

Vendor# Name Invoice # Description Date Budget # Account Description Dist Amount

166 060304	FIRST NATIONAL BANK OMAHA	7/3/17:DG	WATER-HC	07/18/17	27020006200	OFFICE SUPPLIES & POSTAGE	8.99
167 060304	FIRST NATIONAL BANK OMAHA	7/3/17:DG	CERT LETTER	07/18/17	27020006200	OFFICE SUPPLIES & POSTAGE	12.15
168 111513	KONICA MINOLTA	30445688	MONTHLY CHARGE	07/18/17	27020006200	OFFICE SUPPLIES & POSTAGE	203.01

169 031510	COMMONWEALTH EDISON	6/20/17-BW	BAKER WOODS	07/18/17	27020006351	ELECTRIC	21.00
170 031510	COMMONWEALTH EDISON	06/27-17-HA	HARRIS	07/18/17	27020006351	ELECTRIC	33.94
171 031510	COMMONWEALTH EDISON	6/27/17-RY	RICHARD YOUNG	07/18/17	27020006351	ELECTRIC	31.70
172 031510	COMMONWEALTH EDISON	6/29/17-ARENA	HARRIS ARENA	07/18/17	27020006351	ELECTRIC	22.99
173 031510	COMMONWEALTH EDISON	6/30/17-JW	JAY WOODS	07/18/17	27020006351	ELECTRIC	31.03

174 060304	FIRST NATIONAL BANK OMAHA	7/3/17:DG	FACEBOOK, WEDDING	07/18/17	27020006843	PROMOTION/PUBLICITY	584.13
175 190816	SHAW MEDIA	06/30/17-SHAW	WEB HOSTING-JUNE 201	07/18/17	27020006843	PROMOTION/PUBLICITY	59.99

FOREST PRESERVE EXPENDITURE							
ELLIS HOUSE							1,008.93*

176 031510	COMMONWEALTH EDISON	6/19/17-EL	ELLIS HOUSE	07/18/17	27021007076	UTILITIES - ELLIS HOUSE	217.38
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Total FOREST PRESERVE EXPENDITURE							1,008.93*
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176 031510	COMMONWEALTH EDISON	6/19/17-EL	ELLIS HOUSE	07/18/17	27021007076	UTILITIES - ELLIS HOUSE	217.38
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176 031510	COMMONWEALTH EDISON	6/19/17-EL	ELLIS HOUSE	07/18/17	27021007076	UTILITIES - ELLIS HOUSE	217.38*
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COMBINED Claims Listing

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
177 060304	FIRST NATIONAL BANK OMAHA	7/3/17:TV	TAPE, FOLDERS	07/18/17	27021007077	OFFICE SUPPLIES & POSTAGE	52.13 52.13*
178 020172	BARRETT'S ECOWAIVER	364152.00	JULY WATER RENT	07/18/17	27021007080	GROUPS & MAINT - ELLIS H	25.00
179 060304	FIRST NATIONAL BANK OMAHA	7/3/17:MV	FLOWERS	07/18/17	27021007080	GROUPS & MAINT - ELLIS H	60.33
180 130506	MENARDS	83400	CHAIN, MISC SUPPLIES	07/18/17	27021007080	GROUPS & MAINT - ELLIS H	114.07
181 211430	UNIQUE PRODUCTS & SERVICE	329850	EL LINERS	07/18/17	27021007080	GROUPS & MAINT - ELLIS H	64.90 264.30*
	ELLIS BARN						533.81*
182 060304	FIRST NATIONAL BANK OMAHA	7/3/17:DG	ELLIS-AT&T	07/18/17	27021017076	UTILITIES - ELLIS BARN	100.84 100.84*
183 071807	GRAINCO F.S. INC	78006834	EL RANGER PRO	07/18/17	27021017080	GROUPS & MAINT - ELLIS B	42.98 42.98*
	ELLIS CAMPS						143.82*
184 060304	FIRST NATIONAL BANK OMAHA	7/3/17:MV	PET FOOD	07/18/17	27021107082	ANIMAL CARE & SUPPLIES -	4.71 4.71*
	ELLIS RIDING LESSONS						4.71*
185 060304	FIRST NATIONAL BANK OMAHA	7/3/17:DG	WOOD SHAVINGS	07/18/17	27021117082	ANIMAL CARE & SUPPLIES -	578.76 578.76*
186 061594	FOX VALLEY EQUINE PRACTICE	13988	TABLETS-HORSE CARE	07/18/17	27021117084	VET & FARRIER - ELLIS RID	90.00 90.00*
	ELLIS PUBLIC PROGRAMS						668.76*
187 060304	FIRST NATIONAL BANK OMAHA	7/3/17:MV	VOL SUPPLIES	07/18/17	27021137079	VOLUNTEER EXP - ELLIS PUB	21.63 21.63*
	ELLIS WEDDINGS						21.63*
188 060304	FIRST NATIONAL BANK OMAHA	7/3/17:DG	REFUSE P/U-ELLIS	07/18/17	27021207078	REFUSE PICKUP - ELLIS	195.03 195.03*
189 021915	CATHERINE BROWN	JUNE 24 2017	EL SEC DEP RETURN	07/18/17	27021207088	ELLIS SECURITY DEPOSIT RE	1,000.00
190 230862	STACEY WHITEHEAD	JUNE 18 2017	EL SEC DEP RETURN	07/18/17	27021207088	ELLIS SECURITY DEPOSIT RE	1,000.00 2,000.00*

