

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

NOVEMBER 7, 2017

I. Call to Order

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance. President Gilmour offered a moment of silence for the victims of the Las Vegas mass shooting.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
	Giles	X	Purcell (Entered the meeting at 6:03 pm)

Commissioners Cullick, Davidson, Flowers, Gryder, Hendrix, Kellogg, Prochaska, and Gilmour all were present.

V. Approval of Agenda

Commissioner Flowers made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$8,135.00

Commissioner Hendrix made a motion to approve claims in an amount not-to-exceed \$8,135.00. Seconded by Commissioner Gryder.

Commissioner Purcell entered the meeting at 6:03 pm.

Motion: Commissioner Hendrix
Second: Commissioner Gryder

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

VIII. Finance Committee Report

Commissioner Cullick reported that the Finance Committee continued its review of the preliminary budget which is now posted for public review. The Committee also reviewed the proposed position descriptions and lease agreements for the Ellis House Caretaker and Pickerill-Pigott Forest Preserve.

IX. Approval of Minutes

- **Kendall County Forest Preserve Commission Meeting – October 17, 2017**
- **Kendall County Forest Preserve Finance Committee Meeting – October 26, 2017**

Commissioner Cullick made a motion to approve the minutes for the Forest Preserve Commission meeting held on October 17, 2017, and the Forest Preserve Finance Committee meeting held on October 26, 2017. Seconded by Commissioner Gryder.

All, aye. Opposed, none. Motion unanimously approved.

NEW BUSINESS

X. Motion to Approve the WIPFLI CPAs and Consultants FY 16-17 Audit Engagement Letter

Commissioner Cullick made a motion to approve the WIPFLI CPAs FY 16-17 audit engagement letter. Seconded by Commissioner Flowers.

Director Guritz reported that Commission has approved the funding for completing the FY 17 audit.

Commission discussed the audit process and scope. Commissioner Cullick asked whether the scope of the audit had been modified over the previous audit. Director Guritz reported that he did not anticipate any changes in the scope of the audit.

Motion: Commissioner Cullick
Second: Commissioner Flowers

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

OLD BUSINESS

XI. Executive Session

None.

XII. Other Items of Business

Director Guritz provided a report on Commission and District Committee agenda items for the remainder of the calendar year.

XIII. Citizens to Be Heard

No citizens present at the meeting offered public comments.

XIV. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 6:17 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District