

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
<b>FOREST PRESERVE EXPENDITURE</b>							
145 060304	FIRST NATIONAL BANK OMAHA	09/20/17:DG	CONF PARKING	10/17/17	27020006200	OFFICE SUPPLIES & POSTAGE	41.00
146 060304	FIRST NATIONAL BANK OMAHA	09/20/17:DG	WATER-HC	10/17/17	27020006200	OFFICE SUPPLIES & POSTAGE	8.99
147 111513	KONICA MINOLTA	30850525	MONTHLY CHARGE 9/17	10/17/17	27020006200	OFFICE SUPPLIES & POSTAGE	203.01
148 251493	YORKVILLE ACE & RADIO SHACK	163979	STAPLER	10/17/17	27020006200	OFFICE SUPPLIES & POSTAGE	9.28
							262.28*
149 030794	CHAMPION ENERGY, LLC.	09/27/17	HARRIS ARENA	10/17/17	27020006351	ELECTRIC	8.58
150 030794	CHAMPION ENERGY, LLC.	09/27/17	HARRIS	10/17/17	27020006351	ELECTRIC	33.80
151 031510	COMMONWEALTH EDISON	09-21-17-JW	JAY WOODS	10/17/17	27020006351	ELECTRIC	31.03
152 031510	COMMONWEALTH EDISON	09-25-17-HA	HARRIS	10/17/17	27020006351	ELECTRIC	34.57
153 031510	COMMONWEALTH EDISON	09-25-17:ARENA	HARRIS ARENA	10/17/17	27020006351	ELECTRIC	22.84
154 031510	COMMONWEALTH EDISON	09-25-17: RY	RICHARD YOUNG	10/17/17	27020006351	ELECTRIC	31.58
155 031510	COMMONWEALTH EDISON	9/22/17:MINK	PICKERILL	10/17/17	27020006351	ELECTRIC	47.13
							209.53*
<b>Total FOREST PRESERVE EXPENDITURE</b>							<b>471.81*</b>
<b>ELLIS HOUSE</b>							
156 030794	CHAMPION ENERGY, LLC.	09/27/17	EL HOUSE	10/17/17	27021007076	UTILITIES - ELLIS HOUSE	289.25
157 060304	FIRST NATIONAL BANK OMAHA	09/20/17:DG	EL AT&T	10/17/17	27021007076	UTILITIES - ELLIS HOUSE	102.25
							391.50*
158 060304	FIRST NATIONAL BANK OMAHA	9/20/17: MV	OFFICE SUPPLIES	10/17/17	27021007077	OFFICE SUPPLIES & POSTAGE	381.46
							381.46*
159 020172	BARRETT'S ECOWATER	OCT 2017	OCTOBER 2017	10/17/17	27021007080	GROUND & MAINT - ELLIS H	25.00
160 060304	FIRST NATIONAL BANK OMAHA	9/20/17: TV	EL BATHROOM SUPPLIES	10/17/17	27021007080	GROUND & MAINT - ELLIS H	35.35
161 060304	FIRST NATIONAL BANK OMAHA	9/20/17: MV	FLOWERS	10/17/17	27021007080	GROUND & MAINT - ELLIS H	62.21
162 110008	K & K WELL DRILLING	70639	EL REPAIRS	10/17/17	27021007080	GROUND & MAINT - ELLIS H	778.00



Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
171	060304	09/20/17:DG	EL REFUSE P/U	10/17/17	27021207078	REFUSE PICKUP - ELLIS	100.76 100.76*
172	060304	09/20/17:DG	EL WEDD PAGE	10/17/17	27021207081	PROMO/PUBLICITY - ELLIS W	250.00 250.00*
173	070901	9-23-17: EL	EL SEC DEP RTN	10/17/17	27021207088	ELLIS SECURITY DEPOSIT RE	1,000.00
174	200760	9/30/17-EL	EL SEC DEP RTN	10/17/17	27021207088	ELLIS SECURITY DEPOSIT RE	1,000.00 2,000.00*
<b>Total ELLIS WEDDINGS</b>							<b>2,350.76*</b>
175	060304	09/20/17:DG	5K AD	10/17/17	27021307081	PROMO/PUBLICITY - ELLIS 5	4.86 4.86*
<b>Total ELLIS 5K</b>							<b>4.86*</b>
<b>HOOVER</b>							
176	030794	09/27/17	HVR BATHHOUSE	10/17/17	27022006861	HOOVER - ELECTRIC	32.06
177	030794	09/27/17	HVR MULTIPLES	10/17/17	27022006861	HOOVER - ELECTRIC	392.34
178	031510	HVR BATH	HVR BATHHOUSE	10/17/17	27022006861	HOOVER - ELECTRIC	46.88
179	031510	9/29/17-HVR	HOOVER HOUSE	10/17/17	27022006861	HOOVER - ELECTRIC	63.09 534.37*
180	060304	09/20/17:DG	HVR REFUSE P/U	10/17/17	27022006862	HOOVER - OTHER UTILITIES	157.45 157.45*
181	130506	91947	HVR CLEAN SUPPLIES	10/17/17	27022006863	HOOVER - SHOP SUPPLIES	5.99 5.99*
182	211430	333792	HVR CLEAN SUPPLIES	10/17/17	27022006864	HOOVER - BUILDING MAINTEN	308.92 308.92*
183	190412	17-00206	HVR SEC DEP RETURN	10/17/17	27022007088	HOOVER SECURITY DEPOSIT R	100.00 100.00*
<b>Total HOOVER</b>							<b>1,106.73*</b>
<b>ENVIRONMENTAL EDUCATION</b>							
184	060304	9/30/17:KO	ED DEPT BINOCULARS	10/17/17	27023006849	ENVIRONMENTAL EDUCATION	1,282.94 1,282.94*
<b>Total ENVIRONMENTAL EDUCATION</b>							<b>1,282.94*</b>
<b>ENV ED SCHOOL</b>							
185	060304	9/20/17:ED	ACORNS-PROG SUPPLIES	10/17/17	27023016849	ENV EDUC - SCHOOL PROG EX	5.99 5.99*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
<b>ENV ED CAMPS</b>							
186 060304	FIRST NATIONAL BANK OMAHA	9/20/17:ED	CAMP SUPPLIES	10/17/17	27023026849	ENV EDUC - CAMPS EXPENSE	9.98 9.98*
<b>Total ENV ED CAMPS</b>							<b>9.98*</b>
<b>ENV ED NATURAL BEGINNINGS</b>							
187 060304	FIRST NATIONAL BANK OMAHA	9/20/17: MG	CRAFTS, BOOKS, SUPPLIE	10/17/17	27023036849	ENV EDUC - NATURAL BEGINN	257.97
188 070789	MEGAN GESSLER	10-2-17: MG	CRAFTS, FLASHLIGHTS	10/17/17	27023036849	ENV EDUC - NATURAL BEGINN	147.38 405.35*
<b>Total ENV ED NATURAL BEGINNINGS</b>							<b>405.35*</b>
<b>ENV ED OTHER PUBLIC PROGRAMS</b>							
189 060304	FIRST NATIONAL BANK OMAHA	9/20/17:ED	PUBLIC SUPPLIES	10/17/17	27023046849	ENV EDUC - OTHER PUBLIC P	40.45
190 230834	ANTIONETTE WHITE	9-20-17:AW	PROGRAM SUPPLIES	10/17/17	27023046849	ENV EDUC - OTHER PUBLIC P	20.94 61.39*
<b>Total ENV ED OTHER PUBLIC PROGRAMS</b>							<b>61.39*</b>
<b>ENV ED LAWS OF NATURE</b>							
191 060304	FIRST NATIONAL BANK OMAHA	9/20/17:ED	PET SUPPLIES	10/17/17	27023056849	ENV EDUC - LAWS OF NATURE	16.74 16.74*
<b>Total ENV ED LAWS OF NATURE</b>							<b>16.74*</b>
<b>NATURAL AREA VOLUNTEER</b>							
192 060304	FIRST NATIONAL BANK OMAHA	09/20/17:DG	VOL APPRECIATION	10/17/17	27024006835	NATURAL AREA VOLUNTEER SU	38.80 38.80*
<b>Total NATURAL AREA VOLUNTEER</b>							<b>38.80*</b>
<b>GROUND &amp; NATURAL RESOURCES</b>							
193 220626	VERIZON (FOREST PRESERVE)	9793009121	CELL PHONES	10/17/17	27025006207	TELEPHONE - GROUNDS & NAT	1,289.73 1,289.73*
194 061021	FLATSO'S TIRE SHOP	5832	SKID LDR TIRE REPAIR	10/17/17	27025006216	EQUIP - GROUNDS & NATURAL	79.30
195 101297	JOHN DEERE FINANCIAL	1538104	JD TRACTOR 5093	10/17/17	27025006216	EQUIP - GROUNDS & NATURAL	640.41
196 101297	JOHN DEERE FINANCIAL	1545389	BW 180 MOWER	10/17/17	27025006216	EQUIP - GROUNDS & NATURAL	802.55
197 160990	PIT STOP GARAGE	9-6-17	EL F350 REPAIR	10/17/17	27025006216	EQUIP - GROUNDS & NATURAL	479.50 2,001.76*
198 110531	KENDALL CO HIGHWAY DEPT	SEPT 2017	FUEL-GAS & DIESEL-SE	10/17/17	27025006217	FUEL - GAS & OIL	846.36 846.36*



COMBINED Claims Listing

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
199 150529	OFFWORLD DESIGNS	17092814	ENVED UNIFORMS	10/17/17	27025006240	UNIFORMS	45.00 45.00*
200 130506	MENARDS	92051	HA DRAIN GATES	10/17/17	27025006837	PRESERVE IMPROV - GR & NA	190.85 190.85*
201 060304	FIRST NATIONAL BANK OMAHA	09/20/17:DG	HA REFUSE P/U	10/17/17	27025006847	REFUSE PICKUP - GROUNDS &	138.54
202 190563	SERVICE SANITATION, INC	SEPT 22 2017	PORTABLE RESTROOMS	10/17/17	27025006847	REFUSE PICKUP - GROUNDS &	195.00 333.54*
203 060304	FIRST NATIONAL BANK OMAHA	09/20/17:DG	WATER-HARRIS	10/17/17	27025007089	SUPPLIES - SHOP	33.90
204 101297	JOHN DEERE FINANCIAL	10/17/17	FEED-OATS	10/17/17	27025007089	SUPPLIES - SHOP	11.99
205 211430	UNIQUE PRODUCTS & SERVICE	333792	HA CLEAN SUPPLIES	10/17/17	27025007089	SUPPLIES - SHOP	308.91
206 251510	ELBURN NAPA INC	177569	JD MOWER 525	10/17/17	27025007089	SUPPLIES - SHOP	3.78 358.58*

