006301 IMRF & SS - ELLIS	.00	.00	.00	.00
27020006351 ELECTRIC	3,450.00	280.48	1,616.86	46.87
27020006549 AUDIT FUND	7,500.00	.00	7,500.00	100.00
27020006831 SOFTWARE LICENSE FEE (RECPRO)	.00	.00	.00	.00
27020006834 FARM LEASE CONTRACT EXPENSES	500.00	682.66	682.66	136.53
27020006835 NATURAL AREA VOLUNTEER SUPPLIES	.00	.00	.00	.00
27020006836 HISTORIC COURTHOUSE EXPENSES	.00	.00	.00	.00
27020006837 PRESERVE IMPROVEMENTS	.00	.00	.00	.00
27020006838 INSURANCE REIMB	47,079.00	.00	.00	.00
27020006839 MEDICAL INSURANCE REIMB	17,430.00	1,483.85	10,214.23	58.60

KENDALL COUNTY TREASURER
 FUND BALANCES
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	Budget	MTD	YTD	%Budget	
27020006841	JIM PHILLIPS MEMORIAL EXPENSES	.00	.00	.00	
27020006843	PROMOTION/PUBLICITY	3,500.00	.00	2,185.60	62.45
27020006844	NEWSLETTER	400.00	.00	192.00	48.00
27020006846	LAND ACQUISITION-LAND CASH	.00	.00	.00	.00
27020006847	REFUSE PICKUP	.00	.00	.00	.00
27020006848	GAS	.00	.00	.00	.00
27020006849	ENVIRONMENTAL EDUCATION	.00	.00	.00	.00
27020006850	NHC OFFICE SUPPLIES & POSTAGE	.00	.00	.00	.00
27020006851	NATURAL HISTORY CENTER CONTINGENCY	.00	.00	.00	.00
27020006853	PRESERVE IMPROVEMENTS - GRANTS	.00	.00	.00	.00
27020006854	CONTRIBUTIONS	.00	.00	.00	.00
27020006855	LAND ACQUISITION - GRANTS	.00	.00	.00	.00
27020006856	NATURAL AREAS MGMT SUPPLIES	.00	.00	.00	.00
27020006857	LAW ENFORCEMENT EXP	.00	.00	.00	.00
27020006858	HOOVER UTILITIES & MAINTENANCE	.00	.00	.00	.00
27020006859	INSURANCE DEDUCTABLE	10,000.00	.00	.00	.00
27020007075	ELLIS - MEDICAL INSURANCE	.00	.00	.00	.00
27020007076	ELLIS - UTILITIES	.00	.00	.00	.00
27020007077	ELLIS - OFFICE SUPPLIES & POSTAGE	.00	.00	.00	.00
27020007078	ELLIS - REFUSE PICKUP	.00	.00	.00	.00
27020007079	ELLIS - VOLUNTEER EXPENSES	.00	.00	.00	.00
27020007080	ELLIS - GROUNDS MAINT & EQUIPMENT	.00	.00	.00	.00
27020007081	ELLIS - PROMOTION SUPPLIES & MATERI	.00	.00	.00	.00
27020007082	ELLIS - ANIMAL CARE & SUPPLIES	.00	.00	.00	.00
27020007083	ELLIS - HORSE ACQUISITION & TRACK	.00	.00	.00	.00
27020007084	ELLIS - VETERINARIAN & FARRIER	.00	.00	.00	.00
27020007085	ELLIS - MEMBERSHIPS	.00	.00	.00	.00
27020007086	ELLIS - UNIFORMS	.00	.00	.00	.00
27020007087	ELLIS - PROGRAM SUPPLIES	.00	.00	.00	.00
27020007088	SECURITY DEPOSIT REFUNDS	.00	725.00	756.25	.00
27020007089	ELLIS - EVENT TENT LEASE	.00	.00	.00	.00
27020007090	CREDIT CARD FEE	.00	648.18	2,026.84	.00
27020009999	CAPITAL EXPENDITURES	.00	.00	.00	.00
		266,141.00*	18,206.66*	127,436.59*	47.88*

ELLIS HOUSE
 ELLIS HOUSE

Receipts:

27011001335	DONATIONS - ELLIS HOUSE	.00	.00	.00	.00
27011001517	SECURITY DEPOSIT REVENUE - ELLIS	.00	.00	.00	.00
27011001519	ELLIS CREDIT CARD REVENUE	2,650.00	.00	.00	.00
27011001570	ELLIS CENTER HOUSE	.00	.00	.00	.00
		2,650.00*	.00*	.00*	.00*

Expenditures:

