

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
ELLIS GROUNDS							
249 040538	DEKANE EQUIPMENT CORP	IA49213	KUBOTA KEY-ELLIS	03/21/17	27021027080	GROUND & MAINT - ELLIS G	38.40 38.40*
Total ELLIS BARN							436.20*
ELLIS CAMPS							
250 060304	FIRST NATIONAL BANK OMAHA	03/02/17-TV	VEI CARE-CAT	03/21/17	27021107082	ANIMAL CARE & SUPPLIES -	26.00 26.00*
Total ELLIS GROUNDS							38.40*
ELLIS RIDING LESSONS							
251 060304	FIRST NATIONAL BANK OMAHA	03/02/17-TV	VET CARE	03/21/17	27021117082	ANIMAL CARE & SUPPLIES -	163.00
252 060304	FIRST NATIONAL BANK OMAHA	03/02/17-DG	WOOD SHAVINGS	03/21/17	27021117082	ANIMAL CARE & SUPPLIES -	222.60 385.60*
Total ELLIS RIDING LESSONS							385.60*
ELLIS BIRTHDAY PARTIES							
253 101297	JOHN DEERE FINANCIAL	03/01/17	ROPE, SODA,ETC	03/21/17	27021127082	ANIMAL CARE & SUPPLIES -	39.45 39.45*
254 101297	JOHN DEERE FINANCIAL	03/01/17	PLATES, CLEANER	03/21/17	27021127087	PROG SUPPLIES - ELLIS B-D	173.02 173.02*
Total ELLIS BIRTHDAY PARTIES							212.47*
ELLIS WEDDINGS							
255 060304	FIRST NATIONAL BANK OMAHA	03/02/17-DG	TRASH P/U-ELLIS	03/21/17	27021207078	REFUSE PICKUP - ELLIS	136.87 136.87*
256 060304	FIRST NATIONAL BANK OMAHA	03/02/17-TV	FOLDERS, CALCULATOR	03/21/17	27021207081	PROMO/PUBLICITY - ELLIS W	30.26
257 060304	FIRST NATIONAL BANK OMAHA	03/02/17-DG	WEDDING AD	03/21/17	27021207081	PROMO/PUBLICITY - ELLIS W	250.00
258 061826	FREE PRESS NEWSPAPERS	00001260	BRIDAL EXPO AD	03/21/17	27021207081	PROMO/PUBLICITY - ELLIS W	99.60 379.86*
Total ELLIS WEDDINGS							516.73*
ELLIS 5K							
259 041757	DP COLLABORATION, LLC	FEB 24 2017	BRIDAL EXPO PROGRAMS	03/21/17	27021307081	PROMO/PUBLICITY - ELLIS 5	100.00 100.00*
Total ELLIS 5K							100.00*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
260 031510	COMMONWEALTH EDISON	3/2/17-BASE	HO BASE HOUSE	03/21/17	27022006861	HOOVER - ELECTRIC	16.12 16.12*
261 231020	WIRE WIZARD OF ILLINOIS INC	26235,26236	MEADOWHAWK	03/21/17	27022006862	HOOVER - OTHER UTILITIES	180.00
262 231020	WIRE WIZARD OF ILLINOIS INC	26235,26236	HOOVER	03/21/17	27022006862	HOOVER - OTHER UTILITIES	105.00 285.00*
263 011850	ARTLIP AND SONS INC	0187637	FURNACE REPAIR	03/21/17	27022006864	HOOVER - BUILDING MAINTEN	229.50 229.50*
264 060304	FIRST NATIONAL BANK OMAHA	03/02/17-KO	WATER SAMPLES	03/21/17	27022006866	HOOVER - OTHER EXPENSES	61.06 61.06*
265 130007	DORI MACKAY	17-00005	ML SEC DEP RETURN	03/21/17	27022007088	HOOVER SECURITY DEPOSIT R	115.00 115.00*
Total HOOVER							706.68*
ENV ED SCHOOL							
266 131567	APRIL MORRIS	3/2/17-AM	POSTERS	03/21/17	27023016849	ENV EDUC - SCHOOL PROG EX	9.00 9.00*
Total ENV ED SCHOOL							9.00*
ENV ED CAMPS							
267 060304	FIRST NATIONAL BANK OMAHA	03/02/17-ED	CAMP SUPPLIES	03/21/17	27023026849	ENV EDUC - CAMPS EXPENSE	44.00
268 131567	APRIL MORRIS	3/2/17-AM	SURVIVAL KIT SUPPLIE	03/21/17	27023026849	ENV EDUC - CAMPS EXPENSE	10.09 54.09*
Total ENV ED CAMPS							54.09*
ENV ED NATURAL BEGINNINGS							
269 060304	FIRST NATIONAL BANK OMAHA	03/02/17-MG	BOOKS, PHOTOS, ARTSU	03/21/17	27023036849	ENV EDUC - NATURAL BEGINN	239.32
270 130506	MENARDS	72395	SUNFLOWER, PEGBOARD	03/21/17	27023036849	ENV EDUC - NATURAL BEGINN	32.48
271 230034	JESSICA VOSBURGH	2/23/17	PET SUPPLIES, PHOTOS	03/21/17	27023036849	ENV EDUC - NATURAL BEGINN	101.65 373.45*
Total ENV ED NATURAL BEGINNINGS							373.45*
ENV ED OTHER PUBLIC PROGRAMS							
272 041511	EMILY DOMBROWSKI	3/2/17-ED	MAPLE SYRUP SUPPLIES	03/21/17	27023046849	ENV EDUC - OTHER PUBLIC P	50.37
273 060304	FIRST NATIONAL BANK OMAHA	03/02/17-ED	PROGRAM SUPPLIES	03/21/17	27023046849	ENV EDUC - OTHER PUBLIC P	40.95
274 131567	APRIL MORRIS	3/2/17-AM	B'DAY PARTY SUPPLIES	03/21/17	27023046849	ENV EDUC - OTHER PUBLIC P	16.29 107.61*
Total ENV ED OTHER PUBLIC PROGRAMS							107.61*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
ENV ED LAWS OF NATURE							
275 041511	EMILY DOMBROWSKI	3/2/17-ED	HEAT BULB-SNAKE	03/21/17	27023056849	ENV EDUC - LAWS OF NATURE	9.98
276 060304	FIRST NATIONAL BANK OMAHA	03/02/17-ED	PET SUPPLIES	03/21/17	27023056849	ENV EDUC - LAWS OF NATURE	31.36
277 060304	FIRST NATIONAL BANK OMAHA	03/02/17-DG	PET SUPPLIES	03/21/17	27023056849	ENV EDUC - LAWS OF NATURE	81.50
							122.84*
Total ENV ED LAWS OF NATURE							122.84*
NATURAL AREA VOLUNTEER							
278 060304	FIRST NATIONAL BANK OMAHA	03/02/17-KO	MARAMECH SUPPLIES	03/21/17	27024006835	NATURAL AREA VOLUNTEER SU	539.31
							539.31*
Total NATURAL AREA VOLUNTEER							539.31*
GROUND & NATURAL RESOURCES							
279 060304	FIRST NATIONAL BANK OMAHA	03/02/17-DG	AT&T	03/21/17	27025006207	TELEPHONE - GROUNDS & NAT	218.73
280 220626	VERIZON (FOREST PRESERVE)	9780605501	CELL PHONES	03/21/17	27025006207	TELEPHONE - GROUNDS & NAT	598.10
281 071807	GRAINCO F.S. INC	03/06/17	TIRE REPAIR-MOWER	03/21/17	27025006216	EQUIP - GROUNDS & NATURAL	816.83*
							13.00
							13.00*
282 110531	KENDALL CO HIGHWAY DEPT	FEB 2017	GAS & DIESEL-FEB 201	03/21/17	27025006217	FUEL - GAS & OIL	642.38
283 200239	JAY TECKENBROCK	02/28/17-JT	BOOT ALLOWANCE	03/21/17	27025006240	UNIFORMS	642.38*
284 022190	BUSTED KNUCKLES LANDSCAPING	MAR 6 2017	TREE REMOVAL-MARMECH	03/21/17	27025006837	PRESERVE IMPROV - GR & NA	75.00
							75.00*
							1,800.00
							1,800.00*
285 060304	FIRST NATIONAL BANK OMAHA	03/02/17-DG	TRASH P/U-HO, HARRIS	03/21/17	27025006847	REFUSE PICKUP - GROUNDS &	533.50
286 060304	FIRST NATIONAL BANK OMAHA	03/02/17-DG	WATER-HARRIS	03/21/17	27025007089	SUPPLIES - SHOP	533.50*
							27.91
							27.91*
Total GROUNDS & NATURAL RESOURCES							3,908.62*

