

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
172 011226	REPUBLIC SERIVCES	0721-005132268	REFUSE P/U - ELLIS	05/17/16	27021207078	REFUSE PICKUP - ELLIS	136.87 136.87*
ELLIS WEDDINGS							
173 050820	ANGELA EISELE	04/23/16	SEC DEP REFUND	05/17/16	27021207088	ELLIS SECURITY DEPOSIT RE	125.00
174 100140	RAQUEL JAMSHED	04/30/16	SEC DEP RETURN	05/17/16	27021207088	ELLIS SECURITY DEPOSIT RE	100.00
175 196157	TIFFANY TAPELLA	05/01/16	SEC DEP RETURN	05/17/16	27021207088	ELLIS SECURITY DEPOSIT RE	125.00 350.00*
176 021048	BLUE PEAK TENTS	106456	JUNE 2016 LEASE	05/17/16	27021207089	EVENT TENT LEASE - ELLIS	2,900.00 2,900.00*
Total ELLIS WEDDINGS 3,386.87*							
HOOVER							
177 031510	COMMONWEALTH EDISON	4/28/16	HO BASE HOUSE	05/17/16	27022006861	HOOVER - ELECTRIC	12.12 12.12*
178 031522	COFFMAN TRUCK SALES	1036800	PLOW CYLINDER REPAIR	05/17/16	27022006864	HOOVER - BUILDING MAINTEN	142.66
179 211430	UNIQUE PRODUCTS & SERVICE	312151	TOILET TISSUE,KITCHE	05/17/16	27022006864	HOOVER - BUILDING MAINTEN	760.30 902.96*
Total HOOVER 915.08*							
ENV ED NATURAL BEGINNINGS							
180 060304	FIRST NATIONAL BANK OMAHA	05/27/16-3	NAT'L BEG SUPPLIES	05/17/16	27023036849	ENV EDUC - NATURAL BEGINN	214.16 214.16*
Total ENV ED NATURAL BEGINNINGS 214.16*							
ENV ED LAWS OF NATURE							
181 060304	FIRST NATIONAL BANK OMAHA	MAY 27 2016	PET SUPPLIES	05/17/16	27023056849	ENV EDUC - LAWS OF NATURE	12.76 12.76*
Total ENV ED LAWS OF NATURE 12.76*							
GROUND & NATURAL RESOURCES							
182 060304	FIRST NATIONAL BANK OMAHA	MAY 27-2016	AT & T	05/17/16	27025006207	TELEPHONE - GROUNDS & NAT	315.56
183 220626	VERIZON (FOREST PRESERVE)	9764010146	CELL PHONES	05/17/16	27025006207	TELEPHONE - GROUNDS & NAT	750.88 1,066.44*
184 012290	AUTOMOTIVE SPECIALTIES INC	21437	TRAILER REPAIRS	05/17/16	27025006216	EQUIP - GROUNDS & NATURAL	216.14
185 101297	JOHN DEERE FINANCIAL	04/27-16-2	SPRAYER,NOZZLE	05/17/16	27025006216	EQUIP - GROUNDS & NATURAL	19.20
186 251510	ELBURN NAPA INC	135652	MOWER BATTERY	05/17/16	27025006216	EQUIP - GROUNDS & NATURAL	102.57 337.91*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
187 110531	KENDALL CO HIGHWAY DEPT	APR 2016	GAS & DIESEL-APRIL	05/17/16	27025006217	FUEL - GAS & OIL	1,176.29 1,176.29*
188 060304	FIRST NATIONAL BANK OMAHA	MAY 27-2016	UNIFORMS	05/17/16	27025006240	UNIFORMS	500.48
189 080905	PATRICK HIGGINS	04/09/2016	BOOT ALLOWANCE	05/17/16	27025006240	UNIFORMS	69.99
190 101297	JOHN DEERE FINANCIAL	04/27/16	SWEATSHIRTS-STAFF	05/17/16	27025006240	UNIFORMS	137.07
191 150529	OFFWORLD DESIGNS	16042004	T-SHIRTS-STAFF	05/17/16	27025006240	UNIFORMS	585.00
							1,292.54*
192 011226	REPUBLIC SERIVCES	0551-012501549	REFUSE P/U - HARRIS,	05/17/16	27025006847	REFUSE PICKUP - GROUNDS &	450.85 450.85*
193 140937	NICOR	04/26/16	MILLBROOK SOUTH	05/17/16	27025006848	GAS - GROUNDS & NATURAL R	86.84 86.84*
194 060304	FIRST NATIONAL BANK OMAHA	MAY 27-2016	WATER	05/17/16	27025007089	SUPPLIES - SHOP	14.93
195 211430	UNIQUE PRODUCTS & SERVICE	312151	TOILET TISSUE,KITCHE	05/17/16	27025007089	SUPPLIES - SHOP	225.00
196 251493	YORKVILLE ACE & RADIO SHACK	159615	SHOP SUPPLIES	05/17/16	27025007089	SUPPLIES - SHOP	22.76 262.69*
Total GROUNDS & NATURAL RESOURCES							4,673.56*