27021006122	SALARY PT - ELLIS HOUSE	7,400.00	705.50	4,048.50	54.71
27021006301	IMRF & SS EXPENSE - ELLIS HOUSE	1,095.00	97.28	658.36	60.12
27021007075	MEDICAL INS - ELLIS HOUSE	.00	.00	.00	.00
27021007076	UTILITIES - ELLIS HOUSE	7,650.00	444.33	2,958.85	38.68
27021007077	OFFICE SUPPLIES & POSTAGE -ELLIS HO	1,000.00	222.88	975.91	97.59
27021007079	VOLUNTEER EXP - ELLIS	.00	.00	.00	.00
27021007080	GROUNDS & MAINT - ELLIS HOUSE	7,590.00	1,942.70	5,587.42	73.62
27021007085	MEMBERSHIPS - ELLIS HOUSE	.00	.00	.00	.00
27021007090	CREDIT CAR FEE EXPENSE - ELLIS	.00	.00	.00	.00
		24,735.00*	3,412.69*	14,229.04*	57.53*

ELLIS BARN

Receipts:

27011011570	ELLIS CENTER BARN	.00	.00	.00	.00
		.00*	.00*	.00*	.00*

Expenditures:

27021016122	SALARY PT - ELLIS BARN	7,400.00	865.60	3,357.56	45.37
27021016301	IMRF & SS EXP - ELLIS BARN	1,095.00	109.53	571.89	52.23

KENDALL COUNTY TREASURER
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27021017075 MEDICAL INS - ELLIS BARN	.00	.00	.00	.00
27021017076 UTILITIES - ELLIS BARN	7,650.00	.00	689.00	9.01
27021017080 GROUNDS & MAINT - ELLIS BARN	2,590.00	234.96	698.06	26.95
27021017085 MEMBERSHIPS - ELLIS BARN	.00	.00	.00	.00
	18,735.00*	1,210.09*	5,316.51*	28.38*

ELLIS GROUNDS				
Receipts:				
27011021570 ELLIS CENTER GROUNDS	.00	.00	.00	.00
	.00*	.00*	.00*	.00*
Expenditures:				
27021026122 SALARY PT - ELLIS GROUNDS	14,800.00	1,088.50	4,495.31	30.37
27021026301 IMRF & SS EXP - ELLIS GROUNDS	2,191.00	169.88	826.48	37.72
27021027075 MEDICAL INS - ELLIS GROUNDS	.00	.00	.00	.00
27021027076 UTILITIES - ELLIS GROUNDS	.00	.00	.00	.00
27021027080 GROUNDS & MAINT - ELLIS GROUNDS	2,320.00	631.13	4,295.40	185.15
27021027085 MEMBERSHIPS - ELLIS GROUNDS	.00	.00	.00	.00
	19,311.00*	1,889.51*	9,617.19*	49.80*

ELLIS CAMPS				
Receipts:				
27011101135 DONATIONS - ELLIS CENTER CAMPS	.00	.00	.00	.00
27011101570 ELLIS CENTER CAMPS	13,000.00	2,400.00	3,610.00	27.77
	13,000.00*	2,400.00*	3,610.00*	27.77*
Expenditures:				
27021106122 SALARY PT - ELLIS CENTER CAMPS	6,625.00	388.38	1,281.84	19.35
27021106301 IMRF & SS EXP - ELLIS CENTER CAMPS	1,222.00	58.29	256.55	20.99
27021107075 MEDICAL INS - ELLIS CENTER CAMPS EX	.00	.00	.00	.00
27021107081 PROMO/PUBLICITY - ELLIS CAMPS	500.00	.00	.00	.00
27021107082 ANIMAL CARE & SUPPLIES - ELLIS CAMP	700.00	.00	14.08	2.01
27021107083 HORSES ACQUISITION & TACK - ELLIS C	40.00	.00	.00	.00
27021107084 VET & FARRIER - ELLIS CAMPS	1,375.00	.00	429.50	31.24
27021107086 UNIFORMS - ELLIS CAMPS	75.00	.00	.00	.00
27021107087 PROG SUPPLIES - ELLIS CAMPS	600.00	.00	.00	.00
27021107090 CREDIT CARD FEE EXP - ELLIS CAMPS	300.00	.00	.00	.00
	11,437.00*	446.67*	1,981.97*	17.33*