Vendor#	Vendor Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
205 012290	AUTOMOTIVE SPECIALTIES INC	22302,260,226	VAN REPAIRS	07/18/17	27025006216	EQUIP - GROUNDS & NATURAL	839.96 839.96*
206 110531	KENDALL CO HIGHWAY DEPT	JULY 3 2017	GAS/DIESEL: JUNE 201	07/18/17	27025006217	FUEL - GAS & OIL	1,179.22 1,179.22*
207 130506	MENARDS	83245	RY STAIRS REPAIR	07/18/17	27025006837	PRESERVE IMPROV - GR & NA	98.40 98.40*
208 060304	FIRST NATIONAL BANK OMAHA	7/3/17:DG	REFUSE P/U: HO	07/18/17	27025006847	REFUSE PICKUP - GROUNDS &	304.74
209 060304	FIRST NATIONAL BANK OMAHA	7/3/17:DG	REFUSE P/U-HARRIS	07/18/17	27025006847	REFUSE PICKUP - GROUNDS &	268.14
210 190563	SERVICE SANITATION, INC	7366796,797	PORTABLE RESTROOMS	07/18/17	27025006847	REFUSE PICKUP - GROUNDS &	390.00 962.88*
211 060304	FIRST NATIONAL BANK OMAHA	7/3/17:DG	WATER-HARRIS	07/18/17	27025007089	SUPPLIES - SHOP	33.90
212 101297	JOHN DEERE FINANCIAL	6/27/17-PH	TRIM LINE, OIL	07/18/17	27025007089	SUPPLIES - SHOP	44.78
213 130506	MENARDS	83444	MOP, MOP REFILL	07/18/17	27025007089	SUPPLIES - SHOP	28.57 107.25*

Total GROUNDS & NATURAL RESOURCES 4,009.53*

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Kendall County

COMBINED Claims Listing

07/07/17 3:19:05 PM Page 016

Vendor# Name

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

280 011311
281 080151

AMALGAMATED BANK OF CHICAGO 1852915007
HAMPTON, LENZINI & RENWICK INC 20171062

2007 BOND ADMN FEES
MILLBROOK BRIDGE-PHA

07/18/17
07/18/17

95020006850
95020006850

PROJECT FUND EXPENSES
PROJECT FUND EXPENSES

400.00
4,635.50
5,035.50*

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bantrim

FP BOND PROCEEDS 2007

Total FP BOND PROCEEDS 2007

5,035.50*

GRAND TOTAL

\$16,791.41

<p>KENDALL COUNTY FOREST PRESERVE DISTRICT COMMISSION MEETING MINUTES</p> <p>JULY 5, 2017</p>

I. Call to Order

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
	Davidson (Entered the meeting at 6:05 PM)	X	Hendrix
X	Flowers		Kellogg
X	Gilmour	X	Prochaska
X	Giles	X	Purcell

Commissioners Cullick, Flowers, Giles, Gryder, Hendrix, Prochaska, Purcell, and Gilmour all were present.

V. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$13,549.10.

Commissioner Purcell entered the meeting at 6:02 pm.

Commissioner Hendrix made a motion to approve claims in an amount not-to-exceed \$13,549.10. Seconded by Commissioner Cullick.

Director Guritz reported that the \$1,000.00 security depoist return (Claim #171) was for a recently completed wedding event at the Ellis House.

Motion: Commissioner Hendrix					
Second: Commissioner Cullick					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
		Davidson	X		Hendrix
X		Flowers			Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

VIII. Approval of Minutes

- **Kendall County Forest Preserve Commission Meeting – June 20, 2017**

Commissioner Prochaska made a motion to approve the minutes for the Forest Preserve Commission meeting held on June 20, 2017. Seconded by Commissioner Flowers.

All, aye. Opposed, none. Motion unanimously approved.

IX. Motion to Approve the Kendall County Forest Preserve District’s Amended Meeting Schedule for FY 17 and 2018 Holiday Schedule

Commissioner Cullick made a motion to approve the Kendall County Forest Preserve District’s amended meeting schedule for FY 17 and the 2018 holiday schedule. Seconded by Commissioner Prochaska.

Commissioner Davidson entered the meeting at 6:05 pm.

Director Guritz presented a spreadsheet showing the CY 2017 and CY 2018 (proposed) holiday schedules for the District, and the remaining regular meeting schedule for the year, including an option to reschedule the dates for the District’s first Finance and Committee of the Whole meetings from the first Wednesday following the District’s first Commission meeting, to the first Tuesday following the District’s first Commission meeting.

Commissioner Gryder requested a correction to the regular meeting start times for the Tuesday evening Commission meetings from 6:30 pm to 6:00 pm in the spreadsheet schedule presented.

Commission discussed potential impacts from changing the Finance and Committee of the Whole Meeting date to Tuesday, citing issues with Commission schedules, and conflicts with the Kendall County Highway Department’s meeting schedule.

Commissioner Purcell made a motion to amend the proposed 2018 holiday schedule to include a full day off for the Spring Holiday scheduled for Friday, March 30, 2018, with a

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change in the name from Spring Holiday to Good Friday Spring Holiday, and correction to the regular Commission meeting schedule to list a start time of 6:00 pm for all evening meetings. Seconded by Commissioner Prochaska.

President Gilmour called the question on the amended motion.

Motion: Commissioner Purcell					
Second: Commissioner Prochaska					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson		X (Abstain)	Hendrix
	X (Abstain)	Flowers			Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 7:2.					

President Gilmour called the question on the motion on the table, including amendment of the regular meeting schedule with the corrected start time of 6 pm for all evening Commission meetings, and amended holiday schedule including both a time and name change from a half-day to a full day “Good Friday Spring Holiday” for March 30, 2018.

Motion: Commissioner Purcell					
Second: Commissioner Prochaska					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson		X	Hendrix
	X	Flowers			Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 7:2.					

X. Discussion of the Harris Forest Preserve Back Loop Road Closure, Initial Quote for Repair, and Commission Directions

Director Guritz presented a report on the condition of the back loop vehicular road at Harris Forest Preserve. Severe undercutting of the road base has caused sloughing of pavement and a sink hole to form forcing the closure of the road. A failed culvert pipe which typically controls pond water levels also needs to be addressed. Director Guritz requested Commission direction on whether to fully repair the road, including completion of pond embankment stabilization, and replacement of the culvert pipe, or whether the road should be permanently closed to vehicular traffic, with efforts focused on keeping the existing road open to pedestrian traffic only.

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Commissioner Davidson suggested using an ADS-PVC culvert pipe for the replacement.

Commission provided direction to permanently close and chain off the back loop road from vehicular traffic, and take the necessary steps to address the shoreline erosion and culvert drain pipe replacement in order to retain the road as a paved path.

Director Guritz stated that he would work to secure a revised quote for the reduced scope of work for presentation to Commission.

