

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
198 101300	JOHN RYAN HORSESHOEING	91317	FARRIER SERVICES	09/28/17	27021127084	VEI & FERRIER - ELLIS B-D	170.00 170.00*
ELLIS BIRTHDAY PARTIES							220.00*
Total ELLIS GROUND							220.00*
199 160242	JEFFERY PARIS	92117-ESECDEP	ELLIS - PARIS WEDDIN	09/28/17	27021207088	ELLIS SECURITY DEPOSIT RE	1,000.00 1,000.00*
ELLIS WEDDINGS							1,000.00*
Total ELLIS BIRTHDAY PARTIES							170.00*
Total ELLIS WEDDINGS							1,000.00*
HOOVER							
200 140937	NICOR	91117	NICOR - KINGFISHER	09/28/17	27022006860	HOOVER - GAS	35.25
201 140937	NICOR	91117MHL	NICOR - MH LODGE	09/28/17	27022006860	HOOVER - GAS	29.19
202 140937	NICOR	91117MS	NICOR - MOONSEED	09/28/17	27022006860	HOOVER - GAS	32.67
203 140937	NICOR	91117-BSTR	NICOR - BLAZING STAR	09/28/17	27022006860	HOOVER - GAS	34.19
204 140937	NICOR	91117ROO	NICOR - ROOKERY	09/28/17	27022006860	HOOVER - GAS	34.19
205 140937	NICOR	91117HVRSHIP	NICOR - HVR SHOP	09/28/17	27022006860	HOOVER - GAS	40.89
206 140937	NICOR	91117HMB	NICOR - HVR MNT BLDG	09/28/17	27022006860	HOOVER - GAS	30.82
207 140937	NICOR	91117HVR-RES	NICOR - HOOVER RESID	09/28/17	27022006860	HOOVER - GAS	24.53 261.73*
208 030794	CHAMPION ENERGY, LLC.	08/29/17	HVR - MULTIPLE	09/28/17	27022006861	HOOVER - ELECTRIC	354.31 *****
209 030794	CHAMPION ENERGY, LLC.	08/29/17	HVR - RESIDENCE	09/28/17	27022006861	HOOVER - ELECTRIC	25.43 *****
210 031510	COMMONWEALTH EDISON	9/1/17 H-MULT	COMED - HVR-MULTIPLE	09/28/17	27022006861	HOOVER - ELECTRIC	556.59 936.33*
Total HOOVER							1,198.06*
ENV ED NATURAL BEGINNINGS							
211 130506	MENARDS	90728 - 9/6/17	NB - POTTING SOIL	09/28/17	27023036849	ENV EDUC - NATURAL BEGINN	23.97 23.97*
GROUND & NATURAL RESOURCES							23.97*
212 071220	GJOVIK FORD, INC	FOCS352929	F-250 FULL BREAKS, B	09/28/17	27025006216	EQUIP - GROUND & NATURAL	2,930.76 2,930.76*
213 030540	CENTRAL LIMESTONE CO INC	10719	CA-6 SUBAT & YOUNG	09/28/17	27025006837	PRESERVE IMPROV - GR & NA	23.98 23.98*
214 011359	AMEREN IP	91117MSFP	AMEREN GAS - MS FP	09/28/17	27025006848	GAS - GROUND & NATURAL R	43.59
215 140937	NICOR	91117HARRIS	NICOR - HARRIS SHOP	09/28/17	27025006848	GAS - GROUND & NATURAL R	39.34 82.93*

frmPrtClaim

Kendall County

COMBINED Claims Listing

09/25/17

11:29:12 AM

Page 012

Vendor# Name

216 130506 MENARDS

Invoice #

91307-9/12/17

Description

HND SOAP & GRASS SEE

Date

09/28/17

Budget #

27025007089

Account Description

SUPPLIES - SHOP

Dist Amount

30.86
30.86*

dguritz

Total GROUNDS & NATURAL RESOURCES 3,068.53*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
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FP BOND PROCEEDS 2007

285 080151	HAMPTON, LENZINI & RENWICK INC	20171706	HLR ENG BRIDGE PERMI	09/28/17	95020006850	PROJECT FUND EXPENSES	3,077.50
286 190560	GRAINCO FS	78007814	HOOVER ONSITE FUEL I	09/28/17	95020006850	PROJECT FUND EXPENSES	1,771.00

Total FP BOND PROCEEDS 2007 4,848.50*
 GRAND TOTAL \$11,308.81

dgpuritz
dgpuritz

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
SEPTEMBER 19, 2017**

I. Call to Order

President Gilmour called the meeting to order at 9:00 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
	Giles	X	Purcell

Commissioners Cullick, Davidson, Flowers, Gryder, Kellogg, Prochaska, Purcell, and Gilmour all were present.

V. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$24,815.43.

Commissioner Hendrix made a motion to approve claims in an amount not-to-exceed \$24,815.43. Seconded by Commissioner Cullick.

Motion: Commissioner Hendrix					
Second: Commissioner Cullick					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

VIII. Approval of Minutes

- **Kendall County Forest Preserve Commission Meeting – September 5, 2017**
- **Kendall County Forest Preserve Operations Committee Meeting – September 6, 2017**
- **Kendall County Forest Preserve Committee of the Whole Meeting – September 13, 2017**
- **Kendall County Forest Preserve Finance Committee Meeting – September 13, 2017**

Commissioner Flowers made a motion to approve the minutes for the Forest Preserve Commission meeting held on September 5, 2017; the Operations Committee meeting held on September 6, 2017; the Committee of the Whole meeting held on September 13, 2017, and the Forest Preserve Finance Committee meeting held on September 13, 2017. Seconded by Commissioner Prochaska.

All, aye. Opposed, none. Motion unanimously approved.

IX. Motion to Approve OSLAD-LWCF Grant Agreement #17-00992 in the Amount of \$750,000.00 between the Kendall County Forest Preserve District and the State of Illinois - Illinois Department of Natural Resources to Support the Proposed Acquisition of 135 +/- Acres of Property Known as the Little Rock Creek – Maramech Addition

Commissioner Gryder made a motion to approve the OSLAD-LWCF grant agreement #17-00992 in the amount of \$750,000.00 between the Kendall County Forest Preserve District and the State of Illinois – Illinois Department of Natural Resources to support the proposed acquisition of 135 +/- acres of property known as the Little Rock Creek – Maramech Addition. Seconded by Commissioner Hendrix.

Commissioner Davidson asked if the questions regarding future costs following acquisition had been addressed. Commissioner Kellogg stated that President Gilmour had answered questions he had on the proposed acquisition.

Commissioner Purcell asked whether there had been time to consider options for reducing costs for public access. Director Guritz stated that the cost estimates presented were based on contracting out for all work, further stating that the District will explore opportunities for reducing costs through community-based support and outside grant opportunities.

Motion: Commissioner Gryder Second: Commissioner Hendrix					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 8:1.					

X. Motion to Approve a Proposal from Polach Appraisal Group, Inc. in the Amount of \$4,500.00 to Complete “Yellow Book” Fair Market Appraisals of Parcel Numbers 01-33-400-006; 01-03-100-040, and 01-33-200-004 as Specified within OSLAD-LWCF Grant Agreement #17-00992

Commissioner Hendrix made a motion to approve the proposal from Polach Appraisal Group, Inc. in the amount of \$4,500.00 to complete the yellow-book fair market appraisals. Seconded by Commissioner Cullick.

Commissioner Purcell asked whether the District would be reimbursed for the cost of the appraisal. Director Guritz stated that 50% of the appraisal cost will be reimbursed by the LWCF-OSLAD grant, with the remaining 50% reimbursed from The Conservation Foundation.

Motion: Commissioner Hendrix Second: Commissioner Cullick					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 8:1.					

