

FOREST PRESERVE EXPENDITURE

66	091310	IL STATE POLICE	11/30/17	BACKGROUND REPORTS	12/28/17	27020006200	OFFICE SUPPLIES & POSTAGE	40.00 40.00*	bantrim
67	011359	AMEREN IP	12/13/17:MILL	MILLBROOK SOUTH	12/28/17	27020006351	ELECTRIC	305.30	bantrim
68	031510	COMMONWEALTH EDISON	12/14/17:BAKER	BAKER WOODS	12/28/17	27020006351	ELECTRIC	20.98 326.28*	bantrim
69	030880	CHRONICLE MEDIA, LLC	12922	2018 CAMP AD	12/28/17	27020006843	PROMOTION/PUBLICITY	292.50 292.50*	bantrim

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount	
Total FOREST PRESERVE EXPENDITURE							658.78*	
ELLIS HOUSE								
70	031510	COMMONWEALTH EDISON	12/14/17:EL	ELLIS HOUSE	12/28/17	27021007076 UTILITIES - ELLIS HOUSE	427.24	bantrim
							427.24*	
71	020172	BARRETT'S ECOWATER	DEC 2017	DEC '17 RENT	12/28/17	27021007080 GROUNDS & MAINT - ELLIS H	25.00	bantrim
							25.00*	
Total ELLIS HOUSE							452.24*	
HOOVER								
72	140937	NICOR	12/11/17:MAINT	HOOVER MAINT. BLDG	12/28/17	27022006860 HOOVER - GAS	57.25	bantrim
73	140937	NICOR	12/11/17:HOUSE	HOOVER HOUSE	12/28/17	27022006860 HOOVER - GAS	45.98	bantrim
74	140937	NICOR	12/11/17:SHOP	HOOVER SHOP	12/28/17	27022006860 HOOVER - GAS	42.33	bantrim
75	140937	NICOR	12/12/17:MOON	MOONSEED	12/28/17	27022006860 HOOVER - GAS	32.09	bantrim
76	140937	NICOR	12/11/17:ML	MEADOWHAWK	12/28/17	27022006860 HOOVER - GAS	41.68	bantrim
77	140937	NICOR	12/11/17:KING	KINGFISHER	12/28/17	27022006860 HOOVER - GAS	59.23	bantrim
78	140937	NICOR	12/11/17:BLAZIN	BLAZING STAR	12/28/17	27022006860 HOOVER - GAS	55.15	bantrim
79	140937	NICOR	12/11/17:ROOK	HOOVER ROOKERY	12/28/17	27022006860 HOOVER - GAS	90.88	bantrim
							424.59*	
80	110530	KENDALL PLUMBING & HEATING	17026407	BUNKHOUSE REPAIR	12/28/17	27022006864 HOOVER - BUILDING MAINTEN	320.00	bantrim
							320.00*	
81	131518	PHILLIP MOREL - REIMBURSEMENT	17-00267	ML SEC DEP RETURN	12/28/17	27022007088 HOOVER SECURITY DEPOSIT R	150.00	bantrim
82	140530	JOHN & MILAGROS NELSON	17-00274	ML SEC DEP RETURN	12/28/17	27022007088 HOOVER SECURITY DEPOSIT R	75.00	bantrim
83	267830	AMY SEYLLER	17-00214	ML SEC DEP RETURN	12/28/17	27022007088 HOOVER SECURITY DEPOSIT R	202.50	bantrim
84	267831	ANGELA CORNELISSEN	17-00197	ML SEC DEP RETURN	12/28/17	27022007088 HOOVER SECURITY DEPOSIT R	127.50	bantrim
							555.00*	
Total HOOVER							1,299.59*	
ENV ED NATURAL BEGINNINGS								
85	070789	MEGAN GESSLER	12/18/17:MG	PAPER, SAND, FOOD	12/28/17	27023036849 ENV EDUC - NATURAL BEGINN	129.44	bantrim
86	130506	MENARDS	99982	NB SOAP, BUNGEE KIT	12/28/17	27023036849 ENV EDUC - NATURAL BEGINN	17.95	bantrim
87	230034	JESSICA VOSBURGH	12/18/17:JV	PICTURES, PET SUPPLIE	12/28/17	27023036849 ENV EDUC - NATURAL BEGINN	71.41	bantrim
							218.80*	
Total ENV ED NATURAL BEGINNINGS							218.80*	
ENV ED OTHER PUBLIC PROGRAMS								
88	131567	APRIL MORRIS	12/18/17:AM	PROGRAM POSTERS	12/28/17	27023046849 ENV EDUC - OTHER PUBLIC P	3.00	** bantrim
							3.00*	
Total ENV ED OTHER PUBLIC PROGRAMS							3.00*	

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount		
ENV ED LAWS OF NATURE									
89	131567	APRIL MORRIS	12/18/17:AM	MUSUEM BOX	12/28/17	27023056849	ENV EDUC - LAWS OF NATURE	16.99 16.99*	** bantrim
Total ENV ED LAWS OF NATURE							16.99*		
GROUND & NATURAL RESOURCES									
90	251510	YORKVILLE NAPA AUTO PARTS	184223	WINTER BLADES	12/28/17	27025006216	EQUIP - GROUND & NATURAL	26.70 26.70*	bantrim
91	191385	RONALD SMRZ	DEC 2017	BOOT ALLOWANCE	12/28/17	27025006240	UNIFORMS	75.00 75.00*	bantrim
92	130506	MENARDS	331	HARRIS BRIDGE REPAIR	12/28/17	27025006837	PRESERVE IMPROV - GR & NA	176.37 176.37*	bantrim
93	190563	SERVICE SANITATION, INC	7457122	PORTABLE RESTROOMS	12/28/17	27025006847	REFUSE PICKUP - GROUND &	65.00 65.00*	bantrim
94	140937	NICOR	12/7/17:MILL	MILLBROOK SOUTH	12/28/17	27025006848	GAS - GROUND & NATURAL R	409.08	bantrim
95	140937	NICOR	12/8/17:HA	HARRIS	12/28/17	27025006848	GAS - GROUND & NATURAL R	151.05 560.13*	bantrim
Total GROUND & NATURAL RESOURCES							903.20*		

Vendor# Name Invoice # Description Date Budget # Account Description Dist Amount

FP BOND PROCEEDS 2007

125 021070	BLOOD HOUND	98035	HOOVER MONITOR LOCAT	12/28/17	95020006850	PROJECT FUND EXPENSES	1,037.50	bantrim
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Total FP BOND PROCEEDS 2007 1,037.50*

GRAND TOTAL

#4,590.10

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

DECEMBER 5, 2017

I. Call to Order

President Gilmour called the meeting to order at 6:10 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder (Entered meeting at 6:11 pm)
X	Davidson		Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
X	Giles	X	Purcell

Commissioners Cullick, Davidson, Flowers, Giles, Kellogg, Prochaska, Purcell, and Gilmour all were present. Commissioner Gryder entered the meeting at 6:11 pm.

Assistant State's Attorney Leslie Johnson informed citizens present at the meeting that the Liquor Control Commission public hearing scheduled for December 5, 2017 has been rescheduled to December 19, 2017 at 9:00 am in the Kendall County Board Room.

V. Approval of Agenda

Commissioner Prochaska made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$8,138.78

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$8,138.78. Seconded by Commissioner Flowers.

