

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
NOVEMBER 1, 2016**

I. Call to Order

President Wehrli called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell Shaw, and Wehrli all were present.

V. Approval of Agenda

Commissioner Flowers made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Minutes

Kendall County Forest Preserve Commission Meeting – October 18, 2016
Kendall County Forest Preserve District Finance Committee Meeting - October 27, 2016

Commissioner Cullick made a motion to approve the meeting minutes for the Forest Preserve Commission meeting held on October 18, 2016, and the Forest Preserve Finance Committee meeting held on October 27, 2016. Seconded by Commissioner Prochaska.

All, aye. Opposed, none. Motion unanimously approved.

VIII. Approval of Claims in an Amount Not-to-Exceed \$15,118.60.

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$15,118.60. Seconded by Commissioner Prochaska.

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Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none.

IX. Motion Approving a Temporary Construction Easement to the Kendall County Highway Department to Provide Needed Access for Completion of Fox Road Bridge Improvements within the Adjacent Hoover Forest Preserve in the Amount of \$10.00.

Commissioner Cullick made a motion to approve a temporary construction easement to the Kendall County Highway Department to provide needed access for completion of Fox Road bridge improvements within the adjacent Hoover Forest Preserve in the amount of \$10.00. Seconded by Commissioner Gryder.

Director Guritz presented an exhibit showing the location of the temporary easement, with a recommendation for approval.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none.

X. Motion to Approve an Intergovernmental Agreement with the Rob Roy Drainage District Regarding Levies and Maintenance Activities within Kendall County Forest Preserve District and the Withdrawal of Objections in Kendall County Circuit Court Case No. 75 MC1

Commissioner Cullick made a motion to approve the intergovernmental agreement with the Rob Roy Drainage District and the withdrawal of objections in Kendall County Circuit Court Case No. 75 MC1. Seconded by Commissioner Shaw.

President Wehrli thanked Assistant State's Attorney Berrault for the development of the intergovernmental agreement.

Assistant State's Attorney Berrault reported that the Rob Roy Drainage District board had reviewed the agreement, and requested minor revisions including a request for joint indemnification language, and the ability to enter District property to address drainage issues to address an emergency situation. The agreement, once approved by both Boards, will need to be presented to the circuit court judge for approval.

Impacts to District lands will require restoration to a condition acceptable to the District.

Commissioner Koukol inquired into the amount of the District's assessment. Attorney Berrault reported that the District will be required to pay the annual assessment, but is not required to pay the special assessment. The anticipated annual assessment is just over \$800.00. The District would have the ability to object to future assessments.

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Commissioner Purcell inquired into what constitutes an emergency that would allow the Drainage District to enter District property. President Wehrli stated that the most likely scenario would be a situation with deadfall blocking the creeks causing upstream flooding.

Commissioner Gilmour asked whether an additional \$800.00 would be assessed by the Morgan Creek Drainage District. Attorney Berrault reported that the assessment for the Rob Roy Creek Drainage District is \$24.40, and the assessment for the Morgan Creek Drainage District is \$843.43.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Prochaska, Shaw, and Wehrli, aye. Opposed, Commissioners Koukol and Purcell. Motion carried by a vote of 8 to 2.

XI. Motion to Approve an Intergovernmental Agreement with the Morgan Creek Drainage District Regarding Levies and Maintenance Activities within Kendall County Forest Preserve District and the Withdrawal of Objections in Kendall County Circuit Court Case No. 14 MC1

Commissioner Gryder made a motion to approve the intergovernmental agreement with the Morgan Creek Drainage District and the withdrawal of objections in Kendall County Circuit Court Case No. 14 MC1. Seconded by Commissioner Cullick.

Attorney Berrault reported that this second agreement is identical to the Rob Roy Drainage District agreement.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Prochaska, Shaw, and Wehrli, aye. Opposed, Commissioners Koukol and Purcell. Motion carried by a vote of 8 to 2.

XII. Motion to Approve a Proposal from Prairie Moon Nursery for the Purchase of Savanna Seed ix for Fox River Bluffs Forest Preserve for an Amount Not-to-Exceed \$2,000.00.

Commissioner Cullick made a motion to approve a proposal from Prairie Moon Nursery for the purchase of savanna seed mix for Fox River Bluffs Forest Preserve for an amount not-to-exceed \$2,000.00. Seconded by Commissioner Flowers.

Director Guritz reported that the purchase is reimbursable under the terms of the District's grant agreement with the Illinois Clean Energy Community Foundation. The purchase of seed will close out the grant. The District has received reimbursement in the amount of \$600,000 from the Foundation for support of the Fox River Bluffs acquisition.

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Commissioner Davidson asked whether the cost was just for the seed mix. Director Guritz stated that the total amount is for a savanna-mix seed.

Commissioner Davidson asked how long the seed will remain viable. Director Guritz stated that the seed will remain viable for at least two years, and that District staff will disburse the seed within this timeframe.

Commissioner Purcell asked how large an area will be covered with the application. Director Guritz stated that the seed will cover approximately 3 acres along the woodland edge border at Fox River Bluffs with a sparse application.

Roll call: Commissioners Cullick, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, Commissioner Davidson. Motion carried by a vote of 9 to 1.

XIII. Executive Session

Commissioner Cullick made a motion to enter into executive session under 2(c)1 of the Open Meetings Act for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Seconded by Commissioner Prochaska.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none. Executive session called to order at 6:27 pm.

Commissioner Prochaska made a motion to adjourn from executive session. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

Regular meeting reconvened at 6:48 pm.

XIV. Other Items of Business

None.

XV. Citizens to Be Heard

No public comments were offered by those in attendance.

XVI. Adjournment

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 6:49 pm.

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Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES
NOVEMBER 9, 2016**

I. Call to Order

Finance Committee Chairman Cullick called the meeting to order at 4:35 pm in the Kendall County Board Room. Chairman Cullick appointed Commissioner Prochaska to committee service for the meeting.

II. Roll Call

Commissioners Koukol, Wehrli, and Cullick all were present.

III. Approval of Agenda

Commissioner Koukol made a motion to approve the agenda as presented. Seconded by Commissioner Wehrli. Aye, all. Opposed, none.

IV. Citizens to be Heard

No public comments were offered by those in attendance.

V. Approval to Forward Claims in an Amount Not-to-Exceed \$14,955.63.

Commissioner Wehrli made a motion to forward claims to Commission in an amount not-to-exceed \$14,955.63. Seconded by Commissioner Koukol.

Director Guritz reported that the claims amount on the agenda as posted is higher than the total amount of the claims listing total of \$14,877.37. The Finance Committee reviewed the claims list.

Commissioner Wehrli requested a review of claim #195. Director Guritz stated he would forward a breakdown of the purchases made on his procurement card.

The Finance Committee reviewed claim numbers 203 through 210. Director Guritz stated that all purchases indicated were for the Hoover Nature Play Space improvements, and would be reimbursed by the Forest Foundation.

Commissioner Davidson entered the meeting at 4:40 pm.

Commissioner Cullick called the question. All, aye. Opposed, none.

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VI. FY 16-17 Budget – Discussion of District Staff Salary Recommendations

Director Guritz presented a spreadsheet of recommended salary increases and cost projections for District staff for review and discussion.

Director Guritz stated that this is the first public review of the proposed salary schedule for the upcoming year.

Chairman Cullick asked whether there were any changes to the schedule presented in closed session to Commission. Director Guritz stated that there were no changes made to the proposed schedule.

Commissioner Wehrli stated that increases will need to be considered for Director Guritz, and Latreese Caldwell's stipend for her support as the District's Budget Coordinator.

Latreese Caldwell entered the meeting.

Director Guritz presented an overview of the raise schedule. The Natural Beginnings staff salary increases presented are based on the program budget presented earlier in the year, and previous discussions for increasing lead instructor and aide salaries.

Commissioner Davidson inquired into the total amount of appropriated salaries from FY 15-16 to FY 16-17. Latreese Caldwell reported that projected salaries increase from \$515,473 in FY 15-16 to \$583,579 in FY 16-17.

Commissioner Davidson asked what the projected surplus and fund balance will be at year's end. Director Guritz stated that after repayment of the workers' compensation claims owed to Kendall County, the District will have a \$32,000 to \$33,000 surplus for the year that will increase the fund balance from \$245,789 to \$278,526. The projected surplus for the FY 16-17 operating budget is just over \$10,769.

The Finance Committee reviewed the projected surplus for the year on page 38 of the meeting packets.

Commissioner Koukol stated that the District's budget and financial standing compared to three years prior is night and day, recommending a 3% increase plus \$1,200 for the District's Director's salary. The Finance Committee discussed recommended increases for Director Guritz and Latreese Caldwell.

Chairman Cullick stated that in previous discussions held, turn around the District's financial situation would merit consideration of a salary adjustment to the District's director.

Commissioner Koukol stated that the District's director has been putting in the time needed to support the projects and administrative responsibilities of the position, and an adjustment to the salary is warranted and recommended to insure that his services are retained.

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Commissioner Wehrli stated that the proposed increases are well-deserved.

The recommendation from the Finance Committee is to increase the Director's salary from \$76,500 to \$80,000, and to increase the Budget Coordinator's stipend from \$400 per month to \$485 per month for FY 16-17.

VII. Review of Proposed Hoover Residence Lease Agreement Terms and Conditions

Director Guritz presented a draft lease agreement for the Hoover Residence. The revised agreement calls for a monthly rent payment of \$250.

The Finance Committee discussed the value of the use of the residence presented in the agreement compared to the monthly rent payment assigned. Director Guritz stated that it is important to recognize that the Hoover Resident is basically on call to address building issues and the public 24/7. As an FLSA exempt employee, Jay Teckenbrock will be entitled to a base salary at the federal minimum threshold, and this significant increase warrants the assignment of a monthly rent payment to offset a portion of this increase, understanding that the use of the residence carries additional responsibilities as the onsite manager.

The Finance Committee provided direction to ascertain whether there are tax implications for the balance of the market benefit for use of the residence. Director Guritz stated that he and Latreese Caldwell would research and address this question.

VIII. Review of Draft Levy, Budget, and Appropriation Ordinances for FY 16-17

Director Guritz presented the draft levy ordinance, and combined budget ordinance for FY 16-17 for review.

For the operating fund levy, \$555,600 is shown for the total amount. This is slightly more than the amount anticipated in the budget in order to insure that the District is able to secure additional collections received.

Director Guritz reported that the District's limiting rate is decreasing, reducing the amount of collections per \$100,000 market value by around \$0.90 per household.

Director Guritz stated that the only change from previous budget information presented is the appropriation of funds remaining in Fund 290 for Capital Projects. The balance has been appropriated in the ordinance for the upcoming year so that Commission has access to these funds if needed. There are no current plans for expending these funds, but the funds cannot be accessed unless they are scheduled for expenditure in the upcoming year.

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The Finance Committee reviewed the draft ordinances, with no recommended changes.

Latreese Caldwell inquired into when the District would be approving its budgets for the upcoming year. Director Guritz stated that the budget is anticipated for approval on November 15, 2016. Latreese Caldwell stated that she will be working to update end-of-year projections for approval on November 15, 2016.

Latreese Caldwell stated that all District budgets will be provided to Commissioners in binders for the upcoming year.

IX. Review of District Trash Service Contract Terms, Expiration, and Call for Quotes

Director Guritz presented a draft call for quotes, and copies of current trash and recycling service agreements for review and discussion.

The District will need to provide a 60 day notice to current providers that the current service agreements will be terminated. Director Guritz stated that the revised quotes include reduced services over the winter months. These reduced services will be reviewed over the winter months by site staff members at Ellis, Hoover, and Harris Forest Preserves.

The Finance Committee requested that Latreese Caldwell look into the Kendall County facilities agreement pertaining to reduced cost or free recycling for County facilities.

