

Vendor# Name Invoice # Description Date Budget # Account Description Dist Amount

248 060304	FIRST NATIONAL BANK OMAHA	01/29/2016	POSTAGE-LETTER	01/07/16	27020006200	OFFICE SUPPLIES & POSTAGE	6.74	bantrim
249 111513	KONICA MINOLTA	27937568	08-01 12/25/15	01/06/16	27020006200	OFFICE SUPPLIES & POSTAGE	203.01	** ssandford
250 060304	FIRST NATIONAL BANK OMAHA	01/29/2016-3	CONFERENCES	01/07/16	27020006204	CONFERENCES	209.75*	** bantrim
251 011359	AMEREN IP	DEC 15 2015	MILLBROOK SOUTH	01/07/16	27020006351	ELECTRIC	33.30	bantrim
252 031510	COMMONWEALTH EDISON	DEC 17 2015	BAKER WOODS	01/07/16	27020006351	ELECTRIC	20.81	bantrim
253 031510	COMMONWEALTH EDISON	DEC 30 2015	RICHARD YOUNG	01/07/16	27020006351	ELECTRIC	31.19	bantrim
254 031510	COMMONWEALTH EDISON	DEC 30-2015	JAY WOODS	01/07/16	27020006351	ELECTRIC	30.72	bantrim
255 031510	COMMONWEALTH EDISON	12/30/15-2	HARRIS	01/07/16	27020006351	ELECTRIC	42.28	bantrim

**FOREST PRESERVE EXPENDITURE**

248 060304	FIRST NATIONAL BANK OMAHA	01/29/2016	POSTAGE-LETTER	01/07/16	27020006200	OFFICE SUPPLIES & POSTAGE	6.74	bantrim
249 111513	KONICA MINOLTA	27937568	08-01 12/25/15	01/06/16	27020006200	OFFICE SUPPLIES & POSTAGE	203.01	** ssandford
250 060304	FIRST NATIONAL BANK OMAHA	01/29/2016-3	CONFERENCES	01/07/16	27020006204	CONFERENCES	209.75*	** bantrim
251 011359	AMEREN IP	DEC 15 2015	MILLBROOK SOUTH	01/07/16	27020006351	ELECTRIC	33.30	bantrim
252 031510	COMMONWEALTH EDISON	DEC 17 2015	BAKER WOODS	01/07/16	27020006351	ELECTRIC	20.81	bantrim
253 031510	COMMONWEALTH EDISON	DEC 30 2015	RICHARD YOUNG	01/07/16	27020006351	ELECTRIC	31.19	bantrim
254 031510	COMMONWEALTH EDISON	DEC 30-2015	JAY WOODS	01/07/16	27020006351	ELECTRIC	30.72	bantrim
255 031510	COMMONWEALTH EDISON	12/30/15-2	HARRIS	01/07/16	27020006351	ELECTRIC	42.28	bantrim

Kendall County 01/11/16 12:12:37 PM

COMBINED Claims Listing

**ELLIS HOUSE**

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
256 030794	CHAMPION ENERGY, LLC.	12 21 2015	ELLIS HOUSE	01/07/16	27021007076	UTILITIES - ELLIS HOUSE	169.66
257 031510	COMMONWEALTH EDISON	DEC 17 2015-2	ELLIS HOUSE	01/07/16	27021007076	UTILITIES - ELLIS HOUSE	143.09
							312.75*
258 060304	FIRST NATIONAL BANK OMAHA	JAN29 2016	POSTAGE	01/07/16	27021007077	OFFICE SUPPLIES & POSTAGE	20.42
							20.42*
259 020172	BARRETT'S ECOWATER	10381	WATER FILTRATION	01/07/16	27021007080	GROUND & MAINT - ELLIS H	25.00
260 130506	MENARDS	31481	OIL GENERATOR	01/07/16	27021007080	GROUND & MAINT - ELLIS H	49.11
261 130506	MENARDS	32405	CARPET CLEAN SUPPLIE	01/07/16	27021007080	GROUND & MAINT - ELLIS H	15.96
262 180304	R & R ELECTRICAL CONTRACTORS,	6347	ELEC WORK 2 POLES	01/07/16	27021007080	GROUND & MAINT - ELLIS H	700.00
263 180925	RIEMENSCHNEIDER ELECTRIC	11593	ELEC POLES	01/07/16	27021007080	GROUND & MAINT - ELLIS H	675.00
							** bantrim

**Total FOREST PRESERVE EXPENDITURE 1,663.05\***

**Total ELLIS HOUSE 1,798.24\***

**ELLIS BARN**

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
264 060304	FIRST NATIONAL BANK OMAHA	01/29/2016-3	LIGHTS-ELLIS BARN	01/07/16	27021017080	GROUND & MAINT - ELLIS B	159.96
265 180304	R & R ELECTRICAL CONTRACTORS,	6347	ELEC WORK 2 POLES	01/07/16	27021017080	GROUND & MAINT - ELLIS B	350.00
266 180925	RIEMENSCHNEIDER ELECTRIC	11593	ELEC POLES	01/07/16	27021017080	GROUND & MAINT - ELLIS B	337.50
							** bantrim
							** bantrim
							** bantrim

**Total ELLIS BARN 847.46\***

**ELLIS GROUNDS**

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
267 031559	CONCAD CO.	595923-11572	EQUIP REPAIR	01/07/16	27021027080	GROUND & MAINT - ELLIS G	43.08
268 130506	MENARDS	31032	SHOP SUPPLIES	01/07/16	27021027080	GROUND & MAINT - ELLIS G	26.85
269 180304	R & R ELECTRICAL CONTRACTORS,	6347	ELEC WORK 2 POLES	01/07/16	27021027080	GROUND & MAINT - ELLIS G	350.00
270 180925	RIEMENSCHNEIDER ELECTRIC	11593	ELEC POLES	01/07/16	27021027080	GROUND & MAINT - ELLIS G	337.50
							** bantrim
							** bantrim
							** bantrim