XI. Resolution #17-09-001 Authorizing the Kendall County Forest Preserve District's Assumption of the 2017 9-Month Prorated Estimated Tax for Parcel #05-02-400-029 Totaling \$20,199.43 Based on an Equalized Assessed Valuation of \$298,150.00 Multiplied by the 2016 Actual Tax Rate of 10.16238%

Commissioner Kellogg made a motion to approve Resolution #17-09-001 authorizing the Kendall County Forest Preserve District's assumption of the 2017 9-month prorated estimated tax for parcel #05-02-400-029 totaling \$20,199.43 based on an equalized assessed valuation of \$298,150.00 multiplied by the 2016 actual tax rate of 10.16238%. Seconded by Commissioner Flowers.

President Gilmour recited resolution #17-09-001.

Commissioner Gryder asked what the next steps would be towards opening Pickerill-Pigott Forest Preserve to the public. Director Guritz stated that there's a number of tasks that will need to be accomplished, including entrance drive improvements, establishment of a parking area, and demolition of the existing house and shed on the hilltop. Director Guritz stated that he is contacting Upland Design to request a proposal for preserve master planning for the site, and is working to set a date to invite Board members to take a look at the property and the Pickerill home to build familiarity with the preserve and opportunities for future improvement projects.

President Gilmour stated that Ken Pickerill is well-loved, and well-known in the communities, and the forest preserve is grateful for his generosity.

Commissioner Purcell asked whether there was any sense of the capital funding requirements needed for the property. Director Guritz stated that funds are limited, with initial costs largely dependent on Board directions, existing infrastructure needs, and short and long-term plans.

Director Guritz stated that because of Ken Pickerill's reputation in the community, it would not be surprising to see an outpouring of community support for the improvements.

Commissioner Purcell asked whether there were thoughts on what should be done with the Pickerill house. Director Guritz stated that one of the benefits of master planning is the opportunity to receive community input. Because cost is an issue for the District, there may be opportunities to partner with other organizations that would be able to take on the costs for maintaining and improving the home site. Commissioner Purcell stated that he is concerned with the District's ability to take on the home site within current budget constraints.

Motion: Commissioner Kellogg					
Second: Commissioner Flowers					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XII. Discussions and Directions Pursuant to the Negotiation of a Railway Crossing Agreement for Hoover Forest Preserve with OmniTRAX – Illinois Railway

The Board of Commissioners discussed the OmniTRAX - Illinois Railway request for reimbursement for completed crossing improvements totaling \$66,339.30, and back-payment of annual crossing fees totaling \$9,000.00 absent an approved crossing agreement.

Director Guritz reported that the District was successful in working with the United City of Yorkville to petition the Illinois Commerce Commission to secure an order and commitment from OmniTRAX - Illinois Railway to complete the grant-funded rail crossing improvements at Hoover Forest Preserve.

Director Guritz presented past documentation related to the District’s efforts to negotiate a crossing agreement with OmniTRAX - Illinois Railway dating as far back as 2007 with the acquisition of Hoover Forest Preserve. Director Guritz reported that the effort to negotiate a crossing agreement continued into 2012 and did result in a draft agreement in consultation with the State’s Attorney’s Office. The draft agreement would have required the District to extend general liability insurance coverage for the crossing, commit to an annual crossing fee, and assume all future costs for improvements within the crossing area.

Director Guritz reported that improvements completed in October 2016 for which the company is seeking reimbursement totaling \$66,339.30 does not match the improvements requested as part of an engineering and cost study completed by HR Green-SEC Group on behalf of the District that was submitted to Illinois Railway and subsequently used to develop the “Exhibit A” cost assessment included in the 2012 draft crossing agreement. The improvements completed in 2016 for which the company is seeking reimbursement based on the costs outlined in the Exhibit A attachment does not match the HR Green-SEC Group scope of work. Director Guritz further stated that OmniTRAX may also need to deconstruct the completed crossing improvements in order to install the grant-funded crossing improvements required as part of the ICC court order and US Department of Transportation grant project. Director Guritz reported that the improvements completed in October 2016

could have been accomplished as part of the larger federal grant project, and OmniTRAX was aware of the ICC petition and proceedings.

Director Guritz stated that the State's Attorney's Office has opened a dialog with the company in order to negotiate an agreement acceptable to the Board, which is needed.

Kendall County State's Attorney Weis stated that his office has been discussing the issues with OmniTRAX representatives, and researching the past history with support from Lisa Coffey, including work to determine whether or not the District could pursue legal action to resolve the matter. At this point, this has yet to be determined, and should be avoided if possible, with future discussions on the topic possibly considered in closed session. Initial questions include determination of actual costs for work performed versus what has been presented, and whether the District is liable or responsible for repaying these costs moving forward. Once additional information is known on this subject, the Board will need to provide direction in open session for continued negotiations, including what level of involvement the State's Attorney's Office will have in supporting the negotiations. As part of this process, Director and Board member involvement will be needed to represent the District in any sit-down discussions to conclude negotiations and secure the final agreement.

President Gilmour asked the Board whether there were any questions for either State's Attorney Weis or Director Guritz on the topic.

Director Guritz stated that the ICC docket was recently updated by OmniTRAX indicating their commitment to satisfying the order with a request for a one-year time extension to complete the improvements.

Director Guritz added that discussions with other government agencies on the topic of railway crossing agreements indicate that the crossing agreements typically require the agency to take on liability and costs for future improvements.

Commissioner Davidson asked whether Lisa Coffey would continue to act as the District's legal representative. State's Attorney Weis stated that if the Board's direction is to move forward with negotiating the crossing agreement that Lisa Coffey would continue to serve in that role.

Commissioner Gryder asked whether there was any kind of assignment of a pre-existing agreement to the District at the time the District was acquiring Hoover Forest Preserve from the Chicago Area Scout Council. Director Guritz stated that there was correspondence on the topic with Illinois Railnet – later Illinois Railway – to develop the new crossing agreement, with the understanding that the crossing rights were not carried on title. The District did submit an application and application fee early in the process to draft the crossing agreement.

President Gilmour pointed out the timeline received from OmniTRAX that was included in the Board packets. Director Guritz cautioned that there are discrepancies in the timeline presented based on the District’s documentation.

Commissioner Davidson stated that crossing easements are typically inherited when farmland changes owners, which should be explored as this topic is researched.

Director Guritz reported that while the timeline indicates that Hoover Road was declared a public road within past crossing agreement negotiations, the ICC petition process and jurisdictional transfer had not been completed, which needed to be accomplished in order to qualify to receive federal assistance for the proposed crossing improvements.

XIII. Motion to Approve a Notice and Grievance Procedure for the Kendall County Forest Preserve District as Required by Title II of the Americans with Disability Act

Commissioner Gryder made a motion to approve the Title II ADA notice and grievance procedure for the Kendall County Forest Preserve District as presented. Seconded by Commissioner Hendrix.

Commissioner Purcell asked why this was under consideration. State’s Attorney Eric Weis reported that this is a requirement under federal law.

All, aye. Opposed, none.

XIV. Motion to Approve the 2018 Winter Camp Fees and Charges

Commissioner Cullick made a motion to approve the 2018 winter camp fees and charges as presented. Seconded by Commissioner Hendrix.

Motion: Commissioner Cullick					
Second: Commissioner Hendrix					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XV. Executive Session

None.

XVI. Other Items of Business

None.

XVII. Citizens to Be Heard

No citizens present at the meeting offered public comments.

XVIII. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 9:39 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES
SEPTEMBER 28, 2017**

I. Call to Order

Finance Committee Chair Cullick called the Finance Committee meeting to order at 5:44 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Davidson, Gilmour, Kellogg, and Cullick all were present.

III. Approval of Agenda

Commissioner Gilmour made a motion to approve the agenda as presented. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

IV. Citizens to be Heard

There were no citizens apart from District staff and elected officials present the meeting.

V. Approval to Forward Claims in an Amount Not-to-Exceed \$11,308.81.

Commissioner Davidson made a motion to forward claims to Commission in the amount of \$11,308.81. Seconded by Commissioner Gilmour.

The Finance Committee reviewed the claims list.