XI. Motion to Approve a Proposal Received from Hobson Plumbing of North Aurora, Illinois for the Removal and Replacement of (2) Water Heaters and (2) Water Softeners, and Additional Repair of (1) Water Heater at Hoover Forest Preserve for an Amount Not-to-Exceed \$7,490.00

Director Guritz presented an overview of the need to repair and replace the water heaters and softeners at Hoover Forest Preserve as part of efforts to address water quality issues stemming from anaerobic bacteria growth in the well and water heaters generating a Sulphur odor. Both contractors submitting proposals recommended replacement of the units prior to shocking the well.

Commissioner Flowers made a motion to approve the Hobson Plumbing proposal in the amount of \$7,490.00 as presented. Seconded by Commissioner Hendrix.

Commissioner Davidson recommended shocking the well prior to installation of the new softeners and heaters. Director Guritz reported that both plumbing contractors recommended replacing the units prior to chlorination of the well and water distribution system.

Commissioner Gryder inquired into the comparability of quotes. Director Guritz stated that the Hobson quote, including the replacement of the Kendall County Outdoor Education Center water heater is \$8,250.00 compared to the Martin Plumbing quote of \$8,800.00 for the comparable scope of work. The recommendation is to deduct the cost for replacing the Outdoor Education Center's water heater, bringing the recommended cost for approval to \$7,490.00.

Commissioner Purcell inquired into selection process for the request for quotes. Director Guritz stated that Kendall Heating and Plumbing did not quote the project due to their project back log. Martin Plumbing is local, and Hobson Plumbing was contacted based on staff recommendations. Director Guritz stated that he was open to securing quotes from other recommended contractors in the future.

President Cullick called the question. Seconded by Commissioner Gryder.

Motion to call the question: Commissioner Cullick
 Second: Commissioner Gryder

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson		X	Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour		X	Purcell

Motion carried by a vote of 6:3.

Motion on the table: Commissioner Flowers
 Second: Commissioner Hendrix

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson		X	Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour		X	Purcell

Motion carried by a vote of 6:3.

XII. Motion to Approve a Proposal from WIPFLI CPAs for Completion of the FY 17 Financial Audit of the Kendall County Forest Preserve District for an Amount Not-to-Exceed \$7,500.00

Commissioner Cullick made a motion to approve the proposal from WIPFLI CPAs in the amount of \$7,500.00 for completion of the FY 17 audit for the District. Seconded by Commissioner Prochaska.

Motion as amended: Commissioner Cullick
 Second: Commissioner Prochaska

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers			Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XIII. Executive Session

None.

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XIV. Other Items of Business

None.

XV. Citizens to Be Heard

No citizens present at the meeting offered public comments.

XVI. Adjournment

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Cullick. Aye, all. Opposed, none. Meeting adjourned at 6:47 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

JULY 12, 2017

I. Call to Order

President Gilmour called the meeting to order at 5:37 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cullick, Davidson, Gryder, Prochaska, Purcell, and Gilmour all were present.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Cullick. All, aye. Opposed, none.

IV. Citizens to be Heard

No public comments were offered by citizens present at the meeting.

V. Director's Report

Director Guritz provided updates on priority projects.

Director Guritz reported on Forest Foundation initiatives in June including the Volunteer Appreciation picnic, Summer Solstice "Water Break" canoe trip, and "Celebrity Bartending" event at The Law Office which generated approximately \$500.00 in revenue.

Director Guritz reported that the District was not awarded the Recreational Trails Program grant for Millbrook South citing the need to complete a Phase II archaeological survey.

The District is anticipating an announcement from the Department of Interior – National Park Service awarding the 2016 Land and Water Conservation Fund grant for the Little Rock Creek acquisition project.

VI. Overview and FY 18 Recommendations for District Fees and Charges

Director Guritz presented proposed changes to the District's fees and charges schedule.

The Committee of the Whole reviewed the proposed increases.

Director Guritz stated that the updated spreadsheet includes projections for additional revenues based on current program volumes.

Commissioner Purcell requested an informational report on how the fees and charges have changed for Meadowhawk Lodge rentals. Director Guritz stated that this would be provided before the Commission meeting for consideration.

Commissioner Cullick recommended creation of a facility rental package that would include a 50% reduced-cost facility rental with the purchase of a wedding package at either Meadowhawk Lodge or Ellis House.

Commissioner Purcell asked what proportion of the Hoover bunkhouse rentals are resident versus non-resident. Director Guritz stated that that this was examined with Rebecca Antrim in the development of the spreadsheet, with a 50/50 ratio assumed.

Commissioner Purcell recommended creating a separate fees and charges spreadsheet that automatically calculates impact from the proposed increases based on program volumes.

The Committee of the Whole discussed the proposed tuition increase fees for the Natural Beginnings Early Learning Program. The fees presented will offset anticipated program expense increases for the coming year, generating an additional \$3,000 in total revenues. The Committee of the Whole suggested reducing the Tuesday-Thursday afternoon tuition to encourage registrations if the afternoon program is not filling to capacity.

The Committee of the Whole discussed possibilities for creating a second program space for the Natural Beginnings program. Director Guritz reported that this would need to be carefully examined, but there are possibilities that could be considered should program demand dictate consideration of a program expansion. The Committee of the Whole debated program capacity limits and teacher ratios. Commissioner Prochaska noted that national standards allow for a teacher-student ratio of 1:8. Commissioner Cullick argued that increasing the teacher-student ratio would impact program quality and enrollments.

The Committee of the Whole discussed the proposed tuition increases for Environmental Education School Field Trip programs. Director Guritz stated that the goal is to continue to close the gap in order to cover the direct costs of the department.

Commissioner Davidson suggested creating new programs that target adult audiences who have more disposable income when compared to parents with young children.

President Gilmour requested a motion to forward the proposed fees and charges schedule, as amended to include a 50% discounted second-rental with the purchase of a wedding package.

Commissioner Cullick made a motion to forward the fees and charges schedule as amended to Commission for approval. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Motion unanimously approved.

VII. HLR Millbrook Bridge Permitting Updates and Directions

Director Guritz presented highlights from the HLR Engineering report from the June 14, 2017 Finance Committee meeting.

