

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

JANUARY 19, 2016

I. Call to Order

President Wehrli called the meeting to order at 9:00 am.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Shaw, and Wehrli all were present.

V. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VI. Citizens to be Heard

No public comments were offered by those present.

VII. Approval of Claims in an amount not to exceed \$11,110.15

Commissioner Gryder made a motion to approve claims in an amount not-to-exceed \$11,110.15. Seconded by Commissioner Prochaska.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Shaw, and Wehrli, aye. Opposed, none.

VIII. Approval of Minutes

- a. Kendall County Forest Preserve Finance Committee Meeting – December 21, 2015
- b. Kendall County Forest Preserve Commission Meeting – January 5, 2016
- c. Kendall County Forest Preserve Programming & Events Meeting – January 6, 2016

Commissioner Gryder made a motion to approve the minutes of the Finance Committee meeting of December 21, 2015; the Commission meeting minutes of January 5, 2016, and the Programming and Events Committee meeting of January 6, 2016. Seconded by Commissioner Cullick. Aye, all. Opposed, none. Motion passed unanimously.

IX. Motion to Approve Farm Lease Agreement #16-01-001 with Kyle Connell for the Lease of 61-Acres of District Property at Baker Woods Forest Preserve for a Total Amount of \$12,361.65 for Base Rent, Plus a Calculated Yield Payment

Commissioner Gryder made a motion to approve Farm Lease Agreement #16-01-001 with Kyle Connell for the lease of 61-acres of District property at Baker Woods Forest Preserve for a total amount of \$12,361.65 for base rent, plus a calculated yield payment. Seconded by Commissioner Prochaska.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Shaw, and Wehrli, aye. Opposed, none.

X. Motion to Approve the Ellis Equestrian Center Summer Camp Fees and Charges

Commissioner Cullick made a motion to approve the Ellis Equestrian Center summer camp fees and charges. Seconded by Commissioner Gryder.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Shaw, and Wehrli, aye. Opposed, none.

XI. Motion to Approve the Opening of a Tuesday-Thursday Afternoon Session for the Natural Beginnings 2016-2017 School Year at the Tuition Rate of \$1,425.00

Commissioner Cullick made a motion to approve the opening of a Tuesday-Thursday afternoon session for the Natural Beginnings 2016-2017 school year at the tuition rate of \$1,425. Seconded by Commissioner Prochaska.

Commissioner Gryder asked if Director Guritz had reviewed the updated Natural Beginnings budget spreadsheet with Kendall County Budget Coordinator, Latreese Caldwell. Director Guritz stated that he and Latreese had met to look the budget over, and all was in order. The spreadsheet shows a full year of program operation, so there will be additional budget savings in the upcoming year. Director Guritz apologized that the spreadsheet included within Commission packets was a previous iteration of the budget.

Commissioner Purcell entered the meeting at 9:05 am.

Commissioner Purcell inquired into whether the Natural Beginnings 2016 school year sessions had been filled. Director Guritz stated that all three sessions had filled, with wait lists, prompting the opening of the second afternoon session.

Commissioner Purcell asked if the 2016 school year rates had been approved. Director Guritz stated that the 2016 tuition rates had been approved at an earlier meeting.

Director Guritz stated that the minimum enrollment for the additional afternoon session is eight students.

Commissioner Davidson reported that the net profit is greater than the approved budget by approximately \$900.

Commissioner Purcell inquired into whether the additional hours would trigger the Natural Beginnings Manager to exceed the 30-hour per week threshold for extending pro-rated benefits. Director Guritz stated that it would not. The additional staff hours for the second afternoon session would increase Lead Instructor position hours, and require hiring of an additional Instructional Aide.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Shaw, and Wehrli, aye. Opposed, Commissioner Purcell. Motion carried by a vote of 8 to 1.

XII. Motion to Approve an Increase in the Procurement Card Limit for the Kendall County Forest Preserve's Executive Director to \$4,000.00

Commissioner Cullick made a motion to approve an increase in the procurement card limit for the Kendall County Forest Preserve District's Executive Director to \$4,000.00. Seconded by Commissioner Prochaska.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none.

XIII. Executive Session

None.

XIV. Approval of Executive Session Minutes

- a. Kendall County Forest Preserve Commission Meeting Executive Session Minutes – June 2, 2015; August 4, 2015; September 1, 2015, and October 20, 2015

Commissioner Cullick made a motion to approve the executive session minutes from June 2, 2015; August 4, 2015; September 1, 2015, and October 20, 2015. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

- b. Kendall County Forest Preserve Committee of the Whole Executive Session Minutes – June 10, 2015; August 12, 2015; October 14, 2015, and November 10, 2015

Commissioner Cullick made a motion to approve the executive session minutes from June 10, 2015; August 12, 2015; October 14, 2015, and November 10, 2015. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

- c. Kendall County Forest Preserve Finance Committee Executive Session Minutes – August 27, 2015 and June 11, 2015

Commissioner Cullick made a motion to approve the executive session minutes from August 27, 2015, and June 11, 2015. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

d. Kendall County Forest Preserve Programming and Events Committee Executive Session Minutes – October 7, 2015

Commissioner Cullick made a motion to approve the executive session minutes from October 7, 2015. Seconded by Commissioner Purcell. Aye, all. Opposed, none.

XV. Approval of Release of Executive Session Minutes

a. Commission Meeting Executive Session Minutes - June 2, 2015

Commissioner Cullick made a motion to approve the release of the executive session minutes from June 2, 2015. Seconded by Commissioner Purcell. Aye, all. Opposed, none.

XVI. Other Items of Business

President Wehrli reported that the District is looking into the possibility for wetland banking projects within District preserves.

Director Guritz reported that the farm license agreement for property located along Blackberry Creek near Galena Road would not be renewed in 2016.

XVII. Citizens to be Heard

No public comments were offered by citizens present.

XVIII. Adjournment

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 9:20 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District