Commissioner Davidson asked how the ComEd bills for Hoover Forest Preserve compared to previous year billing statements. Director Guritz reported that consumption remains relatively unchanged (Claim #210); with the District incurring a \$250.00 non-standard facility charge each month that ComEd stated would not be removed from the monthly billing statements.

Director Guritz stated that the proposed rail crossing improvements will need to be examined as far as electricity consumption and non-standard facility charges.

Chairman Cullick called the question. All, aye. Opposed, none.

VI. FY 17-18 Preliminary Operating Fund (Fund 270) Budget Review and Discussion

Director Guritz presented an overview of the FY 17-18 preliminary Operating Fund budget.

Director Guritz stated that the preliminary budget anticipates a 21% increase in costs for medical insurance, 2% increase in costs for dental insurance, and includes salary calculations for the additional pay period that will impact the FY 17-18 budget on a cash-basis for accounting. Director Guritz stated that incurring these costs within the budget will better prepare the District for the \$30,000.00 operational income loss anticipated from the cropland conversion within the Fox River Bluffs Forest Preserve scheduled for FY 19-20.

The preliminary budget anticipates staff restructuring of the environmental education department to establish a Manager of Environmental Education services (excluding Natural Beginnings), eliminates the second Equestrian Center Coordinator position, and anticipates that Ellis House rental events will be coordinated by the Ellis House and Equestrian Center Manager based on current bookings for 2018. These steps are recommended in order to address the imbalances with part time support staff salary expenditures experienced for these programs within the current fiscal year.

Commissioner Kellogg asked about the reduction in anticipated program revenues for Natural Beginnings for the upcoming year. Director Guritz stated that the figures are reduced based on current year enrollment which is down five students compared to the past year.

Commissioner Kellogg asked about the reduction in Farm License revenue for the upcoming year. Director Guritz stated that the reduction is based on the cropland conversion of 45-acres at Henneberry Forest Preserve based on current the base rent and yield calculations formulas for the current contracts. Commissioner Kellogg suggested that the amount of anticipated revenue may not be achieved; citing reports from the Chicago Farmers Conference and the University of Illinois indicating a statewide reduction of 5% for farmland rent. Director Guritz stated that the current farm operators will be contacted to discuss renewal under the current terms for next year.

Director Guritz reported that overall, the preliminary budget is in good shape showing a projected surplus similar to the FY 16-17 budget.

Director Guritz stated that the number of wedding contracts for 2018 is down significantly from last year at this time (7 in the prior year compared to 3 in the current year). This situation is being carefully monitored for possible budget impacts either way going into next year, with a marked reduction in anticipated revenues within the preliminary budget for the upcoming fiscal year. Because of the significant reduction in anticipated revenues, restructuring of work flow, staff assignments, and personnel will need to be examined to achieve the figures presented in the preliminary budget. The budget assumes a reduced cost for security deposit returns based on the current contract count, and a \$15,000 gain in security deposit revenue for additional 2018 and 2019 wedding events. Director Guritz stated that there may or may not need to be a reduction in force decision made for the upcoming fiscal year, understanding that all initial client communications and work assignments will be rerouted through the main office to insure responsiveness to potential

clients and fiscal accountability due to the proposed budget restrictions. Because all wedding support staff members are hourly part time staff, headcount can remain unchanged, with all assigned hours reduced based on the number of scheduled events in order to achieve the net projections for the program. This proposed restructure would provide an opportunity to shift marketing strategies to determine whether or not the service is sustainable beyond the 2019 program year. House rental functions can continue to help offset operational costs.

Commissioner Davidson questioned the ability of the District to achieve the projected revenues of \$1,086,701 for FY 17-18 when compared to the year-end projection of \$1,049,717, and expressed further concern regarding staff salary projection increases from \$586,064 in FY 16-17 to \$612,062 in FY 17-18. Director Guritz stated that all District program services work to achieve the overall net gains projected within each program cost center. Revenues and expenditures are scheduled to provide sufficient appropriations if the target revenues are achieved. While there were some issues this year with salary imbalances, these issues are being addressed moving forward. Separately, the District's preliminary budget includes a 2.0% (average) salary increase, and also includes payment of those salaries for the additional pay period. The bulk of the overall salary increase projection is the result of factoring in the additional pay period.

Commissioner Davidson expressed concerns with the projected increase in employee salaries of \$35,000, and the projected benefits increase of \$37,000, stating that these budgets are going the wrong way and need to get tighter. Director Guritz stated that Commissioner Davidson was correct in his observations, citing the primary causes of the additional pay period for staff salaries, and 21% increase in the health insurance premiums. Despite these increases, the District is projecting a FY 17-18 surplus within the preliminary budget which is on track with the previous projections for the past two years, with the District achieving a budget surplus over projections within each of the past two fiscal years. Director Guritz stated that with the support of the Board, the District has established a positive fund balance and policy following the audited (\$34,000) operating budget fund balance deficit, and successfully addressed the (\$150,000) on average budget deficit posted for each of the five years prior to FY 14-15.

Commissioner Kellogg asked Director Guritz why the preliminary budget includes salary projections for 27 pay periods. Director Guritz stated that absent a decision on how the Board will handle this, the preliminary budget was drafted to take these additional costs into account to insure that the budget is able to carry these costs. Director Guritz stated that the District's personnel policy, which is the Kendall County personnel policy, states that annualized salaries are based on a 37.5 standard work week. Salary amounts were adjusted to account for 54 work weeks of pay for all District full time staff members, and that portion of the part time staff that work a regular weekly schedule year round.

Commissioner Kellogg asked what the District's staff contracts state as far as salary considerations. Director Guritz stated that all District staff members are considered employees-at-will. There are no contracts in place, and no union employees, with each FLSA non-exempt full time staff member's salary annualized based on a 37.5 hour work week. Three of the six full time staff members are FLSA exempt including the District's Director, Superintendent, and Hoover Supervisor and Resident.

Commissioner Kellogg requested a follow-up report detailing the difference in cost associated with the additional pay period versus the increase in overall staff costs based on staff salary increases in order to fully consider personnel budget for the upcoming year. Director Guritz stated that the drafted staff salary spreadsheet is tied to the preliminary budget figures, and will be sent out to the Board for review once department head reviews have been completed. A supplemental report will be provided to present the requested calculations.

Director Guritz stated that there are two proposed salary increase requests that will be presented for consideration for a promotional increase and market-based adjustment for the District's Natural Resources Technician position.

Commissioner Davidson concurred with Commissioner Kellogg's assessment that the farm lease agreement base rent projections will need to be examined. While bushel yield for corn is between 180-200 bushels per acre, and soybean yield is between 60-80 bushels per acre, commodity prices are lower than the previous year.

The Finance Committee discussed the contract renewal cycle for the farm license agreements, and possible restructure of the farm lease program for the upcoming year. Commissioner Kellogg stated that bidding of farmland is best accomplished in October of the preceding crop year.

Director Guritz stated that additional considerations for the FY 17-18 operating budget includes the possible addition of a Pickerill-Pigott Forest Preserve Grounds Maintenance Worker, with this position's salary and benefit costs offset by a short term lease agreement of the Pickerill house. Separately, the capital budget does not currently include possible expenditures associated with the Hoover Forest Preserve negotiated crossing agreement with OmniTRAX.

The Finance Committee discussed the possible addition of a Pickerill-Pigott Forest Preserve Grounds Maintenance Worker and associated lease agreement to provide a temporary presence and maintenance support of the Pickerill house and grounds. Commissioners Davidson and Kellogg expressed concerns with expanding District employee-lease arrangements. Director Guritz stated that in addition to this position, the Board will need to consider transition of the Ellis House Caretaker volunteer position to a paid staff position with lease payments offsetting part time salary and benefit costs, as recommended by the

State's Attorney's Office. This position's costs and associated lease payment revenues have been included within the preliminary budget for consideration.

These arrangements help to maintain District facilities and programs by extending staff resources while offsetting the increased costs associated with maintaining these additional preserve areas and facilities.

The Finance Committee discussed the immediate needs for securing the house at Pickerill-Pigott Forest Preserve.