The Committee of the Whole discussed the report and correspondence between HLR Engineering and the Illinois Historic Preservation Agency, recognizing the need to provide clear direction to HLR Engineering regarding the prescribed approach to permitting.

The Committee of the Whole consensus and direction included the following:

1. Provide direction to HLR Engineering to complete the permitting process as a “removal of structure” project.
2. Provide direction to HLR Engineering to plan for approach of in-stream construction activities from the Shu Shu Gah canoe launch area.
3. Provide direction to HLR Engineering to secure a permit that will allow the bridge piers to remain in place in the event the bridge is removed.
4. Provide direction to HLR Engineering to take the steps necessary to file a 106 Report with the Illinois Historic Preservation Agency, and to secure an Incidental Take Permit with the Illinois Department of Natural Resources.

VIII. Fuel Dispensing Tank Costs and Options for Hoover Forest Preserve

Director Guritz presented an overview of the fuel dispensing tank options and costs for Hoover Forest Preserve.

District staff recommendation is to accept the GRAINCO FS, Inc. proposal to refurbish the 1,000 gallon split-fuel tank for \$1,771.00.

The Committee of the Whole reviewed the proposals received from GRAINCO FS, Inc., Elburn Cooperative, and estimates for a pickup truck bed-mounted refueling tank.

The Committee of the Whole discussed security and access to the refueling station at Hoover Forest Preserve. Director Guritz stated that fuel tank access at the Hoover Forest Preserve refueling station will be under lock and key, and a log maintained for fuel consumption. Access will be limited to the District’s Director, Superintendent, and Hoover Site Supervisor. Additional electrical line inspection and possible replacement may be needed in addition to this cost.

Commissioner Cullick made a motion to forward the GRAINCO FS, Inc. proposal for refurbishing the 1,000 gallon split-chamber tank, including removal of the second 500 gallon

tank, to Commission for approval. Seconded by Commission Gryder. All, aye. Opposed, none.

IX. Executive Session

None.

X. Other Items of Business

Commissioner Purcell requested a list of preserve access and amenities for presentation at a future meeting. Director Guritz stated that this will be developed as part of the sponsorship program opportunities, and will be presented at a future meeting for review as part of discussions of the District's 5-year capital plan.

XI. Citizens to be Heard

None.

XII. Summary of Action Items to be Taken

President Gilmour requested a summary of action items to be taken.

Director Guritz reported that from the Finance Committee, the Commission agenda will include approval of the claims list, and approval of the FY 17-18 GRAINCO FS, Inc. propane contract.

From the Committee of the Whole meeting, action items include communicating the Millbrook Bridge directions to HLR Engineering, Inc., and forwarding for Commission consideration the approval of the proposed fees and charges schedule as amended, and the GRAINCO FS, Inc. proposal for refurbishing the 1,000 gallon split-fuel tank, and removal of the second 500-gallon tank from Hoover Forest Preserve.

Separately, an updated proposal for the repair of the Harris west-loop drive will be forwarded to Commission once received from Jeff Wehrli, Excavating, Inc.

XIII. Adjournment

Commissioner Prochaska made a motion to adjourn the meeting. Seconded by Commissioner Gryder. All, aye. Opposed, none. Meeting adjourned at 7:02 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES
JULY 12, 2017**

I. Call to Order

Committee Chairman Cullick called the Finance Committee meeting to order at 4:38 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Davidson, Gilmour, Gryder, and Cullick all were present.

III. Approval of Agenda

Commissioner Gryder made a motion to approve the agenda as presented. Seconded by Commissioner Davidson. All, aye. Opposed, none.

IV. Citizens to be Heard

No public comments were offered by those in attendance.

V. Approval to Forward Claims in an Amount Not-to-Exceed \$16,791.41.

Commissioner Gryder made a motion to forward claims to Commission in an amount not-to-exceed \$16,791.41. Seconded by Commissioner Cullick.

The Finance Committee reviewed the claims list.

The Finance Committee discussed limiting the number of color copies to reduce photocopying costs.

Chairman Cullick requested clarification on the Claim #174 for \$594.13 for Facebook and Wedding promotions. Director Guritz stated that several campaigns have been running, as well as payment of the monthly \$250.00 fee for "The Knot" promotional website. Director Guritz reported that some recoding will be needed, and that a report on the District's promotional expenditures have been tracked and presented to the Programming and Events Committee.

Commissioner Gryder inquired into the following claims:

Claim #193 NPDES Annual Fee

Director Guritz reported that this is for the District's annual wastewater discharge fee for Hoover Forest Preserve.

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Claim #194 Menards for Hoover Building Supplies for \$630.52

Director Guritz reported that this was for purchase of stain for the buildings at Hoover Forest Preserve.

The Finance Committee requested follow-up reports for the following claims:

Claim #196 Harris Shelter refund for \$25.00

Claim #205 Automotive Specialties van repair for \$839.96

Director Guritz stated that the Automotive Specialties claim was for three separate repair events.

The Finance Committee also reviewed claims for the volunteer picnic, and for Verizon billings. Director Guritz reported that the Forest Foundation will be reimbursing the District for a portion of the volunteer appreciation picnic expenses. For Verizon, the monthly billings have increased with the transfer of phone services from AT&T to Verizon resulting in an overall net savings for phone and internet charges.

Chairman Cullick called the question. All, aye. Opposed, none.

VI. Review of Financial and Income Statements through June 30, 2017

The Finance Committee reviewed the Financial and Income Statements through June 30, 2017.

Budget Coordinator Latreese Caldwell provided an overview of the District's budget performance for the current fiscal year, with the 7-month budget percent at 58.3% on a straight-line basis.

Ms. Caldwell shared insights from the income statements for the period ending June 30, 2017.

1. Overall revenues total \$614,314 (56.3% of the total budget)
2. Overall expenditures total \$592,323 (54.8%), an increase of \$90,000 over the previous year
3. Current surplus is just under \$22,991, compared to \$133,000 from the prior year.

The Finance Committee discussed the performance of the Ellis Equestrian Center programs, and the Ellis House and Equestrian Center's overall budget performance.