Commissioner Gryder entered the meeting at 6:11 pm.

Motion: Commissioner Cullick					
Second: Commissioner Flowers					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

VIII. Approval of Minutes

- **Kendall County Forest Preserve Commission Meeting – November 21, 2017**

Commissioner Cullick made a motion to approve the minutes for the Forest Preserve Commission meeting held on November 21, 2017. Seconded by Commissioner Gryder.

All, aye. Opposed, none. Motion unanimously approved.

OLD BUSINESS

IX. Motion to Approve a Proposal from Upland Design, Ltd. of Plainfield, Illinois in the Amount of \$11,620.00 Plus Reimbursable Expenses for the Development of a Preserve Master Plan for Pickerill-Pigott Forest Preserve and Site Access Plan with Cost Estimates for Fox River Bluffs Forest Preserve

Commissioner Flowers made a motion to approve a proposal from Upland Design, Ltd. of Plainfield, Illinois in the amount of \$11,620.00 plus reimbursable expenses for the development of a preserve master plan for Pickerill-Pigott Forest Preserve, and a site access plan with cost estimates for the Fox River Bluffs Forest Preserve. Seconded by Commissioner Prochaska.

Commissioner Purcell asked why an additional cost study was needed for the Fox River Bluffs Forest Preserve. Director Guritz stated that the development of a temporary access plan in consultation with the Kendall County Highway Department is needed to identify both short-term and long-term access approaches, with the goal of insuring that initial efforts support long-term plans for preserve and Eldamain Road development. Cost estimates for the final trail alignment are needed in order to secure possible grant funding for trail improvements. Director Guritz stated that the Upland Design study will prepare the District for submission of the grant application for the proposed trail improvements.

DRAFT FOR COMMISSION APPROVAL

Commissioner Davidson agreed with Commissioner Purcell that the preliminary figures should provide the needed cost estimates. Director Guritz stated that the parking lot and trail configuration costs are needed to insure that any grant proposals submitted identifies the costs accurately for the work to be performed. Director Guritz stated that Upland Design is well-qualified to provide the design and cost estimates for the work to be performed.

Commissioner Flowers asked about the reimbursable costs. Director Guritz stated that this was previously discussed by the Committee of the Whole in November. Upland Design’s reimbursable costs will be minimal, limited to preparation of exhibit boards for the public hearing to receive input for the final plan. Director Guritz stated that the final exhibits will be included as part of the District’s future grant applications.

Commissioner Gryder requested clarification on the proposed motion and total project costs. Director Guritz stated that the motion includes only those costs associated with the development of the master plan for Pickerill-Pigott Forest Preserve (\$10,300), and the development of the plan and costs estimates for the initial public access improvements for the Fox River Bluffs Forest Preserve (\$1,320) for a total cost of \$11,620.00 plus reimbursable expenses.

Director Guritz stated that both projects will be completed by the end of June 2018.

Motion: Commissioner Flowers					
Second: Commissioner Prochaska					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick		X	Gryder
	X	Davidson			Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 7-2.					

NEW BUSINESS

No agenda items were scheduled for discussion under New Business.

X. Executive Session

None.

XI. Other Items of Business

Director Guritz reported that the Finance Committee meetings scheduled for December 2017 will be cancelled, with claims reviewed by the Committee of the Whole.

DRAFT FOR COMMISSION APPROVAL

XII. Citizens to Be Heard

No citizens present at the meeting offered public comments.

XIII. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 6:23 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

DECEMBER 13, 2017

I. Call to Order

President Gilmour called the meeting to order at 5:30 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cullick, Flowers, Hendrix, Prochaska, Purcell, and Gilmour all were present.

III. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda. Seconded by Commissioner Hendrix. All, aye. Opposed, none.

IV. Citizens to be Heard

No public comments were offered by citizens present at the meeting.

V. Executive Director's Report

Director Guritz provided updates on priority projects. Director Guritz reported that preparations for the conduit and monitoring line replacement project at Hoover Forest Preserve have been completed. Director Guritz reported that JW Excavation, Inc. assisted with excavation work for the project. TT Technologies, Inc. will be assisting with underground boring and conduit installation.

Director Guritz reported that Kendall County GIS helped document the utility location efforts for the project.

Director Guritz stated that efforts are underway to market District facility rentals and events, and spring break and summer camp program opportunities.

District staff is working to calculate final yield payments owed for the 2017 farm lease agreements which, once paid, should result in a positive surplus for FY 16-17.

District staff is beginning to submit required documentation for the FY 16-17 audit.

Director Guritz provided an update on the Little Rock Creek acquisition project. At this point, the District is waiting to receive certification of the Polach Appraisal Group appraisal, and notification to proceed with extending an initial offer for purchase. It is unclear at this point whether the State will allow the District to extend an offer above the \$1.3M appraised value, understanding that The Conservation Foundation's court-ordered purchase cost and contract total is \$1.42M. Director Guritz reported that Assistant State's Attorney Lisa Coffey

will negotiate the acquisition contract with The Conservation Foundation's attorneys once Board direction is received.

Director Guritz reported on a proposed change order with SemperFi Land, Inc. for additional materials installed for the Henneberry Forest Preserve mitigation and restoration project, with excellent results from the first-phase planting effort. Director Guritz reported that the District has received the \$70,000 project reimbursement from Kendall County Highway Department.

Director Guritz reported that two temporary easements have been requested from the Kendall County Highway Department for highway work along Galena Road and the Millington Bridge replacement project.

Director Guritz complimented Grounds Maintenance staff on keeping the preserves safe and well-maintained. Several District staff will attend pesticide applicator training later in the week.

VI. Motion to Forward Claims for Commission Approval for an Amount Not-to-Exceed \$3,842,099.63

Commissioner Flowers made a motion to forward claims in the amount of \$3,842,099.63 to Commission for approval. Seconded by Commissioner Hendrix.

Commissioner Hendrix inquired into claim #299 for Pickerill-Pigott electricity. Director Guritz reported that the Pickerill house has an electrical heating system, with increased costs anticipated in the FY 17-18 budget.

Commissioner Hendrix inquired into claim #334 for the utility sprayer. Director Guritz reported that the sprayer will improve the efficiency of District control of invasive species, with the cost for purchase reimbursed to the District by a Volunteer Stewardship Network grant awarded earlier this year.

Director Guritz reported that the District has been approached by an individual interested in possibly funding Pickerill-Pigott driveway and entrance improvements in exchange for an access easement to a new home site planned for the adjoining parcel to the north of preserve lands.

President Gilmour called the question. Aye, all. Opposed, none.

OLD BUSINESS

VII. Hoover Rail Crossing Improvements Project - ICC Docket Update

Director Guritz reported that the OmniTRAX hearing requesting a time extension for completing the ICC court-ordered improvements has been scheduled for January 11, 2018.

VIII. Proposed Ellis Lesson Horse Lease Agreement

Director Guritz reported that Ellis Equestrian Center staff will present an update on the status of lesson horses at the Committee of the Whole meeting in January. A new lesson horse is needed to support the program. Equestrian Program Coordinator Norton is scheduling an inspection of a possible candidate horse for the program, which if suitable, would be a preferred solution over the proposed horse lease agreement. Director Guritz reported that one other lesson horse is currently on loan to the Center, although there is no formal paperwork on the arrangement which will be discussed at the January Committee of the Whole meeting.

