

Vendor# Name

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

FOREST PRESERVE EXPENDITURE

149 151930	OSWEGO CHAMBER OF COMMERCE	14213	OSWEGO TEACHER MTG	08/25/16	27020006200	OFFICE SUPPLIES & POSTAGE	30.00	bantrim
150 190816	SHAW MEDIA	0772016	GROUND-HELP WANTED	08/25/16	27020006200	OFFICE SUPPLIES & POSTAGE	156.08	bantrim
151 030794	CHAMPION ENERGY, LLC.	07705716	HARRIS ARENA	08/25/16	27020006351	ELECTRIC	4.95	** bantrim
152 030794	CHAMPION ENERGY, LLC.	07705716	HARRIS	08/25/16	27020006351	ELECTRIC	33.56	** bantrim
153 031510	COMMONWEALTH EDISON	AUG 1 2016	RICHARD YOUNG	08/25/16	27020006351	ELECTRIC	31.84	bantrim
154 190816	SHAW MEDIA	0772016	WEBSITE HOSTING	08/25/16	27020006843	PROMOTION/PUBLICITY	70.35*	bantrim

ELLIS HOUSE

155 030794	CHAMPION ENERGY, LLC.	07705716	ELLIS HOUSE	08/25/16	27021007076	UTILITIES - ELLIS HOUSE	404.40	** bantrim
156 191522	SOURCE ONE OFFICE PRODUCTS	408897	DAILY PLANNER-ELLIS	08/25/16	27021007077	OFFICE SUPPLIES & POSTAGE	404.40*	bantrim
157 031216	CLEAN-TECH OF IL INC.	22146	CLEANING - JULY-ELLI	08/25/16	27021007080	FOUND & MAINT - ELLIS H	49.67*	bantrim
158 110008	K & K WELL DRILLING	20563	PEROXIDE, CAP	08/25/16	27021007080	FOUND & MAINT - ELLIS H	350.00	bantrim
159 130506	MENARDS	53390	NAILS, DROP CLOTH, E	08/25/16	27021007080	FOUND & MAINT - ELLIS H	95.00	bantrim
160 130506	MENARDS	54201	BATH TISSUE, AIRWICK	08/25/16	27021007080	FOUND & MAINT - ELLIS H	54.28	bantrim
161 265084	MARTY VICK	OFFICEMAX	OFFICE SUPPLIES	08/25/16	27021007080	FOUND & MAINT - ELLIS H	46.96	bantrim

Total FOREST PRESERVE EXPENDITURE

316.42*

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ELLIS BARN							
162 101297	JOHN DEERE FINANCIAL	08/01/16	HOSES, FOOT TREATMEN	08/25/16	27021017080	GROUND & MAINT - ELLIS B	102.94
163 130506	MENARDS	53997	BARN SUPPLIES	08/25/16	27021017080	GROUND & MAINT - ELLIS B	40.41
							143.35*
Total ELLIS BARN							143.35*
ELLIS CAMPS							
164 101297	JOHN DEERE FINANCIAL	08/01/16	CAMP SUPPLIES	08/25/16	27021107082	ANIMAL CARE & SUPPLIES -	23.28
							23.28*
165 161872	PURDUE LARGE ANIMAL HOSPITAL	S2016-22401-002	VET CARE-SHADOW	08/25/16	27021107084	VET & FARRIER - ELLIS CAM	109.00
							109.00*
Total ELLIS CAMPS							132.28*
ELLIS RIDING LESSONS							
166 101297	JOHN DEERE FINANCIAL	08/01/16	VITAMINS	08/25/16	27021117082	ANIMAL CARE & SUPPLIES -	51.96
							51.96*
167 161872	PURDUE LARGE ANIMAL HOSPITAL	S2016-22401-002	VET CARE-SHADOW	08/25/16	27021117084	VET & FARRIER - ELLIS RID	109.00
							109.00*
Total ELLIS RIDING LESSONS							160.96*
ELLIS BIRTHDAY PARTIES							
168 161872	PURDUE LARGE ANIMAL HOSPITAL	S2016-22401-002	VET CARE-SHADOW	08/25/16	27021127084	VET & FARRIER - ELLIS B-D	109.00
							109.00*
169 101297	JOHN DEERE FINANCIAL	08/01/16	B'DAY PARTY SUPPLIES	08/25/16	27021127087	PROG SUPPLIES - ELLIS B-D	64.74
							64.74*
Total ELLIS BIRTHDAY PARTIES							173.74*
ELLIS WEDDINGS							
170 011226	REPUBLIC SERVICES	ABC CHECK	ELLIS REFUSE PICK UP	08/25/16	27021207078	REFUSE PICKUP - ELLIS	144.62
							144.62*
171 081464	GRETCHEN HOMERDING	08-13-16	SHOWER SEC DEP RETUR	08/25/16	27021207088	ELLIS SECURITY DEPOSIT RE	150.00
							150.00*
172 021048	BLUE PEAK TENTS	106781	TENT LEASE-SEPT	08/25/16	27021207089	EVENT TENT LEASE - ELLIS	2,900.00
							2,900.00*
Total ELLIS WEDDINGS							3,194.62*

