

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
292 060304	FIRST NATIONAL BANK OMAHA	12/4/17:DG	HCR - WATER	12/19/17	27020006200	OFFICE SUPPLIES & POSTAGE	8.99
293 060304	FIRST NATIONAL BANK OMAHA	12/4/17:DG	PICKERILL TOUR,SIGNU	12/19/17	27020006200	OFFICE SUPPLIES & POSTAGE	169.66
294 111513	KONICA MINOLTA	31122325	MONTHLY LEASE NOV	12/19/17	27020006200	OFFICE SUPPLIES & POSTAGE	203.01
295 211488	UNIVERSITY OF ILLINOIS - PSEP	77025	PESTICIDE TRAINING	12/19/17	27020006200	OFFICE SUPPLIES & POSTAGE	365.00
							746.66*
296 060304	FIRST NATIONAL BANK OMAHA	12/4/17:DG	AMERICAN RED CROSS	12/19/17	27020006204	CONFERENCES	20.00
							20.00*
297 190816	SHAW MEDIA	11/30/17-SHAW	BUDGET AD	12/19/17	27020006209	LEGAL PUBLICATIONS	57.00
							57.00*
298 031510	COMMONWEALTH EDISON	NOV 27 2017:HA	HARRIS	12/19/17	27020006351	ELECTRIC	69.77
299 031510	COMMONWEALTH EDISON	11/21/17:PKR	PICKERILL	12/19/17	27020006351	ELECTRIC	327.40
300 031510	COMMONWEALTH EDISON	11/20/17:JW	JAY WOODS	12/19/17	27020006351	ELECTRIC	62.06
301 031510	COMMONWEALTH EDISON	11/22/17:RY	RICHARD YOUNG	12/19/17	27020006351	ELECTRIC	63.15
302 031510	COMMONWEALTH EDISON	11/27/17:ARENA	HARRIS ARENA	12/19/17	27020006351	ELECTRIC	27.95

**FOREST PRESERVE EXPENDITURE**

\*\* bantrim  
 \*\* bantrim  
 \*\* ghaug  
 bantrim



Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
315 060304	FIRST NATIONAL BANK OMAHA	12/4/17:DG	EL REFUSE P/U	12/19/17	27021207078	REFUSE PICKUP - ELLIS	100.76 100.76*
316 060304	FIRST NATIONAL BANK OMAHA	12/4/17:DG	EL-WEDDING PAGES	12/19/17	27021207081	PROMO/PUBLICITY - ELLIS W	250.00 250.00*

**Total ELLIS WEDDINGS 350.76\***

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
317 031510	COMMONWEALTH EDISON	NOV 30 2017:MLT	HOOVER MULTIPLE	12/19/17	27022006861	HOOVER - ELECTRIC	897.84
318 031510	COMMONWEALTH EDISON	11/30/17:HOUSE	HOOVER HOUSE	12/19/17	27022006861	HOOVER - ELECTRIC	64.60
319 031510	COMMONWEALTH EDISON	11/30/17:BATH	HOOVER BATHHOUSE	12/19/17	27022006861	HOOVER - ELECTRIC	207.00 1,169.44*
320 060304	FIRST NATIONAL BANK OMAHA	12/4/17:DG	HVR REFUSE P/U	12/19/17	27022006862	HOOVER - OTHER UTILITIES	45.95
321 231020	WIRE WIZARD OF ILLINOIS INC	27986,987	ALARM-MEADOWHAWK	12/19/17	27022006862	HOOVER - OTHER UTILITIES	180.00
322 231020	WIRE WIZARD OF ILLINOIS INC	27986,987	ALARM-HOOVER	12/19/17	27022006862	HOOVER - OTHER UTILITIES	105.00 330.95*
323 101297	JOHN DEERE FINANCIAL	11/27/17	BUNKHOUSE BATTERIES	12/19/17	27022006864	HOOVER - BUILDING MAINTEN	102.80 102.80*
324 060304	FIRST NATIONAL BANK OMAHA	12/4/17:DG	ML-COFFEE SUPPLIES	12/19/17	27022006866	HOOVER - OTHER EXPENSES	55.92 55.92*