**Total ELLIS GROUNDS 757.43\***

**ELLIS WEDDINGS**

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
271 011226	REPUBLIC SERIVCES	0721-005018109	ELLIS REFUSE	01/07/16	27021207078	REFUSE PICKUP - ELLIS	129.12
							129.12*

**Total ELLIS WEDDINGS 129.12\***

**ELLIS 5K**

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
272 060304	FIRST NATIONAL BANK OMAHA	JAN29 2016	5K SUPPLIES	01/07/16	27021307087	PROG SUPPLIES - ELLIS 5K	170.76
273 190110	SAM'S CLUB/GEMB	JAN 19 2016	5K SUPPLIES	01/07/16	27021307087	PROG SUPPLIES - ELLIS 5K	110.10
							** bantrim
							bantrim

**Total 280.86\***

Kendall County

**Total ELLIS 5K 280.86\***

**HOOVER**

274 030794	CHAMPTON ENERGY, LLC.	12/04/15	12-04-15	HO MULTIPLE A	01/07/16	27022006861	HOOVER - ELECTRIC	522.15	bantrim
275 030794	CHAMPTON ENERGY, LLC.	12-04-15		HO BATHHOUSE	01/07/16	27022006861	HOOVER - ELECTRIC	121.37	bantrim
								643.52*	

276 112165	DAVE KUROWSKI	83487		BUNKHOUSE REFUND-FIR	01/07/16	27022007088	HOOVER SECURITY DEPOSIT R	40.00	bantrim
277 190330	NYAH SCHAEFER	83511		ML SEC DEP REFUND	01/07/16	27022007088	HOOVER SECURITY DEPOSIT R	150.00	bantrim
								190.00*	

**Total HOOVER 833.52\***

**ENV ED NATURAL BEGINNINGS**

278 060304	FIRST NATIONAL BANK OMAHA	JAN 29/2016		PHOTOS, CRAFTS	01/07/16	27023036849	ENV EDUC - NATURAL BEGINN	202.37	bantrim
								202.37*	

**Total ENV ED NATURAL BEGINNINGS 202.37\***

**ENV ED OTHER PUBLIC PROGRAMS**

279 060304	FIRST NATIONAL BANK OMAHA	JAN 29--2016		PICTURES W/SANTA	01/07/16	27023046849	ENV EDUC - OTHER PUBLIC P	43.52	** bantrim
								43.52*	

**Total ENV ED OTHER PUBLIC PROGRAMS 43.52\***

**ENV ED LAWS OF NATURE**

280 060304	FIRST NATIONAL BANK OMAHA	JAN 29-2016		PET SUPPLIES	01/07/16	27023056849	ENV EDUC - LAWS OF NATURE	58.80	** bantrim
								58.80*	

**Total ENV ED LAWS OF NATURE 58.80\***

**GROUND & NATURAL RESOURCES**

281 060304	FIRST NATIONAL BANK OMAHA	01/29/2016-3		AT & T BILLS	01/07/16	27025006207	TELEPHONE - GROUNDS & NAT	308.31	** bantrim
282 220626	VERIZON (FOREST PRESERVE)	9757465644		CELL PHONES	01/07/16	27025006207	TELEPHONE - GROUNDS & NAT	582.07	bantrim
								890.38*	

**Total ENV ED GROUNDS & NATURAL RESOURCES 1,190.38\***

283 040538	DEKANE EQUIPMENT CORP	RA33655		KUBOTA DOOR HANDLE R	01/07/16	27025006216	EQUIP - GROUNDS & NATURAL	109.08	bantrim
284 061021	FLATSO'S TIRE SHOP	1008		BACK TIRES-HO FORD	01/07/16	27025006216	EQUIP - GROUNDS & NATURAL	332.52	bantrim
285 071807	GRAINCO F.S. INC	30942		BOBCAT TIRE REPLACE	01/07/16	27025006216	EQUIP - GROUNDS & NATURAL	997.00	bantrim
								1,438.60*	

**Total ENV ED GROUNDS & NATURAL RESOURCES 1,438.60\***

286 110531	KENDALL CO HIGHWAY DEPT	DEC 2015		GAS & DIESEL	01/07/16	27025006217	FUEL - GAS & OIL	980.69	bantrim
								980.69*	

**Total ENV ED GAS & OIL 980.69\***

287 030540	CENTRAL LIMESTONE CO INC	5594		HOOVER GRAVEL	01/07/16	27025006837	PRESERVE IMPROV - GR & NA	15.76	bantrim
288 160985	PIZZO & ASSOC, LTD	15837		PRAIRIE CONVERSION	01/07/16	27025006837	PRESERVE IMPROV - GR & NA	400.00	bantrim
								415.76*	

**Total ENV ED PRAIRIE CONVERSION 415.76\***

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
289 011226	REPUBLIC SERIVCES	0551-012157499	HARRIS/HOOVER REFUSE	01/07/16	27025006847	REFUSE PICKUP - GROUNDS &	bantrim 379.93
290 140937	NICOR	12/11/15	HARRIS	01/07/16	27025006848	GAS - GROUNDS & NATURAL R	112.30
291 140937	NICOR	12/28/15	MILLBROOK SOUTH	01/07/16	27025006848	GAS - GROUNDS & NATURAL R	84.87 197.17*
292 141587	NORTHERN SAFETY CO, INC	901737246	SAFETY GLASSES,EYE W	01/07/16	27025007089	SUPPLIES - SHOP	193.25 193.25*

**Total GROUNDS & NATURAL RESOURCES 4,495.78\***

**TOTAL FOREST PRESERVE \$11,110.15**

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
SPECIAL FINANCE COMMITTEE MEETING MINUTES**

**DECEMBER 21, 2015**

**I. Call to Order**

Finance Acting Committee Chair Jeff Wehrli called the meeting to order at 6:30 pm in the Kendall County Board Room.

**II. Roll Call**

Commissioners Davidson, Gryder and Wehrli were present.