ELLIS RIDING LESSONS				
Receipts:				
27011111335 DONATIONS - ELLIS EQUESTRIAN CENTER	2,000.00	.00	257.00	12.85
27011111570 ELLIS CENTER RIDING LESSONS	23,000.00	4,647.00	15,073.13	65.54
	25,000.00*	4,647.00*	15,330.13*	61.32*
Expenditures:				
27021116122 SALARY PT - ELLIS CENTER RIDING LES	13,250.00	1,325.50	10,251.40	77.37
27021116301 IMRF & SS EXP - ELLIS RIDING LESSON	2,445.00	237.78	1,722.26	70.44
27021117075 MEDICAL INS - ELLIS CENTER RIDING L	.00	.00	.00	.00
27021117081 PROMO/PUBLICITY - ELLIS RIDING LESS	1,000.00	.00	.00	.00
27021117082 ANIMAL CARE & SUPPLIES - ELLIS RIDI	700.00	430.09	1,062.95	151.85
27021117083 HORSES ACQ & TACK - ELLIS RIDING LE	40.00	.00	1,300.00	3250.00
27021117084 VET & FARRIER - ELLIS RIDING LESSON	2,750.00	.00	1,174.00	42.69
27021117086 UNIFORMS - ELLIS RIDING LESSONS	75.00	.00	.00	.00
27021117090 CREDIT CARD FEE EXP - ELLIS RIDING	750.00	.00	.00	.00
	21,010.00*	1,993.37*	15,510.61*	73.82*

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ELLIS BIRTHDAY PARTIES				
Receipts:				
27011121570 ELLIS CENTER BIRTHDAY PARTIES	11,000.00	1,177.00	5,398.25	49.08
	11,000.00*	1,177.00*	5,398.25*	49.08*
Expenditures:				
27021126122 SALARY PT - ELLIS CENTER BIRTHDAY P	6,625.00	1,342.75	2,845.93	42.96
27021126301 IMRF & SS EXP - ELLIS B-DAY PARTIES	1,222.00	240.99	550.16	45.02
27021127075 MEDICAL INS - ELLIS CENTER B-DAY PA	.00	.00	.00	.00
27021127081 PROMO/PUBLICITY - ELLIS B-DAY PARTI	1,000.00	.00	.00	.00
27021127082 ANIMAL CARE & SUPPLIES - ELLIS B-DA	1,050.00	.00	36.76	3.50
27021127083 HORSES ACQ & TACK - ELLIS B-DAY PAR	80.00	.00	.00	.00
27021127084 VET & FERRIER - ELLIS B-DAY PARTIES	1,375.00	.00	429.50	31.24
27021127086 UNIFORMS - ELLIS B-DAY PARTIES	75.00	.00	.00	.00
27021127087 PROG SUPPLIES - ELLIS B-DAY PARTIES	1,200.00	.00	.00	.00
27021127090 CREDIT CARD FEE EXP - ELLIS B-DAY P	350.00	.00	100.00	28.57
	12,977.00*	1,583.74*	3,962.35*	30.53*

ELLIS PUBLIC PROGRAMS				
Receipts:				
27011131570 ELLIS CENTER PUBLIC PROGRAMS	.00	.00	66.00	.00
	.00*	.00*	66.00*	.00*
Expenditures:				
27021136122 SALARY PT - ELLIS CENTER PUBLIC PRO	.00	.00	.00	.00
27021136301 IMRF & SS EXP - ELLIS PUBLIC PROG E	.00	.00	.00	.00
27021137075 MEDICAL INS - ELLIS CENTER PUBLIC P	.00	.00	.00	.00
27021137079 VOLUNTEER EXP - ELLIS PUBLIC PROG	800.00	168.40	168.40	21.05
27021137081 PROMO/PUBLICITY - ELLIS PUBLIC PROG	.00	.00	.00	.00
27021137082 ANIMAL CARE & SUPPLIES - ELLIS PUBL	.00	.00	.00	.00
27021137083 HORSES ACQ & TACK - ELLIS PUBLIC PR	.00	.00	.00	.00
27021137084 VET & FARRIER - ELLIS PUBLIC PROGRA	.00	.00	.00	.00
27021137086 UNIFORMS - ELLIS PUBLIC PROG	.00	.00	.00	.00
27021137087 PROG SUPPLIES - ELLIS PUBLIC PROG	.00	.00	.00	.00
27021137090 CREDIT CARD FEE EXP - ELLIS PUBLIC	.00	.00	.00	.00
	800.00*	168.40*	168.40*	21.05*

ELLIS WEDDINGS				
Receipts:				
27011201517 SECURITY DEPOSIT REV - ELLIS WEDDIN	15,000.00	3,000.00	10,000.00	66.67
27011201570 ELLIS CENTER WEDDINGS	42,900.00	11,732.50	25,695.38	59.90
	57,900.00*	14,732.50*	35,695.38*	61.65*
Expenditures:				
27021206122 SALARY PT - ELLIS CENTER WEDDINGS	9,750.00	1,091.54	7,449.33	76.40
27021206301 IMRF & SS EXP - ELLIS WEDDINGS EXP	1,798.00	194.54	1,404.13	78.09
27021207075 MEDICAL INS - ELLIS CENTER WEDDINGS	.00	.00	.00	.00
27021207078 REFUSE PICKUP - ELLIS	1,700.00	129.12	782.47	46.03
27021207081 PROMO/PUBLICITY - ELLIS WEDDINGS	2,000.00	.00	1,858.28	92.91
27021207086 UNIFORMS - ELLIS WEDDINGS	75.00	.00	.00	.00
27021207088 ELLIS SECURITY DEPOSIT REFUNDS	15,000.00	4,140.00	6,025.00	40.17
27021207089 EVENT TENT LEASE - ELLIS WEDDINGS	17,400.00	2,900.00	8,700.00	50.00
27021207090 CREDIT CARD FEE EXP - ELLIS WEDDING	1,100.00	.00	1.18	.11
	48,823.00*	8,455.20*	26,220.39*	53.70*