The Committee of the Whole discussed the Center's lesson horse needs and herd management strategies.

IX. Motion to Forward the Proposed 2018 Maple Syrup Program Fees and Charges to Commission for Approval

Environmental Education Program Manager, Emily Dombrowski, reported on the growth of the District's Maple Syrup Program. This will be the third year for the program, with 43 participants in the prior year. The proposed fee of \$7.00 represents a \$2.00 per participant program charge increase over last year's cost. The program is sponsored by, and supported by volunteers from the Forest Foundation of Kendall County.

Commissioner Purcell made a motion to forward the proposed 2018 Maple Syrup Program fees and charges of \$7.00 per participant to Commission for approval. Seconded by Commissioner Hendrix. All, aye. Opposed, none.

X. Henneberry Forest Preserve Tree Mitigation and Restoration Project Status Report and Requested Change Order Discussion

Director Guritz presented a draft change order from SemperFi Land, Inc. for discussion. As part of the mitigation project, SemperFi Land, Inc. installed an additional 89 cubic yards of mulch, and 189.67 linear yards of tree-protection fencing. Based on the material and labor unit costs submitted, the additional cost for materials installed above and beyond specifications totaled \$7,607.54 (\$4,628.00 for mulch and \$2,979.54 for fencing).

A meeting was held with SemperFi Land, Inc. to discuss the additional material costs, and informed that the Board of Commissioners would need to consider the change order. The company agreed to accept an overall 50% change order cost reduction to \$3,803.77.

Director Guritz reported that an inventory will be performed in June 2018 to determine the amount of payment that will be extended to SemperFi Land, Inc. for that portion of pre-planted perennial stock that was not handled in accordance with project specifications.

The Committee of the Whole discussed the proposed change order, with direction received to cover the additional material and labor costs incurred within the approved contract cost by reducing the supplementary 2018 planting order by a commensurate sum.

NEW BUSINESS

XI. Pickerill-Pigott Building Inspection Report and Required Radon Mitigation Proposals

Director Guritz presented two proposals for the mitigation of radon gas from the Pickerill house. Guardian Radon Mitigation of Oswego, Illinois and Trinity Electrical & Radon Mitigation Services of Oswego, Illinois submitted comparable proposals, with the Guardian Radon Mitigation proposal carrying the lower-cost of the two proposals submitted. Within the Guardian proposal, the firm proposal included an initial mitigation project phase, with follow-up testing to determine whether any additional mitigation work would be needed.

The Committee of the Whole discussed the two proposals, providing direction to secure a 5-year warranty from Guardian Radon Mitigation for materials and labor, including a guarantee that the company will complete any additional mitigation work necessary to bring levels below the regulatory threshold, if needed, following the completion of the second phase of work, if needed, after follow-up testing is performed following completion of the proposed first phase of work.

Provided these requirements are confirmed, the Committee of the Whole provided direction to present the Guardian Radon Mitigation proposal to Commission for approval.

XII. Review of a Proposed Anti-Harassment Ordinance and Amended Policy for the Kendall County Forest Preserve District

The Committee of the Whole reviewed the proposed anti-harassment ordinance and amended policy for the District.

The Committee of the Whole provided direction to consult with the State's Attorney's Office on proposed revisions to the Complaint Procedures (Section C) discussed during the meeting, and to present the final policy for approval once completed. Amendments included changes to the District's staff and elected officer contacts for reporting complaints of unlawful harassment.

Commissioner Prochaska made a motion to forward the proposed Anti-Harassment Ordinance and Policy, as amended, to the State's Attorney's Office for review, with subsequent presentation to Commission following completion of the final review. Seconded by Commissioner Flowers. All, aye. Opposed, none.

XIII. Review of a Proposed Temporary Easement for the Kendall County Highway Department Galena Road Improvements Project

Director Guritz reported that there were no concerns with impacts to preserve lands from the proposed highway project. Director Guritz reported that a second temporary easement will be presented directly to Commission for the Millington Bridge repair project. Approval of the second temporary easement for the Millington Bridge repair project is time-sensitive.

Commissioner Prochaska made a motion to forward the Galena Road temporary easement documents for the Kendall County Highway Department's Galena Road Improvements Project to Commission for approval. Seconded by Commissioner Flowers. All, aye. Opposed, none.

XIV. 2017 Farm Lease Updates and 2018 Farm Lease Agreements Contract Terms

Director Guritz presented updates on the 2017 farm lease agreements, and terms for the 2018 farm lease agreements. Direction was received from the Committee of the Whole to draft the 2018 agreements based on the terms presented for approval by the Board of Commissioners.

XV. Henneberry Grounds Maintenance Seasonal Position Description Review

Director Guritz presented a draft position description for a Grounds Maintenance Seasonal – Henneberry Forest Preserve. The position will be funded by a grant from the Forest Foundation of Kendall County. The Forest Foundation has received a pledge from a private donor interested in supporting habitat improvements at Henneberry Forest Preserve.

The position and donation are both anticipated in the FY 17-18 budget.

Commissioner Prochaska made a motion to forward the proposed position description to Commission for approval. Seconded by Commissioner Purcell. Aye, all. Opposed, none.

XVI. Executive Session

None.

OTHER ITEMS OF BUSINESS

XVII. Forest Foundation of Kendall County - Illinois Clean Energy Community Foundation Community Stewardship Challenge Grant- Hoover Forest Preserve Restoration Project

Director Guritz reported that the Forest Foundation has approved the submission of a preliminary proposal to the Illinois Clean Energy Community Foundation for completion of a Community Stewardship Challenge Grant project at Hoover Forest Preserve.

XVIII. Summary of Action Items to be Taken

The Committee of the Whole discussed the action items to be taken. The District's claims, Maple Syrup Program fees and charges, anti-harassment ordinance, Galena Road temporary easement, and seasonal grounds maintenance position will be forwarded to Commission for approval.

XIX. Citizens to be Heard

None.

XX. Adjournment

Commissioner Prochaska made a motion to adjourn the meeting. Seconded by Commissioner Flowers. All, aye. Opposed, none. Meeting adjourned at 7:10 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
DECEMBER 19, 2017**

I. Call to Order

President Gilmour called the meeting to order at 9:00 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
X	Flowers	X	Kellogg
	Giles	X	Prochaska
X	Gilmour	X	Purcell (Entered meeting at 9:03 am)

Commissioners Cullick, Davidson, Flowers, Gryder, Hendrix, Kellogg, Prochaska, and Gilmour all were present. Acting Director Emily Dombrowski also was present. Commissioner Purcell entered the meeting at 9:03 am.

V. Approval of Agenda

Commissioner Prochaska made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$3,842,099.63

Commissioner Hendrix made a motion to approve claims in an amount not-to-exceed \$3,842,099.63. Seconded by Commissioner Cullick.

Commissioner Purcell entered the meeting at 9:03 am.

Motion: Commissioner Hendrix
 Second: Commissioner Cullick

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

OLD BUSINESS

No agenda items were scheduled for consideration.

NEW BUSINESS

VIII. Motion to Approve a Proposed \$7.00 Per Person Fee for the District's 2018 Maple Syrup Program to be Held on March 10, 2018

Commissioner Hendrix made a motion to approve the proposed \$7.00 per person fee for the District's 2018 Maple Syrup Program to be held on March 10, 2018. Seconded by Commissioner Gryder.

