

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES**

**APRIL 18, 2017**

**I. Call to Order**

President Gilmour called the meeting to order at 9:00 am in the Kendall County Board Room.

**II. Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**III. Invocation**

Commissioner Prochaska offered an invocation for the meeting.

**IV. Roll Call**

X	Cullick	X	Gryder
X	Davidson		Hendrix
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
	Giles	X	Purcell

Commissioners Cullick, Davidson, Flowers, Gryder, Kellogg, Prochaska, Purcell, and Gilmour all were present.

**V. Approval of Agenda**

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

**VI. Citizens to Be Heard**

No public comments were received from citizens in attendance.

**VII. Approval of Claims in an Amount Not-to-Exceed \$13,592.84.**

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$13,592.84. Seconded by Commissioner Flowers.

Motion: Commissioner Cullick  
Second: Commissioner Flowers

**Roll call**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

### **VIII. Approval of Minutes**

Kendall County Forest Preserve Commission Meeting – April 5, 2017

Kendall County Forest Preserve District Finance Committee Meetings – April 12, 2017

Commissioner Prochaska made a motion to approve the minutes for the Forest Preserve Commission meeting held on April 5, 2017, and the Forest Preserve Finance Committee meetings held on April 12. Seconded by Commissioner Cullick.

All, aye. Opposed, none. Motion unanimously approved.

### **IX. Motion to Approve an Electric Service Supply Agreement with Dynege Energy Services, LLC for the Purchase of Electricity for Service Locations at Ellis House and Equestrian Center and Hoover Forest Preserve Beginning October 1, 2017 through October 31, 2020 at a Fixed Cost of \$0.06282 Cents per Kilowatt Hour**

Chris Childress with Progressive Energy Group presented a cost savings report and recommendations for energy supply contracts for the District.

Commissioner Davidson asked whether there was a savings with the proposed contracts. Chris Childress stated that there is a \$1,200 savings overall, with a projected \$1,400 of avoided charges that would otherwise be incurred.

Commissioner Purcell observed that the wholesale power price in 2011 ranged from \$52 to \$57 per megawatt hour, with lower costs at present, ranging between \$30-31 per megawatt hour. Chris Childress confirmed that this was the case, with projected costs decreasing in the future.

Motion: Commissioner Gryder  
 Second: Commissioner Cullick

**Roll call**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

**X. Motion to Approve a Natural Gas Service Supply 12-Month Agreement, Renewable Month-to-Month Thereafter, with Santanna Energy Services for Service Locations at Hoover Forest Preserve at a Variable Cost Based on the Natural Gas Intelligence Index Plus \$0.04 Cents per Therm**

Commissioner Davidson asked about the propane contract for the District. Director Guritz reported that the District’s contract with Grainco FS will need to be renewed in the next few months.

Commissioner Gryder asked about the wording of the motion, and whether the Board will need to approve a contract extension at the termination of the initial contract period. Chris Childress stated that the District is able to cancel the contract at any time, but typically, contracts remain in place, with the market monitored for potential cost savings.

Commissioner Gryder asked State’s Attorney Eric Weis if he had any concerns about the timeframe of the contract, and the automatic renewal month-to-month. State’s Attorney Weis stated that as long as the Board is able to take action to cancel or change the terms of the contract after the initial 1-year term, there are no concerns with the terms for contract renewal.

Commission discussed the total natural gas supply costs for the District. Chris Childress stated that he would forward the figures to the group.

Motion: Commissioner Cullick  
 Second: Commissioner Flowers

**Roll call**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

**XI. Motion to Approve Resident and Non-Resident Fees and Charges for a New Semi-Private Lessons Program at Ellis House and Equestrian Center for both Single Lessons (R\$30/NR\$35) and 5-Lesson Packages (R\$120/NR\$140)**

Director Guritz presented a report and fees and charges recommendation for a new semi-private lessons program at Ellis House and Equestrian Center. Director Guritz stated that offering semi-private lessons provides an opportunity for more advanced riders to schedule lessons together, with the District receiving increased revenues per lessons opening. This also increases the capacity of the overall program.

Commissioner Purcell asked whether the District has the staffing in place to offer semi-private lessons. Director Guritz stated that current instructors on staff have the expertise to teach semi-private lessons.

Commissioner Purcell asked whether the District is ahead of the prior year’s revenues for lessons. Director Guritz stated that this would need to be examined. Because Sunrise Center North is now operating at Ellis, the District’s capacity for lesson openings is reduced, but offset by the lease agreement revenues.

Motion: Commissioner Flowers					
Second: Commissioner Gryder					
<b>Roll call</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

**XII. Motion to Approve Resident and Non-Resident Fees and Charges for a New Lead Line Lessons Program at Ellis House and Equestrian Center for both Single Lessons (R\$20/NR\$25) and 5-Lesson Packages (R\$85/NR\$110)**

Director Guritz presented a report and fees and charges recommendation for a new lead-line lessons program for younger children at Ellis House and Equestrian Center.

Commissioner Purcell asked how many students will be able to take advantage of lead line lessons at any one time. Director Guritz stated that the simplified lesson format would allow for 2-3 students at any one time.