**Total HOOVER 1,659.11\***

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
325 220626	VERIZON (FOREST PRESERVE)	9796552607	CELL PHONES	12/19/17	27025006207	TELEPHONE - GROUNDS & NAT	947.12 *** 947.12*
326 101297	JOHN DEERE FINANCIAL	11/27/17	CHAIN REPAIR, PARTS	12/19/17	27025006216	EQUIP.- GROUNDS & NATURAL	166.75 166.75*
327 110531	KENDALL CO HIGHWAY DEPT	NOV 2017	GAS/DIESEL: NOV 2017	12/19/17	27025006217	FUEL - GAS & OIL	764.46 764.46*
328 150529	OFFWORLD DESIGNS	17112813	UNIFORMS	12/19/17	27025006240	UNIFORMS	54.00
329 151214	KIM OLSON	11/9/17:KO	BOOT ALLOWANCE	12/19/17	27025006240	UNIFORMS	59.93 113.93*
330 060304	FIRST NATIONAL BANK OMAHA	12/4/17:DG	HA REFUSE P/U	12/19/17	27025006847	REFUSE PICKUP - GROUNDS &	138.54
331 190563	SERVICE SANITATION, INC	11/17/2017	PORTABLE RESTROOMS	12/19/17	27025006847	REFUSE PICKUP - GROUNDS &	65.00 203.54*
332 060304	FIRST NATIONAL BANK OMAHA	12/4/17:KO	SOAP,KLEENEX,MASK	12/19/17	27025007089	SUPPLIES - SHOP	30.47
333 060304	FIRST NATIONAL BANK OMAHA	12/4/17:DG	HA - WATER	12/19/17	27025007089	SUPPLIES - SHOP	33.90
334 101297	JOHN DEERE FINANCIAL	11/27/17	UTILITY SPRAYER	12/19/17	27025007089	SUPPLIES - SHOP	359.99 ** bantrim

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
<b>FP DEBT SERVICE</b>							
338 011309	AMALGAMATED BANK OF CHICAGO	BI#4866	INTEREST	12/19/17	32020006875	DEBT SERVICE 2012 INTERES	33,900.00 33,900.00*
339 011309	AMALGAMATED BANK OF CHICAGO	BI#4866	PRINCIPAL	12/19/17	32020006880	DEBT SERVICE 2012 PRINCIP	330,000.00 330,000.00*
<b>Total FP DEBT SERVICE</b>							<b>363,900.00*</b>

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
<b>FP BOND PROCEEDS 2007</b>							
398 040932	DISCOVERY INSPECTION SERVICES	112217JM1	HOME INSP-PICKERILL	12/19/17	95020006850	PROJECT FUND EXPENSES	860.00
399 080151	HAMPTON, LENZINI & RENWICK INC	20172081	MILLBROOK BRIDGE-PHA	12/19/17	95020006850	PROJECT FUND EXPENSES	826.00
							1,686.00*
						<b>Total FP BOND PROCEEDS 2007</b>	<b>1,686.00*</b>
<b>FP DEBT SERVICE 2007</b>							
400 011309	AMALGAMATED BANK OF CHICAGO	BI#2915	INTEREST	12/19/17	96020006865	DEBT SERVICE 2007 INTERES	52,500.00
							52,500.00*
401 011309	AMALGAMATED BANK OF CHICAGO	BI#2915	PRINCIPAL	12/19/17	96020006870	DEBT SERVICE 2007 PRINCIP	2,100,000.00
							2,100,000.00*
402 011309	AMALGAMATED BANK OF CHICAGO	BI# 5720	INTEREST	12/19/17	96020006875	DEBT SERVICE 2015 INTERE	179,007.50
403 011309	AMALGAMATED BANK OF CHICAGO	BI#6060	INTEREST	12/19/17	96020006875	DEBT SERVICE 2015 INTERE	153,793.75
							332,801.25*
404 011309	AMALGAMATED BANK OF CHICAGO	BI# 5720	INTEREST	12/19/17	96020006880	DEBT SERVICE 2015 PRINCIP	40,000.00
							40,000.00*
405 011309	AMALGAMATED BANK OF CHICAGO	BI#6060	PRINCIPAL	12/19/17	96020006890	DEBT SERVICE 2016 PRINCIP	90,000.00
							90,000.00*
406 011309	AMALGAMATED BANK OF CHICAGO	BI#6367	INTEREST	12/19/17	96020006895	DEBT SERVICE 2017 INTERES	476,350.00
							476,350.00*
407 011309	AMALGAMATED BANK OF CHICAGO	BI#6367	PRINCIPAL	12/19/17	96020006900	DEBT SERVICE 2017 PRINCIP	380,000.00
							380,000.00*
						<b>Total FP DEBT SERVICE 2007</b>	<b>3,471,651.25*</b>

TOTAL FOREST PRESERVE \$3,842,099.63

To: Kendall County Board of Commissioners  
From: Emily Dombrowski, Education Program Manager  
RE: Making Maple Magic Fees and Charges  
Date: December 19, 2017

This will be our third year holding our Making Maple Magic program at Hoover Forest Preserve. In 2016, we had 18 participants attend the program. In 2017, we had 43 people attend the program. This year, we are hoping to have 60 people attend Making Maple Magic. During this program participants take a guided hike through the woods at Hoover Forest Preserve to learn all about the basics of making maple syrup. After the hike, they enjoy a pancake breakfast with real maple syrup! The program will be \$7 per person.