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Kendall County

COMBINED Supplemental Claims Listing

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ENV ED OTHER PUBLIC PROGRAMS

198 120805	LIGHTHOUSE ACADEMY	07/27-28/16	PROGRAM REF-OVERPAYM	08/25/16	27023046849	ENV EDUC - OTHER PUBLIC P	259.00 259.00*	bantrfm
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Total ENV ED OTHER PUBLIC PROGRAMS 259.00*

GROUND & NATURAL RESOURCES

199 012290	AUTOMOTIVE SPECIALTIES INC	21704	F-150: OIL FILTER, O	08/25/16	27025006216	EQUIP - GROUNDS & NATURAL	64.31 64.31*	bantrfm
200 190563	SERVICE SANITATION, INC	07/29/2016	PORTABLE RESTROOMS	08/25/16	27025006847	REFUSE PICKUP - GROUNDS &	260.00 260.00*	bantrfm
201 140937	NICOR	08/10-16-3	HARRIS	08/25/16	27025006848	GAS - GROUNDS & NATURAL R	40.68 40.68*	bantrfm
202 211430	UNIQUE PRODUCTS & SERVICE	316190	CLEANER, GARB LINERS	08/25/16	27025007089	SUPPLIES - SHOP	439.65	** bantrfm
203 230146	WALDEN'S LOCK SERVICE	18532	KEYS-ARENA & PT	08/25/16	27025007089	SUPPLIES - SHOP	23.70 463.35*	bantrfm

Total GROUNDS & NATURAL RESOURCES 828.34*

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Kendall County

COMBINED Supplemental Claims Listing

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FP BOND PROCEEDS 2007

249 161450	POLACH APPRAISAL GROUP, INC.	MAR 31	BURR OAK RD-APPRAISA	08/25/16	95020006850	PROJECT FUND EXPENSES	3,750.00	bantrim
							3,750.00*	

Total FP BOND PROCEEDS 2007

3,750.00*

GRAND TOTAL

\$17,051.94

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

AUGUST 16, 2016

I. Call to Order

President Wehrli called the meeting to order at 9:00 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli all were present.

V. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Shaw. Aye, all. Opposed, none.

VI. Citizens to Be Heard

Jerry Bannister expressed his opposition to item ten on the agenda, an ordinance proposing that a referendum question be added to the November 2016 ballot to consider an increase to the operating levy of the District. Mr. Bannister cited that Kendall County has one of the highest tax rates of any county in Illinois.

Jim Birch of Yorkville, Illinois expressed his concerns with the recent ethics hearing, stating that the process for filing a complaint should be reformed.

VII. Approval of Claims in an Amount Not-to-Exceed \$10,484.76.

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$10,484.76. Seconded by Commissioner Koukol.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none.

VIII. Approval of Minutes

- a. Kendall County Forest Preserve Commission Meeting – August 2, 2016
- b. Kendall County Forest Preserve Programming and Events Committee Meeting – August 3, 2016
- c. Kendall County Forest Preserve Finance Committee Meeting – August 10, 2016
- d. Kendall County Forest Preserve District Committee of the Whole Meeting – August 10, 2016

Commissioner Cullick made a motion to approve the meeting minutes for the Forest Preserve Commission meeting held on August 2, 2016; the Programming and Events Committee meeting held on August 3, 2016; the Finance Committee meeting held on August 10, 2016, and the Committee of the Whole meeting held on August 10, 2016. Seconded by Commissioner Gilmour.

All, aye. Opposed, none. Motion unanimously approved.

IX. 2017 Refunding Bonds – Recommendations, Projected Savings, and Closing Timeframe (Anthony Miceli, Senior Vice President, Speer Financial, Inc.)

Anthony Miceli of Speer Financial, Inc. presented refunding scenarios for the 2017 refunding bonds, recommending that the District pursue a non-bank qualified refunding of the remaining 2007 referendum bonds in the amount of \$20,205,000 resulting in a gross savings of \$1,816,742 resulting in a savings to taxpayers of \$23.95 per \$100,000 home market value.