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Kendall County

COMBINED Claims Listing

05/06/16

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Vendor# Name

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

FP BOND PROCEEDS 2007

238 011311	AMALGAMATED BANK OF CHICAGO	MAY 1 2016	ADMINISTRATION FEE	05/17/16	95020006850	PROJECT FUND EXPENSES	475.00	bantrim
239 190372	CHARLES H SCHRADER & ASSOC	MAR 2016	FEES-MARCH, APR, MAY	05/17/16	95020006850	PROJECT FUND EXPENSES	2,687.00	bantrim

Total FP BOND PROCEEDS 2007 3,162.00*

TOTAL FOREST PRESERVE \$14,735.91

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

MAY 3, 2016

I. Call to Order

President Wehrli called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Shaw, and Wehrli all were present.

V. Approval of Agenda

Commissioner Koukol made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

Commissioner Purcell entered the meeting at 6:01 pm.

VI. Citizens to Be Heard

No public comments were offered by those in attendance.

VII. Approval of Claims in an Amount Not-to-Exceed \$20,175.22.

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$20,175.22. Seconded by Commissioner Prochaska.

President Wehrli reported that the Finance Committee discussed progress with determining ComEd meter assignments for District facilities. Director Guritz reported that all but one of the meter assignments have been determined for Hoover Forest Preserve. Director Guritz reported that the District should be able to determine the power generation history for Meadowhawk Lodge over the summer months.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Prochaska, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

VIII. Approval of Minutes

- a. Kendall County Forest Preserve Commission Meeting – April 19, 2016
- b. Forest Preserve Finance Committee Meeting – April 28, 2016

Commissioner Gryder made a motion to approve the meeting minutes for the Forest Preserve Commission meeting held on April 19, 2016, and the Finance Committee meeting held on April 28, 2016. Seconded by Commissioner Davidson. All, aye. Opposed, none. Motion passed unanimously.

IX. Motion to Approve a Settlement and Release with Plano School District 88 for Vehicle Damages to Meadowhawk Lodge in the Amount of \$12,330.00.

Commissioner Cullick made a motion to approve a settlement and release with Plano School District 88 for vehicle damages to Meadowhawk Lodge in the amount of \$12,330.00. Seconded by Commissioner Gilmour.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Prochaska, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

X. Motion to Approve a Proposal for a One-Year On-Line Storefront Subscription to “The Knot” Wedding Registry for an Amount Not-to-Exceed \$3,000.00 Payable in Monthly Installments of \$250.00 Beginning May 15, 2016

Commissioner Cullick made a motion to approve a proposal for a one-year on-line storefront subscription to “The Knot” wedding registry for an amount not-to-exceed \$3,000.00 payable in monthly installments of \$250.00 beginning May 15, 2016. Seconded by Commissioner Flowers.

Commissioner Koukol inquired into Programming and Events Committee discussion areas for the proposal. Commissioner Purcell reported that the cost will be spread over two fiscal years, with several referrals coming in from this source.

Commissioner Davidson asked whether Meadowhawk Lodge promotion would be included on the storefront. Director Guritz stated that Meadowhawk Lodge will be promoted on the storefront, with links to the District’s new storefront website, and Ellis website.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Purcell, Prochaska, Shaw, and Wehrli, aye. Opposed, Commissioner Koukol. Motion carried by a vote of 9 to 1.

XI. Motion to Approve a Facilities and Events Attendant Position Description

Commissioner Cullick made a motion to approve a Facilities and Events Attendant position description. Seconded by Commissioner Flowers.

Commissioner Davidson inquired into whether the District would be hiring new staff to fill this position. Director Guritz stated that the District should be able to fill the role by extending hours to existing staff.

Commissioner Purcell asked whether the primary purpose of the position is to staff wedding events. Director Guritz confirmed that the position was created primarily to support Ellis weddings.