VII. FY 17-18 Preliminary Capital Fund (Fund 950) Budget Review and Discussion

Director Guritz presented an overview of the FY 17-18 preliminary capital fund budget.

The capital fund budget includes revenues from interest earnings, the LWCF grant reimbursement total of \$748,250, a \$50,000 place holder for possible donations and related expenditures for the Hoover Forest Preserve Nature Play Space project, and \$23,177 to account for the possible release of a bond held for trail improvements that were not completed by Jericho Builders at Blackberry Creek Forest Preserve.

The capital fund budget expenditures includes administrative fees for debt-service fund escrow account management (Amalgamated Bank) and continuing disclosure services (Speer Financial), and \$26,434 for consulting fees for Millbrook Bridge permitting (HLR Engineering) and grant project support (Laura Stuart – Charles Shrader & Associates).

Capital fund contingencies include \$50,000 for equipment purchases, \$21,000 for trail improvements, and \$20,000 for road improvements.

Capital fund project priorities include improvements and equipment replacements for Hoover Forest Preserve (\$47,450); Ellis house roof and exterior improvements (\$50,000); master planning for Fox River Bluffs (\$7,500), Little Rock Creek (\$10,000 including funds for a phase I archaeological survey), Pickerill-Piggott (\$45,199 which includes payment of the 2017 prorated tax bill); \$50,000 for land acquisition at Henneberry Forest Preserve; \$17,950 representing the remaining contract amount owed to SemperFi Land, Inc., \$748,250 for land acquisition of the Little Rock Creek Forest Preserve, \$15,000 for a phase II archaeological survey of Millbrook South Forest Preserve; \$400,000 for addressing Millbrook Bridge and \$15,000 for grant-funded natural area restoration projects.

Director Guritz stated that the preliminary capital budget spreadsheet will be distributed to the Board of Commissioners electronically.

Director Guritz stated that he needed to review the status of the trail improvements contract for completion of the Route 34 trail, including the approved Kendall County trail grant reimbursement.

VIII. Pickerill-Pigott Forest Preserve – Part Time Caretaker Position Description

Director Guritz presented a proposed position description for a part-time Resident – Grounds Maintenance Worker for Pickerill-Pigott Forest Preserve. Director Guritz stated that this would be a temporary position pending the development of a formal master plan for the preserve in order to secure the house and provide time for Commission to deliberate possible adaptive reuse of the home site and timeframe for opening of the preserve to the public.

The Finance Committee provided direction to forward the position description to the Operations Committee for review and discussion.

IX. Baker Woods Forest Preserve – Ellis House and Equestrian Center Part Time Caretaker Position

Director Guritz presented a draft Ellis House Caretaker position description and draft lease agreement to restructure the volunteer caretaker role into a paid position, with salary costs offset by monthly lease payments. Lease payments and salary and associated benefit costs will be coded to the Sunrise Center cost center for both ease of tracking, based on primary duties to be performed.

The Finance Committee discussed the lease agreement and position description.

Director Guritz stated that the transition of the volunteer position to an employer-employee relationship with an associated lease agreement is the recommended best-practice from the State's Attorney's Office.

Commissioner Kellogg suggested adjusting the monthly lease payment to \$346.67 based on projecting out the proposed \$80 weekly rent multiplied by 52-weeks, divided by 12-months.

The Finance Committee discussed the amount of the security deposit, recommending that the amount be increased from \$250 to \$500 based on the number of pets (3-cats) that will continue to reside in the apartment.

The Finance Committee provided direction to forward the lease agreement as amended and position description to the Operations Committee for further review and discussion.

X. Hoover Supervisor and Resident – Hoover Residence Lease Agreement Renewal

Director Guritz presented a revised lease agreement for the Hoover Supervisor and Resident.

The lease terms presented remain unchanged from the prior year's agreement, with the exception of a proposed pet addendum based on a request received from Jay Teckenbrock who expressed interest in owning a canine companion.

The Finance Committee discussed the pet addendum, recommending that the security deposit be increased by \$1,000.00, based on the potential cleanup costs that would be required to prepare the facility for the next employee. The Finance Committee provided direction to forward the draft lease agreement and pet addendum to the Operations Committee for review and discussion.

The Finance Committee strongly encouraged adding language related to the prohibition of public interaction with the employee's dog at all times the Hoover Supervisor and Resident is on duty.

XI. Executive Session

None.

XII. Other Items of Business

Finance Committee Chair Cullick reported that the Finance Committee meeting scheduled for Wednesday, October 11, 2017 will be cancelled, with claims reviewed during the October 11, 2017 Committee of the Whole meeting.

Director Guritz reported that the Henneberry Forest Preserve temporary access agreement, which will include an option to consider a future land or easement purchase, has not been received from Attorney Dan Kramer for review. The agenda title for the October 3, 2017 Commission meeting will be crafted accordingly based on the content of the draft access agreement once received.

XIII. Citizens to be Heard

No public comments were offered by those in attendance.

XIV. Adjournment

Commissioner Davidson made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Opposed, none. Meeting adjourned at 6:53 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

KENDALL COUNTY TREASURER
 FUND BALANCES
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	Budget	MTD	YTD	%Budget	

FOREST PRESERVE					

Beginning Balance 12/01/16			317,672.05		
ADMINISTRATION					
Receipts:					
27010001100	CURRENT TAX	552,815.00	225,865.34	536,788.02	97.10
27010001135	INTEREST INCOME	170.00	18.77	161.51	95.01
27010001305	BOND INTEREST	.00	.00	.00	.00
27010001325	OTHER	2,000.00	.00	2,852.33	142.62
27010001330	TRFR - COUNTY GENERAL FUND	.00	.00	.00	.00
27010001335	DONATIONS	500.00	.00	1,590.00	318.00
27010001500	PICNIC FEES & SHELTER RENTAL	.00	.00	.00	.00
27010001502	LAND CASH	.00	.00	.00	.00
27010001503	PRESERVE IMPROVEMENTS-GRANTS	.00	.00	.00	.00
27010001505	GRANTS - LAND ACQUISITION	.00	.00	.00	.00
27010001514	FARM LICENSE REVENUE	161,030.00	20.00	132,668.14	82.39
27010001518	SECURITY DEPOSITS	.00	.00	.00	.00
27010001519	CREDIT CARD FEE	3,300.00	220.49	1,660.69	50.32
		719,815.00*	226,124.60*	675,720.69*	93.87*
Expenditures:					
27020003913	CONTINGENCY	11,253.00	.00	.00	.00
27020006101	SALARY - FULL TIME	126,330.00	9,270.00	105,662.69	83.64
27020006102	SALARY - PART-TIME	4,000.00	723.72	1,971.92	49.30
27020006115	BOARD PER DIEM	4,000.00	144.00	2,494.00	62.35
27020006128	SALARIES - PART-TIME - ENVIRONMENTAL	.00	.00	.00	.00
27020006151	CONTRACTUAL RECORDER	.00	.00	.00	.00
27020006200	OFFICE SUPPLIES & POSTAGE	12,000.00	682.90	8,677.47	72.31
27020006203	DUES/MEMBERSHIPS	1,600.00	.00	1,470.00	91.88
27020006204	CONFERENCES	2,000.00	.00	966.08	48.30
27020006207	TELEPHONE	.00	.00	.00	.00
27020006209	LEGAL PUBLICATIONS	400.00	.00	482.96	120.74
27020006215	CONTRACTUAL SERVICE	3,550.00	.00	1,500.00	42.25
27020006216	EQUIPMENT	.00	.00	129.94	.00
27020006300	TRANSFER TO IMRF/SS FUND	23,930.00	1,959.52	20,333.71	84.97
27020006351	ELECTRIC	2,700.00	194.12	2,557.05	94.71
27020006549	AUDIT FUND	7,500.00	.00	7,500.00	100.00
27020006831	SOFTWARE LICENSE FEE (RECPRO)	.00	.00	.00	.00
27020006834	FARM LEASE CONTRACT EXPENSES	500.00	.00	.00	.00
27020006836	HISTORIC COURTHOUSE EXPENSES	.00	.00	.00	.00
27020006838	INSURANCE REIMB	47,079.00	.00	1,009.00	2.14
27020006839	MEDICAL INSURANCE REIMB	19,775.00	1,583.78	15,737.87	79.58
27020006841	JIM PHILLIPS MEMORIAL EXPENSES	.00	.00	.00	.00
27020006843	PROMOTION/PUBLICITY	6,000.00	59.99	7,643.95	127.40
27020006844	NEWSLETTER	400.00	.00	.00	.00
27020006846	LAND ACQUISITION-LAND CASH	.00	.00	.00	.00
27020006853	PRESERVE IMPROVEMENTS	1,200.00	.00	1,906.44	158.87
27020006854	CONTRIBUTIONS	.00	.00	.00	.00
27020006855	LAND ACQUISITION - GRANTS	.00	.00	.00	.00
27020006859	INSURANCE DEDUCTABLE	10,000.00	.00	.00	.00
27020007079	ENVIRONMENTAL EDUC PRESENTERS	1,600.00	.00	1,600.00	100.00
27020007088	SECURITY DEPOSIT REFUNDS	.00	.00	-50.00	.00
27020007090	CREDIT CARD FEE	3,300.00	587.39	3,677.79	111.45
27020009999	CAPITAL EXPENDITURES	.00	.00	.00	.00
		289,117.00*	15,205.42*	185,270.87*	64.08*