The authorizing ordinance will be presented to Commission for approval once the new Board is seated after the November elections with closing in late January or early February 2017.

Anthony Miceli reported that this will be the third and final refunding of the 2007 referendum bonds, with a potential and final opportunity towards the end of the debt service schedule for refunding the 2015 refunding bonds.

Commissioner Davidson stated that he was in favor of the recommended non-bank qualified scenario, stating that the difference in savings between the bank-qualified and non-bank qualified scenarios is similar, with uncertainty in the market that could result in savings reductions over the two years it would take to pursue the bank-qualified option.

X. Ordinance #08-16-001 An Ordinance Authorizing Placement of a Binding Referendum Question on the November 8, 2016 General Election Ballot to Increase the PTELL Limiting Rate of the Kendall County Forest Preserve District's General Operating Fund to 0.0235%

and Resulting Calculated Tax Levy Extension to \$670,301.00 to Support District Capital Projects

President Wehrli recommended approval of the proposed ordinance citing that the proposed increase would need to be approved by the voters, with the increase fully offset by the savings generated by the 2017 refunding bond savings.

Commissioner Davidson stated he was not in favor of the binding referendum question, stating that the Board needs to first explore other directions for raising revenues to support District operations and capital project needs.

Commissioner Gryder stated that he was not in favor of increasing the rate, citing concerns that the District does not have a solid track record at this point for responsible fiscal management, but did state that the District is heading in the right direction.

Commissioner Gilmour expressed concerns about the timing, stating she was not made aware of the ordinance and question prior to the meeting.

Director Guritz stated that the additional funding is needed in order to properly maintain the District's buildings and infrastructure, and to fulfill the referendum obligations for restoring preserve lands. The District has 750 acres in crop production. As these acres come out of production, the District's operating revenues will be reduced, and the 600 acres of remaining cropland cannot be converted without additional capital resources.

Director Guritz thanked the Commission for their consideration of the measure.

Roll call: Commissioners Shaw and Wehrli, aye. Opposed, Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, and Purcell. Motion failed by a vote of 2 to 7.

XI. Motion to Approve Proposed Fall 2016 Public Program Offerings, Fees, and Charges

Commissioner Cullick made a motion to approve the proposed Fall 2016 program offerings, fees, and charges as presented. Seconded by Commissioner Gryder.

Roll call: Commissioner Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion unanimously approved.

XII. Motion to Approve Proposed Fees and Charges for the Ellis Equestrian Center Pony Club

Commissioner Cullick made a motion to approve the proposed fees and charges for the Ellis Equestrian Center Pony Club. Seconded by Commissioner Prochaska.

Director Guritz reported that the program curriculum will be presented to the Programming and Events Committee in September.

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Roll call: Commissioner Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion unanimously approved.

XIII. Motion to Approve the Purchase of the Lesson Horse “Candyman” Following a 10-Day Trial Period from Kathy Weiss of Homer Glen, Illinois for an amount Not-to-Exceed \$500.00

Commissioner Cullick made a motion to approve the purchase of the lesson horse “Candyman” following a 10-day trial period from Kathy Weiss of Homer Glen, Illinois for an amount not-to-exceed \$500.00. Seconded by Commissioner Prochaska.

Director Guritz reported that the Forest Foundation of Kendall County has approved the extension of a \$500.00 grant to the District from the Ellis House and Equestrian Center restricted fund to offset the costs for purchase of the new lesson horse.

The Board discussed the need for the additional lesson horse. Director Guritz reported that with Shadow in extended recovery from her illness, the additional lesson horse is needed to support the lessons program.

Commissioner Gilmour asked about the health condition of the proposed lesson horse. Director Guritz reported that the horse is 16 years of age with an arthritic condition that will require twice annual pastern joint injections for a total cost of approximately \$500.

Roll call: Commissioner Cullick, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, Commissioners Davidson, Gilmour, Gryder and Koukol. Motion carried by a vote of 5:4.

XIV. Motion to Approve a Proposed Revision to Chapter 4 – Section IX (Field and Team Sports) of the District’s General Use Ordinance

Commissioner Prochaska made a motion to approve a revision to the Chapter 4 – Section IX of the District’s General Use Ordinance as presented. Seconded by Commissioner Purcell.

Roll call: Commissioner Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion unanimously approved.

XV. Executive Session

None.