ELLIS OTHER RENTALS				
Receipts:				
27011211517 SECURITY DEPOSIT REV - ELLIS OTHER	.00	.00	150.00	.00
27011211570 ELLIS CENTER OTHER RENTALS	1,800.00	325.50	3,986.88	221.49
	1,800.00*	325.50*	4,136.88*	229.83*
Expenditures:				
27021216122 SALARY PT - ELLIS CENTER OTHER RENT	.00	.00	.00	.00

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 FUND BALANCES
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27021216301 IMRF & SS EXP - ELLIS OTHER RENTALS	.00	.00	.00	.00
27021217075 MEDICAL INS - ELLIS CENTER OTHER RE	.00	.00	.00	.00
27021217081 PROMO/PUBLICITY - ELLIS OTHER RENTA	.00	.00	.00	.00
27021217088 SECURITY DEPOSIT REFUND	.00	.00	.00	.00
27021217090 CREDIT CARD FEE EXP - ELLIS OTHER R	60.00	.00	.00	.00
	60.00*	.00*	.00*	.00*

 ELLIS 5K

Receipts:

27011301570 ELLIS CENTER 5K EVENT	4,000.00	.00	1,765.00	44.13
	4,000.00*	.00*	1,765.00*	44.13*

Expenditures:

27021306122 SALARY PT - ELLIS CENTER 5K EVENT	.00	.00	.00	.00
27021306301 IMRF & SS EXP - ELLIS 5K EVENT EXP	206.00	.00	64.80	31.46
27021307075 MEDICAL INS - ELLIS CENTER 5K EVENT	.00	.00	.00	.00
27021307081 PROMO/PUBLICITY - ELLIS 5K	.00	.00	.00	.00
27021307087 PROG SUPPLIES - ELLIS 5K	600.00	.00	1,223.68	203.95
27021307090 CREDIT CARD FEE EXP - ELLIS 5K	.00	.00	.00	.00
	806.00*	.00*	1,288.48*	159.86*

 HOOVER FOREST PRESERVE
 HOOVER

Receipts:

27012001335 DONATIONS - HOOVER	.00	.00	.00	.00
27012001513 HOOVER REVENUE	.00	.00	.00	.00
27012001518 SECURITY DEPOSIT REV - HOOVER	.00	.00	.00	.00
27012001519 HOOVER CREDIT CARD REVENUE	1,250.00	.00	40.38	3.23
	1,250.00*	.00*	40.38*	3.23*

Expenditures:

27022006126 SALARY FT - HOOVER GROUNDS	30,473.00	1,269.24	8,757.74	28.74
27022006127 SALARY PT - HOOVER GROUNDS	9,085.00	812.89	5,677.36	62.49
27022006300 IMRF/SS EXP - HOOVER GROUNDS	7,169.00	369.73	2,498.63	34.85
27022006839 MEDICAL INS - HOOVER GROUNDS	17,552.00	1,070.18	7,009.48	39.94
27022006860 HOOVER - GAS	8,450.00	218.54	2,755.05	32.60
27022006861 HOOVER - ELECTRIC	21,464.00	1,640.46	10,777.70	50.21
27022006862 HOOVER - OTHER UTILITIES	12,000.00	750.00	3,587.60	29.90
27022006863 HOOVER - SHOP SUPPLIES	1,100.00	.00	612.06	55.64
27022006864 HOOVER - BUILDING MAINTENANCE	6,800.00	395.24	5,269.00	77.49
27022006865 HOOVER - GROUNDS MAINTENANCE	1,100.00	.00	1,669.85	151.80
27022006866 HOOVER - OTHER EXPENSES	2,100.00	.00	2,011.19	95.77
27022007088 HOOVER SECURITY DEPOSIT REFUND	5,500.00	711.25	3,663.63	66.61
27022007090 HOOVER CREDIT CARD FEE EXPENSE	1,250.00	.00	.00	.00
	124,043.00*	7,237.53*	54,289.29*	43.77*

 HOOVER BUNKHOUSE

Receipts:

27012011513 HOOVER BUNKHOUSE RENTAL REVENUE	33,525.00	4,380.00	20,667.50	61.65
27012011518 SECURITY DEPOSIT REV - HOOVER BUNKH	4,125.00	.00	900.00	21.82
	37,650.00*	4,380.00*	21,567.50*	57.28*

Expenditures:

27022016126 SALARY FT - HOOVER BUNKHOUSE	15,236.00	634.62	4,378.87	28.74
27022016127 SALARY PT - HOOVER BUNKHOUSE	4,542.00	406.50	2,904.83	63.95
27022016300 IMRF/SS EXP - HOOVER BUNKHOUSE	3,584.00	184.87	1,210.19	33.77
27022016839 MEDICAL INS - HOOVER BUNKHOUSE	8,776.00	535.09	3,504.74	39.94
	32,138.00*	1,761.08*	11,998.63*	37.33*

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	Budget	MTD	YTD	%Budget

HOOVER CAMPSITE				
Receipts:				
27012021513 HOOVER CAMSITE RENTAL REVENUE	3,750.00	555.00	2,580.00	68.80
27012021518 SECURITY DEPOSIT REV - HOOVER CAMPS	.00	.00	.00	.00
	3,750.00*	555.00*	2,580.00*	68.80*
Expenditures:				
27022026126 SALARY FT - HOOVER CAMPSITE	7,618.00	317.30	2,189.41	28.74
27022026127 SALARY PT - HOOVER CAMPSITE	2,271.00	203.36	1,318.25	58.05
27022026300 IMRF/SS EXP - HOOVER CAMPSITE	1,792.00	92.45	597.22	33.33
27022026839 MEDICAL INSURANCE - HOOVER CAMPSITE	4,388.00	267.54	1,752.34	39.93
	16,069.00*	880.65*	5,857.22*	36.45*

HOOVER MEADOWHAWK LODGE				
Receipts:				
27012031513 HOOVER MEADOWHAWK RENTAL REVENUE	9,500.00	513.75	4,268.75	44.93
27012031518 SECURITY DEPOSIT REV. - HOOVER MEAD	1,375.00	377.50	4,221.25	307.00
	10,875.00*	891.25*	8,490.00*	78.07*
Expenditures:				
27022036126 SALARY FT - HOOVER MEADOWHAWK	7,618.00	317.30	2,189.41	28.74
27022036127 SALARY TP - HOOVER MEADOWHAWK	2,271.00	203.25	1,308.46	57.62
27022036300 IMRF/SS EXP - HOOVER MEADOWHAWK	1,792.00	92.43	595.42	33.23
27022036839 MEDICAL INSURANCE - HOOVER MEADOWHA	4,388.00	267.54	2,076.34	47.32
	16,069.00*	880.52*	6,169.63*	38.39*

ENVIRONMENTAL EDUCATION				
ENV ED				
Receipts:				
27013001335 DONATIONS - ENVIRONMENTAL EDUCATION	500.00	.00	.00	.00
27013001507 ENVIRONMENTAL EDUCATION REVENUE	.00	.00	.00	.00
	500.00*	.00*	.00*	.00*
Expenditures:				
27023006300 IMRF/SS FUND EXP - ENV EDUCATION	.00	.00	.00	.00
27023006839 MEDICAL INSURANCE - ENV EDUCATION	.00	.00	.00	.00
27023006849 ENVIRONMENTAL EDUCATION	.00	.00	.00	.00
	.00*	.00*	.00*	.00*

ENV ED SCHOOL				
Receipts:				
27013011507 ENV. EDUC. - SCHOOL PROGRAMS	44,000.00	605.00	19,148.50	43.52
	44,000.00*	605.00*	19,148.50*	43.52*
Expenditures:				
27023016103 ENV. EDUC. FT SALARY - SCHOOL PROGR	.00	.00	.00	.00
27023016128 ENV. EDUC. PT SALARY - SCHOOLS PROG	32,037.00	1,840.26	19,445.59	60.70
27023016300 IMRF/SS FUND EXP - ENV EDUC SCHOOL	4,676.00	235.65	2,660.04	56.89
27023016839 MEDICAL INS - ENV EDUCATION SCHOOL	.00	.00	.00	.00
27023016849 ENV EDUC - SCHOOL PROG EXPENSE	950.00	47.60	147.66	15.54
	37,663.00*	2,123.51*	22,253.29*	59.09*

ENV ED CAMPS				
Receipts:				
27013021507 ENV. EDUC. - CAMPS	32,970.00	985.00	17,475.00	53.00
	32,970.00*	985.00*	17,475.00*	53.00*
Expenditures:				
27023026103 ENV. EDUC. FT SALARY - CAMPS EXP.	.00	.00	.00	.00
27023026128 ENV. EDUC. PT SALARY - CAMPS EXP.	24,652.00	1,534.52	3,586.52	14.55

