

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
SPECIAL CALL COMMISSION MEETING MINUTES**

**JULY 11, 2018**

**I. Call to Order**

President Gilmour called the meeting to order at 5:40 pm in the Kendall County Board Room.

**II. Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**III. Invocation**

Commissioner Prochaska offered an invocation for the meeting.

**IV. Roll Call**

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
	Flowers		Kellogg
X	Gilmour	X	Prochaska
	Giles	X	Purcell

Commissioners Cullick, Gryder, Davidson, Hendrix, Prochaska, Purcell, and Gilmour all were present.

**V. Approval of Agenda**

Commissioner Gryder made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

**VI. Citizens to Be Heard**

Lea Ann Koch of Oswego, Illinois expressed that designated trails and preserve use rules should be more visible near the trailer parking area.

Barry Lauwers of Yorkville, Illinois, stated that he participated in a recent fundraiser/group ride that was mentioned by the previous citizen. The horse arena at Harris Forest Preserve was discussed. The mowing arrangement was discussed, and new picnic benches requested.

Sara Buss of Yorkville, Illinois read a letter on behalf of her sister who could not attend the meeting. The note shared her positive experiences with riding horse trails within Kendall County forest preserve areas.

Emily Wacker of Yorkville, Illinois shared her positive experiences with riding horse trails within Kendall County forest preserve areas.

Commissioner Purcell entered the meeting room at 5:58 pm and left at 5:59 pm.

Lucy Anderson of Yorkville, Illinois shared her positive experiences with riding horse trails within Kendall County forest preserve areas.

Allison Wacker of Yorkville, Illinois discussed the presence and perceived fertilization benefits of horse manure in preserve areas, encouraging improvements in marked trails and the posting of rules and regulations.

Commissioner Purcell re-entered the meeting at 6:00 pm.

## **VII. Approval of Claims in an Amount Not-to-Exceed \$16,947.29**

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$16,947.29. Seconded by Commissioner Hendrix.

Commissioner Purcell asked about the annual software renewal fee.

Director Guritz responded that the expenditure if for the District's annual RecPro software subscription.

Motion: Commissioner Cullick Second: Commissioner Hendrix					
<b>Roll call: Claims</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers			Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

## **OLD BUSINESS**

No items scheduled for consideration.

**NEW BUSINESS**

**VIII. MOTION: Approval of the Purchase of Mowers from Dekane Equipment Corporation, Big Rock Illinois, including a Cub Cadet 1864 54” Deck Mower for \$1,600.00; a Cub Cadet 2182 60” Deck Mower for \$2,350.00, and a Kubota B7100 60” Deck Mower for \$3,500.00 for a Total Cost Not-to-Exceed \$7,450.00**

Commissioner Hendrix made a motion to approve of the purchase of mowers from Dekane Equipment Corporation, Big Rock Illinois for a total cost not-to-exceed \$7,450.00. Seconded by Commissioner Cullick.

Director Guritz presented a report breaking down the cost centers for the mowers. One mower will be going to Hoover, with that cost will be taken from the equipment fund budgeted for Hoover Forest Preserve.

Commissioner Gryder asked when this item was previously discussed.

Director Guritz reported that the proposal was reviewed at the Finance Committee meeting, where discussion focused on improving efficiencies in operations through storage of the new mowers within the existing preserve storage buildings at Little Rock Creek and Pickerill-Pigott Forest Preserves.

Motion: Commissioner Hendrix					
Second: Commissioner Cullick					
<b>Roll call: Purchase from Dekane Equipment Corporation</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers			Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

**IX. Motion: Approval of a Proposal from Blood Hound Private Utility Locators of Brownsburg, Indiana for Underground Utility Locating (\$360.00) at Hoover Forest Preserve (Meadowhawk Lodge and Lift Station), and Lift Station Sewer Line Inspection (\$1,625.00) for an Amount Not-to-Exceed \$1,985.00**

Commissioner Hendrix made a motion to approve the proposal from Blood Hound Private Locators of Brownsburg, Indiana for an amount not-to-exceed \$1,985.00. Seconded by Commissioner Prochaska.

Commissioner Hendrix asked Commissioner Cullick to summarize the report from the Finance Committee meeting.

Commissioner Cullick reported that Blood Hound Private Utility Locators found a blockage in a sewer intake pipe that can possibly damage the lift-station pumps. This section of the pipe needs to be replaced.

Director Guritz reported the details of how the lift station pumps operate and how the District will approach the needed repairs.

Commissioner Davidson remarked that the utility locate work has been completed due to scheduling, and the work to fix the pipe has to be done.

Motion: Commissioner Hendrix					
Second: Commissioner Prochaska					
<b>Roll call: Proposal from Blood Hound Private Utility Locators</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers			Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

**X. Executive Session**

There was no need for executive session.

**XI. Other Items of Business**

Commissioner Hendrix asked the Board of Commissioners where the rules are posted for use of the preserves.

Director Guritz responded that general use ordinance and rules are posted on the District’s section of the Kendall County website. The need for additional trail signage has been discussed with the Operations Committee.

Commissioner Hendrix asked what the special use permits costs are.

Director Guritz responded that special use permits are processed through the Operations Committee, with costs determined based on the scope of the event and staffing support costs.

Commissioner Davidson remarked that these issues need to be furthered discussed at Commissions meetings.

Commissioner Prochaska suggested adding the General Use Ordinance to the District's more public website at kendallforest.com.

Commissioner Gryder asked if any equestrian trails are going to be closed.

Director Guritz replied that changes are not anticipated for the existing designated trail system at Hoover Forest Preserve. Paths that have been established that are not part of the designated trail system will be examined for impacts, with an update presented to Commission once the study is completed later this year.

## **XII. Citizens to Be Heard**

Kim Young of Sandwich, Illinois remarked that the equestrian trails are appreciated. An issue with a bicyclist was explained with a suggestion of posting trail use courtesy signage for the different types of trail users.

Lea Ann Koch Oswego, Illinois stated that she would like to see a welcome sign and a thank you for visiting sign.

Barry Lauwers of Yorkville, Illinois stated that it was noticed that the baseball players and fans watching games at Hoover Forest Preserve had tents.

## **XIII. Adjournment**

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 6:32 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District