Commissioner Hendrix complimented staff efforts to grow the Maple Syrup Program.

Motion: Commissioner Hendrix
 Second: Commissioner Gryder

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

IX. RESOLUTION Granting a Temporary Construction Easement to the Kendall County Highway Department for the Described 0.203 Acre Section of Parcel #02-10-400-010 to Complete Planned Improvements to County Highway 10 (Galena Road) for a Period Not-to-Exceed Three Years in the Amount of \$1.00

Commissioner Cullick made a motion to approve the resolution granting a temporary construction easement to the Kendall County Highway Department for parcel #02-10-400-010 to complete planned improvements to County Highway 10 (Galena Road) for a period not-to-exceed three years in the amount of \$1.00. Seconded by Commissioner Hendrix.

The Board of Commissioners discussed the location of the parcel. Kendall County Highway Engineer Klaas presented the need for the temporary easement for District-owned property along Blackberry Creek north of Galena Road.

Motion: Commissioner Cullick					
Second: Commissioner Hendrix					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

X. Motion to Approve a Proposal from Guardian Radon Mitigation and Electrical Services for a Radon Mitigation Project at the Pickerill-Pigott Forest Preserve – Pickerill House for an Initial Phase I Cost of \$1,964.00, Plus an Additional \$1,289.00 if Required as Determined by Supplementary Air Quality Testing, for a Total Contract Cost Not-to-Exceed \$3,253.00

Commissioner Gryder made a motion to approve a proposal from Guardian Radon Mitigation and Electrical Services for a radon mitigation project at the Pickerill-Pigott Forest Preserve – Pickerill House for an initial phase I cost of \$1,964.00, plus an additional \$1,289.00 if required as determined by supplementary air quality testing for a total contract cost not to exceed \$3,253.00. Seconded by Commissioner Cullick.

Motion: Commissioner Gryder
Second: Commissioner Cullick

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour		X	Purcell

Motion approved by a vote of 7-2.

XI. Motion to Approve a Position Description for a Grounds Maintenance Seasonal – Henneberry Forest Preserve

Commissioner Cullick made a motion to approve the position description for the Grounds Maintenance Seasonal – Henneberry Forest Preserve. Seconded by Commissioner Hendrix.

Commissioner Purcell requested confirmation that the position is included in the FY 17-18 budget. President Gilmour responded that the funds for the position, including the donation funding the position, are both included in the budget.

Commissioner Gryder requested whether this would be a new position, or replacement of an existing position. President Gilmour stated that this would be a new position funded by the donation from a private individual.

Commissioner Davidson made a motion to amend the motion on the table establishing a one-year timeframe for the seasonal position. Seconded by Commissioner Purcell.

Motion: Commissioner Davidson
Second: Commissioner Cullick

Roll call – Amended Motion

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson		X	Hendrix
	X	Flowers	X		Kellogg
		Giles		X	Prochaska
	X	Gilmour	X		Purcell

Motion approved by a vote of 5-4.

Motion: Commissioner Cullick Second: Commissioner Hendrix					
Roll call – Approval of the Amended Motion Establishing a 1-Year					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XII. Executive Session

None.

XIII. Other Items of Business

None.

XIV. Citizens to Be Heard

No citizens present at the meeting offered public comments.

XV. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 9:16 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
ORDINANCE #01-18-001**

**APPROVAL OF THE AMENDED KENDALL COUNTY FOREST
PRESERVE DISTRICT POLICY AGAINST UNLAWFUL
DISCRIMINATION, HARASSMENT AND SEXUAL MISCONDUCT**

WHEREAS, Illinois Public Act 100-0554 requires units of local government such as Kendall County Forest Preserve District, Illinois to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment within sixty (60) days after the effective date of Illinois Public Act 100-0554; and

WHEREAS, Kendall County Forest Preserve District, Illinois previously adopted a sexual harassment policy, as set forth and approved by the Board of Commissioners on April 21, 2015; and

WHEREAS, the Kendall County Forest Preserve District Board hereby seeks to update Kendall County Forest Preserve District's existing sexual harassment policy and replace it in its entirety with the Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct attached hereto as Exhibit 1 effective immediately upon approval of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Forest Preserve District Board of Commissioners hereby:

1. Amends the Kendall County Forest Preserve District sexual harassment policy set forth and approved by the Board of Commissioners on April 21, 2015 and replaces said policy, in its entirety, with the Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct attached hereto as Exhibit 1 effective immediately.
2. The Kendall County Forest Preserve District Executive Director is hereby directed to provide a copy of the new Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct to all District staff members and volunteers with the direction that said Policy shall be distributed to each and every Kendall County Forest Preserve District employee, volunteer, and unpaid intern immediately.

IN WITNESS OF, this Ordinance has been approved by a majority vote of the Kendall County Forest Preserve District Board members present for said vote on this 2nd day of January, 2018.

Attest:

Judy Gilmour, President
Kendall County Forest Preserve District

Elizabeth Flowers, Secretary
Kendall County Forest Preserve District

Kendall County Forest Preserve District
Policy Against Unlawful Discrimination,
Harassment and Sexual Misconduct
(Revised January 2, 2018)

Please be advised that this Policy is not intended to and does not create a contract of employment, express or implied, and this Policy does not alter the employment at-will relationship with Kendall County Forest Preserve District. This policy applies to all employees of Kendall County Forest Preserve District, and it supersedes any and all other policies regarding or relating to unlawful discrimination, harassment and sexual misconduct previously adopted by the Employer.

A. STATEMENT OF POLICY

The Employer does not tolerate or condone unlawful discrimination or harassment on the basis of race, color, religion, creed, sex, gender-identity, sexual orientation, pregnancy, childbirth, medical or common conditions relating to pregnancy and childbirth, genetic information, national origin, age, physical or mental disability, ancestry, marital status, military status, arrest record, unfavorable discharge from military service, order of protection status or any other classification prohibited under federal or state law. The Employer also prohibits sexual misconduct. The Employer neither tolerates nor condones unlawful discrimination, harassment or sexual misconduct by employees, elected officials, or non-employees with whom the Employer has a business, service, or professional relationship. "Employee" for purposes of this policy includes any individual performing services for the Employer, an apprentice, an applicant for apprenticeship, or an unpaid intern. The Employer prohibits retaliation against (a) an employee who complains about or reports any act of unlawful discrimination, unlawful harassment or sexual misconduct in violation of this policy or (b) any employee who participates in an investigation pursuant to this policy. The Employer is committed to ensuring and providing a work place free of unlawful discrimination, harassment, sexual misconduct and retaliation. Any employee who violates this policy is subject to disciplinary action up to and including termination of employment.

Unlawful sexual harassment includes unwelcome sexual advances, requests for sexual favors, or any other visual, verbal or physical conduct of a sexual nature when:

1. Submission to or rejection of this conduct explicitly or implicitly affects a term or condition of individual's employment;
2. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee or;
3. The unlawful harassment has the purpose or effect of unreasonably interfering with the employee's work performance or creating an

intimidating, hostile or offensive work environment because of the persistent, severe or pervasive nature of the conduct.

