

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
FOREST PRESERVE EXPENDITURE							
239 111513	KONICA MINOLTA	31527968	MONTHLY LEASE FEB 201	03/29/18	27020006200	OFFICE SUPPLIES & POSTAGE	203.01
240 111514	KONICA MINOLTA BUSINESS SOLUTI	9004400281	MONTHLY CLICKS 2/13-	03/29/18	27020006200	OFFICE SUPPLIES & POSTAGE	239.76
241 211814	UPPER CRUST CATERING CO.	4464, 4465	WORKSHOP--2017	03/29/18	27020006200	OFFICE SUPPLIES & POSTAGE	276.80 ***
							719.57*
242 092010	IL DEPT OF AGRICULTURE	2018-4	PEST CONTROL LICENSE	03/29/18	27020006203	DUES/MEMBERSHIPS	195.00
							195.00*
243 131567	APRIL MORRIS	2018	IDNR-WORKSHOP	03/29/18	27020006204	CONFERENCES	11.00
							11.00*
244 011359	AMEREN IP	3/15/18:MILL	MILLBROOK SOUTH	03/29/18	27020006351	ELECTRIC	33.12
							33.12*
						Total FOREST PRESERVE EXPENDITURE	958.69*
ELLIS HOUSE							
245 031510	COMMONWEALTH EDISON	3/16/18:EL	ELLIS HOUSE	03/29/18	27021007076	UTILITIES - ELLIS HOUSE	367.70
							367.70*
246 130506	MENARDS	596	EL SUPPLIES	03/29/18	27021007080	FOUND & MAINT - ELLIS H	30.99
247 130506	MENARDS	9342	EL SUPPLIES	03/29/18	27021007080	FOUND & MAINT - ELLIS H	87.58
							118.57*
						Total ELLIS HOUSE	486.27*
ELLIS BARN							
248 130506	MENARDS	6585	EL SUPPLIES	03/29/18	27021017080	FOUND & MAINT - ELLIS B	86.28
249 130506	MENARDS	10165	ELLIS SUPPLIES	03/29/18	27021017080	FOUND & MAINT - ELLIS B	54.01
250 130506	MENARDS	98541	EL SUPPLIES	03/29/18	27021017080	FOUND & MAINT - ELLIS B	17.87
							158.16*
						Total ELLIS BARN	158.16*
ELLIS CAMPS							
251 060520	MOLLY FERGUSON	6/11/18:EL	EL - CAMP REFUND	03/29/18	27021107090	CREDIT CARD FEE EXP - ELL	50.00
							50.00*
						Total ELLIS CAMPS	50.00*
HOOVER							
252 140937	NICOR	3/13/18:HVR	HOOVER HOUSE	03/29/18	27022006860	HOOVER - GAS	76.60
253 140937	NICOR	3/13/18:ML	MEADOWHAWK	03/29/18	27022006860	HOOVER - GAS	44.27
254 140937	NICOR	3/13/18:KING	KINGFISHER	03/29/18	27022006860	HOOVER - GAS	126.65
255 140937	NICOR	3/13/18:ROOK	ROOKERY BLDG	03/29/18	27022006860	HOOVER - GAS	136.29
256 140937	NICOR	3/13/18:BLAZING	BLAZING STAR	03/29/18	27022006860	HOOVER - GAS	81.94
257 140937	NICOR	3/13/18:MOON	MOONSEED	03/29/18	27022006860	HOOVER - GAS	34.43
258 140937	NICOR	3/13/18:MAINT	HOOVER MAINT BLDG	03/29/18	27022006860	HOOVER - GAS	93.27

