

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

June 19, 2018

I. Call to Order

President Gilmour called the meeting to order at 11:02 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
X	Flowers	X	Kellogg (entered the meeting at 11:04 am)
X	Gilmour	X	Prochaska
X	Giles	X	Purcell

Commissioners Cullick, Gryder, Davidson, Hendrix, Giles, Prochaska, Purcell, Flowers, and Gilmour all were present. Commissioner Kellogg entered the meeting at 11:04 am.

V. Approval of Agenda

Commissioner Gryder made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$854,523.37

Commissioner Kellogg entered the meeting room at 11:04 am.

Commissioner Gryder made a motion to approve claims in an amount not-to-exceed \$854,523.37. Seconded by Commissioner Kellogg.

Motion: Commissioner Gryder
Second: Commissioner Kellogg

Roll call: Claims

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Commission Meeting Minutes of June 5, 2018**
- **Kendall County Forest Preserve District Operations Committee Meeting of June 6, 2018**
- **Kendall County Forest Preserve District Finance Committee Meeting of June 13, 2018**
- **Kendall County Forest Preserve District Committee of the Whole Meeting of June 13, 2018**

Commissioner Hendrix made a motion to approve the Commission meeting minutes of May 15, 2018; the Operations Committee meeting of June 6, 2018; the Finance Committee meeting of June 13, 2018; and the Committee of the Whole meeting of June 13, 2018. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

OLD BUSINESS

IX. Motion: Approval of a One-Year Residence Lease Agreement with Marshal Savitski, Grounds Maintenance Worker of Plano, Illinois with a Required Monthly Rent Payment of \$500.00 for the Use of the Pickerill Estate Home at Pickerill-Pigott Forest Preserve

Commissioner Hendrix made a motion to approve the one-year residence lease agreement with Marshal Savitski, grounds maintenance worker of Plano, Illinois with a required monthly rent payment of \$500.00 for the use of the Pickerill estate home. Seconded by Commissioner Flowers.

Commissioner Davidson asked if the rent payment is in addition to the expected weekly hours worked.

Director Guritz responded that the rent payment is based off of the benefits received with 10 weekly hours of work. It is a short term arrangement that will initially be a year.

Commissioner Davidson remarked there should be a set number of hours expected to work in the lease agreement.

Director Guritz remarked that motion on the agenda would have to be amended to fit the request. The change in number of hours worked weekly would alter the rent. The rent and hours are calculated to break even.

Commissioner Davidson made a motion to amend the motion to approve the one-year lease agreement with Marshal Saviski with a required monthly rent payment of \$500.00 plus a required 40 hours a month worked for the use of the Pickerill estate home. Seconded by Commissioner Purcell.

The board asked what would result in Marshal Saviski working under 40 hours a month.

Director Guritz responded replied then he would not be paid for the full 40 hours and he could be in violation of the lease agreement.

The board asked if there would be a problem with putting a minimum of hours on the lease agreement.

The State’s Attorneys Office stated that current agreement is separate from the compensation from hours worked. There could be possible issues if the resident has to leave and his temporary does not allow the resident to work the 40 hours.

Motion: Commissioner Davidson					
Second: Commissioner Purcell					
Roll call: \$500.00 rent with 40 monthly hours worked					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
	X	Cullick		X	Gryder
X		Davidson		X	Hendrix
	X	Flowers		X	Kellogg
	X	Giles		X	Prochaska
	X	Gilmour	X		Purcell
Motion fails by a vote of 8:2.					

Commissioner Kellogg made a motion to amend the motion to approve the one-year lease agreement with Marshal Saviski, grounds maintenance worker of Plano, Illinois with a required monthly rent Payment of \$700.00 for the use of the Pickerill estate home at Pickerill-Pigott Forest Preserve. Seconded by Commissioner Cullick.

Commissioner Purcell if there will be a requirement for hours worked.

Director Guritz responded that there will be a required 15 hours a week in the offer letter with a flexible 2-week period.

Commissioner Kellogg remarked that the requirement in the lease agreement that states if the resident is no long a District employee, \$225.00 will be due as rent weekly, should stay in the agreement.