Kendall County
 03/13/17 11:22:04 AM
 COMBINED Claims Listing

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
355 190610	SEMPER FI LAND SERVICES						
		HOOVER	HENNEBERRY WOODS RES	03/21/17	95020006850	PROJECT FUND EXPENSES	89,724.50
							89,724.50*
						Total FP BOND PROCEEDS 2007	89,724.50*
						GRAND TOTAL	\$103,579.08

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
MARCH 7, 2017**

I. Call to Order

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

Commissioners Cullick, Davidson, Flowers, Giles, Gryder, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour all were present.

V. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$16,202.29.

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$16,202.29. Seconded by Commissioner Flowers.

Motion: Commissioner Cullick
Second: Commissioner Flowers
Roll call: Commissioners Cullick, Davidson, Flowers, Giles, Gryder, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour, aye. Opposed, none. Motion unanimously approved.

VIII. Approval of Minutes

Kendall County Forest Preserve Commission Meeting – February 21, 2017

Kendall County Forest Preserve District Special Commission Meeting of February 15, 2017

Kendall County Forest Preserve District Finance Committee Meeting – February 15, 2017 and March 1, 2017

Kendall County Forest Preserve District Committee of the Whole Meeting – February 15, 2017

Commissioner Hendrix made a motion to approve the minutes for the Forest Preserve Commission meeting held on February 21, 2017; the Forest Preserve Special Commission Meeting of February 15, 2017; the Forest Preserve Finance Committee meetings held on February 15, 2017 and March 1, 2017, and the Committee of the Whole meeting held on February 15, 2017. Seconded by Commissioner Cullick.

All, aye. Opposed, none. Motion unanimously approved.

IX. Motion to Approve Contract #17-03-001 with Semper Fi Land Services, Inc. of Yorkville, Illinois for the Henneberry Woods Forest Preserve Tree Mitigation and Prairie-Shrubland Restoration Project, Including Acceptance of the Base Bid Cost of \$179,499.00, and Add-Alternate Cost of \$16,588.00 for the Installation of Wood Chip Mulch, for a Total Contract Amount of \$196,087.00.

Commissioner Gryder made a motion to approve contract #17-03-001 with Semper Fi Land Services, Inc., for the Henneberry Woods Forest Preserve Tree Mitigation and Prairie-Shrubland Restoration Project, including acceptance of the base bid cost of \$179,499.00, and add-alternate cost of \$16,588.00 for the installation of wood chip mulch, for a total contract amount of \$196,087.00. Seconded by Commissioner Cullick.

Director Guritz presented the bid results, reporting that due diligence review of the low bidder, Semper Fi Land, Inc. had been completed. The Finance Committee has reviewed the bid results, recommending award of contract to Semper Fi Land, Inc.

Director Guritz reported that the low-bidder is qualified, with all approaches meeting bid specifications.

Commissioner Davidson inquired into the timeframe for completion of the project.

Director Guritz reported that restoration work will begin in mid-October 2017, with completion of the installation of all plant material within 45 days. The District will

retain 10% of the contract sum pending IDOT regulatory signoff on the project in October 2018. Commissioner Davidson suggested that some of the trees could be planted in other forest preserve district areas.

Commissioner Hendrix inquired into the tree planting plan. Director Guritz presented an overview of the project plan. Director Guritz stated he would forward the tree inventory to Commissioner Hendrix for review.

Commissioner Purcell inquired into the project budget. Director Guritz reported that the District budgeted \$5,000 per acre to complete the restoration, or approximately \$225,000. Total project cost is \$196,087, with \$90,000 offset by mitigation and grant funding, leaving total District costs at \$106,087.

Commissioner Flowers inquired into whether any additional grants had been secured. Director Guritz reported that in addition to the \$15,000 Fox River Corridor Monarch project, a \$10,000 grant will be requested through the ComEd Green Region Program.

Commissioner Purcell inquired into whether any additional matching funds would be needed if the ComEd Green Region grant is awarded. Director Guritz stated no additional matching funds beyond contract costs would be needed.

Commissioner Davidson made a motion to call the question. Seconded by Commissioner Prochaska.

Motion: Commissioner Gryder

Second: Commissioner Cullick

Roll call: Commissioners Cullick, Davidson, Flowers, Giles, Gryder, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour, aye. Opposed, none. Motion unanimously approved.

X. Motion to Approve a Proposal from Lucky Locators of Algonquin, Illinois for an Amount Not-to-Exceed \$4,725.00 for Underground Utility Location Services at Hoover Forest Preserve.

Commissioner Hendrix made a motion to approve the proposal from Lucky Locators of Algonquin, Illinois for an amount not-to-exceed \$4,725.00 for underground utility location services at Hoover Forest Preserve. Seconded by Commissioner Gryder.

Director Guritz stated that location services are needed to identify the location of the District’s water main and Boy Scout camp infrastructure.

Commissioner Purcell inquired into whether Wight and Company can complete the location work. Director Guritz stated that Wight and Company is supporting project management activities.

Commissioner Purcell inquired into whether there would be additional contractors needed to complete the project. Director Guritz stated that additional contract support may be needed for excavation work and water main capping.

Commissioner Purcell inquired into whether the contracts would be paid by the operating or capital fund. Director Guritz stated that this has not yet been determined, but would be discussed at the Finance Committee.

Commissioner Davidson made a motion to call the question. Seconded by Commissioner Hendrix.

Motion: Commissioner Hendrix

Second: Commissioner Gryder

Roll call: Commissioners Cullick, Davidson, Flowers, Giles, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XI. Motion to Approve a Proposal from Artlip and Sons in the Amount of \$1,995.00 for the Replacement of an Evaporator Coil in the McQuay Ground Service Heat Pump at Hoover Forest Preserve

Commissioner Gryder made a motion to approve the proposal from Artlip and Sons in the amount of \$1,995.00 for the replacement of an evaporator coil in the McQuay ground service heat pump at Hoover Forest Preserve. Seconded by Commissioner Flowers.

Director Guritz reported that two proposals have been received from Artlip and Sons for repair and annual maintenance of the geothermal heating and cooling system at Hoover Forest Preserve.

Commissioner Purcell expressed concerns over the cost for repairs in light of the cost for the system that was installed.

Director Guritz stated that review of the green infrastructure at Meadowhawk Lodge will be an ongoing project for the coming year to gain an understanding of how the system is functioning, and how electricity generation from the solar panels is channeled.

Motion: Commissioner Gryder

Second: Commissioner Flowers

Roll call: Commissioners Cullick, Davidson, Flowers, Giles, Gryder, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XII. Motion to Approve a Proposal from Artlip and Sons in the Amount of \$1,827.00 for Annual Preventative Maintenance Services on the Geothermal Heating System at Hoover Forest Preserve

Commissioner Gryder made a motion to approve the proposal from Artlip and Sons in the amount of \$1,827.00 for annual preventative maintenance services on the geothermal heating system at Hoover Forest Preserve. Seconded by Commissioner Prochaska.