To: Kendall County Board of Commissioners  
 From: Emily Dombrowski, Environmental  
 Education Program Manager  
 Re: Making Maple Magic Budget: Fees and  
 Charges  
 19-Dec-17

Name of Program	Date	Location	Age	Fee	Length of Program- including set-up and clean-up	Reg. Min	Reg. Max	Est. Sal.	Est. Supp	Net Gain (Range)
Making Maple Magic	10-Mar	Meadowhawk Lodge	All Ages	\$7 per person	3	20	60	\$126.00	\$150.00	\$14-\$294

To: Kendall County Forest Preserve District Board of Commissioners

From: Emily Dombrowski, Acting Director

RE: Galena Road 0.2-Acre Temporary Construction Easement

Date: December 19, 2017

The Committee of the Whole reviewed the proposed three-year temporary easement for District-owned property on Galena Road along Blackberry Creek.

District staff had no concerns over impacts to natural resources (fallow farm field), and no objections to granting the easement.

The easement area is 0.2 +/- acres along Galena Road.

Recommendation

District staff recommends approval of the resolution granting a temporary easement to the Kendall County Highway Department for planned improvements to County Highway 10 (Galena Road).



Owner Kendall County Forest  
Preserve District  
Address 02-10-400-010  
Route County Highway 10 (Galena Road)  
County Kendall  
Parcel No. TE-1  
P.I.N. No. 02-10-400-010  
Section 16-01134-00-BR  
Station 146+17.95 to  
Station 152+00

**CERTIFIED RESOLUTION**  
**(Governmental Entity)**

I, Elizabeth Flowers, Board Secretary of Kendall County Forest Preserve District, a governmental entity organized and existing under the laws of the State of Illinois, including without limitation, city, village, incorporated town, county, park district, or township, do hereby certify that:

1. The following is a true and correct copy of a resolution adopted by the Council or Board of said governmental entity, a quorum of its members, trustees, or commissioners being present at a meeting held of the \_\_\_\_\_ day of \_\_\_\_\_, 2017, and
2. The resolution has not been amended or revoked and is in full force and effect.

Resolved that Judy Gilmour, the President and Elizabeth Flowers, the Board Secretary of the Council or Board of the above-referenced governmental entity are hereby authorized and directed to convey the governmental entity's interest in the following described real estate in Kendall County, Illinois to the County of Kendall, a body politic and corporate for highway purposes for the sum of \$1.00:

See attached legal description.

Further resolved that they are authorized and directed to execute and deliver such instruments as may be necessary or convenient to consummate such sale.



Route: County Highway 10 (Galena Road)  
Section:16-01134-00-BR  
County: Kendall  
Parcel: TE - 1  
Station: 146+17.95 to 152+00  
Owner: Kendall County Forest Preserve District  
P.I.N.: 02-10-400-010

That part of the East Half of Section 10, Township 37 North, Range 7 East of the Third Principal Meridian, Bristol Township, Kendall County, Illinois described as follows, using bearings and grid distances referenced to the Illinois State Plane Coordinate System, East Zone, North American Datum 1983 (2011 Adjustment):

Commencing at a 5/8 inch iron rod found at the northwest corner of the Southeast Quarter of said Section 10, per Monument Record 9300244; thence South 01 degree 08 minutes 28 seconds East, 114.69 feet along the west line of said Southeast Quarter to the centerline of County Highway 10 (Galena Road); thence South 68 degrees 18 minutes 38 seconds East, 425.76 feet along said centerline; thence southeasterly, 799.98 feet along said centerline on a curve to the left, having a radius of 49,109.50 feet, the chord of said curve bears South 68 degrees 46 minutes 38 seconds East, 799.97 feet; thence South 69 degrees 14 minutes 38 seconds East, 105.99 feet along said centerline to the easterly line of the property conveyed by Special Warranty Deed, recorded December 27, 2007 as Document Number 200700036764; thence North 40 degrees 49 minutes 16 seconds East, 37.26 feet along said easterly line to the northerly right-of-way line of aforesaid County Highway 10 (Galena Road) for the Point of Beginning.; thence South 69 degrees 14 minutes 38 seconds East, 182.05 feet along said right-of-way line; thence North 20 degrees 45 minutes 22 seconds East, 5.00 feet along said right-of-way line; thence South 69 degrees 14 minutes 38 seconds East, 200.00 feet along said right-of-way line; thence South 20 degrees 45 minutes 22 seconds West, 5.00 feet along said right-of-way line; thence South 69 degrees 14 minutes 38 seconds East, 15.82 feet along said right-of-way line; thence southeasterly, 176.58 feet along said right-of-way line on a curve to the left having a radius of 813.83 feet, the chord of said curve bears South 75 degrees 27 minutes 35 Seconds East, 176.24 feet; thence North 08 degrees 19 minutes 27 seconds East, 25.00 feet; thence northwesterly, 171.16 feet on a curve to the right having a radius of 788.83 feet, the chord of said curve bears North 75 degrees 27 minutes 35 seconds West, 170.83 feet; thence North 69 degrees 14 minutes 38 seconds West, 90.82 feet; thence South 79 degrees 47 minutes 32 seconds West, 29.15 feet; thence North 69 degrees 14 minutes 38 seconds West, 278.40 feet to aforesaid easterly line of property conveyed by special warranty deed; thence South 40 degrees 49 minutes 16 seconds West, 10.65 feet to the Point of Beginning.

