

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

APRIL 3, 2018

I. Call to Order

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
X	Giles	X	Purcell (Entered the meeting at 6:04 pm)

Commissioners Cullick, Davidson, Flowers, Giles, Gryder, Hendrix, Kellogg, Prochaska, and Gilmour all were present. Commissioner Purcell entered the meeting at 6:04 pm.

V. Approval of Agenda

Commissioner Flowers made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

VI. Citizens to Be Heard

Todd Milliron of Yorkville remarked that Mark Harrington held a meeting regarding Millbrook Bridge. Budd Wormly was suggested as a contact to reach out to Millbrook about the condition of the bridge. It was noted that Budd Wormly has a parcel of land along the river that is between two parcels of District land that was discussed during Mr. Milliron's meeting.

VII. Finance Committee Report

Commissioner Cullick reported that the Finance Committee reviewed and forwarded claims not-to-exceed \$9,215.90. The West Bend Property damage release was reviewed for \$800.00. A proposal from National Business Furniture for an Administrative Assistant's work station is recommended for approval. The Hoover Forest Preserve Community Restoration Challenge grant for the nature play space was reviewed, and will be discussed at the Operations Committee. The Illinois Clean Energy Community Foundation pending grant award was discussed for Phase II Hoover Nature Play Space projects.

VIII. Approval of Claims in an Amount Not-to-Exceed \$9,215.90

Commissioner Hendrix made a motion to approve claims in an amount not-to-exceed \$9,215.90. Seconded by Commissioner Cullick.

Motion: Commissioner Hendrix					
Second: Commissioner Cullick					
Roll call: Claims Not-to-Exceed \$9,215.90					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

IX. Approval of Minutes

- **Kendall County Forest Preserve District Commission Meeting Minutes of March 21, 2018**
 - **Kendall County Forest Preserve District Finance Committee Meeting of March 29, 2018**
- Commissioner Flowers made a motion to approve the Commission meeting minutes of March 21, 2018, and the Finance Committee meeting March 29, 2018. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

OLD BUSINESS

X. **MOTION: Approval of the West Bend Property Damage Release for the Repair of Split Rail Fencing at the District's Canoe Launch Area in the Amount of \$800.00.**

Commissioner Cullick motioned to approve the West Bend Property damage release for the repair of split rail fencing at the District's canoe launch area in the amount of \$800.00. Seconded by Commissioner Flowers.

Commissioner Gryder asked if this is the correct amount to repair damages.

Director Guritz replied that it is a sufficient amount to repair damages. The amount matches a quote from Kendall Fencing out of Bristol.

Motion: Commissioner Cullick					
Second: Commissioner Flowers					
Roll call: West Bend Property Damage Release					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

NEW BUSINESS

XI. MOTION: Approval of a Proposal from National Business Furniture Replacement of the District’s Administrative Assistant’s Reception Work Station for an Amount Not-to-Exceed \$2,303.20

Commissioner Hendrix made a motion to approve a proposal from National Business Furniture for the replacement of the District’s Administrative Assistant’s reception work station for an amount not-to-exceed \$2,303.20. Seconded by Commissioner Cullick.

Director Guritz stated that the purchase will be coded to the capital fund.

Commissioner Purcell asked if the purchase of the workstation was planned in the budget.

Director Guritz replied that there are funds in the budget for equipment. The current desk does not offer a barrier for privacy of permit information and other sensitive paper work. The new work station will offer work space for customers to fill out paperwork and permits, as well as create a barrier to the back offices. The current desk will go in the Director’s office and the Director’s desk will be used in Environmental Education.

Motion: Commissioner Hendrix					
Second: Commissioner Cullick					
Roll call: National Business Furniture Proposal					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XII. Other Items of Business

Director Guritz remarked that Commissioners interested in attending The Conservation Foundation Benefit Dinner are welcome, and should let him know.

Director Guritz reported that during the Committee of the Whole meeting, Pickerill-Pigott master plan updates were discussed, including a public tour planned for May 5, 2018 at 10 am which will include a preserve tour for public feedback. The District is working to complete a survey and virtual tour so that interested constituents that cannot attend the open house can provide input on the preserve plans. KAT buses will provide transportation to the open house.

XIII. Citizens to Be Heard

None.

XIV. Adjournment

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Flowers. Aye, all. Opposed, none. Meeting adjourned at 6:18 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District