

firmPrtClaim

Kendall County

COMBINED Claims Listing

06/13/16

10:04:44 AM

Page 011

Vendor# Name

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

FOREST PRESERVE EXPENDITURE

241 060304	FIRST NATIONAL BANK OMAHA	05/27/16-5	LAMINATING SUPPLIES	06/21/16	27020006200	OFFICE SUPPLIES & POSTAGE	69.99	bantrim
242 060304	FIRST NATIONAL BANK OMAHA	MAY 27 2016	CERT LETTERS, WATER	06/21/16	27020006200	OFFICE SUPPLIES & POSTAGE	173.59	** bantrim
243 110541	KENDALL CO SOIL & WATER CONS.	MAY 2016	NATURAL RESOURCE TOU	06/21/16	27020006200	OFFICE SUPPLIES & POSTAGE	444.50	bantrim

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
244	111513 KONICA MINOLTA	28628512	08-01 05/25/16	06/21/16	27020006200	OFFICE SUPPLIES & POSTAGE	203.01 891.09*
245	021874 BRISTOL KENDALL FIRE DIST.	MAY 31 2016	CPR/FIRST AID CLASS	06/21/16	27020006203	DUES/MEMBERSHIPS	240.00 240.00*
246	011359 AMEREN IP	05/18/2016	MILLBROOK SOUTH	06/21/16	27020006351	ELECTRIC	19.58
247	030794 CHAMPION ENERGY, LLC.	MASTER	HARRIS	06/21/16	27020006351	ELECTRIC	66.52
248	030794 CHAMPION ENERGY, LLC.	MASTER	HARRIS ARENA	06/21/16	27020006351	ELECTRIC	7.49
249	031510 COMMONWEALTH EDISON	MAY 19 2016	BAKER WOODS	06/21/16	27020006351	ELECTRIC	19.38
250	031510 COMMONWEALTH EDISON	MAY 26 2016	JAY WOODS	06/21/16	27020006351	ELECTRIC	29.82
251	031510 COMMONWEALTH EDISON	05/26/16	RICHARD YOUNG	06/21/16	27020006351	ELECTRIC	30.09
252	031510 COMMONWEALTH EDISON	05/26/2016	HARRIS ARENA	06/21/16	27020006351	ELECTRIC	20.98
253	031510 COMMONWEALTH EDISON	05/26/16-2	HARRIS	06/21/16	27020006351	ELECTRIC	37.29 231.15*
254	181484 DONALD ROBERTS	6607	FARM RENT-REIMBURSE	06/21/16	27020006834	FARM LEASE CONTRACT EXPEN	682.66 682.66*
255	130235 JAMES MARSHALL	05/2016	LEASE-SEC DEP RETURN	06/21/16	27020007088	SECURITY DEPOSIT REFUNDS	725.00 725.00*
ELLIS HOUSE							2,769.90*
256	030794 CHAMPION ENERGY, LLC.	MASTER	ELLIS HOUSE	06/21/16	27021007076	UTILITIES - ELLIS HOUSE	302.66
257	031510 COMMONWEALTH EDISON	MAY 18 2016	ELLIS HOUSE	06/21/16	27021007076	UTILITIES - ELLIS HOUSE	141.67 444.33*
258	060304 FIRST NATIONAL BANK OMAHA	05/27/16-4	OFFICE SUPPLIES	06/21/16	27021007077	OFFICE SUPPLIES & POSTAGE	152.88 152.88*
259	031216 CLEAN-TECH OF IL INC.	21644	CLEANING - MAY 2016	06/21/16	27021007080	GROUPS & MAINT - ELLIS H	438.00
260	040490 DELANEY'S GREENHOUSE	817070	EL HANGING BASKETS	06/21/16	27021007080	GROUPS & MAINT - ELLIS H	120.00
261	060304 FIRST NATIONAL BANK OMAHA	05/27/16-4	LINEN CLEANING	06/21/16	27021007080	GROUPS & MAINT - ELLIS H	210.00
262	130506 MENARDS	46064	HOUSE SUPPLIES	06/21/16	27021007080	GROUPS & MAINT - ELLIS H	53.01
263	211430 UNIQUE PRODUCTS & SERVICE	313449	ELLIS SUPPLIES	06/21/16	27021007080	GROUPS & MAINT - ELLIS H	95.48 916.49*
ELLIS GROUNDS							1,513.70*
264	130506 MENARDS	45991	GROUPS-MISC. SUPPLI	06/21/16	27021027080	GROUPS & MAINT - ELLIS G	78.79
265	130506 MENARDS	46453	TARP, EARMUFFS, BAGS	06/21/16	27021027080	GROUPS & MAINT - ELLIS G	61.96
266	265084 MARTY VICK	257511	REFRIGERATOR EST	06/21/16	27021027080	GROUPS & MAINT - ELLIS G	90.00 230.75*

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267	130506	MENARDS	45681	LESSON SUPPLIES	06/21/16	27021117082	ANIMAL CARE & SUPPLIES -	35.05 35.05*
<p>ELLIS RIDING LESSONS</p> <p>Total ELLIS GROUNDS 230.75*</p>								
268	130506	MENARDS	46582	WORKDAY SUPPLIES	06/21/16	27021137079	VOLUNTEER EXP - ELLIS PUB	168.40 168.40*
<p>ELLIS PUBLIC PROGRAMS</p> <p>Total ELLIS RIDING LESSONS 35.05*</p>								
269	060304	FIRST NATIONAL BANK OMAHA	MAY 27 2016	REFUSE PICKUP	06/21/16	27021207078	REFUSE PICKUP - ELLIS	129.12 129.12*
270	030852	JOHN CHURCH	5-13-16	SEC DEP RETURN	06/21/16	27021207088	ELLIS SECURITY DEPOSIT RE	140.00
271	040840	JENNY DIAZ	MAY 21 2016	SEC DEP RETURN	06/21/16	27021207088	ELLIS SECURITY DEPOSIT RE	1,000.00
272	231006	ADAM WITEK	05-29-16	SEC DEP RETURN	06/21/16	27021207088	ELLIS SECURITY DEPOSIT RE	1,000.00
273	265356	JANET CHELLINO	MAY 13 2017	SEC DEP RETURN	06/21/16	27021207088	ELLIS SECURITY DEPOSIT RE	1,000.00
<p>ELLIS WEDDINGS</p> <p>Total ELLIS PUBLIC PROGRAMS 168.40*</p>								
274	021048	BLUE PEAK TENTS	106581	JULY 2016 LEASE	06/21/16	27021207089	EVENT TENT LEASE - ELLIS	2,900.00 2,900.00*
<p>HOOPER</p> <p>Total ELLIS WEDDINGS 6,169.12*</p>								
275	030794	CHAMPTON ENERGY, LLC.	MASTER	HO MULTIPLE	06/21/16	27022006861	HOOPER - ELECTRIC	684.39
276	030794	CHAMPTON ENERGY, LLC.	MASTER	HO BATHHOUSE	06/21/16	27022006861	HOOPER - ELECTRIC	281.46
277	031510	COMMONWEALTH EDISON	JUN 1 2016	HO BATHHOUSE	06/21/16	27022006861	HOOPER - ELECTRIC	83.50
278	031510	COMMONWEALTH EDISON	6/2/16	HO HOUSE	06/21/16	27022006861	HOOPER - ELECTRIC	44.52
279	031510	COMMONWEALTH EDISON	5/27/2016	HO BASE HOUSE	06/21/16	27022006861	HOOPER - ELECTRIC	15.69
280	031510	COMMONWEALTH EDISON	JUNE 1 2016	HO MULTIPLE	06/21/16	27022006861	HOOPER - ELECTRIC	530.90 1,640.46*
281	231020	WIRE WIZARD OF ILLINOIS INC	24437-24438	HO ALARM-JUL-SEPT	06/21/16	27022006862	HOOPER - OTHER UTILITIES	105.00
282	231020	WIRE WIZARD OF ILLINOIS INC	24437-24438	ML ALARM-JUL-SEPT	06/21/16	27022006862	HOOPER - OTHER UTILITIES	180.00 285.00*
283	010165	AB LINKS LLC	2876	LINE TESTING-HOOPER	06/21/16	27022006864	HOOPER - BUILDING MAINTEN	300.00
284	061595	FOX VALLEY FIRE & SAFETY	IN00005677	BUNKHOUSE MAINT.	06/21/16	27022006864	HOOPER - BUILDING MAINTEN	95.24 395.24*
285	061240	TONIKA FLOWERS	MAY 21 2016	ML SEC DEP RETURN	06/21/16	27022007088	HOOPER SECURITY DEPOSIT R	165.00
286	265357	JAY ANDERSON	16-00105	SEC DEP RETURN	06/21/16	27022007088	HOOPER SECURITY DEPOSIT R	100.00 265.00*