Commissioner Davidson made a motion to amend the motion to refer review of the geothermal system, and proposed maintenance agreement to the Finance Committee for review. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

XIII. Executive Session

None.

XIV. Other Items of Business

Commission discussed the Millbrook South RTP grant exhibit for trail and parking lot improvements. A public hearing is scheduled for Monday, March 13, 2017 at 5:00 pm at the Historic Courthouse.

Commissioner Kellogg expressed interest in continuing to maintain hiking trails through the woodland areas.

Commissioner Purcell inquired into total project costs. Director Guritz stated that the maximum grant award is \$200,000, with a required match of \$50,000.

DRAFT

Director Guritz stated that the draft FY 15-16 audit, reporting that the District's financial standing is significantly improved.

XV. Citizens to Be Heard

Steve Drum expressed concerns over road condition within the boundaries of the City of Yorkville.

XVI. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 6:35 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES
MARCH 15, 2017**

I. Call to Order

Finance Committee Chairman Cullick called the meeting to order at 4:32 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Davidson, Gilmour, and Cullick all were present.

III. Approval of Agenda

Commissioner Davidson made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

IV. Citizens to be Heard

No public comments were offered by those in attendance.

V. Approval to Forward Claims in an Amount Not-to-Exceed \$103,579.08.

Commissioner Gilmour made a motion to forward claims to Commission in an amount not-to-exceed \$103,579.08. Seconded by Commissioner Davidson.

The Finance Committee reviewed the claims list.

Commissioner Cullick called the question. All, aye. Opposed, none.

VI. Trash and Recycling Services Account Audit Updates and Timeframe for Securing Competitive Quotes

Latreese Caldwell presented the draft call for quotations for trash and recycling services.

Latreese Caldwell also reported on progress with securing refunds and credits for overpayments. Director Guritz reported that the letter of notification for non-renewal of contract was sent to Allied/Republic services in accordance with the current contract terms.

Invitations to submit quote for trash and recycling service will be sent to the three trash service companies operating in Kendall County, with approval of contacts in April.

VII. FY 15-16 Audit Review – WIPFLI CPAs

Director Guritz reported that the final rating assigned to the District by Moody's is an A2 with a stable outlook. The Finance Committee deferred WIPFLI CPAs overview of the audit report to the Committee of the Whole.

VIII. RTP Grant Public Hearing Outcomes, Project Overview, and Application Deadline

Director Guritz presented a report on public hearing outcomes for the proposed grant-funded trail and parking lot improvements project at Millbrook South Forest Preserve.

The Finance Committee discussed the proposed trail, expressing concerns over preserve visitor safety at the rail crossing.

Director Guritz reported that members of the public attending did not support establishing an entrance off of Shagbark Lane, with permission needed from the Village of Millbrook.

The other possibility for a preserve entrance would require permission from Illinois Railway-Omnitrac, and with resident concerns anticipated as well.

IX. Review of Grant-Funded Property Acquisitions and Requirements

The District's Grants Consultant, Laura Stuart with Charles Schrader and Associates presented a chart showing progress with completing restoration and public access requirements for forest preserves purchased with support from State and Federal grants.

Public access improvements and additional restoration efforts are needed at Henneberry Woods, Fox River Bluffs, and Millbrook South Forest Preserves. Restoration efforts for Henneberry Forest Preserve planned for October 2017 will satisfy restoration requirements, with public access improvements pending. Fox River Bluffs restoration and initial public access improvements need to be completed in 2019. The proposed RTP grant for Millbrook South Forest preserve would satisfy public access requirements, with restoration work pending. Laura Stuart reported that the access gap for Millbrook South would impact the competitiveness of the District's grant application. The Finance Committee recommended moving forward with submission of a 2017 RTP grant application.

Laura Stuart presented an overview of forest preserves purchased and developed with outside grant funding.

Laura Stuart reported that public access improvements for the proposed Little Rock Creek acquisition will be relatively simple to complete.

Commissioner Davidson expressed that crop production in farm areas provides wildlife habitat. Director Guritz stated that while this may be true, the IDNR would likely not consider continued cropland production as satisfying conversion requirements.

DRAFT

Commissioner Davidson stated that a mixture of habitat areas may satisfy IDNR project restoration requirements.

Director Guritz stated that he would continue to explore grant application opportunities for completing all remaining projects with Land Cash Funds and the remaining capital fund balance.

X. Hoover Water Main Project Updates

Commissioner Gryder entered the meeting at 5:35 pm.

Director Guritz presented a report on main location activities, including a GIS exhibit showing the location of the Hoover water main infrastructure.

Director Guritz presented a progress report on efforts to determine possible cross connection of the District's water main services and the Boy Scout camp water main system.

Outreach to contractors is underway and will help determine what, if any, capping work remains.

Commissioner Davidson inquired into the location of shutoff valves. Director Guritz stated that most, but not all of the shutoff valves have been located, noting that two service line shutoff valves will require repair. A service line shutoff valve has not been located for Blazing Star bunkhouse.

XI. Executive Session

None.

XII. Citizens to be Heard

No public comments were offered by those in attendance.

XIII. Other Items of Business

Director Guritz reported that the negative outlook on the District's bond rating has been changed to stable. The Finance Committee reviewed the District's bond rating history, noting that it will take some time for the bond rating to improve.

XIV. Citizens to Be Heard

None.

DRAFT

XV. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Cullick. Commissioners Gilmour, Kellogg, and Cullick, aye. Opposed, Commissioner Davidson. Meeting adjourned at 5:30 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

MARCH 15, 2017

I. Call to Order

President Gilmour called the meeting to order at 5:33 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cullick, Davidson, Gryder, Hendrix, Prochaska, and Gilmour all were present.

III. Approval of Agenda

Commissioner Gilmour requested a change in the order for the agenda to move the Director's Report to follow item XIII. Commissioner Prochaska made a motion to approve the agenda as amended. Seconded by Commissioner Gryder. All, aye. Opposed, none.

IV. Citizens to be Heard

No public comments were offered by those present at the meeting.

V. Presentation of the FY 15-16 Audit (WIPFLI CPAs)

Matt Schueler, Partner with WIPFLI CPAs presented the District's FY 15-16 audit. Mr. Schueler reported that the District's financial position improved over the past year.

The audit process included review of internal controls to document any deficiencies, complete fraud interviews, confirm revenues and expenditures for the year, and to examine other facets not previously reviewed.

Mr. Schueler reported that the audit report is clean, with an unmodified opinion, which is positive.

The pension reporting requirement is now completed.

No single audit reports were needed for the past year.

The District's statement of net position improved over the prior year's audit.

The Committee of the Whole discussed the change in net position for the District's pension liability. Director Guritz observed that this is a snapshot, with the change largely dependent on IMRF pension fund investment performance, which would be expected to rise and fall with economic performance of the investments. Mr. Schueler confirmed that the previous year's investment earnings were approximately \$2M higher than the current year, noting that investment earning reporting is one year in arrears. Mr. Schueler reported that IMRF projects a long term 7.5% gain on \$39M of pension fund investments. Reporting indicates

that the unfunded portion of net pension liability increased from 91% to 83% over the previous year.

Mr. Schueler reported that net change in fund balance totaled \$159,000, with the operating fund accounting for \$23,000 of this total. Director Guritz stated that the amount reported is the net gain following transfer of funds to Kendall County for the total of workers' compensation claim amounts owed, which was approximately \$64,000.

Mr. Schueler reported that there are no fund balances in a deficit position. This is an improvement over the audit performed for FY 13-14, noting that the final transfer of investment earnings from the capital fund to the operating fund effectively established a positive operating fund balance.

Mr. Schueler reported that the District's deposits and investments are appropriately insured.

The District's long-term debt obligation principal amount was paid down \$2M in FY 15-16, with \$2.3M scheduled for the upcoming year. This does not include interest payments owed.

