

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

NOVEMBER 7, 2018

I. Call to Order

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
X	Giles	X	Purcell

Commissioners Cullick, Davidson, Flowers, Giles, Gryder, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour all were present.

V. Approval of Agenda

Commissioner Gryder made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

VI. Citizens to Be Heard

There were no citizens to be heard.

VII. Approval of Claims in an Amount Not-to-Exceed \$43,614.84

Commissioner Hendrix made a motion to approve claims in an amount not-to-exceed \$43,614.84. Seconded by Commissioner Flowers.

Commission discussed the final contract payout to Semper Fi Land, Inc. for the Henneberry Forest Preserve restoration and tree mitigation project.

Motion: Commissioner Hendrix

Second: Commissioner Flowers

Roll call: Claims Not-to-Exceed \$43,614.84

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Commission Meeting of October 25, 2018**

Commissioner Hendrix made a motion to approve the Commission meeting minutes of October 25, 2018. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

OLD BUSINESS

IX. MOTION: Approval of the Renewal of a 1-Year Lease Agreement with Shannon Prette, Ellis Resident and Caretaker for Use of the Ellis House Studio Apartment Effective December 1, 2018 through November 30, 2019 for a \$350.00 Monthly Rent Payment

Commissioner Hendrix made a motion to approve the renewal of a 1-year lease agreement with Shannon Prette, Ellis Resident and Caretaker for use of the Ellis House studio apartment effective December 1, 2018 through November 30, 2019 for a \$350.00 monthly rent payment. Seconded by Commissioner Flowers.

Commission discussed the agenda item. The monthly rent payment was increased to \$350.00 per month. Shannon Prette was contacted, and confirmed acceptance of the proposed monthly rent payment.

Motion: Commissioner Hendrix

Second: Commissioner Flowers

Roll call: Shannon Prette Lease Agreement

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick		X	Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour		X	Purcell

Motion carried by a vote of 7:3.

NEW BUSINESS

X. MOTION: Approval of a Proposal from Huddleston-McBride of Rochelle, Illinois for Completion of a Drain Tile Survey for Fox River Bluffs Forest Preserve for an Amount Not-to-Exceed \$11,135.00

Commission discussed cost sharing for the study that will also benefit the Kendall County Highway Department’s Eldamain Road Phase II construction efforts.

Director Guritz explained the mitigation project and the necessity for completing the drain tile survey to inform the design for restoration.

Commissioner Purcell motioned to approve a proposal from Huddleston-McBride of Rochelle, Illinois for completion of a drain tile survey for Fox River Bluffs Forest preserve for an amount not-to-exceed \$11,135.00. Seconded by Commissioner Gryder.

Motion: Commissioner Purcell					
Second: Commissioner Gryder					
Roll call: Proposal for Huddleston-McBride					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour		X	Purcell
Motion carried by a vote of 8:2.					

XI. MOTION: Approval of Alternate Planning Item – Option 2 of Upland Design, Ltd. of Plainfield, Illinois Master Planning Proposal for Development of a Plan for Public Access and Safety Improvements for Little Rock Creek Forest Preserve for an Amount Not-to-Exceed \$1,320.00

Commissioner Gryder made a motion to approve alternate planning item “Option 2” included in the Upland Design, Ltd. of Plainfield, Illinois master planning proposal for development of a plan for public access and safety improvements for Little Rock Creek Forest Preserve for an amount not-to-exceed \$1,320.00. Seconded by Commissioner Hendrix.

Motion: Commissioner Gryder
Second: Commissioner Hendrix

Roll call: Alternate Planning Item – Option 2

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XII. MOTION: Approval of the Kendall County Forest Preserve District’s Winter 2018-19 Public Programs and Camp Fees and Charges

Director Guritz presented a report from Emily Dombrowski, Education Program Manager, on the District’s winter public programs and camp fees and charges. Commission discussed the 2019 Winter Fest event.

Commissioner Gryder made a motion to approve the Kendall County Forest Preserve District’s winter 2018-19 public programs and camp fees and charges as presented. Seconded by Commissioner Flowers.

Motion: Commissioner Gryder
Second: Commissioner Flowers

Roll call: Winter 2018-19 Public Programs and Camp

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XIII. MOTION: Approval of the Audit Engagement Letter and Cost Proposal from Mack and Associates of Morris, Illinois for Completion of the District’s FY18 Audit for an Amount Not-to-Exceed \$7,500.00.

Commissioner Hendrix made a motion to approve the audit engagement letter and cost proposal from Mack and Associates of Morris, Illinois for completion of the District’s FY18 audit for an amount not-to-exceed \$7,500.00. Seconded by Commissioner Flowers.

Motion: Commissioner Hendrix

Second: Commissioner Flowers

Roll call: Winter 2018-19 Public Programs and Winter Camp

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XIV. Executive Session

None.

XV. Other Items of Business

Director Guritz reported that TransCanada has indicated plans to donate matching funds to support the Forest Foundation's ICECF grant.

An Eagle Scout candidate has offered design and construction support for the District's equestrian welcome center signage at Hoover Forest Preserve.

XVI. Citizens to Be Heard

No public comments were offered by citizens in attendance.

XVII. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 6:30 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District