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
259	140937 NICOR	3/13/18:SHOP	HOOVER SHOP	03/29/18	27022006860	HOOVER - GAS	45.65 639.10*
260	031510 COMMONWEALTH EDISON	3/5/18:MULT	HOOVER MULTIPLIES	03/29/18	27022006861	HOOVER - ELECTRIC	1,162.19
261	031510 COMMONWEALTH EDISON	3/5/18:BATH	HOOVER BATHHOUSE	03/29/18	27022006861	HOOVER - ELECTRIC	373.94
262	031510 COMMONWEALTH EDISON	3/5/18:HVR HOU	HOOVER HOUSE	03/29/18	27022006861	HOOVER - ELECTRIC	78.12 1,614.25*
263	110530 KENDALL PLUMBING & HEATING	18026897	ML-WATER HEATER	03/29/18	27022006864	HOOVER - BUILDING MAINTEN	664.00
264	211430 UNIQUE PRODUCTS & SERVICE	342198	HO-MISC SUPPLIES	03/29/18	27022006864	HOOVER - BUILDING MAINTEN	918.17 1,582.17*
265	011367 MARK AMATI	17-00105	HOOVER SEC DEP RTN	03/29/18	27022007088	HOOVER SECURITY DEPOSIT R	100.00
266	190908 KRISTINE SIERAKOWSKI	17-00269	CAMPSITE REFUND	03/29/18	27022007088	HOOVER SECURITY DEPOSIT R	120.00
267	230857 PAUL WHITLOCK	17-00328	HOOVER SEC DEP RTN	03/29/18	27022007088	HOOVER SECURITY DEPOSIT R	100.00
268	267514 BILL GLASE	17-00335	HOOVER SEC DEP RTN	03/29/18	27022007088	HOOVER SECURITY DEPOSIT R	100.00 420.00*
Total HOOVER							4,255.52*
269	131567 APRIL MORRIS	2018	SCHOOL SUPPLIES	03/29/18	27023016849	ENV EDUC - SCHOOL PROG EX	4.00 4.00*
Total ENV ED SCHOOL							4.00*
270	230034 JESSICA VOSBURGH	MARCH 2018	NB-PET SUPPLIES	03/29/18	27023036849	ENV EDUC - NATURAL BEGINN	22.63 22.63*
Total ENV ED NATURAL BEGINNINGS							22.63*
271	131567 APRIL MORRIS	2018	MAPLE SYRUP, CHRISTM	03/29/18	27023046849	ENV EDUC - OTHER PUBLIC P	65.93
272	230834 ANTONETTE WHITE	3/2018	CAMP,B'DAY SUPPLIES	03/29/18	27023046849	ENV EDUC - OTHER PUBLIC P	10.99 76.92*
Total ENV ED OTHER PUBLIC PROGRAMS							76.92*
273	012061 ATLAS BOBCAT	BV7459	HO-TIRE REPAIR	03/29/18	27025006216	EQUIP - GROUNDS & NATURAL	134.35
274	012290 AUTOMOTIVE SPECIALTIES INC	22794	'08 FORD-CALIPERS	03/29/18	27025006216	EQUIP - GROUNDS & NATURAL	900.53
275	031522 COFFMAN TRUCK SALES	1190111	HO-FLOW REPAIR	03/29/18	27025006216	EQUIP - GROUNDS & NATURAL	286.86
276	040538 DEKANE EQUIPMENT CORP	IA55995	KUBOTA-RIMS, BLADES	03/29/18	27025006216	EQUIP - GROUNDS & NATURAL	409.80
277	061021 FLATSO'S TIRE SHOP	7279	HO-REAR TIRE REPAIR	03/29/18	27025006216	EQUIP - GROUNDS & NATURAL	150.00
278	061021 FLATSO'S TIRE SHOP	7266	BOBCAT-TIRE REPAIR	03/29/18	27025006216	EQUIP - GROUNDS & NATURAL	150.00
279	061021 FLATSO'S TIRE SHOP	7298	HO-SKID STEER TIRE	03/29/18	27025006216	EQUIP - GROUNDS & NATURAL	150.00
280	061021 FLATSO'S TIRE SHOP	7354	HA-JD MOWER-TIRES	03/29/18	27025006216	EQUIP - GROUNDS & NATURAL	150.00 2,331.54*