X. Review of FY 15-16 Yield Calculations, Hay Inventory Buy-Back Balance Sheet, and Grain Dryer Utility Costs and Usage Fees at Millbrook South

Director Guritz presented an overview of the District's farm license agreement projections for 2015, including yield calculations (in-process), hay inventory buy-back projections (in-process), and grain dryer usage and utility costs (in-process). Figures were also presented showing the average grain prices for the year, and the terms and budget for farm license agreement for the upcoming fiscal year.

Director Guritz reported that yield calculation worksheets will be sent out to all farm operators to provide end-of-year yield reporting.

XI. Review of Terms and Projected Base Rent Revenues for FY 16-17 Farm Lease Agreements

The Finance Committee discussed the projected base rent revenues for the FY 16-17 farm license agreements. Director Guritz stated that the District could consider bidding for cropland areas at Millbrook North and South, and Baker Woods east in the upcoming year.

Director Guritz reported that farm license revenue will be reduced by over \$8,000 in FY 17-18 with the completion of cropland conversion of 45 acres at Henneberry Forest Preserve.

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Commissioner Koukol cautioned the group against bidding, expressing concerns that depressed grain market prices could impact bids and reduce base rent revenues for these parcels.

The Finance Committee provided direction to renew the farm license agreement for the upcoming year under the terms presented.

XII. Review and Discussion of FY 16-17 End-of-Year Projections and Workers' Compensation Claim Amounts Owed

The Finance Committee reviewed the end-of-year projections for the District's FY 15-16 operating budget. The projected surplus for the operating year is just over \$32,000, which will increase the District's fund balance.

The Finance Committee recommended placing an agenda item on the upcoming Commission budget to approve the reimbursement of Kendall County for the full amount owed for FY 15-16 workers' compensation claims incurred.

XIII. Eldamain Road Widening Project – Tree Mitigation Requirements and Projected Costs

The Finance Committee discussed the cropland conversion and restoration plan for 45 acres at Henneberry Forest Preserve.

Director Guritz stated that the Highway Department is working to confirm that Henneberry Forest Preserve may be used as the mitigation site. Based on the number of trees and shrubs that will be planted, the District will see reduced costs for plant materials of approximately \$9,200, plus the costs for installation. The District has also received a grant in the amount of \$15,000 to restore pollinator habitat, which will reduce the District's out-of-pocket expense for seed from \$54,000 to approximately \$40,000 for the cropland conversion project. Additional costs will be incurred for management of the restoration site for the first three years.

XIV. Executive Session

None.

XV. Citizens to be Heard

No public comments were offered by those in attendance.

XVI. Other Items of Business

None.

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XVII. Citizens to Be Heard

None.

XVIII. Adjournment

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gryder. All, aye. Meeting adjourned at 5:37 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

NOVEMBER 9, 2016

I. Call to Order

President Wehrli called the meeting to order at 5:37 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cullick, Davidson, Flowers, Gilmour, Koukol, Prochaska, Purcell, Shaw, and Wehrli all were present.

III. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none. Motion passed unanimously.

IV. Citizens to be Heard

No public comments were offered by those present at the meeting.

V. Director's Report

Director Guritz reported that priority projects in October included planning and completion of the "Monster Dash" 5K run, closing out of the ComEd Green Region and Illinois Clean Energy Community Foundation grant agreements, and budget planning for the upcoming fiscal year.

Director Guritz reported on a significant graffiti incident at Harris Forest Preserve. Three bridges were defaced in the same event. Director Guritz commended Grounds and Resources staff members for their quick turnaround on addressing the issue and covering over the graffiti areas.

Director Guritz reported that the District is gearing up for controlled burns scheduled in several preserves.

Director Guritz reported that scout program enrollments are increasing, with education staff participating in an upcoming program resource fair for the Boy Scout's Three Fires Council.

Director Guritz reported that Sunrise Center North presented a check of just over \$1,300 representing the District's net proceeds from the event. The overall net proceeds totaled just over \$1,500 for the event for each agency.

Director Guritz reported on progress with securing FEMA reimbursement for Ellis House flood damages.

VI. FY 16-17 Budget – Discussion of District Staff Salary Recommendations

Director Guritz presented a final draft of proposed salary increases for all District staff.

President Wehrli reported that the District is in the financial position to fully reimburse Kendall County for workers' compensation claims incurred during the year, and will end with a fund balance of approximately \$32,000.

Commissioner Flowers inquired into the difference in salary increases and total cost presented for the two Equestrian Program Coordinator positions. Director Guritz stated that the reason for the difference is that Nicole Norton will receive an initial increase effective December 1, with the remaining increase assigned later in the fiscal year on the date of her first anniversary of employment with the District.

President Wehrli stated that the Finance Committee is recommending an increase of the District's Director's salary to \$80,000, and the Budget Coordinator's stipend to \$485 per month.

Commissioner Koukol stated that regarding the increase to the Budget Coordinator's stipend, most Districts have a separate staff member supporting the financial tracking and management.

Commissioner Purcell inquired into the Ellis Farm Manager, noting that the position received two increases in the past fiscal year, and is recommended for an additional 16% increase in the upcoming year.

Director Guritz stated that the mid-year increase was for the candidate's promotion to the Farm Manager position. Marty Vick has taken on additional responsibilities, and the recommended increase is to bring this position into a competitive market salary for similar positions.

President Wehrli stated that the increases are consistent with the change in position responsibilities. Mr. Vick started as a Grounds Maintenance worker, and is now supervising the staff and programs at Ellis in addition to his grounds and building maintenance responsibilities.

Commissioner Purcell inquired into the residence lease payment that will be assigned to Jay Teckenbrock as part of his salary adjustment to the FLSA exempt required minimum salary threshold. As part of this increase, Mr. Teckenbrock will be required to pay \$250 per month for use of the Hoover residence.

Commissioner Koukol stated that the proposed lease agreement was reviewed at the Finance Committee, and that Mr. Teckenbrock will be paying a monthly check to the District, and required to leave the property at the termination of his employment with the District.

The Committee of the Whole discussed the line item for the projected revenue from the monthly residence lease payment. Commissioner Purcell suggested that the lease payment be shown as a separate line item within the budget.

Commissioner Purcell expressed concerns that within the budget, projected revenue increases are offset almost entirely by increased expenses.

Commissioner Purcell commented on the great job managing the budget this year, and suggested that the additional increases recommended by the Finance Committee be offset by budget reductions in other areas.

Director Guritz stated that there will be savings recognized through staff attrition in the upcoming year. This year's budgeted expenditures are based largely on the previous year's budget, noting that there will be savings both within the staff medical insurance costs and general liability insurance premium costs.

Commissioner Purcell asked whether the projected farm license revenue projections for the upcoming fiscal year is reasonable and attainable. Director Guritz stated that the amount was reviewed at the Finance Committee, and is based on calculated base rents, with additional proceeds anticipated from yield payments, hay sales, and facility use fees and associated utility reimbursements. Base rent will not decrease in the coming year, but will in the year following, which will reduce the budget in FY 17-18 by approximately \$8,500, but the District should meet and possibly exceed the projected revenues in the upcoming year.

Commissioner Purcell inquired into the budget for Natural Beginnings. Director Guritz reported that the figures presented are based on budget spreadsheets presented, anticipating full enrollment in both the current and upcoming school years.

Commissioner Purcell requested confirmation that the District was not planning to expend capital funds to support District operations. Director Guritz confirmed that capital funding is not anticipated for use or transfer to support operations. Within the combined budget and appropriations ordinance, Fund 290 for capital projects, the fund balance of \$19,494 has been scheduled for expenditure, with the understanding that use of this source for capital funding is not anticipated in the coming year.

Commissioner Purcell stated that this fund has historically provided funding for the purchase and replacement of District vehicles.

Director Guritz stated that there is also approximately \$37,000 available in the Land Cash Fund if needed.

President Wehrli stated that the District has the ability to issue bonds similar to those issued that established Fund 290. Commissioner Purcell stated that should additional capital funds be needed, he would be more included to support this approach to financing District capital projects compared to the approach taken earlier in the year.

Commissioner Gilmour inquired into whether a cost center breakdown was available for review for the upcoming fiscal year. Director Guritz stated that once the budget is

approved, the Treasurer's Office will work to import the budget figures into the cost center budget reports for the upcoming year.

VII. Review of Proposed Hoover Residence Lease Agreement Terms and Conditions

Director Guritz presented a draft of a revised lease agreement for the Hoover residence.

Director Guritz stated that the agreement has been revised to include a monthly lease payment of \$250. This is below the calculated market value which equates to \$464 per week, utilities included.

Commissioner Purcell noted that the difference in value less the monthly payment equates to approximately \$1,600 per month of benefit value, plus the cost of the increased salary, which is set at the minimum federal threshold at just over \$47,000. An important question that needs to be addressed is the tax impact and handling of the value of the residence benefit.

President Wehrli stated that the Finance Committee discussed this issue, and directed staff to determine whether there were any tax implications for the employee based on the difference in lease payment and market value.

VIII. Review of Draft Levy, Budget, and Appropriation Ordinances for FY 16-17

Director Guritz presented the draft operating levy ordinance, and combined budget and appropriation ordinance. Within the operating levy ordinance, the amount of tax proceeds projected is higher than the actual amount anticipated for collection within the budget. The amount shown in the ordinance is \$555,600, which will allow the District to retain collections that may come in above the District's budgeted figure. This is consistent with Kendall County budgeting approaches.

Director Guritz reported that the combined budget and appropriation ordinance has been restructured by Latreese Caldwell based on auditor recommendations to show the fund balances, income, and expenses separate for the District's operating, capital, and debt service funds.

IX. Review and Discussion of FY 16-17 End-of-Year Projections and Workers' Compensation Claim Amounts Owed

Director Guritz presented a FY 15-16 End-of-Year Operating Fund Projections spreadsheet. Based on projections for anticipated revenues and expenses for the year, the District is in a position to reimburse Kendall County for the full amount of workers' compensation claims incurred by the District, and retain a surplus that will increase the fund balance by approximately \$32,000.

Commissioner Davidson inquired into whether the District included assessment figures for the two drainage districts. Director Guritz stated that in speaking with the Kendall County Treasurer's Office and Clerk's Office, it is unlikely that the drainage districts will be able to levy their assessments in the upcoming year. Committee of the Whole guidance is to include the projected assessments for the upcoming fiscal year.

Commissioner Davidson inquired into whether the District should be looking to repay the interest transferred to the District to establish a positive fund balance. The Committee of the Whole discussed this, and other possibilities including the establishment of capital fund reserves for each of the facilities to address capital improvements.

X. Review of Winter 15-16 Public Program Fees and Charges

Director Guritz presented the proposed winter program offerings, fees and charges. The Committee of the Whole noted the date change error in the agenda title.

Director Guritz reported that he would be meeting with environmental education staff members to formulate IDNR ENTICE workshop offerings in the upcoming year which will assist with meeting revenue goals in the upcoming year.

XI. Review of Kendall County Juvenile Justice Council SKY 5K Run Request on April 29, 2017 at Hoover Forest Preserve

Director Guritz presented a request received to support the KC Juvenile Justice Council to host their April 29, 2017 5K run at Hoover Forest Preserve.

Commissioner Gilmour suggested that the Kendall County Board should consider sponsoring the event in the upcoming year. The Committee of the Whole provided direction to include a motion approving the waiving of facility use and special use permit charges on the upcoming Commission meeting agenda.

XII. Kendall County Forest Preserve District – Board Transition Planning Discussion

Director Guritz requested Commission guidance and suggestions to support the Board transition process. Director Guritz noted that the County Board will appoint a new president for the first time in six years. President Wehrli added that the three new elected county board members will be inundated with a significant amount of new information to digest. The amount of work needed and knowledge to do their job will take months to acquire.