Mr. Schueler reported that the 2016 refunding resulted in a favorable gain of \$1.1M.

Mr. Schueler stated that there was a restatement of the District's net assets over the past year, which was favorable, based on review of how debt service interest funds were accrued and reported prior to WIPFLI CPAs engagement in audit services. This increased the District's posted fund balance by \$954,000.

Commissioner Hendrix requested confirmation that the District is now meeting generally accepted accounting requirements. Mr. Schueler stated that this is the case.

Mr. Schueler presented a snapshot report of the past four years, noting that the fund operating fund balance has improved from a deficit of (\$34,000) with the surplus fund balance now covering 95 days for operations, an increase of 8 days over the prior year.

Director Guritz reported that a discussion was held with the District's Auditor, Jordan Sasscer, on a new requirement for financial reporting of life estate agreements that will be implemented in the upcoming year.

Director Guritz noted that the Subat restricted funds showed no interest earnings, which should be examined. Mr. Schueler stated that interest earnings are accounted to other funds. Director Guritz stated that this needs to be examined, as well as the investment strategies for the \$800K held in this fund.

Commissioner Davidson inquired into whether the audit accounts for project work required for completion in compliance with our State and Federal grants. Mr. Schueler reported that this is not included within the scope audit.

Commissioner Cullick made a motion to forward the FY 15-16 audit to Commission for approval. Seconded by Commissioner Gryder. All, all. Opposed, none.

VI. RTP Grant Public Hearing Outcomes, Project Overview, and Application Deadline

Director Guritz presented a report on public hearing outcomes for the proposed grant-funded trail and parking lot improvements project at Millbrook South Forest Preserve.

The Committee of the Whole discussed the proposed trail alignment.

Director Guritz reported that members of the public attending did not support establishing an entrance off of Shagbark Lane, with permission needed from the Village of Millbrook.

Laura Stuart, the District's Grants Consultant with Charles Schrader and Associates, reported on the scope of work required for satisfying the conditions of the grants received for Millbrook South Forest Preserve.

While the RTP grant application would show progress towards the requirements, the District will need to complete restoration of the 118-acres remaining in cropland production.

Laura Stuart reported that the grant application will have to identify the railway line as a connectivity gap that is currently under investigation for approach, which will likely impact the competitiveness of the District's proposal.

Laura Stuart reported that a resolution authorizing the application will need to be approved at the upcoming Commission meeting.

The Committee of the Whole provided direction to present a resolution authorizing the 2017 RTP grant application at the March 21, 2017 Commission meeting for approval.

VII. Review of Grant-Funded Property Acquisitions and Requirements

Laura Stuart presented a chart showing progress with completing restoration and public access requirements for forest preserves purchased with support from State and Federal grants. Laura Stuart responded that the District is behind on meeting commitments for restoration and improvements at Henneberry Woods Forest Preserve, and Millbrook South Forest Preserve.

Public access improvements and additional restoration efforts are needed at Henneberry Woods, Fox River Bluffs, and Millbrook South Forest Preserves. The restoration project now planned for Henneberry Forest Preserve for October 2017 will satisfy restoration requirements, with public access improvements pending. Fox River Bluffs restoration and initial public access improvements need to be completed in 2019. The proposed RTP grant

for Millbrook South Forest preserve would satisfy public access requirements, with phased restoration work following completion of the trail.

Laura Stuart presented an overview of forest preserves purchased and developed with outside grant funding, reporting that public access improvements for the proposed Little Rock Creek acquisition will be relatively simple to complete, with no cropland conversion required.

Director Guritz stated that the District continues to explore grant application opportunities for completing all remaining projects with the limited remaining capital funds with additional support from the Land Cash fund.

VIII. Review of Draft Resolution #17-03-002 in Support of House Bill 3127 to Exempt Conservation and Forest Preserve Districts from Drainage District Annual Maintenance Assessments and Require Pre-Approval of Drainage District Projects on Conservation Lands

Director Guritz presented a draft resolution of support for House Bill 3127.

Assistant State's Attorney David Berault has reviewed the draft bill, recommending that the District support a change in the language and approach taken for amending tax code by simply exempting forest preserve and conservation districts within the Illinois Downstate Forest Preserve District Act from drainage district annual or yearly assessments, recognizing that the District is already exempt from special assessments from other government agencies.

Director Guritz presented information received from other forest preserve districts cautioning against making changes to the tax code provisions that could impact interpretation of State law, and concerns with possible changes in the interpretation of forest preserve and conservation district eminent domain powers.

Assistant State's Attorney Berault provided an overview of the approach taken, and issues addressed within the District's intergovernmental agreements as part of the reformation of the Rob Roy and Morgan Creek Drainage Districts in Kendall County.

Assistant State's Attorney Berault stated that he did not have any issues with the language or possible interpretation of the proposed House Bill pertaining to the exemption of the forest preserve and conservation districts from drainage district projects without drainage districts first seeking preapproval for projects taking place on District lands.

Assistant State's Attorney Berault did report that there was one court case involving State conservation lands that involved the rights of drainage districts to complete work on State lands.

Direction was received to present a final resolution of support for approval at the March 21, 2017 Commission meeting. Director Guritz stated that he would submit the draft resolution to the State's Attorney's Office for review and amendment.

Commissioner Davidson stated that the District stands to benefit from drainage district projects on District lands from the standpoint of cost for maintaining creek channels. Director Guritz stated that the enabling legislation for forest preserves and conservation districts includes maintenance of waterways on conservation lands. Other conservation districts reported similar situations where stream corridor habitat improvement is included as part of channel maintenance projects, with the cost for the improvements included within the conservation agency budgets. As these costs and responsibilities are already handled by the forest preserve and conservation districts, there are no tangible benefits to forest preserve and conservation districts for the payment of drainage district annual assessment costs.

Commissioner Prochaska stated that by approving the resolution, we are notifying the State legislature of our support of the House Bill, including efforts to continue to amend the language of the draft bill.

Commissioner Davidson adjourned from the meeting and did not return.

Commissioner Prochaska suggested the absence of a quorum.

Assistant State's Attorney Berault advised that the Committee of the Whole may continue to discuss items remaining on the agenda, but needs to refrain from making any decisions, and voting on any of the remaining items, with continued recording of the remainder of the meeting.

IX. 2017 Series Refund Bond Updates – Suspension of Sales of State and Local Government Series Securities and Cityview Capital Solutions Competitive Bidding of the Escrow Investment Portfolio

Director Guritz reported as a result of the federal government reaching the debt ceiling in March, State and Local Government Series Securities are no longer available for establishing the debt service escrow account. As a result, the escrow investment portfolio recommended by Cityview Capital Solutions through competitive bidding will serve as the depository for the 2017 series refund bond escrow account.

X. Henneberry Forest Preserve 2017 Farm License Agreement with Farm Operator Jr. Collins

Director Guritz reported that the 2017 Farm License Agreement with Albert Collins, Jr. has been revised based on consultation with Commissioner Kellogg and Mr. Collins. Proposed

changes include insertion of language prohibiting use of herbicides that would impact fall planting activities, with the District receiving one-third of the market value of the soybean harvest at the time of harvest based on grain elevator market price per bushel at the time of harvest. District payment will be received following harvest in early to mid-October.

XI. Debt Service Schedule Assumptions and Average Home Value Year-to-Year Tax Levy

Director Guritz presented a report received from Anthony Miceli from Speer Financial, Inc. showing the impact to taxpayers for the District's debt service levy through the remainder of the debt-service schedule. Changes in year-to-year levies will significantly impact individual tax bills for the average homeowner with a \$200,200 home value. The estimated tax on the average home will gradually increase from \$100 per year to \$125 per year before expiring in 2026, assuming a 2% growth rate in total EAV for Kendall County. The schedule in place cannot be modified or effected until the final years of the schedule.