fmPrctClaim

Kendall County

COMBINED Supplemental Claims Listing

03/26/18

2:07:47 PM

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Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
281 230834	ANTIONETTE WHITE	3/2018	BOOT ALLOWANCE	03/29/18	27025006240	UNIFORMS	72.39 72.39*
282 030540	CENTRAL LIMESTONE CO INC	165663,737	PRESERVE IMPROVEMENT	03/29/18	27025006837	PRESERVE IMPROV - GR & NA	31.65 31.65*
283 190563	SERVICE SANITATION, INC	7489972	PORTABLE RESTROOMS	03/29/18	27025006847	REFUSE PICKUP - GROUNDS &	65.00 65.00*
284 140937	NICOR	3/12/18:HA	HARRIS	03/29/18	27025006848	GAS - GROUNDS & NATURAL R	194.09
285 140937	NICOR	3/9/18:MIIL	MILLBROOK SOUTH	03/29/18	27025006848	GAS - GROUNDS & NATURAL R	98.87 292.96*
286 130506	MENARDS	10163	BROOMS, POST DIGGER	03/29/18	27025007089	SUPPLIES - SHOP	51.53
287 130506	MENARDS	9820	HA-HEADLAMPS,BATTERI	03/29/18	27025007089	SUPPLIES - SHOP	52.58
288 211430	UNIQUE PRODUCTS & SERVICE	342198	HA-MISC SUPPLIES	03/29/18	27025007089	SUPPLIES - SHOP	306.06 410.17*
Total GROUNDS & NATURAL RESOURCES							3,203.71*

Total Forest Preserve Claims

\$9,215.90

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
MARCH 21, 2018**

I. Call to Order

President Gilmour called the meeting to order at 11:25 am in the Kendall County Board Room.

II. Pledge of Allegiance

The Pledge of Allegiance was recited during the prior Kendall County Board meeting.

III. Invocation

An invocation was offered by Commissioner Prochaska at the Kendall County Board meeting.

IV. Roll Call

X	Cullick	X	Gryder (Entered the meeting at 11:30 am)
X	Davidson	X	Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
	Giles	X	Purcell (Entered the meeting at 11:26 am)

Commissioners Cullick, Davidson, Flowers, Hendrix, Kellogg, Prochaska, and Gilmour all were present. Commissioner Purcell entered the meeting at 11:26 am. Commissioner Gryder entered the meeting at 11:30 am.

V. Approval of Agenda

Commissioner Purcell entered the meeting at 11:26 am.

Commissioner Cullick a made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$19,863.14.

Commissioner Hendrix made a motion to approve claims in an amount not-to-exceed \$19,863.14. Seconded by Commissioner Prochaska.

Commissioner Cullick remarked that claims were reviewed by the Finance Committee and there were no concerns.

Motion: Commissioner Hendrix					
Second: Commissioner Prochaska					
Roll call: Claims not-to-exceed \$19,863.14					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick			Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Commission Meeting Minutes of March 6, 2018**
- **Kendall County Forest Preserve District Operations Committee Meeting of March 7, 2018**
- **Kendall County Forest Preserve District Finance Committee Meeting of March 14, 2018**
- **Kendall County Forest Preserve District Committee of the Whole Meeting of March 14, 2018**

Commissioner Hendrix made a motion to approve the Commission meeting minutes of March 6, 2018; the Operations Committee meeting of March 7, 2018; the Finance Committee meeting of March 14, 2018, and the Committee of the Whole meeting minutes of March 14, 2018. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

IX. Finance Committee Report

Commissioner Cullick reported that the Finance Committee reviewed the updated proposal from HLR engineering for Millbrook Bridge. The FY17 audit was discussed. The District had an operating fund surplus of \$33,862.00, increasing the operating fund balance of the District to \$303,042.00. The West Bend Insurance settlement negotiations were discussed.

Director Guritz remarked that the West Bend Insurance company did accept the \$800.00 quote from a local company to repair the fence damage.

HLR engineering is waiting on the Army Corps of Engineers as part of the permitting phase.

OLD BUSINESS

X. MOTION: Approval of the Conveyance of the District's 1970 Homemade Flat Trailer and Wood Stage Platform to the Untied City of Yorkville

Commissioner Purcell motioned to approve the conveyance of the District's 1970 homemade flat trailer and wood stage platform to the United City of Yorkville. Seconded by Commissioner Prochaska.

Director Guritz remarked that the District does not use the stage and the United City of Yorkville uses it every year as part of their Memorial Day event.

Commissioner Gryder entered the meeting at 11:30 am.