Said easement contains 0.203 acre, more or less.

Owner Kendall County Forest  
Preserve District  
Address 02-10-400-010  
Route County Highway 10 (Galena  
Road)  
County Kendall  
Parcel No. TE-1  
P.I.N. No. 02-10-400-010  
Section 16-01134-00-BR  
Station 146+17.95 to  
Station 152+00

**TEMPORARY CONSTRUCTION EASEMENT**  
**(Governmental Entity)**

Kendall County Forest Preserve District, a government entity organized and existing under and by virtue the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois (Grantor), for and in consideration of the sum of One and 00/100's Dollars (\$1.00), receipt of which is hereby acknowledged, and pursuant to the provisions of 70 ILCS 805/6 hereby represents that Grantor owns the fee simple title to and grants and conveys to the County of Kendall, a body politic and corporate, (Grantee), a temporary construction easement for the purpose of grading and other highway purposes, on, over, and through the following described real estate:

See attached legal description.

situated in the County of Kendall, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

The right, easement and privilege granted herein shall terminate three years from the execution of this document, or on the completion of the proposed project, whichever is the sooner.

Grantor shall have and retain all rights to use and occupy the premises and access to Grantor's remaining property, except as herein expressly granted; provided, however, that Grantor's use and occupation of the premises may not interfere with Grantee's use of the premises in the purposes herein described.

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

This grant shall constitute a covenant, which runs with the land, and shall be binding upon the legal representatives, successors and assigns of Grantor.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Attest: \_\_\_\_\_  
Kendall County Forest Preserve District  
Name of Governmental Entity

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Elizabeth Flowers, Board Secretary  
Print Name and Title

Judy Gilmour, President  
Print Name and Title

State of Illinois )  
County of Kendall ) ss  
)

This instrument was acknowledged before me on \_\_\_\_\_, 2017, by  
Judy Gilmour, as President and Elizabeth Flowers, as Board Secretary of Kendall County Forest  
Preserve District.

(SEAL)

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

This instrument was prepared by and after  
recording, return to:

Kendall County  
6780 Illinois 47  
Yorkville, IL 60560

Route: County Highway 10 (Galena Road)  
Section:16-01134-00-BR  
County: Kendall  
Parcel: TE - 1  
Station: 146+17.95 to 152+00  
Owner: Kendall County Forest Preserve District  
P.I.N.: 02-10-400-010

That part of the East Half of Section 10, Township 37 North, Range 7 East of the Third Principal Meridian, Bristol Township, Kendall County, Illinois described as follows, using bearings and grid distances referenced to the Illinois State Plane Coordinate System, East Zone, North American Datum 1983 (2011 Adjustment):

Commencing at a 5/8 inch iron rod found at the northwest corner of the Southeast Quarter of said Section 10, per Monument Record 9300244; thence South 01 degree 08 minutes 28 seconds East, 114.69 feet along the west line of said Southeast Quarter to the centerline of County Highway 10 (Galena Road); thence South 68 degrees 18 minutes 38 seconds East, 425.76 feet along said centerline; thence southeasterly, 799.98 feet along said centerline on a curve to the left, having a radius of 49,109.50 feet, the chord of said curve bears South 68 degrees 46 minutes 38 seconds East, 799.97 feet; thence South 69 degrees 14 minutes 38 seconds East, 105.99 feet along said centerline to the easterly line of the property conveyed by Special Warranty Deed, recorded December 27, 2007 as Document Number 200700036764; thence North 40 degrees 49 minutes 16 seconds East, 37.26 feet along said easterly line to the northerly right-of-way line of aforesaid County Highway 10 (Galena Road) for the Point of Beginning.; thence South 69 degrees 14 minutes 38 seconds East, 182.05 feet along said right-of-way line; thence North 20 degrees 45 minutes 22 seconds East, 5.00 feet along said right-of-way line; thence South 69 degrees 14 minutes 38 seconds East, 200.00 feet along said right-of-way line; thence South 20 degrees 45 minutes 22 seconds West, 5.00 feet along said right-of-way line; thence South 69 degrees 14 minutes 38 seconds East, 15.82 feet along said right-of-way line; thence southeasterly, 176.58 feet along said right-of-way line on a curve to the left having a radius of 813.83 feet, the chord of said curve bears South 75 degrees 27 minutes 35 Seconds East, 176.24 feet; thence North 08 degrees 19 minutes 27 seconds East, 25.00 feet; thence northwesterly, 171.16 feet on a curve to the right having a radius of 788.83 feet, the chord of said curve bears North 75 degrees 27 minutes 35 seconds West, 170.83 feet; thence North 69 degrees 14 minutes 38 seconds West, 90.82 feet; thence South 79 degrees 47 minutes 32 seconds West, 29.15 feet; thence North 69 degrees 14 minutes 38 seconds West, 278.40 feet to aforesaid easterly line of property conveyed by special warranty deed; thence South 40 degrees 49 minutes 16 seconds West, 10.65 feet to the Point of Beginning.

