

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

DECEMBER 5, 2017

I. Call to Order

President Gilmour called the meeting to order at 6:10 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder (Entered meeting at 6:11 pm)
X	Davidson		Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
X	Giles	X	Purcell

Commissioners Cullick, Davidson, Flowers, Giles, Kellogg, Prochaska, Purcell, and Gilmour all were present. Commissioner Gryder entered the meeting at 6:11 pm.

Assistant State's Attorney Leslie Johnson informed citizens present at the meeting that the Liquor Control Commission public hearing scheduled for December 5, 2017 has been rescheduled to December 19, 2017 at 9:00 am in the Kendall County Board Room.

V. Approval of Agenda

Commissioner Prochaska made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$8,138.78

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$8,138.78. Seconded by Commissioner Flowers.

Commissioner Gryder entered the meeting at 6:11 pm.

Motion: Commissioner Cullick
Second: Commissioner Flowers

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

VIII. Approval of Minutes

- **Kendall County Forest Preserve Commission Meeting – November 21, 2017**

Commissioner Cullick made a motion to approve the minutes for the Forest Preserve Commission meeting held on November 21, 2017. Seconded by Commissioner Gryder.

All, aye. Opposed, none. Motion unanimously approved.

OLD BUSINESS

IX. Motion to Approve a Proposal from Upland Design, Ltd. of Plainfield, Illinois in the Amount of \$11,620.00 Plus Reimbursable Expenses for the Development of a Preserve Master Plan for Pickerill-Pigott Forest Preserve and Site Access Plan with Cost Estimates for Fox River Bluffs Forest Preserve

Commissioner Flowers made a motion to approve a proposal from Upland Design, Ltd. of Plainfield, Illinois in the amount of \$11,620.00 plus reimbursable expenses for the development of a preserve master plan for Pickerill-Pigott Forest Preserve, and a site access plan with cost estimates for the Fox River Bluffs Forest Preserve. Seconded by Commissioner Prochaska.

Commissioner Purcell asked why an additional cost study was needed for the Fox River Bluffs Forest Preserve. Director Guritz stated that the development of a temporary access plan in consultation with the Kendall County Highway Department is needed to identify both short-term and long-term access approaches, with the goal of insuring that initial efforts support long-term plans for preserve and Eldamain Road development. Cost estimates for the final trail alignment are needed in order to secure possible grant funding for trail improvements. Director Guritz stated that the Upland Design study will prepare the District for submission of the grant application for the proposed trail improvements.

Commissioner Davidson agreed with Commissioner Purcell that the preliminary figures should provide the needed cost estimates. Director Guritz stated that the parking lot and

trail configuration costs are needed to insure that any grant proposals submitted identifies the costs accurately for the work to be performed. Director Guritz stated that Upland Design is well-qualified to provide the design and cost estimates for the work to be performed.

Commissioner Flowers asked about the reimbursable costs. Director Guritz stated that this was previously discussed by the Committee of the Whole in November. Upland Design’s reimbursable costs will be minimal, limited to preparation of exhibit boards for the public hearing to receive input for the final plan. Director Guritz stated that the final exhibits will be included as part of the District’s future grant applications.

Commissioner Gryder requested clarification on the proposed motion and total project costs. Director Guritz stated that the motion includes only those costs associated with the development of the master plan for Pickerill-Pigott Forest Preserve (\$10,300), and the development of the plan and costs estimates for the initial public access improvements for the Fox River Bluffs Forest Preserve (\$1,320) for a total cost of \$11,620.00 plus reimbursable expenses.

Director Guritz stated that both projects will be completed by the end of June 2018.

Motion: Commissioner Flowers					
Second: Commissioner Prochaska					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick		X	Gryder
	X	Davidson			Hendrix
X		Flowers	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 7-2.					

NEW BUSINESS

No agenda items were scheduled for discussion under New Business.

X. Executive Session

None.

XI. Other Items of Business

Director Guritz reported that the Finance Committee meetings scheduled for December 2017 will be cancelled, with claims reviewed by the Committee of the Whole.

XII. Citizens to Be Heard

No citizens present at the meeting offered public comments.

XIII. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 6:23 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District