Director Guritz reported that the Equestrian Center budget is underperforming for the year. The District is looking at ways to enhance marketing efforts to increase participation in lessons, birthday parties, and camp programs. Director Guritz also reported that the second Equestrian Center Coordinator position will not be filled which should result in an overall budget savings for next year.

Commissioner Gryder inquired into whether an appropriations amendment would be needed due to personnel overages in the Ellis budget. Director Guritz stated that overall,

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the District is on track within the personnel budget for the District, but that this could be examined closer to the end of the fiscal year to determine if adjustments are needed.

Director Guritz reported concerns with the YTD bookings for FY 18 wedding events. The District is down in bookings when compared to the prior year. Director Guritz stated that the District is seeing a steady flow of interest, and tours of the site, but this has not resulted in the bookings compared to the prior year.

The Finance Committee discussed the possibility of securing a marketing intern for the District. Director Guritz stated that this would be a good strategy to build marketing capacity and outreach efforts.

The Finance Committee discussed the budget performance for Natural Beginnings. Director Guritz stated that the program is on track for the year. The District anticipates receiving a number of pre-paid full tuition payments for the year similar to levels experienced in the prior year. For this reason, revenues received in the prior year were not deferred within the FY 16 audit.

The Finance Committee discussed the \$2,425 donation to the Natural Areas Volunteers program. Director Guritz could not recall the source of the donation.

VII. GRAINCO, FS 2017-2018 Prepay Propane Supply Agreement and 2016-2017 Prepaid Contract Updates

The Finance Committee reviewed the revised pre-pay propane contract for Ellis House and Harris Forest Preserve for 2017-2018.

Director Guritz reported that Commissioner Davidson had contacted GRAINCO FS, Inc., and the company has agreed to credit the District's 17-18 contract for the unused portion of the District's propane from the 16-17 contract at cost.

Commissioner Gryder made a motion to forward the 17-18 GRAINCO FS, Inc. pre-paid propane supply contract to Commission for approval. Seconded by Commissioner Davidson. Aye, all. Opposed, none.

VIII. FY 18 Timeframe for Budget Development and 5-Year Plan Discussion

Director Guritz presented budget development guidelines for the FY 17-18 budget.

The Finance Committee reviewed the proposed timeframe for development, with concurrence that the schedule for presentation is sufficient.

Director Guritz reported that the District's fees and charges schedule for increases is under review in order to have a positive impact within the FY 18 budget.

Director Guritz stated that he has begun work with Budget Coordinator Caldwell to begin development of a 5-year plan for the District's operating and capital funds.

DRAFT

Director Guritz stated that the District's budget will remain flat for the next four years, with incremental increases in tax levy revenues offset by reductions in revenue from the District's farm license agreements as a result of planned cropland conversion projects at Henneberry Forest Preserve and Fox River Bluffs. Director Guritz stated that the District needs to plan ahead for the \$30,000.00 farm license revenue reduction that will be incurred in FY 19-20.

Separately, the District's capital fund will be depleted over the next 4 to 5 years. During this time, the District's Land-Cash fund balance will continue to grow, with the current balance at just under \$60,000.00.

Director Guritz stated that the District's financial goal is to sustain the current financial position, with program growth offsetting increased costs in District staff salaries and benefits.

IX. Executive Session

None.

X. Other Items of Business

Director Guritz reported that 11th Hour Bartending Service, Inc. has enrolled in the District's preferred catering program.

Director Guritz reported that the District has requested support from Jeff Wehrli Excavation, Inc. to assist with repairs to the Harris Forest Preserve west loop drive.

The Conservation Foundation has secured another small grant for prairie restoration efforts for Baker Woods Forest Preserve. Director Guritz reported that the Illinois Nature Preserves Commission intends to continue support for restoration efforts at Maramech Forest Preserve in the coming year.

Director Guritz reported that District staff members are working to secure quotes for repairs to the Blackberry Forest Preserve trail including replacement of sections of trail that have subsided, with one section repair needed due to the partial failure of a retaining wall.

XI. Citizens to be Heard

No public comments were offered by those in attendance.

XII. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Gilmour. All, aye. Opposed, none. Meeting adjourned at 5:32 pm.

DRAFT

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Harris Back-Loop Road Repairs – Jeff Wehrli Excavating Inc. Proposal

Date: July 18, 2017

At the July 5, 2017 Commission meeting, District staff reported on a quote received for \$12,000 to repair the Harris back loop road, which was temporarily closed due to hazardous driving conditions. Shoreline undercutting has caused the failure of a section of the road along the shoreline. Separately, a failed drainage culvert pipe has caused an undercutting of the pavement in another section of the loop.

Commission direction was received to permanently close the back loop road to vehicular traffic, and complete a reduced scope of work to maintain the back loop road as a hiking trail only.

The reduced scope of work will include shoreline erosion control, patch cutouts and fill of the undercut sections of the road, and replacement of the drainage culvert pipe.

A proposal has been received from Jeff Wehrli Excavation, Inc. to complete the scope of work outlined above for a cost of \$2,000.00.

As part of this project, the District will purchase and secure delivery for 10-12 yards of CA6 stone for replacement of the culvert pipe, and 10-12 yards of clean clay fill to address shoreline erosion issues that will be put in place by Jeff Wehrli Excavation, Inc.

The District currently carries a supply credit with Water Products Company of Aurora, which will be applied to supply the ADS-PVC culvert pipe sections to complete the project.

Recommendation:

Consider a motion to approve a proposal from Jeff Wehrli Excavating, Inc. for culvert replacement and road and shoreline stabilization efforts at Harris Forest Preserve for an amount not-to-exceed \$2,000.00.