Motion: Commissioner Purcell					
Second: Commissioner Prochaska					
Roll call: Conveyance of Wood Stage Platform					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick		PRESENT	Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 8:0:1. Commissioner Gryder voted as present.					

NEW BUSINESS

XI. MOTION: Approval of the WIPFLI CPAs Fiscal Year 2017 Audit of the Kendall County Forest Preserve District

Commissioner Prochaska motioned to approve the WIPFLI FY17 audit of the Kendall County Forest Preserve District. Seconded by Commissioner Gryder.

President Gilmour remarked that the audit was presented at the previous Committee of the Whole meeting.

Motion: Commissioner Prochaska					
Second: Commissioner Gryder					
Roll call: Approval of WIPFLI FY 2017 Audit					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour		PRESENT	Purcell
Motion carried by a vote of 8:0:1. Commissioner Purcell voted as present.					

XII. MOTION: Approval of a Proposal from Dekane Equipment Corporation, Big Rock, Illinois for the Purchase of a Kubota ZD 1211-60 Zero Turn Mower in the Amount of \$13,400.00, including Deductions for the Trade-in of the District's 2008 John Deere Z-trak 997 Zero Turn Mover (\$4,250.00) and Kubota Utility Tractor (\$1,250.00) for a Total Cost Not-to-Exceed \$7,900.00

Commissioner Hendrix motioned to approve the purchase of a Kubota ZD 1211-60 Zero Turn Mower in the Amount of \$13,400.00, including deductions for the trade-in of the District's 2008 John Deere Z-trak 997 Zero Turn Mover (\$4,250.00) and 1994 Kubota Utility Tractor (\$1,250.00) for a Total Cost Not-to-Exceed \$7,900.00. Seconded by Commissioner Prochaska.

Commissioner Purcell remarked that a piece of equipment was bought in the previous year.

Director Guritz responded that that purchase was for an all-terrain vehicle for transport of supplies and for workers for maintaining the grounds and facilities at Hoover Forest Preserve.

Commissioner Purcell asked if the John Deere mower should be traded in.

Director Guritz responded that the mower has to be taken into the shop more for repairs. Currently, the mower still has a high trade in value so that funds will not have to be spent on repairs to the 10-year-old mower.

Commissioner Purcell asked about contracting out the mowing so that the District does not have to maintain a mower.

Director Guritz responded that this has been considered previously and it was found that it is more cost effective to have the grounds mowed in-house versus contracting out.

Commissioner Purcell asked where this item would be funded for in the budget.

Director Guritz responded that there is an equipment contingency fund in the capital budget that will cover the cost.

Motion: Commissioner Hendrix Second: Commissioner Prochaska					
Roll call: Approval of Kubota Proposal					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour		X	Purcell
Motion carried 8:1.					

XIII. Motion: Approval and Authorization for The Conservation Foundation to Support Completion of Preserve Entrance Signage and Access Improvements at Little Rock Creek Forest Preserve as Requested and in Support of the Foundation's Amenities and Events Grant Application to the Illinois Clean Energy Community Foundation

Commissioner Hendrix motioned to approve the authorization for The Conservation Foundation to support completion of signage and access improvements at Little Rock Creek Forest Preserve and for the support of the Foundation's Amenities and Events Grant application to the Illinois Clean Energy Community Foundation. Seconded by Commissioner Gryder.

Director Guritz remarked that this is a \$5,500.00 grant with no required match that will help to offset the District's direct cost. Funds will be used to offset the costs for widening the entrance road and for signage.

Commissioner Purcell asked how much the grant was for.

Director Guritz remarked that the grant is for \$5,500.00, with \$5,000.00 available for proposed capital improvements, with the remaining \$500.00 supporting a preserve opening event.

Commissioner Purcell asked how much was budgeted for this and whether the full amount will be used.

Director Guritz responded that \$10,000.00 was initially budgeted in the capital fund for these improvements, and that the grant funds may cover the full amount for the initial improvements.

President Gilmour remarked that the closing on the Little Rock Creek parcels will be completed on March 29, 2018.