Said easement contains 0.203 acre, more or less.

**Affidavit of Title**

Owner Kendall County Forest Preserve District  
 Address 02-10-400-010  
 Route County Highway 10 (Galena Road)  
 Section 16-01134-00-BR  
 County Kendall  
 Parcel No. TE-1  
 P.I.N. No. 16-01134-00-BR  
 Station 146+17.95 to  
 Station 152+00

State of Illinois )  
 ) ss.  
 County of Kendall )

I, Judy Gilmour, President of Kendall County Forest Preserve District,

being first duly sworn upon oath states as follows:

1. Affiant has personal knowledge of the facts averred herein.
2.  There are **no parties** other than Grantor in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record.
- There are no parties other than Grantor **and the parties listed below** in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record:

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**SEE ATTACHED EXHIBIT "A"**

3. This affidavit is made to provide factual representation as a basis for the County of Kendall to accept a document of conveyance for the premises described in said conveyance, the premises being a portion of or all of the above described premises, from the record owners thereof.
4. The affiant has no knowledge of any driveway agreements, encroachments, overlaps, or boundary line disputes involving the premises to be conveyed.
5. The said premises described in Exhibit "A" are: (Check One)
  - Vacant and unimproved  Agricultural and unimproved
  - Improved and
    - (A) There have been no improvements made or contracted for on the premises within six (6) months immediately preceding the date of the affidavit, out of which a claim for a mechanic's lien could accrue or has accrued; and
    - (B) To the best of my knowledge all improvements now on the premises comply with all local building and zoning ordinances.

6. There are no chattel mortgages, conditional sales contracts or financing statements existing on or in connection with the premises to be conveyed which are not shown by the public records.
7. There are no taxes or special assessments which are not shown as existing liens by the public records involving the premises described in Exhibit A.
8. Per 50 ILCS 105/3.1, the identities of all owners and beneficiaries having an interest in the premises to be conveyed are as follows (check applicable box(es) and complete information requested):

**Individual.** Individual **owner** of the property is: \_\_\_\_\_

**Nonprofit Organization.** There is no individual or other organization receiving distributable income from the organization.

**Public Organization, including units of local government.** There is no individual or other organization receiving distributable income from the organization

**Publicly-Traded Corporation.** There is no readily known shareholder entitled to receive more than 7-1/2% interest in the total distribution income of the corporation.

**Corporation, Partnership, Limited Liability Company.** Those entitled to receive more than 7-1/2% of the total distributable income of said entity are as follows:

	Name	Address
*1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

**Land Trust or Declaration of Trust.** The identity of each beneficiary of Grantor Trust is as follows:

	Name	Address	% of Interest
*1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

\* IF THE INITIAL DISCLOSURES SHOW INTERESTS HELD BY ANOTHER CORPORATION, PARTNERSHIP, LIMITED LIABILITY COMPANY, OR TRUST, THEN FURTHER DISCLOSURES SHOULD BE PROVIDED UNTIL THE NAMES OF INDIVIDUALS OWNING THE INTEREST IN THE ENTITY ARE DISCLOSED.



Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Judy Gilmour  
Print Name and Title if applicable

State of Illinois            )  
  ) ss  
County of Kendall         )

This instrument was acknowledged before me on \_\_\_\_\_, 2017, by  
\_\_\_\_\_  
Judy Gilmour

(SEAL)

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

NOTE: THIS AFFIDAVIT MAY BE EXECUTED AND ACKNOWLEDGED ON BEHALF OF THE RECORD OWNER(S) BY ANY **ONE** OF THE RECORD OWNERS, OFFICERS, MANAGERS, PARTNERS, OR TRUSTEES HAVING KNOWLEDGE OF THE FACTS IN THIS AFFIDAVIT.