Roll call: Commissioners Cullick, Flowers, Gilmour, Gryder, Koukol, Purcell, Prochaska, Shaw, and Wehrli, aye. Opposed, Commissioner Davidson none. Motion carried by a vote of 9 to 1.

XII. Motion to Approve an Ellis Resident – Grounds Maintenance and Program Assistant Position Description

Commissioner Flowers made a motion to approve the Ellis Resident-Grounds Maintenance and Program Assistant position description. Seconded by Commissioner Flowers.

Director Guritz reported that this position will fill a number of support roles for the District including grounds maintenance and event support at Ellis, grounds maintenance support for projects taking place at other forest preserves, staffing support for volunteer stewardship work days, and support for environmental education programs.

This position will be extended a housing option in the Ellis apartment.

Commissioner Purcell asked what environmental education programs would be supported by this position and candidate. Director Guritz stated that the position will support school and scout programs taking place at Harris and Hoover Forest Preserves.

Commissioner Purcell asked about the supervisory structure for this position. Director Guritz stated that the position would report to the Executive Director for those duties associated with Ellis and environmental education, and to Kim Olson for those duties related to supporting grounds maintenance activities in other forest preserves.

Commissioner Gryder observed that the position description indicates that the position is Ellis-centered. Director Guritz stated that the position's primary function is to support Ellis grounds maintenance and events, with time extended to support other areas of operations.

Commissioner Gilmour inquired into the education qualifications for the position, noting that the position description calls for an associate's degree in environmental education or natural resource sciences, and a bachelor's degree further down, and asked for clarification on which is required.

Director Guritz stated that the associates is required, with the bachelor's degree preferred.

Commissioner Gilmour inquired into the degree attainment for the candidate under consideration. Director Guritz reported that the individual has Master's degree coursework in epidemiology, and 18-years of natural resource management experience.

Commissioner Purcell inquired into comfort level with having this individual report to multiple supervisors. Director Guritz stated that he was comfortable with the arrangement, and that it is consistent with the current organizational structure.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Prochaska, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

XIII. Motion Approving a Resident Apartment Lease Agreement with James Marshall Pursuant to an Extended Offer of Employment as Ellis Resident – Grounds Maintenance and Program Assistant

Commissioner Cullick made a motion to approve a resident apartment lease agreement with James Marshall pursuant to an extended offer of employment as Ellis Resident – Grounds Maintenance and Program Assistant. Seconded by Commissioner Prochaska.

Commission discussed the provisions for the lease agreement.

Commissioner Gryder inquired into whether time spent at the residence was compensable time, and whether this would result in increased hours that would require the extension of benefits. Assistant State's Attorney Johnson reported that so long as the District is not requiring the individual to be on site performing duties for the District, the District would have a strong justification for arguing that time spent at the residence is not compensable. Therefore, the question on whether or not benefits need to be extended is determined based on total hours worked. So long as the total hours do not exceed the established thresholds, benefits are not extended.

Commissioner Purcell observed that within the agreement, the District is required to extend utilities including telephone. Commission discussed the need to extend a cell phone to the position in order to comply with the contract, and to enable direct communications.

Commissioner Cullick amended her motion to include approval of the assignment of a cell phone as part of the lease agreement. Seconded by Commissioner Prochaska.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour Koukol, Purcell, Prochaska, Shaw, and Wehrli, aye. Opposed, Commissioner Gryder. Motion carried by a vote of 9 to 1.

XIV. Motion to Approve Proposed Pasture Improvement Project Requests from Sunrise Center, Inc. – Sunrise Center North at Ellis House and Equestrian Center

Commissioner Cullick made a motion to approve the proposed pasture improvement project requests from Sunrise Center, Inc. – Sunrise Center North at Ellis House and Equestrian Center. Seconded by Commissioner Flowers.

Director Guritz presented requests. The first improvement project is the creation of a pasture-fence corridor to the outdoor arena, and the second is the development of a second feed lot for the Sunrise Center North horses in order to manage their horses separately from Ellis horses.

Commissioner Purcell inquired into whether there would be any cost to the District. Director Guritz stated that staff would lend support for both projects, but there would be no direct costs to the District.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Prochaska, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

XV. Executive Session

None.

XVI. Other Items of Business

Commissioner Cullick requested a report on the outcomes from the 2016 refunding bond sale.