Motion: Commissioner Hendrix					
Second: Commissioner Gryder					
Roll call: Approval and Authorization of TCF Support					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XIV. Motion: Approval of a Silver Level Sponsorship of The Conservation Foundation's 2018 Earth Day Benefit Dinner in the Amount of \$1,500.00

Commissioner Flowers motioned to approve a Silver Level sponsorship of The Conservation Foundation's 2018 Earth Day benefit dinner in the amount of \$1,500.00. Seconded by Commissioner Prochaska.

Motion: Commissioner Flowers
 Second: Commissioner Prochaska

Roll call: TCF Silver Sponsorship

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XV. MOTION: Approval of a Policy Change to the District’s Preferred Caterers’ Program Reducing the Per Occurrence and Aggregate Umbrella Liability Insurance Coverage Requirements from \$5 Million to \$1 Million

Commissioner Kellogg motioned to approve a policy change of the District’s preferred caterers’ program reducing the per occurrence and aggregate umbrella liability insurance coverage requirements from \$5 million to \$1 million. Seconded by Commissioner Purcell.

Commissioner Davidson remarked that this was discussed in the previous Committee of the Whole meeting.

Motion: Commissioner Kellogg
 Second: Commissioner Purcell

Roll call: Policy Change to Preferred Caterers’ Insurance Coverage Requirements

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XVI. MOTION: Approval of an Intergovernmental Agreement between the Kendall County Forest Preserve District and Kendall County, Illinois Requesting a Refund of 2017 Prorated Taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the Amount of \$1,533.27

Commissioner Prochaska asked the Committee for unanimous approval to merge agenda items XVI through XXI into a single motion.

Commissioner Purcell opposed the motion.

Commissioner Hendrix motioned to approve the IGA between the District and Kendall County, Illinois requesting a refund of 2017 prorated taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the Amount of \$1,533.27. Seconded by Commissioner Gryder.

Director Guritz remarked that in 2017 when Ken Pickerill relinquished his life estate, Commission approved the assumption of the remaining tax liability for the life estate parcel. The intergovernmental agreements request that taxing bodies reimburse the prorated taxes to the District following the District's payments. Each IGA agency will be asked to participate separately, and each agency and will decide whether or not to refund the District.

Motion: Commissioner Hendrix					
Second: Commissioner Gryder					
Roll call: IGA Kendall County, Illinois					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XVII. MOTION: Approval of an Intergovernmental Agreement between the Kendall County Forest Preserve District and Bristol-Kendall Fire Protection District Requesting a Refund of 2017 Prorated Taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the Amount of \$1,557.00

Commissioner Purcell motioned to approve the IGA between the District and Bristol-Kendall Fire Protection District requesting a refund of 2017 prorated taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the Amount of \$1,557.00. Seconded by Commissioner Davidson.

Motion: Commissioner Purcell					
Second: Commissioner Davidson					
Roll call: IGA Bristol-Kendall Fire Protection District					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XVIII. MOTION: Approval of an Intergovernmental Agreement between the Kendall County Forest Preserve District and the Illinois Community College District #516 (Waubonsee Community College) Requesting a Refund of 2017 Prorated Taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the Amount of \$1,148.54

Commissioner Hendrix motioned to approve the IGA between the District and the Illinois Community College District #516 (Waubonsee Community College) requesting a refund of 2017 prorated taxes for Pickerill-Pigott Forest Preserve parcel #05-02-400-029 in the amount of \$1,148.54. Seconded by Commissioner Cullick.

Motion: Commissioner Hendrix					
Second: Commissioner Cullick					
Roll call: IGA Illinois Community College District #516					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XIX. MOTION: Approval of an Intergovernmental Agreement between the Kendall County Forest Preserve District and Kendall Township Requesting a Refund of 2017 Prorated Taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the Amount of \$206.23

Commissioner Hendrix motioned to approve the IGA between the District and Kendall Township requesting a refund of 2017 prorated taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the amount of \$206.23. Seconded by Commissioner Prochaska.

Motion: Commissioner Hendrix
 Second: Commissioner Prochaska

Roll call: IGA Kendall Township

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XX. MOTION: Approval of an Intergovernmental Agreement between the Kendall County Forest Preserve District and Kendall Road District Requesting a Refund of 2017 Prorated Taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the Amount of \$524.94

Commissioner Hendrix motioned to approve the IGA between the District and Kendall Road District requesting a refund of 2017 prorated taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the amount of \$524.94. Seconded by Commissioner Flowers. Commissioner Purcell asked if these taxes were paid in FY17 or if they will be paid in FY18. Director Guritz responded that the taxes will be paid in FY18.