President Wehrli suggested that the group take a field trip to visit the preserve areas to begin the process of familiarizing new board members with the scope of District operations.

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Commissioner Cullick stated that the HR/Admin Committee will be pulling together an orientation program for new board members to begin to build an understanding of the county and department governance process, suggesting that the District may want to support the training.

President Wehrli suggested that the District set aside a portion of an upcoming Committee of the Whole meeting to build an understanding of District operations.

Commissioner Prochaska inquired into the process for the selection of the District's officers, and whether this process should be examined. Director Guritz stated that the Illinois Downstate Forest Preserve District Act sets this process, and that the County Board elects the District's officers from its members. The Committee of the Whole discussed the timeframe for the election of District officers, noting that the selection of officers takes place on the first meeting of December.

Director Guritz stated that he was appreciative of President Wehrli's attention paid to assisting with the development of agendas, organizational guidance, and support of emergency situations.

XIII. Executive Session

None.

XIV. Other Items of Business

Director Guritz reported that former County Board Commissioner and District President, John Church has been hospitalized for the past few weeks with hopes for a quick recovery.

XV. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 6:35 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

COMBINED Claims Listing

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
219 130506	MENARDS	58142	AEROSOL, ANCHORS	10/18/16	27021027080	Grounds & Maint - Ellis G	23.75
ELLIS GROUNDS							126.59*
ELLIS RIDING LESSONS							23.75*
220 060304	FIRST NATIONAL BANK OMAHA	09/26/16-4	WOOD SHAVINGS, SAFE C	10/18/16	27021117082	ANIMAL CARE & SUPPLIES -	489.03
ELLIS RIDING LESSONS							489.03*
221 060304	FIRST NATIONAL BANK OMAHA	09/26/16-4	TRASH PICKUP	10/18/16	27021207078	REFUSE PICKUP - ELLIS	136.87
222 060304	FIRST NATIONAL BANK OMAHA	09/26/16-4	KNOT WEDDING AD	10/18/16	27021207081	PROMO/PUBLICITY - ELLIS W	136.87*
223 161552	SCOTT POPIK	SEPT 17 2016	ELLIS SEC DEP RETURN	10/18/16	27021207088	ELLIS SECURITY DEPOSIT RE	500.00
224 265770	NICOLE GARRIOTT	SEPT 24 2016	ELLIS SEC DEP RETURN	10/18/16	27021207088	ELLIS SECURITY DEPOSIT RE	500.00*
225 265771	ERIN MURRAY	SEPT 3 2016	ELLIS SEC DEP RETURN	10/18/16	27021207088	ELLIS SECURITY DEPOSIT RE	1,000.00
ELLIS WEDDINGS							489.03*
HOOPER							3,636.87*
226 031510	COMMONWEALTH EDISON	9/29/16	HO BASE HOUSE	10/18/16	27022006861	HOOVER - ELECTRIC	19.67
227 130506	MENARDS	58228	HO CABLE TILE	10/18/16	27022006863	HOOVER - SHOP SUPPLIES	19.67*
228 130506	MENARDS	58590	HO-SPOUT REPLACEMENT	10/18/16	27022006863	HOOVER - SHOP SUPPLIES	21.12
229 130506	MENARDS	57882	HO MAINT. SUPPLIES	10/18/16	27022006864	HOOVER - BUILDING MAINTEN	9.98
230 251521	YORKVILLE GLASS & MIRROR	6302	BUNKHOUSE SCREEN REP	10/18/16	27022006864	HOOVER - BUILDING MAINTEN	** bantrim
231 190854	SIDDHESH SHEVADE	16-00090	ML SEC DEP RETURN	10/18/16	27022007088	HOOVER SECURITY DEPOSIT R	31.10*
232 190854	SIDDHESH SHEVADE	16-00090	BUNKHOUSE SEC DEP RE	10/18/16	27022007088	HOOVER SECURITY DEPOSIT R	127.32
ENV ED SCHOOL							965.59*
233 060304	FIRST NATIONAL BANK OMAHA	09/26/16	CRAFT SUPPLIES	10/18/16	27023016849	ENV EDUC - SCHOOL PROG EX	100.00
234 131567	APRIL MORRIS	OCT 2016	NA ARTIFACTS,SUPPLIE	10/18/16	27023016849	ENV EDUC - SCHOOL PROG EX	227.32*
ELLIS GROUNDS							387.50
ELLIS RIDING LESSONS							300.00
ELLIS WEDDINGS							687.50*
HOOPER							965.59*
233 060304	FIRST NATIONAL BANK OMAHA	09/26/16	CRAFT SUPPLIES	10/18/16	27023016849	ENV EDUC - SCHOOL PROG EX	90.46
234 131567	APRIL MORRIS	OCT 2016	NA ARTIFACTS,SUPPLIE	10/18/16	27023016849	ENV EDUC - SCHOOL PROG EX	36.99
ELLIS GROUNDS							90.46
ELLIS RIDING LESSONS							36.99
ELLIS WEDDINGS							90.46
HOOPER							36.99

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
235 131567	APRIL MORRIS	OCT 2016	CAMP SUPPLIES	10/18/16	27023026849	ENV EDUC - CAMPS EXPENSE	13.20 13.20*
	ENV ED CAMPS						127.45*
					Total ENV ED SCHOOL		127.45*
236 060304	FIRST NATIONAL BANK OMAHA	09/26/16-2	PLAY-DOH, BATTERIES, D	10/18/16	27023036849	ENV EDUC - NATURAL BEGINN	110.72 110.72*
	ENV ED NATURAL BEGINNINGS						13.20*
					Total ENV ED CAMPS		13.20*
237 060304	FIRST NATIONAL BANK OMAHA	09/26/16	PET SUPPLIES	10/18/16	27023056849	ENV EDUC - LAWS OF NATURE	77.08
238 131567	APRIL MORRIS	OCT 2016	PET SUPPLIES	10/18/16	27023056849	ENV EDUC - LAWS OF NATURE	1.99 79.07*
	ENV ED LAWS OF NATURE						77.08
					Total ENV ED NATURAL BEGINNINGS		110.72*
239 060304	FIRST NATIONAL BANK OMAHA	09/26/16-5	VOLUNTEER LUNCH DAY	10/18/16	27024006835	NATURAL AREA VOLUNTEER SU	27.89 27.89*
	NATURAL AREA VOLUNTEER						79.07*
240 220626	VERIZON (FOREST PRESERVE)	9772248011	CELL PHONES	10/18/16	27025006207	TELEPHONE - GROUNDS & NAT	688.79 688.79*
241 110531	KENDALL CO HIGHWAY DEPT	SEP 2016	GAS& DIESEL-SEPT	10/18/16	27025006217	FUEL - GAS & OIL	1,325.99 1,325.99*
242 151214	KIM OLSON	9/23/16	BOOT ALLOWANCE	10/18/16	27025006240	UNIFORMS	75.00 75.00*
243 060304	FIRST NATIONAL BANK OMAHA	09/26/16-4	TRASH PICKUP	10/18/16	27025006847	REFUSE PICKUP - GROUNDS &	450.85 450.85*
244 140937	NICOR	09/23/16	MILLBROOK SOUTH	10/18/16	27025006848	GAS - GROUNDS & NATURAL R	89.08 89.08*
	GROUND & NATURAL RESOURCES						27.89*
					Total NATURAL AREA VOLUNTEER		27.89*
							688.79
							1,325.99
							75.00
							450.85
							89.08
					Total GROUNDS & NATURAL RESOURCES		2,629.71*

frmPrtClaim

Kendall County

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10/07/16 9:37:28 AM

Vendor# Name

COMBINED Claims Listing

Dist Amount

Invoice #

Description

Date

Budget #

Account Description

FP BOND PROCEEDS 2007

298 011311	AMALGAMATED BANK OF CHICAGO	1854866002	SERIES 2012-ADMIN FE	10/18/16	95020006850	PROJECT FUND EXPENSES	450.00	bantrim
							450.00*	

Total FP BOND PROCEEDS 2007 450.00*

GRAND TOTAL \$14,877.37

ORDINANCE #11-16-01
GENERAL FUND TAX LEVY ORDINANCE
OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT FOR THE
FISCAL YEAR BEGINNING DECEMBER 1, 2016 AND ENDING
NOVEMBER 30, 2017

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS
OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT,
KENDALL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1 That there is required to be raised by taxation, and that there is levied upon all taxable property within the territorial limits of said Kendall County Forest Preserve District for the fiscal year beginning December 1, 2016 and ending November 30, 2017, the total sum of FIVE HUNDRED FIFTY-FIVE THOUSAND SIX HUNDRED AND EIGHTY ONE dollars (\$555,600) as is provided:

Salaries - Full-Time	\$195,836
Salaries - Part-Time	\$150,000
Equipment	\$10,000
Fuel - Gas & Oil	\$10,000
Telephone	\$10,890
Electric	\$2,200
Gas	\$2,000
Publicity & Promotion	\$3,000
Newsletter	\$200
Supplies - Shop	\$3,000
Conferences	\$1,000
Audit	\$7,500
Refuse Pickup	\$5,000
Insurance	\$42,079
Medical Insurance	\$50,000
Preserve Improvements	\$5,500
Legal Publications	\$200
IMRF & SS	\$57,195
TOTAL	<u><u>\$555,600</u></u>

SECTION 2 That the Secretary of said District is hereby directed to cause this Ordinance to be immediately published at least once in a newspaper published within said District and to incur the necessary expenses thereof, and said Secretary is hereby directed to file with the County Clerk of Kendall County, Illinois, a certified copy of this Ordinance and said County Clerk of Kendall County is hereby directed to cause the aforesaid amount of money to be extended upon and against the taxable property within the territorial limits of the Kendall County Forest Preserve District in accordance with law.

SECTION 3 This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Approved this 15th Day of November, 2016.

Signed:

Jeff Wehrli, President

Elizabeth Flowers, Secretary

ORDINANCE #11-16-02
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE SETTING FORTH THE ANNUAL BUDGET OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT FOR THE FISCAL YEAR BEGINNING DECEMBER 1, 2016 AND ENDING NOVEMBER 30, 2017

AND

APPROPRIATING THE VARIOUS SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT FOR THE FISCAL YEAR BEGINNING DECEMBER 1, 2016 AND ENDING NOVEMBER 30, 2017

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT, KENDALL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1

That the attached annual budget hereinafter set forth is hereby adopted by the Kendall County Forest Preserve District, Kendall County, Illinois for the fiscal year beginning December 1, 2016.

	Fund 270	Fund 290	Fund 320	Fund 950	Fund 960	Total Est. Balances
	Operating Fund	Capital Projects	Debt Series 2003/2012	Capital Projects	Debt Series 2007/2015/2016	
Estimated Beginning Balance December 1, 2016	\$ 324,587	\$ 19,594	\$ 878,770	\$ 948,948	\$ 3,635,059	\$ 5,806,958
Estimated Revenue & Transfers In	1,092,083	-	398,300	2,387,192	4,032,490	7,910,065
Estimated Expenditure & Transfers Out	1,080,714	19,594	387,525	2,416,800	3,893,631	7,798,264
Estimated Ending Balance November 30, 2017	\$ 335,956	\$ -	\$ 889,545	\$ 919,340	\$ 3,773,918	\$ 5,918,759

Estimated Receipts:

270-1-XXX-XXXX	FY 16-17 Operating Revenue	\$ 1,092,083
320-1-000-1100	Current Tax - FP Debt 2012 Refunding	398,300
950-1-000-XXXX	FY 16-17 FP Capital Series 2007	2,387,192
960-1-000-1100	Current Tax - FP Debt 2007/2015/2016	4,032,490
	Total Receipts	\$ 7,910,065

SECTION 2

That the several sums of money hereinafter set forth are hereby appropriated for the fiscal year of the Kendall County Forest Preserve

SECTION 3

That the object and purposes for which the appropriations are hereby made and the amount appropriated for each object and purpose are as

Estimated Expenditures:

270-2-XXX-XXXX	FY16-17 Operating Expenditures	\$ 1,080,714
290-2-000-6850	Capital Project Series 2009	\$ 19,594
320-2-000-XXXX	Debt Fund Series 2003/2012	387,525
950-2-000-XXXX	Capital Project Series 2007	2,416,800
960-2-000-XXXX	Debt Fund Series 2007/2015/2016	3,893,631
	Total Expenditures	\$ 7,798,264

Approved this 15th Day of November, 2016.