Director Guritz reported that the total savings based on present day value was \$1.34 million, resulting in a savings of approximately \$33 per household for residents with an average home value of just over \$200,000.

Director Guritz reported on a site visit to Maramech Forest Preserve with representatives from the US Fish and Wildlife Service in order to determine eligibility for receiving support through a cooperative project agreement to continue restoration efforts. Within the

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agreement, the District would match US Fish and Wildlife Funding up to \$5,000 for a total restoration project cost of \$10,000 in the upcoming fiscal year.

Director Guritz reported that the property exchange documents will be presented to Commission at a future meeting for the widening of the Eldamain Road corridor. As part of the exchange, the District will receive additional property at Hoover Forest Preserve in exchange for parcels at Subat Forest Preserve.

XVII. Citizens to Be Heard

No public comments were offered by those in attendance.

XVIII. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Cullick. Aye, all. Opposed, none. Meeting adjourned at 6:36 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

MAY 11, 2016

I. Call to Order

Finance Committee Chair Cullick called the meeting to order at 4:35 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Davidson, Koukol, and Cullick all were present.

III. Approval of Agenda

Commissioner Koukol made a motion to approve the agenda as presented. Seconded by Commissioner Davidson. Aye, all. Opposed, none.

IV. Citizens to be Heard

No public comments were offered.

V. Approval to Forward Claims in an Amount Not-to-Exceed \$14,735.91.

Commissioner Koukol made a motion to forward claims to Commission in the amount of \$14,735.91. Seconded by Commissioner Davidson.

The Finance Committee reviewed the claims list.

Commissioner Davidson inquired into claim number 165 for Lee Legler Construction. Director Guritz stated that this was part of an annual inspection of our air conditioning at Ellis.

Director Guritz stated that the Finance Committee will be seeing additional vehicle repair costs, and that the District will be over budget in this area.

Commissioner Koukol inquired into the hydraulic cylinder repair in claim number 178. Director Guritz stated that the replacement cylinder was needed for the plow assembly.

The Finance Committee discussed surplus equipment at Ellis, including the manure spreader, and carriage. Director Guritz reported on the items, and stated that the completion of a full inventory has been delayed due to staffing changes.

Director Guritz stated that the Committee will see a credit for uniform purchases.

Director Guritz reported that he was working with Rebecca Antrim and Latreese Caldwell to clean up expenditure coding in the current fiscal year in order to place costs in the assigned cost centers.

Director Guritz reported that the District's operating fund is showing a positive fund balance at the end of April, which indicates that the District may carry a positive fund balance through the fiscal year.

Commissioner Davidson inquired into our credit card expenditures. Director Guritz stated that an executive decision was made to carry revenues and expenditures from credit card fees within the Administrative cost center in order to keep these funds together for comparative purposes. The Treasurer's Office is also not able to separate credit card fee expenses into the different cost centers.

Commissioner Wehrli entered the meeting at 4:50 pm.

Finance Committee Chair Cullick called the question. Aye, all. Opposed, none. Motion unanimously approved.

VI. ComEd Champion Energy Facility Meter Assignments

Director Guritz provided an update on efforts to determine ComEd meter assignments. A spreadsheet was presented showing the meter assignments. Director Guritz reported that the Outdoor Education Center is paying the electric bill from the second meter, which is why we are not seeing electricity expenses for this facility.

Director Guritz reported that District should be able to retrieve power generation data for Meadowhawk Lodge later this summer. The Finance Committee discussed the green building technologies built into Meadowhawk Lodge.

Commissioner Davidson expressed concern over the electrical costs for the pump house, with concerns that the District may have a leak in the system that is drawing down pressure and increasing electrical costs for maintaining pressure in the system.

VII. Maramech Forest Preserve Floristic Quality Inventory

Director Guritz presented an update on restoration efforts at Maramech Forest Preserve, recommending that the Finance Committee approve a motion to forward a proposal to Commission to complete a floristic quality inventory. The inventory is needed to confirm locations of rare and threatened plant populations in order to expand Plants of Concern monitoring efforts and support the development of an overall nature preserve management plan. This is part of the District's match to the ComEd Green Region grant.

Commissioner Wehrli made a motion to forward a proposal from Scott Kobal to complete a Floristic Quality Inventory in the amount of \$1,500.00 for Commission approval. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

VIII. Henneberry and Fox River Bluffs Restoration Costs Discussion

Director Guritz presented a schedule for restoration costs for Henneberry and Fox River Bluffs Forest Preserves.