Motion: Commissioner Hendrix
 Second: Commissioner Flowers

Roll call: IGA Kendall Road District

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XXI. MOTION: Approval of an Intergovernmental Agreement between the Kendall County Forest Preserve District and Yorkville Community Unit School District Requesting a Refund of 2017 Prorated Taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the Amount of \$15,511.00

Commissioner Hendrix motioned to approve the IGA between the District and Yorkville Community Unit School District Requesting a refund of 2017 prorated taxes for Pickerill-Pigott Forest Preserve Parcel #05-02-400-029 in the amount of \$15,511.00. Seconded by Commissioner Prochaska.

Motion: Commissioner Hendrix Second: Commissioner Prochaska Roll call: IGA Yorkville Community Unit School District					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 8:1.					

XXII. Executive Session

None.

XXIII. Other Items of Business

No other items of business were discussed.

XXIV. Citizens to Be Heard

No public comments were offered by those in attendance.

XXV. Adjournment

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 11:59 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

MARCH 29, 2018

I. Call to Order

President Gilmour called the Finance Committee meeting to order at 7:08 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Davidson, Gilmour, Kellogg, and Cullick all were present.

III. Approval of Agenda

Commissioner Kellogg made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Citizens to be Heard

No public comments were offered by those in attendance.

V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$9,215.10

President Gilmour motioned to forward claims not-to-exceed \$9,215.10 to Commission. Seconded by Commissioner Cullick.

Commissioner Kellogg asked if there were any line items that were not in-line with the budget that should be focused on.

Director Guritz responded that the supplementary claims list is on track with the budget.

President Gilmour asked about the Hoover bath house building.

Director Guritz responded that the claim was for repairs to the restrooms and shower building at the trail head of Hoover Forest Preserve. The expense was for lighting repairs.

Commissioner Davidson asked what the plow repairs were for.

Director Guritz responded that there were replacements on the on the plow assembly on the Hoover truck.

Finance Chair Cullick called the question. Aye, all. Opposed, none.

VI. Review of the Final West Bend Property Damage Release in the Amount of \$800.00

Director Guritz remarked that the District has received a second quote for the repairs for \$800.00. West Bend Insurance Company has agreed to increase the settlement amount to match the second quote.

VII. National Business Furniture Quote for Replacement of the District's Administrative Assistant's Reception Work Station for \$2,303.20

Director Guritz reported that the quote is for the purchase and delivery of a new work station. This work station will provide privacy to sensitive paperwork. This will also provide an area for customers to fill-out and sign off of permits and other registration paperwork. The existing desk will be used as the Director's desk. The Finance Committee discussed coding for the expense, with consensus for coding to the capital fund.

VIII. Hoover Forest Preserve Community Restoration Challenge Grant Project and Nature Play Space Phase II Project Overview, Including a \$10,000.00 Grant Application Submission to American Water

Director Guritz reported that Upland Design donated time to create the site plan for the Hoover Nature Play Space in 2016. The mud kitchen, butterfly house, and butterfly rain garden were all constructed in 2016 just over \$6,000 from outside donations. Phase II funding, including grant funds from the proposed Illinois Clean Energy Community Foundation grant for \$5K is scheduled for construction of the Hobbit Tunnel. This tunnel will consist of a covered pipe with a planted fill and topsoil mound that children will be able to climb. A supplemental grant was submitted to American Water Illinois for \$10,000 to support completion of the water feature that will drain into the butterfly garden area. Water towers will be installed, with one-way directional flow of water to drain into the butterfly garden. The largest cost will be for landscaping stone, which can be offset from donations. The estimated cost is \$20,000, with the pending American Water grant offsetting half of the total projected cost. The amenities grant will provide \$5K to the project, and there is \$5,300 remaining for the project from funds received last year from 100+ Women Who Care.

Commissioner Davidson asked where the drain back is going to be in the play space.