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Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
ENV ED NATURAL BEGINNINGS							
287 060304	FIRST NATIONAL BANK OMAHA	05/27/2016	PHOTOS, BOOKS,CRAFTS	06/21/16	27023036849	ENV EDUC - NATURAL BEGINN	158.20
288 130506	MENARDS	46224	NAT'L BEG SUPPLIES	06/21/16	27023036849	ENV EDUC - NATURAL BEGINN	20.66
289 130506	MENARDS	47226	BACKPACK, CORK TILE	06/21/16	27023036849	ENV EDUC - NATURAL BEGINN	72.02
Total HOOVER							2,585.70*
Total ENV ED NATURAL BEGINNINGS							250.88*
ENV ED LAWS OF NATURE							
290 060304	FIRST NATIONAL BANK OMAHA	05/27/16-6	PET SUPPLIES	06/21/16	270230566849	ENV EDUC - LAWS OF NATURE	10.92
							10.92*
Total ENV ED LAWS OF NATURE							10.92*
NATURAL AREA VOLUNTEER							
291 060304	FIRST NATIONAL BANK OMAHA	MAY 27 2016	VOL WORK DAY	06/21/16	270240066835	NATURAL AREA VOLUNTEER SU	44.54
							44.54*
Total NATURAL AREA VOLUNTEER							44.54*
GROUNDS & NATURAL RESOURCES							
292 060304	FIRST NATIONAL BANK OMAHA	MAY 27 2016	AT & T	06/21/16	27025006207	TELEPHONE - GROUNDS & NAT	317.51
293 220626	VERIZON (FOREST PRESERVE)	9765658303	CELL PHONES	06/21/16	27025006207	TELEPHONE - GROUNDS & NAT	745.11
							1,062.62*
294 110531	KENDALL CO HIGHWAY DEPT	MAY 2016-2	GAS & DIESEL - MAY	06/21/16	27025006217	FUEL - GAS & OIL	1,231.37
							1,231.37*
295 150529	OFFWORLD DESIGNS	16052002	CAMP SHIRTS	06/21/16	27025006240	UNIFORMS	188.15
							188.15*
296 030540	CENTRAL LIMESTONE CO INC	6441	GRAVEL-PRESERVES	06/21/16	27025006837	PRESERVE IMPROV - GR & NA	53.88
297 071807	GRAINCO F.S. INC	78001334	HERBICIDE - HARRIS	06/21/16	27025006837	PRESERVE IMPROV - GR & NA	383.10
							436.98*
298 140937	NICOR	05/25/16-2	MILLBROOK SOUTH	06/21/16	27025006848	GAS - GROUNDS & NATURAL R	87.45
							87.45*
299 211920	USIC, LLC	180942	HO PROPERTY MARKING	06/21/16	27025006853	PRESERVE IMPROVEMENTS	1,200.00
							1,200.00*
300 060304	FIRST NATIONAL BANK OMAHA	MAY 27 2016	WATER-HARRIS	06/21/16	27025007089	SUPPLIES - SHOP	21.92
301 101297	JOHN DEERE FINANCIAL	06/16/16	WEED WACKER REPAIR	06/21/16	27025007089	SUPPLIES - SHOP	70.62
							92.54*

Total Grounds & Natural Resources \$4,299.11

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
FP BOND PROCEEDS 2007							
349 020905	BIG BEN BUILDERS	04-16-001-B	ELLIS WINDOWS +CO#1	06/21/16	95020006850	PROJECT FUND EXPENSES	9,782.00
350 230350	BRYON WALTERS	JUN 1 2016	MARAMECH RESTORATION	06/21/16	95020006850	PROJECT FUND EXPENSES	1,200.00
							10,982.00*
					Total FP BOND PROCEEDS 2007		10,982.00*

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bantrim

Total Forest Preserve \$29,060.07

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

JUNE 7, 2016

I. Call to Order

President Wehrli called the meeting to order at 6:01 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

Commissioners Cullick, Flowers, Gilmour, Gryder, Koukol, Purcell, Shaw, and Wehrli all were present.

V. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

VI. Citizens to Be Heard

Jerry Bannister commented that he would like to see the surplus hay under consideration donated to Equine Dreams rather than sold on the open market.

Commissioner Davidson entered the meeting at 6:04 pm.

VII. Approval of Claims in an Amount Not-to-Exceed \$6,785.10.

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$6,785.10. Seconded by Commissioner Koukol.

Director Guritz reported that the County Finance Committee reviewed claims with questions fielded from the group.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

VIII. Approval of Minutes

- a. Kendall County Forest Preserve Commission Meeting – May 17, 2016
- b. Kendall County Forest Preserve Programming and Events Meeting – June 1, 2016

Commissioner Cullick made a motion to approve the meeting minutes for the Forest Preserve Commission meeting held on May 17, 2016 and the Programming and Events Committee Meeting held on June 1, 2016. Seconded by Commissioner Shaw. All, aye. Opposed, none. Motion passed unanimously.

IX. Motion to Approve the Public Sale of Surplus Grass and Alfalfa Mix Small-Bale Hay at \$4.50 per Small Bale

Commissioner Cullick made a motion to approve the public sale of surplus grass and alfalfa mix small-bale hay at \$4.50 per small bale. Seconded by Commissioner Flowers.

Director Guritz reported that there should be approximately 400 surplus small bales generated with the first cutting of the year. Surplus hay will be stored in the lower level of the storage barn and sold to the general public.

Director Guritz suggested that the District work with Kyle Connell to store a portion of the hay produced in the year in order to replenish inventory over the winter months.

Commissioner Koukol asked whether the proposed price is consistent with market rates. Commissioner Davidson confirmed that \$4.50 per bale is a reasonable cost.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

X. Motion to Approve the Purchase of a Frigidaire Gallery 22.1 Cu. Ft. Side-by-Side Refrigerator and 5 ft. Water Hose from Sears Hometown Store in Plano, Illinois for the Ellis House Kitchen in the Amount of \$1,104.97.

Commissioner Cullick made a motion to approve the purchase of a Frigidaire Gallery refrigerator and water hose from Sears Hometown Store in Plano, Illinois for the Ellis House Kitchen in the Amount of \$1,104.97.

Director Guritz reported that the repair estimate for the existing custom refrigerator received was \$1,800.00.

Commissioner Flowers inquired into whether the refrigerator was equipped to dispense water and ice. Director Guritz confirmed that this was built into the unit.

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Commissioner Purcell inquired into whether the fridge is used for weddings, and where the purchase will be coded in the budget. Director Guritz reported that the fridge is used for weddings, and will be coded to the Ellis House cost center in the operating budget.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Purcell, Shaw, and Wehrli, aye. Opposed, Commissioners Gryder and Koukol. Motion carried by a vote of 7 to 2.

XI. Motion to Approve a \$100.00 Seven Day Continuation of the District's Summer Camp Facebook Advertisement

Commissioner Cullick made a motion to approve a \$100.00 seven day continuation of the District's Summer Camp Facebook advertisement. Seconded by Commissioner Flowers.

Director Guritz reported on the initial metrics for the first \$100.00 advertisement currently running.

After 4 days, the ad generated 13,000 impressions, with 8,162 reached. 448 post engagements (clicks) were registered, with 16 Facebook users sharing the post and 52 users liking' the ad.

The advertisement is also increasing the number of visitors to the Facebook page, with 60 people liking the District's Facebook page.

Commissioner Flowers inquired into whether the ad had resulted in registrations. Director Guritz stated that 4-5 registrations were received for both Ellis Equestrian and nature-based camps on Monday and Tuesday. Director Guritz stated that this was a positive sign, with the hope that additional registrations will be received as viewers download the registration materials and sign up for the camps.

