

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

MAY 1, 2018

I. Call to Order

President Gilmour called the meeting to order at 6:02 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
X	Flowers		Kellogg
X	Gilmour	X	Prochaska
X	Giles	X	Purcell (Entered the meeting at 6:12 pm)

Commissioners Cullick, Davidson, Flowers, Giles, Gryder, Hendrix, Prochaska, and Gilmour all were present. Commissioner Kellogg was absent. Commissioner Purcell entered the meeting at 6:12 pm.

V. Approval of Agenda

Commissioner Hendrix made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

VI. Citizens to Be Heard

Girl Scout Troop 1425, District 2, offered a presentation on their bronze award project on food allergy safety. Troop Lead Ms. Doyle was present, along with girl scouts Morgan Doyle, Hayleigh Payne, Kaylee Ford, Isabella Murillo, Ashlyn Cook, and Arabella Skinner. A presentation was given to promote information on food allergies.

Commissioner Purcell entered the meeting room at 6:12 pm.

Girl Scout Troop 1425 preformed a play to demonstrate what to do if someone is having an allergic reaction to food.

VII. Approval of Claims in an Amount Not-to-Exceed \$18,051.71

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$18,051.71. Seconded by Commissioner Prochaska.

Motion: Commissioner Cullick Second: Commissioner Prochaska Roll call: Claims Not-to-Exceed \$18,051.71					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers			Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

VIII. Finance Committee Report

Commissioner Cullick reported that the Finance Committee reviewed the claims list and had no concerns. The Committee reviewed and recommends approval of a proposal from Artlip and Sons for evaporator coil replacements and the purchase of 100 boundary markers. A 3-year farm lease agreement bid packet was reviewed for Baker Woods Forest Preserve, as well as the proposal from Xylem, Inc. for the inspection and initial repairs at the Hoover sanitary lift station.

IX. Approval of Minutes

- **Kendall County Forest Preserve District Commission Meeting Minutes of April 17, 2018**
- **Kendall County Forest Preserve District Finance Committee Meeting of April 26, 2018**

Commissioner Gyder made a motion to approve the Commission meeting minutes of April 17, 2018; and the Finance Committee meeting April 26, 2018. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

OLD BUSINESS

No items are scheduled for discussion.

NEW BUSINESS

X. **MOTION: Approval of a Proposal from Artlip and Sons, Inc. of Aurora, IL for the Replacement of Evaporator Coils (2) at Hoover Forest Preserve – Meadowhawk Lodge for an Amount Not-to-Exceed \$4,133.00**

Commissioner Hendrix made a motion to approve a proposal from Artlip and Sons, Inc. of Aurora, IL for the replacement of evaporator coils (2) at Hoover Forest Preserve. Seconded by Commissioner Flowers.

Director Guritz remarked that last year two evaporator coils were replaced, and this proposal will replace two others.

Commissioner Purcell asked how old this system is.

Director Guritz responded that Hoover was acquired in 2007, and developed over the following two years, so between 8-10 years old.

Commissioner Purcell questioned whether the green technology is a good investment.

Director Guritz responded that the technology is relatively new and in good shape, but the system is much more complex than traditional heating and cooling systems, so there is more that can go wrong. Alternatives can be examined in the future, but an HVAC engineer will be needed to determine whether the system can be retrofit with conventional systems.

Commissioner Davidson remarked that this technology is not cost efficient with the repairs that are needed.

Commissioner Hendrix asked if Artlip and Sons can give an opinion on the life expectancy.

Director Guritz replied that it is dependent on various parts but the life expectancy of these parts could be determined.

Commissioner Davidson remarked that Artlip and Sons are an electrical company and could inform the District of various options.

Director Guritz remarked that the District is in a maintenance agreement with Artlip and Sons and they are able to provide an estimate for the lifespan of the new coils. There are additional coils that may need to be replaced in the future, as well as multiple pumps. A long term maintenance cost can be estimated

Commissioner Flowers asked what the cost of the system was.

Director Guritz responded that he does not know but, this information can be looked up in the bid documents.

Commissioner Purcell asked if the coils are not working at all, and if the building is not being heated or cooled. Director Guritz stated that the coils are leaking, but the building is still being heated and cooled.

Director Guritz responded that the coils are not working as efficiently.

Commissioner Purcell asked if then this replacement could be delayed while other options are explored.