Signed:

Jeff Wehrli, President

Elizabeth Flowers, Secretary

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	BUDGET 2016	Est. Year End 11/30/2016	BUDGET 2017	% CHANGE IN BUDGET
Beginning Balance		249,695	324,587	30.0%
REVENUE				
270-1-000-1100 Current Tax	544,343	544,343	552,815	1.6%
270-1-000-1135 Interest Income	134	161	170	26.9%
270-1-000-1325 Other Income	-	4,792	2,000	
270-1-000-1335 Donations - Administration	-	445	500	
270-1-100-1335 Donations - Ellis House	-			
270-1-110-1335 Donations - Ellis Center Camps	-			
270-1-111-1335 Donations - Ellis Equestrian Center	2,000	467	2,000	0.0%
270-1-200-1335 Donations - Hoover		90		
270-1-300-1335 Donations - Environmental Education	500		500	0.0%
270-1-303-1335 Donations - Env. Educ. Natural Beginnings	2,000		2,000	0.0%
270-1-400-1335 Donations - Natural Area Volunteers	2,000		2,000	0.0%
270-1-500-1500 Picnic & Shelter Rental - Grounds & Natural Resources	5,835	6,255	6,200	6.3%
270-1-000-1503 Preserve Improvements - Grants		8,494		
270-1-500-1503 Preserve Improvements - Grants		940	1,000	
2701-000-1506 Public Programs Support Grants				
270-1-300-1507 Environmental Education Revenue				
270-1-301-1507 Env. Educ. - School Programs	44,000	28,611	35,960	-18.3%
270-1-302-1507 Env. Educ. - Camps	32,970	18,760	39,118	18.6%
270-1-303-1507 Env. Educ. - Natural Beginnings	52,900	73,928	83,460	57.8%
270-1-304-1507 Env. Educ. - Other Public Programs	6,000	1,377	4,000	-33.3%
270-1-305-1507 Env. Educ. - Laws of Nature				
270-1-306-1507 Env. Educ. - Other Revenue				
270-1-200-1513 Hoover Revenue (YAA License)			2,000	
270-1-200-1513 Hoover Revenue (Residence Lease)			3,000	
270-1-201-1513 Hoover Bunkhouse Rental Rev	33,525	33,062	33,525	0.0%
270-1-202-1513 Hoover Campsite Rental Rev	3,750	5,500	4,500	20.0%
270-1-203-1513 Hoover Meadowhawk Rental Rev	9,500	12,129	10,500	10.5%
2701-000-1514 Farm License Revenue	154,710	202,933	161,030	4.1%
2701-000-1518 Security Deposits				
270-1-100-1517 Security Deposit Rev - Ellis	-		-	
270-1-120-1517 Security Deposit Rev - Ellis Weddings	15,000	17,125	15,000	0.0%
270-1-121-1517 Security Deposit Rev - Ellis Other Rentals		1,050	600	
270-1-200-1518 Security Deposit Rev - Hoover				
270-1-201-1518 Security Deposit Rev - Hoover Bunkhouse	4,125	1,800	1,500	-63.6%
270-1-202-1518 Security Deposit Rev - Hoover Campsite				
270-1-203-1518 Security Deposit Rev - Hoover Meadowhawk	1,375	4,891	5,000	263.6%
270-1-000-1519 Credit Card Revenue - All Preserves		1,371	3,300	
270-1-100-1519 Credit Card Revenue - Ellis	2,650		-	-100.0%
270-1-200-1519 Credit Card Revenue - Hoover	1,250	40	-	-100.0%

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	BUDGET 2016	Est. Year End 11/30/2016	BUDGET 2017	% CHANGE IN BUDGET
270-1-100-1570 Ellis Center House		1,969	-	
270-1-101-1570 Ellis Center Barn				
270-1-102-1570 Ellis Center Grounds			-	
270-1-110-1570 Ellis Center Camps	13,000	5,660	13,000	0.0%
270-1-111-1570 Ellis Center Riding Lessons	23,000	32,563	24,905	8.3%
270-1-112-1570 Ellis Center Birthday Parties	11,000	9,260	9,500	-13.6%
270-1-113-1570 Ellis Center Public Programs		66	2,100	
270-1-114-1570 Sunrise Center North License Agreement			19,200	
270-1-120-1570 Ellis Center Weddings	42,900	57,176	43,200	0.7%
270-1-121-1570 Ellis Center Other Rentals	1,800	5,192	4,500	150.0%
270-1-130-1570 Ellis Center 5K Event	4,000	3,592	4,000	0.0%
Total Revenue	1,014,267	1,084,042	1,092,083	7.7%
<u>PERSONNEL</u>				
270-2-000-6101 Salary - Full Time Administration	117,800	125,338	126,330	7.2%
270-2-000-6102 Salary - Part Time Administration	4,000	4,800	4,000	0.0%
270-2-500-6101 Salary - Full Time Grounds & Natural Resources	128,384	133,970	138,372	7.8%
270-2-500-6102 Salary - Part Time Grounds & Natural Resources	17,641	9,728	23,616	33.9%
Salary Part Time: Env. Education				
270-2-301-6128 Env. Educ. PT Salary - School Programs Expense	32,037	30,393	35,925	12.1%
270-2-302-6128 Env. Educ. PT Salary - Camps Expense	24,652	18,206	26,075	5.8%
270-2-303-6128 Env. Educ. PT Salary - Natural Beginnings Expense	41,711	43,869	53,293	27.8%
270-2-304-6128 Env. Educ. PT Salary - Other Public Programs Expense	3,244	3,756	3,500	7.9%
270-2-305-6128 Env. Educ. PT Salary - Laws of Nature	1,040	1,714	1,750	68.3%
270-2-306-6128 Env. Educ. PT Salary - Other Expense		40		
Salary Part Time - Ellis				
270-2-100-6122 Salary PT - Ellis House	7,400	9,793	7,962	7.6%
270-2-101-6122 Salary PT - Ellis Barn	7,400	6,112	7,963	7.6%
270-2-102-6122 Salary PT - Ellis Grounds	14,800	11,992	15,925	7.6%
270-2-110-6122 Salary PT - Ellis Center Camps Expense	6,625	3,512	8,000	20.8%
270-2-111-6122 Salary PT - Ellis Center Riding Lessons Expense	13,250	20,869	16,000	20.8%
270-2-112-6122 Salary PT - Ellis Center Birthday Parties Expense	6,625	4,257	6,456	-2.6%
270-2-113-6122 Salary PT - Ellis Center Public Programs Expense			1,890	
270-2-114-6122 Salary PT - Ellis Sunrise License Agreement			6,864	
270-2-120-6122 Salary PT - Ellis Center Weddings Expense	9,750	17,365	11,197	14.8%
270-2-121-6122 Salary PT - Ellis Center Other Rentals Expense			2,000	
Salary Full Time: Hoover				
270-2-200-6126 Salary FT - Hoover Grounds	30,473	16,529	23,738	-22.1%
270-2-201-6126 Salary FT - Hoover Bunkhouse	15,236	8,265	11,869	-22.1%
270-2-202-6126 Salary FT - Hoover Campsite	7,618	4,132	5,935	-22.1%
270-2-203-6126 Salary FT - Hoover Meadowhawk	7,618	4,133	5,935	-22.1%
Salary Part Time: Hoover				
270-2-200-6127 Salary PT - Hoover Grounds	9,085	11,316	18,734	106.2%
270-2-201-6127 Salary PT - Hoover Bunkhouse	4,542	5,467	9,367	106.2%
270-2-202-6127 Salary PT - Hoover Campsite	2,271	2,587	4,684	106.2%
270-2-203-6127 Salary PT - Hoover Meadowhawk	2,271	2,786	4,684	106.2%
270-2-000-6115 Board Per Diem	3,500	4,658	4,000	14.3%
Total Personnel	518,973	505,587	586,064	12.9%

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	BUDGET 2016	Est. Year End 11/30/2016	BUDGET 2017	% CHANGE IN BUDGET
<u>EMPLOYEE BENEFITS</u>				
270-2-000-6300	IMRF/SS Expense - Administration (\$113k)	21,734	22,653	23,930 10.1%
270-2-200-6300	IMRF/SS Expense - Hoover Grounds	7,169	4,877	7,942 10.8%
270-2-201-6300	IMRF/SS Expense - Hoover Bunkhouse	3,584	2,356	3,971 10.8%
270-2-202-6300	IMRF/SS Expense - Hoover Campsite	1,792	1,169	1,986 10.8%
270-2-203-6300	IMRF/SS Expense - Hoover Meadowhawk	1,792	1,200	1,986 10.8%
270-2-300-6300	IMRF/SS Fund Expense - Env. Education			
270-2-301-6300	IMRF/SS Fund Expense - Env. Education School Programs	4,676	4,114	5,124 9.6%
270-2-302-6300	IMRF/SS Fund Expense - Env. Education Camps	4,111	1,964	3,719 -9.5%
270-2-303-6300	IMRF/SS Fund Expense - Env. Education Natural Beginnings	6,298	7,139	8,667 37.6%
270-2-304-6300	IMRF/SS Fund Expense - Env. Education Other Public Programs	641	610	500 -22.0%
270-2-305-6300	IMRF/SS Fund Expense - Env. Education Laws of Nature	80	213	250 212.5%
270-2-306-6300	IMRF/SS Fund Expense - Env. Education Other Expenses	-	7	10
270-2-500-6300	IMRF/SS Expense - Grounds & Nat. Resources	26,941	24,668	29,230 8.5%
270-2-100-6301	IMRF & SS Expense - Ellis House	1,095	1,634	1,330 21.5%
270-2-101-6301	IMRF & SS Expense - Ellis Barn	1,095	938	1,330 21.5%
270-2-102-6301	IMRF & SS Expense - Ellis Grounds	2,191	1,904	2,660 21.4%
270-2-110-6301	IMRF & SS Expense - Ellis Center Camps Expense	1,222	461	1,164 -4.7%
2702-111-6301	IMRF & SS Expense - Ellis Center Riding Lessons Expense	2,445	3,482	2,327 -4.8%
270-2-112-6301	IMRF & SS Expense - Ellis Center Birthday Parties Expense	1,222	806	1,164 -4.7%
270-2-114 -6301	IMRF & SS Expense - Sunrise Center North			1,284
270-2-120-6301	IMRF & SS Expense - Ellis Center Weddings Expense	1,798	3,006	2,000 11.2%
270-2-121-6301	IMRF & SS Expense - Ellis Center Other Rentals Expense			200
270-2-130-6301	IMRF & SS Expense - Ellis Center 5K Event Expense	206	71	67 -67.5%
270-2-000-6839	Medical Insurance - Administration	17,430	17,618	19,775 13.5%
	Medical Insurance - Hoover			
270-2-200-6839	Medical Insurance - Hoover Grounds	17,552	10,063	5,117 -70.8%
270-2-201-6839	Medical Insurance - Hoover Bunkhouse	8,776	5,032	2,559 -70.8%
270-2-202-6839	Medical Insurance - Hoover Campsite	4,388	2,516	1,279 -70.9%
270-2-203-6839	Medical Insurance - Hoover Meadowhawk	4,388	2,869	1,279 -70.9%
270-2-400-6839	Medical Insurance - Natural Area Volunteers	-		-
270-2-500-6839	Medical Insurance - Grounds & Nat. Resources	27,924	28,075	39,348 40.9%
270-2-000-6838	Transfer to KC General Liability Insurance	42,079	40,980	42,079 0.0%
270-2-000-6838	Insurance Claim Deductible Repayment to KC	5,000	5,000	5,000 0.0%
270-2-000-6859	Insurance Deductible	10,000	59,155	10,000 0.0%
	Total Employee Benefits	227,628	254,580	227,277 -0.2%
<u>CONTRACTUAL</u>				
270-2-000-6203	Dues/Memberships	1,600	1,118	1,600 0.0%
270-2-000-6204	Conferences	1,858	1,829	2,000 7.6%
270-2-500-6207	Telephone - Grounds & Natural Resources	7,840	10,795	10,890 38.9%
270-2-000-6209	Legal Publications	400	46	400 0.0%
270-2-000-6215	Contractual Services (RecPro Software)	3,550	1,636	3,550 0.0%