Commissioner Purcell asked whether the camp enrollments were for higher cost camps. Director Guritz stated he was not certain what camps were selected by the recent registrants.

Commissioner Gryder inquired into the budget and cost center for the ad placements. Director Guritz reported that while the promotions budget for the District currently shows expenses below appropriations, costs will exceed appropriations in the current year.

Commissioner Gryder pointed out that in budget discussions, concerns were expressed over the limited promotional budget proposed for the year.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

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XII. Motion to Approve a Not-to-Exceed Project Budget Amount of \$1,595.00 for a Direct Bulk Mail Campaign to Promote District Summer Programs

Director Guritz reported that some time ago, the Programming and Events Committee discussed options for direct mail campaigns. In working with Latreese Caldwell, figures were presented for a 5,000 household “everyday” direct mail postcard campaign based on selection of mail carrier routes. The figures were provided for discussion purposes, and included on the agenda to provide an option to Commission to move forward after discussion, with a neutral recommendation from District staff on whether or not to move ahead with the campaign.

Commission discussed the proposed costs for a direct mail campaign.

Commissioner Koukol stated that the Facebook ad is generating interest and reach with only a \$100.00 investment.

Commissioner Purcell stated that these types of direct mail campaigns typically generate less than a 10% response rate. The Programming & Events Committee had discussed the Facebook ad, but had not considered this additional proposal.

Commissioner Gilmour agreed that this had not been discussed, but the Facebook ad looks like it is generating a positive response.

Commissioner Flowers suggested that staff look into different social media options for promoting the District’s program.

The agenda item failed for lack of a motion and second for approval.

XIII. Motion to Approve a Bill of Sale Transferring Ownership of the Ellis Equestrian Center Miniature Horse “Polly” and Lesson Horse “Madrid,” Including Miniature Horse Driving Equipment, to Lisa Hoekstra of Yorkville, Illinois for a Purchase Amount of \$500.00

Commissioner Gilmour made a motion to approve a bill of sale transferring ownership of the Ellis Equestrian Center miniature horse “Polly” and lesson horse “Madrid” including miniature horse driving equipment to Lisa Hoekstra of Yorkville, Illinois for a purchase amount of \$500.00. Seconded by Commissioner Flowers.

Commissioner Koukol inquired into whether the District would be looking to replace the horses. Director Guritz stated that this would bring the Ellis lesson horse count down to three, with four needed to support the program.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

XIV. Motion to Approve a Change Order to Contract #04-16-001 with Big Ben Builders in the Amount of \$665.00 for Drywall and Window Framing Removal, Replacement and Finishing of the Ellis House Bride's Room Window

Commissioner Cullick made a motion to approve a change order to contract #04-16-001 with Big Ben Builders in the amount of \$665.00 for drywall and window framing removal, replacement, and finishing of the Ellis House Bride's Room window. Seconded by Commissioner Flowers.

President Wehrli reported that removal of the window in the Bride's Room revealed structural issues with the window frame that needed to be addressed.

Director Guritz stated that Barry Niles reported that this is the only window frame exhibiting structural damage.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Shaw, and Wehrli, aye. Opposed, Commissioners Gryder, Koukol, and Purcell. Motion carried by a vote of 6 to 3.

XV. Motion to Approve a Change Order to Contract Number #04-16-002 with Custom Manufacturing, Inc. in the Amount of \$1,800.00 for Removal of the Existing Bridge Structure Contracted for Replacement in Richard Young Forest Preserve

Commissioner Cullick made a motion to approve a change order to contract #04-16-002 with Custom Manufacturing, Inc. in the amount of \$1,800.00 for removal of the existing bridge structure contracted for replacement in Richard Young Forest Preserve. Seconded by Commissioner Flowers.

President Wehrli stated that due to current staffing constraints, the District is not able to extend the support anticipated to remove the existing bridge structure. Staffing levels are currently down by one full-time and one part-time staff. Mowing season is in full swing, and staff cannot devote the 2-3 days of work required to remove the existing bridge.

Commissioner Purcell inquired into whether the change order would be coded to the capital fund. Director Guritz confirmed that the cost would be covered by the capital fund.

Commissioner Gryder inquired into whether this would place total project cost over \$20,000.00. Director Guritz stated that the \$1,800.00 change order would bring total project cost to \$18,800.00.

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Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

XVI. Motion to Approve a Modification of the Ellis House and Meadowhawk Lodge Event Agreement and Policy to Require Prepayment of 50% of Event Rental Fees Six Months Prior to the Date of Reservation, Non-Refundable for Cancellations

Commissioner Flowers made a motion to approve the modification of the Ellis House and Meadowhawk Lodge event agreement and policy to require prepayment of 50% of event rental fees six months prior to the date of reservation, non-refundable for cancellations. Seconded by Commissioner Cullick.

Director Guritz reported that a recent cancellation within two weeks prior to the event date prompted examination of the current policy.

Under the current policy, renters lose their damage deposit, but are refunded any rental fees paid. Under the revised policy, 50% of the non-refundable rental fee would be paid six months prior to the event, with the remaining balance paid 30-days prior to the event.

Commissioner Purcell suggested that the policy be examined to allow the District to retain 75% of the rental fees for cancellations within 30-days prior to the event.

Commission discussed the proposed policy change. President Wehrli called the question.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

XVII. Executive Session

Commissioner Davidson made a motion to enter into executive session under 2(c)1; 2(c)5, and 2(c)11 of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Seconded by Commissioner Koukol.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Shaw, and Wehrli, aye. Opposed, none.

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Executive session called to order at 6:34 pm.

Commissioner Koukol made a motion to adjourn from executive session. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Regular meeting reconvened at 7:12 pm.

XVIII. Other Items of Business

None.

XIX. Citizens to Be Heard

Bill Davis of Plano, Illinois presented concerns with water drainage on properties adjacent to Subat Forest Preserve. Mr. Davis reported that he had discussed the issue with Director Guritz, and has arranged a time to inspect the property issues.

Commissioner Davidson stated that the District had installed new drain tile after acquiring the Subat property.

Commissioner Gryder suggested flying a drone over the property to identify problems or issues.

Commissioner Davidson stated that the residents adjacent to Subat Forest Preserve did trap beavers over the winter months.

XX. Adjournment

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 7:15 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

JUNE 15, 2016

I. Call to Order

Finance Committee Chair Cullick called the meeting to order at 4:37 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Koukol, Wehrli, and Cullick all were present.

III. Approval of Agenda

Commissioner Wehrli made a motion to approve the agenda as presented. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

IV. Citizens to be Heard

No public comments were offered.

V. Approval to Forward Claims in an Amount Not-to-Exceed \$29,060.07.

Commissioner Koukol made a motion to forward claims to Commission in the amount of \$29,060.07. Seconded by Commissioner Wehrli.

The Finance Committee reviewed the claims list.

Commissioner Koukol inquired into claim number 263 for Unique Products and Services. Chairman Cullick reported that the claim was for cleaning supplies.

Commissioner Wehrli inquired into claim number 293 for Verizon, and asked how many phones were coded to the bill. Director Guritz reported that there are somewhere between 12-15 cell phones assigned, with three wireless internet service connections at The Rookery, Hoover residence, Harris grounds building, and Ellis House. Switches were made over to Verizon to reduce overall costs.

Director Guritz reported on electric utility costs for Hoover, noting that bills are still high for the 'Hoover Multiple' meter which includes the new shop, Meadowhawk Lodge, and the pump station.

Director Guritz reported on expenses incurred to locate and retest the monitoring alarm cables between The Rookery and the bunkhouses. The goal is to avoid additional monitoring costs for switching over to radio-based systems.

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Commissioner Wehrli inquired into claim number 266 for Marty Vick. Director Guritz reported that the costs was for the initial service call for the Ellis refrigerator. Mr. Vick placed the service call charge on his personal credit card.

Commissioner Davidson entered the meeting at 4:40 pm.

Commissioner Davidson inquired into claim number 443 for Kendall County Soil and Water. Director Guritz reported that the claim is for Natural Resource Tour expenses that will be fully reimbursed by the Forest Foundation.

Commissioner Koukol inquired into the return of security deposits. Commissioner Wehrli reported that these are refunds of security deposits for completed events.

