

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

September 4, 2018

I. Call to Order

President Gilmour called the meeting to order at 7:40 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
X	Giles	X	Purcell

Commissioners Cullick, Davidson, Flowers, Giles, Gryder, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour all were present.

V. Approval of Agenda

Commissioner Hendrix made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Giles. Aye, all. Opposed, none.

VI. Citizens to Be Heard

None.

VII. Approval of Claims in an Amount Not-to-Exceed \$15,783.72

Commissioner Hendrix made a motion to approve claims in an amount not-to-exceed \$15,783.72. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Motion: Commissioner Hendrix

Second: Commissioner Flowers

Roll call: Claims Not-to-Exceed \$15,783.72

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Commission Meeting of August 21, 2018**
- **Kendall County Forest Preserve District Committee of the Whole Meeting of August 15, 2018**
- **Kendall County Forest Preserve District Finance Committee Meeting of August 15, 2018**

Commissioner Hendrix made a motion to approve the Commission meeting minutes of August 21, 2018; the Committee of the Whole meeting minutes of August 15, 2018; and the Finance Committee meeting of August 15, 2018. Seconded by Commissioner Giles. Aye, all. Opposed, none.

OLD BUSINESS

IX. MOTION: Reconsideration and Approval of a Proposal from Golden Seal Heating and Air Conditioning of St. Charles, Illinois for the Removal and Replacement of Two Two-Ton Air Conditioners at Ellis House and Equestrian Center for an Amount Not-to-Exceed \$7,245.00

Commissioner Kellogg made a motion to reconsider the proposal from Golden Seal Heating and Air Conditioning of St. Charles, Illinois for the removal and replacement of two tow-ton air conditioners at Ellis House and Equestrian Center. Seconded by Commissioner Prochaska.

Commissioner Davidson remarked the possibility of moving the tent used at Ellis House to Hoover Forest Preserve

Commissioner Prochaska requested to vote on the motion.

Commissioner Purcell and Gryder left the meeting at 7:47 pm.

Motion: Commissioner Kellogg
Second: Commissioner Prochaska

Roll call: Reconsider

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick			Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
	X	Giles	X		Prochaska
X		Gilmour			Purcell

Motion carried by a vote of 6:2. (Commission Gryder and Purcell not present for vote)

Commissioner Kellogg made a motion to approve the proposal from Golden Seal Heating and Air Conditioning of St. Charles, Illinois for the removal and replacement of two tow-ton air conditioners at Ellis House and Equestrian Center. Seconded by Commissioner Hendrix.

Commissioner Hendrix called to question.

Motion: Commissioner Kellogg
Second: Commissioner Hendrix

Roll call: Golden Seal

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick			Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
	X	Giles	X		Prochaska
X		Gilmour			Purcell

Motion carried by a vote of 6:2. (Commission Gryder and Purcell not present for vote)

NEW BUSINESS

X. MOTION: Approval of a 2018-2019 Prepaid Propane Contract from GRAINCO FS, Inc. of Morris, Illinois for 3,242 Gallons of Propane at \$1.349 per Gallon for a Total Contract Cost of \$4,373.46

Commissioner Cullick made a motion to approve of a 2018-2019 prepaid propane contract from GRAINCO FS, Inc. of Morris, Illinois for 3,242 gallons of propane at \$1.349 per gallon for a total of contract cost of \$4,373.46. Seconded by Commissioner Kellogg.

Commissioners Gryder and Purcell entered the meeting room.

Motion: Commissioner Cullick

Second: Commissioner Kellogg

Roll call: Grainco FS Contract

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XI. MOTION: Approval of a Proposal from Artlip & Sons, Inc. of Aurora, Illinois for the Preventative Maintenance of the Geothermal Heating and Cooling System at Hoover Forest Preserve – Meadowhawk Lodge in the amount of \$1,827.00

Commissioner Flowers motioned to approve a proposal from Artlip & Sons, Inc. of Aurora, Illinois for the preventative maintenance of the geothermal heating and cooling system at Hoover Forest Preserve – Meadowhawk Lodge in the amount of \$1,827.00. Seconded by Commissioner Hendrix.

Director Guritz remarked that this was discussed at Finance Committee. This contract will be good until August 30th, 2019. This will cover two seasons of maintenance, Spring and Fall.

The board requested an end date on the contract.

Commissioner Flowers withdrew the motion to approve a proposal from Artlip & Sons, Inc. of Aurora, Illinois for the preventative maintenance of the geothermal heating and cooling system at Hoover Forest Preserve – Meadowhawk Lodge in the amount of \$1,827.00. Second withdrawn by Commissioner Hendrix.

Commissioner Flowers made a motion to approve a proposal from Artlip & Sons, Inc. of Aurora, Illinois for the preventative maintenance of the geothermal heating and cooling system at Hoover Forest Preserve – Meadowhawk Lodge in the amount of \$1,827.00 with the addition of a required expiration date of August 30th, 2019. Seconded by Commissioner Hendrix.

Motion: Commissioner Flowers

Second: Commissioner Hendrix

Roll call: Artlip & Sons Geothermal Contract

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XII. MOTION: Approval of a Proposal from Hampton, Lenzini and Renwick, Inc. of Elgin, Illinois for the Development of the Construction Plan and Bid Specifications (Phase II) for an Amount Not-to-Exceed \$22,000.00, and Construction Management Services (Phase III) for an Amount Not-to-Exceed \$54,600.00 for the Demolition of Millbrook Bridge, for a Phase II and Phase III Total Contract Sum of \$76,600.00

Commissioner Hendrix made a motion to approve a proposal from Hampton, Lenzini and Renwick, Inc. of Elgin, Illinois for the Development of the Construction Plan and Bid Specifications (Phase II) for an amount not-to-exceed \$22,000.00, and construction management services (Phase III) for an amount not-to-exceed \$54,600.00 for the demolition of Millbrook Bridge, for a Phase II and Phase III total contract sum of \$76,600.00. Seconded by Commissioner Prochaska.

Director Guritz remarked this was the requested proposal lengthen the expected amount of time of the project.

The board discussed the contractor fees and the estimated cost of removing the bridge.

The board discussed the changes in the contract from the previous permit.

Commissioner Gryder made a motion to postpone the approval of the proposal from Hampton, Lenzini and Renwick, Inc. of Elgin, Illinois for the Development of the Construction Plan and Bid Specifications (Phase II) for an amount not-to-exceed \$22,000.00, and construction management services (Phase III) for an amount not-to-exceed \$54,600.00 for the demolition of Millbrook Bridge, for a Phase II and Phase III total contract sum of \$76,600.00. Seconded by Commissioner Kellogg.

Motion: Commissioner Gryder					
Second: Commissioner Kellogg					
Roll call: Postpone Proposal from Golden Seal Heating and Air Conditioning					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XIII. Executive Session

None.

XIV. Other Items of Business

Director Guritz reported there was a conference call with the DNR. The bid opening for Baker Woods is on Friday.

The witness tree program was discussed.

XV. Citizens to Be Heard

None.

XVI. Adjournment

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 8:03 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District