

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

JANUARY 16, 2018

I. Call to Order

President Gilmour called the meeting to order at 9:00 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
	Flowers	X	Kellogg
	Giles	X	Prochaska
X	Gilmour	X	Purcell

Commissioners Cullick, Davidson, Gryder, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour all were present.

V. Approval of Agenda

Commissioner Cullick made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$9,914.01

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$9,914.01. Seconded by Commissioner Hendrix.

Motion: Commissioner Cullick
Second: Commissioner Hendrix

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Commission Meeting of January 2, 2018**
- **Kendall County Forest Preserve District Operations Committee Meeting of January 3, 2018**
- **Kendall County Forest Preserve District Finance Committee Meeting of January 10, 2018**
- **Kendall County Forest Preserve District Committee of the Whole Meeting of January 10, 2018**

Commissioner Hendrix made a motion to approve the Commission meeting minutes for January 2, 2018; the Operations Committee meeting minutes for January 3, 2018; the Finance Committee meeting minutes for January 10, 2018, and the Committee of the Whole meeting minutes for January 10, 2018. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

OLD BUSINESS

No agenda items were scheduled for consideration.

NEW BUSINESS

IX. Motion to Approve Farm Lease Agreement #18-01-001 with Kyle Connell for Hay Production at Baker Woods Forest Preserve

Commissioner Hendrix made a motion to approve Farm Lease Agreement #18-01-001 with Kyle Connell for hay production at Baker Woods Forest Preserve. Seconded by Commissioner Gryder.

Commissioner Purcell asked whether the structure of the agreement is fair.

Director Guritz stated that under the contract provisions, the District receives 50% of the hay from each cutting, with a buy-back provision of \$3.50 per bale for surplus, and includes a \$1.00 per bale storage fee for hay retained by the District for winter-spring restocking.

Commissioner Davidson stated that the contract is a fair agreement.

Motion: Commissioner Hendrix
Second: Commissioner Gryder

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

X. Motion to Approve Farm Lease Agreement #18-01-002 with Dan and Don Roberts for the Lease of 41 Acres of District Property at Baker Woods Forest Preserve for a Total Amount of \$6,970.00 for Base Rent, Plus a Calculated Yield Payment

Commissioner Hendrix made a motion to approve Farm Lease Agreement #18-01-002 with Dan and Don Roberts for the lease of 41-acres of District property at Baker Woods Forest Preserve for a total amount of \$6,970.00 for base rent, plus a calculated yield payment. Seconded by Commissioner Cullick.

Motion: Commissioner Hendrix
Second: Commissioner Cullick

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XI. Motion to Approve and Forward Farm Lease Agreement #18-01-003 with Trenton Toftoy to the Kendall County Board for the Lease of 99.42 Acres of District Property for a Total Amount of \$29,826.00, and 18.44 Acres of Kendall County Property, for a Total Amount of \$5,532.00

Commissioner Kellogg made a motion to forward Farm Lease Agreement #18-01-003 with Trenton Toftoy to the Kendall County Board for the lease of 99.42-acres of District property for a total amount of \$29,826.00, and 18.44 acres of Kendall County property for a total amount of \$5,532. Seconded by Commissioner Gryder.

Director Guritz reported that the agreement includes the lease of Kendall County property within the Eldamain Road right-of-way adjacent to the Fox River Bluffs forest preserve.

Motion: Commissioner Kellogg					
Second: Commissioner Gryder					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XII. Motion to Approve Farm Lease Agreement #18-01-004 with Albert Collins, Jr. for the Lease of 51.5 Acres of District Property at Henneberry Forest Preserve for a Total Amount of \$10,042.50 for Base Rent, Plus a Calculated Yield Payment

Commissioner Cullick made a motion to approve Farm Lease Agreement #18-01-004 with Albert Collins, Jr. for the lease of 51.5-acres of District property at Henneberry Forest Preserve for a total amount of \$10,042.50 for base rent, plus a calculated yield payment. Seconded by Commissioner Gryder.

Motion: Commissioner Cullick					
Second: Commissioner Gryder					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XIII. Motion to Approve Farm Lease Agreement #18-01-005 with Maurice and Chris Ormiston for the Lease of 3.75 Acres of District Property at Henneberry Forest Preserve for a Total Amount of \$656.25 for Base Rent

Commissioner Gryder made a motion to approve Farm Lease Agreement #18-01-005 with Maurice and Chris Ormiston for the lease of 3.75-acres of District property at Henneberry Forest Preserve for a total amount of \$656.25 for base rent. Seconded by Commissioner Hendrix.

Motion: Commissioner Gryder
Second: Commissioner Hendrix

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XIV. Motion to Approve Farm Lease Agreement #18-01-006 with Mark and Tom Mathre for the Lease of 157.31 Acres of District Property at Millbrook North; 118.58 Acres at Millbrook South, and 127.41 Acres at Millington Forest Preserve for a Total Amount of \$79,890.50 for Base Rent, Including a \$0.01 per Bushel Surcharge for Grain Dryer Use, Utility Bill Reimbursement, Plus a Calculated Yield Payment

Commissioner Cullick made a motion to approve Farm Lease Agreement #18-01-006 with Mark and Tom Mathre for the lease of 157.31-acres of District property at Millbrook North; 118.58 acres at Millbrook South, and 127.41 acres at Millington Forest Preserve for a total amount of \$79,890.50 for base rent, including a \$0.01 per bushel surcharge for grain dryer use, utility bill reimbursement, plus a calculated yield payment. Seconded by Commissioner Hendrix.

Motion: Commissioner Cullick
Second: Commissioner Hendrix

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XV. Motion to Approve the Revised Organizational Chart of the Kendall County Forest Preserve District

The Board of Commissioners discussed the revised draft of the Organizational Chart for the District. President Gilmour called the question.

Commissioner Davidson asked whether all the positions on the organizational chart were filled, and whether any new positions and salaries are being considered.

Director Guritz reported that seasonal positions included will be filled based on program participation volumes, citing summer camp counselors as an example. All positions and salaries have been previously approved by Commission, and scheduled in the FY18 budget.

Commission discussed a change of title for the Ellis House and Equestrian Center Farm Manager.

Commissioner Purcell asked whether the Pickerill-Pigott position had been approved. Director Guritz stated that Commission approved the position description in December.

Motion: None.					
Second: None.					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XVI. Motion to Approve a Proposal from Riemenschneider Electric, Inc. of Yorkville for Electrical System Improvements at Pickerill-Pigott Forest Preserve for an Amount Not-to-Exceed \$1,947.00

Commissioner Cullick made a motion to approve a proposal from Riemenschneider Electric, Inc. of Yorkville for electrical system improvements at Pickerill-Pigott Forest Preserve for an amount not-to-exceed \$1,947.00. Seconded by Commissioner Gryder.

Commissioner Davidson questioned whether the District should be expending funds for the improvements when Commission had not determined what will be done with the Ken Pickerill house. Director Guritz stated that the proposed improvements are needed to address electric code upgrades before moving forward with interviews of internal candidates towards establishing a lease arrangement for the Resident Grounds Maintenance Worker.

Motion: Commissioner Cullick
Second: Commissioner Gryder

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick		X	Gryder
	X	Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour		X	Purcell

Motion failed by a vote of 5:3.

XVII. Executive Session

None.

XVIII. Other Items of Business

None.

XIX. Citizens to Be Heard

No citizens present at the meeting offered public comments.

XX. Adjournment

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Cullick. Aye, all. Opposed, none. Meeting adjourned at 9:18 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District