Finance Committee Chair Cullick called the question. Aye, all. Opposed, none. Motion unanimously approved.

VI. Discussion of Changes in Law for FLSA Exempt Employees – Impact and Exempt Status Change

The Finance Committee discussed changes in Federal law concerning FLSA exempt employees.

Director Guritz reported that the State's Attorney's Office had sent out notification of Department of Labor changes to the minimum salary requirements for exempt employees.

Beginning December 1, 2016, exempt employees must earn a minimum salary of \$47,476. This is a significant increase over the previous minimum salary of \$23,660 per year.

Currently, the District employs three FLSA exempt positions; the Executive Director, Superintendent of Grounds and Resources, and Grounds Supervisor and Resident. Of these three positions, only the Grounds Supervisor and Resident position's salary is below the minimum threshold, currently earning an annual salary of \$33,000.

As part of the changes, the District cannot count the value of the residence benefit as part of the salary compensation package. Either this position will need to become non-exempt, with policy changes in place to reduce total compensable hours, or the District will need to increase this position's salary to achieve the minimum threshold.

The Finance Committee reviewed the calculation of overtime payments that would have been incurred if the Grounds Supervisor and Resident has been paid as a non-exempt employee from December 1 through the end of May. Total overtime salary equivalent cost is \$6,519.

Commissioner Gryder entered the meeting at 4:50 pm.

The Finance Committee asked whether the position could be charged rent to offset a portion of the salary increase. Director Guritz stated that he would need to consult with the State's Attorney's Office to address this question considering the contract currently in place, and would provide an update to the Committee.

The Finance Committee discussed the market salary for the Grounds Supervisor and Resident position.

Commissioner Wehrli stated that the District should increase the salary to the minimum threshold, and examine the opportunity for amending the residence lease agreement to offset a portion of the increased salary cost.

VII. Grounds Maintenance Staffing Levels Discussion

Director Guritz reported that Chris Bazos, Grounds Maintenance (PT) for Hoover Forest Preserve has given his two-week notice of resignation.

At Ellis House and Equestrian Center, Marty Vick is working to keep his hours below the 30-hour per week threshold, but both seasonal positions have started and are helping to keep up with grounds maintenance and events.

The Finance Committee discussed a report presenting impacts to grounds maintenance staffing levels. Director Guritz presented a report identifying impacts from reduced staffing levels experienced over the past year. Several priority projects have been delayed, with additional cost impacts for outside contractual support. Staff is currently focused on covering schedule gaps, and addressing core service and maintenance activities.

The Finance Committee discussed whether seasonal positions could help support District efforts in future years.

Commissioner Wehrli stated that the weekend part time positions are difficult to fill, and until filled, impacts remaining staff members who have to cover those responsibilities.

Director Guritz stated that the purpose of the report is to let Commission know that staff is doing the best we can with our limited resources, and to build awareness should the public register complaints about preserve impacts as staff members work to address priority projects and extend staff coverage.

VIII. 2016 LWCF Grant Application Timeframe, Tasks, and Cost Estimates for Professional Services

The Finance Committee discussed the proposed 2016 OSLAD/LWCF grant application for the purchase of property bordering Maramech Forest Preserve.

Director Guritz reported that tasks completed included working with Kendall County GIS to develop an acquisition boundaries map, including a proposed preserve entrance, parking area and trail loop.

Preliminary ecological assessments have also been completed. Within Little Rock Creek, there are a number of rare fish species of note. This stretch of the creek is rated amount the top 5% for stream quality in Northeastern Illinois.

Along the upland and slope areas, the area is dominated by large oak trees. Rating is "Class C," but does contain some notable species. The floodplain is largely degraded, but includes a small remnant fen area.

The appraisal has been completed, and the acquisition area reduced to 135-acres to for a maximum purchase cost of \$1.5 million that will be written into the application.

Director Guritz reported that if the Board approves the Resolution of Authorization to apply for the grant, remaining application tasks will be completed by the application deadline of July 1.

As part of the application, Commission may want to consider a proposal received from Upland Design for a total cost not-to-exceed \$1,800.00 in order to prepare exhibits for the presentation to the IDNR that is part of the grant application process.

IX. Hoover Forest Preserve – Fire Alarm Monitoring Line Repair Updates

Director Guritz presented an overview of findings from the re-inspection of the alarm monitoring cable between The Rookery and Blazing Star bunkhouse.

AB Links tested the lines for signal, and found that signal is still carried through the line.

USIC located the underground lines. At this point, we know that the lines are carried through conduit at the point of entry into all structures. Whether the entire line is encased remains to be seen.

Wire Wizard was able to locate a working pair, but a new trouble alarm has been triggered, that will be looked into later in the week.

The Finance Committee discussed the issue, and provided direction to test remaining pairs between The Rookery and Blazing Star bunkhouse before securing quotes for replacement of the between the two buildings.

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X. Executive Session

None.

XI. Citizens to be Heard

No public comments were offered.

XII. Other Items of Business

No other items of business were discussed.

XIII. Adjournment

Commissioner Koukol made a motion to adjourn. Seconded by Commissioner Gryder. All, aye. Meeting adjourned at 5:30 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

JUNE 15, 2016

I. Call to Order

President Wehrli called the meeting to order at 5:30 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cullick, Davidson, Gilmour, Gryder, Prochaska, and Wehrli all were present.

III. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none. Motion passed unanimously.

IV. Citizens to be Heard

No public comments were offered by those present at the meeting.

V. Director's Report

Commissioner Koukol entered the meeting at 5:34 pm.

Director Guritz reported that inspections are underway for reported standing water issues at Subat Forest Preserve and Cannonball Sedge Meadow.

A review meeting is scheduled to prepare for the ICC hearing on the dedication of the Hoover railroad crossing as a public crossing. A meeting is scheduled with CMAP to review the Kendall County regional trail plan.

The OSLAD/Land and Water Conservation Fund grant application is under development for submission by the July 1, 2016 deadline. The Forest Foundation is planning the 2016 Fall Festival, and approved submission of a Mazda Foundation grant application to support student involvement with the Maramech Forest Preserve restoration initiative. The USF&WS approved a cooperative program agreement with the District for \$5,000 to support this continued effort.

The Hoover Nature Play Space water line extension is underway, and the Stakeholders' Group approved a budget and project schedule for completion of the mud kitchen and butterfly garden area over the next few months.

The Natural Beginnings Lead Instructor position has been filled by Jessica Vosburgh, with active recruitment underway for a part time Environmental Education Instructor and part time Grounds Maintenance Worker for Hoover Forest Preserve.

Sunrise Center North requested improvements at Ellis House are underway, with the ADA sidewalk and main barn side entrance now completed.

Marketing efforts continue with www.kendallforest.com now published, with a current Facebook ad running, and Stepping Stones E-newsletter going out in the next week.

A meeting is scheduled with HLR engineering to evaluate restoration or demolition permitting requirements for Millbrook Bridge.

Superintendent Olson reports that preserve visitation, use and rentals are all increasing, with Grounds Maintenance and Natural Resources division staff working hard to keep up with core maintenance and mowing of preserve areas.

Commissioner Purcell entered the meeting at 5:37 pm.

Commissioner Gilmour inquired into the monthly lease payment for Sunrise North. Director Guritz reported that the monthly lease payment is currently \$1,500.

Commissioner Gilmour inquired into the qualifications of Jessica Vosburgh. Director Guritz stated that Jessica has been a volunteer with the District, and has her children enrolled in the program. She was interviewed by Megan Gessler, and is a good fit for the program. In her first year, she will lead a class with a more experienced instructor.

Commissioner Gryder inquired into the Cannonball Sedge Meadow issue. Director Guritz stated that within the area, there is a resident that expressed concerns with high water levels. The meadow is located within a detention basin adjacent to Blackberry Creek, with the understanding that the District may have installed a French drain to assist with this neighbor's property drainage in the past.

President Wehrli provided insights into this issue in the past.

Director Guritz provided updates on the site inspection of floodwater issues at Subat Forest Preserve. Commissioner Davidson stated that the Subat drain line runs for a long distance east of the preserve.