**III. Approval of Agenda**

Commissioner Gryder made a motion to approve the agenda as presented. The motion was seconded by Commissioner Davidson. Aye, all. Opposed, none.

**IV. Citizens to be Heard**

No public comments were offered.

**V. Motion to Forward Claims for Approval in an Amount Not-to-Exceed \$3,168,165.78**

Commissioner Davidson made a motion to forward claims to the Forest Preserve Commission for approval in the amount of \$3,168,165.78. The motion was seconded by Commissioner Gryder.

Commissioner Wehrli stated that the claims include debt service payments.

Commissioner Gryder inquired about line 101. RY Bridge repair in the amount of \$46.72.

Commissioner Davidson inquired about line 99. F150 Windshield Repair in the amount of \$240.

Latreese Caldwell agreed to pull the claims and forward to Commissioners Gryder and Davidson.

**VI. Review of Proposals from Coffman Truck Sales, Inc. for Repair or Replacement of 7' Tornado Salt Spreader in the Amount of \$1,294.22 or \$4,215.00, Respectively**

Commissioner Davidson inquired as to whether a salt spreader is needed, and could salt be purchased by the bag and dumped into the back of a pickup truck to be spread. Commissioner Wehrli stated that the volume of salt needed to be efficiently spread throughout the forest preserves required the salt spreader.

Commissioner Davidson made a motion to repair the existing salt spreader in the amount of \$1,294.22. Commissioner Gryder seconded the motion. Aye, all.

Opposed, none.

VII. **Review of Cost for Installation of Two Electrical Utility Poles for Ellis House and Equestrian Center from R&R Electrical Contractors of Plano in the Amount of \$1,400**

Commissioner Wehrli stated that wind knocked over two electrical poles. Power was lost at Ellis. Commission Davidson stated that wooden poles are needed for electrical poles.

Commissioner Davidson made a motion to pay \$1,400 to R&R Electrical Contractors. Commissioner Gryder seconded the motion. Aye, all. Opposed, none.

VIII. **Review of a Proposal from Blue Peak Tents in the Amount of \$17,400 for Event Tent and Accessories 2016 Seasonal Use and Maintenance for Ellis House and Equestrian Center**

Commissioner Wehrli stated that the price is the same as last year. Commissioner Gryder made a motion to approve the proposal. Commissioner Davidson seconded the motion. Aye, all. Opposed, none.

IX. **Executive Session**

None.

X. **Other Items of Business**

Latreese Caldwell presented a FY15 Year End Revenue & Expense report for the Forest Preserve programs. Caldwell stated the budget projected about a \$27,000 deficit. The budget ended up with an approximate \$38,000 deficit if we did not include the bond payment transfer of approximately \$287,000. The \$38,000 deficit also includes payments to Kendall County for insurance. Environmental Education revenue is 108% of expected revenue. Environmental Education total expenditures is less than budget. The projected deficit of approximately \$86,000 was cut in half to an approximate \$43,000 deficit. Ellis House and Equestrian Center revenue came in at approximately \$153,000. This revenue is 110% of the adjusted budget of approximately \$139,000. The expenditure was approximately \$7,000 more than projected. The projected deficit of approximately \$48,000 was reduced to an approximate \$41,000 deficit. Hoover has work to do. Revenues were less than budgeted. Expenditures increased due to moving an additional full time person there. There is a wedding coming up at Meadowhawk. With additional marketing, revenues should do better.

DRAFT

Latreese Caldwell stated, per David Guritz, the Forest Preserve is receiving a \$30,000 farm lease payment for Fox River Bluffs in FY16.

Latreese Caldwell stated, per David Guritz, we have received approximately \$4,000 in medical bills from Matthew Clark for an accident out at Hoover. Guritz has notified Glenn Campos, the State's Attorney's Office and IPMG. IPMG thought we should not pay based on tort immunity. The State's Attorney's Office stated that if the Forest Preserve decides to pay they should get a release from Matthew Clark. This matter cannot be discussed in Executive Session because there is no pending litigation. Guritz wants the Commission to begin thinking about the Forest Preserve's position on whether or not to pay.

XI. **Citizens to be Heard**

None

XII. **Adjournment**

Commissioner Davidson made a motion to adjourn. Commissioner Gryder seconded the motion. All, aye. Opposed, none. Meeting adjourned at 7 pm.

Respectfully submitted,

Latreese Caldwell  
Recorder

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES**

**JANUARY 5, 2016**

**I. Call to Order**

President Wehrli called the meeting to order at 6:00 pm in the Kendall County Board Room.

**II. Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**III. Invocation**

Commissioner Prochaska offered an invocation for the meeting.

**IV. Roll Call**

Commissioners Cullick, Davidson, Gilmour, Gryder, Prochaska, Purcell, and Wehrli all were present.

**V. Approval of Agenda**

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

**VI. Citizens to Be Heard**

No public comments were offered by those in attendance.

**VII. Approval of Claims in an Amount Not-to-Exceed \$3,168,165.78**

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$3,168,165.78. Seconded by Commissioner Prochaska.

Roll call: Commissioners Davidson, Gilmour, Gryder, Prochaska, Purcell, Cullick, and Wehrli, aye. Opposed, none. Motion passed unanimously.

**VIII. Approval of Minutes**

- a. Forest Preserve Finance Committee Meeting – December 9, 2015
- b. Forest Preserve Committee of the Whole Meeting – December 9, 2015
- c. Forest Preserve Commission Meeting – December 15, 2015



Commissioner Cullick made a motion to approve the meeting minutes for the Forest Preserve Finance Committee meeting held on December 9, 2015; the Forest Preserve Committee of the Whole meeting held on December 9, 2015, and the Commission meeting held on December 15, 2015 as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none. Motion passed unanimously.

**IX. Motion to Approve a Proposal and Contract from Blue Peak Tents of West Chicago, IL in the Amount of \$17,400 for Rental of an Event Tent and Accessories for Ellis House and Equestrian Center for CY 2016**

Commissioner Gryder made a motion to approve the proposal and contract from Blue Peak Tents of West Chicago, Illinois in the amount of \$17,400 for rental of an event tent and accessories for Ellis House and Equestrian Center for CY 2016. Seconded by Commissioner Cullick.

