

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

DECEMBER 19, 2017

I. Call to Order

President Gilmour called the meeting to order at 9:00 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson	X	Hendrix
X	Flowers	X	Kellogg
	Giles	X	Prochaska
X	Gilmour	X	Purcell (Entered meeting at 9:03 am)

Commissioners Cullick, Davidson, Flowers, Gryder, Hendrix, Kellogg, Prochaska, and Gilmour all were present. Acting Director Emily Dombrowski also was present. Commissioner Purcell entered the meeting at 9:03 am.

V. Approval of Agenda

Commissioner Prochaska made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$3,842,099.63

Commissioner Hendrix made a motion to approve claims in an amount not-to-exceed \$3,842,099.63. Seconded by Commissioner Cullick.

Commissioner Purcell entered the meeting at 9:03 am.

Motion: Commissioner Hendrix
Second: Commissioner Cullick

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

OLD BUSINESS

No agenda items were scheduled for consideration.

NEW BUSINESS

VIII. Motion to Approve a Proposed \$7.00 Per Person Fee for the District's 2018 Maple Syrup Program to be Held on March 10, 2018

Commissioner Hendrix made a motion to approve the proposed \$7.00 per person fee for the District's 2018 Maple Syrup Program to be held on March 10, 2018. Seconded by Commissioner Gryder.

Commissioner Hendrix complimented staff efforts to grow the Maple Syrup Program.

Motion: Commissioner Hendrix
Second: Commissioner Gryder

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

IX. RESOLUTION Granting a Temporary Construction Easement to the Kendall County Highway Department for the Described 0.203 Acre Section of Parcel #02-10-400-010 to Complete Planned Improvements to County Highway 10 (Galena Road) for a Period Not-to-Exceed Three Years in the Amount of \$1.00

Commissioner Cullick made a motion to approve the resolution granting a temporary construction easement to the Kendall County Highway Department for parcel #02-10-400-010 to complete planned improvements to County Highway 10 (Galena Road) for a period not-to-exceed three years in the amount of \$1.00. Seconded by Commissioner Hendrix.

The Board of Commissioners discussed the location of the parcel. Kendall County Highway Engineer Klaas presented the need for the temporary easement for District-owned property along Blackberry Creek north of Galena Road.

Motion: Commissioner Cullick					
Second: Commissioner Hendrix					
Roll call					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

X. Motion to Approve a Proposal from Guardian Radon Mitigation and Electrical Services for a Radon Mitigation Project at the Pickerill-Pigott Forest Preserve – Pickerill House for an Initial Phase I Cost of \$1,964.00, Plus an Additional \$1,289.00 if Required as Determined by Supplementary Air Quality Testing, for a Total Contract Cost Not-to-Exceed \$3,253.00

Commissioner Gryder made a motion to approve a proposal from Guardian Radon Mitigation and Electrical Services for a radon mitigation project at the Pickerill-Pigott Forest Preserve – Pickerill House for an initial phase I cost of \$1,964.00, plus an additional \$1,289.00 if required as determined by supplementary air quality testing for a total contract cost not to exceed \$3,253.00. Seconded by Commissioner Cullick.

Motion: Commissioner Gryder
 Second: Commissioner Cullick

Roll call

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour		X	Purcell

Motion approved by a vote of 7-2.

XI. Motion to Approve a Position Description for a Grounds Maintenance Seasonal – Henneberry Forest Preserve

Commissioner Cullick made a motion to approve the position description for the Grounds Maintenance Seasonal – Henneberry Forest Preserve. Seconded by Commissioner Hendrix.

Commissioner Purcell requested confirmation that the position is included in the FY 17-18 budget. President Gilmour responded that the funds for the position, including the donation funding the position, are both included in the budget.

Commissioner Gryder requested whether this would be a new position, or replacement of an existing position. President Gilmour stated that this would be a new position funded by the donation from a private individual.

Commissioner Davidson made a motion to amend the motion on the table establishing a one-year timeframe for the seasonal position. Seconded by Commissioner Purcell.

Motion: Commissioner Davidson
 Second: Commissioner Cullick

Roll call – Amended Motion

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson		X	Hendrix
	X	Flowers	X		Kellogg
		Giles		X	Prochaska
	X	Gilmour	X		Purcell

Motion approved by a vote of 5-4.

Motion: Commissioner Cullick
Second: Commissioner Hendrix

Roll call – Approval of the Amended Motion Establishing a 1-Year

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XII. Executive Session

None.

XIII. Other Items of Business

None.

XIV. Citizens to Be Heard

No citizens present at the meeting offered public comments.

XV. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 9:16 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District