VI. Cotswold Fen Parcel Donation – Ecological and Geological Assessments

Director Guritz reported on the ecological assessment performed with IDNR Heritage Biologist, Dan Kirk, and Kim Roman of the Illinois Nature Preserves Commission. Director Guritz also reported on correspondence with Brandon Curry, Quaternary and Engineering Geology Section Head for the Illinois State Geological Survey.

The plant community has been decimated by invasive and non-native exotic species.

The parcel offered for donation is degraded, but has some native plant and tree species surviving within the area. A shallow drainage ditch runs down the middle of the property from the road.

Geologically, the Cotswold Fen area serves as an important groundwater recharge area.

The water body covering approximately 40 acres is the largest kettle lake this far south in Northeastern Illinois formed at the end of the Pleistocene. The deposits in the lake likely contain a fossil record dating back 26,500 years before present.

Director Guritz stated that it is not unusual for communities to acquire property within groundwater recharge areas in order to protect water resources.

Director Guritz stated that draft responses were provided in the packets. The parcel, if accepted, would not be developed.

Commissioner Koukol asked about the annual taxes. Director Guritz reported that the annual assessment is around \$1,000.

Commissioner Purcell stated that he did not see any strategic value for the forest preserve district to acquire the parcel.

President Wehrli stated that we lack the resources to restore and maintain the donated parcel area.

Commissioner Gilmour stated that she also is not interested in acquiring the property, and inquired into the kettle lake formation.

Consensus and direction from Commission was to decline the offer for the donation of the property.

VII. OSLAD – Land and Water Conservation Fund Application Resolution

Director Guritz presented a draft resolution authorizing the District's 2016 application to the IDNR-OSLAD/Land and Water Conservation Fund grant program.

Director Guritz also presented the GIS exhibit showing the location and proposed acquisition area and improvements.

Director Guritz reported that this section of Little Rock Creek ranks among the top 5% in terms of water quality in Northeastern Illinois.

A public hearing is scheduled for 6 pm on Monday, June 20, 2016 to receive public comment regarding the District's application. Comments will be reported to Commission on June 21, 2016 prior to consideration of the IDNR resolution of authorization approval required in order to apply for the grant.

Commissioner Purcell inquired into whether the District will be able to provide public access.

Director Guritz reported that the preliminary site plan includes access and parking off of Burr Oak Road, and includes a proposed trail loop.

Commissioner Purcell inquired into whether the District has sufficient funds to cover the costs for the acquisition. Director Guritz stated that he anticipates that the District could cover 50% of the reimbursable closing costs, with the remaining funding paid at closing from outside contributions.

Commissioner Purcell inquired into whether the District would have remaining funds sufficient to open the acquired preserve areas to the public.

Director Guritz stated that the District should have funding necessary to begin the proposed improvements.

Director Guritz reported that there are many items that need to fall into place to allow this acquisition to move forward. This includes negotiation of a sale price for the property that falls within 10% of the appraised value.

Commissioner Gryder inquired into the initial improvements, and whether the District would be able to accomplish the start of improvements within three years of the acquisition. Director Guritz stated that starting improvements within the first three years following acquisition should be attainable.

President Wehrli stated that within the agreement, the District would need to start construction on the improvements presented on the site plan.

VIII. US Fish and Wildlife Service – Partners for Fish and Wildlife Cooperative Program Agreement

Director Guritz presented the form of agreement received from the US Fish and Wildlife Service extending \$5,000 in matching fund support for the continued restoration of Maramech Forest Preserve. Within the proposed agreement, the District will match the USF&WS \$5,000.00 contribution to remove 14.5 acres of non-native invasive species at a cost of \$688.00 per acre.

Consensus of the Committee of the Whole was to place the agreement on the following Commission meeting agenda for approval.

IX. Kendall County Highway Department Proposed Property Exchange for Eldamain Road Improvements Updates

Director Guritz reported that Fran Klaas, Kendall County Highway Department Engineer is working to secure an updated appraisal for the parcels that will be exchanged at Subat Forest Preserve, and Hoover Forest Preserve. Once the appraisal is completed, a resolution authorizing and approving the exchange of property will be brought forward for Commission approval. The exchange is favorable to the District in terms of both property area and value. The IDNR has signed-off on the exchange.

X. 2016-2017 Proposed Fees and Charges

Director Guritz presented a spreadsheet of fees and charges for all District programs and services, with a listing of proposed fee increases for 2016-2017.

The Committee of the Whole discussed the proposed fees.

Commissioner Gryder inquired into whether Latreese Caldwell had an opportunity to review the proposed fee increases for budget impact. Director Guritz stated that the Programming and Events Committee had reviewed the proposed increases, and that budget impacts could be calculated. However, the budget impact will be based on program volumes that will be calculated during the budgeting process for the upcoming fiscal year. Commission may also wish to examine fees and charges, and make additional adjustments going into the next budget year. Director Guritz stated he would work with Latreese to examine budget impacts for the next fiscal year.

Commissioner Purcell requested confirmation that the Natural Beginnings charges and discounts are proposed for FY 17-18. Director Guritz stated that the proposed second sibling discount reduction is scheduled for the FY 17-18 fiscal year, with the current discount promoted in the 16-17 school year handbook.

Commissioner Purcell expressed concerns that the Commission had not reviewed or approved the second sibling discount. President Wehrli stated that the discount was in place for some time, and had been approved at some point in the past. Commissioner Purcell stated that the current board did not have an opportunity to review or approve the discount when fees and charges for the program were discussed last year.

Commissioner Purcell expressed concerns that students would be registered in the 17-18 school year under the current tuition rates. Director Guritz stated that there will be time to examine 17-18 school year tuition fees before registration opens in December of this year.

Commissioner Koukol stated that some of the items on the list need to go into effect right away, but concurred with Commissioner Gryder that closer examination will be needed going into budget discussions.

Commissioner Gilmour stated that fee increases need to be considered carefully in order to insure that the District is competitive with going rates for similar services.

XI. Kendall County Forest Preserve District Organizational Chart Updates

Director Guritz presented a revised draft of the Kendall County Forest Preserve District's Organizational Chart. An update is needed based on approved headcount and position title changes that have taken place over the past year.

The Committee of the Whole discussed the chart presented, and requested a change to show that the Natural Beginnings Program Manager reports to both the Executive Director and Grounds Supervisor and Resident for Hoover Forest Preserve.

Director Guritz stated that the part time Naturalist positions will be changed to Environmental Education Instructors.

The Committee of the Whole reviewed current staff assignments and position vacancies.

The Committee of the Whole discussed procedures for head count changes for the District, citing the recent vacancy of the approved Ellis Resident, Grounds Maintenance – Environmental Education and Events Support position.

Director Guritz stated that this position would not be filled, but the second seasonal position within the budget plan had been filled in order to insure adequate staffing levels at Ellis. President Wehrli stated that Commissioner Purcell made a good point, however, that changes such as these should be formalized by Commission approval. Director Guritz stated that other Districts approve a headcount ordinance, with ordinance amendments approved as headcount changes are considered and approved.

XII. Citizens to Be Heard

Todd Milliron of Yorkville inquired into whether the Committee of the Whole had discussed item VII on the agenda regarding the ICC petition. Mr. Milliron stated that some of the PUD residents had already voted, and they should be notified that the District will not be moving forward with the acceptance of the donation.

XIII. Hoover Forest Preserve – ICC Public Railway Crossing Designation Petition Updates

Director Guritz presented the agenda for the upcoming meeting. Representatives from all agencies have been invited, with confirmed attendance for the upcoming meeting scheduled at Hoover Forest Preserve. Information from this meeting will be presented at the July petition hearing.

XIV. Executive Session

None.

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XV. Other Items of Business

Commission congratulated President Wehrli on the recent addition to his family.

XVI. Adjournment

Commissioner Davidson made a motion to adjourn. Seconded by Commissioner Cullick. Aye, all. Opposed, none. Meeting adjourned at 6:41 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

DRAFT FOR COMMISSION APPROVAL 6-21-16

STATE OF ILLINOIS / IDNR
OSLAD/LWCF PROJECT APPLICATION

DOC-3 RESOLUTION OF AUTHORIZATION

- 1. Project Sponsor: Kendall County Forest Preserve District
- 2. Project Title: Maramech - Little Rock Creek Forest Preserve

The Kendall County Forest Preserve District hereby certifies and acknowledges that it has the sufficient funds
(applicant)

necessary (includes cash and value of donated land) to complete the pending OSLAD/LWCF project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois DNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years and LWCF is as specified in the project agreement. The last reimbursement request must be submitted within one year of the expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements, and relieves DNR from further payment obligations on the grant.