## **50 ILCS 105/3.1**

**Sec. 3.1.** Before any contract relating to the ownership or use of real property is entered into by and between the State or any local governmental unit or any agency of either the identity of every owner and beneficiary having any interest, real or personal, in such property, and every member, shareholder, limited partner, or general partner entitled to receive more than 7 1/2% of the total distributable income of any limited liability company, corporation, or limited partnership having any interest, real or personal, in such property must be disclosed. The disclosure shall be in writing and shall be subscribed by a member, owner, authorized trustee, corporate official, general partner, or managing agent, or his or her authorized attorney, under oath. However, if the interest, stock, or shares in a limited liability company, corporation, or general partnership is publicly traded and there is no readily known individual having greater than a 7 1/2% interest, then a statement to that effect, subscribed to under oath by a member, officer of the corporation, general partner, or managing agent, or his or her authorized attorney, shall fulfill the disclosure statement requirement of this Section. As a condition of contracts entered into on or after the effective date of this amendatory Act of 1995, the beneficiaries of a lease shall furnish the trustee of a trust subject to disclosure under this Section with a binding non-revocable letter of direction authorizing the trustee to provide the State with an up-to-date disclosure whenever requested by the State. The letter of direction shall be binding on beneficiaries' heirs, successors, and assigns during the term of the contract. This Section shall be liberally construed to accomplish the purpose of requiring the identification of the actual parties benefiting from any transaction with a governmental unit or agency involving the procurement of the ownership or use of real property thereby.

For any entity that is wholly or partially owned by another entity, the names of the owners of the wholly or partially owning entity shall be disclosed under this Section, as well as the names of the owners of the wholly or partially owned entity.

(Source: P.A. 91-361, eff. 7-29-99.)

## Exhibit A

That part of the East Half of Section 10, Township 37 North, Range 7 East of the Third Principal Meridian, Bristol Township, Kendall County, Illinois described as follows, using bearings and grid distances referenced to the Illinois State Plane Coordinate System, East Zone, North American Datum 1983 (2011 Adjustment):

Commencing at a 5/8 inch iron rod found at the northwest corner of the Southeast Quarter of said Section 10, per Monument Record 9300244; thence South 01 degree 08 minutes 28 seconds East, 114.69 feet along the west line of said Southeast Quarter to the centerline of County Highway 10 (Galena Road); thence South 68 degrees 18 minutes 38 seconds East, 425.76 feet along said centerline; thence southeasterly, 799.98 feet along said centerline on a curve to the left, having a radius of 49,109.50 feet, the chord of said curve bears South 68 degrees 46 minutes 38 seconds East, 799.97 feet; thence South 69 degrees 14 minutes 38 seconds East, 105.99 feet along said centerline to the easterly line of the property conveyed by Special Warranty Deed, recorded December 27, 2007 as Document Number 200700036764; thence North 40 degrees 49 minutes 16 seconds East, 37.26 feet along said easterly line to the northerly right-of-way line of aforesaid County Highway 10 (Galena Road) for the Point of Beginning.; thence South 69 degrees 14 minutes 38 seconds East, 182.05 feet along said right-of-way line; thence North 20 degrees 45 minutes 22 seconds East, 5.00 feet along said right-of-way line; thence South 69 degrees 14 minutes 38 seconds East, 200.00 feet along said right-of-way line; thence South 20 degrees 45 minutes 22 seconds West, 5.00 feet along said right-of-way line; thence South 69 degrees 14 minutes 38 seconds East, 15.82 feet along said right-of-way line; thence southeasterly, 176.58 feet along said right-of-way line on a curve to the left having a radius of 813.83 feet, the chord of said curve bears South 75 degrees 27 minutes 35 Seconds East, 176.24 feet; thence North 08 degrees 19 minutes 27 seconds East, 25.00 feet; thence northwesterly, 171.16 feet on a curve to the right having a radius of 788.83 feet, the chord of said curve bears North 75 degrees 27 minutes 35 seconds West, 170.83 feet; thence North 69 degrees 14 minutes 38 seconds West, 90.82 feet; thence South 79 degrees 47 minutes 32 seconds West, 29.15 feet; thence North 69 degrees 14 minutes 38 seconds West, 278.40 feet to aforesaid easterly line of property conveyed by special warranty deed; thence South 40 degrees 49 minutes 16 seconds West, 10.65 feet to the Point of Beginning.

Said easement contains 0.203 acre, more or less.

**Receipt for Donation**

Owner Kendall County Forest Preserve District  
Parcel No. TE-1

The County of Kendall, a body politic and corporate ("Grantee") acknowledges receipt of Donation of Right of Way covering a three year temporary easement over 0.203 acres dated \_\_\_\_\_ in Kendall County, State of Illinois as right of way for County Highway 10 (Galena Road), Section 16-01134-00-BR, and executed by the undersigned Grantor for the parcel referenced above.