KENDALL COUNTY TREASURER
 FUND BALANCES
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	Budget	MTD	YTD	%Budget

ELLIS HOUSE				
ELLIS HOUSE				
Receipts:				
27011001335 DONATIONS - ELLIS HOUSE	.00	.00	.00	.00
27011001517 SECURITY DEPOSIT REVENUE - ELLIS	.00	.00	.00	.00
27011001519 ELLIS CREDIT CARD REVENUE	.00	.00	.00	.00
27011001570 ELLIS CENTER HOUSE	.00	.00	.00	.00
	.00*	.00*	.00*	.00*
Expenditures:				
27021006122 SALARY PT - ELLIS HOUSE	7,962.00	830.00	8,702.39	109.30
27021006301 IMRF & SS EXPENSE - ELLIS HOUSE	1,330.00	133.11	1,451.81	109.16
27021007075 MEDICAL INS - ELLIS HOUSE	.00	.00	.00	.00
27021007076 UTILITIES - ELLIS HOUSE	7,650.00	259.21	5,842.60	76.37
27021007077 OFFICE SUPPLIES & POSTAGE - ELLIS HO	1,300.00	380.01	1,076.56	82.81
27021007079 VOLUNTEER EXP - ELLIS	.00	.00	.00	.00
27021007080 GROUNDS & MAINT - ELLIS HOUSE	8,000.00	326.23	4,968.19	62.10
27021007085 MEMBERSHIPS - ELLIS HOUSE	.00	.00	.00	.00
27021007090 CREDIT CAR FEE EXPENSE - ELLIS	.00	.00	.00	.00
	26,242.00*	1,928.56*	22,041.55*	83.99*

ELLIS BARN				
Receipts:				
27011011570 ELLIS CENTER BARN	.00	.00	.00	.00
	.00*	.00*	.00*	.00*
Expenditures:				
27021016122 SALARY PT - ELLIS BARN	7,963.00	478.80	5,577.19	70.04
27021016301 IMRF & SS EXP - ELLIS BARN	1,330.00	89.54	979.50	73.65
27021017075 MEDICAL INS - ELLIS BARN	.00	.00	.00	.00
27021017076 UTILITIES - ELLIS BARN	7,650.00	478.75	3,562.75	46.57
27021017080 GROUNDS & MAINT - ELLIS BARN	2,000.00	93.38	2,160.08	108.00
27021017085 MEMBERSHIPS - ELLIS BARN	.00	.00	.00	.00
	18,943.00*	1,140.47*	12,279.52*	64.82*

ELLIS GROUNDS				
Receipts:				
27011021570 ELLIS CENTER GROUNDS	.00	.00	.00	.00
	.00*	.00*	.00*	.00*
Expenditures:				
27021026122 SALARY PT - ELLIS GROUNDS	15,925.00	1,254.00	13,589.28	85.33
27021026301 IMRF & SS EXP - ELLIS GROUNDS	2,660.00	223.23	2,188.23	82.26
27021027075 MEDICAL INS - ELLIS GROUNDS	.00	.00	.00	.00
27021027076 UTILITIES - ELLIS GROUNDS	.00	.00	.00	.00
27021027080 GROUNDS & MAINT - ELLIS GROUNDS	2,320.00	326.00	5,841.28	251.78
27021027085 MEMBERSHIPS - ELLIS GROUNDS	.00	.00	.00	.00
	20,905.00*	1,803.23*	21,618.79*	103.41*

ELLIS CAMPS				
Receipts:				
27011101135 DONATIONS - ELLIS CENTER CAMPS	.00	.00	.00	.00
27011101570 ELLIS CENTER CAMPS	13,000.00	.00	3,673.33	28.26
	13,000.00*	.00*	3,673.33*	28.26*
Expenditures:				
27021106122 SALARY PT - ELLIS CENTER CAMPS	8,000.00	109.50	1,506.85	18.84
27021106301 IMRF & SS EXP - ELLIS CENTER CAMPS	1,164.00	9.70	177.05	15.21
27021107075 MEDICAL INS - ELLIS CENTER CAMPS EX	.00	.00	.00	.00
27021107081 PROMO/PUBLICITY - ELLIS CAMPS	500.00	.00	.00	.00
27021107082 ANIMAL CARE & SUPPLIES - ELLIS CAMP	700.00	.00	94.90	13.56

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	Budget	MTD	YTD	%Budget
27021107083 HORSES ACQUISITION & TACK - ELLIS C	40.00	.00	.00	.00
27021107084 VET & FARRIER - ELLIS CAMPS	1,375.00	.00	.00	.00
27021107086 UNIFORMS - ELLIS CAMPS	75.00	.00	.00	.00
27021107087 PROG SUPPLIES - ELLIS CAMPS	600.00	.00	477.85	79.64
27021107090 CREDIT CARD FEE EXP - ELLIS CAMPS	.00	.00	.00	.00
	12,454.00*	119.20*	2,256.65*	18.12*

 ELLIS RIDING LESSONS

Receipts:

2701111335 DONATIONS - ELLIS EQUESTRIAN CENTER	2,000.00	.00	.00	.00
2701111570 ELLIS CENTER RIDING LESSONS	24,905.00	2,884.00	16,658.54	66.89
	26,905.00*	2,884.00*	16,658.54*	61.92*

Expenditures:

27021116122 SALARY PT - ELLIS CENTER RIDING LES	16,000.00	1,455.75	20,353.43	127.21
27021116301 IMRF & SS EXP - ELLIS RIDING LESSON	2,327.00	170.62	2,879.21	123.73
27021117075 MEDICAL INS - ELLIS CENTER RIDING L	.00	.00	.00	.00
27021117081 PROMO/PUBLICITY - ELLIS RIDING LESS	1,000.00	.00	200.00	20.00
27021117082 ANIMAL CARE & SUPPLIES - ELLIS RIDI	700.00	24.36	2,865.59	409.37
27021117083 HORSES ACQ & TACK - ELLIS RIDING LE	40.00	.00	.00	.00
27021117084 VET & FARRIER - ELLIS RIDING LESSON	2,750.00	.00	1,529.00	55.60
27021117086 UNIFORMS - ELLIS RIDING LESSONS	75.00	.00	.00	.00
27021117090 CREDIT CARD FEE EXP - ELLIS RIDING	.00	.00	.00	.00
	22,892.00*	1,650.73*	27,827.23*	121.56*

 ELLIS BIRTHDAY PARTIES

Receipts:

27011121570 ELLIS CENTER BIRTHDAY PARTIES	9,500.00	1,249.00	4,530.90	47.69
	9,500.00*	1,249.00*	4,530.90*	47.69*

Expenditures:

27021126122 SALARY PT - ELLIS CENTER BIRTHDAY P	6,456.00	246.00	2,053.75	31.81
27021126301 IMRF & SS EXP - ELLIS B-DAY PARTIES	1,164.00	20.73	327.63	28.15
27021127075 MEDICAL INS - ELLIS CENTER B-DAY PA	.00	.00	.00	.00
27021127081 PROMO/PUBLICITY - ELLIS B-DAY PARTI	1,000.00	.00	.00	.00
27021127082 ANIMAL CARE & SUPPLIES - ELLIS B-DA	1,050.00	.00	101.78	9.69
27021127083 HORSES ACQ & TACK - ELLIS B-DAY PAR	80.00	.00	.00	.00
27021127084 VET & FERRIER - ELLIS B-DAY PARTIES	1,375.00	170.00	360.00	26.18
27021127086 UNIFORMS - ELLIS B-DAY PARTIES	75.00	.00	.00	.00
27021127087 PROG SUPPLIES - ELLIS B-DAY PARTIES	1,200.00	.00	326.50	27.21
27021127090 CREDIT CARD FEE EXP - ELLIS B-DAY P	.00	.00	.00	.00
	12,400.00*	436.73*	3,169.66*	25.56*

 ELLIS PUBLIC PROGRAMS

Receipts:

27011131570 ELLIS CENTER PUBLIC PROGRAMS	2,100.00	240.00	2,718.00	129.43
	2,100.00*	240.00*	2,718.00*	129.43*

Expenditures:

27021136122 SALARY PT - ELLIS CENTER PUBLIC PRO	1,890.00	231.88	1,197.38	63.35
27021136301 IMRF & SS EXP - ELLIS PUBLIC PROG E	.00	17.74	146.48	.00
27021137075 MEDICAL INS - ELLIS CENTER PUBLIC P	.00	.00	.00	.00
27021137079 VOLUNTEER EXP - ELLIS PUBLIC PROG	800.00	.00	182.94	22.87
27021137081 PROMO/PUBLICITY - ELLIS PUBLIC PROG	.00	.00	.00	.00
27021137082 ANIMAL CARE & SUPPLIES - ELLIS PUBL	.00	.00	.00	.00
27021137083 HORSES ACQ & TACK - ELLIS PUBLIC PR	.00	.00	.00	.00
27021137084 VET & FARRIER - ELLIS PUBLIC PROGRA	.00	.00	.00	.00
27021137086 UNIFORMS - ELLIS PUBLIC PROG	.00	.00	.00	.00
27021137087 PROG SUPPLIES - ELLIS PUBLIC PROG	.00	.00	.00	.00
27021137090 CREDIT CARD FEE EXP - ELLIS PUBLIC	.00	.00	.00	.00
	2,690.00*	249.62*	1,526.80*	56.76*

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	Budget	MTD	YTD	%Budget

SUNRISE CENTER				
Receipts:				
27011141570 SUNRISE CENTER NORTH LICENSE AGREEM	19,200.00	1,600.00	14,400.00	75.00
	19,200.00*	1,600.00*	14,400.00*	75.00*
Expenditures:				
27021146122 SALARY PT - SUNRISE CENTER NORTH	6,864.00	1,109.25	9,098.47	132.55
27021146301 IMRF/SS EXPENSE - SUNRISE CENTER N	1,284.00	135.13	1,393.39	108.52
27021147082 ANIMAL CARE/SUPPLIES - SUNRISE CENT	4,800.00	279.55	904.24	18.84
27021147087 PROGRAM SUPPLIES - SUNRISE CENTER N	.00	.00	.00	.00
	12,948.00*	1,523.93*	11,396.10*	88.01*

ELLIS WEDDINGS				
Receipts:				
27011201517 SECURITY DEPOSIT REV - ELLIS WEDDIN	15,000.00	1,000.00	6,460.00	43.07
27011201570 ELLIS CENTER WEDDINGS	43,200.00	11,140.00	58,365.00	135.10
	58,200.00*	12,140.00*	64,825.00*	111.38*
Expenditures:				
27021206122 SALARY PT - ELLIS CENTER WEDDINGS	11,197.00	2,117.48	15,957.67	142.52
27021206301 IMRF & SS EXP - ELLIS WEDDINGS EXP	2,000.00	332.01	2,706.40	135.32
27021207075 MEDICAL INS - ELLIS CENTER WEDDINGS	.00	.00	.00	.00
27021207078 REFUSE PICKUP - ELLIS	1,700.00	100.76	1,069.80	62.93
27021207081 PROMO/PUBLICITY - ELLIS WEDDINGS	2,000.00	250.00	1,191.05	59.55
27021207086 UNIFORMS - ELLIS WEDDINGS	75.00	.00	.00	.00
27021207088 ELLIS SECURITY DEPOSIT REFUNDS	15,000.00	3,000.00	9,865.00	65.77
27021207089 EVENT TENT LEASE - ELLIS WEDDINGS	17,400.00	.00	15,255.00	87.67
27021207090 CREDIT CARD FEE EXP - ELLIS WEDDING	.00	.00	.00	.00
	49,372.00*	5,800.25*	46,044.92*	93.26*

ELLIS OTHER RENTALS				
Receipts:				
27011211517 SECURITY DEPOSIT REV - ELLIS OTHER	600.00	.00	670.00	111.67
27011211570 ELLIS CENTER OTHER RENTALS	4,500.00	.00	2,966.85	65.93
	5,100.00*	.00*	3,636.85*	71.31*
Expenditures:				
27021216122 SALARY PT - ELLIS CENTER OTHER RENT	2,000.00	.00	.00	.00
27021216301 IMRF & SS EXP - ELLIS OTHER RENTALS	200.00	.00	.00	.00
27021217075 MEDICAL INS - ELLIS CENTER OTHER RE	.00	.00	.00	.00
27021217081 PROMO/PUBLICITY - ELLIS OTHER RENTA	.00	.00	.00	.00
27021217088 SECURITY DEPOSIT REFUND	600.00	.00	.00	.00
27021217090 CREDIT CARD FEE EXP - ELLIS OTHER R	.00	.00	.00	.00
	2,800.00*	.00*	.00*	.00*

ELLIS 5K				
Receipts:				
27011301570 ELLIS CENTER 5K EVENT	4,000.00	.00	1,015.00	25.38
	4,000.00*	.00*	1,015.00*	25.38*
Expenditures:				
27021306122 SALARY PT - ELLIS CENTER 5K EVENT	.00	.00	.00	.00
27021306301 IMRF & SS EXP - ELLIS 5K EVENT EXP	67.00	.00	.00	.00
27021307075 MEDICAL INS - ELLIS CENTER 5K EVENT	.00	.00	.00	.00
27021307081 PROMO/PUBLICITY - ELLIS 5K	500.00	.00	100.00	20.00
27021307087 PROG SUPPLIES - ELLIS 5K	1,500.00	.00	133.50	8.90
27021307090 CREDIT CARD FEE EXP - ELLIS 5K	.00	.00	.00	.00
	2,067.00*	.00*	233.50*	11.30*