The Kendall County Forest Preserve District further acknowledges and certifies that it will comply with all
(applicant)

terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025) or federal Land & Water Conservation Fund (LWCF) program (17 IL Adm. Code 3030), as applicable, 2) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable, 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.), 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352), 5) the Age Discrimination Act of 1975 (P.L. 94-135), 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259) and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property **acquired** with OSLAD/LWCF assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD/LWCF programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Kendall County Forest Preserve District certifies to the best of its
(local project sponsor)

knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Kendall County Forest Preserve District
(local project sponsor)

at a legal meeting held on the 21st day of June, 2016.

(Authorized Signature)

Jeff Wehri, President

(title)

ATTESTED BY: _____

Elizabeth Flowers, Secretary

(title)

Landowner Agreement No:	RIFO-16-08
Cost Structure:	FF03E18000
Other:	FG.HC11210303HR0

PARTNERS FOR FISH AND WILDLIFE PROGRAM LANDOWNER AGREEMENT

This Landowner Agreement (Agreement), dated 07/01/2016, between the Kendall County Forest Preserve District and the U.S. Fish and Wildlife Service (USFWS) is entered into pursuant to authority contained in the Partners for Fish and Wildlife Act (P.L. 109-294), the Fish and Wildlife Coordination Act (16 U.S.C. 661 et seq.) and the Fish and Wildlife Act of 1956 (16 U.S.C. 742a-j), as amended. This project was selected for funding because the Landowner(s) share(s) a common objective with the USFWS to restore habitat for the benefit of Federal trust species on private lands, and the project supports priority actions identified in the Regional Partners for Fish and Wildlife (Partners) Program Strategic Plan.

The Kendall County Forest Preserve District, 110 West Madison Street, Yorkville, IL 60560, hereby agrees to participate with the USFWS in conducting certain wildlife management practices on lands owned or managed in Kendall County, State of Illinois, described as follows: all of, or within, Township 37 North, Range 6 East, Sections 33 and 34 (see attached map in Exhibit A. for details).

In signing this Agreement and receiving the Notice of Award Letter, the Landowner(s) join(s) as a participant in a wildlife habitat improvement program and grants to the USFWS authority to complete the habitat improvement project or the Landowner(s) may personally carry out management activities with financial or material support as described in attached Exhibit A. Any donation of supplies, equipment, or direct payment from the USFWS to the Landowner for carrying out the habitat improvements is included in Exhibit A. The activities conducted pursuant to this agreement are not to replace, supplement or otherwise contribute to any mitigation or compensation that may be required of the Landowner(s), or other parties, as a result of any mandated requirements.

The term of this Agreement (also referred to as the habitat retention period) will be completed on 07/01/2026. This Agreement may be modified at any time by mutual written consent of the parties. It may be terminated by either party upon 30 days advance written notice to the other party(ies). However, if the Landowner(s) terminate(s) the Agreement before its expiration, or if the Landowner(s) should materially default on these commitments, then the Landowner(s) agree(s) to reimburse the USFWS prior to final termination for the prorated costs of all habitat improvements placed on the land through this Agreement. For these purposes, the total cost of the habitat improvements to the United States is agreed to be \$5,000.00.

Landowner:

The Landowner(s) or his/her land manager, with legal authority over land management decisions, guarantee(s) ownership of the above-described land and warrants that there are no outstanding

rights that interfere with this Landowner Agreement.

The Landowner(s) will notify the USFWS of planned or pending changes in ownership. A change of ownership shall not change the terms of this Agreement. The Agreement and terms shall be in effect on the described land for the term of the Agreement.

The Landowner(s) agree(s) to allow access (with advance notice) to the USFWS to implement the project described in the work plan, and to monitor project success.

The Landowner(s) retain(s) all rights to control trespass and retains all responsibility for taxes, assessments, and damage claims.

During the habitat retention period, the landowner must maintain the habitat restored under this award.

At the end of the habitat retention period, the habitat improvement project will become the sole property and complete responsibility of the Landowner(s). There shall be no obligation to the USFWS after the term of the Agreement has expired.

The Landowner(s) will be responsible for securing any necessary permits. Technical advice and support will be provided by participating agencies in the application for the permit(s). The Landowner(s) agree(s) to identify USFWS contribution to the project during public presentations, reports, or other information published about the project, as appropriate

USFWS:

The USFWS will work with the Landowner(s) throughout the entire Agreement term to support actions needed to ensure that the project is designed and constructed per the Agreement and functions as intended.

The USFWS, its agents, or assignees will provide advanced notice prior to accessing the Landowner(s) property to implement the project described in Exhibit A, and to monitor project success.

The USFWS assumes no liability for damage or injury other than that caused by its own negligence, on the above acreage. The USFWS does not assume jurisdiction over the premises by this Agreement.

Spatial Information Sharing: In accordance with the Privacy Act of 1974, permission must be obtained from the Landowner before any personal information can be released. The only information that can be shared is payment information that is authorized by law. Therefore, Landowner consent is requested to allow for sharing of spatial information about this project solely with conservation cooperators providing technical or financial assistance with the restoration, enhancement or management of fish and wildlife habitat.

I/We, the Landowner(s), consent to having spatial information about this project shared with other conservation cooperators.

I/We, the Landowner(s), do NOT wish to have any spatial information about this project shared with other conservation cooperators.

Signatures:

David Guritz, Director Date

Andrew DiAllesandro, USFWS Partners for Fish and Wildlife Program Biologist Date

Kraig McPeck, Rock Island Ecological Services Field Office Supervisor Date

EXHIBIT A

The habitat improvements described below are agreed to by the Kendall County Forest Preserve District, the USFWS, in a Landowner Agreement dated 07/01/2016.

Landowner Contact Information:

Name: Kendall County Forest Preserve District
Mailing Address: 110 West Madison Street
City: Yorkville State: IL Zip code: 60560
Telephone Numbers: 630-553-4131
Email: dguritz@co.kendall.il.us

Description of Habitat Improvement Project and Objectives:

This project seeks to enhance approximately 14.5 acres of high quality oak-hickory woodland and an adjacent wetland. The site is a registered Illinois Natural Areas Inventory site managed by the Kendall County Forest Preserve District. This project will be a continuation of ongoing efforts to remove non-native invasive species, namely bush honeysuckle (*Lonicera maackii*). These shrubs will be cut by hand, followed by a targeted herbicide application to kill the plant. This work will be done in the winter of 2017 or 2018. Cavity nesting birds such as red-headed woodpecker (*Melanerpes erythrocephalus*), yellow-bellied sapsucker (*Sphyrapicus varius*), and eastern bluebird (*Sialia sialis*), small mammals such as northern long-eared myotis (*Myotis septentrionalis*), little brown bat (*Myotis lucifugus*), and big brown bat (*Eptesicus fuscus*), as well as numerous other federal trust species will benefit from this project.

USFWS will:

Provide cost-share as outlined in the budget to implement the restoration plan of upland and wetland enhancement. The Partners Program field biologist will work closely with the landowner throughout the project period by providing technical assistance on habitat management techniques. This will include pre-project surveys, instruction on mixing and application of herbicides, instruction and demonstration of management techniques to treat invasive and other undesirable plant species, implementing best management practices (BMPs) in the project areas, providing on-the-ground supervision to the contractor(s) during project implementation, referring the landowner to and working with other conservation agencies and organizations with common conservation goals for further assistance, and post-project site visits to identify benefits to federal trust resources and management needs.

The Landowner(s) will:

Hire the contractor. Provide any funds outside of the \$5,000.00 provided by the USFWS on the project area described above as described in the budget table. The landowner will also be responsible for maintaining the project and for any additional treatments needed in the project area for the length of the agreement. Further, the landowner will notify the USFWS when the project plan has been completed for final inspection and approval.