XII. Hoover Water Main Project Updates

Director Guritz presented a report on main location activities, including a GIS exhibit showing the location of the Hoover water main infrastructure.

Director Guritz presented a progress report on efforts to determine possible cross connection of the District's water main services and the Boy Scout camp water main system.

The District is in process of reaching out to the contractors that completed Hoover Phase I and Phase II improvements which will help determine what, if any, capping work remains to disconnect from the old system.

Commissioner Hendrix suggested looking at the aerial imagery for clues to the location of the old infrastructure.

XIII. Director's Report

Director Guritz reported that a 40-year old shelter at Harris Forest Preserve will be demolished due to issues with structural integrity. District grounds maintenance staff are beginning to discuss the approach to closing the old rest stop at Route 47 and Galena Road.

The Committee of the Whole discussed the possibility of a future trade of this parcel.

XIV. Executive Session

None.

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XV. Other Items of Business

None.

XVI. Citizens to be Heard

None.

XVII. Summary of Action Items to be Taken

None recorded.

XVIII. Adjournment

Meeting was summarily adjourned at 7:00 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

KENDALL COUNTY FOREST PRESERVE DISTRICT, KENDALL COUNTY, ILLINOIS

RESOLUTION #17-03-002

A RESOLUTION SUPPORTING HB 3127

WHEREAS, HB 3127 amends the Illinois Downstate Forest Preserve District Act, the Conservation District Act, and the Illinois Drainage Code; and

WHEREAS, Kendall County Forest Preserve District believes that all property used exclusively for public or conservation purposes belonging to a forest preserve district or a conservation district should remain exempt from taxation, special assessments, other assessments, and fees from other units of government; and

WHEREAS, Kendall County Forest Preserve District thereby supports the amendment of the Illinois Downstate Forest Preserve District Act and Conservation District Act to include a statutory exemption of Forest Preserve and Conservation Districts from Drainage District annual maintenance assessments; and

WHEREAS, Kendall County Forest Preserve District recognizes that project priorities and approaches of Drainage Districts and Forest Preserve and Conservation Districts may be non-complementary, with potential for disturbance of wildlife and sensitive habitat areas; and

WHEREAS, Kendall County Forest Preserve District believes that before any action may be taken by a drainage district regarding property owned or operated by a forest preserve district organized pursuant to the Downstate Forest Preserve District Act, or a conservation district organized pursuant to the Conservation District Act, the drainage district shall first receive approval for the action from the board of commissioners of the forest preserve district or the board of trustees of the conservation district; and

WHEREAS, Kendall County Forest Preserve District thereby supports the amendment of the Illinois Drainage Code by requiring Drainage Districts to secure preapproval from the governance board of a Forest Preserve or Conservation District for those projects located on forest preserve and conservation district lands; and

WHEREAS, HB 3127 clarifies the relationship of Forest Preserve Districts and Conservation Districts with Drainage Districts in a way that meets Kendall County Forest Preserve District concerns.

NOW, THEREFORE, BE IT RESOLVED BY THE KENDALL COUNTY FOREST PRESERVE DISTRICT BOARD OF COMMISSIONERS, that the Kendall County Forest Preserve District asks the Illinois General Assembly to pass HB 3127; and

BE IT FURTHER RESOLVED; that the District's Board of Commissioners authorizes the District's Director to transmit suitable copies of this Resolution to the Governor of the State of Illinois, Speaker and Minority Leader of the Illinois House of Representatives, to the President and Minority Leader of the Illinois Senate, to all members of the General Assembly representing any portion of Kendall County, and to the Executive Directors of Metro Counties, United Counties Council of Illinois, the Illinois Association of County Board Members and Commissioners, and the Illinois Association of Conservation and Forest Preserve Districts; and

BE IT FURTHER RESOLVED; that the Kendall County Forest Preserve District Board of Commissioners authorizes the District's Director to draft a letter of appreciation to be signed by the President of the Kendall County Forest Preserve District to Rep. David Welter for sponsoring this legislation.

Approved this 21st day of March, 2017:

ATTEST:

Judy Gilmour, President

Elizabeth Flowers, Secretary

AYES:

NAYS:

KENDALL COUNTY FOREST PRESERVE DISTRICT

HISTORIC KENDALL COUNTY COURTHOUSE

110 WEST MADISON STREET

YORKVILLE, IL 60560

March 21, 2017

The Honorable Representative David Welter – 75th District
1421 N. Division Street
P.O. Box 808
Morris, IL 60450

The Honorable Representative Keith Wheeler – 50th District
959 Oak Street
North Aurora, IL 60542

The Honorable Representative Stephanie Kifowit – 84th District
PO Box 1414
Aurora, IL 60507

The Honorable Representative Mark Batnick – 97th District
24047 W. Lockport Street
Plainfield, IL 60544

RE: Support of HB 3127 Drainage-Forest-Conserve District

Dear Representatives:

Please accept my sincere appreciation for your support of HB 3127. During the Kendall County Board meeting on March 7, 2017, the Board passed a resolution of support for your efforts to enact this important piece of legislation. The Kendall County Forest Preserve District Board of Commissioners approved a similar resolution on March 21, 2017.

Passage of HB3127 will amend the Illinois Downstate Forest Preserve District act, the Conservation District Act, and Illinois Drainage Code to exempt conservation districts and forest preserve districts from drainage district annual assessments, and clarify the jurisdictional authority regarding the power of drainage districts to conduct work on conservation and forest preserve district lands.

Drainage districts and forest preserve districts each separately have been extended general powers under State law to acquire lands to control drainage and other water conditions.

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Essentially, the proposed legislation will require drainage districts to first seek project approval from forest and conservation district governance boards prior to implementing projects on conservation lands. An approval process is presently undefined. This has historically generated conflicts with the interpretation of Illinois Drainage Code the Illinois Downstate Forest Preserve District Act, and the Illinois Conservation District Act.

Historically, these conflicts have been compounded by conservation and drainage agency priorities and best-practice approaches for addressing drainage needs, while concurrently mitigating impacts to natural resources. Beyond natural resource conflicts, conservation and forest preserve district lands often carry State and Federal covenants and protected wildlife resources, which require performance of additional measures prior to implementing projects that result in disturbance to protected lands and/or impacts to sensitive habitat areas.

Addressing these conflicting priorities is an important exercise to insure that complementary outcomes are achieved.

Beyond Kendall County, positive feedback has been received from member agency representatives of the Illinois Association of Conservation and Forest Preserve Districts.

The specific language of the proposed bill is under careful review by IACFPD member agencies, with possible recommendations forthcoming for minor changes.

Agency representatives have articulated that the proposed legislation will proactively resolve potential future conflicts and impacts that have occurred in the past from drainage district exercise of broad powers and authority for completing drainage improvements on conservation lands.

These changes will in no way diminish forest preserve and conservation district responsibilities for supporting the Illinois Drainage Code, and working with drainage districts to support complementary project outcomes for those projects taking place on forest and conservation district lands.

Thank you again for your continued efforts, and support of this important piece of legislation.

Sincerely,

Judy Gilmour
President

Cc: Kendall County Forest Preserve District Board of Commissioners
Illinois Association of Conservation and Forest Preserve Districts

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SPECIAL DISTRICTS

(70 ILCS 805/) Downstate Forest Preserve District Act.

“Any such district may also acquire lands along or enclosing water courses, drainage ways, lakes, ponds, planned impoundments or elsewhere which, in the judgment of its Board are required to store flood waters, or control other drainage and water conditions...”

“Any such District shall have power to acquire lands and grounds for the aforesaid purposes by lease, or in fee simple by gift, grant, legacy, purchase or condemnation, or to acquire easements in land, and to construct, lay out, improve and maintain wells, power plants, comfort stations, shelter houses, paths, driveways, public roads, roadways and other improvements and facilities in and through such forest preserves as they shall deem necessary or desirable for the use of such forest preserves by the public and may acquire, develop, improve and maintain waterways in conjunction with the district.”