**JEFF
WEHRLI
EXCAVATING, INC.**

PROPOSAL

**25025 RAMM DR.
NAPERVILLE, IL 60564
OFFICE: (630) 851-8882
FAX: (630) 851-9057**

Proposal Submitted to: Kendall Co, Forest Preserve District	Email: Phone: 630-553-4025	Date: July 13, 2017
Street: 110 W. Madison Street	Architect:	Date of Plans:
City, State, Zip Yorkville, IL 60560	Job Location: Harris Forest Preserve - Yorkville	

Jeff Wehrli Excavating, Inc., (contractor) hereby propose to furnish all the materials and perform all the labor necessary for the completion of:

Path repairs at back loop:

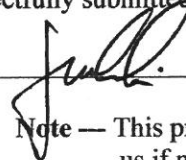
- Sawcut failed areas and replace with compacted CA-6. Dig up existing culvert pipe and replace. Bring road area back up to grade with compacted CA-6. Place 10-15 cubic yards of clay along bank between pond and road, then cover with top soil. All material shall be supplied by KCFPD. Price to be T&M as follows: mini excavator - \$142/hr., Bobcat - \$110/hr., 6 Wheeler dump truck - \$95/hr., Labor - \$65/hour. Price not to exceed \$2,000.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner.
Payment shall be made as follows: *All payments to be received within 30 days of billing date.*

Any alteration or deviation from above specifications involving extra costs, will be executed only upon terms subsequently agreed to, and will become an extra charge over and above the estimate. All agreements contained herein and all subsequent agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance on above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by Jeff Wehrli Excavating, Inc.

Respectfully submitted Jeff Wehrli Excavating, Inc.

By: _____



President

Note — This proposal may be withdrawn by us if not accepted within 60 days.

THIS PROPOSAL IS SUBJECT TO ALL TERMS AND CONDITIONS ON REVERSE SIDE

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. Contractor is authorized to do the Work as specified. Payments will be made as outlined above.

Accepted _____

Signature _____
Buyer

Date _____

Signature _____
Buyer

Please sign extra copy and return

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Renewal of Equestrian Center Program Participant and Volunteer Accident Insurance Coverage

Date: July 18, 2017

Wine-Sergi has reported that Chubb & Son will renew the insurance coverage for Ellis Equestrian Programs for the upcoming year with no premium cost increase.

The insurance premium is \$1,009.00, and covers costs incurred for injuries up to \$10,000.00. Thereafter, the District's general liability coverage assumes coverage of additional costs incurred.

The full cost of the premium is anticipated in the District's FY 16-17 budget.

Recommendation:

Consider a motion to approve the renewal of a Special Risk Insurance Policy through Chubb Group of Insurance Companies in the amount of \$1,009.00 for coverage of Ellis House and Equestrian Center horsemanship, summer camp, and special event participants and volunteers.

VFIS
 Attn: Specialty Benefits
 PO Box 62688
 Baltimore, MD 21264-2688
 Phone: 800-233-1957 Fax: 717-747-7069

INVOICE NO. 122992			Page	1
ACCOUNT NO.	CSR	DATE		
SC68587	KS	05/26/2017		
PRODUCER				
BALANCE DUE ON				
09/01/2017				
AMOUNT PAID			AMOUNT DUE	
			\$1,009.00	

Kendall County Forest Pres. Di
 110 West Madison Street
 Yorkville, IL 60560

*** PLEASE RETURN TOP PORTION WITH REMITTANCE ***

Item #	Date Trm	Type	Policy #	Description	Billing Company	Amount
715995	05/26/17	ASSR	9907-83-03	Policy renewal	Chubb and Son	\$1,009.00
Invoice Balance:						\$1,009.00



**Federal Insurance Company
Special Risk Insurance Application**

Section I Policyholder Information

Name of Policyholder: KENDALL COUNTY FOREST PRESERVE DISTRICT

Address 110 WEST MADISON STREET

City YORKVILLE **State** IL **Zip Code** 60560

Phone Number:

Contact Name:

Effective Date: 08/01/2015

Policy Number: 9907-83-03

INSURANCE REQUESTED

A) CLASS OF INSURED PERSONS

1 All participants of the Policyholder.

B) PRINCIPAL SUM

1 \$10,000

C) HAZARD

1 Covered Activities

D) ACCIDENTAL DEATH AND DISMEMBERMENT

Class

All

Accidental:

**Benefit Amounts (Percentage of
Principal Sum)**

Loss of Life	100%
Loss of Speech and Loss of Hearing	100%
Loss of Speech and one of Loss of Hand, Loss of Foot or Loss of Sight of One Eye	100%
Loss of Hearing and one of Loss of Hand, Loss of Foot or Loss of Sight of One Eye	100%
Loss of Hands(Both), Loss of Feet(Both), Loss of Sight or a combination of any two of Loss of Hand, Loss of Foot or Loss of Sight of One Eye	100%
Loss of Hand, Loss of Foot or Loss of Sight of one Eye (Any one of each)	50%
Loss of Speech or Loss of Hearing	50%
Loss of Thumb and Index Finger of the same Hand	25%

E) ADDITIONAL BENEFITS

CLASS	BENEFIT	BENEFIT AMOUNT
1	Accident Medical Expense	\$10,000 Deductible \$0 Dental Benefit Amount \$1,000 Physical Therapy Benefit Amount \$2,500 Orthopedic Appliance Benefit Amount \$1,000

Aggregate Limit of Insurance

The Aggregate Limit of Insurance applies:

\$200,000 per Accident

Premium

Amount Due \$1,009

Due Date 08/01/2015

Employee Retirement Income Security Act

Is this plan subject to Employee Retirement Income Security Act (ERISA) regulations? (Y/N) _____


Policy Acceptance

The undersigned declares that all information provided in this application and any attachments hereto is true and correct. The undersigned understands that all information provided in this application and any attachments hereto is material to the insurer's decision to provide this insurance, and that insurance will be provided, at the insurer's sole discretion, in reliance upon the truth of such information. It is hereby agreed and understood this insurance is provided by the **Company** in consideration of payment of the required premium. The insurance under the policy begins on the Effective Date shown in the Insuring Agreement of the policy. The acceptance of the policy terminates any prior policy of the same policy number, effective with the inception of the policy.

Fraud Warning

Any person who, knowingly and with intent to defraud any insurance company or other person, files an application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any material fact thereto, commits a fraudulent insurance act, which is a crime.

