

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES**

**JULY 17, 2018**

**I. Call to Order**

President Gilmour called the meeting to order at 10:45 am in the Kendall County Board Room.

**II. Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**III. Invocation**

Commissioner Prochaska offered an invocation for the meeting.

**IV. Roll Call**

	Cullick	X	Gryder
X	Davidson	X	Hendrix
	Flowers		Kellogg
X	Gilmour	X	Prochaska
X	Giles	X	Purcell (Entered the meeting at 6:04 pm)

Commissioners Davidson, Giles, Gryder, Hendrix, Prochaska, and Gilmour all were present. Commissioner Purcell entered the meeting at 6:04 pm.

**V. Approval of Agenda**

Commissioner Davidson made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

**VI. Citizens to Be Heard**

There were no public comments offered.

**VII. Approval of Claims in an Amount Not-to-Exceed \$22,722.22**

Commissioner Davidson made a motion to approve claims in an amount not-to-exceed \$22,722.22. Seconded by Commissioner Gryder.

Motion: Commissioner Davidson

Second: Commissioner Gryder

**Roll call: Claims Not-to-Exceed \$18,051.71**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers			Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

### **VIII. Approval of Minutes**

- **Kendall County Forest Preserve District Commission Meeting Minutes of June 19, 2018**
  - **Kendall County Forest Preserve District Finance Committee Meeting of June 28, 2018**
- Commissioner Davidson made a motion to approve the Commission meeting minutes of June 19, 2018, and the Finance Committee meeting June 28, 2018. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

### **OLD BUSINESS**

No items are scheduled for discussion.

### **NEW BUSINESS**

**IX. MOTION: Approval of a Proposal #1806535 from Midwest Environmental Consulting Services, Inc. for Completion of an Asbestos and Lead Survey for the Pigott Ranch House at Pickerill-Pigott Forest Preserve for an Amount Not-to-Exceed \$1,750.00, Plus \$35.00 for Each Additional Bulk Survey Sample Required Over the 35 Contracted Samples**

Commissioner Gryder made a motion to approve a proposal from Midwest Environmental Consulting Services, Inc. for the completion of an asbestos and lead survey for the Pigott house for an amount not-to-exceed \$1,750.00, plus \$35.00 for each additional bulk survey sample required of the contacted 35 samples. Seconded by Commissioner Davidson.

Commissioner Davidson asked if this survey includes underground tanks.

Director Guritz replied that that this was completed as part of the previous Phase I environmental survey prior to demolition of the Pigott farmhouse and outbuildings.

Commissioner Purcell asked what the total of the contract will be.

Director Guritz replied that the contract will be \$1,750.00 and includes 35 sample tests included with the contract cost.

Commissioner Gryder asked if this will be under the demolition budget under Capital.

Director Guritz stated that the cost will be charged to the Capital Fund, and included as an expense within the Building Demolition sub-account.

Motion: Commissioner Gryder					
Second: Commissioner Davidson					
<b>Roll call: Motion: Proposal #1806535</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers			Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

**X. MOTION: Approval of the Annual Insurance Premium Cost of \$1,009.00 for the Chubb Group Special Risk Accident Policy through Glatfelter Insurance Group for Ellis Equestrian Center Program Participants and Volunteers**

Commissioner Hendrix made a motion to approve the annual insurance premium cost of \$1,009.00 for the Chubb Group Special Risk Accident policy through Glatfelter Insurance Group for Ellis Equestrian Center Program participants and volunteers. Seconded by Commissioner Gryder.

Commissioner Purcell asked if the price of the premium is the same as last year.

Director Guritz replied the premium has not changed and it is coded under the general fund under insurance.

Commissioner Purcell suggested that the insurance premium costs should be budgeted within the Ellis House and Equestrian Center cost center(s) in the future.

Motion: Commissioner Hendrix					
Second: Commissioner Gryder					
<b>Roll call: Motion: Glatfelter Insurance</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers			Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

**XI. Executive Session**

Commissioner Gryder made a motion to enter executive session under 2(c)5 of the Open Meetings Act for discussion of the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Seconded by Commissioner Giles.

Motion: Commissioner Gryder					
Second: Commissioner Giles					
<b>Roll call: Motion: Executive Session 2(c)5</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
		Cullick	X		Gryder
	X	Davidson	X		Hendrix
		Flowers			Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 6:1.					

Executive session called to order at 10:55 am.

Commissioner Davidson left the meeting room at 11:30 am and returned at 11:33 am.

Commissioner Hendrix left the meeting room at 11:35 am and returned at 11:38 am.

Commissioner Giles left the meeting room at 11:54 am and returned at 11:50 am.

Commissioner Purcell left the meeting room at 12:00 pm and returned at 12:02 pm.

Commissioner Davidson made a motion to adjourn from executive session. Seconded by Commissioner Prochaska. Aye, all. Opposed, none (Commissioner Purcell was not present for the voice vote).

Regular meeting reconvened at 12:01 pm.

## **XII. Other Items of Business**

Director Guritz reminded Commission of the public hearing to review the Pickerill-Pigott preliminary master plan scheduled for Thursday, July 19, 2018 from 5-7 PM at the Kendall County Historic Courthouse, 110 W. Madison Street, Yorkville, IL 60560.

## **XIII. Citizens to Be Heard**

None.

## **XIV. Adjournment**

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 12:03 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District