Grantor and Grantee agree as follows:

1. All improvements located, wholly or partially, on the parcel being conveyed shall become the property of Kendall County, unless provided as follows:
2. Grantor and Grantee agree that possession and transfer of legal title to Grantee occurs when title has been reviewed and approved by Grantee. The Grantor also agrees to protect, preserve and maintain the property and improvements purchased by Grantee until delivery of possession to Grantee, and this shall be the sole responsibility of the Grantor until such time.
3. This Receipt and conveyance documents are the entire and exclusive agreement between the parties and supersede any written or oral understanding promise or agreement, directly or indirectly related to the donation of the parcel and improvements. The parties agree that any changes to this Receipt may only be made in writing and signed by the parties.

Date: \_\_\_\_\_, 2017

Grantor: Kendall County Forest Preserve District

By: \_\_\_\_\_  
Signature

Judy Gilmour, President  
Print Name and Title

By: \_\_\_\_\_  
Signature

Elizabeth Flowers, Board Secretary  
Print Name and Title

Receipt of the donation executed by this Grantor is acknowledged.

\_\_\_\_\_  
Date

\_\_\_\_\_  
for the Kendall County Highway Department

To: Kendall County Forest Preserve District Board of Commissioners

From: Emily Dombrowski, Acting Director

RE: Pickerill-Pigott House Inspection – Radon Mitigation Services

Date: December 19, 2017

Discovery Inspection Services of Oswego completed a full inspection of the Pickerill House. The inspection included testing for radon. Radon levels were slightly above permissible exposure limits and require mitigation.

Testing results were discussed with the Committee of the Whole on December 13, 2017.

Overall, the condition of the house is good, with only a few minor issues to be addressed prior to occupying the house for use as a primary residence for the Pickerill-Pigott Grounds Maintenance position.

Riemenschneider Electric completed a follow-up inspection of the house's electrical system, and will submit a quote for improvements including installation of additional breakers for doubled-up wiring, installing ground wires, installation of GFI outlets in all washroom areas, and recommendations for electrical heating units that did not appear operable during the initial inspection.

Fire and carbon monoxide detectors will be installed on all floors.

Two radon mitigation firms located in Oswego have extended quotes for installation of a basement air venting system and installation of a vapor barrier, with quotes presented to the Committee of the Whole for consideration.

The lower-cost proposal was received Guardian Radon Mitigation and Electrical Services includes installation of a single radon venting system with two suction points in the basement including installation of a crawl space vapor barrier for \$1,964.00, with in-house, low-cost follow-up testing performed post installation to determine whether an additional second active venting system is warranted for an additional \$1,289.00, for a total potential cost of \$3,253.00.

#### Recommendation

District staff recommends Commission consideration of a motion to approve the proposal from Guardian Radon Mitigation and Electrical Services for the mitigation of radon at the Pickerill House for an Initial Phase I cost of \$1,964.00, plus an additional \$1,289.00 if required as determined by supplementary air quality testing, for a total contract cost not-to-exceed \$3,253.00.

**Guardian Radon Mitigation & Electrical Services**

Estimate

451 Burr Oak Dr.  
 Oswego, IL 60543  
 630-768-9836



Date	Estimate #
12/12/2017	1955

Name / Address

Kendall County Forest Preserve  
 6350 - A Minkler Rd.  
 Yorkville, IL 60560

Project

Description	Qty	Rate	Total
Installation of active radon mitigation system, basement floor crack sealing, color matching downspout for exterior exhaust point (brown)		1,239.00	1,239.00
Encapsulation of gravel crawl space using 6 mil, cross laminate, polyethylene sheeting plus 2nd suction point		675.00	675.00
Brick exterior		100.00	100.00
Illinois Radon Tag		50.00	50.00
Municipal/Government Discount		-100.00	-100.00
		<b>Total</b>	

**Guardian Radon Mitigation & Electrical Services**

Estimate

451 Burr Oak Dr.  
Oswego, IL 60543

630-768-9836



Date	Estimate #
12/12/2017	1955

Name / Address
Kendall County Forest Preserve 6350 - A Minkler Rd. Yorkville, IL 60560

Project

Description	Qty	Rate	Total
<p><b>**Amendment per request: Guardian Radon &amp; Electric will warranty parts and labor of the equipment installed for a period of no less than 5 years from the date of installation.</b></p> <p>Guardian Radon &amp; Electric will complete any additional radon mitigation work for the property, beyond phase two (phase two installed if needed) at no charge to the Forest Preserve District.</p>			
		<b>Total</b>	