Director Guritz responded that the work could be delayed, but there would be a risk that additional maintenance work would be needed.

Commissioner Purcell asked what budget this replacement would come out of.

Director Guritz responded that it could come out of operations, but preferred coding to the capital fund.

Motion: Commissioner Hendrix					
Second: Commissioner Flowers					
Roll call: Motion: Artlip and Sons Inc. Proposal					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers			Kellogg
		Giles	X		Prochaska
X		Gilmour		X	Purcell
Motion carried by a vote of 7:1.					

XI. MOTION: Approval of a Proposal from TAPCO of Brown Deer, WI for the Purchase of 100 Preserve Boundary Markers and Decals for an Amount Not-to-Exceed \$2,249.00

Commissioner Cullick made a motion to approve a proposal from TAPCO of Brown Deer, WI for the purchase of 100 preserve boundary markers and decals for the amount not-to-exceed \$2,249.00. Seconded by Commissioner Hendrix.

Director Guritz remarked that these are markers put into the ground that mark the boundaries of preserves with the District logo. These markers have been used before and are durable.

Motion: Commissioner Cullick					
Second: Commissioner Hendrix					
Roll call: Motion: TAPCO Brown Deer, WI purchase					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers			Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XII. MOTION: Approval of a Proposal from Xylem Inc. of Mokena, IL for the Inspection of the Hoover Sanitary Lift Station Pumps and Repair of Actuator Floats for an Amount Not-to-Exceed \$5,000.00

Commissioner Hendrix motioned to approve a proposal from Xylem Inc. of Mokena, IL for the inspection of the Hoover sanitary lift station pumps and repair of actuator floats for an amount not-to-exceed \$5,000.00. Seconded by Commissioner Flowers.

Director Guritz remarked that the \$5,000.00 was a place holder and Xylem submitted their proposal after their late week inspection of the station. A circuit breaker was reset and that reactivated one of the two pumps. When the pumps were activated manually, the water level dropped as expected. There was some leakage on the seals which causes blow-back and energy loss. The full cost of repairing the system will not be known until the pumps are fully inspected. Total cost for the proposal is \$2,947.60.

Commissioner Davidson asked whether the proposal includes union wages.

Director Guritz responded that the labor quoted includes prevailing wage.

Motion: Commissioner Hendrix					
Second: Commissioner Flowers					
Roll call: Motion: Approval from Xylem Inc. Mokena, IL					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers			Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XIII. Executive Session

There was no need for executive session.

XIV. Other Items of Business

Director Guritz remarked that the Illinois Clean Energy Community Foundation has awarded all four of the District’s grant applications. The District is waiting to hear back on the ComEd Green Region grant. The Hoover Restoration project award is \$28,000.00. The District also received the amenities and events grants for Hoover and Fox River Bluffs. The Conservation Foundation received a similar grant to assist with Little Rock Creek. The District was not awarded the American Water grant. This may impact the scope of work for the nature play space plans for Hoover.

Commissioner Purcell remarked that the District should not have to fund the play space.

Director Guritz remarked that the goal is for the District to not expend any funds on the play space.

Director Guritz remarked that the open house of the Pickerill-Pigott Forest Preserve is scheduled for Saturday, May 5.

Director Guritz remarked that there was a call regarding Henneberry Forest Preserve. There was some water flowing onto an adjacent new home-site. Solutions to the issue will be looked at and a proposal brought back to the Board for discussion.

Commissioner Purcell asked if the represented from Millbrook has reached out further regarding the bridge.

Director Guritz responded that there has not been any further correspondence.

XV. Citizens to Be Heard

Todd Milliron from Millbrook remarked that at the last Millbrook Village Board meeting, the bridge was on the agenda. There was no discussion on accepting the bridge. Mr. Milliron recommended reaching out to Representative Welter and Senator Rezin to determine whether State funds could assist with restoring the Millbrook Bridge.

Director Guritz remarked that HLR Engineering did hear back from the Coast Guard and there is no issue with leaving the piers in or out of the main stream of the Fox River.

Commissioner Purcell asked if the Coast Guard patrols the water in that area.

Director Guritz responded that the Coast Guard has jurisdiction over navigable waters.

XVI. Adjournment

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Flowers. Aye, all. Opposed, none. Meeting adjourned at 6:50 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District