

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

JUNE 6, 2017

I. Call to Order

President Gilmour called the meeting to order at 6:05 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson		Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
	Giles		Purcell (Entered the meeting at 6:10 PM)

Commissioners Cullick, Davidson, Flowers Gryder, Kellogg, Prochaska, and Gilmour all were present.

V. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$8,135.32.

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$8,135.32. Seconded by Commissioner Gryder.

Motion: Commissioner Cullick
Second: Commissioner Gryder

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour			Purcell

Motion unanimously approved.

VIII. Approval of Minutes

Kendall County Forest Preserve Commission Meeting – May 16, 2017

Kendall County Forest Preserve District Finance Committee Meetings – May 25, 2017

Commissioner Cullick made a motion to approve the minutes for the Forest Preserve Commission meeting held on May 16, 2017, and the Forest Preserve Finance Committee meeting held on May 25, 2017. Seconded by Commissioner Prochaska.

All, aye. Opposed, none. Motion unanimously approved.

IX. Motion to Approve the Establishment of an Account, Fund Balance Transfer, and Deposit of the Subat Project Fund (Fund 28) Totaling \$842,469.20 with The Illinois Funds, a Local Government Investment Pool (LGIP) Operated by the Illinois State Treasurer's Office

Commissioner Kellogg made a motion to approve the establishment of an account, fund balance transfer and deposit of the Subat Project Fund totaling \$842,469.20 with The Illinois Funds, a local government investment pool (LGIP) operated by the Illinois State Treasurer's Office. Seconded by Commissioner Gryder.

Commissioner Purcell entered the meeting at 6:10 pm.

Commissioner Davidson asked for clarification on the purpose of the motion, expressing interest in insuring that the funds are used solely towards the nature center building at Subat Forest Preserve.

Director Guritz stated that the purpose of the motion is to have the funds invested in order to build the principal balance of the fund for eventual construction of a nature center. A separate ordinance will be considered in the near future to establish an endowment fund for the District, with the Subat Project Fund included as part of the District's endowment fund.

Commissioner Davidson asked what is to prevent future boards from appropriating funds for other purposes. Director Guritz stated that District’s endowment fund ordinance, State law, and the Treasurer’s Office dictate fund restrictions. The District’s annual audit also will serve to remind future boards of the endowment fund restrictions.

Commissioner Purcell asked whether there were other options that could be considered.

Director Guritz stated that there are other options for where the project fund could be invested.

Commissioner Purcell stated that he was opposed to depositing funds with the State of Illinois due to the State’s ongoing budget crisis.

Motion: Commissioner Kellogg					
Second: Commissioner Gryder					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour		X	Purcell
Motion carried by a vote of 7:1.					

X. Resolution #17-06-001 Amending the General Use Regulation Ordinance #02-01 of the Kendall County Forest Preserve District, with Substantive Modifications to Chapter Six, Section IV(d)

Commissioner Cullick made a motion to approve Resolution #17-06-001 amending the General Use Regulation ordinance number 02-01 of the Kendall County Forest Preserve District as presented. Seconded by Commissioner Gryder.

Director Guritz provided an overview of the proposed changes that will allow bartending service businesses to serve alcohol at District events. Commission reviewed the proposed changes.

Commissioner Davidson asked whether this will provide tighter controls. Director Guritz stated that the controls are in place, but the changes will broaden client options for serving alcohol during weddings and celebrations.

Commissioner Flowers asked whether service of food during the events will still be required. Director Guritz stated that this will not change.

Commissioner Purcell asked whether the proposed changes will reduce rental client costs for hosting events serving alcohol at District facilities. Director Guritz stated that the

changes are intended to provide clients with lower-cost options for serving alcohol at private events.

Motion: Commissioner Cullick					
Second: Commissioner Gryder					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XI. Motion to Approve a Proposal from Ultimate Roof Coaters of Aurora, Illinois in the Amount of \$4,700.00 for the Sealing and Painting of the Morton Roof and Removal and Replacement of Gutters and Downspouts at the Harris Forest Preserve Grounds Maintenance Shop Building, Including a 10-year Material and Labor Warranty for the Roof and Gutter Improvements

Commissioner Cullick made a proposal from Ultimate Roof Coaters of Aurora, Illinois in the amount of \$4,700.00 for the sealing and painting of the Morton roof, and removal and replacement of the gutters and downspouts at the Harris Forest Preserve Grounds Maintenance Shop building, including a 10-year material and labor warranty for the roof and gutter replacements. Seconded by Commissioner Kellogg.

Commissioner Purcell asked whether the improvements would be paid from the District’s operating fund, or capital fund. Director Guritz stated that he had spoken with President Gilmour, with a recommendation to code the project as a capital fund expense.

Commissioner Purcell asked that coding of the project to the capital fund be included as part of the motion. Commissioner Cullick amended her motion to include assignment of the \$4,700.00 expense to the District’s capital fund. Seconded by Commissioner Kellogg.

Motion as amended: Commissioner Cullick

Second: Commissioner Kellogg

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XII. Executive Session

None.

XIII. Other Items of Business

None.

XIV. Citizens to Be Heard

Assistant State's Attorney David Berrault provided a positive review from his recent participation in a Cub Scout Pack 350 overnight event at Hoover Forest Preserve.

XV. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 6:24 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District