Director Guritz reported that Blue Peak Tents sent a proposal for purchase of the tent. Purchase cost is over \$20,000, requiring competitive bidding.

Roll call: Commissioners Davidson, Gilmour, Gryder, Prochaska, Purcell, Cullick, and Wehrli, aye. Opposed, none. Motion passed unanimously.

**X. Motion to Approve a Proposal from Coffman Truck Sales Inc. of Aurora, IL for Repair of a Tornado Salt Spreader in the Amount of \$1,294.22**

Commissioner Cullick made a motion to approve the proposal from Coffman Truck Sales, Inc. of Aurora, Illinois for repair of a Tornado Salt Spreader in the amount of \$1,294.22. Seconded by Commissioner Gilmour.

President Wehrli reported that the Finance Committee had discussed repair of the existing salt spreader versus purchase of a new unit, with consensus to repair the existing unit for the upcoming season(s).

Roll call: Commissioners Davidson, Gilmour, Gryder, Prochaska, Purcell, Cullick, and Wehrli, aye. Opposed, none. Motion passed unanimously.

**XI. Motion to Approve R&R Electrical Contractor Incurred Costs in the Amount of \$1,400.00 for the Installation of Two Electrical Utility Poles at Ellis House and Equestrian Center**

Commissioner Cullick made a motion to approve the R&R Electrical costs incurred in the amount of \$1,400.00 for the installation of two electrical utility poles at Ellis House and Equestrian Center. Seconded by Commissioner Davidson.

Director Guritz reported that under the terms of the driveway access and easement agreement, future costs incurred will be split evenly between the District and adjacent property holder. President Wehrli stated he would be speaking with the Highway Department to determine if additional poles would become available to replace older poles at Ellis from future highway projects.

Roll call: Commissioners Davidson, Gilmour, Gryder, Prochaska, Purcell, Cullick, and Wehrli, aye. Opposed, none. Motion passed unanimously.

## **XII. Executive Session**

None.

## **XIII. Other Items of Business**

Commissioner Koukol arrived at 6:08 pm.

Director Guritz reported that he was working to reduce costs for communications by switching certain AT&T services over to Verizon.

Director Guritz stated that he will be working to secure quotes for Meadowhawk Lodge repairs.

Director Guritz is coordinating with Amy Martin to search for Ellis Equestrian Center lesson horses.

## **XIV. Citizens to Be Heard**

No public comments were offered by those in attendance.

## **XV. Adjournment**

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 6:10 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
PROGRAMMING AND EVENTS COMMITTEE MEETING MINUTES  
JANUARY 6, 2016**

**I. Call to Order**

Programming and Events Committee Chair Flowers called the meeting to order at 6:10 pm in the Kendall County Board Room.

**II. Roll Call**

Commissioners Gilmour, Prochaska, Purcell, and Flowers all were present. Director Guritz and Equestrian Program Coordinator, Amy Martin also were present.

**III. Approval of Agenda**

Commissioner Prochaska made a motion to approve the agenda. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

**IV. Citizens to be Heard**

No public comments were offered.

**V. Ellis Lesson Horse Prospects**

Director Guritz discussed the rejection of a lesson horse prospect due to a recent diagnosis of heaves, the equivalent of a severe asthma issue in horses. Amy Martin reported that this can be a significant issue in horses. Amy Martin will be assisting with the search for two replacement horses. Director Guritz stated he would be reaching out to Cindy Benson, and Blackhawk College.

**VI. Ellis Equestrian Center Summer Camp Fees and Charges**

The Programming and Events Committee discussed the proposed summer camp fees and charges for Ellis Equestrian Center. Director Guritz provided an overview of the proposed summer camp budget. With direction from the Programming and Events Committee, the summer camp schedule will be developed and presented to the Committee of the Whole. A fee increase is not recommended for 2016.

The Programming and Events Committee discussed the proposed budget. Commissioner Purcell observed that the older age camps filled, suggesting that offering additional camps for older children would assist with meeting budget goals. Director Guritz stated that this will be considered in developing the camp schedule for the upcoming year.

## **VII. General Discussion and Updates**

The Programming and Events Committee discussed Ellis lesson program activity. Director Guritz stated that Rebecca Brigel has been extended hours for lessons over winter break, with the goal of retaining participation over the winter months.

The Programming and Events Committee reviewed the advertising budget and proposal for the upcoming Ellis House Bridal Shower. Proposals for advertising through Shaw Media (Record Newspapers) and Morris Herald-News/Herald Life bridal guides were reviewed by the Committee.

The Programming and Events Committee provided direction to review the proposed ad schedule with Tina Villarreal, approve the ads based on past year's promotions, and provide a report to the Committee of the Whole on the ad schedule and costs.

Director Guritz reported that the summer camp email blast through Shaw Media is scheduled to promote the nature camps only. The Programming and Events Committee provided direction to hold off on the promotional email blast in order to include promotion of Ellis summer camp opportunities, and to bring the schedule, fees and charges forward to the Committee of the Whole.

## **VIII. Executive Session**

None.

## **IX. Adjournment**

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gilmour. Aye, all. Meeting adjourned at 7:00 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
SPECIAL FINANCE COMMITTEE MEETING MINUTES**

**DECEMBER 21, 2015**

**I. Call to Order**

Finance Acting Committee Chair Jeff Wehrli called the meeting to order at 6:30 pm in the Kendall County Board Room.

**II. Roll Call**

Commissioners Davidson, Gryder and Wehrli were present.

**III. Approval of Agenda**

Commissioner Gryder made a motion to approve the agenda as presented. The motion was seconded by Commissioner Davidson. Aye, all. Opposed, none.

**IV. Citizens to be Heard**

No public comments were offered.