KENDALL COUNTY TREASURER
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	Budget	MTD	YTD	%Budget
27023026300 IMRF/SS FUND EXP - ENV EDUC CAMPS	4,111.00	174.24	527.66	12.84
27023026839 MEDICAL INSURANCE - ENV EDUCATION C	.00	.00	.00	.00
27023026849 ENV EDUC - CAMPS EXPENSE	4,200.00	240.00	240.00	5.71
	32,963.00*	1,948.76*	4,354.18*	13.21*

 ENV ED NATURAL BEGINNINGS

Receipts:

27013031335 DONATIONS - ENV. EDUC. NATURAL BEGI	2,000.00	.00	.00	.00
27013031507 ENV. EDUC. - NATURAL BEGINNINGS	52,900.00	2,000.00	30,088.75	56.88
	54,900.00*	2,000.00*	30,088.75*	54.81*

Expenditures:

27023036103 ENV. EDUC. FT SALARY - NATURAL BEGI	.00	.00	.00	.00
27023036128 ENV. EDUC. PT SALARY - NATURAL BEGI	41,711.00	3,054.98	27,475.89	65.87
27023036300 IMRF/SS FUND EXP - ENV EDUC NATURAL	6,298.00	495.33	4,494.77	71.37
27023036839 MEDICAL INS. - ENV EDUC. NATURAL BE	.00	.00	.00	.00
27023036849 ENV EDUC - NATURAL BEGINNINGS EXP	3,000.00	312.85	1,210.72	40.36
	51,009.00*	3,863.16*	33,181.38*	65.05*

 ENV ED OTHER PUBLIC PROGRAMS

Receipts:

27013041507 ENV. EDUC. - OTHER PUBLIC PROGRAMS	6,000.00	166.00	906.00	15.10
	6,000.00*	166.00*	906.00*	15.10*

Expenditures:

27023046103 ENV. EDUC. FT SALARY - OTHER PUBLIC	.00	.00	.00	.00
27023046128 ENV. EDUC. PT SALARY - OTHER PUBLIC	3,244.00	177.75	2,333.63	71.94
27023046300 IMRF/SS FUND EXP - ENV EDUC OTHER P	641.00	33.06	385.96	60.21
27023046839 MEDICAL INS - ENV EDUC OTHER PUBLIC	.00	.00	.00	.00
27023046849 ENV EDUC - OTHER PUBLIC PROG EXPENS	1,000.00	.00	290.50	29.05
	4,885.00*	210.81*	3,010.09*	61.62*

 ENV ED LAWS OF NATURE

Receipts:

27013051507 ENV. EDUC. - LAWS OF NATURE	.00	.00	.00	.00
	.00*	.00*	.00*	.00*

Expenditures:

27023056103 ENV. EDUC. FT SALARY - LAWS OF NATU	.00	.00	.00	.00
27023056128 ENV. EDUC. PT SALARY - LAWS OF NATU	1,040.00	129.00	1,135.75	109.21
27023056300 IMRF/SS FUND EXP - ENV EDUC LAWS OF	80.00	23.99	131.46	164.33
27023056839 MEDICAL INS - ENV EDUC LAWS OF NATU	.00	.00	.00	.00
27023056849 ENV EDUC - LAWS OF NATURE EXPENSE	1,000.00	20.91	434.33	43.43
	2,120.00*	173.90*	1,701.54*	80.26*

 ENV ED OTHER

Receipts:

27013061507 ENV. EDUC. - OTHER REVENUE	.00	.00	.00	.00
	.00*	.00*	.00*	.00*

Expenditures:

27023066103 ENV. EDUC. FT SALARY - OTHER EXP.	.00	.00	.00	.00
27023066128 ENV. EDUC. PT SALARY - OTHER EXP.	.00	11.25	11.25	.00
27023066300 IMRF/SS FUND EXP - ENV EDUC OTHER E	.00	.86	.86	.00
27023066839 MEDICAL INS - ENV EDUC OTHER EXPENS	.00	.00	.00	.00
27023066849 ENV EDUC - OTHER EXP (CONTRACTUAL I	7,900.00	.00	1,250.00	15.82
	7,900.00*	12.11*	1,262.11*	15.98*

KENDALL COUNTY TREASURER
 FUND BALANCES
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	Budget	MTD	YTD	%Budget