SPECIAL DISTRICTS

(70 ILCS 605/) Illinois Drainage Code.

“General powers of commissioners. The commissioners constitute the corporate authorities of the district and shall exercise the corporate functions conferred by law. The commissioners are empowered to: (a) adopt and use a corporate seal; (b) use funds of the district for any lawful purpose and compromise actions and controversies and employ engineers, attorneys and other employees; (c) do all acts necessary for the purpose of surveying, constructing, altering, enlarging, protecting, repairing and maintaining any drain, levee or other work of the district and go upon lands either within or outside of the district for the purpose of examining the same in connection with the work of the district and making surveys, doing no more damage than the occasion may require; (d) upon the payment or tender of the compensation allowed, go upon such lands with their agents, employees, contractors and servants, teams, tools, machinery, instruments and other equipment for the purpose of constructing the work of the district and forever thereafter enter upon such lands for the purpose of constructing the work of the district and forever thereafter enter upon such lands for the purpose of protecting, maintaining and repairing the same; (e) use any part of any public highway for the purposes of work to be done, provided such use will not permanently destroy or materially impair such public highway for public use; (f) authorize any state or federal officer, agent, employee or contractor to go on any lands or rights-of-way of the district for the purpose of inspecting, surveying, constructing, altering, enlarging, protecting, repairing or maintaining any drain, levee or other work of the district; (g) enter into agreements with any department or agency of the State of Illinois relative to the use and control of ditches, drains, levees and drainage structures of the district in conjunction with the operation and management of fish preserves and game refuges and the furtherance of any of the purposes of the "Fish Code of Illinois" or the "Wildlife Code of Illinois”;

RESOLUTION NO. 17-03-003

**KENDALL COUNTY FOREST PRESERVE DISTRICT
KENDALL COUNTY, ILLINOIS**

**A RESOLUTION AUTHORIZING PARTICIPATION IN THE
2017 IDNR-FHA REGIONAL TRAILS PROGRAM
FOR THE CONSTRUCTION OF A 1.34 MILE
MULTI-PURPOSE TRAIL LOOP AND PARKING LOT IMPROVEMENTS AT
MILLBROOK SOUTH FOREST PRESERVE**

WHEREAS, the Kendall County Forest Preserve District (hereinafter the "District") is a body politic and corporate and municipal corporation organized and existing under the Downstate Forest Preserve District Act, 70 ILCS 805/0.001 et seq. as amended (hereinafter the "Act"); and

WHEREAS, the mission of the District is to acquire and hold lands containing natural forests, and lands capable of being restored to a natural condition, for the purpose of protecting and preserving the flora, fauna, and scenic beauties within Kendall County for the education, pleasure, and recreation of the public; and

WHEREAS, in 2007, the Kendall County Forest Preserve District acquired property known as the Millbrook South Forest Preserve with funding support from the Illinois Department of Natural Resources – Open Space Land Acquisition and Development Program (hereinafter the "OSLAD grant program"); and

WHEREAS, as part of the conditions for acceptance of OSLAD grant program funding, the District is required to establish public access to Millbrook South Forest Preserve; and

WHEREAS, the District desires to expand public access by improving its parking facility and trail system at Millbrook South Forest Preserve through construction of ADA parking stalls, and completion of a 1.34 mile multi-purpose trail loop; and

WHEREAS, the IDNR-FHA Regional Trails Program (hereinafter the "RTP Program") provides grant funding for the construction of multi-purpose trails for up to 80% of the total construction costs with a maximum grant award of \$200,000.00; and

WHEREAS, the District is requesting a grant of \$200,000.00 through the RTP Program for completion of the project, with an estimated total cost of \$274,863.00; and

WHEREAS, the District has received, reviewed, and understands the 2017 RTP Program Guidelines, which includes the requirement to submit a calculated \$300.00 application fee.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Commissioners of the Kendall County Forest Preserve District as follows:

1. The above recitals are hereby incorporated by reference as if set forth fully herein; and
2. The Board of Commissioners of the Kendall County Forest Preserve District hereby approves the Project and authorizes the Kendall County Forest Preserve District to submit an application to the IDNR-FHA Regional Trails Program in the amount of \$200,000 for fiscal year 2016-2017, including the required and calculated \$300.00 application fee; and
3. The Board of Commissioners of the Kendall County Forest Preserve District hereby commits to the expenditure of matching funds in the amount of \$74,863 necessary for the Project's success; and
4. The President and Director for the District are hereby authorized to execute and file applications and any amendments to the application, if necessary, on behalf of the District with the Illinois Department of Natural Resources for the 2017 Recreational Trails Program grant.
5. The President and Executive Director for the District are also hereby authorized to furnish such additional information, assurances, certifications and amendments as the Illinois Department of Natural Resources may require in connection with the District's application for the 2017 Regional Trails Program grant application; and
6. The Secretary of the District is hereby directed to transmit certified copies of this Resolution to the Executive Director for the District for inclusion and submission as part of the grant application materials.

Passed and approved by the President and Board of Commissioners of the Kendall County Forest Preserve District this 21ST day of March, 2017.

Approved:

Judy Gilmour, President

Attest:

Elizabeth Flowers, Secretary

Recreational Trails Program

(Please Type or Print in Ink)

Form RT/DOC-5

Financial Certification Statement

Applicant (Sponsor) Legal Name: Kendall County Forest Preserve District

Project Title: Millbrook South Forest Preserve Multi-Purpose Trail and Parking Improvements

As the individual duly designated to represent the Kendall County Forest Preserve District (Sponsor), I do hereby certify that the information presented in this grant application is true and correct. I do further certify that the project, if approved for funding, will be completed in accordance with the provisions set forth in the Recreational Trails Grant Manual and that the Kendall County Forest Preserve District (Sponsor) has the financial resources to initially fund 100% of the proposed project costs within the time frame imposed by the Illinois Department of Natural Resources for project execution prior to receiving grant reimbursement. Failure to complete said project within the specified time frame could be cause for project termination. In addition, failure to complete a project or withdrawal of a project due to lack of performance, insufficient funds or change in recreation priorities by the applicant shall result in the ineligibility of the project applicant for IDNR grant assistance consideration in the next two (2) consecutive grant cycles.

Acquisition and Development Projects

It is understood that the project should be completed within the timeframe established in the project agreement and the reimbursement request must be submitted within one year of the expiration date.

Failure to do so will result in the Project Sponsor forfeiting all project reimbursements, and relieves IDNR from further payment obligations on the grant.

The Kendall County Forest Preserve District (Sponsor) hereby further certifies that 1) it will indemnify, protect and hold harmless the State of Illinois, Department of Natural Resources and its representatives from any and all liabilities, costs, damages or claims arising as a direct or indirect result of the actions and/or omissions of the Kendall County Forest Preserve District (Sponsor) or its representatives in the construction, operation or maintenance of the above referenced project, and 2) that adequate public notice was given and local approval solicited on the proposed project and 3) that the facility will be operated and maintained in an attractive and safe manner, and open and available to the public without regard to race, color, sex, national origin, age, disability or place of residence in accordance with provisions of IDNR trail grant program regulations.