**V. Motion to Forward Claims for Approval in an Amount Not-to-Exceed \$3,168,165.78**

Commissioner Davidson made a motion to forward claims to the Forest Preserve Commission for approval in the amount of \$3,168,165.78. The motion was seconded by Commissioner Gryder.

Commissioner Wehrli stated that the claims include debt service payments.

Commissioner Gryder inquired about line 101. RY Bridge repair in the amount of \$46.72.

Commissioner Davidson inquired about line 99. F150 Windshield Repair in the amount of \$240.

Latreese Caldwell agreed to pull the claims and forward to Commissioners Gryder and Davidson.

**VI. Review of Proposals from Coffman Truck Sales, Inc. for Repair or Replacement of 7' Tornado Salt Spreader in the Amount of \$1,294.22 or \$4,215.00, Respectively**

Commissioner Davidson inquired as to whether a salt spreader is needed, and could salt be purchased by the bag and dumped into the back of a pickup truck to be spread. Commissioner Wehrli stated that the volume of salt needed to be efficiently spread throughout the forest preserves required the salt spreader.

Commissioner Davidson made a motion to repair the existing salt spreader in the amount of \$1,294.22. Commissioner Gryder seconded the motion. Aye, all.

Opposed, none.

VII. **Review of Cost for Installation of Two Electrical Utility Poles for Ellis House and Equestrian Center from R&R Electrical Contractors of Plano in the Amount of \$1,400**

Commissioner Wehrli stated that wind knocked over two electrical poles. Power was lost at Ellis. Commission Davidson stated that wooden poles are needed for electrical poles.

Commissioner Davidson made a motion to pay \$1,400 to R&R Electrical Contractors. Commissioner Gryder seconded the motion. Aye, all. Opposed, none.

VIII. **Review of a Proposal from Blue Peak Tents in the Amount of \$17,400 for Event Tent and Accessories 2016 Seasonal Use and Maintenance for Ellis House and Equestrian Center**

Commissioner Wehrli stated that the price is the same as last year. Commissioner Gryder made a motion to approve the proposal. Commissioner Davidson seconded the motion. Aye, all. Opposed, none.

IX. **Executive Session**

None.

X. **Other Items of Business**

Latreese Caldwell presented a FY15 Year End Revenue & Expense report for the Forest Preserve programs. Caldwell stated the budget projected about a \$27,000 deficit. The budget ended up with an approximate \$38,000 deficit if we did not include the bond payment transfer of approximately \$287,000. The \$38,000 deficit also includes payments to Kendall County for insurance. Environmental Education revenue is 108% of expected revenue. Environmental Education total expenditures is less than budget. The projected deficit of approximately \$86,000 was cut in half to an approximate \$43,000 deficit. Ellis House and Equestrian Center revenue came in at approximately \$153,000. This revenue is 110% of the adjusted budget of approximately \$139,000. The expenditure was approximately \$7,000 more than projected. The projected deficit of approximately \$48,000 was reduced to an approximate \$41,000 deficit. Hoover has work to do. Revenues were less than budgeted. Expenditures increased due to moving an additional full time person there. There is a wedding coming up at Meadowhawk. With additional marketing, revenues should do better.

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Latreese Caldwell stated, per David Guritz, the Forest Preserve is receiving a \$30,000 farm lease payment for Fox River Bluffs in FY16.

Latreese Caldwell stated, per David Guritz, we have received approximately \$4,000 in medical bills from Matthew Clark for an accident out at Hoover. Guritz has notified Glenn Campos, the State's Attorney's Office and IPMG. IPMG thought we should not pay based on tort immunity. The State's Attorney's Office stated that if the Forest Preserve decides to pay they should get a release from Matthew Clark. This matter cannot be discussed in Executive Session because there is no pending litigation. Guritz wants the Commission to begin thinking about the Forest Preserve's position on whether or not to pay.

XI. **Citizens to be Heard**

None

XII. **Adjournment**

Commissioner Davidson made a motion to adjourn. Commissioner Gryder seconded the motion. All, aye. Opposed, none. Meeting adjourned at 7 pm.

Respectfully submitted,

Latreese Caldwell  
Recorder

**FARM LICENSE AGREEMENT #16-01-001**

**Baker Woods Forest Preserve – West Section**

This Agreement is made this 19th day of January, 2016 (“Date of Execution”), between the Kendall County Forest Preserve, a Body Corporate and Politic, 110 West Madison Street, Yorkville, Illinois, 60560, (“Licensor”), and Kyle Connell, located at 7485 Nettle Creek Road, Morris, Illinois, 60450, (“Licensee”), including all heirs and assignees, collectively referred to as the “Parties.”

WHEREAS, the Licensor is the owner of certain lands situated in the County of Kendall, Township of Seward and State of Illinois described as:

PIN#s:           09-16-200-013

WHEREAS, Licensee desires to use the above-described real estate for farming purposes and Licensor desires to have the real estate farmed.

WHEREAS, both Licensee and Licensor hereby agree that there are 61.0 tillable acres suitable for row crops on the above referenced parcels, these tillable acres hereinafter referred to as the ‘Subject Property’; and the Licensor hereby grants to the Licensee a farm License in exchange for the following goods, services, and considerations, submitted as an annual use fee for a term of one (1) year for each year of this three year license, beginning on January 19, 2016, and ending on December 31, 2018 subject to the conditions and limitations hereinafter mentioned.

Licensee shall pay Licensor a Base Rate of \$202.65 per tillable acre for each License year. The Base Rate shall be payable no later than May 30 of each year, and Licensee agrees that failure to pay by this date may terminate this License.

Licensee shall pay Licensor a Flexible Rate equal to:  
(((Average Grain Price - Basis) x Yield) + Crop Insurance) x 33.33% - Base Rent  
(See Exhibit A for example.)

Average Grain Price shall be calculated by utilizing the closing price on the Chicago Board of Trade futures market on the first trading day of each month of each license year from January through October. The Basis shall be fixed at \$0.30 for corn and \$0.40 for soybeans.