XVI. Other Items of Business

The Forest Foundation Fall Fest will take place on Saturday, October 8, 2016 from 11 am to 5 pm at Hoover Forest Preserve. The 5K and Family Fun Day fundraising program will take

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place on Saturday, October 29, 2016 at Ellis House and Equestrian Center. The 5K run will take place in the morning, with the Family Fund Day running from noon to 3 pm.

XVII. Citizens to Be Heard

No public comments were offered by those in attendance.

XVIII. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Cullick. Aye, all. Opposed, none. Meeting adjourned at 9:32 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

August 25, 2016

I. Call to Order

Finance Committee Chairman Cullick called the meeting to order at 6:35 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Davidson, Gryder, Wehrli and Cullick all were present.

III. Approval of Agenda

Commissioner Gryder made a motion to approve the agenda as presented. Seconded by Commissioner Wehrli. Aye, all. Opposed, none.

IV. Citizens to be Heard

No public comments were offered.

V. Approval to Forward Claims in an Amount Not-to-Exceed \$17,051.94.

Commissioner Gryder made a motion to forward claims to Commission in the amount of \$17,051.94. Seconded by Commissioner Wehrli.

The Finance Committee reviewed the claims list.

Commissioner Gryder inquired into claim #192 for the amount of \$554 for the return of a security deposit. The Finance Committee reviewed the claim noting that the deposit represented half of the amount of the rental fees and charges for use of multiple District facilities at Hoover Forest Preserve.

Commissioner Davidson expressed concerns that the charges for Shadow's medical care at Purdue University Animal Hospital were split among the lessons, birthday party and camps cost centers. The Finance Committee discussed the cost budgeting and coding for this expenditure.

Finance Chairman Cullick expressed that the horse care budget and expenses should be included as part of all three program budgets.

The Finance Committee discussed the cost for the appraisal of the land, noting that 50% of the cost is scheduled for reimbursement from The Conservation Foundation.

Finance Committee Chair Cullick called the question. Aye, all. Opposed, none. Motion unanimously approved.

VI. Review of Financial Statements as of July 31, 2016

Latreese Caldwell presented a cost center breakdown of revenues and expenditures for the District. The District is currently carrying a \$99,633 surplus for the year.

Latreese reported that the surplus largely resides in the Administrative cost centers. Tax revenue allocations have not been extended to Grounds and Resources, so the surplus in the Administrative budget and cost center shows a \$336,000 overall surplus.

Ellis House and Equestrian Center is operating at a \$30,000 deficit. Hoover Forest Preserve is operating at a \$51,000 deficit for the year. Environmental Education is operating at a \$17,000 surplus. Grounds and Resources is operating at a \$172,000 deficit.

A preliminary budget for FY 16-17 will be presented to the Finance Committee in September.

The Finance Committee reviewed the District's program budgets.

Ellis House is operating at an \$18,000 deficit for the year. Ellis House is a cost center for grounds and maintenance expenses, so it should run at a deficit.

Ellis Grounds is operating at a \$12,000 deficit for the year. Ellis Barn is operating at a \$9,000 deficit for the year.

Ellis Camps is showing a \$986 surplus for the year. Ellis Lessons are showing a \$195 deficit for the year. Ellis Birthday programs are showing a \$1,600 surplus for the year.

Ellis Public programs is showing a \$102 deficit for the year.

Ellis Weddings are showing a \$1,389 surplus for the year.

Ellis Other Rentals are showing a \$4,136 surplus for the year.

Ellis 5K is showing a \$500 surplus for the year.

Hoover is operating at a \$61,500 deficit. Bunkhouse Rental is showing a \$10,500 surplus for the year. Hoover Campsites are operating at a \$3,600 deficit for the year. Meadowhawk Lodge is showing a \$3,400 surplus for the year. The deficit for Hoover is largely for grounds and maintenance.

Environmental Education school programs are operating at a \$3,800 deficit for the year.

Environmental Education camps are showing a \$3,400 surplus for the year.

Natural Beginnings preschool program is showing a \$23,500 surplus for the year.

Environmental Education public programs is showing a \$2,400 deficit for the year.

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Environmental Education Laws of Nature is showing a \$2,000 deficit for the year.

Environmental Education Other Programs is showing a \$1,300 deficit for the year.

Natural Areas Volunteers is not showing activity in the current year.

The Finance Committee expressed appreciation for the work and effort on improving the District's budget standing and informational reporting.

VII. Executive Session

None.

VIII. Citizens to be Heard

No public comments were offered by those in attendance.

IX. Other Items of Business

None.

X. Citizens to Be Heard

None.

XI. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Wehrli. All, aye. Meeting adjourned at 7:10 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District