Costs and approach were presented in order to begin development of bid specifications for the cropland conversion agreement.

Director Guritz reported that through the preserve master planning efforts for Henneberry Forest Preserve, Upland Design surveyed firms specializing in ecological restoration, placing costs for cropland conversion and 3-year maintenance at \$7,000 per acre.

In an effort to reduce per-acre restoration costs, the District consulted with Taylor Creek Nursery in order to develop a model for restoration that would extend management to six years within the two preserves by extending an opportunity to collect native seed produced in years three through six, thereby reducing conversion costs per-acre to approximately \$5,250, with over seeding in the final year after harvest. In taking this approach, total cost for conversion would be approximately \$760,000, resulting in a net-savings over traditional approaches of approximately \$255,000.

The cropland conversion agreement would be a 10-year agreement.

The Finance Committee discussed the approach and cost schedule for conversion, and contractor qualifications. Director Guritz reported that the bid specifications will serve to prequalify firms specializing in ecological restoration, and include performance specifications for natural area quality at the time restored areas are turned over to the District.

Commissioner Davidson stated that the District should retain a portion of the harvest within the bid specifications. Director Guritz stated that the specifications will include over seeding in the last year of production, with seed collected from Henneberry Forest Preserve used for the initial seeding at Fox River Bluffs.

President Wehrli stated that the purpose of this discussion is to assist with the development of the bid specifications. Director Guritz stated that the specifications will include assigned percentages for payment of the total project cost for each year of the contract.

The Finance Committee discussed contractor qualifications, and whether or not local farmers experienced with prairie planting would qualify to complete the work. Director Guritz stated that the bid specifications would limit participation to firms specializing in

ecological restoration. Commissioner Davidson stated that there should be some way for the District to bid the project to receive a portion of the proceeds for seed sold on the open market. Director Guritz stated that this would likely increase the bid costs, but could generate operating income as part of the overall project.

Director Guritz expressed that whatever approach is taken, the goal is to make sure that the quality of the restoration is sound at the time the District signs-off on each preserve area.

IX. Millbrook Bridge Updates and Discussion

Director Guritz reported on the permitting process for bridge construction and demolition work received from the Rock Island District of the US Army Corps of Engineers (USCOE). Based on the type of work that may be performed, the Army Corps recommends that the District define the full scope of activities that may occur as part of construction or demolition activities, and submit the full scope of work to be performed within a joint application permit reviewed by the USACOE, IDNR-Office of Water Resources, and Illinois Environmental Protection Agency to determine the regulatory requirements from each agency as part of the issuance of the permit.

Director Guritz reported that in his conversation with USCOE, one of the issues the District may encounter if demolition work is performed is the ability to take down the center span(s) of the bridge in cut sections. While cranes may be able to support the sections that are being cut for worker protection from each adjacent shoreline, it is possible that a temporary causeway would need to be constructed within the river to allow heavy equipment access to the island located in the Fox River just east of Millbrook Bridge. The island likely falls under the jurisdiction of the IDNR, and a request for permission to access the island with heavy equipment would need to be considered as part of the application process should this approach be necessary.

Director Guritz recommended contacting firms specializing in bridge restoration and deconstruction to determine what types of considerations will need to be included in the District's application.

The Finance Committee discussed the permit process, and provided direction for Director Guritz to reach out to an area firm specializing in bridge construction work to develop the full range of project elements and best approaches for completion of either the restoration or demolition of Millbrook Bridge.

Commissioner Koukol stated he thought this was a good approach not only for determining requirements, but also potential costs for repair and/or demolition.

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X. Executive Session

None.

XI. Citizens to be Heard

No public comments were offered.

XII. Other Items of Business

No other items of business were discussed.

XIII. Adjournment

Commissioner Koukol made a motion to adjourn. Seconded by Commissioner Wehrli. All, aye. Meeting adjourned at 5:30 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

MAY 11, 2016

I. Call to Order

President Wehrli called the meeting to order at 5:43 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cullick, Davidson, Gilmour, Koukol, Prochaska, Purcell, and Wehrli all were present.

III. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none. Motion passed unanimously.

IV. Citizens to be Heard

No public comments were offered by those present at the meeting.

V. Director's Report

Director Guritz reported that the District is extremely busy with grounds projects, education programs, and reservations. Environmental Education Instructor John Deknatel recently resigned from District service to pursue teaching in the fall. The District does not plan to bring on a part time instructor at this time, but will begin looking to fill the position over the summer. For now, the District has enough staff depth to get through the school program season.