Unlawful sexual harassment can occur in a variety of circumstances, including but not limited to the following:

- The employee as well as the harasser may be a woman or a man. The employee does not have to be of the opposite sex.
- The harasser can be the employee's supervisor, an agent of the employer, a supervisor in another area, a co-worker, or a non-employee.
- The employee does not have to be the person harassed but could be anyone affected by the offensive conduct.
- Unlawful sexual harassment may occur without economic injury to or discharge of the employee.
- The harasser's conduct must be unwelcome.

Each employee must exercise his or her own good judgment to avoid engaging in conduct that others may perceive as unlawful sexual harassment or unlawful harassment based on any status protected by law.

The Employer strictly prohibits sexual misconduct. Sexual misconduct can include any inappropriate and/or illegal conduct of a sexual nature including, but not limited to, sexual abuse, sexual exploitation, sexual intimidation, rape, sexual assault, or ANY sexual contact or sexual communications with a minor (including, but not limited to, conduct or communications which are written, electronic, verbal, visual, virtual or physical).

B. RESPONSIBILITIES

i. Supervisors

Each supervisor shall be responsible for ensuring compliance with this policy, including the following:

1. Monitoring the workplace environment for signs of unlawful discrimination, unlawful harassment or sexual misconduct;
2. Immediately notifying law enforcement where there is reasonable belief that the observed or complained of conduct violates the criminal laws of the State of Illinois.
3. Immediately notifying the Department of Children and Family Services (DCFS) Hotline (1-800-25-ABUSE or 1-800-252-2873) if the observed or complained of conduct involves the abuse of a minor.

4. Immediately stopping any observed acts of unlawful discrimination, unlawful harassment or sexual misconduct and taking appropriate steps to intervene, whether or not the involved employees are within the supervisor's line of supervision;
5. Immediately reporting any complaint of unlawful harassment, unlawful discrimination or sexual misconduct to the applicable supervisor, Executive Director, or the President or Vice President of the District; and
6. Taking immediate action to limit the work contact between the individuals when there has been a complaint of unlawful discrimination, unlawful harassment or sexual misconduct, pending investigation.

ii. Employees

Each employee is responsible for assisting in the prevention of unlawful discrimination, unlawful harassment and sexual misconduct through the following acts:

1. Refrain from participation in, or encouragement of, unlawful discrimination, unlawful harassment or sexual misconduct;
2. Immediately reporting any violations of this policy to a supervisor and law enforcement (if appropriate under the circumstances) and/or DCFS (if appropriate under the circumstances). **Employees are required to report violations of this policy as soon as they occur.** An employee should not wait until the conduct becomes unbearable before reporting the prohibited conduct. All employees are obligated to report instances of prohibited conduct even if the conduct is merely observed and directed toward another individual and even if the other person does not appear to be bothered or offended by the conduct. All employees are obligated to report instances of prohibited conduct regardless of the identity of the alleged offender (e.g. man, woman, supervisor, elected official, co-worker, volunteer, vendor, member of public).
3. Encouraging any employee who confides that he/she is the victim of conduct in violation of this policy to report these acts to a supervisor.

Failure to take action to stop known unlawful discrimination, unlawful harassment or sexual misconduct may be grounds for discipline.

If you are advised by another person that your behavior is offensive, you must immediately stop the behavior, regardless of whether you agree with the person's perceptions of your intentions.

The Employer does not consider conduct in violation of this policy to be within the course and scope of employment and does not sanction such conduct on the part of any employee, including supervisory and management employees.

C. COMPLAINT PROCEDURES

The Employer takes allegations of unlawful discrimination, unlawful harassment and sexual misconduct very seriously. It will actively investigate all complaints.

The employee should directly inform the offending individual that the conduct is unwelcome and must stop. The employee should use the Employer's complaint procedure to advise the Employer of any violation of this policy as soon as it occurs.

i. Bringing a Complaint

Any employee who believes that there has been a violation of this policy may bring the matter to the attention of the Employer by making a confidential report to any one or more of the following individuals:

1. The employee's immediate supervisor;
2. The offending employee's immediate supervisor; or
3. The Kendall County Forest Preserve District Executive Director.

If the alleged offender is the Executive Director and/or one of the Kendall County Forest Preserve District Commissioners, the employee may submit their complaint directly to the President or Vice President of the Kendall County Forest Preserve District Board of Commissioners.

The employee should present the complaint as promptly as possible after the alleged violation of this policy occurs.

Knowingly making a false report and/or knowingly providing false information as part of an investigation pursuant to this policy may result in disciplinary action up to and including termination of employment.

The Employer takes allegations of unlawful discrimination, unlawful harassment and sexual misconduct very seriously. It will actively investigate all complaints.

The employee should directly inform the offending individual that the conduct is unwelcome and must stop. The employee should use the Employer's complaint procedure to advise the Employer of any violation of this policy as soon as it occurs.

ii. Resolution of a Complaint

Upon receipt of a complaint, the Employer will undertake such investigation, corrective and preventive actions as are appropriate. In general, the procedure in resolving any complaints can (but will not necessarily) include any of the following items:

1. A meeting between the employee making the complaint and an individual designated by the Employer to investigate such complaints. The complaining employee should provide the following important data:
 - a. A description of the specific offensive conduct;
 - b. Identification of all person(s) who engaged in the conduct;
 - c. The location where the conduct occurred;
 - d. The time when the conduct occurred;
 - e. Whether there were any witnesses to the conduct;
 - f. Whether conduct of a similar nature has occurred on prior occasions;
 - g. Whether there are any documents that would support the complaining employee's allegations; and
 - h. What impact the conduct had on the complaining employee.
2. Although not required, the Employer encourages anyone who makes a complaint under this policy to provide a written statement setting forth the above details and attaching any pertinent records to assist the Employer with its investigation.
3. After the employee submits the complaint, the alleged offending individual should be contacted by the Employer's designated investigator. The alleged offending individual should be advised of the charges brought against him or her, and may be provided with a copy of the written statement of complaint made by the complaining employee (if applicable). The alleged offending individual should have an opportunity to fully explain his or her side of the circumstances, and may also submit a written statement, if desired.
4. After the alleged offending individual is interviewed, any witnesses identified by either the complaining employee or the alleged offending individual may be interviewed separately.
5. Once the investigation is completed, the Employer will take such action as is appropriate based upon the information obtained in the investigation. In the event that the Employer finds merit in the charges made by the complaining employee, disciplinary action may be taken up to and including termination of employment.

6. Upon completion of the investigation, the Employer will advise the complaining employee of the results of the investigation.

D. NON-RETALIATION

Under no circumstances will there be any retaliation against any employee (a) for making a complaint of unlawful discrimination, unlawful harassment or sexual misconduct pursuant to this policy; (b) for engaging in protected activity under the Illinois Human Rights Act (775 ILCS 5/1 *et seq.*); and/or (c) for engaging in protected activity under the State Officials and Employees Ethics Act (5 ILCS 430/1 *et seq.*).

Also, pursuant to the Illinois Whistleblower Act (740 ILCS 174/1 *et seq.*), the Employer is prohibited from retaliating against any employee who (a) discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation; (b) refuses to participated in an activity that would result in a violation of a State or federal law, rule or regulation, including, but not limited to violations of the Freedom of Information Act; and (c) is disclosing or attempting to disclose public corruption or wrongdoing.

Any act of retaliation by any party directed against a complaining employee, an accused employee, witnesses, or participants in the process will be treated as a separate and distinct charge and will be similarly investigated. Complaints of retaliation should be brought to the attention of the Employer pursuant to the complaint procedures set forth in Section C above.