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HOOVER FOREST PRESERVE				
HOOVER				
Receipts:				
27012001335 DONATIONS - HOOVER	.00	3.00	3.00	.00
27012001513 HOOVER REVENUE	5,000.00	250.00	4,612.94	92.26
27012001518 SECURITY DEPOSIT REV - HOOVER	.00	.00	.00	.00
27012001519 HOOVER CREDIT CARD REVENUE	.00	.00	.00	.00
	5,000.00*	253.00*	4,615.94*	92.32*
Expenditures:				
27022006126 SALARY FT - HOOVER GROUNDS	23,738.00	1,826.00	18,020.07	75.91
27022006127 SALARY PT - HOOVER GROUNDS	18,734.00	1,424.92	14,522.35	77.52
27022006300 IMRF/SS EXP - HOOVER GROUNDS	7,942.00	567.12	5,579.50	70.25
27022006839 MEDICAL INS - HOOVER GROUNDS	5,117.00	408.81	4,040.54	78.96
27022006860 HOOVER - GAS	5,000.00	294.35	4,011.95	80.24
27022006861 HOOVER - ELECTRIC	18,000.00	1,079.37	13,936.17	77.42
27022006862 HOOVER - OTHER UTILITIES	6,500.00	2,242.45	8,703.14	133.89
27022006863 HOOVER - SHOP SUPPLIES	1,100.00	.00	1,937.42	176.13
27022006864 HOOVER - BUILDING MAINTENANCE	9,800.00	108.67	10,090.92	102.97
27022006865 HOOVER - GROUNDS MAINTENANCE	4,500.00	.00	6,221.36	138.25
27022006866 HOOVER - OTHER EXPENSES	3,000.00	150.00	2,876.06	95.87
27022007088 HOOVER SECURITY DEPOSIT REFUND	6,500.00	2,291.25	8,057.50	123.96
27022007090 HOOVER CREDIT CARD FEE EXPENSE	.00	.00	.00	.00
	109,931.00*	10,392.94*	97,996.98*	89.14*

HOOVER BUNKHOUSE				
Receipts:				
27012011513 HOOVER BUNKHOUSE RENTAL REVENUE	33,525.00	3,050.00	30,065.00	89.68
27012011518 SECURITY DEPOSIT REV - HOOVER BUNKH	1,500.00	200.00	3,400.00	226.67
	35,025.00*	3,250.00*	33,465.00*	95.55*
Expenditures:				
27022016126 SALARY FT - HOOVER BUNKHOUSE	11,869.00	913.00	10,836.04	91.30
27022016127 SALARY PT - HOOVER BUNKHOUSE	9,367.00	712.51	7,262.32	77.53
27022016300 IMRF/SS EXP - HOOVER BUNKHOUSE	3,971.00	283.57	3,132.33	78.88
27022016839 MEDICAL INS - HOOVER BUNKHOUSE	2,559.00	204.40	2,020.23	78.95
	27,766.00*	2,113.48*	23,250.92*	83.74*

HOOVER CAMPSITE				
Receipts:				
27012021513 HOOVER CAMPSITE RENTAL REVENUE	4,500.00	1,285.00	4,465.00	99.22
27012021518 SECURITY DEPOSIT REV - HOOVER CAMPS	.00	.00	.00	.00
	4,500.00*	1,285.00*	4,465.00*	99.22*
Expenditures:				
27022026126 SALARY FT - HOOVER CAMPSITE	5,935.00	456.50	5,418.02	91.29
27022026127 SALARY PT - HOOVER CAMPSITE	4,684.00	356.41	3,632.13	77.54
27022026300 IMRF/SS EXP - HOOVER CAMPSITE	1,986.00	141.80	1,444.40	72.73
27022026839 MEDICAL INSURANCE - HOOVER CAMPSITE	1,279.00	102.20	1,010.11	78.98
	13,884.00*	1,056.91*	11,504.66*	82.86*

HOOVER MEADOWHAWK LODGE				
Receipts:				
27012031513 HOOVER MEADOWHAWK RENTAL REVENUE	10,500.00	1,905.00	10,456.25	99.58
27012031518 SECURITY DEPOSIT REV. - HOOVER MEAD	5,000.00	740.00	6,649.38	132.99
	15,500.00*	2,645.00*	17,105.63*	110.36*
Expenditures:				
27022036126 SALARY FT - HOOVER MEADOWHAWK	5,935.00	456.50	5,418.02	91.29
27022036127 SALARY TP - HOOVER MEADOWHAWK	4,684.00	355.91	3,623.19	77.35
27022036300 IMRF/SS EXP - HOOVER MEADOWHAWK	1,986.00	141.76	1,587.27	79.92

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	Budget	MTD	YTD	%Budget
27022036839 MEDICAL INSURANCE - HOOVER MEADOWHA	1,279.00	102.20	1,010.11	78.98
	13,884.00*	1,056.37*	11,638.59*	83.83*

 ENVIRONMENTAL EDUCATION
 ENV ED

Receipts:

27013001335 DONATIONS - ENVIRONMENTAL EDUCATION	500.00	.00	.00	.00
27013001507 ENVIRONMENTAL EDUCATION REVENUE	.00	.00	.00	.00
	500.00*	.00*	.00*	.00*

Expenditures:

27023006300 IMRF/SS FUND EXP - ENV EDUCATION	.00	.00	.00	.00
27023006839 MEDICAL INSURANCE - ENV EDUCATION	.00	.00	.00	.00
27023006849 ENVIRONMENTAL EDUCATION	.00	.00	.00	.00
	.00*	.00*	.00*	.00*

 ENV ED SCHOOL

Receipts:

27013011507 ENV. EDUC. - SCHOOL PROGRAMS	35,960.00	1,662.00	18,796.00	52.27
	35,960.00*	1,662.00*	18,796.00*	52.27*

Expenditures:

27023016103 ENV. EDUC. FT SALARY - SCHOOL PROGR	.00	.00	.00	.00
27023016128 ENV. EDUC. PT SALARY - SCHOOLS PROG	35,925.00	3,490.59	31,048.16	86.42
27023016300 IMRF/SS FUND EXP - ENV EDUC SCHOOL	5,124.00	398.27	3,671.71	71.66
27023016839 MEDICAL INS - ENV EDUCATION SCHOOL	.00	.00	.00	.00
27023016849 ENV EDUC - SCHOOL PROG EXPENSE	950.00	.00	187.20	19.71
	41,999.00*	3,888.86*	34,907.07*	83.11*

 ENV ED CAMPS

Receipts:

27013021507 ENV. EDUC. - CAMPS	39,118.00	.00	23,060.00	58.95
	39,118.00*	.00*	23,060.00*	58.95*

Expenditures:

27023026103 ENV. EDUC. FT SALARY - CAMPS EXP.	.00	.00	.00	.00
27023026128 ENV. EDUC. PT SALARY - CAMPS EXP.	26,075.00	67.20	17,262.38	66.20
27023026300 IMRF/SS FUND EXP - ENV EDUC CAMPS	3,719.00	7.59	1,896.96	51.01
27023026839 MEDICAL INSURANCE - ENV EDUCATION C	.00	.00	.00	.00
27023026849 ENV EDUC - CAMPS EXPENSE	3,000.00	1,327.37	3,040.81	101.36
	32,794.00*	1,402.16*	22,200.15*	67.70*

 ENV ED NATURAL BEGINNINGS

Receipts:

27013031335 DONATIONS - ENV. EDUC. NATURAL BEGI	2,000.00	.00	4,878.75	243.94
27013031507 ENV. EDUC. - NATURAL BEGINNINGS	83,460.00	600.00	55,462.76	66.45
	85,460.00*	600.00*	60,341.51*	70.61*

Expenditures:

27023036103 ENV. EDUC. FT SALARY - NATURAL BEGI	.00	.00	.00	.00
27023036128 ENV. EDUC. PT SALARY - NATURAL BEGI	53,293.00	6,053.45	46,779.82	87.78
27023036300 IMRF/SS FUND EXP - ENV EDUC NATURAL	8,667.00	878.70	7,349.01	84.79
27023036839 MEDICAL INS. - ENV EDUC. NATURAL BE	.00	.00	.00	.00
27023036849 ENV EDUC - NATURAL BEGINNINGS EXP	4,000.00	630.44	3,953.78	98.84
	65,960.00*	7,562.59*	58,082.61*	88.06*