Rich McCaslin Construction will be donating his time to complete the sidewalk construction project at Ellis House and Equestrian Center, and will complete the project in the next few weeks prior to Sunrise Center North's move-in date of June 1, 2016.

Director Guritz reported that the Forest Foundation will be meeting with the Stephanie's Garden stakeholders' group to coordinate fundraising activities for the first phase development projects.

Director Guritz reported that a letter was received from the IDNR grant administration office informing the District that reimbursement for the Fox River Bluffs Forest Preserve acquisition is delayed pending approval of a State budget. Other agencies receiving LWCF grant funding in 2015 included the Joliet Park District and Kane County Forest Preserve District. Both agencies will be contacted to develop a strategy for outreach to local legislators to support efforts to secure the reimbursements for all funded projects.

Director Guritz stated that the District is in process of filling all remaining part time position openings, including the Ellis seasonal position; part time camp instructors, and Natural Beginnings Lead Instructor.

Director Guritz reported that efforts are underway to market summer camps in both print and online media. Yorkville Chamber of Commerce will be including information on summer camps in their upcoming E-newsletter edition.

Commission discussed opportunities to market summer camp programs to area schools. Director Guritz stated that some opportunities have been explored, but parents are inundated with backpack emails, and other direct marketing opportunities are being pursued.

Director Guritz reported that Scott Johnson, grandson of Richard Young, and Environmental Science Teacher with Oswego School District has been approached to develop biodiversity education and restoration programming next fall with high school students that will involve support with control of invasive species over the course of the 16-17 school year.

Director Guritz reported on recent staff member family losses.

Director Guritz reported on the documents received for the parcel trade with Kendall County for the widening of Eldamain Road. Director Guritz stated that approval under the Downstate Forest Preserve District Act will require unanimous vote of approval from the Board of Commissioners.

Commissioner Purcell inquired into whether there was concern with meeting the environmental education budget for "Other Programs." Director Guritz stated that marketing efforts are beginning to pay off. This cost center was established primarily to cover revenues and costs associated with cooperative summer program offerings with the Kendall-Grundy ROE Outdoor Education Center, and these programs are full with waiting lists.

VI. US Fish and Wildlife Service – Partners for Fish and Wildlife Cooperative Program Agreement

Director Guritz reported that the US Fish and Wildlife Service will be submitting documents to the District to establish a cooperative program agreement for continued restoration efforts at Maramech Forest Preserve, with the goal of eradicating honeysuckle from the preserve. As part of the agreement, USF&WS will select the contractor, and the District will match USF&WS funds up to \$5,000 to complete the project. Additional materials will be received within the next month.

VII. Kendall County Highway Department Proposed Property Exchange for Eldamain Road Improvements

Director Guritz presented an overview and initial documents received from Kendall County Highway Department - Mathewson Right-of-Way Company conveying ownership of small roadside parcels totaling 1.5 acres at Subat Forest Preserve along Eldamain Road, Schaefer Road and River Road in exchange for approximately 1.9 acres of property adjacent to the Eldamain Road corridor at Hoover Forest Preserve.

Director Guritz reported that all was in order with securing approval from the Illinois Department of Natural Resources. Preserve impacts to Subat Forest Preserve are not significant, and the quality and location of the additional acres secured offsets the natural resource impacts by expanding habitat buffer area at Hoover Forest Preserve.

Approval of the exchange requires unanimous approval by the Board of Commissioners as stipulated in the Illinois Downstate Forest Preserve District Act.

Commission discussed opportunities for connecting Hoover Forest Preserve to Fox River Bluffs Forest Preserve.

VIII. Summer Public Program Fees and Charges

Director Guritz presented the environmental education department's proposed public programs for the upcoming summer season.

The Committee of the Whole discussed marketing approaches taken for promoting the District's public programs.

Director Guritz reported that in addition to the E-newsletter, program announcements are posted in preserve kiosks, and within the District's new storefront website. Increases in registration are attributed to increased social media outreach, primarily to Facebook parent groups within surrounding communities.

IX. Bill of Sale for the Ellis Miniature Horse "Polly"

Director Guritz reported that the District is entertaining two offers from individuals interested in taking ownership of Polly. One of the individuals expressing interests may also make an offer for the purchase of Madrid.