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION		BUDGET 2016	Est. Year End 11/30/2016	BUDGET 2017	% CHANGE IN BUDGET
270-2-000-6549	Audit	7,500	7,500	7,500	0.0%
270-2-500-6847	Refuse Pickup - Grounds & Natural Resources	7,650	7,311	7,750	1.3%
270-2-000-6834	Farm Lease Contract Expense	500	745	500	0.0%
270-2-120-7078	Refuse Pickup - Ellis	1,700	1,451	1,700	0.0%
270-2-000-7079	Environmental Education Presenters			1,600	
270-2-110-7084	Veterinarian & Farrier - Ellis Camps	1,375	1,040	1,375	0.0%
270-2-111-7084	Veterinarian & Farrier - Ellis Riding Lessons	2,750	2,926	2,750	0.0%
2702-112-7084	Veterinarian & Farrier - Ellis Birthday Parties	1,375	1,040	1,375	0.0%
270-2-113-7084	Veterinarian & Farrier - Ellis Public Programs			-	
270-2-120-7089	Event Tent Lease - Ellis Weddings	17,400	17,400	17,400	0.0%
270-2-000-7090	Credit Card Fee		4,009	3,300	
Total Contractual		55,498	58,846	63,690	14.8%
<u>COMMODITIES</u>					
270-2-000-6200	Office Supplies & Postage	12,000	7,985	12,000	0.0%
270-2-500-6217	Fuel -Gas & Oil	17,500	13,253	17,500	0.0%
270-2-500-6240	Uniforms	1,000	1,697	1,500	50.0%
270-2-000-6351	Electric	3,450	2,652	2,700	-21.7%
270-2-400-6835	Natural Area Volunteer Supplies	500	79	500	0.0%
270-2-000-6843	Promotion/Publicity	3,500	3,917	6,000	71.4%
270-2-000-6844	Newsletter	400	209	400	0.0%
270-2-500-6848	Gas - Grounds & Natural Resources	2,500	2,267	2,500	0.0%
270-2-300-6849	Environmental Education				
270-2-301-6849	Env. Educ. - School Programs Expense	950	369	950	0.0%
270-2-302-6849	Env. Educ. - Camps Expense	4,200	4,840	3,000	-28.6%
270-2-303-6849	Env. Educ. - Natural Beginnings Expense	3,000	3,048	4,000	33.3%
270-2-304-6849	Env. Educ. - Other Public Programs Expense	1,000	658	700	-30.0%
270-2-305-6849	Env. Educ. - Laws of Nature Expense	1,000	786	750	-25.0%
270-2-306-6849	Env. Educ. - Other Expense (Contractual Instr.)	7,900	1,364	-	-100.0%
Utilities & Maintenance - Hoover					
270-2-200-6860	Hoover - Gas	8,450	4,099	5,000	-40.8%
270-2-200-6861	Hoover - Electric	21,464	16,725	18,000	-16.1%
270-2-200-6862	Hoover - Other Utilities	12,000	5,180	6,500	-45.8%
270-2-200-6863	Hoover - Shop Supplies	1,100	891	1,100	0.0%
270-2-200-6864	Hoover - Building Maintenance	6,800	12,151	9,800	44.1%
270-2-200-6865	Hoover - Grounds Maintenance	1,100	3,609	4,500	309.1%
270-2-200-6866	Hoover - Other Expenses	2,100	2,228	3,000	42.9%
Utilities - Ellis					
270-2-100-7076	Utilities - Ellis House	7,650	10,074	7,650	0.0%
270-2-101-7076	Utilities - Ellis Barn	7,650	3,669	7,650	0.0%
270-2-102-7076	Utilities - Ellis Grounds				

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	BUDGET 2016	Est. Year End 11/30/2016	BUDGET 2017	% CHANGE IN BUDGET
270-2-100-7077 Office Supplies & Postage - Ellis House	1,000	1,471	1,300	30.0%
270-2-100-7079 Volunteer Expense - Ellis				
270-2-113-7079 Volunteer Expense - Ellis Public Programs	800	183	800	0.0%
Promotion/Publicity - Ellis				
270-2-110-7081 Promotion/Publicity - Ellis Camps	500		500	0.0%
270-2-111-7081 Promotion/Publicity - Ellis Riding Lessons	1,000		1,000	0.0%
270-2-112-7081 Promotion/Publicity - Ellis Birthday Parties	1,000		1,000	0.0%
270-2-120-7081 Promotion/Publicity - Ellis Weddings	2,000	2,821	2,000	0.0%
270-2-130-7081 Promotion/Publicity - Ellis 5k			500	
Animal Care & Supplies - Ellis				
270-2-110-7082 Animal Care & Supplies - Ellis Camps	700	841	700	0.0%
270-2-111-7082 Animal Care & Supplies - Ellis Riding Lessons	700	5,561	700	0.0%
270-2-112-7082 Animal Care & Supplies - Ellis Birthday Parties	1,050	928	1,050	0.0%
270-2-113-7082 Animal Care & Supplies - Ellis Public Programs				
270-2-114-7082 Animal Care & Supplies - Sunrise Center North			4,800	
Horses Acquisition & Tack - Ellis				
270-2-110-7083 Horses Acquisition & Tack - Ellis Camps	40		40	0.0%
270-2-111-7083 Horses Acquisition & Tack - Ellis Riding Lessons	40	1,964	40	0.0%
270-2-112-7083 Horses Acquisition & Tack - Ellis Birthday Parties	80		80	0.0%
270-2-113-7083 Horses Acquisition & Tack - Ellis Public Programs				
Uniforms - Ellis				
270-2-110-7086 Uniforms - Ellis Camps	75	131	75	0.0%
270-2-111-7086 Uniforms - Ellis Riding Lessons	75	65	75	0.0%
270-2-112-7086 Uniforms - Ellis Birthday Parties	75		75	0.0%
270-2-120-7086 Uniforms - Ellis Weddings	75		75	0.0%
Program Supplies - Ellis				
270-2-110-7087 Program Supplies - Ellis Camps	600	17	600	0.0%
270-2-112-7087 Program Supplies - Ellis Birthday Parties	1,200	162	1,200	0.0%
270-2-113-7087 Program Supplies - Ellis Public Programs				
270-2-130-7087 Program Supplies - Ellis 5K	600	1,224	1,500	150.0%
270-2-500-7089 Supplies - Shop	5,500	3,332	5,500	0.0%
Total Commodities	144,324	120,450	139,310	-3.5%
<u>OTHER</u>				
270-2-000-3913 Contingency	9,840		11,253	14.4%
270-2-500-6216 Equipment - Grounds & Natural Resources	9,000	14,026	12,000	33.3%
270-2-000-6853 Preserve Improvements		6,042	1,200	
270-2-500-6837 Preserve Improvements - Grounds & Natural Resources	5,500	4,739	5,500	0.0%
270-2-500-6853 Preserve Improvements		1,200		
270-2-000-6854 Contributions		500		
Grounds & Maintenance Equipment - Ellis				
270-2-100-7080 Grounds & Maint. - Ellis House	7,590	9,381	8,000	5.4%
270-2-101-7080 Grounds & Maint. - Ellis Barn	2,590	1,152	2,000	-22.8%
270-2-102-7080 Grounds & Maint. - Ellis Grounds	2,320	5,667	2,320	0.0%
270-2-000-7088 Security Deposit Refunds		825		
270-2-120-7088 Security Deposit Refunds - Ellis Weddings	15,000	17,918	15,000	0.0%
270-2-121-7088 Security Deposit Refunds - Ellis House			600	
270-2-200-7088 Security Deposit Refunds - Hoover	5,500	8,127	6,500	18.2%

Kendall County Forest Preserve District Operating Fund

ACCOUNT & DESCRIPTION	BUDGET 2016	Est. Year End 11/30/2016	BUDGET 2017	% CHANGE IN BUDGET
270-2-100-7090 Credit Card Fee Expense - Ellis				
270-2-110-7090 Credit Card Fee Expense - Ellis Camps	300		-	-100.0%
270-2-111-7090 Credit Card Fee Expense - Ellis Riding Lessons	750		-	-100.0%
270-2-112-7090 Credit Card Fee Expense - Ellis Birthday Parties	350	109	-	-100.0%
270-2-113-7090 Credit Card Fee Expense - Ellis Public Programs				
270-2-120-7090 Credit Card Fee Expense - Ellis Weddings	1,100	1	-	-100.0%
270-2-121-7090 Credit Card Fee Expense - Ellis Other Rentals	60		-	-100.0%
270-2-130-7090 Credit Card Fee Expense - Ellis 5k				
270-2-200-7090 Hoover Credit Card Fee Expense	1,250		-	-100.0%
Total Other	61,150	69,687	64,373	5.3%
Total Expenditures	1,007,573	1,009,150	1,080,714	7.3%
Operating Surplus / (Deficit)	6,694	74,893	11,369	69.8%
Ending Balance	6,694	324,587	335,956	4918.5%

Beginning Balance	0	249,695	324,587	
Total Revenue	1,014,267	1,084,042	1,092,083	7.7%
Total Personnel	518,973	505,587	586,064	12.9%
Total Employee Benefits	227,628	254,580	227,277	-0.2%
Total Contractual	55,498	58,846	63,690	14.8%
Total Commodities	144,324	120,450	139,310	-3.5%
Total Other	61,150	69,687	64,373	5.3%
Total Expenditure	1,007,573	1,009,150	1,080,714	7.3%
Surplus / (Deficit)	6,694	74,893	11,369	69.8%
Ending Balance	6,694	324,587	335,956	4918.5%

Forest Preserve Capital Projects - Series 2009

ACCOUNT & DESCRIPTION	ACTUAL 2014	ACTUAL 2015	BUDGET 2016	10/31/2016 YTD 2016	BUDGET 2017	% CHANGE IN BUDGET
Beginning Balance	51,316	19,573	19,586	19,586	19,594	
REVENUE						
290-1-000-1135 Interest Income	43	13		8		
290-1-000-1325 2009 Bond Proceeds						
290-1-000-1515 Project Fund Deposit				1,552		
Total Revenue	43	13	0	1,560	0	
EXPENDITURE						
290-2-000-6850 Project Fund Expense	31,786			1,552	19,594	
Total Expenditure	31,786	0	0	1,552	19,594	
Revenue over/(under) Expenditure	(31,743)	13	0	8	(19,594)	
TRANSFERS IN						
290-2-000-6300 Transfers In						
Total Transfers In	0	0	0	0	0	
TRANSFERS OUT						
Transfers Out						
Total Transfers Out	0	0	0	0	0	
Ending Balance	19,573	19,586	19,586	19,594	0	