Motion: Commissioner Kellogg

Second: Commissioner Cullick

Roll call: \$700.00 monthly rent amendment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick		X	Gryder
X		Davidson		X	Hendrix
	X	Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion carries by a vote of 7:3.

Motion: Commissioner Hendrix

Second: Commissioner Flower

Roll call: One-year lease agreement with \$700.00 monthly rent

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick		X	Gryder
X		Davidson		X	Hendrix
	X	Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour		X	Purcell

Motion carries by a vote of 6:4.

NEW BUSINESS

X. MOTION: Approval of the Kendall County Forest Preserve District's Fees and Charges Schedule for Public Programs and Facility Rentals for Fiscal Year 2018-2019

Commissioner Davidson made a motion to approve of the Kendall County Forest Preserve District's Fees and Charges Schedule for Public Programs and Facility Rentals for Fiscal Year 2018-2019. Seconded by Commissioner Purcell.

Director Guritz reviewed the break down of resident and nonresident use of different facilities.

Commissioner Purcell asked if there could be a spread sheet made of the differences in charges from based on the past year use.

Director Guritz responded that that can be made.

Motion: Commissioner Davidson

Second: Commissioner Purcell

Roll call: Fees and Charges Schedule

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XI. Motion: Approval of a Proposal from AHW LLC of Somonauk, Illinois for the Purchase of a John Deere Z960M Commercial Z-Trak Mower in the Amount of \$9,527.98, Less Trade-In Deductions for the District's 2009 Exmark LZZ29 (\$3,000); Pequea Machine 80 P Manure Spreader (\$2,000), and 2000 John Deere 2254 HV Sabre (\$200.00) for a Total Cost Not-to-Exceed \$4,327.98

Commissioner Hendrix made a motion to approve the proposal from AHW LLC of Somonauk, Illinois for the purchase of John Deere Z960M Commercial Z-Trak mower for a total cost not-to-exceed \$4,327.98. Seconded by Commissioner Flowers.

President Gilmour remarked that this was discussed with Marty Vick.

Commissioner Purcell asked which fund balance the remaining payment would come from.

Director Grutiz responded that this will end up coming out of Capital but as a line item it can come from equipment funds.

Motion: Commissioner Hendrix

Second: Commissioner Flowers

Roll call: Proposal from AHW LLC of Somonauk, Illinois

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XII. Motion: Approval of the 2018 Goals for the District's Executive Director

Commissioner Hendrix made a motion to approve the 2018 goals for the District's Executive Director. Seconded by Commissioner Flowers.

Commissioner Davidson asked why there is motion to approve the goals as a whole. Instead of approving the goals individually.

Commissioner Prochaska agreed that there will probably be items that are not on the list that will come up and need to be done.

Commissioner Gryder remarked that this should be at the fiscal year.

Director Guritz remarked that these items do not all have a year time line.

Commissioner Hendrix withdrew the motion. Commissioner Flowers withdrew the second.

XIII. MOTION: Approval of the Extension of the District’s Month-to-Month Subscription to “The Knot” Online Wedding Storefront through September 30, 2018 per Month

Commissioner Flowers motioned to approve extension of the Districts month-to-month subscription to “The Knot”. Seconded by Commissioner Gryder.

Commissioner Hendrix remarked that “The Knot” needs to have a trackable promotion code.

Commissioner Davidson asked how many weddings are scheduled.

Director Guritz responded that Ellis House and Equestrian Center has 10 weddings booked for the year and Meadowhawk just got 3 new reservations.

Motion: Commissioner Flowers					
Second: Commissioner Gryder					
Roll call: Approval of the Extension of “The Knot” Subscription					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour		X	Purcell
Motion unanimously approved.					

XIV. Executive Session

There was no executive session.

XV. Other Items of Business

Director Guritz remarked that there was a top ten list put out by the Conservation Foundation for Kendall County and there were numerous Kendall County Forest Preserves on the list.

Director Guritz remarked that Michelle Kelly from Upland Design is scheduled to come to a meeting in July and that time is running out for District to put out an application for a grant. This grant will not include the Pickerill house cost estimates.

XVI. Citizens to Be Heard

None.

XVII. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 11:57 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District