Name of Policyholder: _____

_____	_____	_____
Date	Signature	Title
		
	Company Authorized Representative	

Endorsement

Renewal

Effective Date : 08/01/2017
Policy Number : 9907-83-03
Policyholder : KENDALL COUNTY FOREST
PRESERVE DISTRICT
Policy Period : 08/01/2017 to 08/01/2018
Name of Company : **FEDERAL INSURANCE COMPANY**
Issue Date : 05/26/2017

It is agreed that the Policy is amended as follows:

In consideration of the payment of premium of \$1,009, this Policy is renewed for a further period of 12 months beginning at 12:01 AM on 8/1/2017 and ending at 12:01 AM on 8/1/2018 standard time at the **Policyholder's** address as shown in the Insuring Agreement.

All other terms and conditions of the policy remain unchanged.



Authorized Representative

**NOTICE OF PROTECTION PROVIDED BY
ALASKA LIFE AND HEALTH INSURANCE GUARANTY ASSOCIATION**

This notice provides a brief summary of the Alaska Life and Health Insurance Guaranty Association (Association) and the protection it provides for policyholders. This safety net was created under Alaska law, which determines who and what is covered and the amounts of coverage.

The Association was established to provide protection in the unlikely event that your life, annuity, or health insurance company becomes financially unable to meet its obligations and is taken over by its insurance regulatory agency. If this should happen, the Association will typically arrange to continue coverage and pay claims, in accordance with Alaska law, with funding from assessments paid by other insurance companies. The basic protections provided by the Association are:

Life Insurance

- \$300,000 in death benefits
- \$100,000 in cash surrender or withdrawal values

Health Insurance

- \$500,000 in hospital, medical and surgical insurance benefits
- \$300,000 for disability insurance
- \$100,000 in other types of health insurance benefits

Annuities

- \$100,000 in withdrawal and cash values
- \$5,000,000 for covered unallocated annuities that fund other plans

The maximum amount of protection for each individual, regardless of the number of policies or contracts, is \$300,000. Special rules may apply with regard to hospital, medical, and surgical insurance benefits.

The protections listed above apply only to the extent that benefits are payable under covered policy(s). In no event will the Association provide benefits greater than those given in the life, annuity, or health insurance policy or contract.

NOTE: Certain policies and contracts may not be covered or fully covered. For example, coverage does not extend to any portion(s) of a policy or contract that the insurer does not guarantee, such as certain investment additions to the account value of a variable life insurance policy or a variable annuity contract. There are also various residency requirements and other limitations under Alaska law.

A written complaint to allege violation of any provision of the Alaska Life and Health Insurance Guaranty Association Act must be filed with the Alaska Division of Insurance, 550 West Seventh Avenue, Suite 1560, Anchorage, Alaska, 99501-3567; telephone (907) 269-7900. Financial information for an insurance company, if the insurance information is not proprietary, is available at the same address and telephone number. The Association should not be contacted regarding the financial information of an insurance company.

To learn more about the above protections, as well as protections relating to group contracts or retirement plans, please visit the Association's website at www.aklifega.org or contact:

Alaska Life and Health Insurance Guaranty Association
1007 West Third Avenue, Ste. 400
Anchorage, AK 99501
(907) 243-2311

Alaska Division of Insurance
550 West Seventh Avenue, Ste. 1560
Anchorage, AK 99501-3567
(907) 269-7900

Insurance companies and agents are not allowed by Alaska law to use the existence of the Association or its coverage to encourage you to purchase any form of insurance. When selecting an insurance company, you should not rely on Association coverage. If there is any inconsistency between this notice and Alaska law, then Alaska law will control.

FACTS	WHAT DOES THE CHUBB GROUP DO WITH YOUR PERSONAL INFORMATION?	
Why?	Insurance companies choose how they share your personal information. Federal and state law gives consumers the right to limit some but not all sharing. Federal and state law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.	
What?	<p>The types of personal information we collect and share depend on the product or service you have with us. This information can include:</p> <ul style="list-style-type: none"> • Social Security number and payment history • insurance claim history and medical information • account transactions and credit scores <p>When you are no longer our customer, we continue to share information about you as described in this notice.</p>	
How?	All insurance companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons insurance companies can share their customers' personal information; the reasons the Chubb Group chooses to share; and whether you can limit this sharing.	
Reasons we can share your personal information	Does Chubb share?	Can you limit this sharing?
For our everyday business purposes - such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
For our marketing purposes - to offer our products and services to you	Yes	No
For joint marketing with other financial companies	Yes	No
For our affiliates' everyday business purposes - information about your transactions and experiences	Yes	No
For our affiliates' everyday business purposes - information about your creditworthiness	No	We don't share
For our affiliates to market to you	No	We don't share
For nonaffiliates to market to you	No	We don't share
Questions?	Call 1-800-258-2930 or go to https://www2.Chubb.com/us-en/privacy.aspx	

Who is providing this notice?	The Chubb Group. A list of these companies is located at the end of this document.
What we do	
How does Chubb Group protect my personal information?	<p>To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings.</p> <p>We restrict access to personal information to our employees, affiliates' employees, or others who need to know that information to service the account or to conduct our normal business operations.</p>
How does Chubb Group collect my personal information?	<p>We collect your personal information, for example, when you</p> <ul style="list-style-type: none"> • apply for insurance or pay insurance premiums • file an insurance claim or provide account information • give us your contact information <p>We also collect your personal information from others, such as credit bureaus, affiliates, or other companies.</p>
Why can't I limit all sharing?	<p>Federal law gives you the right to limit only:</p> <ul style="list-style-type: none"> • sharing for affiliates' everyday business purposes - information about your creditworthiness • affiliates from using your information to market to you • sharing for nonaffiliates to market to you <p>State laws and individual companies may give you additional rights to limit sharing. See below for more on your rights under state law.</p>
Definitions	
Affiliates	<p>Companies related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> • Our affiliates include those with a Chubb name and other companies, such as Westchester Fire Insurance Company and Great Northern Insurance Company.
Nonaffiliates	<p>Companies not related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> • Chubb does not share with nonaffiliates so they can market to you.
Joint marketing	<p>A formal agreement between nonaffiliated financial companies that together market financial products or services to you.</p> <ul style="list-style-type: none"> • Our joint marketing partners include categories of companies such as banks.