NAV				
NATURAL AREA VOLUNTEER				
Receipts:				
270140001335 DONATIONS -- NATURAL AREA VOLUNTEER	2,000.00	.00	.00	.00
	2,000.00*	.00*	.00*	.00*
Expenditures:				
27024006101 SALARY - FULL TIME NATURAL AREAS VO	.00	.00	.00	.00
27024006300 IMRF/SS EXP -NATURAL AREA VOLUNTEER	.00	.00	.00	.00
27024006835 NATURAL AREA VOLUNTEER SUPPLIES	500.00	44.54	44.54	8.91
27024006839 MEDICAL INS - NATURAL AREA VOLUNTEE	.00	.00	.00	.00
27024006856 NATURAL AREA MGT SUPPLIES	.00	.00	.00	.00
	500.00*	44.54*	44.54*	8.91*

GROUNDS				
GROUNDS & NATURAL RESOURCES				
Receipts:				
27015001500 PICNIC & SHELTER RENTAL	5,835.00	600.00	3,840.00	65.81
27015001503 PRESERVE IMPROVEMENTS - GRANTS	.00	.00	340.00	.00
	5,835.00*	600.00*	4,180.00*	71.64*
Expenditures:				
27025006101 SALARY - FULL TIME GROUNDS & NATURA	128,384.00	10,262.32	76,421.19	59.53
27025006102 SALARY - PART TIME GROUNDS & NATURA	17,641.00	508.40	6,272.96	35.56
27025006207 TELEPHONE - GROUNDS & NATURAL RESOU	7,840.00	1,062.62	6,285.59	80.17
27025006216 EQUIP - GROUNDS & NATURAL RESOURCES	9,000.00	.00	11,347.36	126.08
27025006217 FUEL - GAS & OIL	17,500.00	1,231.37	7,146.16	40.84
27025006240 UNIFORMS	1,000.00	188.15	1,480.69	148.07
27025006300 IMRF/SS EXP - GROUNDS & NAT RESOURC	26,941.00	1,947.68	13,711.36	50.89
27025006837 PRESERVE IMPROV - GR & NATURAL RESO	5,500.00	532.50	3,742.72	68.05
27025006839 MEDICAL INS - GROUNDS & NAT RESOURC	27,924.00	2,327.59	16,424.65	58.82
27025006847 REFUSE PICKUP - GROUNDS & NATURAL R	7,650.00	1,410.00	4,378.22	57.23
27025006848 GAS - GROUNDS & NATURAL RESOURCES	2,500.00	141.40	1,391.70	55.67
27025006853 PRESERVE IMPROVEMENTS	.00	1,200.00	1,200.00	.00
27025006856 NATURAL AREAS MGNT SUPPLIES	.00	.00	.00	.00
27025007089 SUPPLIES - SHOP	5,500.00	92.54	2,274.07	41.35
	257,380.00*	20,904.57*	152,076.67*	59.09*
Ending Balance 06/30/16			382,847.41	

To: Kendall County Forest Preserve District Committee of the Whole

From: David Guritz, Director

RE: Procurement Card Requests

Date: July 12, 2016

In order to increase operational efficiencies, insure timely payments to avoid late fee penalties, and automate monthly payments to vendors providing utilities and services billed on a monthly basis, the District has researched and established auto pay where possible and practical using the Director's procurement card for the following companies:

1. AT&T
2. Republic Services
3. The Knot
4. Constant Contact
5. Nestle (Water Service)

Additional automated payment opportunities for District vendors are available (some at discounted rates), but only through ACH payments which is not currently available.

Because of the increase in credit card payments, an over-limit service charge was incurred in July for \$39. I have that Castle Bank be contacted through the Treasurer's Office to request removal of this charge.

In order to insure that a sufficient credit limit is available for automated and routine purchases, I am requesting a procurement card limit increase to \$5,000.00. The Director's card limit is currently \$3,000.00.

Separately, there have been several instances in the past month where Ellis House and Equestrian Center staff have used personal cards to render timely payments for supplies and services. I am requesting issuance of a procurement card to Ellis House and Equestrian Center Manager, Marty Vick, with a procurement card limit of \$1,500 with no single item purchase limit.

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director
 Kim Olson, Superintendent of Grounds and Natural Resources
 Marshall Vick, Ellis House and Equestrian Center Manager

Date: 12-Jul-16

RE: Part-Time Staffing Needs: Grounds Maintenance Worker and Facility and Events Attendant

1. In order to insure sufficient staffing levels to address Grounds and Natural Resources Department projects and functions, District staff is requesting Commission support for the hiring of a part time Grounds Maintenance Worker to assist with closing and associated maintenance activities for District preserves. A current headcount analysis is provided below for discussion purposes. Current YTD budget versus expenses is also included for discussion purposes. The FY 15-16 budget includes sufficient appropriations to afford this position through the remainder of the fiscal year, and will be included as part of the FY 16-17 budget projections.