The employee should present the complaint of alleged retaliation as promptly as possible after the alleged retaliation occurs.

E. MISCELLANEOUS

If you have any questions concerning the Employer's policies on this matter, please see your immediate supervisor, your department head, the Kendall County Forest Preserve District Executive Director, and/or the Kendall County Forest Preserve District President.

An employee who believes that he or she has been the subject of unlawful harassment, unlawful discrimination, and/or unlawful retaliation in violation of the Illinois Human Rights Act also has a right to file a charge of discrimination with the Illinois Department of Human Rights pursuant to the Illinois Human Rights Act and applicable regulations. For further information, an employee may call or write to the Illinois Department of Human Rights, 100 West Randolph Street, Chicago, Illinois 60601; telephone (312) 814-6200. Also, further information may be obtained from the U.S. Equal Employment Opportunity Commission (EEOC), telephone: (800) 669-4000 or for matters involving the abuse of minors the Illinois Department of Children and Family Services (DCFS), telephone: (800) 25-ABUSE.

**Receipt of the Kendall County Forest Preserve District
Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct**
(Revised January 2, 2018)

Your signature below affirms that you have received a copy of the Kendall County Forest Preserve District Policy against Unlawful Discrimination, Harassment and Sexual Misconduct (Revised January 2, 2018), which is effective immediately. By signing this acknowledgment form, you affirm that you will read and abide by the Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct (Revised January 2, 2018).

BY SIGNING BELOW, YOU ALSO UNDERSTAND THAT YOUR EMPLOYMENT WITH REMAINS EMPLOYMENT "AT-WILL", WHICH MEANS THAT YOUR EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE. YOU FURTHER UNDERSTAND THAT NOTHING IN THE POLICY AGAINST UNLAWFUL DISCRIMINATION, HARASSMENT AND SEXUAL MISCONDUCT THAT YOU RECEIVED TODAY IS INTENDED TO AND/OR DOES CREATE A CONTRACT OF EMPLOYMENT, EXPRESS OR IMPLIED.

Signature of Employee

Date

This form is to be signed and returned to your immediate supervisor.

Owner Kendall County Forest
Preserve District
Address 04-30-153-001
Route F.A.S. 171 (C.H. 3 Millington Rd)
County Kendall & LaSalle
Job No. C-93-037-18
Parcel No. 001/1TE
P.I.N. No. 04-30-153-001
Section 17-00142-00-BR (Kendall Co.)
17-00802-00-BR (LaSalle Co.)
Station 1000+47.52 to
Station 1007+12.46

CERTIFIED RESOLUTION
(Governmental Entity)

I, Elizabeth Flowers, Board Secretary of Kendall County Forest Preserve District, a governmental entity organized and existing under the laws of the State of Illinois, including without limitation, city, village, incorporated town, county, park district, or township, do hereby certify that:

1. The following is a true and correct copy of a resolution adopted by the Council or Board of said governmental entity, a quorum of its members, trustees, or commissioners being present at a meeting held of the _____ day of _____, 2017, and
2. The resolution has not been amended or revoked and is in full force and effect.

Resolved Judy Gilmour, the President and Elizabeth Flowers, the Board Secretary of the Council or Board of the above-referenced governmental entity are hereby authorized and directed to convey the governmental entity's interest in the following described real estate in Kendall, Illinois to the County of Kendall, a body politic and corporate for highway purposes for the sum of \$1.00:

See attached legal description.

Further resolved that they are authorized and directed to execute and deliver such instruments as may be necessary or convenient to consummate such sale.

Further resolved that the members, aldermen, trustees or commissioners of the Council or Board of the governmental entity or electors of the governmental entity, pursuant to 70 ILCS 805/6 voted for the adoption of this resolution as follows: AYE ____; NAY ____; ABSENT ____

Dated this _____ day of _____, 2017.

Signature

Elizabeth Flowers, Board Secretary
Print Name and Title

State of Illinois)
) ss
County of Kendall)

This instrument was acknowledged before me on _____, 2017, by
Elizabeth Flowers, as Board Secretary
of Kendall County Forest Preserve District.

(SEAL)

Notary Public

My Commission Expires: _____

Route: F.A.S. 171 (C.H. 3 Millington Rd)
Section: 17-00142-00-BR (Kendall Co.)
 17-00802-00-BR (LaSalle Co.)
County: Kendall & LaSalle
Job No.:
Parcel: 001/1TE
Sta. 1000+47.52 to Sta. 1007+12.46
Owner: Kendall County Forest Preserve District
Index No. 04-30-153-001

A part of the Northwest Quarter of Section 30, Township 36 North, Range 6 East of the Third Principal Meridian, Kendall County, State of Illinois, described as follows:

Commencing at the northwest corner of Block 4 of the Village of Millington; thence North 32 degrees 15 minutes 39 seconds East (bearings assumed for description purposes), a distance of 30.00 feet on the northerly extension of the west line of said Block 4, to the Point of Beginning.

From the Point of Beginning, thence continuing North 32 degree 15 minutes 39 seconds East, a distance of 40.00 feet on said northerly extension; thence North 57 degrees 44 minutes 21 seconds East, a distance of 42.03 feet; thence North 13 degrees 14 minutes 33 seconds West, a distance of 209.96 feet; thence North 32 degrees 07 minutes 02 seconds West, a distance of 218.32 feet; thence North 46 degrees 11 minutes 28 seconds West, a distance of 35.07 feet; thence South 83 degrees 02 minutes 00 seconds West, a distance of 18.68 feet; thence South 55 degrees 11 minutes 37 seconds West, a distance of 73.38 feet to the south line of the Fox River; thence along said river to a point North 50 degrees 41 minutes 58 seconds East, a distance of 140.33 feet from the last described point; thence South 27 degrees 31 minutes 42 seconds East, a distance of 56.25 feet; thence South 32 degrees 07 minutes 02 seconds East, a distance of 224.31 feet; thence South 13 degrees 14 minutes 33 seconds East, a distance of 245.84 feet to the south line of the premise conveyed to the Kendall County Forest Preserve District by Warranty Deed, recorded on January 28, 2011 as Document Number 201100002025 in the Recorder's Office of Kendall County, Illinois; thence South 57 degrees 44 minutes 21 seconds West, a distance of 66.32 feet on said south line so conveyed, to the Point of Beginning.

Said parcel contains 0.507 acre, more or less.

Owner Kendall County Forest
Preserve District
Address 04-30-153-001
Route F.A.S. 171 (C.H. 3 Millington Rd)
County Kendall & LaSalle
Job No. C-93-037-18
Parcel No. 001/1TE
P.I.N. No. 04-30-153-001
Section 17-00142-00-BR (Kendall Co.)
17-00802-00-BR (LaSalle Co.)
Station 1000+47.52 to
Station 1007+12.46

TEMPORARY CONSTRUCTION EASEMENT
(Governmental Entity)

Kendall County Forest Preserve District, a governmental entity organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois, (Grantor), for and in consideration of One and 00/100's Dollars (\$1.00), receipt of which is hereby acknowledged, and pursuant to the provisions of 70 ILCS 805/6 hereby represents that Grantor owns the fee simple title to and grants and conveys to the County of Kendall, a body politic and corporate, (Grantee), a temporary construction easement for the purpose of construction and other highway purposes, on, over, and through the following described real estate:

See attached legal description.

situated in the County of Kendall & LaSalle, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

The right, easement and privilege granted herein shall terminate three years from the execution of this document, or on the completion of the proposed project, whichever is the sooner.