**Total GROUNDS & NATURAL RESOURCES      5,065.82\***

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
262 011311	AMALGAMATED BANK OF CHICAGO	1854866002	GO REF BDS 2012-FEES	10/17/17	95020006850	PROJECT FUND EXPENSES	450.00
263 100180	JEFF WEHRLI EXCACATING, INC.	7976	HA CULVERT REPLC	10/17/17	95020006850	PROJECT FUND EXPENSES	2,000.00
264 211810	UPLAND DESIGN LTD	17-25-05	HENNEBERRYWOODS-TREE	10/17/17	95020006850	PROJECT FUND EXPENSES	241.50
265 230350	BRYON WALTERS	36-4169901	TUCKER MILLINGTON	10/17/17	95020006850	PROJECT FUND EXPENSES	1,000.00

**FP BOND PROCEEDS 2007**

**Total FP BOND PROCEEDS 2007      3,691.50\***

**GRAND TOTAL**

**\$16,978.37**

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES  
OCTOBER 3, 2017**

**I. Call to Order**

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

**II. Pledge of Allegiance**

All present recited the Pledge of Allegiance. President Gilmour requested a moment of silence in honor of the victims of the Las Vegas mass shooting.

**III. Invocation**

Commissioner Prochaska offered an invocation for the meeting.

**IV. Roll Call**

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
X	Giles	X	Purcell

Commissioners Cullick, Davidson, Flowers, Giles, Gryder, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour all were present.

**V. Approval of Agenda**

Commissioner Purcell made a motion to amend the Commission meeting agenda by removing item IX from consideration. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

**VI. Citizens to Be Heard**

No public comments were offered by citizens present at the meeting.

**VII. Approval of Claims in an Amount Not-to-Exceed \$11,308.81**

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$11,308.81. Seconded by Commissioner Gryder.

Commissioner Cullick reported that the claims were reviewed at the Finance Committee, with no concerns about the list presented.

Commissioner Purcell inquired into Claim #212 from Gjovik Ford for break repairs to the Hoover F250 pickup truck. Director Guritz stated that the work performed included a full break replacement which represented approximately half of the cost of the claim, which would be covered within the \$12,000 equipment budget for Grounds Maintenance. Director Guritz stated that he would send out a listing of the additional work performed.

Motion: Commissioner Cullick Second: Commissioner Gryder					
<b>Roll call</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

**VIII. Approval of Minutes**

- **Kendall County Forest Preserve Commission Meeting – September 19, 2017**
- **Kendall County Forest Preserve Finance Committee Meeting – September 28, 2017**

Commissioner Cullick made a motion to approve the minutes for the Forest Preserve Commission meeting held on September 19, 2017, and the Forest Preserve Finance Committee meeting held on September 28, 2017. Seconded by Commissioner Gryder.

All, aye. Opposed, none. Motion unanimously approved.

**IX. Motion to Approve a Temporary Construction Access Agreement through November 30, 2018, Including an Optional Future Offer of Sale of Land and/or Access Easement to the District Subject to the Slated Considerations, with Ron Wehrli of Oswego, Illinois for an Amount Not-to-Exceed \$500.00 based on Actual Crop Losses Sustained**

Item IX was removed from the agenda for consideration.

**X. Executive Session**

None.

**XI. Other Items of Business**

Assistant State’s Attorney Leslie Johnson requested Commission direction with the continued negotiation of a crossing agreement with OmniTRAX for Hoover Forest Preserve, and presented an overview of options for Commission consideration.

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Assistant State's Attorney Johnson reported that the City of Yorkville, acting on behalf of the District, successfully petitioned and secured an ICC order requiring OmniTRAX to complete grant-funded crossing improvements at Hoover Forest Preserve.

Prior to this order, and in November 2015, the District entered into an intergovernmental agreement with the City of Yorkville to dedicate Hoover Road as a public road under the City's jurisdiction. Under the IGA, the District waived the right of payment of just compensation for the dedication, and agreed to cover the costs for repairing and maintaining Hoover Road, with the City agreeing to file the ICC petition.

Assistant State's Attorney Johnson suggested that while either agency could negotiate the crossing agreement, under the terms of the IGA, Yorkville should be consulted on the terms of the negotiations because the Hoover Road right-of-way has been assigned to the City, and the City continues to be involved with the ICC petition and order.

Assistant State's Attorney Johnson reported that part of the negotiations will include a determination on whether OmniTRAX will receive any reimbursement for their \$66,000 claim for completed improvements, and separately, whether the company will receive any portion of the requested back-payments claimed for annual crossing fee assessments. Absent an approved agreement, the State's Attorney's Office offered an opinion that is that it is highly unlikely that the company would be successful in recovering these costs through legal action. Separately, while the District could file legal action to secure a crossing easement, this would be a lengthy process, and is not the recommended course of action.

Assistant State's Attorney Johnson requested Commission direction on whether the State's Attorney's Office will continue to represent and negotiate the crossing agreement on behalf of the District, or whether the District will be requesting assistance from the City of Yorkville to negotiate the terms of the crossing agreement.

Director Guritz stated that if the District requests support from Yorkville, it is likely that the District will be covering Yorkville's attorney's fees and staff time for the assistance.

The Board of Commissioners discussed the State's Attorney's Office request for direction. Assistant State's Attorney Johnson suggested that if Commission is going to request Yorkville assistance, President Gilmour and Director Guritz should meet with representatives from Yorkville to discuss the request for assistance and review the terms for negotiation. Assistant State's Attorney Johnson stated that Attorney Lisa Coffey has been representing the District up to this point, and has been holding off on negotiations pending Commission direction on the acceptable terms for negotiating the final crossing agreement.

Commissioner Kellogg inquired into whether the work completed by OmniTRAX was requested by the District. Director Guritz reported that the District did submitted drawings with a cost estimate completed by the SEC Group – HR Green shortly after acquiring Hoover Forest Preserve, which was incorporated into a draft of the crossing agreement as "Exhibit

A,” noting that the work actually completed in 2016 fell short of the submitted specifications. Director Guritz stated that one of the key questions is what costs were actually incurred by OmniTRAX for the completed work, and separately, whether the work completed will need to be redone as part of the pending grant-funded project.

Commissioner Kellogg stated that based on his review of Exhibit A, the work performed does not appear to match up with the Exhibit A detailed specifications.

Assistant State’s Attorney Johnson suggested that the current IGA with Yorkville does not require payment of attorney’s fees. Director Guritz stated that while this is correct, Yorkville requested, and Commission approved reimbursement of Yorkville’s attorney’s fees if additional support was needed in order to compel OmniTRAX to move forward with the ICC order, further stating that it is unclear at this point whether Yorkville will extend additional support to negotiate the crossing agreement without offsetting the costs that will be incurred.

Commissioner Purcell stated that as part of the negotiations, the District should be responsible for future costs associated with the crossing agreement, observing that Yorkville went out of their way to extend their assistance.

Assistant State’s Attorney Johnson stated that under the IGA, it is not clear which party should be responsible for the crossing improvements going forward.

Commissioner Flowers asked whether the work completed was part of a formal agreement with OmniTRAX. Assistant State’s Attorney Johnson stated that there was no approval of a crossing agreement, stating that Attorney Lisa Coffey has requested OmniTRAX to present a signed agreement on more than one occasion, and the company has yet to produce the signed agreement they are contending exists.

Director Guritz stated that the District did file an application with Illinois Railnet to develop a crossing agreement, and subsequently into contract with the SEC Group-HR Green to develop the costs and specifications for crossing improvements submitted to the company, but the draft agreement under negotiation was not finalized for presentation to Commission for approval.

Assistant State’s Attorney Johnson stated that direction from Commission is needed in three areas:

1. Does the Board of Commissioners want the State’s Attorney’s Office or United City of Yorkville to negotiate the crossing agreement?
2. If the State’s Attorney’s Office is to negotiate the crossing agreement, what, if any portion of the costs for the completed improvements is the District willing to consider; and
3. If the State’s Attorney’s Office is to negotiate the crossing agreement, what, if any portion of the costs for the past annual crossing agreement fees, if any, is the District willing to consider.

Commissioner Gryder asked whether the crossing agreement in place at the time the District acquired the property was assigned to the District. Assistant State's Attorney Johnson stated that the previous crossing agreement was not assigned with the acquisition of the Hoover Forest Preserve. The previous crossing agreement was between the railroad and the Chicago Area Boy Scouts. Commissioner Gryder stated that it should not be Yorkville's responsibility to maintain the crossing improvements following installation, further stating that Yorkville has been very generous in its support of the District's request for assistance.

Commissioner Prochaska stated that because the road has been dedicated as a public road under the jurisdiction of the City of Yorkville, Yorkville should be party to the negotiation of the crossing agreement.

Commissioner Hendrix asked who will be responsible for maintaining the improvements, or paying for the improvements completed. Assistant State's Attorney Johnson stated that under the ICC order, the railroad is responsible for maintaining the grant-funded improvements. Because there was no agreement in place at the time the improvements were completed, it is highly unlikely that the District, or Yorkville, could be held legally responsible for paying for the improvements.

Commission consensus and direction was provided to the President and Executive Director of the District to approach the United City of Yorkville to request assistance with negotiating the terms of the crossing agreement.

Director Guritz reported that the Finance Committee meeting scheduled for October 11, 2017 has been cancelled, with the claims list to be reviewed by the Committee of the Whole.

Director Guritz reported that the District has received back the signed grant agreement from the IDNR for the proposed acquisition of the Little Rock Creek Forest Preserve.

## **XII. Citizens to Be Heard**

No citizens present at the meeting offered public comments.