Forest Preserve Debt Service Fund - Series 2003/2012

ACCOUNT & DESCRIPTION	ACTUAL 2014	ACTUAL 2015	BUDGET 2016	10/31/2016 YTD 2016	BUDGET 2017	% CHANGE IN BUDGET
Beginning Balance	624,240	881,488	861,900	866,887	878,770	2.0%
REVENUE						
320-1-000-1100 Current Tax	618,525	352,539	392,250	386,567	397,800	
320-1-000-1135 Interest Income	520	666		516	500	
Total Revenue	619,045	353,204	392,250	387,084	398,300	1.5%
EXPENDITURE						
320-2-000-6650 Other Expenditure	4,505	0	980			
320-2-000-6865 Debt Service - Interest 2003	8,692	4,505		38,625		
320-2-000-6870 Debt Service - Principal 2003	250,000	265,000				
320-2-000-6875 Debt Service - Interest 2012	83,600	83,300	80,200	41,575	72,525	
320-2-000-6880 Debt Service - Principal 2012	15,000	15,000	295,000	295,000	315,000	
Total Expenditure	361,797	367,805	376,180	375,200	387,525	3.0%
Revenue over/(under) Expenditure	257,248	(14,601)	16,070	11,884	10,775	
Ending Balance	881,488	866,887	877,970	878,770	889,545	1.3%

Forest Preserve Capital Projects - Series 2007

ACCOUNT & DESCRIPTION	ACTUAL 2014	ACTUAL 2015	BUDGET 2016	10/31/2016 YTD 2016	BUDGET 2017	% CHANGE IN BUDGET
Beginning Balance	2,856,659	2,646,645	1,316,651	1,008,685	948,948	-27.9%
REVENUE						
950-1-000-1135 Interest Income	2,836	1,422	1,500	412	500	
950-1-000-1515 Land Acquisition Grant - OSLAD			750,000		1,500,000	
950-1-000-1515 Land Acquisition Grant - ICECF			2,000			
950-1-000-1515 Land Acquisition Grant - Grand Victoria		600,000	0			
950-1-000-1515 Land Acquisition Grant - TCF					750,000	
950-1-000-1515 Project Fund Deposit	40,869		51,177	12,330		
950-1-000-1515 Project Fund Deposit - FEMA					28,515	
950-1-000-1515 Project Fund Deposit - Pollinator Grant NFWF					15,000	
950-1-000-1515 Project Fund Deposit - Maramech Restoration F&W					5,000	
950-1-000-1515 Route 30 - IDOT Land Purchase					15,000	
950-1-000-1515 Trail Improvement Escrow Account					23,177	
950-1-000-1515 Donations			25,000		50,000	
Total Revenue	43,705	601,422	829,677	12,742	2,387,192	187.7%
EXPENDITURE						
950-2-000-6101 Salaries		24,913		506		
950-2-400-6855 Natural Areas Management			62,000	2,496	60,000	
950-2-400-6856 Natural Areas Supplies					5,000	
95-02-000-6850 Equipment Replacement Contingency					50,000	
950-2-000-6850 Land Acquisition			50,000	69,477	1,500,000	
950-2-000-6850 Preserve Improvements			802,776		80,800	
950-2-000-6850 Building Improvements					62,000	
950-2-000-6850 Cropland Conversion			250,000		270,000	
950-2-000-6850 Project Fund Expense	253,719	2,349,192	377,000		389,000	
Total Expenditure	253,719	2,374,104	1,541,776	72,479	2,416,800	56.8%
Revenue over/(under) Expenditure	(210,014)	(1,772,682)	(712,099)	(59,737)	(29,608)	
TRANSFERS IN						
950-1-000-1305 Transfers In - Land Acquisition		421,886				
Total Transfers In	0	421,886	0	0	0	
TRANSFERS OUT						
950-2-000-6300 Transfers Out - FP Operating		287,164	50,000			
Total Transfers Out	0	287,164	50,000	0	0	
Ending Balance	2,646,645	1,008,685	554,552	948,948	919,340	165.8%

Forest Preserve Debt Service Fund - Series 2007/2015/2016

ACCOUNT & DESCRIPTION	ACTUAL 2014	ACTUAL 2015	BUDGET 2016	10/31/2016 YTD 2016	BUDGET 2017	% CHANGE IN BUDGET
Beginning Balance	2,563,397	2,809,040	3,252,372	3,520,001	3,635,059	11.8%
REVENUE						
960-1-000-1100 Current Tax	3,003,899	3,708,769	4,235,320	3,725,852	4,031,990	
960-1-000-1135 Interest Income	1,494	967		543	500	
960-1-000-1621 Refunding Bond Issue				234,019		
960-1-000-1622 Refunding Cost of Issuance				3,691		
Total Revenue	3,005,393	3,709,736	4,235,320	3,964,105	4,032,490	-4.8%
EXPENDITURE						
960-2-000-6650 Other Expenditure	0	0	420			
960-2-000-6865 Debt Service - Interest 2007	2,259,750	1,998,775	1,714,675	1,714,675	1,174,638	
960-2-000-6870 Debt Service - Principal 2007	500,000	1,000,000	1,500,000	1,500,000	1,700,000	
960-2-000-6875 Debt Service - Interest 2015			409,371	409,371	358,355	
960-2-000-6880 Debt Service - Principal 2015			225,000	225,000	40,000	
960-2-000-6885 Debt Service - Interest 2016					340,639	
960-2-000-6890 Debt Service - Principal 2016					280,000	
Total Expenditure	2,759,750	2,998,775	3,849,466	3,849,046	3,893,631	1.1%
Revenue over/(under) Expenditure	245,643	710,961	385,854	115,059	138,859	-64.0%
Ending Balance	2,809,040	3,520,001	3,638,226	3,635,059	3,773,918	3.7%

Forest Preserve Debt Service Fund - Series 2009

ACCOUNT & DESCRIPTION	ACTUAL 2014	ACTUAL 2015	BUDGET 2016	10/31/2016 YTD 2016
Beginning Balance	58,512	1,552	1,552	1,552
REVENUE				
310-1-000-1100 Current Tax	145			
310-1-000-1135 Interest Income				
Total Revenue	145	0	0	
EXPENDITURE				
310-2-000-6650 Other Expenses	125		1,552	1,552
310-2-000-6865 Debt Service - Interest	980			
310-2-000-6870 Debt Service - Principal	56,000			
Total Expenditure	57,105	0	1,552	1,552
Revenue over/(under) Expenditure	(56,960)	0	(1,552)	(1,552)
Ending Balance	1,552	1,552	0	0

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Hoover Residence Lease Agreement

Date: November 14, 2016

During the Committee of the Whole meeting held on Wednesday, November 9, 2016, the Board of Commissioners instructed staff to request guidance regarding whether the market valuation and use of the residence at Hoover Forest Preserves carried any implications for District employees as far as calculation of taxable income.

The Kendall County State's Attorney's Office provided instruction to contact the District's auditor, WIPFLi CPAs and Consultants, in order to determine whether or not the residual value of the lease should be considered as taxable income for the employee.

Matt Schueler, CPA with WIPFLi CPAs and Consultants confirmed that the residence benefit is not considered taxable earnings in accordance with IRS Publication 15B:

Lodging on Your Business Premises

You can exclude the value of lodging you furnish to an employee from the employee's wages if it meets the following tests.

- It is furnished on your business premises.
- It is furnished for your convenience.
- The employee must accept it as a condition of employment.

This is consistent with the language of the lease agreement, and the employment and position description requirements that accompany use of the Hoover residence.

During the State's Attorney's Office review of the question, they strongly recommend approving the termination of the current lease prior to approving the revised lease agreement.

Therefore, staff recommends postponing approval of the revised lease agreement until the first meeting in December where the agenda will be modified according to the guidance received.

I have met with Jay Teckenbrock to review this process, and he has no concerns with moving forward with the early termination of the current lease agreement, and the terms proposed within the revised lease agreement.

Staff recommendation is to table the agenda item for review and approval at the December 6, 2016 Commission meeting.

**Kendall County Forest Preserve District
Hoover Grounds Supervisor and Resident House
Lease Agreement**

THIS AGREEMENT ("Lease Agreement") is made and entered into this 15TH day of November 2016, by and between the Kendall County Forest Preserve District ("District"), a unit of local government, ("Employee-Tenant") and Jay Teckenbrock (referred to as "Tenant"), an individual currently residing at the Hoover Forest Preserve Residence, 11285 W. Fox Road, Yorkville, IL 60560, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. PURPOSE.

This Lease Agreement provides for the Tenants' possession and use of the Grounds Supervisor and Resident House, the surrounding fenced yard, and the storage shed, located at Hoover Forest Preserve 11285 W. Fox Road, Yorkville, Illinois, 60560 (hereinafter referred to as the "Residence"), an image of which is attached as Exhibit A, during the Employee-Tenant's employment as a Grounds Supervisor-Resident by the District. By signing this Lease Agreement, the parties affirm their agreement that Employee-Tenant is required to live at the Residence as a condition of his continued employment by the District as the Grounds Supervisor and Resident; the Residence is located on District property; and the Residence is provided for the convenience of the District by allowing Employee-Tenant to promptly respond to District needs at Hoover Forest Preserve outside of regular business hours. Also, this Lease Agreement confirms the parties' understanding and agreement that the Tenants' possession and use of the Residence is part of the Employee-Tenant's total wage and benefits compensation package as Grounds Supervisor and Resident for the District. *Nothing in this Lease Agreement is intended to and/or does create a contract of employment, express or implied. Employee-Tenant's employment with the District is "at-will", which means Employee-Tenant's employment relationship may be terminated at any time, with or without cause.*

2. PROPERTY.

2.1 Leased Property. District owns certain real property and improvements consisting of the Residence. District desires to lease the Residence to Tenants upon the terms and conditions contained herein. Tenants desire to lease the Residence from District on the terms and conditions contained herein.

2.2 Personal Property. The District and Tenants each agree that any personal property, such as equipment, furniture, or other non-fixture items, purchased by either the Tenants or the District, either prior to or during the term of this Lease Agreement shall remain the personal property of the party who furnished the funds to purchase the personal property. All personal property of the Tenants shall be removed from the Premise at the termination of this Lease Agreement, unless otherwise agreed to in writing by the parties. Tenants specifically waive any claim of damage against the District for any personal property damaged as a result of an act of nature, including, but not limited to lightning strikes and floods. District is not

responsible for providing any personal property, equipment, furniture or other non-fixture items to the Tenants.

3. TERM.

3.1 Term. The term of this Lease Agreement commences on the date of both parties' execution of this Lease Agreement and shall terminate immediately upon (a) the Employee-Tenant's separation of employment from the District; (b) the Employee-Tenant's reassignment to a different position at the District; or (c) two (2) years after the date of both parties' execution of this Lease Agreement, whichever occurs first.

3.2 Upon termination of the Lease Agreement, Tenants shall immediately vacate the Residence and shall have seven (7) calendar days to remove all personal property from the Residence, unless otherwise authorized and agreed to in writing by both parties. All obligations outstanding at the time of termination shall survive the Lease Agreement.

3.3 Early Termination. Either party may terminate this Lease Agreement upon providing thirty (30) calendar days written notice to the other party. Except that both parties may agree, in writing, to terminate the Lease Agreement at anytime and waive the thirty (30) days written notice.

4. RENT.

4.1 Rent. The rent for the Residence shall be four hundred sixty-four dollars and thirty-one cents (\$464.31) per week. This amount includes the cost of Utilities as discussed in section 12 of this Lease Agreement. The weekly rent payment shall be due and owing on the Saturday immediately following the conclusion of the weekly rental period. For purposes of this Agreement, a week shall be Saturday through Friday. The parties agree that only a single monthly rent payment of two hundred and fifty dollars (\$250.00) shall be due and owing from Tenants to the District in any month that Employee-Tenant is employed by the District. The balance of the weekly rent value shall be considered a part of the Employee-Tenant's total compensation package during his employment with the District as Grounds Supervisor and Resident. Weekends and holidays do not delay or excuse Tenants' obligation to timely pay rent.