The Yield shall be the amount of dry bushels harvested divided by the tillable acres as provided on page one of this agreement.

Crop Insurance shall be any funds from a multi-peril or crop hail claim on the Subject Property collected by the Licensee, less the premiums paid on such policy(s).

The Flexible Rate is payable on or before December 31 of each license year. Should the computed Flexible Rate be less than the Base Rate, then the Base Rate shall be the total due to Licensor.



NOW, THEREFORE, in consideration of the grants, covenants, and conditions of this Agreement, IT IS HEREBY AGREED AS FOLLOWS:

1. The proceeding introductory language is made a part hereof and incorporated herein.
2. This Agreement grants only a contractual license to use the Subject Property under the terms and conditions state above. Further, the rights granted by District herein shall vest only in Licensee and no such rights shall vest in any of Licensee's employees, agents, subcontractors or partners, if any. Nothing in this Agreement shall be construed to convey to Licensee any legal or equitable interest in the Subject Property.
3. Licensors makes no claims as to the tax status of the Subject Property. In the event the Subject Property should be assessed and taxed pursuant to the process outlined in 35 ILCS 205/19, it shall be the obligation of the Licensee to pay such taxes as are incurred during the term of this license. In the event the Subject Property becomes taxable at any time during the term of this License, Licensee shall be required to pay those taxes that are incurred during the term of this License. At the termination of this Agreement, Licensee shall pay tax incurred during the term of this license, though not yet due and owing. Where taxes have yet to be determined, Licensee shall pay the estimated taxes based on 100% of the previous year's taxes. Any such taxes shall be prorated as needed.
4. The Licensors agrees that the Licensee may, without further license on the part of the Licensors, use the Subject Property for the purpose of farming the land. If there are highly erodible soils on the Subject Property, the Licensee is responsible for maintaining the soil according to the methods adopted in Licensee's farming plan approved by the Kendall County Soil and Water Conservation District. Said report must be submitted to the Licensors on or before ground breaking on the first year covered by this License. Failure to submit this report by this date may terminate this License.
5. The Licensee has inspected the Subject Property prior to signing this Agreement and accepts the condition of this "as is."
6. The Licensee agrees to farm the Subject Property in a husband-like manner, utilizing conservation tillage methods.
7. Licensee shall keep and provide to the Licensors the following records:
  - A. Soil Samples – The Licensee shall conduct annual soil testing (2.5 acre grid), with such costs split evenly with the Licensors. Soil test results shall be due to the Licensors by December 30, 2016. The Licensee shall apply the minimum amount of fertilizer required to maintain the soil fertility at:
    - i. For corn, elemental P (phosphorus) shall be maintained at 80 pounds per acre and elemental K (potassium) shall be maintained at 50 pounds per acre.
    - ii. For soybeans, elemental P (phosphorus) shall be maintained at 50 pounds per acre and elemental K (potassium) shall be maintained at 75 pounds per acre.
  - B. Global Positioning System data of crops and yields harvested.
  - C. Fertilizers and rates applied.

D. Pesticide applications, including dates of applications, types and amounts of pesticide used, fields treated, and the identity of the applicator for each application.

8. Fertilizer replacement of P (phosphorus) and K (potassium) will be calculated using crop removal method as outlined in the Illinois Agronomy Handbook. Replacement of P and K for a crop year calculated on total nutrient removal per tillable acre and applied at the Licensee's expense for product and application. No carry over credit will be allowed from previous year's application.

9. If Licensee applies limestone to the Subject Property, the cost of the limestone will be depreciated at 25% annually. If the Licensee farms the Subject Property for a period less than four (4) years, the Licensor will reimburse the Licensee for the cost of the limestone less the total annual depreciation. Lime shall be applied when less than 6.2.

10. The Licensee shall deliver and sell the crop yield to no buyers other than those listed below without the written approval of the Licensor. Licensee shall provide grain sheets to Licensor.

- A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. \_\_\_\_\_

11. It is agreed that the tillable land on this farm should be devoted to row crops. The Licensor may require an un-tilled buffer a minimum of 10 feet from certain woodlands or waterways. This buffer shall be planted with a cover crop by the Licensee at the inception of this License with a seed mix approved by Licensor. Licensor shall provide map to Licensee showing buffer areas to be planted.

12. Pesticide Use

- A. Licensee shall, and shall cause all other persons working on the Subject Property, to follow all label instructions of any pesticides used on the Subject Property. Upon signing this Agreement, Licensee shall supply Licensor with a copy of a valid State of Illinois pesticide applicator's license for each person who will be applying pesticide on the Subject Property during the term of this Agreement. If any such licenses expire during the term of this Agreement, Licensee shall be responsible for obtaining a renewal or new license to replace such an expired license and shall promptly provide Licensor with a copy thereof.
- B. No pesticides shall be stored on the Subject Property unless they are in original, labeled containers, and then only during the period during which such pesticide is applied, which shall not exceed ten (10) days.
- C. Licensee shall provide Licensor with a record of pesticide applications, including dates of applications, types and amounts of pesticide used, fields treated, and the identity of the applicator for each application.
- D. Licensee is responsible, at the Licensee's sole expense, to repair any damage done to native vegetation due to pesticide drift and to repair rutting caused by farm equipment in non-tilled areas owned by the Licensor.

13. Licensee shall comply with all federal, state, and local laws, ordinances, rules and regulations that regulate, restrict or prohibit any material defined therein as a hazardous, radioactive, toxic or carcinogenic material, substance, pollutant, or contaminant when using such materials on the Subject Property.

14. The Licensee agrees to take care of the Subject Property, not to alter or change the physical landscape of the Subject Property and to farm in a careful and prudent manner.

15. Upon termination of this Agreement, Licensor may request the Licensee to provide services associated with restoration of the Subject Property. Such services may include plowing, herbiciding, tilling, seeding, and maintenance mowing. Financial arrangement shall be mutually agreed upon by Licensor and Licensee should these services be requested.