## **XIII. Adjournment**

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 6:41 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
OPERATIONS COMMITTEE MEETING MINUTES**

**OCTOBER 4, 2017**

**I. Call to Order**

Committee Chair Flowers called the Operations Committee meeting to order at 7:35 pm in the Kendall County Board Room.

**II. Roll Call**

Commissioners Hendrix, Prochaska, and Flowers all were present.

**III. Approval of Agenda**

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Hendrix. All, aye. Opposed, none.

**IV. Citizens to be Heard**

No public comments were offered by those in attendance.

**V. Review of Financial and Income Statement Reports through September 30, 2017**

Director Guritz presented the District's income statements through September 30, 2017. Director Guritz reported that the FY 16-17 end-of-year projection is around \$40,000. Wedding and rental revenues for Ellis are exceeding expectations for the current year, but current enrollments are down for the upcoming year, with the preliminary budget figures adjusted down accordingly.

**VI. Ellis Equestrian Center Budget Tracking Report through September 30, 2017**

Director Guritz presented a cost center report for the equestrian center, noting that the program revenues have exceeded expenses in the last two months, closing the overall program deficit by approximately \$2,500.00.

Director Guritz presented highlights from the budget report included in the meeting packets, noting that the program is down \$11,500 for the year from budget, with an overall \$4,000 program year-to-date deficit.



**VII. Fox Valley Trail Riders Association – Special Use Permit Application Including a Proposed Donation and Installation of a Mounting Block at Hoover Forest Preserve**

Director Guritz presented a special use permit application for the Fox Valley Trail Riders Association for a trail ride to begin at Hoover Forest Preserve on October 15, 2017. Director Guritz recommended waiving the \$50.00 special use permit fee in lieu of the Association's offer to construct a mounting block in the Hoover Forest Preserve main parking lot.

Commissioner Prochaska made a motion to approve the special use permit, including waiving of the \$50 permit fee, in exchange for the donation of a mounting block for the Hoover Forest Preserve main parking area. Seconded by Commissioner Hendrix. All, aye. Opposed, none.

**VIII. Proposed Environmental Education Field Trip Opportunities**

Commissioner Prochaska made a motion to forward the proposed fees and charges for the Wetlands Field Trip Experience to the Committee of the Whole for consideration. Seconded by Commissioner Hendrix. All, aye. Opposed, none.

**IX. Forest Foundation of Kendall County Updates**

Director Guritz presented updates from the Forest Foundation of Kendall County, including recent approval of an education supply grant from the Weidman Memorial Fund, reimbursements to the District from current fiscal year program activities, and the Foundation's Treasurer's Report through September 1, 2017. Director Guritz reported that the Foundation is working on completing by-laws and developing a scholarship application for Natural Beginnings.

**X. Operations Updates**

**a. Henneberry Forest Preserve Restoration Project Updates**

Director Guritz stated that the soybean crop has been harvested, with plans to disrupt drain tile in the project area next week.

**b. General Use Ordinance Violations and Enforcement Discussions**

Director Guritz reported that he is working with the State's Attorney's Office and Kendall County Sheriff's Office to address repeated dogs-off-leash violations where these instances have known occurrences of impact to public safety. Commissioner Hendrix stated that she had personal experiences with this at Silver Springs State Park. Director Guritz stated that our rules for preserve use are posted at our preserve.

**c. Preliminary Budget Discussions**

Director Guritz reported that the Finance Committee has reviewed the FY 17-18 preliminary budget. The budget is positive, with a projected surplus of approximately \$8,000. The budget figures anticipates twenty-seven pay periods, a 21% increase for health insurance coverage

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premiums, and 2% increase for dental, and an average 2.5% increase for staff salaries. The FY 17-18 budget is tight for the upcoming year. Proposed staff restructuring includes promotion of an Environmental Education Manager, rerouting of communications for next year's wedding and house rentals at Ellis to bring staff costs under strict management with the anticipated low performance for the upcoming year, with a recommendation to discuss whether or not to sustain the rentals program beyond 2019 in the fall of 2018 based on program performance. The Operations Committee discussed the Ellis wedding and house rental programs. Director Guritz stated that the program's performance in the past two years has significantly reduced operating costs for Ellis House and Equestrian Center. The Operations Committee strongly recommended expanding target marketing to other audiences. Director Guritz stated that this will be done to help build participation in the upcoming fiscal year.

**d. Review of Draft Position Descriptions and Lease Agreements**

**i. Environmental Education Program Manager**

Director Guritz reported that the draft position description will be presented to the Committee of the Whole.

**ii. Ellis House Caretaker Position Description and Lease Agreement**

Director Guritz reported that the State's Attorney's Office has recommended transitioning the Ellis Caretaker volunteer position to a paid position for the District. Salary and benefit expenses have been included in the preliminary budget offset by monthly lease payments for use of the Ellis House studio apartment and utility areas. Director Guritz reported that the Finance Committee wants to insure that the District's security deposit is increased when District staff own pets. Director Guritz reported that the Ellis Caretaker, Shannon Prette, has requested that the District waive security deposit requirements, citing that she has been a good tenant for the past several years. Committee Chair Flowers noted that if cost is a concern, the security deposit could be paid over the first year of the agreement. Commissioner Hendrix suggested that the District look into requirements for holding security deposits in an interest-bearing account.

**iii. Pickerill-Pigott Forest Preserve Caretaker Position Description and Discussion**

Director Guritz reported that staff is recommending hiring of a Pickerill-Pigott Forest Preserve Resident and Grounds Maintenance Worker to assist with maintaining the Pickerill House and forest preserve areas while Commission develops the master plan for the preserve, and determines whether the District will continue to maintain the house for short or long-term adaptive reuse. Salary and benefit costs would be offset by monthly lease payments, and not increase burden on the Grounds and Natural Resources department. This would be a temporary year-to-year lease. Director Guritz expressed concerns with not having a daily presence in the preserve, which was also an issue expressed by the Finance Committee when the topic was first discussed.

**iv. Hoover Supervisor and Resident Lease Agreement**

Director Guritz stated that this will be a renewal of the lease agreement under the current terms.

**XI. Executive Session**

None.

**XII. Other Items of Business**

Director Guritz reported that a tuition increase of \$100 for the Natural Beginnings Two-Day sessions will be presented to the Committee of the Whole for discussion. This increase was requested by the Natural Beginnings Program Manager, Megan Gessler, following review of the FY 17-18 program budget, noting that the Commission approved fees and charges actually lowered the Two-Day session tuition for the 2018-2019 program year.

Director Guritz stated that the 2018 Annual Sponsorship Program packet has been sent to several of the District's contacts and supporting companies.

The Operations Committee reviewed the Illinois Department of Revenue PTAX-300 form for the Pickerill-Pigott life estate parcel. Director Guritz reported that because the EAV of the life estate exceeds \$100,000, notification of local taxing bodies of the pending parcel exemption is required.

**XIII. Citizens to be Heard**

No public comments were offered by those in attendance.

**XIV. Adjournment**

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 8:00 pm.

Respectfully submitted,

David Guritz  
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE OF THE WHOLE MEETING MINUTES**

**OCTOBER 11, 2017**

**I. Call to Order**

President Gilmour called the meeting to order at 6:15 pm in the Kendall County Board Room.

**II. Roll Call**

Commissioners Cullick, Davidson, Giles, Hendrix, Purcell, and Gilmour all were present.

**III. Approval of Agenda**

Commissioner Cullick made a motion to move agenda item "XVIII – Upland Design Master Planning and Preserve Public Access Cost Estimations Proposal" to follow the review of the claims list, and otherwise approve the agenda as amended. Seconded by Commissioner Hendrix. All, aye. Opposed, none.

**IV. Citizens to be Heard**

No public comments were offered by citizens present at the meeting.

**V. Director's Report**

Director Guritz provided updates on priority projects.

Director Guritz reported that he has signed off on the IDNR Conservation Plan for State listed species submitted by HLR Engineering as part of the construction permitting process for Millbrook Bridge. Director Guritz stated that this will be a 6-month process. The Conservation Plan is informed by the District's intention to leave the bridge piers in place if demolition is the final disposition of the Millbrook Bridge. Director Guritz stated that the acquisition of Little Rock Creek has been extended as an offer to mitigate impacts to the two State listed fish species presumed present in the project footprint.

Director Guritz stated that Henneberry Forest Preserve restoration project is moving forward. The soybean crop has been harvested, and the drain tile disruption work has been completed.

**VI. Motion to Forward Claims for Commission Approval for an Amount  
Not-to-Exceed \$16,978.37**

Commissioner Davidson made a motion to forward claims in the amount of \$16,978.37 to Commission for approval. Seconded by Commissioner Cullick.

Commissioner Davidson inquired into claim #110 for the purchase of binoculars. Director Guritz stated that the District will be reimbursed from the Forest Foundation of Kendall County for the purchase of the student binoculars that will be used as part of District environmental education programs. Funds will be contributed from the Henry Weidman Memorial Fund. President Gilmour provided added insight into Henry Weidman's teaching career.

Commissioner Davidson inquired into claim #265. Director Guritz stated that the expense was incurred for continuing restoration efforts at Tucker-Millington Fen. Efforts this year focused on continued eradication of Phragmites and Reed Canary grass from the site, which will continue for another year to insure that control has been achieved.

Aye, all. Opposed, none.

## **VII. Upland Design Master Planning and Preserve Public Access Cost Estimations Proposal**

Director Guritz reported that a proposal was requested and received from Upland Design, Ltd. in the amount of \$10,300 to lead the District through a master planning process for Pickerill-Pigott Forest Preserve. The proposal also included cost estimation alternates for initial public access improvements for Fox River Bluffs and Little Rock Creek Forest Preserves totaling \$1,320 for each. The proposal was forwarded to Commission for review.

Michelle Kelly with Upland Design presented the proposal and overall master planning process to the Committee of the Whole. The process includes creation of a digital base map using AutoCAD for planning purposes; site analysis and site access needs; initial discussion with the Board of Commissioners; a public input and concept planning phase; and development of a phased master plan for presentation to the Board of Commissioners.

Michelle Kelly stated that the goal is to identify initial costs for public access, possible grant sources for improvements, and collection of the baseline information needed in order to apply for outside grant funding.