Budget Table:

Object Class Categories ^a	Partners				
	Landowner	USFWS Partners Program	USFWS Other Programs	Other Non-USFWS	Totals
Personnel	\$	\$	\$	\$	\$
Fringe benefits	\$	\$	\$	\$	\$
Travel	\$	\$	\$	\$	\$
Equipment	\$	\$	\$	\$	\$
Supplies	\$	\$	\$	\$	\$
Contractual	\$5,000.00	\$5,000.00	\$	\$	\$10,000.00
Other - In-Kind	\$	\$	\$	\$	\$
Other	\$	\$	\$	\$	\$
Totals	\$5,000.00	\$5,000.00	\$	\$	\$10,000.00

^a The total cost-share by the Cooperator, Service and Landowner must remain the same, however allocations by category may be redistributed upon prior approval by the Service

Any work to be completed may be modified with the mutual agreement of the aforementioned parties.

Budget Narrative:

The USFWS Partners Program is paying 50% associated with supplies and contractual costs for this project for a total commitment of **\$5,000.00** itemized below.

Contractual:

~14.5 acres of Non-Native Invasive Species Removal @ \$688.00/acre = \$10,000.00

Total Project Cost: \$10,000.00

Indirect Cost Statement:

We are a local unit of government that will charge all costs directly.

A-133 Single Audit Reporting Statement:

NOT required to submit an A-133 report for the most recently closed fiscal year.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="5,000.00"/>
* b. Applicant	<input type="text" value="5,000.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="10,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 07/01/2016	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: Kendall County Forest Preserve District		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 36-6006598	* c. Organizational DUNS: 0798596100000	
d. Address:		
* Street1: 110 West Madison Street	<input type="text"/>	
Street2:	<input type="text"/>	
* City: Yorkville	<input type="text"/>	
County/Parish:	<input type="text"/>	
* State:	IL: Illinois	
Province:	<input type="text"/>	
* Country:	USA: UNITED STATES	
* Zip / Postal Code: 60560-1465	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: David	
Middle Name:	<input type="text"/>	
* Last Name: Guritz	<input type="text"/>	
Suffix:	<input type="text"/>	
Title: Director		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 630-553-4131	Fax Number: <input type="text"/>	
* Email: dguritz@co.kendall.il.us		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Fish and Wildlife Service

11. Catalog of Federal Domestic Assistance Number:

15.631

CFDA Title:

Partners for Fish and Wildlife

*** 12. Funding Opportunity Number:**

F16AS00007

* Title:

Partners for Fish and Wildlife Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Maramech Forest Preserve

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="5,000.00"/>
* b. Applicant	<input type="text" value="5,000.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="10,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

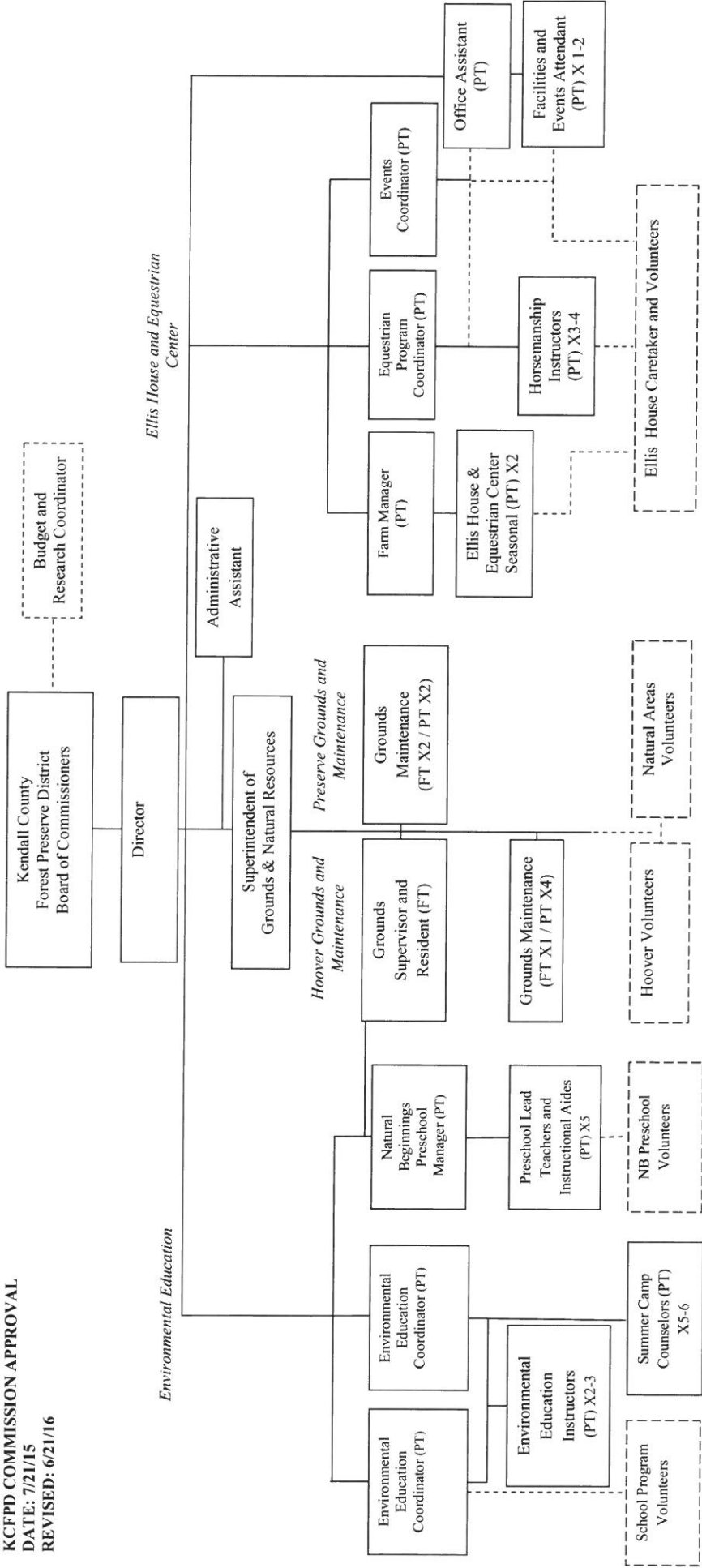
As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Director
APPLICANT ORGANIZATION Kendall County Forest Preserve District	DATE SUBMITTED

KCFPD COMMISSION APPROVAL
 DATE: 7/21/15
 REVISED: 6/21/16



**Kendall County Forest Preserve District
2016 Programs and Rental Fees and Charges
Final Draft for Commission Approval**