Other important information

For Insurance Customers in AZ, CA, CT, GA, IL, MA, ME, MN, MT, NV, NC, NJ, OH, OR, and VA only: Under state law, under certain circumstances, you have the right see the personal information about you that we have on file. To see your information, write Chubb Group Attention: Privacy Inquiries, 202 Hall's Mill Road, P.O. Box 1600, Whitehouse Station, NJ 08889-1600. Chubb may charge a reasonable fee to cover the costs of providing this information. If you think any of the information is not accurate, you may write us. We will let you know what actions we take. If you do not agree with our actions, you may send us a statement. If you want a full description of privacy rights that we will protect in accordance with the law in your home state, please contact us and we will provide it. We may disclose information to certain third parties, such as law enforcement officers, without your permission.

For Nevada residents only: We may contact our existing customers by telephone to offer additional insurance products that we believe may be of interest to you. Under state law, you have the right to opt out of these calls by adding your name to our internal do-not-call list. To opt out of these calls, or for more information about your opt out rights, please contact our customer service department. You can reach us by calling 1-800-258-2930, emailing us at privacyinquiries@Chubb.com, or writing to Chubb Group, Attention: Privacy Inquiries, 202 Hall's Mill Road, P.O. Box 1600, Whitehouse Station, NJ 08889-1600. You are being provided this notice under Nevada state law. In addition to contacting Chubb, Nevada residents can contact the Nevada Attorney General for more information about your opt out rights by calling 775-684-1100, emailing bcpinfo@ag.state.nv.us, or by writing to: Office of the Attorney General, Nevada Department of Justice, Bureau of Consumer Protection: 100 North Carson Street, Carson City, NV 89701.

For Vermont residents only: Under state law, we will not share information about your creditworthiness within our corporate family except with your authorization or consent, but we may share information about our transactions or experiences with you within our corporate family without your consent.

Chubb Group Companies Providing This Notice

This notice is being provided by the following Chubb Group companies to their customers located in the United States: ACE American Insurance Company, ACE Capital Title Reinsurance Company, ACE Fire Underwriters Insurance Company, ACE Insurance Company of the Midwest, ACE Life Insurance Company, ACE Property and Casualty Insurance Company, Agri General Insurance Company, Atlantic Employers Insurance Company, Bankers Standard Fire and Marine Company, Bankers Standard Insurance Company, Century Indemnity Company, Chubb Custom Insurance Company, Chubb Indemnity Insurance Company, Chubb Insurance Company of New Jersey, Chubb Lloyds Insurance Company of Texas, Chubb National Insurance Company, Executive Risk Indemnity Inc., Executive Risk Specialty Insurance Company, Federal Insurance Company, Great Northern Insurance Company, Illinois Union Insurance Company, Indemnity Insurance Company of North America, Insurance Company of North America, Pacific Employers Insurance Company, Pacific Indemnity Company, Penn Millers Insurance Company, Texas Pacific Indemnity Company, Vigilant Insurance Company, Westchester Fire Insurance Company and Westchester Surplus Lines Insurance Company.

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Hoover Forest Preserve On-site Fuel Supply
GRAINCO FS, Inc. Fuel Tank Repair Proposal

Date: July 17, 2017

At the July 12 Committee of the Whole meeting, the Committee examined the costs and options for dispensing stored fuel on-site at Hoover Forest Preserve, providing direction to present the GRAINCO FS, Inc. proposal to repair and refurbish the existing 1,000 gallon split-fuel tank currently located in the "Old Shop" area at Hoover Forest Preserve, including removal of the second 500 gallon fuel tank, for a cost not-to-exceed \$1,771.00

The Committee agreed that the ability to refuel equipment onsite at Hoover Forest Preserve will generate a staff time savings, and improve safety in operations.

The Committee researched and discussed alternative fuel storage options.

Repair and refurbishing of the existing 1,000 gallon on-site split-fuel tank for a cost of \$1,771.00 (not including electrical inspection and hookup) was selected as the best option for dispensing fuel at Hoover Forest Preserve. The tank will be considered District property.

The remaining 500 gallon fuel tank will be removed by GRAINCO FS to reduce environmental risk and liability.

Recommendation:

Consider a motion to approve the GRAINCO FS, Inc., proposal for the repair and refurbishing of the 1,000 gallon split-fuel tank, including removal of the second 500 gallon fuel tank at Hoover Forest Preserve for a total cost not-to-exceed \$1,771.00.



Fuel tank inspection results:

1. All of the tanks have a bit of water in the bottom and the single 550 tank has a good amount of sediment and some pretty varnished fuel inside. Other than that, the tanks are in pretty good overall shape.
2. They need a good cleaning, inside and out, as well as a new paint job. All leak and level gauges will need to be replaced as well as filters, hoses, and nozzles on all 3 pumps. The pumps will also need to be gone through as, over time, the seals and gaskets inside are surely dry rotted and will leak once put back into service. We will also inspect the meters and ensure they're operating properly.
3. We weren't able to determine if the power running to them is live, but there was power run out there at one point that appears to have come from the nearby building. Either way, you will need to have an electrician inspect the electrical as well as unhook them so they can be serviced. After a second look, the tanks are sitting on a concrete slab, which is a big plus! Nothing will need to be done there other than some weed clean-up and a basic clean-up of the concrete. Below I have outlined the cost associated with cleaning up each tank individually.

1000 gal Split tank (2-500 gal compartments)

Removal/Install, Cleaning, Painting	\$ 1,020.00
Pump Rebuild	\$ 300.00
Updated Equipment	\$ 451.00
Total	\$ 1,771.00

500 gal tank

Removal/Install, Cleaning, Painting	\$510.00
Pump Rebuild	\$150.00
Updated Equipment	\$238.00
Total	\$ 898.00

Grand Total **\$ 2,669.00**

Current Retail Fuel Pricing (Base price before applicable taxes)

#2 ULSD Clear – 1.889
#2 ULSD Dyed – 1.899
87 Gasohol – 1.909

Current Fixed Price – May thru Nov (Base price before applicable taxes)

#2 ULSD Clear – 2.19
#2 ULSD Dyed – 2.20
87 Gasohol – 2.13

***Fuel prices are based on today's market values and are subject to change daily.**

Matt Edgcomb
Petroleum Sales & Service Manager
GRAINCO FS, Inc.
Office (630) 553-7471
Cell (630) 709-7032