

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES**

**JULY 18, 2017**

**I. Call to Order**

President Gilmour called the meeting to order at 9:01 am in the Kendall County Board Room.

**II. Pledge of Allegiance**

Commissioner Davidson led the recitation of the Pledge of Allegiance.

**III. Invocation**

Commissioner Prochaska offered an invocation for the meeting.

**IV. Roll Call**

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
X	Giles		Purcell

Commissioners Cullick, Davidson, Giles, Gryder, Hendrix, Kellogg, Prochaska, and Gilmour all were present.

**V. Approval of Agenda**

Commissioner Hendrix made a motion to approve the agenda as presented. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

**VI. Citizens to Be Heard**

No public comments were offered by citizens present at the meeting.

**VII. Approval of Claims in an Amount Not-to-Exceed \$16,791.41.**

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$16,791.41. Seconded by Commissioner Prochaska.

Motion: Commissioner Cullick Second: Commissioner Prochaska					
<b>Roll call</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour			Purcell
Motion unanimously approved.					

**VIII. Approval of Minutes**

- **Kendall County Forest Preserve Commission Meeting – July 5, 2017**
- **Kendall County Forest Preserve District Finance Committee meeting – July 12, 2017**
- **Kendall County Forest Preserve District Committee of the Whole meeting – July 12, 2017**

Commissioner Gryder made a motion to approve the minutes for the Forest Preserve Commission meeting held on July 5, 2017; the Forest Preserve Finance Committee meeting held on July 12, 2017, and the Forest Preserve Committee of the Whole meeting held on July 12, 2017. Seconded by Commissioner Cullick.

All, aye. Opposed, none. Motion unanimously approved.

**IX. Motion to Approve a Proposal from Jeff Wehrli Excavating, Inc. for Culvert Replacement, and Road and Shoreline Stabilization at Harris Forest Preserve for an Amount Not-to-Exceed \$2,000.00**

Commissioner Hendrix made a motion to approve the proposal from Jeff Wehrli Excavating, Inc. for culvert replacement, and road and shoreline stabilization at Harris Forest Preserve for an amount not to exceed \$2,000.00. Seconded by Commissioner Kellogg.

Motion: Commissioner Hendrix Second: Commissioner Kellogg					
<b>Roll call</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour			Purcell
Motion unanimously approved.					

**X. Motion to Approve the Renewal of a Special Risk Insurance Policy Proposal through Chubb Group of Insurance Companies in the amount of \$1,009.00 for Coverage of Ellis House and Equestrian Center Horsemanship, Summer Camp, Special Event, and Volunteer Programs**

Commissioner Hendrix made a motion to approve the renewal of a special risk insurance policy through Chubb Group Insurance Companies in the amount of \$1,009.00 for coverage of Ellis House and Equestrian Center Horsemanship, Summer Camp, Special Event, and Volunteer Programs. Seconded by Commissioner Cullick.

Commissioner Davidson inquired into whether this was a renewal, or separate policy from the District’s annual insurance premium coverage.

Director Guritz stated that approval of the motion will renew the District’s special risk insurance policy that provides first-dollar general liability and medical coverage up to \$10,000.00 for the District’s program participants and volunteers. The District’s general liability coverage kicks in after the initial \$10,000.00 deductible is met for any single claim or incident.

Motion: Commissioner Hendrix					
Second: Commissioner Cullick					
<b>Roll call</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour			Purcell
Motion unanimously approved.					

**XI. Motion to Approve a Proposal from GRAINCO FS, Inc. for the Refurbishing of the 1,000 Gallon Split-Fuel Tank at Hoover Forest Preserve, Including Removal of a Second 500 Gallon Fuel Tank for an Amount Not-to-Exceed \$1,771.00**

Commissioner Hendrix made a motion to approve the GRAINCO FS, Inc. proposal for the refurbishing of the 1,000 gallon split-fuel tank at Hoover Forest Preserve, including removal of a second 500 gallon fuel tank for an amount not-to-exceed \$1,771.00. Seconded by Commissioner Gryder.

Commissioner Hendrix asked whether staff had examined the condition of the current electrical supply to the two fuel pumps. Director Guritz stated that an electrician will be called out following approval to perform an inspection prior to refurbishing the 1,000 gallon split-fuel tank.

Motion to call the question: Commissioner Hendrix  
 Second: Commissioner Gryder

**Roll call**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
	X	Davidson	X		Hendrix
		Flowers		X	Kellogg
X		Giles	X		Prochaska
X		Gilmour			Purcell

Motion carried by a vote of 6:2.

**XII. Motion to Approve the Kendall County Forest Preserve District’s Fees and Charges Schedule for Public Programs and Facility Rentals**

Commissioner Hendrix made a motion to approve the Kendall County Forest Preserve District’s Fees and Charges Schedule for Public Programs and Facility Rentals. Seconded by Commissioner Cullick.

Motion as amended: Commissioner Henrix  
 Second: Commissioner Cullick

**Roll call**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour			Purcell

Motion unanimously approved.

Director Guritz reported that the District has examined areas where fees have not been increased for some time, including rental fees for use of Meadowhawk Lodge and the Bunkshouses at Hoover Forest Preserve. Director Guritz presented an overview of how rental fees for use of Meadowhawk Lodge had been changed from half-day and full-day rates to an hourly rental program, with reduced hourly charges for client-directed setup and cleanup of the Lodge before and after use.

Director Guritz reported that the Fees and Charges schedule has been updated to include a 50% discounted rental for a second event held at either Ellis House or Meadowhawk Lodge with the purchase of a wedding package at either facility.

**XIII. Executive Session**

None.

**XIV. Other Items of Business**

None.

**XV. Citizens to Be Heard**

No citizens present at the meeting offered public comments.

**XVI. Adjournment**

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 9:12 am.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District