Director Guritz responded that the check valve will be underground, below the frost line and will be turned off during the winter.

Commissioner Davidson suggested a structure to house the check valve for easier replacement.

President Gilmour remarked that this project was proposed without the District having to financially contribute to the construction costs.

Director Guritz remarked that so far the District has not had to fund any of the project work completed because of grants and donations received. This phase of the project will be presented at Committee of the Whole, then at the Forest Foundation meeting for approval of the concept plan and budget.

IX. Executive Session

None.

X. Other Items of Business

Director Guritz remarked the District received the approved IGA from Waubensee Community College. Waubensee Community College will reimburse the District for the prorated portion of the 2017 taxes on the Pickerill-Pigott life estate parcel. All other IGAs were sent out with an offer to present the IGA to the respective governance boards.

Director Guritz remarked that the District closed on the purchase of Little Rock Creek Forest Preserve. There are small farm fields totaling 8-acres recommended for continued agricultural production until they can undergo conversion. Kyle Connell has been approached to discuss interest in farming the parcels in 2018.

Commissioner Kellogg remarked that any revenue received would be better than letting the fields lie fallow.

Director Guritz remarked that there are farmers storing equipment from previous arrangements with the Stevenson Family in the metal storage shed on the property. The equipment will be moved out by first cutting of hay in 2018.

Commissioner Davidson suggested renting the land to the farmer that was storing equipment.

Director Guritz responded that those options will be explored.

President Gilmour remarked the Kendall County Chronicle had an article about the District's Makin' Maple Magic program.

Director Guritz remarked that there is development near Baker Woods Forest Preserve. Tri-Star development sent an email to the District expressing interest in donating land along the Aux Sable creek to the District.

DRAFT FOR COMMISSION APPROVAL: 04-03-18

Commissioner Kellogg remarked that Tri-Star development has been presented and discussed with the County Board. Director Guritz stated that there will be a meeting set up to discuss their proposal.

XI. Citizens to be Heard

There were no citizens to be heard.

XII. Adjournment

Commissioner Davidson made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Meeting adjourned at 7:38 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: West Bend Insurance Property Damage Only Release and Settlement

Date: April 3, 2018

District staff recommends approval of the West Bend Insurance property damage release and settlement amount of \$800.00.

The company agreed to increase the settlement amount to \$800.00 based on a second quote received from Kendall County Fence of Bristol, Illinois.

Repairs to the split rail fencing will be completed later this spring.



Claim No.: AH50115

PROPERTY DAMAGE ONLY RELEASE

KENDALL COUNTY FOREST PRESERVE DISTRICT against BUSTED KNUCKLES LANDSCAPING, LLC and West Bend Mutual Insurance Company KNOW ALL MEN BY THESE PRESENTS; that the undersigned for sole consideration of EIGHT HUNDRED DOLLARS Dollars (\$800.00) paid to the undersigned, do hereby fully and forever release and discharge BUSTED KNUCKLES LANDSCAPING, LLC and West Bend Mutual Insurance Co and all others directly or indirectly liable, from any and all claims and demands, actions and causes of action, damages, both known and unknown, including future developments thereof, costs, loss of service and compensation on account of, or in any way growing out of, any and all known and unknown property damage resulting or to result from the accident on or about 12/16/2017, at or near 7400 Valley Dr. Newark,IL. 60541.

It is understood and agreed that this settlement is in full compromise of a doubtful and disputed claim, and that the payment made is not to be construed as an admission of liability on the part of the party or parties hereby released.

It is understood that this is a complete release of property damage only and it is understood and agreed that it does not constitute a release for any bodily injury which may have resulted from this accident.

I/We further agree that this release and payment pursuant thereto is not to be construed as a waiver by or an estoppel of any party released to prosecute a claim or action against the undersigned for any damages sustained.

CAUTION! READ BEFORE SIGNING

_____(SEAL) STATE OF _____
KENDALL COUNTY FOREST PRESERVE
_____(SEAL) COUNTY OF _____

On this _____ day of _____, _____, before me appeared _____ to me personally known, and who acknowledged the execution of the foregoing instrument as free act and deed, for the consideration set forth therein.