21-Jun-16

	Type	Security Deposit	Current Rates Schedule	Proposed Rate Increases	Additional Information
Historic Courthouse Meeting Room and Courtroom Rentals					
East Conference Room	Meeting room	\$100	\$20/hr. resident; \$30/hr. non-resident		
Upper Conference Room	Meeting room	\$100	\$20/hr. resident; \$30/hr. non-resident		
Historic Courtroom	Courtroom	\$100	\$40/hr. resident; \$60/hr. non-resident		
Forest Preserve Shelter, Bunkhouse, and Campsite Rental					
Richard Young FP	Shelter	\$0	\$50/resident; \$75/non-resident		9 am to dusk
Jay Woods FP	Shelter	\$0	\$50/resident; \$75/non-resident		9 am to dusk
Subat FP	Shelter	\$0	\$50/resident; \$75/non-resident		9 am to dusk
Hoover FP	Bunkhouse	\$100 per Bunkhouse Rental	\$150/resident; \$210/non-resident		Check in: 3 - 8 pm / Check-out: Noon
Hoover FP	Group campsite	\$0	\$50/resident; \$75/non-resident		Capacity for 30 individuals
Hoover FP	Family campsite	\$0	\$15/resident; \$25/non-resident		Capacity for 6 individuals
Hoover FP - Campsite and Bunkhouse Non-Emergency Call-out Fee (8 pm to 8 am)*	Bunkhouse and Group Campsite Rentals	\$0	\$40 charge for non-emergency callouts between 8 pm and 8 am the following day		Fee charged for after hour service requests. Check in is between 3 pm and 7 pm. Non-emergency requests placed after 8 pm are charged this fee.
Harris FP	Shelter	\$0	\$50/resident; \$75/non-resident		Additional \$25 for groups over 100
Harris - Shelter 1 and 4	Shelter	\$0	\$100/resident; \$125/non-resident		
Harris FP	Shelter 5-day	\$0	\$500 for weekday rental		
Harris FP	Horse Arena	\$0	\$65 per day		9 am to dusk
Shelter Rental for Groups over 100*	Shelter	\$0	\$25 per shelter rental for group sizes greater than 100 people		Rental includes use of Shelter 7
Firewood Bundles	Firewood	\$0	\$20		Additional \$25 charge for each subsequent 100 guests
Special Event Permit Fees	Permit Fee	\$0	\$50 / \$150 / \$250 Assigned Fee	\$25 per bundle	Approx. 30 pieces
Hoover Meadowhawk Lodge Rental					
Friday & Sunday (wedding)	Meadowhawk Lodge	50% of total cost	\$1,200 (8 am - 10 pm)		Incl. tables & chairs, projector screen and podium
Saturday (wedding)	Meadowhawk Lodge	50% of total cost	\$1,500 (8 am - 10 pm)		Incl. tables & chairs, projector screen and podium
Weekend - other events	Meadowhawk Lodge	50% of contracted time	\$75/hr resident - \$100/hr non-resident		Incl. tables & chairs, projector screen and podium
Weekday - other events	Meadowhawk Lodge	50% of contracted time	\$50/hr resident - \$75/hr non-resident		Incl. tables & chairs, projector screen and podium
Meadowhawk Lodge Package (weekdays only)	Meadowhawk Lodge & Bunkhouses	\$100 per Bunkhouse Rental	Bunkhouse: \$150/resident; \$210/non-resident Meadowhawk Lodge: \$250		Minimum 2 bunkhouse rental plus a \$250 fee for use of Meadowhawk Lodge full day use
Not-for-Profit and Government Rate	Meadowhawk Lodge	50% of contracted time	20% (May-Oct)-50% (Nov - Apr) discount		
Corporate Rate	Meadowhawk Lodge	50% of contracted time	20% (May-Oct)-10% (Nov-Apr) upcharge		
Client Set-up / Clean-up	Meadowhawk Lodge	N/A	\$15 per hour for each hour of set-up / clean-up		
Set-up / Clean-up (optional)	Meadowhawk Lodge	NA	\$50 set-up or clean-up / \$75 set up and clean-up		Set-up, clean-up, or both
Coffee Service	Meadowhawk Lodge	NA	\$60/60 cups		Incl. cups, stir stix, cream, sugar
Sound System	Meadowhawk Lodge	NA	\$25 per rental event		
Firewood	Firewood	NA	\$20 per bundle	\$25 per bundle	Approx. 30 pieces
Ellis House Rental					
Friday and Sunday (wedding)	Ellis House/Tent	\$1,000	\$3,300	\$3,400	Grounds, house, tent, tables & chairs
Saturday (wedding)	Ellis House/Tent	\$1,000	\$3,600	\$3,700	Grounds, house, tent, tables & chairs
Weekday & Weekend other events (House and Tent)	Ellis House/Tent	50% of contracted time	\$130/hr	\$130/hr	Grounds, house, tent, tables & chairs
Weekday & Weekend other events (House)	Ellis House	50% of contracted time	\$50/hr	\$55/hr	Grounds, house, tables & chairs
Weekday & Weekend Classroom	Ellis Classroom	50% of contracted time	\$40/hr	\$45/hr	Grounds, classroom, tables & chairs
Not-for-Profit and Government Rate	Ellis House	50% of contracted time	20% (May-Oct)-50% (Nov - Apr) discount		
Corporate Rate	Ellis House	50% of contracted time	20% (May-Oct) - 10% (Nov-Apr) upcharge		
Set-up / Clean-up (optional)	Ellis House/Tent	NA	\$300 set-up or clean-up / \$500 set up and clean-up		Set-up OR Clean-up / Both
Firewood	Ellis House	NA	\$30		Approx. 15 pieces
Ellis Equestrian Center Lessons					
Beginner Rider Lessons (Single Lesson)	Public Program	NA	Resident: \$40 / Non-Resident: \$45		
Beginner Rider Lessons (5-Lesson Package)	Public Program	NA	Resident: \$160 / Non-Resident: \$180		
Ellis Equestrian Center Camps					
Parent and Tot Day Camp	Camp Program	NA	Resident: \$40 / Non-Resident: \$45		
1-Day Pony Camp	Camp Program	NA	Resident: \$60 / Non-Resident: \$65		
3-Day Pony Camp	Camp Program	NA	Resident: \$190 / Non-Resident: \$195		

	Type	Security Deposit	Current Rates Schedule	Proposed Rate Increases	Additional Information
Ellis Equestrian Center Birthdays Parties					
Ellis Horse & Pony Birthday Parties	Public Program	\$100 at time of reservation applied to total cost	Resident: \$190 + \$19 for each child over 10 - Non-Resident \$200 + \$20 for each child over 10	\$2 per child for "Horseshoe Craft" Option	
Ellis Equestrian Center - Other					
Open Arena	Facility Use	NA	\$10 per day or \$40 per year		
Group Adventure Tours (1-Hour)	Public Program	NA	Resident: \$50 / Non-Resident: \$50 - Additional \$50 fee for groups over 15		
Hay Wagon Ride Option	Public Program	NA	\$3 per person		
Ellis Patch Option	Public Program	NA	\$2 per person		
Environmental Education Scout Programs					
Cub Scout and Girl Scout Badge Programs	Scout Program	NA	\$6 per scout (minimum \$40 program fee)		
Bunkhouse Package Discount	Scout Program	NA	\$140 per night		
Group Campsite Package Discount	Scout Program	NA	\$35 per night		
Environmental Education School Programs					
Animals In Winter	School Program	NA	\$3 per student		
Biomimicry	School Program	NA	\$4 per student		
Bugfest	School Program	NA	\$6 per student at school / \$7 per student at Harris	\$7 per student	
Zoology	School Program	NA	\$6 per student		
Fossils	School Program	NA	\$4 per student		
Native Americans	School Program	NA	\$6 per student	\$7 per student	
Teeth Younger	School Program	NA	\$3 per student		
Teeth Older	School Program	NA	\$4 per student		
Adaptations in School	School Program	NA	\$4 per student		
Adaptations Harris	School Program	NA	\$5 per student		
Ecosystems Harris	School Program	NA	\$6 per student		
Wetland In School	School Program	NA	\$4 per student		
Maple Syrup (NEW)	School Program	NA	NA	\$7 per student	
Weather	School Program	NA	NA	\$6 per student	
Other Pre-School	Preschool Program	NA	\$5 per student		
Other School Age	School Program	NA	\$6 per student		
Environmental Education Camp Programs					
Waking up Winter	Camp Program	NA	\$60.00		
Waking up Winter	Camp Program	NA	\$60.00		
Wonders of Water	Camp Program	NA	\$30.00		
Habitat Exploration	Camp Program	NA	\$30.00		
Wet, Wetter, Wettest	Camp Program	NA	\$120.00		
Animal Senses	Camp Program	NA	\$120.00		
Wild Kratz & Magic School Bus	Camp Program	NA	\$120.00		
Sunset Adventure	Camp Program	NA	\$110.00		
Magic School Bus - Full Day	Camp Program	NA	\$175.00		
Mad Science & Hydro Rock	Camp Program	NA	\$120.00		
Walk in the Wild	Camp Program	NA	\$175.00		
Canoe Camp - Follow the Fox	Camp Program	NA	\$195.00		
Adventure Road	Camp Program	NA	\$175.00		
Counselor in Training	Camp Program	NA	\$200.00		
Nature Quest	Camp Program	NA	\$130.00		
Environmental Education - Natural Beginnings					
Registration Fee	Preschool Program	NA	\$150		Registration fee is non-refundable
Processing Fee	Preschool Program	NA		\$5 per transaction	Assigned if credit card information is not updated
3-Day Sessions	Preschool Program	NA	\$1,725		First quarter tuition and current quarter tuition is non-refundable
2-Day Sessions	Preschool Program	NA	\$1,425		First quarter tuition and current quarter tuition is non-refundable
Second Sibling Discount	Preschool Program	NA	20% tuition discount	10% tuition discount	20% discount 16-17 program year / 10% 17-18 program year