Commissioner Davidson inquired into what the reimbursable costs included. Michelle Kelly stated that reimbursable costs will be no more than \$300.00, primarily used for the development of color renderings and public meeting exhibits. Michelle Kelly stated that the cost for each color rendering is approximately \$14.00.

Commissioner Purcell asked what the master plan will provide the District, expressing concerns over taking on the cost without moving forward to provide initial access. Director Guritz stated that taking the time to plan for public access is an important effort. Pickerill-Pigott is the closest forest preserve to the two main population centers in Kendall County. Master planning helps to identify phasing and design for long term improvements, which

helps with insuring that future efforts compliment and build upon initial improvements. The master planning process also identifies site conditions that may not be compatible with plans for development. The completed master plan also is needed to secure outside funding support where public input gathered during the master planning process is documented and included as part of the required submissions within District grant applications.

Commissioner Purcell stated that the buildings should be torn down, expressing concerns for the long term maintenance costs for sustaining these buildings on the landscape with limited uses.

Commissioner Hendrix asked how important the master plan is with respect to securing outside grant support. Director Guritz stated that having a master plan including the cost estimates for completion is vital in order to compete for limited grant funding pools. Michelle Kelly stated that public input is typically required, with this requirement achieved through the master planning process.

Commissioner Davidson asked whether this is included in the current fiscal year budget. Director Guritz stated that the project is included in the preliminary capital fund budget for the upcoming fiscal year, with efforts getting underway in early December following approval of the budget and the Upland Design proposal.

President Gilmour stated that it would be helpful to get out to the preserve to get a feel for the area, get a handle on the current condition of the property, and generate ideas for future public access and improvement projects. Director Guritz stated that the goal is to prepare the site for a mid-November open house with the Board that will be scheduled to occur as around the Committee of the Whole meeting in November.

President Gilmour stated that the District has known this has been coming, and it's important to take time to consider the future plans for the property.

Michelle Kelly stated that all of the components needed to apply for grant funding are included as part of the master planning proposal. Michelle Kelly presented an overview of the OSLAD grant proposal requirements. Michelle Kelly presented an overview of past master planning efforts, including a strong focus in the past for protection of sensitive natural resource areas that are identified and conserved within the overall plan.

Commissioner Purcell asked whether Upland Design has completed planning efforts in the past that resulted in the demolition of aged structures. Michelle Kelly stated that the pre-existence of homes and other buildings on forest preserve properties is more common than not, with decisions to demolish versus decisions to reuse existing structures made approximately 60% of the time.



Michelle Kelly stated that you have to have an identified use that ties to the mission and can be sustained by the agency, or a partner agency that will help offset future improvement costs.

### **VIII. FY 17-18 Preliminary Operating Fund (Fund 270) Budget Review and Discussion**

The Committee of the Whole discussed the preliminary FY 17-18 Operating Fund budget for the District.

Director Guritz stated that the preliminary budget will be revised to take into account the proposed \$100 tuition increase for the Natural Beginnings Two-Day sessions, with a reduction of trash removal costs by \$1,000 based on the outcome from competitive bidding completed in 2017.

Director Guritz presented a report detailing additional changes to be entered into the preliminary budget based on Commission directions leading up to presentation of the final budget.

Director Guritz presented a report on recommended staff salaries for the upcoming year.

Commissioner Purcell asked what the current balance is within the preliminary Operating Fund budget. Director Guritz stated that the projected surplus is around \$8,000, and includes an additional \$10,000 budget contingency, and \$15,000 for potential general or worker's compensation liability claims. Commissioner Purcell asked whether the budget includes salaries coded to the capital fund. Director Guritz stated that the preliminary budget does not currently include staff salary figures in the capital fund budget, but this will be considered for inclusion to offset in-house restoration efforts for the Eldamain-Schaeffer Fen project where the District received incidental take permit funding from Kendall County Highway.

Commissioner Purcell asked if the budget anticipates a full levy for the upcoming year. Director Guritz stated that the preliminary budget relies on taking the full levy for the upcoming year.

The Committee of the Whole discussed the insurance quotes received for the upcoming year. Director Guritz stated that the budget currently anticipates a 21% increase in the coming year based on the current level of staff participation within the existing plans.

Commissioner Purcell asked whether this included insurance costs for Emily Dombrowski. Director Guritz confirmed that the preliminary budget includes costs for continuing her existing coverage for the full fiscal year.

The Committee of the Whole discussed the situation with the reduced number of wedding events for the upcoming year. Director Guritz reported that there are only three events contracted for the upcoming year. The preliminary budget anticipates that this program will get back on track in 2018. Director Guritz stated that he would like the opportunity to get the program back on track, with the understanding that if District staff efforts do not result in significant contract bookings for the following year, the District will need to eliminate the service, preferably following fulfillment of the remaining 2019 contracts.

Director Guritz stated that the District already needs to restructure rental and wedding program communications to insure that program costs are carefully managed within the upcoming fiscal year. The preliminary budget includes a severe reduction in part time staff support costs for Ellis rentals.

At this point, there are three choices to consider: 1) eliminate the program now; 2) continue to operate the program through 2018 only, or 3) work to recover the program in 2018, and should this not materialize, fulfill the remaining 2019 contracts and discontinue bookings for the program in 2020.

Commissioner Purcell stated that he is prepared to make the decision to eliminate the program now. Commissioner Hendrix stated that Director Guritz agrees that if the program does not experience a recovery in the upcoming year, than it should be discontinued, but that as it stands, the program has been worked to generate surplus revenues that have helped offset the costs for operating the preserve and facilities. Commissioner Hendrix stated that intentionally incurring loss is not a good long term strategy if the program is able to recover.

Commissioner Davidson stated that he would support a decision to continue the program for another year so long the program is discontinued by a date certain next year if program performance does not improve.

Commissioner Purcell stated that while Director Guritz has done a great job reducing the operational costs, the District has been unable to generate sufficient program revenues to fully offset the costs for operations, further stating that extending one more year is unlikely to change this situation. Director Guritz stated that without a marked turnaround, the District will not be able to sustain the service into the future.

Commissioner Davidson stated that he toured Ellis recently, and complimented staff efforts for the general appearance of the facility.

The Committee of the Whole discussed the history of the initial acquisition project.



Director Guritz stated that as of today, the preliminary budget design includes revenues and related expenditures to fulfill current contracts for 2018, and accept future contract bookings for 2019.

Commissioner Purcell stated that if the District does not achieve six bookings for the upcoming year, he will not vote to approve the budget, and will campaign to eliminate the service for the upcoming year.

Commissioner Davidson expressed concerns with the total amount for salaries and benefits for the upcoming year. Commissioner Davidson stated that any salary increases over a standard amount should be brought before Commission for approval. Director Guritz stated that he did not take issue with this, and would bring forward the proposed promotional salary for the Environmental Education Manager position, and proposed market adjustment for the Natural Resource Technician. For the Technician position, the District typically pays outside consultants \$50 per hour for their services. The challenge the District is experiencing is securing the part time extension of support from this position at \$14 per hour is not competitive enough because the marketplace typically pays significantly higher.

Commissioner Purcell inquired into whether the twenty-seventh pay period is accounted for in the preliminary budget. Director Guritz stated that the additional pay period salaries and associated benefits are covered within the preliminary budget.

The Committee of the Whole discussed the levy and operating funds for the District.

The Committee of the Whole provided direction to include a motion to approve the preliminary budget for publication and public inspection, noting that the budget can be amended based on discussions moving forward.

*Agenda items postponed for future consideration:*

- IX. FY 17-18 Preliminary Capital Fund (Fund 950) Budget Review and Discussion*
- X. Hoover Supervisor and Resident – Residence Lease Agreement Renewal Discussion*
- XI. Pickerill-Pigott Forest Preserve – Part Time Resident and Grounds Maintenance Worker Position Discussion*
- XII. Baker Woods Forest Preserve – Ellis House and Equestrian Center Part Time Caretaker Position and Lease Agreement Discussion*
- XIII. Environmental Education Program Manager Position Description*
- XIV. OmniTRAX-Illinois Railway Crossing Agreement Updates*
- XV. Millbrook Bridge Permitting Updates and Directions*
- XVI. Middle and High School Wetland Study Field Trip Fees and Charges*
- XVII. Natural Beginnings 2018-2019 Program Year – Amendment of 2-Day Session Fees and Charges*

*XVIII. Ellis Pond Restoration Project Budget and Grant Agreement*

**XIX. Adjournment**

Commissioner Davidson and Commissioner Hendrix adjourned from the meeting at 8:28 pm. Meeting was summarily adjourned due to lack of a quorum at 8:28 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District

**Annual Operating Budget  
For the Fiscal Year  
2017-2018**



**Kendall County, Illinois  
Forest Preserve District**

Kendall County Forest Preserve District  
Annual  
Operating Budget

Fiscal Year  
2017-2018

December 1, 2017 - November 30, 2018

ADOPTED November xx, 2017

2017 FOREST PRESERVE COMMISSION

Judy Gilmour, President & Finance Committee Member

Matthew Prochaska, Vice President

Lynn Cullick, Finance Committee Chair

Robert Davidson, Finance Committee Member

Scott Gryder, Finance Committee Member

Matthew Kellogg, Finance Committee Member

Elizabeth E. Flowers

Tony Giles

Audra Hendrix

John P. Purcell

David Guritz

Director, Kendall County Forest Preserve District

Jill Ferko

County Treasurer

Wipfli LLP, Auditor

**FOREST PRESERVE FY18 BUDGET  
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10	Fund 310 - 2009 Debt Service Fund
11	Fund 320 - 2003/12 Debt Service Fund
13	Fund 960 - 2007/2015/2016/2017 Debt Service Fund

## Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2016	BUDGET 2017	Est. Year End 11/30/2017	BUDGET 2018	% CHANGE IN BUDGET
<b>Beginning Balance (est.)</b>	<b>249,695</b>	<b>324,587</b>	<b>317,671</b>	<b>352,318</b>	<b>8.5%</b>
<b>REVENUE</b>					
270-1-000-1100 Current Tax	542,849	552,815	553,701	575,333	4.1%
270-1-000-1135 Interest Income	196	170	216	170	0.0%
270-1-000-1325 Other Income	5,505	2,000	3,803	8,000	300.0%
270-1-000-1335 Donations - Administration	445	500	1,590	500	0.0%
270-1-111-1335 Donations - Ellis Equestrian Center	467	2,000		500	-75.0%
270-1-200-1335 Donations - Hoover	90				
270-1-300-1335 Donations - Environmental Education		500		500	0.0%
270-1-303-1335 Donations - Env. Educ. Natural Beginnings	950	2,000	4,879	2,000	0.0%
270-1-400-1335 Donations - Natural Area Volunteers		2,000	2,425	2,000	0.0%
270-1-500-1500 Picnic & Shelter Rental - Grounds & Natural Resources	6,530	6,200	4,855	6,200	0.0%
270-1-500-1503 Preserve Improvements - Grants	940	1,000		3,500	
270-1-300-1507 Environmental Education Revenue					
270-1-301-1507 Env. Educ. - School Programs	29,504	35,960	26,754	33,000	-8.2%
270-1-302-1507 Env. Educ. - Camps	18,760	39,118	23,060	33,000	-15.6%
270-1-303-1507 Env. Educ. - Natural Beginnings	74,796	83,460	69,089	79,646	-4.6%
270-1-304-1507 Env. Educ. - Other Public Programs	1,575	4,000	3,938	6,000	50.0%
270-1-200-1513 Hoover Revenue	245	2,000			
270-1-200-1513 Hoover Revenue (Yorkville Athletic Assoc. License)		2,000	2,000	2,250	
270-1-200-1513 Hoover Revenue (Residence Lease)		3,000	3,863	3,000	
270-1-201-1513 Hoover Bunkhouse Rental Rev	35,138	33,525	34,972	33,525	0.0%
270-1-202-1513 Hoover Campsite Rental Rev	6,150	4,500	5,465	4,500	0.0%
270-1-203-1513 Hoover Meadowhawk Rental Rev	12,294	10,500	11,361	10,500	0.0%
270-1-000-1514 Farm License Revenue	192,838	161,030	152,255	151,030	-6.2%
270-1-100-1517 Security Deposit Revenue - Ellis		-			
270-1-120-1517 Security Deposit Revenue - Ellis Weddings	17,125	15,000	8,460	15,000	0.0%
270-1-121-1517 Security Deposit Revenue - Ellis Other Rentals	1,375	600	2,485	600	
270-1-201-1518 Security Deposit Revenue - Hoover Bunkhouse	1,900	1,500	3,600	4,000	166.7%
270-1-203-1518 Security Deposit Revenue - Hoover Meadowhawk	5,724	5,000	7,852	6,500	30.0%
270-1-000-1519 Credit Card Revenue - All Preserves	1,463	3,300	2,009	3,300	
270-1-200-1519 Credit Card Revenue - Hoover	40	-			
270-1-100-1570 Ellis Center House	1,969	-			
270-1-110-1570 Ellis Center Camps	5,660	13,000	3,673	9,897	-23.9%
270-1-111-1570 Ellis Center Riding Lessons	33,378	24,905	24,019	25,130	0.9%
270-1-112-1570 Ellis Center Birthday Parties	9,619	9,500	6,279	9,500	0.0%
270-1-113-1570 Ellis Center Public Programs	166	2,100	2,818	2,520	20.0%
270-1-114-1570 Sunrise Center North License Agreement	1,600	19,200	19,200	24,600	28.1%
270-1-120-1570 Ellis Center Weddings	57,176	43,200	62,965	22,000	-49.1%
270-1-121-1570 Ellis Center Other Rentals	5,192	4,500	2,307	4,500	0.0%
270-1-130-1570 Ellis Center 5K Event	3,592	4,000	2,842	4,000	0.0%
<b>Total Revenue</b>	<b>1,080,314</b>	<b>1,094,083</b>	<b>1,052,735</b>	<b>1,086,701</b>	<b>-0.7%</b>

## Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2016	BUDGET 2017	Est. Year End 11/30/2017	BUDGET 2018	% CHANGE IN BUDGET
<b>PERSONNEL</b>					
270-2-000-6101	123,789	126,330	124,874	134,028	6.1%
270-2-000-6102	4,842	4,000	2,330	6,200	55.0%
270-2-500-6101	133,068	138,372	138,146	147,277	6.4%
270-2-500-6102	9,928	23,616	17,688	33,196	40.6%
<b>Salary Part Time: Env. Education</b>					
270-2-301-6128	31,906	35,925	39,359	29,011	-19.2%
270-2-302-6128	16,689	26,075	17,195	26,600	2.0%
270-2-303-6128	45,955	53,293	57,647	54,927	3.1%
270-2-304-6128	4,080	3,500	4,844	5,500	57.1%
270-2-305-6128	1,656	1,750	1,540	1,750	0.0%
270-2-306-6128	40		47		
<b>Salary Part Time - Ellis</b>					
270-2-100-6122	9,756	7,962	10,285	8,033	0.9%
270-2-101-6122	6,005	7,963	6,591	8,033	0.9%
270-2-102-6122	12,048	15,925	16,060	16,066	0.9%
270-2-110-6122	3,512	8,000	2,107	5,628	-29.7%
270-2-111-6122	21,518	16,000	24,054	18,580	16.1%
270-2-112-6122	4,268	6,456	2,427	3,816	-40.9%
270-2-113-6122		1,890	1,197	1,190	-37.0%
270-2-114-6122		6,864	10,753	14,456	110.6%
270-2-120-6122	17,136	11,197	18,859	8,228	-26.5%
270-2-121-6122	95	2,000			
<b>Salary Full Time: Hoover</b>					
270-2-200-6126	16,498	23,738	21,296	25,222	6.3%
270-2-201-6126	8,249	11,869	12,806	12,611	6.3%
270-2-202-6126	4,124	5,935	6,403	6,306	6.2%
270-2-203-6126	4,125	5,935	6,403	6,306	6.2%
<b>Salary Part Time: Hoover</b>					
270-2-200-6127	11,731	18,734	17,163	18,978	1.3%
270-2-201-6127	5,691	9,367	8,583	9,489	1.3%
270-2-202-6127	2,711	4,684	4,293	4,744	1.3%
270-2-203-6127	2,893	4,684	4,282	4,744	1.3%
270-2-000-6115	4,410	4,000	2,993	3,200	-20.0%
<b>Total Personnel</b>	<b>506,723</b>	<b>586,064</b>	<b>580,226</b>	<b>614,118</b>	<b>4.8%</b>

## Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2016	BUDGET 2017	Est. Year End 11/30/2017	BUDGET 2018	% CHANGE IN BUDGET	
<b>EMPLOYEE BENEFITS</b>						
270-2-000-6300	IMRF/SS Expense - Administration (\$113k)	22,501	23,930	24,031	24,806	3.7%
270-2-200-6300	IMRF/SS Expense - Hoover Grounds	4,951	7,942	6,594	7,611	-4.2%
270-2-201-6300	IMRF/SS Expense - Hoover Bunkhouse	2,400	3,971	3,702	3,805	-4.2%
270-2-202-6300	IMRF/SS Expense - Hoover Campsite	1,192	1,986	1,707	1,902	-4.2%
270-2-203-6300	IMRF/SS Expense - Hoover Meadowhawk	1,220	1,986	1,876	1,902	-4.2%
270-2-300-6300	IMRF/SS Fund Expense - Env. Education					
270-2-301-6300	IMRF/SS Fund Expense - Env. Education School Programs	4,229	5,124	4,655	4,146	-19.1%
270-2-302-6300	IMRF/SS Fund Expense - Env. Education Camps	1,800	3,719	1,957	3,500	-5.9%
270-2-303-6300	IMRF/SS Fund Expense - Env. Education Natural Beginnings	7,443	8,667	9,056	8,490	-2.0%
270-2-304-6300	IMRF/SS Fund Expense - Env. Education Other Public Programs	635	500	631	722	44.4%
270-2-305-6300	IMRF/SS Fund Expense - Env. Education Laws of Nature	207	250	242	222	-11.2%
270-2-306-6300	IMRF/SS Fund Expense - Env. Education Other Expenses	6	10	4	10	0.0%
270-2-500-6300	<b>IMRF/SS Expense - Grounds &amp; Nat. Resources</b>	<b>24,652</b>	<b>29,230</b>	<b>28,423</b>	<b>30,490</b>	<b>4.3%</b>
270-2-100-6301	IMRF & SS Expense - Ellis House	1,632	1,330	1,716	1,308	-1.7%
270-2-101-6301	IMRF & SS Expense - Ellis Barn	920	1,330	1,158	1,308	-1.7%
270-2-102-6301	IMRF & SS Expense - Ellis Grounds	1,928	2,660	2,586	2,616	-1.7%
270-2-110-6301	IMRF & SS Expense - Ellis Center Camps Expense	461	1,164	248	597	-48.7%
270-2-111-6301	IMRF & SS Expense - Ellis Center Riding Lessons Expense	3,550	2,327	3,403	1,982	-14.8%
270-2-112-6301	IMRF & SS Expense - Ellis Center Birthday Parties Expense	807	1,164	387	407	-65.0%
270-2-113-6301	IMRF & SS Expense - Ellis Center Public Programs Expense			146	127	
270-2-114-6301	IMRF & SS Expense - Sunrise Center North		1,284	1,647	1,541	20.0%
270-2-120-6301	IMRF & SS Expense - Ellis Center Weddings Expense	2,967	2,000	3,198	566	-71.7%
270-2-121-6301	IMRF & SS Expense - Ellis Center Other Rentals Expense	18	200			-100.0%
270-2-130-6301	IMRF & SS Expense - Ellis Center 5K Event Expense	65	67		63	-6.0%
270-2-000-6839	<b>Medical Insurance - Administration</b>	<b>17,633</b>	<b>19,775</b>	<b>18,885</b>	<b>33,887</b>	<b>71.4%</b>
270-2-200-6839	<b>Medical Insurance - Hoover</b>					
270-2-200-6839	Medical Insurance - Hoover Grounds	9,607	5,117	4,849	5,805	13.4%
270-2-201-6839	Medical Insurance - Hoover Bunkhouse	4,803	2,559	2,424	2,902	13.4%
270-2-202-6839	Medical Insurance - Hoover Campsite	2,402	1,279	1,212	1,451	13.4%
270-2-203-6839	Medical Insurance - Hoover Meadowhawk	2,726	1,279	1,212	1,451	13.4%
270-2-500-6839	<b>Medical Insurance - Grounds &amp; Nat. Resources</b>	<b>28,063</b>	<b>39,348</b>	<b>30,622</b>	<b>35,216</b>	<b>25.5%</b>
270-2-000-6838	Transfer to KC General Liability Insurance	42,316	42,079	42,079	42,079	-0.6%
270-2-000-6838	Insurance Claim Deductible Repayment to KC	64,155	5,000		5,000	-92.2%
270-2-000-6859	Insurance Deductible		10,000		10,000	
	<b>Total Employee Benefits</b>	<b>255,285</b>	<b>227,277</b>	<b>198,648</b>	<b>235,912</b>	<b>3.8%</b>



## Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2016	BUDGET 2017	Est. Year End 11/30/2017	BUDGET 2018	% CHANGE IN BUDGET
<b><u>CONTRACTUAL</u></b>					
270-2-000-6203 Dues/Memberships	1,590	1,600	2,020	1,000	-37.5%
270-2-000-6204 Conferences	1,677	2,000	966	2,000	0.0%
270-2-500-6207 Telephone - Grounds & Natural Resources	11,040	10,890	11,103	10,890	0.0%
270-2-000-6209 Legal Publications	80	400	483	400	0.0%
270-2-000-6215 Contractual Services (RecPro Software)	1,500	3,550	1,500	1,500	-57.7%
270-2-000-6549 Audit	7,500	7,500	7,500	7,500	0.0%
270-2-500-6847 Refuse Pickup - Grounds & Natural Resources	8,058	7,750	8,161	6,750	-12.9%
270-2-000-6834 Farm Lease Contract Expense	683	500		500	0.0%
270-2-120-7078 Refuse Pickup - Ellis	1,604	1,700	1,284	1,300	-23.5%
270-2-000-7079 Environmental Education Presenters		1,600	1,600	1,600	0.0%
270-2-110-7084 Veterinarian & Farrier - Ellis Camps	1,148	1,375	-	1,000	-27.3%
270-2-111-7084 Veterinarian & Farrier - Ellis Riding Lessons	2,877	2,750	1,529	2,400	-12.7%
270-2-112-7084 Veterinarian & Farrier - Ellis Birthday Parties	1,148	1,375	360	1,000	-27.3%
270-2-113-7084 Veterinarian & Farrier - Ellis Public Programs		-			
270-2-120-7089 Event Tent Lease - Ellis Weddings	17,400	17,400	15,255	15,255	-12.3%
270-2-000-7090 Credit Card Fee	1	3,300	3,234	3,300	0.0%
<b>Total Contractual</b>	<b>56,305</b>	<b>63,690</b>	<b>54,995</b>	<b>56,395</b>	<b>-11.5%</b>

## Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2016	BUDGET 2017	Est. Year End 11/30/2017	BUDGET 2018	% CHANGE IN BUDGET
<b>COMMODITIES</b>					
270-2-000-6200 Office Supplies & Postage	8,283	12,000	9,753	10,500	-12.5%
270-2-500-6217 Fuel - Gas & Oil	13,055	17,500	12,354	13,500	-22.9%
270-2-000-6240 Uniforms	177	75			
270-2-500-6240 Uniforms	1,631	1,500	1,396	1,500	0.0%
270-2-000-6351 Electric	2,660	2,700	3,068	4,000	48.1%
270-2-400-6835 Natural Area Volunteer Supplies	72	500	1,353	500	0.0%
270-2-000-6843 Promotion/Publicity	3,904	6,000	7,644	6,000	0.0%
270-2-000-6844 Newsletter	192	400	-	400	0.0%
270-2-500-6848 Gas - Grounds & Natural Resources	2,139	2,500	2,140	2,000	-20.0%
270-2-300-6849 Environmental Education					
270-2-301-6849 Env. Educ. - School Programs Expense	366	950	366	400	-57.9%
270-2-302-6849 Env. Educ. - Camps Expense	4,437	3,000	4,437	2,000	-33.3%
270-2-303-6849 Env. Educ. - Natural Beginnings Expense	3,213	4,000	3,954	4,000	0.0%
270-2-304-6849 Env. Educ. - Other Public Programs Expense	620	700	620	500	-28.6%
270-2-305-6849 Env. Educ. - Laws of Nature Expense	815	750	816	700	-6.7%
270-2-306-6849 Env. Educ. - Other Expense (Contractual Instr.)	1,250	-			
<b>Utilities &amp; Maintenance - Hoover</b>					
270-2-200-6860 Hoover - Gas	4,067	5,000	4,067	5,000	0.0%
270-2-200-6861 Hoover - Electric	16,366	18,000	16,366	18,000	0.0%
270-2-200-6862 Hoover - Other Utilities	4,748	6,500	8,703	6,500	0.0%
270-2-200-6863 Hoover - Shop Supplies	817	1,100	1,937	1,100	0.0%
270-2-200-6864 Hoover - Building Maintenance	12,859	9,800	12,859	9,800	0.0%
270-2-200-6865 Hoover - Grounds Maintenance	3,383	4,500	6,296	4,500	0.0%
270-2-200-6866 Hoover - Other Expenses	2,042	3,000	2,876	4,000	33.3%
<b>Utilities - Ellis</b>					
270-2-100-7076 Utilities - Ellis House	9,679	7,650	9,679	6,000	-21.6%
270-2-101-7076 Utilities - Ellis Barn	3,697	7,650	3,563	6,000	-21.6%
270-2-102-7076 Utilities - Ellis Grounds					
270-2-100-7077 Office Supplies & Postage - Ellis House	1,408	1,300	1,292	1,000	-23.1%
270-2-100-7079 Volunteer Expense - Ellis					
270-2-113-7079 Volunteer Expense - Ellis Public Programs	168	800	220	300	-62.5%
<b>Promotion/Publicity - Ellis</b>					
270-2-110-7081 Promotion/Publicity - Ellis Camps		500		250	-50.0%
270-2-111-7081 Promotion/Publicity - Ellis Riding Lessons		1,000	200	500	-50.0%
270-2-112-7081 Promotion/Publicity - Ellis Birthday Parties		1,000	851	500	-50.0%
270-2-113-7081 Promotion/Publicity - Ellis Public Programs					
270-2-120-7081 Promotion/Publicity - Ellis Weddings	3,190	2,000	3,190	2,000	0.0%
270-2-121-7081 Promotion/Publicity - Ellis Other Rentals					
270-2-130-7081 Promotion/Publicity - Ellis 5k		500		500	0.0%
<b>Animal Care &amp; Supplies - Ellis</b>					
270-2-110-7082 Animal Care & Supplies - Ellis Camps	771	700	95	350	-50.0%
270-2-111-7082 Animal Care & Supplies - Ellis Riding Lessons	5,502	700	3,844	600	-14.3%
270-2-112-7082 Animal Care & Supplies - Ellis Birthday Parties	851	1,050	102	650	-38.1%
270-2-113-7082 Animal Care & Supplies - Ellis Public Programs					
270-2-114-7082 Animal Care & Supplies - Sunrise Center North		4,800	904	3,400	-29.2%
<b>Horses Acquisition &amp; Tack - Ellis</b>					
270-2-110-7083 Horses Acquisition & Tack - Ellis Camps		40	-	40	0.0%
270-2-111-7083 Horses Acquisition & Tack - Ellis Riding Lessons	1,800	40	-	40	0.0%
270-2-112-7083 Horses Acquisition & Tack - Ellis Birthday Parties		80	-	80	0.0%
270-2-113-7083 Horses Acquisition & Tack - Ellis Public Programs			-		
<b>Uniforms - Ellis</b>					
270-2-110-7086 Uniforms - Ellis Camps	120	75	-	50	-33.3%
270-2-111-7086 Uniforms - Ellis Riding Lessons	60	75	-	50	-33.3%
270-2-112-7086 Uniforms - Ellis Birthday Parties		75	-	50	-33.3%
270-2-113-7086 Uniforms - Ellis Public Programs		-	-		
270-2-120-7086 Uniforms - Ellis Weddings		75	-	50	-33.3%

## Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	ACTUAL 2016	BUDGET 2017	Est. Year End 11/30/2017	BUDGET 2018	% CHANGE IN BUDGET
<b>Program Supplies - Ellis</b>					
270-2-110-7087	16	600	478	600	0.0%
270-2-112-7087	426	1,200	327	700	-41.7%
270-2-113-7087					
270-2-130-7087	1,349	1,500	134	500	-66.7%
270-2-500-7089	3,128	5,500	3,430	5,000	-9.1%
<b>Total Commodities</b>	<b>119,259</b>	<b>139,385</b>	<b>129,312</b>	<b>124,110</b>	<b>-11.0%</b>
<b>OTHER</b>					
270-2-000-3913		11,253	-	10,000	-11.1%
270-2-000-6216			130		
270-2-500-6216	12,863	12,000	9,688	12,000	0.0%
270-2-000-6853	5,820	1,200	1,906	1,200	0.0%
270-2-500-6837	4,426	5,500	5,221	5,500	0.0%
270-2-500-6853	1,200				
270-2-000-6854	500				
<b>Grounds &amp; Maintenance Equipment - Ellis</b>					
270-2-100-7080	9,569	8,000	5,962	5,500	-31.3%
270-2-101-7080	1,648	2,000	2,592	2,000	0.0%
270-2-102-7080	6,219	2,320	7,010	5,500	137.1%
270-2-000-7088	756		-		
270-2-120-7088	18,425	15,000	8,460	3,000	-80.0%
270-2-121-7088		600	2,485	600	0.0%
270-2-200-7088	8,800	6,500	11,452	6,500	0.0%
270-2-000-7090	4,439		-		
270-2-112-7090	100	-			
270-2-120-7090	1	-			
<b>Total Other</b>	<b>74,766</b>	<b>64,373</b>	<b>54,907</b>	<b>51,800</b>	<b>-19.5%</b>
<b>Total Expenditures</b>	<b>1,012,338</b>	<b>1,080,789</b>	<b>1,018,087</b>	<b>1,082,335</b>	<b>0.1%</b>
<b>Operating Surplus / (Deficit)</b>	<b>67,976</b>	<b>13,294</b>	<b>34,648</b>	<b>4,366</b>	<b>-67.2%</b>
<b>Ending Balance</b>	<b>317,671</b>	<b>337,881</b>	<b>352,318</b>	<b>356,684</b>	<b>5.6%</b>