**Guardian Radon Mitigation & Electrical Services**

Estimate

451 Burr Oak Dr.  
Oswego, IL 60543

630-768-9836



Date	Estimate #
12/12/2017	1955

Name / Address
Kendall County Forest Preserve 6350 - A Minkler Rd. Yorkville, IL 60560

Project

Description	Qty	Rate	Total
<p>Additional Notes: Our professional recommendation is to install (1) radon system for this property and retest to verify new levels. If it merits further reduction technique, there would be an additional active radon system installed. If so, please add \$1289 to the cost of the estimate.</p> <p>**Client to clear basement perimeter prior to installation; clear crawl space to allow for encapsulation</p> <p>*There is a 3% fee added for credit card transactions</p>			
		<b>Total</b>	<b>\$1,964.00</b>



To: Kendall County Forest Preserve District Board of Commissioners

From: Emily Dombrowski, Acting Director

RE: Grounds Maintenance Seasonal – Henneberry Forest Preserve Position  
Description

Date: December 19, 2017

The Committee of the Whole discussed the proposed position description.

The District will be receiving a \$3,000.00 grant from the Forest Foundation of Kendall County in 2018 to reimburse the District for salary costs for the position.

Salary and benefit costs for the seasonal position is anticipated in the FY18 budget.

#### Recommendation

District staff recommends consideration of a motion to approve the Grounds Maintenance Seasonal – Henneberry Forest Preserve position description as presented.

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
JOB DESCRIPTION**

**CLASS TITLE:** Grounds Maintenance Seasonal – Henneberry Forest Preserve  
**WAGE CATEGORY:** FLSA Non-Exempt  
**REPORTS TO:** Executive Director and Superintendent of Grounds and Natural Resources  
**EFFECTIVE DATE:** December 19, 2017

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**SUMMARY:**

This position provides support for the maintenance of grounds and natural resources at Henneberry Forest Preserve for the Kendall County Forest Preserve District (“the District”).

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Supports restoration project maintenance activities, natural areas management, and trail maintenance.
- Provides assistance to natural area volunteers and District contractors, including support of activities associated with a floristic quality survey of preserve areas.
- Assists with preserve maintenance activities at Henneberry Forest Preserve, and other forest preserve areas.
- Performs a variety of horticultural tasks including, but not limited to weed control, seeding and planting of restoration project areas, tree and shrub trimming, planting, and pruning.
- Performs brush removal, seed collecting and other natural area management tasks.
- Gathers, loads and hauls refuse and vegetation from District grounds and user areas.
- Maintains a safe and clean work environment at all times and enforces all safety rules and grounds and natural resources policies.
- Supervise, work with and provide instruction to volunteers as needed. Communicate policies and procedures to volunteers.
- Communicates District rules and regulations to the public.
- Must be available to perform duties during the District’s regular business hours as well as evenings and weekends including overtime schedule extensions.
- Participates in emergency preparedness and response activities as assigned.
- Performs other duties as directed by supervisor, the Director and/or Director’s designee.
- Communicates with students, the public and Forest Preserve District staff and volunteers in a professional manner to carry out assigned job duties and to achieve a positive, professional and safe work environment.
- Performs other duties as assigned.

**SUPERVISORY RESPONSIBILITIES:**

- No supervisory responsibilities.

**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

**A. EDUCATION and/or EXPERIENCE:**

- High school diploma or general education degree (GED).
- Requires knowledge of office practices, principles of modern record keeping, and setup and maintaining filing systems.

**B. LANGUAGE SKILLS:**

- Ability to read and interpret documents such as governmental regulations, legal documents, operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public and employees of the organization.
- Requires good knowledge of the English language, spelling and grammar.

**C. MATHEMATICAL SKILLS:**

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.

**D. REASONING ABILITY:**

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

**E. CERTIFICATES, LICENSES, REGISTRATIONS:**

- A valid Illinois Drivers License and any other licenses/certifications necessary to operate District vehicles and equipment.
- A valid Illinois Pesticide Operators License or, in the alternative, obtain a valid Illinois Pesticide Operators License within the first thirty (30) days of employment.
- All other training, certificates and registrations required for the specific duties performed.

**PHYSICAL DEMANDS:**

- Employee must frequently stand and bend.
- Employee must frequently be able to walk to other offices in the building.
- Employee must be able provide instruction from a walking or horse-mounted position for extended periods of time.
- Employee must frequently lift and/or move up to 75 pounds.
- Employee must be able to use hands to finger, handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

**WORK ENVIRONMENT:**

- The noise level in the work environment is usually moderately quiet, and frequently loud when operating grounds maintenance equipment.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required for programming events. This includes some evenings and weekends.
- Employee will be required to work in both indoor and outdoor work areas and may be subjected to all weather elements.
- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District