Motion: Commissioner Cullick  
Second: Commissioner Flowers

**Roll call**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

**XIII. Motion to Approve a Proposal from Artlip and Sons in the Amount of \$1,827.00 for Annual Preventative Maintenance Services on the Geothermal Heating System at Hoover Forest Preserve**

Director Guritz presented a proposal from Artlip and Sons for annual preventative maintenance on the geothermal heating system at Hoover Forest Preserve. Director Guritz stated that the scope of services was presented and captured in the minutes from the last meeting.

Commissioner Purcell asked whether the District has the budget to incur the proposed cost. Director Guritz stated that the budget should be able to absorb the cost. The District is recognizing cost savings in a couple of areas in the current year. If needed, the District's contingency budget could be transferred to offset costs for the proposal, which can be examined later in the year if need be.

Motion: Commissioner Davidson  
Second: Commissioner Cullick

**Roll call**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

**XIV. Motion to Approve Proposed Changes to the Entry Drive Configuration and Dedicated Use of the Galena Road-Route 47 Intersection Parcel**

Director Guritz presented proposed changes to the entry drive configuration and dedicated use of the Galena Road and Route 47 intersection parcel.

Commissioner Cullick made a motion to approve the proposed changes. Seconded by Commissioner Flowers.

Director Guritz presented an overview of the proposed reconfiguration that would close off a section of the current parking area, with use restricted to County vehicles for winter snow plowing activities. Director Guritz stated that the parking area is used primarily for semi-trucks, with vehicles remaining overnight. Director Guritz stated that he had been working with Kendall County Highway and the Sheriff's Office to develop the proposed plan.

Commissioner Purcell expressed concerns with closing the parking area to the public, or to drivers in need of sleep.

Commissioner Davidson questioned whether the parcel was actually owned by the District, stating that the parcel is owned by Kendall County. Director Guritz stated that Kendall County GIS shows that parcel ownership in the name of the forest preserve district.

Commissioner Gryder asked whether there would be a gate closing off the area.

Commissioner Kellogg stated that the costs should be examined by the Kendall County Highway Department.

Fran Klaas stated that Kendall County Highway Department has not put together a budget for the project, but has identified a need for use of the parcel as a turnaround for vehicles in the winter months for road clearing activities.

Commissioner Davidson stated that keeping the area open for vehicles and tired drivers is not a real issue, and should remain open to the public.

Commissioner Gryder stated that an intergovernmental agreement may be needed, but the District may want to consider selling a portion of the parcel, or trading it for more desirable property in the future. Director Guritz stated that both options can be considered by Commission in the future.

Commissioner Flowers asked whether the District is incurring liability for the public using the lot as a turn-around or for parking. State's Attorney Weis stated that the liability would be the same as any other forest preserve property.

Commissioner Purcell stated that the parcel has a long history of use in the County, and closing it off when the District is trying to open up new preserve areas to the public is ludicrous.

Director Guritz stated that the parcel is not serving the recreational needs of the public. There are other preserve areas nearby that do, and the cost to maintain the area needs to be factored in as part of the question at hand.

Commissioner Davidson made a motion to table the motion. Seconded by Commissioner Purcell. Commissioners Cullick, Davidson, Gryder, Kellogg, Prochaska, Purcell, and Gilmour, aye. Opposed, Commissioner Flowers. Motion tabled by a vote of 7:1.

## **XV. Executive Session**

Commissioner Gryder made a motion to enter into executive session under 2(c)1 of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Seconded by Commissioner Purcell.

Motion: Commissioner Gryder Second: Commissioner Purcell					
<b>Roll call</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cullick	X		Gryder
X		Davidson			Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

Executive session called to order at 9:42 am.

Commissioner Kellogg recessed from discussions at 9:52 am, and returned at 9:55 am.

Mr. Davidson made a motion to adjourn the executive session. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

Regular meeting reconvened at 10:05 pm.

## **XVI. Other Items of Business**

- Trash Removal and Recycling Services Bid Opening Results

Director Guritz presented the results of the recent bid opening for trash and recycling hauling and disposal. Waste Management was the lowest responsible bidder, and the service agreements are under review by the State's Attorney's Office. Director Guritz reported that the contract will be presented to Commission at the first meeting in May. A \$3,066 savings will be realized as a result of the bidding process. Director Guritz thanked Latreese Caldwell and complimented District staff efforts to examine scope of services and developing the bid documents.

Commissioner Purcell stated that the contract must include provisions for terminating the contract.

- Omnitrax/Illinois Railway Hoover Rail Crossing Improvements and Crossing Agreement Applications

Director Guritz reported that the District has received a crossing agreement application from Omnitrax for rail crossings at Hoover and Millbrook South Forest Preserves.

Director Guritz presented an overview of discussions currently underway, reporting that Illinois Railway has not complied with the Illinois Commerce Commission order.

Director Guritz informed Commission that the District will need to reimburse the City of Yorkville for attorney costs associated with efforts to report Illinois Railway non-compliance to the Illinois Commerce Commission.

Commission discussed alternate approaches for public access at Millbrook South.

## **XVII. Citizens to Be Heard**

Todd Milliron of Yorkville commented on State of Illinois priorities with respect to a recent announcement on efforts to conserve milkweed and pollinator species, reporting that he has planted the seeds received during his participation at the 2016 Fall Festival.

## **XVIII. Adjournment**

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 10:16 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District