4.2 Delinquent Rent. Rent is due no later than the first day of each month. If not paid by the due date, rent shall be considered overdue and delinquent. If Tenant fails to timely pay any monthly rent payment, Tenant will pay District a late charge of \$25.00 per day until rent is paid in full. If the District receives the rent within two (2) calendar days of the Due Date, the District will waive the late charges for that month. Any waiver of late charges under this paragraph will not affect or diminish any other right or remedy the District may exercise for Tenants' failure to timely pay rent.

4.3. Returned Checks. In the event any payment by Tenant is returned for insufficient funds ("NSF") or if Tenant stops payment, Tenant will pay \$25.00 to District for each such check, plus late charges, as described above, which will accrue until District has **received** payment. Furthermore, District may require in writing that Tenants pay all future Rent payments by cash, money order, or cashier's check.

4.4. Order in which funds are applied. The District will apply all funds received from Tenant first to any non-rent obligations of Tenant including late charges, returned check

charges, charge-backs for repairs, and brokerage fees, then to rent, regardless of any notations on a check.

5. SECURITY DEPOSIT.

5.1 Amount. Tenant has deposited with the District the sum of one-thousand dollars and no cents (\$1,000.00), receipt of which is hereby acknowledged by the District, as security for any damage caused to the Residence during the term hereof.

5.2 Refund. Upon termination of the Lease Agreement, all funds held by the District as security deposit may be applied to the payment of accrued rent and the amount of damages that the District has suffered by reason of the Tenants' noncompliance with the terms of this Lease Agreement or with any and all federal, State, or local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence.

A. Deductions.

District may deduct reasonable charges from the security deposit for:

- (1) Unpaid or accelerated rent;
- (2) Late charges;
- (3) Unpaid utilities;
- (4) Costs of cleaning, deodorizing, and repairing the Residence and its contents for which Tenants are responsible;
- (5) Pet violation charges;
- (6) Replacing unreturned keys, garage door openers, or other security devices;
- (7) The removal of unauthorized locks or fixtures installed by Tenants;
- (8) Insufficient light bulbs;
- (9) Packing, removing, and storing abandoned property;
- (10) Removing abandoned or illegally parked vehicles;
- (11) Attorney fees and costs of court incurred in any proceeding against Tenants;
- (12) Any fee due for early removal of an authorized keybox; or
- (13) Other amounts Tenants are responsible to pay under this Lease Agreement.

B. If deductions exceed the security deposit, Tenants will pay to District the excess within ten (10) calendar days after District makes written demand. The security deposit will be applied first to any non-rent items, including late charges, returned check charges, repairs, and brokerage fees, then to any unpaid rent.

6. USE OF RESIDENCE.

The Residence shall be used and occupied solely by Tenants and Tenants' immediate family. It shall be used exclusively as a private, single-family dwelling, and no part of the Residence shall be used at any time during the term of this Lease Agreement by Tenants or Tenants' immediate family for the purpose of carrying on any business (other than District business), profession, or trade of any kind, or for any purpose other than as a private, single-family dwelling. Tenants shall not allow any other person, other than Tenants' immediate family or transient relatives and friends who are guests of Tenants, to use or occupy the Residence without first obtaining District's written consent to such use or occupation. Tenants shall comply with any and all federal, State, and local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence. Tenants

understand and agree that all residents and visitors of the Residence shall comply with the District's General Use Ordinance while on District property.

7. CONDITION OF RESIDENCE.

7.1 Original Condition. Tenants stipulate, represent, and warrant that Tenants have examined the Residence, and it is, at the time of execution of this Lease Agreement, in good order, in good repair, and in a safe, clean and habitable condition.

7.2 Surrender Condition. Upon termination of this Lease Agreement, Tenants shall surrender the Residence to District in good and broom-clean condition, excepting ordinary wear and tear. Tenants shall remove all of their personal property and any improvements installed by Tenants and required to be removed by the District. Tenants shall return all keys and property belonging to the District.

8. DEFAULTS & REMEDIES,

8.1 Tenants' Default. Tenants shall be in default in the event of any of the following: (a) if Tenants fails to perform any obligation to be performed by Tenants hereunder and such failure shall continue for thirty (30) calendar days after written notice by District; provided, however, if the nature of such default is such that the same cannot reasonably be cured within a thirty (30) calendar day period, then Tenants shall not be deemed to be in default if it shall commence such cure within such thirty (30) calendar day period, and, thereafter, rectify and cure such default with due diligence; or (b) if Tenants abandon or vacate the Residence or ceases to use the Residence for the stated purpose as set forth in this Lease Agreement.

8.2 Remedies in Default. In the event of a default by Tenants, District may pursue any remedies available to it at law or in equity, including injunction, at its option, without further notice or demand of any kind to Tenants or any other person. In the event of a default, the District may also immediately terminate this Lease Agreement and Tenants' right to possession of the Residence and recover possession of the Residence and remove all persons therefrom.

9. ASSIGNMENT AND SUB-LETTING.

Tenants shall not assign this Lease Agreement, or sub-let or grant any license to use the Residence or any part thereof without the District's prior written consent. An assignment, sub-letting, or license without the prior written consent of District or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at District's option, terminate this Lease Agreement.

10. ALTERATIONS AND IMPROVEMENTS.

Tenants shall make no structural repairs, alterations, or improvements of the Residence or construct any building or make any other improvements of the Residence without the prior written consent of District. Any and all alterations, changes, and/or improvements built, constructed, or placed on the Residence by Tenants shall, unless otherwise provided for by written agreement between District and Tenants, be at the Tenants' sole expense and shall become the sole property of the District and remain on the Residence at the termination of this Lease Agreement. At anytime during the term of this Lease Agreement, the District shall have the authority to make modifications, alterations, repairs, and improvements as it deems necessary and upon reasonable notice to Tenants.

11. HAZARDOUS MATERIALS.

Tenants shall not keep at the Residence any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion at the Residence or that might be considered hazardous or extra hazardous by any responsible insurance company.

12. UTILITIES.

12.1 Costs. District shall be responsible for arranging and paying for the following utility services: internet, electricity, gas, and land-line telephone (“Utilities”). Tenants are responsible for all other desired services.

12.2 Failure, Stoppage, or Interruptions. District shall not be liable for, and Tenants shall not be entitled to, any damages, abatement, or reduction in rent value by reason of any interruption or failure in the supply of utilities, including, but not limited to interruptions or failures caused by lightning strikes and floods. No failure, stoppage, or interruption of any utility or service, including but not limited to lightning strikes and floods, shall be construed as an eviction of Tenants, nor shall it relieve Tenants from any obligation to perform any covenant or agreement under this Lease Agreement. In the event of any failure, stoppage, or interruption of utilities or services, District’s shall use its reasonable efforts to attempt to restore all services promptly.

12.3 Installation of Equipment. Tenants agree that they shall not install any equipment that exceeds or overloads the capacity of the utility facilities serving the Residence, and that if equipment installed by Tenants requires additional utility facilities, installation of the same shall be at Tenants’ expense, but only after District’s written approval of same.

12.4 Compliance & Modifications. District shall be entitled to cooperate with the energy and water conservation efforts of governmental agencies or utility suppliers. District reserves the right from time to time to make modifications to the utility systems serving the Residence.

13. MAINTENANCE, REPAIR, AND RULES.

13.1 Maintenance Obligations. Tenants will, at their sole expense, keep and maintain the Residence and appurtenances in good and sanitary condition and repair during the term of this Lease Agreement and any renewal thereof. These obligations include, but are not limited to the following requirements:

- A. Not obstruct the driveways, sidewalks, courts, entry ways, stairs and/or halls, which shall be used for the purposes of ingress and egress only;
- B. Keep all windows, glass, window coverings, doors, locks and hardware in good, clean order and repair;
- C. Maintain the grounds and lawn area of the Residence, including regularly mowing the lawn.
- D. Not obstruct or cover the windows or doors;

- E. Not leave windows or doors in an open position during any inclement weather;
- F. Not hang any laundry, clothing, sheets, etc., from any window, rail, porch or balcony nor air or dry any of same within any yard area or space;
- G. Not cause or permit any locks or hooks to be placed upon any door or window without the prior written consent of District;
- H. Keep all air conditioning filters clean and free from dirt;
- I. Keep all lavatories, sinks, toilets, and all other water and plumbing apparatus in good order and repair and shall use same only for the purposes for which they were constructed. Tenants shall not allow any sweepings, rubbish, sand, rags, ashes or other substances to be thrown or deposited therein. Any damage to any such apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by Tenants;
- J. Ensure Tenants' family and guests at all times maintain order in the Residence and at all places on the Residence, and shall not make or permit any loud or improper noises, or otherwise disturb other visitors and District users;
- K. Keep all radios, television sets, stereos, etc., turned down to a level of sound that does not annoy or interfere with other District users;
- L. Deposit all trash, garbage, rubbish or refuse in the locations provided at the Residence and not allow any trash, garbage, rubbish or refuse to be deposited or permitted to stand on the exterior of the Residence;
- M. Abide by and be bound by any and all rules and regulations affecting the Residence or Tenants which may be adopted or promulgated by the District's Board of Commissioners.

13.2 Mechanics Liens. Tenants shall keep the Residence free and clear of all encumbrances, mechanics liens, stop notices, demands, and claims arising from work done by or for Tenants or for persons claiming under Tenants, and Tenants shall defend District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, with counsel of District's choosing, indemnify and save District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, free and harmless from and against any claims arising from or relating to the same.

14. DAMAGE TO RESIDENCE.

In the event the Residence is destroyed or rendered wholly uninhabitable by fire, storm, earthquake, or other casualty not caused by the negligence of Tenants, the District may terminate this Lease Agreement from such time except for the purpose of enforcing rights that may have then accrued hereunder. Should a portion of the Residence thereby be rendered uninhabitable, the District shall have the option of either repairing such injured or damaged portion or terminating this Lease Agreement. In the event that District exercises its right to

Tenants' Initials: _____

repair such uninhabitable portion, such part so injured shall be restored by District as speedily as practicable.

15. ACCESS BY DISTRICT.

District and District's agents shall have the right at all reasonable times, and by all reasonable means, without notice, during the term of this Lease Agreement to enter the Residence for the following purposes:

- A. Inspect the Property for condition;
- B. Make repairs;
- C. Show the Property to prospective Tenants, inspectors, fire marshals, appraisers, or insurance agents;
- D. Exercise a contractual or statutory lien;
- E. Leave written notice; or
- F. Seize nonexempt property after default.

However, absent emergency circumstances, District will make reasonable attempts to give Tenants at least three (3) hours notice, prior to entering the Residence. If Tenants fails to permit reasonable access under this Paragraph, Tenants will be in default.

16. RENTERS' INSURANCE

Tenants will maintain renters' insurance during all times the property is occupied under the terms of this Lease Agreement. Tenants will provide District with proof of renter's insurance within thirty (30) calendar days of the execution of this Lease Agreement. Tenants will promptly notify District of any modification or termination of Tenants' renter's insurance,

17. SUBORDINATION OF LEASE AGREEMENT.

This Lease Agreement and Tenants' interest hereunder are and shall be subordinate, junior, and inferior to any and all mortgages, liens, or encumbrances now or hereafter placed on the Residence by the District, all advances made under any such mortgages, liens, or encumbrances (including, but not limited to, future advances), the interest payable on such mortgages, liens or encumbrances and any and all renewals, extensions or modifications of such mortgages, liens or encumbrances.