The Bill of Sale will be brought forward for Commission approval once District staff members reviews the opportunities presented for both Polly and Madrid. Commission expressed support for re-homing Polly with Rich McCaslin for \$1.00, or an alternate placement if the purchase offer extended helps to fund the District's budget for equestrian center operations.

Commissioner Gryder entered the meeting at 6:23 pm.

X. Citizens to Be Heard

None.

XI. Executive Session

None.

XII. Other Items of Business

The Board of Commissioners discussed the potential donation of property adjacent to Cotswold Fen in the Cotswold Planned Unit Development.

Director Guritz reported that Attorney Coffey was coordinating outreach efforts to the homeowners to determine whether the District would be exempted from the covenants of the Homeowner's Association, specifically those dealing with ongoing maintenance of the acquired natural areas.

Commissioner Gilmour suggested that additional information be provided to the homeowners to provide some background on the fen area and the District's interest in conserving the property and natural areas. Director Guritz stated that this was a good idea, and would work with Attorney Coffey to respond to resident questions received.

Commissioner Purcell stated that the District should carefully consider acquiring this property considering the District's financial standing and ability to manage its current holdings.

Commissioner Koukol reported that more and more wedding and event venues are opening requesting permits in Kendall County, which may impact Ellis House wedding rentals in the future.

President Wehrli reported that the Historic Preservation Commission will be hosting a photo opportunity at the Millbrook Bridge in Shuh Shuh Gah Forest Preserve as a show of support for the restoration of the structure on Saturday, May 14 at 10:00 am.

Commissioner Gryder asked to brief the Commission on Finance Committee discussions regarding Millbrook Bridge.

Director Guritz reported that he will be contacting a firm specializing in bridge repair and/or demolition in order to research the approaches that may be taken in order to develop the US Army Corps of Engineers permit which will be needed to move forward either way.

XIII. Adjournment

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Koukol. Aye, all. Opposed, none. Meeting adjourned at 6:28 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

May 15, 2016

Mr. David Gurtiz

Director – Kendall County Forest Preserve District

RE: Proposal for Inventory and Assessment of Maramech Forest Preserve in 2016

During the 2016 growing season I will inventory all of the Maramech Forest Preserve in Kendall County for its' vascular flora. This will involve visiting the site during the growing season to ensure that species with different phenologies are accurately identified and recorded. From these inventories a species list will be generated that will calculate the Floristic Quality of the site and allow comparisons with previous inventory lists.

In addition to the inventory list I will describe the various plant communities at Maramech Forest Preserve and record regionally rare and state listed species that are encountered and make recommendations for monitoring rare plant species on the site through the Chicago Botanic Gardens' Plants of Concern Monitoring Program.

Also, I will identify priority areas and make recommendations for invasive species management (i.e. dame's rocket, reed canary grass, honeysuckles, etc.) on the site.

I will also make management recommendations for increasing native plant diversity within the INPC woodland and prairie buffer areas on the site.

As mentioned earlier, this will involve floral inventories and inspection of the site during the 2016 growing season, data entry and analysis of Floristic Quality information and writing up a final report that will be delivered to the Kendall County Forest Preserve District by November 1, 2016.

The total cost for the inventory and management recommendations report will be \$1,500.00.

Please let me know if you have any questions or if I can provide any further information.

Thank you.

Scott N. Kobal

26 W. 121 Durfee Road

Wheaton, IL 60189

KENDALL COUNTY FOREST PRESERVE DISTRICT SUMMER PROGRAMS

June 2016– August 2016

To register for a program:

Call 630-553-4025 or email
rantrim@co.kendall.il.us

For additional information on a program:

Call 630-553-2292
or email
edombrowski@co.kendall.il.us

*If a class does not meet its minimum enrollment, it will be cancelled two days prior to the event. Early registration prevents cancelled classes!



**Kendall County Forest
Preserve District
Education Department**

Featured Program: Family Night Hike and Campfire

Date: August 12

Ages: All Ages

Location:

Hoover Forest Preserve-
Eagles Nest Pavilion

Time: 6:30-8 pm

Price: \$5 per person or \$15 for
a family up to 4, \$2 for each
additional family member

Come join us for a family favorite! We will start off with an observation hike around the forest preserve using our sense of sight, sound, smell, and touch to help us understand how

nocturnal animals view the world around them. We will end our adventure with an interactive sing-a-long campfire with s'mores.