16. Licensor reserves the right to enter upon said land to inspect, make improvements thereon, and for any and all lawful purposes arising from the ownership of the land so long as it does not interfere with the rights of the Licensee, as provided in this License.

17. The Licensee agrees that this License is purely a personal license to use the Subject Property for farming purposes. The Licensor may terminate this Agreement at any time and for any reason by giving thirty (30) days notice in writing to that effect to the Licensee. In the event of any termination, Licensor shall pay the Licensee for planted but unharvested crops on the Subject Property on the basis of average county yield and unit price, based on available County data. Fertilizer and pesticide costs for planted but unharvested crops on the Subject Property shall be reimbursed, provided that the Licensee provides fertilizer and pesticide receipts for these costs. Other than amount for planted but unharvested crops, fertilizer and pesticide costs, as provided in this section, Licensee hereby waives its rights to request or seek any other amount from Licensor in the event the License granted herein is terminated.

18. Insurance & Liability

A. The Licensee shall maintain one million dollars (\$1,000,000.00) of liability insurance on the Subject Property with an insurance company acceptable to the Licensor. Licensee shall purchase insurance with said company naming the Licensor as additional insured on the liability policy. Proof of such coverage must be on file with the Licensor on or before March 30th of the first year of the License. Failure to submit such proof by this date may terminate this License. Policy must cover all contractors hired by the Licensee to apply soil amendments, pesticides, or for other purposes, or the contractor must provide proof of insurance for the above referenced amount.

B. Licensee shall obtain and maintain, at the Licensee's expense, appropriate and adequate insurance coverage for the Licensee's personal property in amounts determined by the Licensee to be adequate. Licensee shall provide a copy of all insurance policies to Licensor upon request of Licensor.

C. Licensee shall hold harmless, indemnify, and defend the Licensor, its Commissioners, Officers, Agents, Attorneys and Employees against any and all losses, expenses, claims, costs, causes and damages, including without limitation litigation costs and attorneys' fees, on account of (a) any failure on the part of the Licensee to perform or comply with any terms or conditions of this Agreement, or (b) any personal injuries or death or damages to property arising from, occurring, growing out of, incident to, or resulting directly or indirectly from the grant of this License or the use of the Subject Property or the structures by Licensee. The provisions of this section shall be in addition to, and shall not be limited by, the amounts of any insurance provided by Licensee pursuant to this Agreement.

19. This License is not assignable or transferable to any person, company, or corporation, in whole or in part.

20. It is mutually agreed that the Licensee is an independent contractor, not subject to the control of the Licensor and is not an employee of the Licensor.

21. Licensee shall, and without any charge to District, keep the Subject Property free of any and all liens against the Subject Property in favor of any person whatsoever for or by reason of any equipment, material, supplies or other item furnished, labor performed or other thing done in connection with Licensee's use or occupancy of the Subject Property (a "Lien"). If the Subject Property becomes encumbered with any Lien, Licensor may, at Licensor's option, terminate this Agreement or direct Licensee to remove any such lien from the subject property. Licensee shall remove such Lien promptly and, in any event, not later than five (5) days after being directed to do so in writing by District. District shall have the right to remove or satisfy any Lien upon the Subject Property at any time with or without notice to Licensee, and shall be reimbursed by Licensee within ten (10) days after such amount is incurred, any amount that District incurs to remove or satisfy the Lien, including the costs, expenses, attorneys' fees, and administrative expenses incurred by District in connection therewith or by reason thereof.

22. Licensee shall give all notices, pay all fees, and take all other action that may be necessary to ensure that all activities on the Subject Property are provided, performed, and completed in accordance with all applicable laws, statutes, rules, regulations, ordinances, and requirements, and all required governmental permits, licenses or other approvals and authorizations that may be required in connection with providing, performing, and completing such activities.

23. This Agreement shall be interpreted and enforced under the laws of the State of Illinois and the parties agree that the venue for any legal proceeding between them shall be Kendall County, Twenty-third Judicial Circuit, State of Illinois.

24. In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. The prevailing party by 75% or more of damages sought, in any action brought pursuant to this Agreement shall be entitled to reasonable attorneys' fees and court costs arising out of any action or claim to enforce the provisions of this Agreement.

25. If any provision of this Agreement shall be held invalid, the validity of any other provision of this Agreement that can be given effect without such invalid provision shall not be affected thereby. The waiver of one breach of any term, condition, covenant or obligation of this Agreement shall not be considered to be a waiver of that or any other term, condition, covenant or obligation or of any subsequent breach thereof.

26. This Agreement represents the entire agreement between the parties and there are no other promises or conditions in any other agreement whether oral or written. This agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.

Licensor:

Kendall County Forest Preserve District

By: \_\_\_\_\_  
Jeff Wehrli, President

Date: \_\_\_\_\_

Licensee:

By: \_\_\_\_\_  
Eugene Homerding, Farm Operator

Date: \_\_\_\_\_

Exhibit A  
Flexible Rate Calculation Example

For the following values for a 100 acre site with a base rent of \$200 per acre:

- Average grain price = Corn \$5 per bushel
- Basis = \$0.30 per bushel
- Yield = 200 bushels per acre x 100 acres = 20,000 bushels
- Crop Insurance = 0
- Base Rent = 100 acres x \$200 per acre = \$20,000

$$(((\text{Average Grain Price} - \text{Basis}) \times \text{Yield}) + \text{Crop Insurance}) \times 33.33\% - \text{Base Rent}$$

$$(((\$5 - \$0.30) \times 20,000) + 0) \times 33.33\% - \$20,000 = \$11,330.20$$

The base rate amount is due May 30.  
The flexible rate amount is due December 31.