NOTARY PUBLIC _____ My Commission Expires _____
WB-353 (12-11)

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: National Business Furniture – Quote for Purchase of a New Administrative Assistant Work Station

Date: April 3, 2018

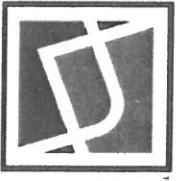
District staff recommends approval of the National Business Furniture quote for a receptionist work station in the amount of \$2,303.20.

The District's Administrative Assistant's current work station will replace the District's Director's desk, with the Director's work station reused for the Environmental Education office area.

The new workstation will provide a more significant barrier for protecting client registration information, and support efforts to limit direct access to the back office areas.

The workstation will also increase counter space and lockable storage drawers for the Administrative Assistant's work products and registration/permit documents.

The Finance Committee reviewed the proposal, with a recommendation to approve the purchase from the District's capital fund. The FY18 budget includes a \$60,000 contingency for equipment purchases.



NATIONAL BUSINESS FURNITURE

Quote # QM440061 (v1)

National Business Furniture, LLC
770 South 70th Street Milwaukee, WI 53214
Phone (800) 558-1010 x3548 Fax (800) 329-9349

Ship-To Address rantrim@co.kendall.il.us

BECKY ANTRIM
KENDALL CNTY FOREST PRSV DIST
110 W MADISON ST
YORKVILLE, IL 60560
(630) 553-4025
(630) 553-4023

Source: 99
Cat: 46
Cus#: BT0463

Bill-To Address rantrim@co.kendall.il.us

SAME

Item #	Qty	Description	Options	Lead Time	Catalog Price	Discount Price	Total Merch
75336	1	Reception Desk Left Return	Mocha Finish/Frosted Glass Panels	1-2 Wks	\$1,959.00	\$1,763.10	\$1,763.10
91278	1	Keyboard w/Swivel Mouse Tray	Black	1-2 Wks	\$239.00	\$215.10	\$215.10
	1	LIFETIME GUARANTEE			FREE		

Important Information:

YOU CAN PUT A KEYBOARD TRAY WHERE THE RETURN & DESK MEET - IT SHOULD WORK, BUT MAY NOT WORK THE BEST

DELIVERY LEVEL - TAIL GATE DELIVERY, YOU WILL NEED PERSONNEL OR EQUIPMENT TO LOWER THE ITEMS FROM THE TRUCK AND BRING THEM INSIDE. PLEASE CONTACT US IF INSIDE DELIVERY IS REQUIRED

Price reflects quoted discount, valid for 90 days from 3/23/2018.

Own this furniture for as little as \$89.66 per month for 36 months. Call or email me for details.

Sales Tax will be included only for shipments into locations where we are registered to collect sales tax. Customer may be liable for self-assessment if shipment is into a location where we are not registered to collect tax. If you feel any taxes are charged in error, please make sure we have received the proper exemption documentation. All documentation will be reviewed to ensure it meets state & local requirements prior to removing any taxes.

Customer PO#:	Quoted By: CHARMAINNE CAMERON	Ext: 3548	On: 03/23/18	Page 1
Merchandise	\$2,198.00			
Total Discount	219.80			
Merchandise Subtotal	1,978.20			
Shipping & Handling	325.00			
Subtotal	2,303.20			
Total Tax	123.64			
Order Total	\$2,426.84			



(tel:800-558-1010)



(https://www.nationalbusinessfurniture.com/LogIn.aspx)



(https://www.nationalbusinessfurniture.com/ShoppingCart.aspx)

Search NBF.com...

Home (https://www.nationalbusinessfurniture.com/) >
Frosted Glass Panel Reception Desk with Right Return -
Ready to Assemble



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tps://www.NationalBusinessFurniture.com/Reception-Desk-Right-Return-75335.aspx)

(http://twitter.com/share?url=https://www.NationalBusinessFurniture.com/Reception-
k-Right-Return-75335.aspx&text=Frosted%20Glass%20Panel%20Reception%20Desk%

ith%20Right%20Return%20-%20Ready%20to%20Assemble)

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om&&description=Frosted%20Glass%20Panel%20Reception%20Desk%20with%

ight%20Return%20-%20Ready%20to%20Assemble)

rn-75335-Printable.aspx)