18. ANIMALS.

THERE WILL BE NO ANIMALS PERMITTED AT THE RESIDENCE. Tenants shall not permit any animal, domesticated or maintained as pets, including mammals, reptiles, birds, fish, rodents, or insects on the property, even temporarily, except as otherwise agreed to by a separate written Pet Addendum to the Lease Agreement which is attached as exhibit B, and incorporated as if fully set forth herein. If Tenants violate the pet restrictions of this Lease Agreement, Tenants will pay to District a fee of \$10.00 per calendar day, per animal for each calendar day Tenants violate the animal restrictions. District may remove or cause to be removed any unauthorized animal and deliver it to appropriate local authorities by providing at least 24-hour written notice to Tenants of District's intention to remove the unauthorized

animal. District will not be liable for any harm, injury, death, or sickness to any unauthorized animal or any person as a result of the unauthorized animal. Tenants agree to indemnify and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, for any harm, injury, death, or sickness to any unauthorized animal or any person as a result of the unauthorized animal. Tenants are responsible and liable for any damage or required cleaning to the Residence caused by any unauthorized animal and for all costs District may incur in removing or causing any unauthorized animal to be removed.

19. WATERBEDS.

THERE WILL BE NO WATERBEDS, unless authorized by a separate written Waterbed Addendum to this Lease Agreement.

20. QUIET ENJOYMENT.

Tenants, upon payment of all of the sums referred to herein as being payable by Tenants and Tenants' performance of all Tenants' agreements contained herein and Tenants' observance of all rules and regulations, shall and may peacefully and quietly have, hold, and enjoy said Residence for the term hereof.

21. INDEMNIFICATION.

District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, shall not be liable for any damage or injury of or to the Tenants, the Tenants' family, guests, invitees, agents or employees, to any person entering the Residence, to the Residence itself, or to goods or equipment at the Residence. Tenants hereby agree to indemnify, defend and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, from any and all claims or assertions of every kind and nature, including claims pertaining to tax liability or obligations. Any attorney representing the District, under this paragraph, shall be approved by the Kendall County State's Attorney, and shall be appointed a Special Assistant State's Attorney. The District's participation in its defense shall not remove District's duty to indemnify, defend, and hold the District harmless.

22. FORCE MAJEURE.

Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

23. EXPENSES AND COSTS.

Should it become necessary for District to employ an attorney to enforce any of the conditions or covenants hereof, including the collection of rentals or gaining possession of the Residence, Tenants agree to pay all expenses and costs incurred by the District, including, but not limited to the District's reasonable attorneys' fees.

24. RECORDING OF LEASE AGREEMENT.

Tenants shall not record this Lease Agreement on the Public Records of any public office. In the event that Tenants shall record this Lease Agreement, this Lease Agreement shall, at District's option, terminate immediately and District shall be entitled to all rights and remedies that it has at law or in equity.

25. GOVERNING LAW.

This Lease Agreement shall be governed, construed, and interpreted by, through and under the Laws of the State of Illinois. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

26. SEVERABILITY.

If any provision of this Lease Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Lease Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

27. BINDING EFFECT.

The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.

28. DESCRIPTIVE HEADINGS.

The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the District or Tenants.

29. NON-WAIVER.

No delay, indulgence, waiver, non-enforcement, election or non-election by District under this Lease Agreement will be deemed to be a waiver of any other breach by Tenants, nor shall it affect Tenants' duties, obligations, and liabilities hereunder.

30. MODIFICATION.

The parties hereby agree that this document contains the entire agreement between the parties and this Lease Agreement shall not be modified, changed, altered, or amended in any way except through a written amendment signed by all of the parties hereto. The parties further agree that the previous agreement dated December 2, 2015 is hereby rescinded in its entirety.

31. NOTICE.

Any notice required or permitted to be given pursuant to this Lease Agreement shall be duly given if sent by fax, certified mail, or courier service and received. In the case of District, notice shall be given to David Guritz, Director of the Kendall County Forest Preserve, 110 West Madison Street, Yorkville, Illinois, 60560, fax (630) 553-4023, with copy sent to: Kendall County State's Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630) 553-4204. And, in the case of Tenants, notice shall be given to Jay Teckenbrock at the Residence.

32. APPROVAL.

This Lease Agreement is contingent on and subject to approval by a majority of the Kendall County Forest Preserve District Board of Commissioners.

As to District this 15th day of November, 2016.

DISTRICT:

Sign: _____
Jeff Wehrli, President

Print: _____ Date: _____

Attest: _____
David Guritz

As to Tenant, this 15th day of November, 2016.

TENANT:

Sign: _____

Print: _____ Date: _____

Sign: _____

Print: _____ Date: _____

To: Kendall County Board of Commissioners

From: David Guritz, Director

RE: Reimbursement of Kendall County for Incurred Workers' Compensation Claims

Date: November 14, 2016

Based on review of the District's end-of-year projections, a sufficient fund balance will be achieved to reimburse Kendall County for the total amount of workers' compensation claims incurred, and retain a positive operating fund balance for FY 15-16. The projected operating fund balance following reimbursement of Kendall County of \$64,154.61 is approximately \$32,000 for the year, which will increase the District's overall operating fund balance.

Staff recommends approving the motion to reimburse Kendall County for costs incurred for payment of the District's workers' compensation claims.

Forest Preserve Liability and WC insurance deductible analysis - 10/01/2016

Deductible Details						
Claim #	Date Of Loss	Coverage Code	Department	County Paid	FP Paid	Total Paid
1203010008	2/28/2012	Workers' Compensation	Forest Preserve	\$61,773.16	\$0.00	\$61,773.16
120716W002	4/1/2012	General Liability	Forest Preserve	\$10,000.00	\$0.00	\$116,937.24
120716W005	6/30/2012	Workers' Compensation	Forest Preserve	\$97,292.57	\$0.00	\$71,441.44
130107W019	12/23/2012	Workers' Compensation	Forest Preserve	\$1,146.78	\$0.00	\$1,146.78
130419W015	4/18/2013	Property - Flood	Forest Preserve	\$0.00	\$25,000.00	\$74,205.05
130626W018	6/26/2013	Workers' Compensation	Forest Preserve	\$150.43	\$0.00	\$150.43
140114W011	1/10/2014	Workers' Compensation	Forest Preserve	\$4,796.06	\$0.00	\$4,796.06
151217W012	12/14/2015	Workers' Compensation	Forest Preserve	\$132.88	\$0.00	\$132.88
160119W004	12/23/2015	Workers' Compensation	Forest Preserve	\$4,746.86	\$0.00	\$4,689.78
160411W042	4/10/2016	Workers' Compensation	Forest Preserve	\$5,156.88	\$0.00	\$0.00
				\$185,195.62	\$25,000.00	\$335,272.82
		Reimbursement by Forest Preserve Nov. 2013		-\$76,688.93		
		Reimbursement by Forest Preserve Nov. 2015		-\$44,352.08		
		Outstanding Deductible owed by Forest Preserve		\$64,154.61		

Kendall County Forest Preserve District
 Winter Public Program Budget: Fees and Charges
 31-Oct-16

Name of Program	Date	Location	Age	Fee	Length of Program- Including set-up and clean-up	Reg. Min	Reg. Max	Est. Sal.	Est. Supp	Net Gain (Range)
Toddling Naturalist- Animals in Winter	13-Dec	Meadowhawk Lodge	One-Three	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Babies in the Woods- Coyotes	14-Dec	Meadowhawk Lodge	Four-Six	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Toddling Naturalist- Snow	18-Jan	Meadowhawk Lodge	One-Three	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Babies in the Woods- Beavers	20-Jan	Meadowhawk Lodge	Four-Six	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Coffee and Chickadees	31-Jan	KCHC		\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Toddling Naturalist- Cure for Cabin Fever	16-Feb	Meadowhawk Lodge	One-Three	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Babies in the Woods- Love Birds	10-Feb	Meadowhawk Lodge	Four-Six	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Nature Valentines	8-Feb	Meadowhawk Lodge	All Ages	\$5 per person, or \$15 for a family up to 4	2.5 hours	10	30	\$35.00	\$5.00	\$10-\$110 \$24-\$439

KENDALL COUNTY FOREST PRESERVE DISTRICT WINTER PROGRAMS

To register for a program:

Call 630-553-4025 or email
rantrim@co.kendall.il.us

For additional information
on a program:

Call 630-553-2292
or email
edombrowski@co.kendall.il.us

*If a class does not meet its minimum enrollment, it will be cancelled at least two days prior to the event. Early registration prevents cancelled classes!



Kendall County Forest
Preserve District
Education Department

December 2016- February 2017

Featured Program: Nature Valentines

**February 8-
Nature Valentines**

Ages: 4+, Children under 10 must be

accompanied by adult

Location: Hoover Forest Preserve-
Meadowhawk Lodge

Time: 1-2 pm

Price: \$5

Come create nature inspired valentines to send out to your loved ones! All materials will be included but feel free to bring your own art supplies!

Register by November 16



December 13-Toddling Naturalist – Animals in Winter

Ages: 1-3 plus caregiver

Location: Hoover Forest Preserve-
Meadowhawk Lodge

Time: 10-11 am

Price: \$5

Where do animals go in the Winter? We will learn about the different ways animals survive through a story, craft and hike.

Register by December 7

December 14- Babes in the Woods- Animals in Winter

Ages: 4-6 plus caregiver

Location: Hoover Forest Preserve-
Meadowhawk Lodge

Time: 1-2 pm

Price: \$5

Where do animals go in the Winter? We will learn about the different ways animals survive through a story, craft and hike.

Register by December 8

January 18-Toddling Naturalist- Snow Much Fun!

Ages: 1-3 plus caregiver

Location: Hoover Forest Preserve-
Eagle's Nest Pavilion

Time: 10-11 am

Price: \$5

This program will be all about snow! We will have lots of fun doing hands-on activities focused around snow whether or not there is snow on the ground.

Register by January 12

January 20- Babes in the Woods- Opossums

Ages: 4-6 plus caregiver

Location: Hoover Forest Preserve-
Meadowhawk Lodge

Time: 1-2 pm

Price: \$5

Opossums are North America's only marsupial! Come learn more about these important and often misunderstood mammals through a story, craft, and activity.

Register by January 13

KENDALL COUNTY FOREST PRESERVE DISTRICT WINTER PROGRAMS

January 31– Coffees and Chickadees

Ages: 1-6 plus caregiver

Location: Kendall County Historic Courthouse–
Laws of Nature

Time: 10-11 am

Price: \$5

Come enjoy a cup of fresh brewed coffee with other parents/caregivers while your little one enjoys a story, makes a craft, and explores our nature center .

Register by January 25

February 8– Nature Valentines

Ages: 4+, Children under 10 must be accompanied by adult

Location: Hoover Forest Preserve–
Meadowhawk Lodge

Time: 1-2 pm

Price: \$5

Come create nature inspired valentines to send out to your loved ones! All materials will be included but feel free to bring your own art supplies!

Register by February 2

February 10– Babes in the Woods– Love Birds

Ages: 4-6 plus caregiver

Location: Hoover Forest Preserve–
Meadowhawk Lodge

Time: 1-2 pm

Price: \$5

Which birds stay for the winter and which birds migrate? We will learn all about birds while reading a story, making a craft, and doing hands-on activities.

Register by February 6

February 16- Toddling Naturalist– Cure for Cabin Fever

Ages: 1-3 plus caregiver

Location: Hoover Forest Preserve–
Meadowhawk Lodge

Time: 1-2 pm

Price: \$5

Are you ready to move? It is time to dance and play so we can find a cure for cabin fever. We will be up and moving in this program in order to recharge!

Register by February 10



**Early registration prevents
cancelled classes!**

To register for a program:

Call 630-553-4025 or email
rantrim@co.kendall.il.us

For additional information on a program:

Call 630-553-2292
or email
edombrowski@co.kendall.il.us

*If a class does not meet its
minimum enrollment, it will be
cancelled at least two days prior to
the event.