Register by August 9



June 22-Toddling Naturalist – Beautiful Butterflies

Ages: 1-3

Location: Hoover Forest Preserve– Eagle's Nest Pavilion

Time: 10-11 am

Price: \$5

Despite their small size, butterflies are some of the world's most wondrous animals. Join us for a story, craft, and activity as we learn about these gentle creatures.

Register by June 20

June 24-Babes in the Woods-Creek Walk

Ages: 4-6

Location: Hoover Forest Preserve– Eagle's Nest Pavilion

Time: 1-2 pm

Price: \$5

Splish, splash and stomp as we take a wet walk! We will be dipping our feet into a creek as we explore what lives in this aquatic habitat. Please wear closed-toed shoes and clothing that can get wet.

Register by June 21



July 27-Toddling Naturalist– Creek Walk

Ages: 1-3

Location: Hoover Forest Preserve– Eagle's Nest Pavilion

Time: 10-11 am

Price: \$5

Splish, splash and stomp as we take a wet walk! We will be dipping our feet into a creek as we explore what lives in this aquatic habitat. Please wear closed-toed shoes and clothing that can get wet!

Register by July 25

July 29-Babes in the Woods– Camouflage 101

Ages: 4-6

Location: Hoover Forest Preserve– Eagle's Nest Pavilion

Time: 1-2 pm

Price: \$5

Can you see me? How do animals hide in plain sight? We will learn how certain animals camouflage, take a hike while testing out some of the strategies that animals use to survive, and make a craft.

Register by July 26

KENDALL COUNTY FOREST PRESERVE DISTRICT SUMMER PROGRAMS

August 8- Toddling Naturalist– Forest Friends

Ages: 1-3

Location: Hoover Forest Preserve-
Eagle's Nest Pavilion

Time: 10-11 am

Price: \$5

What kind of animals live in the forest? Come find out as we spend the morning exploring in the forest. We will explore, make a craft, and read a story.

Register by August 4

August 10– Story Walk

Ages: 4-8

Location: Hoover Forest Preserve-
Eagles Nest Pavilion

Time: 10:30-11:30 am

Price: Free

Join us for this cooperative program with the Yorkville Public Library. We will be taking a guided hike and stopping along the way to read nature-themed books.

**Register through the Yorkville Public Library
(630) 978-1272**



August 11– Babes in the Woods– Fun at the Pond

Ages: 4-6

Location: Harris Forest Preserve– Shelter 4

Time: 1-2 pm

Price: \$5

Come and spend the afternoon learning all about the animals that call the pond their home. We will be exploring at the pond so come prepared to get muddy!

Register by August 8

August 12– Family Night Hike and Campfire

Ages: All Ages

Location: Hoover Forest Preserve-
Eagles Nest Pavilion

Time: 6:30-8 pm

Price: \$5 per person or \$15 for a family up to 4,
\$2 for each additional family member

Come join us for a family favorite! We will start off with an observation hike around the forest preserve using our sense of sight, sound, smell, and touch to help us understand how nocturnal animals view the world around them. We will end our adventure with an interactive sing-a-long campfire with s'mores.

Register by August 9

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Kendall County Forest Preserve District
 Summer Public Program Budget: Fees and Charges
 28-Apr-16

Name of Program	Date	Location	Age	Fee	Length of Program- Including set-up and clean-up	Reg. Min	Reg. Max	Est. Sal.	Est. Supp	Net Gain (Range)
Toddlng Naturalist- Beautiful Butterflies	22-Jun	Eagle's Nest Pavilion	One-Three	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Babes in the Woods- Creek Walk	24-Jun	Eagle's Nest Pavilion	Four-Six	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Toddlng Naturalist- Creek Walk	27-Jul	Eagle's Nest Pavilion	One-Three	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Babes in the Woods- Camouflage	29-Jul	Eagle's Nest Pavilion	Four-Six	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Toddlng Naturalist- Forest Friends	8-Aug	Eagle's Nest Pavilion	One-Three	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Story Walk (Yorkville Public Library)	10-Aug	Eagle's Nest Pavilion	All Ages	Free	1 hour	6	15	\$14.00	\$0.00	\$2-\$47
Babes in the Woods- Fun at the Pond	11-Aug	Harris- Shelter 4	Four-Six	\$5 per child	2 hours	6	15	\$28.00	\$0.00	\$2-\$47
Family Night Hike and Campfire	12-Aug	Eagle's Nest Pavilion	All Ages	\$5 per person, or \$15 for a family up to 4	2.5 hours	10	30	\$35.00	\$5.00	\$10-\$110 \$22-\$392