Headcount and FY 15-16 Budget Analysis - Grounds and Natural Resources									
Division	Assigned Staff	Position Title	Current Status	Allocated Hours	Salary (Annual)	FY 15-16 Budget (Includes G&R, Hoover Grounds, Bunkhouse, Campsite and Lodge Cost Centers)	YTD through 7/1/16 (Includes G&NR, Hoover Grounds, Bunkhouse, Campsites, and Lodge Cost Centers)	% Expended	Straight-line Projection (Month 7/12)
Grounds and NR	Kim Olson	Superintendent	Active - Exempt	1950	\$ 58,609.00				
Grounds and NR	Ron Smrz	GM Worker	Active	1950	\$ 41,119.00				
Grounds and NR	Patrick Higgins	GM Worker	Active	1950	\$ 33,948.00				
Grounds and NR	Jeannie Leland	GM Worker	WC - Full Temp. Dis.	936	\$ 11,035.00				
Grounds and NR	Cliff Oleson	GM Worker	Active	180	\$ 2,109.00				
				Full Time	\$ 133,676.00	\$ 128,384.00	\$ 76,421.00	59.53	58.33
				Part Time	\$ 13,144.00	\$ 17,641.00	\$ 6,272.00	35.56	58.33
				Combined Total	\$ 146,820.00	\$ 146,025.00	\$ 82,693.00	56.63	58.33
G-NR Hoover	Jay Teckenbrock	Grounds Sup. & Res.	Active - Exempt	1950	\$ 35,000.00				
G-NR Hoover	Mike Prinos	GM Worker	WC - Full Temp. Dis.	1950	\$ 29,959.00				
G-NR Hoover	Vacant	GM Worker	Posted for Hire	1170	\$ 11,700.00				
G-NR Hoover	Micky Downey	GM Worker	Active	832	\$ 8,320.00				
G-NR Hoover	Jeannie Leland	GM Worker	WC - Full Temp. Dis.	420	\$ 4,951.00				
G-NR Hoover	Jared Anderson	GM Worker	Active	144	\$ 2,396.00				
				Full Time	\$ 64,959.00	\$ 60,945.00	\$ 17,515.00	28.74	58.33
				Part Time	\$ 27,367.00	\$ 18,169.00	\$ 11,209.00	61.69	58.33
				Combined Total	\$ 92,326.00	\$ 79,114.00	\$ 28,724.00	36.31	58.33
Note: Budgeted salary appropriations do not include approved salary increase allocations totaling \$8,782.00.									
Proposed Headcount Increase - Grounds Maintenance Worker									
Grounds and NR	TBD	GM Worker	Proposed	936	\$ 9,360.00				
				Benefits Multiplier (.765 FICA + 10.8 IMRF)	0.1845				
				Benefits Cost	\$ 1,726.92				
				Total Compensation Package	\$ 11,086.92				
<i>18 hours per week: M-TH 2.5 hours per day (10 total); Fr. & Sa. 4 hours per day (8 total)</i>									

2. In order to insure sufficient staffing levels to coordinate wedding events at Ellis House and Equestrian Center and Meadowhawk Lodge, District staff is requesting Commission support for the hiring of an intermittent part time Facility and Events Attendant. A breakdown of current YTD budget versus expenses is included for discussion purposes. This position will only extend hours to fill gaps in existing staff coverage for scheduled events.

Headcount and FY 15-16 Budget Analysis - Ellis House and Equestrian Center Grounds Maintenance and Weddings									
Division	Assigned Staff	Position Title	Current Status	Allocated Hours	Salary (Annual)	FY 15-16 Budget (Includes Ellis House, Barn, Grounds and Wedding Cost Centers)	YTD through 7/1/16 (Includes Ellis House, Barn, Grounds and Wedding Cost Centers)	% Expended	Straight-line Projection (Month 7/12)
Ellis HEC	Marshall Vick	Manager	Active	1400	\$ 21,700.00				
Ellis HEC	Nicole Norton	Ellis Seasonal	Active	500	\$ 5,000.00				
Ellis HEC	Gordon Jensen	Ellis Seasonal	Active	500	\$ 5,000.00				
Ellis HEC	Tina Villarreal	Events Coordinator	Active	650	\$ 9,912.00				
				Full Time	\$ -	\$ -	\$ -	NA	NA
				Part Time	\$ 41,612.00	\$ 39,350.00	\$ 19,350.00	49.18	58.33
				Combined Total	\$ 41,612.00	\$ 39,350.00	\$ 19,350.00	49.18	58.33
Note: Budgeted salary appropriations do not include approved salary increase allocations totaling \$487.50.									
Proposed Headcount Increase - Facilities and Events Attendant									
Ellis HEC	TBD	Facilities and Events Attendant	Proposed	48	\$ 480.00				
<i>12 hours per event - 4 events anticipated in FY 15-16</i>									