Grantor shall have and retain all rights to use and occupy the premises and access to Grantor's remaining property, except as herein expressly granted; provided, however, that Grantor's use and occupation of the premises may not interfere with Grantee's use of the premises in the purposes herein described.

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

This grant shall constitute a covenant, which runs with the land, and shall be binding upon the legal representatives, successors and assigns of Grantor.

Dated this _____ day of _____, 2017.

Attest: Kendall County Forest Preserve District
Name of Governmental Entity

By: _____
Signature

By: _____
Signature

Elizabeth Flowers, Board Secretary
Print Name and Title

Judy Gilmour, President
Print Name and Title

State of Illinois)
) ss
County of Kendall)

This instrument was acknowledged before me on _____, 2017, by Judy Gilmour, as President and Elizabeth Flowers, as Board Secretary of Kendall County Forest Preserve District.

(SEAL)

Notary Public

My Commission Expires: _____

This instrument was prepared by and after recording, return to:

Kendall County
6780 Illinois 47
Yorkville, IL 60560

Route: F.A.S. 171 (C.H. 3 Millington Rd)
Section: 17-00142-00-BR (Kendall Co.)
 17-00802-00-BR (LaSalle Co.)
County: Kendall & LaSalle
Job No.:
Parcel: 001/1TE
Sta. 1000+47.52 to Sta. 1007+12.46
Owner: Kendall County Forest Preserve District
Index No. 04-30-153-001

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From the Point of Beginning, thence continuing North 32 degree 15 minutes 39 seconds East, a distance of 40.00 feet on said northerly extension; thence North 57 degrees 44 minutes 21 seconds East, a distance of 42.03 feet; thence North 13 degrees 14 minutes 33 seconds West, a distance of 209.96 feet; thence North 32 degrees 07 minutes 02 seconds West, a distance of 218.32 feet; thence North 46 degrees 11 minutes 28 seconds West, a distance of 35.07 feet; thence South 83 degrees 02 minutes 00 seconds West, a distance of 18.68 feet; thence South 55 degrees 11 minutes 37 seconds West, a distance of 73.38 feet to the south line of the Fox River; thence along said river to a point North 50 degrees 41 minutes 58 seconds East, a distance of 140.33 feet from the last described point; thence South 27 degrees 31 minutes 42 seconds East, a distance of 56.25 feet; thence South 32 degrees 07 minutes 02 seconds East, a distance of 224.31 feet; thence South 13 degrees 14 minutes 33 seconds East, a distance of 245.84 feet to the south line of the premise conveyed to the Kendall County Forest Preserve District by Warranty Deed, recorded on January 28, 2011 as Document Number 201100002025 in the Recorder's Office of Kendall County, Illinois; thence South 57 degrees 44 minutes 21 seconds West, a distance of 66.32 feet on said south line so conveyed, to the Point of Beginning.

Said parcel contains 0.507 acre, more or less.

Affidavit of Title

Owner Kendall County Forest Preserve District
 Address 04-30-153-001
 Route F.A.S. 171 (C.H. 3 Millington Rd)
 17-00142-00-BR (Kendall Co.)
 Section 17-00802-00-BR (LaSalle Co.)
 County Kendall & LaSalle
 Job No. C-93-037-18
 Parcel No. 001/1TE
 P.I.N. No. 04-30-153-001
 Station 1000+47.52 to
 Station 1007+12.46

State of Illinois)
) ss.
 County of _____)

I, Judy Gilmour, President of Kendall County Forest Preserve District,

being first duly sworn upon oath states as follows:

1. Affiant has personal knowledge of the facts averred herein.
2. There are **no parties** other than Grantor in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record.
- There are no parties other than Grantor **and the parties listed below** in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record:

SEE ATTACHED EXHIBIT "A"

3. This affidavit is made to provide factual representation as a basis for the County of Kendall to accept a document of conveyance for the premises described in said conveyance, the premises being a portion of or all of the above described premises, from the record owners thereof.
4. The affiant has no knowledge of any driveway agreements, encroachments, overlaps, or boundary line disputes involving the premises to be conveyed.
5. The said premises described in Exhibit "A" are: (Check One)
 - Vacant and unimproved Agricultural and unimproved
 - Improved and
 - (A) There have been no improvements made or contracted for on the premises within six (6) months immediately preceding the date of the affidavit, out of which a claim for a mechanic's lien could accrue or has accrued; and
 - (B) To the best of my knowledge all improvements now on the premises comply with all local building and zoning ordinances.

- 6. There are no chattel mortgages, conditional sales contracts or financing statements existing on or in connection with the premises to be conveyed which are not shown by the public records.
- 7. There are no taxes or special assessments which are not shown as existing liens by the public records involving the premises described in Exhibit A.
- 8. Per 50 ILCS 105/3.1, the identities of all owners and beneficiaries having an interest in the premises to be conveyed are as follows (check applicable box(es) and complete information requested):

Individual. Individual **owner** of the property is: _____

Nonprofit Organization. There is no individual or other organization receiving distributable income from the organization.

Public Organization, including units of local government. There is no individual or other organization receiving distributable income from the organization

Publicly-Traded Corporation. There is no readily known shareholder entitled to receive more than 7-1/2% interest in the total distribution income of the corporation.

Corporation, Partnership, Limited Liability Company. Those entitled to receive more than 7-1/2% of the total distributable income of said entity are as follows:

	Name	Address
*1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

Land Trust or Declaration of Trust. The identity of each beneficiary of Grantor Trust is as follows:

	Name	Address	% of Interest
*1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

* IF THE INITIAL DISCLOSURES SHOW INTERESTS HELD BY ANOTHER CORPORATION, PARTNERSHIP, LIMITED LIABILITY COMPANY, OR TRUST, THEN FURTHER DISCLOSURES SHOULD BE PROVIDED UNTIL THE NAMES OF INDIVIDUALS OWNING THE INTEREST IN THE ENTITY ARE DISCLOSED.

Dated this _____ day of _____, 2017.

By: _____
Signature

Judy Gilmour, President
Print Name and Title if applicable

State of Illinois)
) ss
County of)

This instrument was acknowledged before me on _____, 2017, by

Judy Gilmour

(SEAL)

Notary Public

My Commission Expires: _____

NOTE: THIS AFFIDAVIT MAY BE EXECUTED AND ACKNOWLEDGED ON BEHALF OF THE RECORD OWNER(S) BY ANY **ONE** OF THE RECORD OWNERS, OFFICERS, MANAGERS, PARTNERS, OR TRUSTEES HAVING KNOWLEDGE OF THE FACTS IN THIS AFFIDAVIT.