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	Budget	MTD	YTD	%Budget

ENV ED OTHER PUBLIC PROGRAMS				
Receipts:				
27013041507 ENV. EDUC. - OTHER PUBLIC PROGRAMS	4,000.00	651.00	3,605.00	90.13
	4,000.00*	651.00*	3,605.00*	90.13*
Expenditures:				
27023046103 ENV. EDUC. FT SALARY - OTHER PUBLIC	.00	.00	.00	.00
27023046128 ENV. EDUC. PT SALARY - OTHER PUBLIC	3,500.00	92.40	3,908.54	111.67
27023046300 IMRF/SS FUND EXP - ENV EDUC OTHER P	500.00	15.25	509.22	101.84
27023046839 MEDICAL INS - ENV EDUC OTHER PUBLIC	.00	.00	.00	.00
27023046849 ENV EDUC - OTHER PUBLIC PROG EXPENS	700.00	.00	318.82	45.55
	4,700.00*	107.65*	4,736.58*	100.78*

ENV ED LAWS OF NATURE				
Receipts:				
27013051507 ENV. EDUC. - LAWS OF NATURE	.00	.00	.00	.00
	.00*	.00*	.00*	.00*
Expenditures:				
27023056103 ENV. EDUC. FT SALARY - LAWS OF NATU	.00	.00	.00	.00
27023056128 ENV. EDUC. PT SALARY - LAWS OF NATU	1,750.00	141.50	1,397.22	79.84
27023056300 IMRF/SS FUND EXP - ENV EDUC LAWS OF	250.00	25.13	219.42	87.77
27023056839 MEDICAL INS - ENV EDUC LAWS OF NATU	.00	.00	.00	.00
27023056849 ENV EDUC - LAWS OF NATURE EXPENSE	750.00	21.94	471.04	62.81
	2,750.00*	188.57*	2,087.68*	75.92*

ENV ED OTHER				
Receipts:				
27013061507 ENV. EDUC. - OTHER REVENUE	.00	.00	.00	.00
	.00*	.00*	.00*	.00*
Expenditures:				
27023066103 ENV. EDUC. FT SALARY - OTHER EXP.	.00	.00	.00	.00
27023066128 ENV. EDUC. PT SALARY - OTHER EXP.	.00	.00	47.25	.00
27023066300 IMRF/SS FUND EXP - ENV EDUC OTHER E	10.00	.00	3.61	36.10
27023066839 MEDICAL INS - ENV EDUC OTHER EXPENS	.00	.00	.00	.00
27023066849 ENV EDUC - OTHER EXP (CONTRACTUAL I	.00	.00	.00	.00
	10.00*	.00*	50.86*	508.60*

NAV				
NATURAL AREA VOLUNTEER				
Receipts:				
27014001335 DONATIONS NATURAL AREA VOLUNTEERS	2,000.00	.00	2,425.00	121.25
	2,000.00*	.00*	2,425.00*	121.25*
Expenditures:				
27024006101 SALARY - FULL TIME NATURAL AREAS VO	.00	.00	.00	.00
27024006300 IMRF/SS EXP -NATURAL AREA VOLUNTEER	.00	.00	.00	.00
27024006835 NATURAL AREA VOLUNTEER SUPPLIES	500.00	.00	1,353.04	270.61
27024006839 MEDICAL INS - NATURAL AREA VOLUNTEE	.00	.00	.00	.00
27024006856 NATURAL AREA MGT SUPPLIES	.00	.00	.00	.00
	500.00*	.00*	1,353.04*	270.61*

GROUNDS				
GROUNDS & NATURAL RESOURCES				
Receipts:				
27015001500 PICNIC & SHELTER RENTAL	6,200.00	625.00	4,230.00	68.23
27015001503 PRESERVE IMPROVEMENTS - GRANTS	1,000.00	.00	.00	.00
	7,200.00*	625.00*	4,230.00*	58.75*
Expenditures:				
27025006101 SALARY - FULL TIME GROUNDS & NATURA	138,372.00	10,644.00	116,893.16	84.48

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27025006102 SALARY - PART TIME GROUNDS & NATURA	23,616.00	1,274.64	14,966.35	63.37
27025006207 TELEPHONE - GROUNDS & NATURAL RESOU	10,890.00	967.89	9,252.63	84.96
27025006216 EQUIP - GROUNDS & NATURAL RESOURCES	12,000.00	3,095.76	8,073.57	67.28
27025006217 FUEL - GAS & OIL	17,500.00	1,173.50	10,294.76	58.83
27025006240 UNIFORMS	1,500.00	.00	1,395.90	93.06
27025006300 IMRF/SS EXP - GROUNDS & NAT RESOURC	29,230.00	2,168.60	24,050.19	82.28
27025006837 PRESERVE IMPROV - GR & NATURAL RESO	5,500.00	60.37	4,350.89	79.11
27025006839 MEDICAL INS - GROUNDS & NAT RESOURC	39,348.00	3,303.49	25,518.12	64.85
27025006847 REFUSE PICKUP - GROUNDS & NATURAL R	7,750.00	678.54	6,800.97	87.75
27025006848 GAS - GROUNDS & NATURAL RESOURCES	2,500.00	82.93	1,390.40	55.62
27025006853 PRESERVE IMPROVEMENTS	.00	.00	.00	.00
27025006856 NATURAL AREAS MGNT SUPPLIES	.00	.00	.00	.00
27025007089 SUPPLIES - SHOP	5,500.00	829.45	3,355.95	61.02
Ending Balance 09/30/17	293,706.00*	24,279.17*	226,342.89*	77.06*
			449,141.82	

KENDALL COUNTY TREASURER
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	Budget	MTD	YTD	%Budget
***** FP BOND PROCEEDS 2007 *****				
Beginning Balance 12/01/16			1,691,965.81	
Receipts:				
95010001135 INTEREST INCOME	500.00	68.42	622.00	124.40
95010001305 TRANSFER IN	.00	.00	.00	.00
95010001515 PROJECT FUND DEPOSIT	2,386,692.00	5,580.00	55,136.17	2.31
	2,387,192.00*	5,648.42*	55,758.17*	2.34*
Expenditures:				
95020006101 SALARIES	.00	.00	.00	.00
95020006300 TRANSFER	.00	.00	.00	.00
95020006830 NATURAL AREAS MANAGEMENT	.00	.00	.00	.00
95020006850 PROJECT FUND EXPENSES	2,351,800.00	14,466.54	145,290.58	6.18
	2,351,800.00*	14,466.54*	145,290.58*	6.18*
Ending Balance 09/30/17			1,602,433.40	



Office of Jill Ferko
Kendall County Treasurer & Collector
111 West Fox Street
Yorkville, IL 60560

(630) 553-4124 Phone

(630) 553-4117 Fax

September 29, 2017

Kendall County Forest Preserve
111 West Fox Street
Yorkville IL 60560

Dear Mr. David Guritz:

As of September 29, 2017, the balance of Land Cash Funds for the Forest Preserve is \$78,017.88. To request the release of these funds a written request is required to the Kendall County Board.

We intend to report your balance on a quarterly basis or you may call at anytime.

Sincerely,

A handwritten signature in cursive script that reads "Jill Ferko".

Jill Ferko
Kendall County Treasurer & Collector

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Henneberry Forest Preserve – Proposed Motion to Approve a Temporary Access Agreement

Date: October 3, 2017

On Monday, October 2, 2017, Attorney Dan Kramer informed the District that temporary construction access to Henneberry Forest Preserve through parcel numbers 06-07-200-002 and 06-07-200-005 adjacent to Whitetail Parkway has been granted by Ron Wehrli of Oswego at no cost to the District.

The District and District's contractor, SemperFi Land, Inc. will both extend general liability insurance coverage to Ron Wehrli for the duration of the project.

Preparation work will begin next week to complete the Henneberry Woods Forest Preserve Tree Mitigation and Prairie-Shrubland Restoration Project. Attorney Kramer indicated that the corn crop will be harvested from the area by the end of this week, and requested that vehicles entering the parcels travel 150' east of the parcel line before turning north into the forest preserve to reduce traffic near the adjacent home lot lines.

Recommendation:

Based on the land owner permissions granted, staff recommends removal of the related agenda item posted for consideration on the October 3, 2017 Commission meeting. Attorney Kramer indicated that the District should expect to receive a proposal in the near future for review related to the District's interest in securing a permanent maintenance corridor easement and/or land purchase to access Henneberry Forest Preserve.