<b>Beginning Balance</b>	249,695	324,587	317,671	352,318	8.5%
<b>Total Revenue</b>	<b>1,080,314</b>	<b>1,094,083</b>	<b>1,052,735</b>	<b>1,086,701</b>	<b>-0.7%</b>
Total Personnel	506,723	586,064	580,226	614,118	4.8%
Total Employee Benefits	255,285	227,277	198,648	235,912	3.8%
Total Contractual	56,305	63,690	54,995	56,395	-11.5%
Total Commodities	119,259	139,385	129,312	124,110	-11.0%
Total Other	74,766	64,373	54,907	51,800	-19.5%
<b>Total Expenditure</b>	<b>1,012,338</b>	<b>1,080,789</b>	<b>1,018,087</b>	<b>1,082,335</b>	<b>0.1%</b>
<b>Surplus / (Deficit)</b>	<b>67,976</b>	<b>13,294</b>	<b>34,648</b>	<b>4,366</b>	<b>-67.2%</b>
<b>Ending Balance</b>	<b>317,671</b>	<b>337,881</b>	<b>352,318</b>	<b>356,684</b>	<b>5.6%</b>

# KCFP Endowment Fund

ACCOUNT & DESCRIPTION	ACTUAL 2015	ACTUAL 2016	BUDGET 2017	9/30/2017 YTD 2017	BUDGET 2017	% CHANGE IN BUDGET
<b>Beginning Balance</b>	841,825	842,469	842,469	842,469	842,960	0.1%
REVENUE						
280-1-000-1135 Interest Income					7,500	
280-1-000-1320 Project Fund Revenue - Subat FP	644			491		
Total Revenue	644	0	0	491	7,500	
EXPENDITURE						
280-2-000-6850 Project Fund Expense - Subat FP				0		
Total Expenditure	0	0	0	0	0	
<b>Revenue over/(under) Expenditure</b>	644	0	0	491	7,500	
<b>Ending Balance</b>	842,469	842,469	842,469	842,960	850,460	

## Forest Preserve Capital Projects - Series 2009

ACCOUNT & DESCRIPTION	ACTUAL 2015	ACTUAL 2016	BUDGET 2017	8/31/2017 YTD 2017	BUDGET 2018	% CHANGE IN BUDGET
<b>Beginning Balance</b>	19,573	19,586	19,594	19,596	19,603	0.0%
<b>REVENUE</b>						
290-1-000-1135 Interest Income	13	10		7		
290-1-000-1325 2009 Bond Proceeds						
290-1-000-1515 Project Fund Deposit		1,552		0		
Total Revenue	13	1,562	0	7	0	
<b>EXPENDITURE</b>						
290-2-000-6850 Project Fund Expense		1,552	19,594	0	19,603	
Total Expenditure	0	1,552	19,594	0	19,603	0.0%
<b>Revenue over/(under) Expenditure</b>	13	10	(19,594)	7	(19,603)	
<b>TRANSFERS IN</b>						
290-2-000-6300 Transfers In						
Total Transfers In	0	0	0	0	0	
<b>TRANSFERS OUT</b>						
Transfers Out						
Total Transfers Out	0	0	0	0	0	
<b>Ending Balance</b>	19,586	19,596	0	19,603	(0)	

# Forest Preserve Capital Projects - Series 2007

ACCOUNT & DESCRIPTION	ACTUAL 2015	ACTUAL 2016	BUDGET 2017	9/30/2017 YTD 2017	BUDGET 2018	% CHANGE IN BUDGET
<b>Beginning Balance</b>	2,646,645	1,008,685	948,948	1,691,966	1,602,433	68.9%
<b>REVENUE</b>						
950-1-000-1135 Interest Income	1,422	494	500	622	600	
950-1-000-1515 Land Acquisition Grant - OSLAD		750,000	1,500,000		748,250	
950-1-000-1515 Land Acquisition Grant - ICECF		2,000				
950-1-000-1515 Land Acquisition Grant - Grand Victoria	600,000					
950-1-000-1515 Land Acquisition Grant - TCF			750,000			
950-1-000-1515 Project Fund Deposit		14,205		21,620		
950-1-000-1515 Project Fund Deposit - FEMA			28,515	28,516		
950-1-000-1515 Project Fund Deposit - Pollinator Grant NFWF			15,000			
950-1-000-1515 Project Fund Deposit - Maramech Restoration F&W			5,000	5,000	5,000	
950-1-000-1515 Route 30 - IDOT Land Purchase			15,000			
950-1-000-1515 Trail Improvement Escrow Account			23,177		23,177	
950-1-000-1515 Donations			50,000		50,000	
Total Revenue	601,422	766,699	2,387,192	55,758	827,027	-65.4%
<b>EXPENDITURE</b>						
950-2-000-6101 Salaries	24,913	506				
950-2-400-6855 Natural Areas Management		2,496	60,000		15,000	
950-2-400-6856 Natural Areas Supplies			5,000		5,000	
95-02-000-6850 Equipment Replacement Contingency			50,000	5,435	61,950	
950-2-000-6850 Land Acquisition			1,500,000	1,528	798,250	
950-2-000-6850 Preserve Improvements		23,145	80,800	121,068	134,199	
950-2-000-6850 Building Improvements		31,398	62,000	9,163	69,000	
950-2-000-6850 Cropland Conversion		9,149	270,000	15	17,950	
950-2-000-6850 Project Fund Expense	2,349,192	16,724	389,000	8,082	487,484	
950-2-000-6850 OmniTRAX					15,000	
950-2-000-6850 Computer Replacement Contingency					10,000	
950-2-000-6850 Salaries					2,500	
950-2-000-6850 Demolition					30,000	
Total Expenditure	2,374,104	83,418	2,416,800	145,291	1,646,333	-31.9%
<b>Revenue over/(under) Expenditure</b>	(1,772,682)	683,281	(29,608)	(89,532)	(819,306)	
<b>TRANSFERS IN</b>						
950-1-000-1305 Transfers In - Land Acquisition	421,886					
Total Transfers In	421,886	0	0	0	0	
<b>TRANSFERS OUT</b>						
950-2-000-6300 Transfers Out - FP Operating	287,164		50,000			
Total Transfers Out	287,164	0	50,000	0	0	
<b>Ending Balance</b>	1,008,685	1,691,966	869,340	1,602,433	783,127	90.1%

## Forest Preserve Debt Service Fund - Series 2009

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<u>ACCOUNT &amp; DESCRIPTION</u>	<u>ACTUAL 2015</u>	<u>ACTUAL 2016</u>
<b>Beginning Balance</b>	1,552	1,552
REVENUE		
310-1-000-1100 Current Tax		
310-1-000-1135 Interest Income		
	<hr/>	
Total Revenue	0	0
EXPENDITURE		
310-2-000-6650 Other Expenses		1,552
310-2-000-6865 Debt Service - Interest		
310-2-000-6870 Debt Service - Principal		
	<hr/>	
Total Expenditure	0	1,552
<b>Revenue over/(under) Expenditure</b>	0	(1,552)
<b>Ending Balance</b>	<u>1,552</u>	<u>0</u>

## Forest Preserve Debt Service Fund - Series 2003/2012

ACCOUNT & DESCRIPTION	ACTUAL 2015	ACTUAL 2016	BUDGET 2017	8/31/2017 YTD 2017	BUDGET 2018	% CHANGE IN BUDGET
<b>Beginning Balance</b>	881,488	866,887	878,770	883,431	720,181	-18.0%
<b>REVENUE</b>						
320-1-000-1100 Current Tax	352,539	391,081	397,800	223,878	402,900	
320-1-000-1135 Interest Income	666	663	500	397	500	
Total Revenue	353,204	391,744	398,300	224,276	403,400	1.3%
<b>EXPENDITURE</b>						
320-2-000-6650 Other Expenditure						
320-2-000-6865 Debt Service - Interest 2003	4,505	38,625				
320-2-000-6870 Debt Service - Principal 2003	265,000					
320-2-000-6875 Debt Service - Interest 2012	83,300	41,575	72,525	72,525	62,850	
320-2-000-6880 Debt Service - Principal 2012	15,000	295,000	315,000	315,000	330,000	
Total Expenditure	367,805	375,200	387,525	387,525	392,850	1.4%
<b>Revenue over/(under) Expenditure</b>	(14,601)	16,544	10,775	(163,249)	10,550	
<b>Ending Balance</b>	866,887	883,431	889,545	720,181	730,731	-17.9%



## Forest Preserve Debt Service 2003/2012

**\$2,925,000 G. O. Bonds, Refunding Bonds  
Forest Preserve, Series 2012**

Date of Issuance      October 4, 2012  
 Date of Maturity      July 15, 2023  
 Payable                  July 1 & July 15

### Debt Service Schedule

Date	Principal	Interest	Debt Service
1/1/2013	235,000	12,453	247,453
7/1/2013		8,693	8,693
1/1/2014	250,000	8,692	258,692
7/1/2014		4,505	4,505
1/1/2015	265,000	4,505	269,505
2003 Total	750,000	38,848	788,848
1/1/2013	25,000	20,360	45,360
7/1/2013		41,875	41,875
1/1/2014	15,000	41,875	56,875
7/1/2014		41,725	41,725
1/1/2015	15,000	41,725	56,725
7/1/2015		41,575	41,575
1/1/2016	295,000	41,575	336,575
7/1/2016		38,625	38,625
1/1/2017	315,000	38,625	353,625
7/1/2017		33,900	33,900
1/1/2018	330,000	33,900	363,900
7/1/2018		28,950	28,950
1/1/2019	345,000	28,950	373,950
7/1/2019		23,775	23,775
1/1/2020	365,000	23,775	388,775
7/1/2020		18,300	18,300
1/1/2021	385,000	18,300	403,300
7/1/2021		12,525	12,525
1/1/2022	405,000	12,525	417,525
7/1/2022		6,450	6,450
1/1/2023	430,000	6,450	436,450
7/1/2023			
2012 Total	2,925,000	595,760	3,520,760
<b>Totals</b>	3,675,000	634,608	4,309,608