50 ILCS 105/3.1

Sec. 3.1. Before any contract relating to the ownership or use of real property is entered into by and between the State or any local governmental unit or any agency of either the identity of every owner and beneficiary having any interest, real or personal, in such property, and every member, shareholder, limited partner, or general partner entitled to receive more than 7 1/2% of the total distributable income of any limited liability company, corporation, or limited partnership having any interest, real or personal, in such property must be disclosed. The disclosure shall be in writing and shall be subscribed by a member, owner, authorized trustee, corporate official, general partner, or managing agent, or his or her authorized attorney, under oath. However, if the interest, stock, or shares in a limited liability company, corporation, or general partnership is publicly traded and there is no readily known individual having greater than a 7 1/2% interest, then a statement to that effect, subscribed to under oath by a member, officer of the corporation, general partner, or managing agent, or his or her authorized attorney, shall fulfill the disclosure statement requirement of this Section. As a condition of contracts entered into on or after the effective date of this amendatory Act of 1995, the beneficiaries of a lease shall furnish the trustee of a trust subject to disclosure under this Section with a binding non-revocable letter of direction authorizing the trustee to provide the State with an up-to-date disclosure whenever requested by the State. The letter of direction shall be binding on beneficiaries' heirs, successors, and assigns during the term of the contract. This Section shall be liberally construed to accomplish the purpose of requiring the identification of the actual parties benefiting from any transaction with a governmental unit or agency involving the procurement of the ownership or use of real property thereby.

For any entity that is wholly or partially owned by another entity, the names of the owners of the wholly or partially owning entity shall be disclosed under this Section, as well as the names of the owners of the wholly or partially owned entity.

(Source: P.A. 91-361, eff. 7-29-99.)

THAT PART OF THE NORTHWEST 1/4 OF SECTION 30, TOWNSHIP 36 NORTH, RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE WEST LINE OF SAID QUARTER SECTION, 4 CHAINS NORTH OF THE SOUTHWEST CORNER OF SAID NORTHWEST 1/4 ON THE BANK OF FOX RIVER; THENCE SOUTH 31 DEGREES, 5 MINUTES, 0 SECONDS, EAST 175 FEET TO THE NORTH LINE OF RACE STREET IN THE VILLAGE OF MILLINGTON; THENCE NORTH 38 DEGREES, 5 MINUTES, 0 SECONDS EAST ALONG THE NORTH LINE OF SAID STREET 250 FEET TO POINT OF BEGINNING; THENCE NORTH 31 DEGREES, 5 MINUTES, 0 SECONDS WEST 220 FEET TO THE SOUTH LINE OF FOX RIVER; THENCE EASTERLY ALONG SAID BANK OF SAID RIVER 1088 FEET TO THE CENTER OF MOUTH OF SMALL CREEK, AS IT EXISTED IN 1905; THENCE SOUTH 37 DEGREES, 34 MINUTES, 0 SECONDS EAST ALONG THE CENTER OF SAID CREEK, 300 FEET TO THE NORTHWESTERLY LINE OF A TRACT OF LAND CONVEYED TO MARSHALL C. GAUER AND WIFE BY DEED RECORDED NOVEMBER 19, 1968 IN BOOK 164, PAGE 276 AS DOCUMENT 161374; THENCE SOUTH 22 DEGREES WEST ALONG SAID NORTHWESTERLY LINE 220 FEET TO AN ANGLE IN SAID LINE; THENCE SOUTH 58 DEGREES, 19 MINUTES, 0 SECONDS WEST ALONG THE NORTHWESTERLY LINE OF SAID GAUER TRACT (BEING ALONG THE SOUTHERLY LINE EXTENDED EASTERLY OF SAID RACE STREET) 308 FEET; THENCE NORTHERLY AT RIGHT ANGLES 30 FEET TO THE CENTER OF SAID STREET EXTENDED; THENCE WESTERLY ALONG THE CENTER OF SAID STREET EXTENDED 300 FEET TO THE EAST LINE OF BRIDGE STREET; THENCE NORTHERLY ALONG SAID LINE OF BRIDGE STREET 30 FEET TO THE NORTH LINE OF RACE STREET; THENCE WESTERLY ALONG THE NORTH LINE OF RACE STREET 228 FEET TO THE POINT OF BEGINNING, (EXCEPT THAT PART LYING WESTERLY OF THE WESTERLY LINE OF BRIDGE STREET), IN THE TOWNSHIP OF FOX, KENDALL COUNTY, ILLINOIS.

PERMANENT TAX NUMBER(S): 04-30-153-001

December 19, 2017

Route: F.A.S. 171 (C.H. 3 Millington Rd)
Section: 17-00142-00-BR (Kendall Co.) and 17-00802-00-BR (LaSalle Co.)
County: Kendall & LaSalle
Parcel: 001/1TE

Kendall County Forest Preserve District
110 West Madison Street
Yorkville, IL 60560

Dear Property Owner:

The Kendall County Highway Department proposes to improve Millington Road Bridge. In order to comply with state and federal policies, we must inform you of your right to have the required property appraised and to receive compensation in the full amount of the approved appraisal. You may, if you so desire, donate the necessary right of way.

Sincerely,



Mark D. Mathewson

I recognize my right to an appraisal and compensation in the full amount of the approved appraisal. However, I wish to donate the necessary right of way.

Kendall County Forest Preserve District

By: _____
Signature

Judy Gilmour, President
Print Name and Title

By: _____
Signature

Elizabeth Flowers, Board Secretary
Print Name and Title

Statement of Compliance with the Public Officers Prohibited Activities Act
(50 ILCS 105/3.1)

CHECK ONE

Grantor has not received and will not receive a non-monetary benefit from the Kendall County (for example, an added improvement, re-built or relocated improvement or any other valuable service) in exchange for the donation of this parcel.

OR

Grantor has received or will receive a non-monetary benefit from the Kendall County in exchange for the donation of this parcel. To comply with 50 ILCS 105/3.1, Grantor shall disclose, in writing, all owners, beneficiaries, etc. of this parcel.

Kendall County Forest Preserve District

By: _____ By: _____
Signature Signature

Judy Gilmour, President
Print Name and Title

Elizabeth Flowers, Board Secretary
Print Name and Title

Date

Date

Confirmed:

Kendall County Highway Department

Date

Receipt for Donation

Owner Kendall County Forest Preserve District
Job No. C-93-037-18
Parcel No. 001/1TE

The County of Kendall, a body politic and corporate ("Grantee") acknowledges receipt of Donation of Right of Way covering a three year temporary easement over 0.507 acres dated _____ in Kendall & LaSalle County, State of Illinois as right of way for F.A.S. 171 (C.H. 3 Millington Rd), Section 17-00142-00-BR (Kendall Co.) and 17-00802-00-BR (LaSalle Co.), and executed by the undersigned Grantor for the parcel referenced above.

Grantor and Grantee agree as follows:

1. All improvements located, wholly or partially, on the parcel being conveyed shall become the property of Kendall County, unless provided as follows:
2. Grantor and Grantee agree that possession and transfer of legal title to Grantee occurs when title has been reviewed and approved by Grantee. The Grantor also agrees to protect, preserve and maintain the property and improvements purchased by Grantee until delivery of possession to Grantee, and this shall be the sole responsibility of the Grantor until such time.
3. This Receipt and conveyance documents are the entire and exclusive agreement between the parties and supersede any written or oral understanding promise or agreement, directly or indirectly related to the donation of the parcel and improvements. The parties agree that any changes to this Receipt may only be made in writing and signed by the parties.

Date: _____, 2017

Grantor: Kendall County Forest Preserve District

By: _____
Signature

Judy Gilmour, President
Print Name and Title

By: _____
Signature

Elizabeth Flowers, Board Secretary
Print Name and Title

Receipt of the donation executed by this Grantor is acknowledged.

Date

_____ for the Kendall County Highway Department