This Certification Statement was duly acted upon and adopted by the Kendall County Forest Preserve District (Sponsor) on the 21 day of March (month), 2017 (year)

Judy Gilmour

Name (printed / typed)

Attested by: David Guritz, Director

Signature

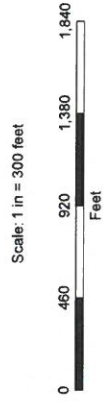
Date: March 21, 2017

President

Title

Millbrook South Proposed Trails Exhibit KENDALL COUNTY

- 2017 -
<http://www.kc.kendall.il.us>



Legend

- Proposed Mowed Trail Connector
- MultiPurpose Trail Loop
- - - Public Road
- - - Mowed Trail
- - - - - Proposed Future Trails
- - - - - Phased Restoration Area



Kendall County GIS
111 West Fox Street - Room 208
Yorkville, IL 62458
618.838.4328



Millbrook South Trail Project
Kendall County Forest Preserve District

13-Mar-17

Description: 1.34 Mile multi-use trail - 10' width				
Loop Path				
General Conditions	1	LS	\$ 6,581.00	\$ 6,581.00
Grading (Spoils to Stay on Site)	1312	CY	\$ 42.00	\$ 55,104.00
Silt Fence	4880	LF	\$ 3.75	\$ 18,300.00
Culverts	4	EA	\$ 1,500.00	\$ 6,000.00
Limestone Screening Connections	7,861	SY	\$ 16.00	\$ 125,776.00
Lawn Restoration - 3' on Each Side	4,718	SY	\$ 3.00	\$ 14,154.00
Sub Total				\$ 225,915.00
Design Contingency (10%)				\$ 22,591.50

Sub Total				\$ 248,506.50
Parking Lot ADA Improvements - Two ADA Spaces				
General Conditions	1	LS	\$ 363.00	\$ 363.00
Site Preparation and Grading	28	CY	\$ 45.00	\$ 1,260.00
Asphalt Paving and Striping	80	SY	\$ 48.00	\$ 3,840.00
Signage	2	EA	\$ 950.00	\$ 1,900.00
Lawn Restoration	1	LS	\$ 250.00	\$ 250.00
Sub Total				\$ 7,613.00
Design Contingency (10%)				\$ 761.30
Sub Total				\$ 8,374.30
Architectural Fees Trail and Parking (7%)				\$ 17,981.66
Total				\$ 274,862.46

FARM LEASE AGREEMENT #17-01-004

Henneberry Property

AGREEMENT made this 21st day of March, 2017 between the KENDALL COUNTY FOREST PRESERVE DISTRICT, a Body Corporate and Politic, 110 West Madison Street, Yorkville, Il, 60560, Licensor, and, Albert Collins, Jr. of 9555 Ament Road, Yorkville IL 60560, Licensee, including all heirs and assigns.

WHEREAS, the Licensor is the owner of certain lands situated in the County of Kendall, Township of Na-Au-Say and State of Illinois described as:

PIN#: 06-06-400-002, 06-06-498-001, 06-06-497-001, 06-06-497-002

WHEREAS, Licensee desires to use the above-described real estate, for farming purposes with the structures utilized for the storage of crops and farm implements, and Licensor desires to have the real estate farmed.

WHEREAS, both Licensee and Licensor hereby agree that there are 95 tillable acres suitable for row crops on the above referenced parcels, these tillable acres hereinafter referred to as the ‘Subject Property’; and the Licensor hereby grants to the Licensee a farm License in exchange for the following goods, services, and considerations, submitted as a use fee for a term of one (1) year, beginning on March 21, 2017, and ending on October 15, 2017 subject to the conditions and limitations hereinafter mentioned.

WHEREAS, Licensee plans to plant early harvest soybeans in 2017, which is consistent with the plan for cropland conversion of 45-acres within the southwest corner of the area known as the Henneberry Forest Preserve; and

Licensee shall pay Licensor the value of one-third of the soybean yield as determined based on a quote from the local grain elevator selected by the Licensee on the date of harvest. Payment shall be rendered based on the value of one-third of the crop bushel yield multiplied by the elevator market rate per bushel to the Licensor no more than 30-days following harvest.

NOW, THEREFORE, in consideration of the grants, covenants, and conditions of this Agreement, IT IS HEREBY AGREED AS FOLLOWS:

1. The proceeding introductory language is made a part hereof and incorporated herein.
2. This Agreement grants only a contractual license to use the Subject Property under the terms and conditions state above. Further, the rights granted by District herein shall vest only in Licensee and no such rights shall vest in any of Licensee’s employees, agents, subcontractors or partners, if any. Nothing in this Agreement shall be construed to convey to Licensee any legal or equitable interest in the Subject Property.
3. Licensor makes no claims as to the tax status of the Subject Property. In the event the Subject Property should be assessed and taxed pursuant to the process outlined in 35 ILCS 205/19, it shall be the obligation of the Licensee to pay such taxes as are incurred during the term

of this license. In the event the Subject Property becomes taxable at any time during the term of this License, Licensee shall be required to pay those taxes that are incurred during the term of this License. At the termination of this Agreement, Licensee shall pay tax incurred during the term of this license, though not yet due and owing. Where taxes have yet to be determined, Licensee shall pay the estimated taxes based on 100% of the previous year's taxes. Any such taxes shall be prorated as needed.

4. The Licensor agrees that the Licensee may, without further license on the part of the Licensor, use the Subject Property for the purpose of farming the land. If there are highly erodible soils on the Subject Property, the Licensee is responsible for maintaining the soil according to the methods adopted in Licensee's farming plan approved by the Kendall County Soil and Water Conservation District. Said report must be submitted to the Licensor on or before ground breaking on the first year covered by this License. Failure to submit this report by this date may terminate this License.
5. The Licensee has inspected the Subject Property and structures prior to signing this Agreement and accepts the conditions of these "as is."
6. The Licensee agrees to farm the Subject Property in a husband-like manner, utilizing conservation tillage methods.
7. Licensee shall keep and provide to the Licensor the following records:
 - A. Soil Samples – The Licensee shall conduct annual soil testing (2.5 acre grid), with such costs split evenly with the Licensor. Soil test results shall be due to the Licensor by December 30, 2016. The Licensee shall apply the minimum amount of fertilizer required to maintain the soil fertility at:
 - i. For corn, P (phosphorus) shall be maintained at 80 pounds per acre and K (potassium) shall be maintained at 50 pounds per acre.
 - ii. For soybeans, P (phosphorus) shall be maintained at 50 pounds per acre and K (potassium) shall be maintained at 75 pounds per acre.
 - B. Global Positioning System data of crops and yields harvested.
 - C. Fertilizers and rates applied.
 - D. Pesticide applications, including dates of applications, types and amounts of pesticide used, fields treated, and the identity of the applicator for each application.
8. Fertilizer replacement of P (phosphorus) and K (potassium) will be calculated using crop removal method as outlined in the Illinois Agronomy Handbook. Replacement of P and K for a crop year calculated on total nutrient removal per tillable acre and applied at the Licensee's expense for product and application. No carry over credit will be allowed from previous year's application.
9. If Licensee applies limestone to the Subject Property, the cost of the limestone will be depreciated at 25% annually. If the Licensee farms the Subject Property for a period less than four (4) years, the Licensor will reimburse the Licensee for the cost of the limestone less the total annual depreciation. Lime shall be applied when less than 6.2.
10. The Licensee shall deliver and sell the crop yield to no buyers other than those listed below without the written approval of the Licensor.

- A. _____
- B. _____
- C. _____

11. It is agreed that the tillable land on this farm should be devoted to row crops. The Licensor may require an un-tilled buffer a minimum of 10 feet from certain woodlands or waterways. This buffer shall be planted with a cover crop by the Licensee at the inception of this Licensee with a seed mix approved by Licensor. Licensor shall provide map to Licensee showing buffer areas to be planted.

