

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES**

**MARCH 16, 2016**

**I. Call to Order**

President Wehrli called the meeting to order at 9:00 am in the Kendall County Board Room.

**II. Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**III. Invocation**

Commissioner Prochaska offered an invocation for the meeting.

**IV. Roll Call**

Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli all were present.

**V. Approval of Agenda**

Commissioner Gryder made a motion to approve the agenda as presented. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

**VI. Citizens to Be Heard**

No public comments were offered by those in attendance.

**VII. Approval of Claims in an Amount Not-to-Exceed \$10,970.08.**

Commissioner Davidson made a motion to approve claims in an amount not-to-exceed \$10,970.08. Seconded by Commissioner Cullick.

President Wehri reported that the claims list had been reviewed by the Finance Committee, with a recommendation for approval by Commission. The District is examining electricity charges for all District facilities in order to identify actual usage, meter assignments, and billing estimates versus actual meter readings.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

Commissioner Flowers entered the meeting at 9:04 am.

## **VIII. Approval of Minutes**

- a. Forest Preserve Commission Meeting – March 1, 2016
- b. Forest Preserve Programming and Events Committee Meeting – March 2, 2016
- c. Forest Preserve Finance Committee Meeting – March 9, 2016
- d. Forest Preserve Committee of the Whole Meeting – March 9, 2016

Commissioner Shaw made a motion to approve the meeting minutes for the Forest Preserve Commission meeting held on March 1, 2016; the Programming and Events Committee Meeting held on March 2, 2016; the Finance Committee meeting held on March 9, 2016, and the Committee of the Whole Meeting held on March 9, 2016 as presented. Seconded by Commissioner Cullick. All, aye. Opposed, none. Motion passed unanimously.

## **IX. Ordinance #16-03-003 An Ordinance Authorizing the Execution of a License Agreement Between the Kendall County Forest Preserve District and Sunrise Center, Inc. – Sunrise Center North for the Operation of a Therapeutic Riding Program at Ellis House and Equestrian Center**

Commissioner Cullick made a motion to approve Ordinance #16-03-003 authorizing the execution of a license agreement between the Kendall County Forest Preserve District and Sunrise Center Inc. – Sunrise Center North for the operation of a therapeutic riding program at Ellis House and Equestrian Center. Seconded by Commissioner Prochaska.

Director Guritz reported that the final agreement will include amendment of the effective date of the contract to March 16, 2016.

President Wehrli reported that the agreement was modified to include language recommended by Wine-Sergi for the mutual exchange of insurance coverages within the final agreement presented for approval.

Commissioner Purcell inquired into whether the agreement includes provisions for access and use of the Ellis House. Director Guritz reported that the agreement limits access to the Ellis House reception area and classroom space to allow participants to use indoor washroom facilities, and to conduct business with clients and parents.

Commissioner Gilmour inquired into the length of the agreement. President Wehrli reported that the term is for three years, with provisions included for review of the terms of the agreement on an annual basis.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

**X. Resolution #16-03-004 A Resolution Authorizing the Execution of a Professional Services Contract with Wight & Company, Inc. for the Repair of the Meadowhawk Lodge Portico for an Amount Not-to-Exceed \$12,330.00.**

Commissioner Cullick made a motion to approve Resolution #16-03-004 authorizing the execution of a professional services contract with Wight & Company, Inc. for the repair of the Meadowhawk Lodge Portico for an amount not-to-exceed \$12,330. Seconded by Commissioner Shaw.

Commission inquired into whether signage will be installed warning of the low-clearance to oversized vehicles. Director Guritz stated that additional warning signage will be installed.

Director Guritz reported that per State's Attorney's Office recommendations, sign-off on the insurance company release will be delayed pending confirmation of the final costs for repairs.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

**XI. Motion to Authorize the Phase-I Development of the Hoover Nature Play Space Including a Water Service Line Extension, a Mud Kitchen Element Including Installation of a Concrete Pad and Drainage, and a Rain Garden Enhancement Project**

Commissioner Koukol made a motion to authorize the Phase-I Development of the Hoover Nature Play Space including a water service line extension, a mud kitchen element including installation of a concrete pad and drainage, and a rain garden enhancement project. Seconded by Commissioner Gryder.

President Wehrli reported that the project will be completed entirely by donations of funding, supplies and volunteer contributions.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none. Motion passed unanimously.

**XII. Executive Session**

None.

**XIII. Other Items of Business**

None.

**XIV. Citizens to Be Heard**

No public comments were offered by those in attendance.

**XV. Adjournment**

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Shaw. Aye, all. Opposed, none. Meeting adjourned at 9:11 am.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District