## Forest Preserve Debt Service Fund - Series 2007/2015/2016/2017

ACCOUNT & DESCRIPTION	ACTUAL 2015	ACTUAL 2016	BUDGET 2017	8/31/2017 YTD 2017	BUDGET 2018	% CHANGE IN BUDGET
<b>Beginning Balance</b>	2,809,040	3,520,001	3,252,372	3,678,868	2,392,965	-26.4%
<b>REVENUE</b>						
960-1-000-1100 Current Tax	3,708,769	3,769,358	4,031,990	2,263,657	4,028,823	
960-1-000-1135 Interest Income	967	846	500	392	500	
960-1-000-1621 Refunding Bond Issue		234,019				
960-1-000-1622 Refunding Cost of Issuance		3,691				
<b>Total Revenue</b>	3,709,736	4,007,914	4,032,490	2,264,049	4,029,323	-0.1%
<b>EXPENDITURE</b>						
960-2-000-6650 Other Expenditure						
960-2-000-6865 Debt Service - Interest 2007	1,998,775	1,714,675	1,174,638	658,944	52,500	
960-2-000-6870 Debt Service - Principal 2007	1,000,000	1,500,000	1,700,000	1,700,000	2,100,000	
960-2-000-6875 Debt Service - Interest 2015		409,371	358,355	358,355	357,676	
960-2-000-6880 Debt Service - Principal 2015		225,000	40,000	40,000	40,000	
960-2-000-6885 Debt Service - Interest 2016			340,639	340,639	305,788	
960-2-000-6890 Debt Service - Principal 2016			280,000	280,000	90,000	
960-2-000-6895 Debt Service - Interest 2017				172,015	945,100	
960-2-000-6900 Debt Service - Principal 2017					380,000	
<b>Total Expenditure</b>	2,998,775	3,849,046	3,893,631	3,549,953	4,271,064	9.7%
<b>Revenue over/(under) Expenditure</b>	710,961	158,868	138,859	(1,285,904)	(241,742)	-274.1%
<b>Ending Balance</b>	3,520,001	3,678,868	3,391,231	2,392,965	2,151,223	-36.6%



To: Kendall County Board of Commissioners

From: Emily Dombrowski, Environmental Education Coordinator

RE: NEW School Program Fee

Date: October 17, 2017

Wetlands are part of the foundation of our nation's water resources and are vital to the health of waterways and downstream communities. Through hands-on activities at Harris Forest Preserve students will participate in activities where they will learn that wetlands provide habitat for animals, help with flood control, and how wetland organisms provide indicators for pollution of nearby rivers and lakes. Students will learn how the health of the pond ecosystem interacts with the balance of nearby habitats while going on an interactive hike through the woods.

<b>School Program</b>	<b>Length of Field Trip</b>	<b>Cost Per Student</b>
<b>Monitoring Wetlands (Middle School)</b>	2 hours	\$10
<b>Monitoring Wetlands (High School)</b>	2 hours	\$10

Fees and charges were presented during the October Operations and Committee of the Whole Committee meetings, with a recommendation to approve the fees and charges as presented

Recommendation:

Consider a motion to approve the proposed fees and charges as presented.

To: Kendall County Board of Commissioners

From: David Guritz, Executive Director

RE: Ellis Farm Pond Restoration Project

Date: October 16, 2017

Attachment: The Conservation Foundation Grant Project Agreement

The District has been approached by The Conservation Foundation to develop a restoration project at Baker Woods Forest Preserve as part of a grant received from the LyondellBasell Corporation in Morris. Total grant funding available is \$3,000.00. The TCF's grants from LyondellBasell have focused on conservation efforts within the Aux Sable watershed, one of the Foundation's priority watershed conservation areas.

District staff recommends completing the project in accordance with the proposed budget:

District staff time	\$2,000.00	100 hours @ \$20 per hour for mowing, grading, herbicide application, seeding and planting
Plant material	\$1,000.00	Seed, shrubs, trees and plugs

**Total:                   \$3,000.00**

Grant funds would be used to fund staff time to apply herbicide to the surrounding vegetation, re-grade the shoreline, and complete fall cover crop and native-plant seeding and plug-planting efforts. The proposed project will take place in 2018.

Recommendation:

Consider a motion to approve a grant agreement with The Conservation Foundation to re-grade and restore the pond and shoreline habitat at Baker Woods Forest Preserve – Ellis House and Equestrian Center in the amount of \$3,000.00.

**AGREEMENT**

The Conservation Foundation agrees to grant the Kendall County Forest Preserve District \$3000.00 from their 2016-17 LyondellBasell community funds upon completion of a pond shoreline restoration project at Ellis House, to start in spring with a fall 2018 seeding.

\_\_\_\_\_  
Signature  
The Conservation Foundation  
Date \_\_\_\_\_

\_\_\_\_\_  
Signature  
Kendall Co. Forest Preserve Dist.  
Date\_\_\_\_\_

To: Kendall County Board of Commissioners

From: David Guritz, Executive Director

RE: Natural Beginnings Tuition for Two-Day Sessions for the  
2018-2019 Program Year

Date: October 16, 2017

Attachment: Natural Beginnings FY 17-18 Program Budget

District staff recommends increasing tuition costs for the Natural Beginnings Two-Day sessions for the 18-19 program year to \$1,540.00. The current Commission-approved tuition cost is \$1,440.00 for 18-19 program year.

The increase has been recommended by Megan Gessler, Natural Beginnings Program Manager based on the level of current enrollments and review of the FY 17-18 Natural Beginnings program budget.

This will increase the tuition fee approved by Commission earlier this year from of \$1,440 to \$1,540, which represents a \$40 per student increase over the current 17-18 program year.

**Recommendation:**

Consider a motion to approve the revised Natural Beginnings Early Learning Program annual tuition fee for the two-day morning and afternoon sessions from \$1,440.00 to \$1,540.00 for the 2018-2019 program year.

NATURAL BEGINNINGS FY 2017-2018  
 Proposed FY 17-18 Budget  
 11-Oct-17

Month	Billable weeks	Staff					Hourly wage FY 2017-2018 rate	Weekly hours	Gessler	Branning	Aide, 3 day afternoon	Wiencke	Aide, 2 day morning	Vosburgh
		\$16.50	\$12.25	\$10.75	\$12.25	\$11.25								
Dec. 2017	3	27.5	\$1,361.25	\$1,010.63	\$387.00	\$1,010.63	7	\$236.25	\$367.50					
Jan. 2018	4		\$1,815.00	\$1,347.50	\$516.00	\$1,347.50		\$315.00	\$490.00					
Feb. 2018	4		\$1,815.00	\$1,347.50	\$516.00	\$1,347.50		\$315.00	\$490.00					
Mar. 2018	4		\$1,815.00	\$1,347.50	\$516.00	\$1,347.50		\$315.00	\$490.00					
Apr. 2018	4		\$1,815.00	\$1,347.50	\$516.00	\$1,347.50		\$315.00	\$490.00					
Ma. 2018	4		\$1,815.00	\$1,347.50	\$516.00	\$1,347.50		\$315.00	\$490.00					
Jun. 2018	1		\$783.75	\$336.88	\$129.00	\$336.88		\$78.75	\$122.50					
Jul. 2018	0		\$330.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00					
Aug. 2018	1		\$783.75	\$336.88	\$129.00	\$336.88		\$78.75	\$122.50					
Sep. 2018	4		\$1,815.00	\$1,347.50	\$516.00	\$1,347.50		\$315.00	\$490.00					
Oct. 2018	4		\$1,815.00	\$1,347.50	\$516.00	\$1,347.50		\$315.00	\$490.00					
Nov. 2018	4		\$1,815.00	\$1,347.50	\$516.00	\$1,347.50		\$315.00	\$490.00					
<b>Total</b>	<b>37</b>		<b>\$17,778.75</b>	<b>\$12,464.38</b>	<b>\$4,773.00</b>	<b>\$12,464.38</b>		<b>\$2,913.75</b>	<b>\$4,532.50</b>					
IMRF (10.04%)			\$1,784.99	\$1,251.42	\$365.13	\$1,251.42		\$222.90	\$346.74					
FICA			\$1,360.07	\$953.52	\$365.13	\$953.52		\$222.90	\$346.74					
<b>Total salary w/IMRF</b>			<b>\$20,923.81</b>	<b>\$14,669.32</b>	<b>\$5,138.13</b>	<b>\$14,669.32</b>		<b>\$3,136.65</b>	<b>\$4,879.24</b>					
<b>Total staffing</b>													<b>\$63,416.48</b>	

	Cost
Total staffing:	\$63,416.48
Total materials:	\$4,000.00
<b>Total program cost:</b>	<b>\$67,416.48</b>

	Tuition
3-day 2017	\$1,800.00
2-day 2017	\$1,500.00
3-day 2018	\$1,840.00
2-day 2018	\$1,540.00

Reg fee 2018	\$150.00
Payments 2018	48
<b>Total reg fees</b>	<b>\$7,200.00</b>

	Revenue
Jan. 2018(3Q)	\$18,075.00
Apr. 2018 (4Q)	\$18,075.00
Jul. 2018 (1Q)	\$20,280.00
2018 registration	\$7,200.00
Oct. 2018 (2Q)	\$20,280.00
<b>Total revenue, FY 2017-2018</b>	<b>\$83,910.00</b>
<b>Revenue Adjustments</b>	
Deferred Revenue Paid in FY 17	-\$14,500.00
Pre-Pay Discount in FY 17	-\$225.00
Second Sibling Discount (16-17)	-\$135.00
Deferred Rev. Anticipated in FY 18	\$14,500.00
Pre-Pay Discount in FY 18	-\$225.00
Second Sibling Discount (17-18)	\$0.00
<b>Total</b>	<b>(\$85.00)</b>

	Enrollment
3-day, morning 2017	12
3-day, afternoon 2017	9
2-day, morning 2017	12
2-day, afternoon 2017	11
3-day, morning 2018	12
3-day, afternoon 2018	12
2-day, morning 2018	12
2-day, afternoon 2018	12

Total tuition revenue - adjustments	\$83,325.00
Total program cost	-\$67,416.48
Donations	\$0.00
<b>Net Profit/Loss</b>	<b>\$15,908.52</b>