12. Pesticide Use

- A. Licensee shall, and shall cause all other persons working on the Subject Property, to follow all label instructions of any pesticides used on the Subject Property. Upon signing this Agreement, Licensee shall supply Licensor with a copy of a valid State of Illinois pesticide applicator's license for each person who will be applying pesticide on the Subject Property during the term of this Agreement. If any such licenses expire during the term of this Agreement, Licensee shall be responsible for obtaining a renewal or new license to replace such an expired license and shall promptly provide Licensor with a copy thereof.
- B. No pesticides shall be stored on the Subject Property unless they are in original, labeled containers, and then only during the period during which such pesticide is applied, which shall not exceed ten (10) days.
- C. Licensee shall provide Licensor with a record of pesticide applications, including dates of applications, types and amounts of pesticide used, fields treated, and the identity of the applicator for each application. **No products may be applied that will have a detrimental residual negative effect on grasses and woody plant materials beyond October 1, 2017. Licensee shall submit product labeling from their contracted application firm prior to field treatment, as well as the date of application for all herbicides applied during the 2017 growing season.**
- D. Licensee is responsible, at the Licensee's sole expense, to repair any damage done to native vegetation due to pesticide drift and to repair rutting caused by farm equipment in non-tilled areas owned by the Licensor.

13. Licensee shall comply with all federal, state, and local laws, ordinances, rules and regulations that regulate, restrict or prohibit any material defined therein as a hazardous, radioactive, toxic or carcinogenic material, substance, pollutant, or contaminant when using such materials on the Subject Property.

14. The Licensee agrees to take care of the Subject Property, not to alter or change the physical landscape of the Subject Property and to farm and to maintain improvements in a careful and prudent manner.

15. Upon termination of this Agreement, Licensor may request the Licensee to provide services associated with restoration of the Subject Property. Such services may include plowing, herbiciding, tilling, seeding, and maintenance mowing.

16. Licensor reserves the right to enter upon said land to inspect, make improvements thereon, and for any and all lawful purposes arising from the ownership of the land so long as it does not interfere with the rights of the Licensee, as provided in this License.

17. The Licensee agrees that this License is purely a personal license to use the Subject Property for farming purposes. The Licensor may terminate this Agreement at any time and for any reason by giving thirty (30) days notice in writing to that effect to the Licensee. In the event of any termination, Licensor shall pay the Licensee for planted but unharvested crops on the Subject Property on the basis of average county yield and unit price, based on available County data. Fertilizer and pesticide costs for planted but unharvested crops on the Subject Property shall be reimbursed, provided that the Licensee provides fertilizer and pesticide receipts for these costs. Other than amount for planted but unharvested crops, fertilizer and pesticide costs, as provided in this section, Licensee hereby waives its rights to request or seek any other amount from Licensor in the event the License granted herein is terminated.

18. Insurance & Liability

- A. The Licensee shall maintain one million dollars (\$1,000,000.00) of liability insurance on the Subject Property with an insurance company acceptable to the Licensor. Licensee shall purchase insurance with said company naming the Licensor as additional insured on the liability policy. Proof of such coverage must be on file with the Licensor on or before March 31st of the first year of the License. Failure to submit such proof by this date may terminate this License. Policy must cover all contractors hired by the Licensee to apply soil amendments, pesticides, or for other purposes, or the contractor must provide proof of insurance for the above referenced amount.
- B. Licensee shall obtain and maintain, at the Licensee's expense, appropriate and adequate insurance coverage for the Licensee's personal property in amounts determined by the Licensee to be adequate. Licensee shall provide a copy of all insurance policies to Licensor upon request of Licensor.
- C. Licensee shall hold harmless, indemnify, and defend the Licensor, its Commissioners, Officers, Agents, Attorneys and Employees against any and all losses, expenses, claims, costs, causes and damages, including without limitation litigation costs and attorneys' fees, on account of (a) any failure on the part of the Licensee to perform or comply with any terms or conditions of this Agreement, or (b) any personal injuries or death or damages to property arising from, occurring, growing out of, incident to, or resulting directly or indirectly from the grant of this License or the use of the Subject Property or the structures by Licensee. The provisions of this section shall be in addition to, and shall not be limited by, the amounts of any insurance provided by Licensee pursuant to this Agreement.

19. This License is not assignable or transferable to any person, company, or corporation, in whole or in part.

20. It is mutually agreed that the Licensee is an independent contractor, not subject to the control of the Licensor and is not an employee of the Licensor.

21. Licensee shall, and without any charge to District, keep the Subject Property free of any and all liens against the Subject Property in favor of any person whatsoever for or by reason of any equipment, material, supplies or other item furnished, labor performed or other thing done in

connection with Licensee’s use or occupancy of the Subject Property (a “Lien”). If the Subject Property becomes encumbered with any Lien, Licensor may, at Licensor’s option, terminate this Agreement or direct Licensee to remove any such lien from the subject property. Licensee shall remove such Lien promptly and, in any event, not later than five (5) days after being directed to do so in writing by District. District shall have the right to remove or satisfy any Lien upon the Subject Property at any time with or without notice to Licensee, and shall be reimbursed by Licensee within ten (10) days after such amount is incurred, any amount that District incurs to remove or satisfy the Lien, including the costs, expenses, attorneys’ fees, and administrative expenses incurred by District in connection therewith or by reason thereof.

22. Licensee shall give all notices, pay all fees, and take all other action that may be necessary to ensure that all activities on the Subject Property are provided, performed, and completed in accordance with all applicable laws, statutes, rules, regulations, ordinances, and requirements, and all required governmental permits, licenses or other approvals and authorizations that may be required in connection with providing, performing, and completing such activities.

23. This Agreement shall be interpreted and enforced under the laws of the State of Illinois and the parties agree that the venue for any legal proceeding between them shall be Kendall County, Twenty-third Judicial Circuit, State of Illinois.

24. In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. The prevailing party by 75% or more of damages sought, in any action brought pursuant to this Agreement shall be entitled to reasonable attorneys’ fees and court costs arising out of any action or claim to enforce the provisions of this Agreement.

25. If any provision of this Agreement shall be held invalid, the validity of any other provision of this Agreement that can be given effect without such invalid provision shall not be affected thereby. The waiver of one breach of any term, condition, covenant or obligation of this Agreement shall not be considered to be a waiver of that or any other term, condition, covenant or obligation or of any subsequent breach thereof.

26. This Agreement represents the entire agreement between the parties and there are no other promises or conditions in any other agreement whether oral or written. This agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.

Licensor: Kendall County Forest Preserve District

By: _____
Judy Gilmour, President

Date: _____

Licensee:

By: _____
Albert Collins, Jr. Farm Operator

Date: _____

To: Kendall County Forest Preserve District Board of Commissioners

From: Amy Martin, Equestrian Program Coordinator
Nicole Norton, Equestrian Program Coordinator

RE: Ellis Equestrian Center School Field Trip Program Fees and Charges

Date: March 21, 2017

Ellis House and Equestrian Center has received a request for hosting a school field trip for St. Paul the Apostle Catholic School in Joliet for late May 2017.

While the District has established group tour pricing, field trip services have not been extended (or marketed) to school groups.

The District's Equestrian Center Coordinators are requesting approval of an \$8 per student fee for a minimum of 10 students (with a minimum cost of \$80.00), and a maximum of 30 students (with a maximum cost of \$240.00) for a basic 60-90 minute tour.

Additional activities to be offered include hayrides, face painting, or horse craft each for an additional cost of \$2 per student with an estimated 30-minute extension for each activity.

Description:

Equestrian Center Tour (1-2 hours)

Students will receive an introduction to horse care needs and safety practices for working with horses, including a brief tour of the Main Barn facility and hands-on interaction with horses including grooming and leading.

Activity Extensions (30-minutes each)

Face painting, hayrides or horse craft for an additional \$2 per student.

Spring 2017

# of Students	Program Supply Costs	Staff Costs*	Revenue	Net Revenue
10 - 30	\$2 per student (craft) \$2 per student (tractor fuel) \$2 per student (face paint)	\$80	\$80 - \$240	\$0 - \$160

**Staff cost calculations include salaries and benefits are calculated for 2-staff members at \$16 per hour X 2.5 hours each*

Recommendation: Consider a motion to approve an \$8 per student field trip program tour fee, and \$2 per activity extension fee for Ellis Equestrian Center school group programming.