Ellis House and Equestrian Center  
 Draft Summer Camp Schedule  
 12-Jan-16

Name	Ages	Date(s)	Times	Fee (R/NR)	Capacity (Max)	Maximum Revenue
Pony 1-Day Camp	3-5	6-Jun-16	9 am - 11 am	\$40/\$45	12	\$510.00
Pony 1-Day Camp	3-5	9-Jun-16	9 am - 11 am	\$40/\$45	12	\$510.00
Pony 1-Day Camp	3-5	17-Jun-16	9 am - 11 am	\$40/\$45	12	\$510.00
Pony 1-Day Camp	3-5	8-Jul-15	9 am - 11 am	\$40/\$45	12	\$510.00
Pony 1-Day Camp	3-5	29-Jul-16	9 am - 11 am	\$40/\$45	12	\$510.00
Maximum Revenue (Est.)						\$2,550.00
Pony 1-Day Camp	6-8	7-Jun-16	9 am - 1 pm	\$60/\$65	12	\$750.00
Pony 1-Day Camp	6-8	28-Jun-16	9 am - 1 pm	\$60/\$65	12	\$750.00
Maximum Revenue (Est.)						\$1,500.00
Pony 1-Day Camp	9-13	29-Jun-16	9 am - 1 pm	\$60/\$65	12	\$750.00
Maximum Revenue (Est.)						\$750.00
Pony 3-Day Camp	6-8	June 21 - 23	9 am - 1 pm	\$190/\$195	12	\$2,310.00
Pony 3-Day Camp	6-8	July 12 - 14	9 am - 1 pm	\$190/\$195	12	\$2,310.00
Pony 3-Day Camp	6-8	August 2 - 4	9 am - 1 pm	\$190/\$195	12	\$2,310.00
Maximum Revenue (Est.)						\$6,930.00
Pony 3-Day Camp	9-13	June 13 - 15	9 am - 1 pm	\$190/\$195	12	\$2,310.00
Pony 3-Day Camp	9-13	July 5 - 7	9 am - 1 pm	\$190/\$195	12	\$2,310.00
Pony 3-Day Camp	9-13	July 25 - 27	9 am - 1 pm	\$190/\$195	12	\$2,310.00
Maximum Revenue (Est.)						\$6,930.00

**Maximum Revenue Total (Est.)      \$18,660.00**

**FY 15-16 Ellis Summer Camp Budget**

Total Revenue	\$13,000
<b>Total Personnel</b>	<b>\$6,625</b>
Total Employee Benefits	\$1,222
Total Contractual	\$1,375
Total Commodities	\$2,115
Total Other	\$300
Total Expenditure	\$11,637
Surplus / (Deficit)	\$1,363

Direct Salary Cost Calculations (Delivery Time Only)			
Camp	Contact Hours	Instructors	Direct Cost (Est. @ \$12/hr.)
1-Day (3-5)	10	2	\$240.00
1-Day (6-8)	8	2	\$192.00
1-Day (9-13)	4	2	\$96.00
3-Day (6-8)	36	2	\$864.00
3-Day (9-13)	36	2	\$864.00
	94	Total Direct	\$2,256.00

KENDALL COUNTY FOREST PRESERVE DISTRICT  
 NATURAL BEGINNINGS - APPROVED FY 15-16 BUDGET  
 13-Jan-16

Month	Billable weeks	Staff	Hourly wage FY 2015 rate	Gessler	Branning	Aide, 3 day afternoon	Wiencke	Aide, 2 day morning
			Weekly hours	\$15	\$12	\$9.50	\$12	\$9.50
Dec. 2015	3		27.5	27.5	27.5	12	15	7
Jan. 2016	4		\$1,237.50	\$1,650.00	\$990.00	\$342.00	\$540.00	\$199.50
Feb. 2016	4		\$1,650.00	\$1,650.00	\$1,320.00	\$456.00	\$720.00	\$266.00
Mar. 2016	4		\$1,650.00	\$1,650.00	\$1,320.00	\$456.00	\$720.00	\$266.00
Apr. 2016	4		\$1,650.00	\$1,650.00	\$1,320.00	\$456.00	\$720.00	\$266.00
Ma. 2016	4		\$1,650.00	\$1,650.00	\$1,320.00	\$456.00	\$720.00	\$266.00
Jun. 2016	1		\$712.50	\$330.00	\$114.00	\$114.00	\$180.00	\$66.50
Jul. 2016	0		\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Aug. 2016	1		\$712.50	\$330.00	\$114.00	\$114.00	\$180.00	\$66.50
Sep. 2016	4		\$1,650.00	\$1,650.00	\$1,320.00	\$456.00	\$720.00	\$266.00
Oct. 2016	4		\$1,650.00	\$1,650.00	\$1,320.00	\$456.00	\$720.00	\$266.00
Nov. 2016	4		\$1,650.00	\$1,650.00	\$1,320.00	\$456.00	\$720.00	\$266.00
<b>37 Total salary</b>			<b>\$16,162.50</b>	<b>\$12,210.00</b>	<b>\$4,218.00</b>	<b>\$6,660.00</b>	<b>\$2,460.50</b>	
IMRF			\$1,769.79	\$1,337.00				
FICA			\$1,236.43	\$934.07				
<b>Total salary w/IMRF</b>			<b>\$19,168.73</b>	<b>\$14,481.06</b>	<b>\$322.68</b>	<b>\$4,540.68</b>	<b>\$7,169.49</b>	<b>\$188.23</b>
							<b>Total staffing</b>	<b>\$48,008.68</b>

Cost	Tuition	Reg fee 2016
Total staffing:	\$1,625.00	\$150.00
Total materials:	\$1,325.00	Payments 2016
<b>Total program cost:</b>	\$1,725.00	<b>31</b>
	\$1,425.00	<b>Total reg fees</b>
		<b>\$4,650.00</b>

Revenue	Enrollment
Jan. 2016 (3Q)	12
Apr. 2016 (4Q)	7
Jun. 2016 (1Q)	11
Aug. 2016 registration	12
Sept. 2016 (2Q)	10
<b>Total revenue, FY 2016</b>	<b>12</b>

<b>Total program cost</b>	\$51,008.68
<b>Total tuition revenue</b>	\$54,900.00
<b>Donations</b>	\$0.00
<b>Net Profit/Loss</b>	<b>\$3,891.32</b>