

To: Kendall County Forest Preserve District – Committee of the Whole

From: David Guritz, Director

RE: November 2018 Director's Report

Date: December 12, 2018

Meetings and Events

November 9	Forest Foundation Board Meeting
November 19	Meeting with Eagle Scout Candidate Chaske Roskopf
November 21	IDNR – OSLAD Application Site Tour – Pickerill-Pigott Forest Preserve
November 24	Ellis House Tour – Prospective Wedding Client
November 30	Upland Design – Little Rock Creek Site Inspection
December 4	ZPAC Meeting
December 6	University of Illinois Cooperative Extension Meeting and Tour

Priority Project Updates

Prior Fiscal Year Close-Out and FY19 Required Postings and Reports

The District is continuing work with Mack & Associates on compiling documentation and reports for completion of the FY18 audit.

The District has reached out to all farm operators to close out the FY18 farm license and hay production agreements. Yield payments received as of December 12, 2018 totals \$9,066.39.

The District has completed the update of its required online FOIA posting and highly-compensated employee posting. The operating fund levy and combined budget ordinance was filed with the Kendall County Clerk's Office, with the operating fund levy posted in the Kendall County Record.

All required Personnel Action Forms, remaining benefit calculations reports, and FY19 benefit calculations have been completed for all District staff members.

Hoover Forest Preserve

Illinois Clean Energy Community Stewardship Restoration Challenge Grant work has begun, with approximately 3.5 woodland-acres cleared of invasive honeysuckle.

Work has continued to identify the approach for repair or replacement of the lift-station sewer intake pipe. Repair or replacement of the intake pipe will be scheduled for spring 2019.

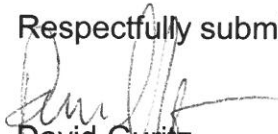
Chaske Roskopf, an Eagle Scout Candidate from Yorkville, will be completing a trail user welcome center for Hoover Forest Preserve for his Eagle Scout project, and will recruit scouts for support of the 2019 Winterfest event currently under development.

Pickerill-Pigott Forest Preserve

The District has been approached to discuss possible adaptive reuse of the Pickerill estate house. A separate report is included with the Committee of the Whole packets.

District staff is recommending posting of the Resident-Grounds Maintenance position which will require Commission approval of a 1-year lease agreement prior to extending a formal offer for employment.

Respectfully submitted,



David Guritz

Kim Olson, Superintendent Report

NOV 2018

Kim Olson, Patrick Higgins and Ron Smrz – *Maintain all KCFPD properties.*

Jay Teckenbrock and PT staffers- *Maintain Hoover*

INCIDENT REPORTS:

HOOVER-There was some vandalism last month. The old shop door was kicked in, picnic tables flipped and damaged, an At&T cable cut and the front gate was driven through and had to be repaired.

ALL PRESERVES-Excessive speeding, Garbage and Household debris dumping, Equestrians off trail and Dogs off leash happen at any given Preserve.

PATRICK HIGGINS AND RON SMRZ AND CRAIG JOHNSON

- Ron and Patrick were busy with mowing nearly right up until the first snowfall. The weather patterns have been so unpredictable that the Seasons seem to all run together with no definition between them anymore.
- Ron and Terry did an excellent job with the first snow event. It was very heavy and hard to move, especially when shoveling.
- Ron and Patrick have been busy with downed trees across trails from wind/ice in all the Preserves. Continuing effects from the Emerald Ash Borer devastation, sadly for years to come.
- Ron and Patrick accomplished extensive Gravel work to roads, lots and paths to keep all maintained in good condition.
- Ron and Patrick assisted at Hoover with the contracted Honeysuckle removal.
- Summer equipment was retired and Winter equipment was retrieved and prepared for use.
- Roadside/ditch clearing of garbage is a constant.
- Maintenance of equipment is a constant.
- We are maintaining the basics to keep the Preserves clean and safe.

KIM OLSON

- I assisted at the Hoover Honeysuckle removal several days.
- I have been busy with the plans and preliminary needs for the progress of our newest locations: Henneberry, Pickerill, LRCFP and Fox River Bluffs, as well as coordinating power line tree trimming with Com. Ed. at Jay Woods and at Freeman FP in Millington.
- I have been cutting/clearing/spraying trails at all locations, whenever and wherever I can.
- I fill in with the Closings/Opening when needed.

- With the growth of the Forest Preserve properties and the various forms of rental options/venues/amenities now offered by the Kendall County Forest Preserve District, come more infrastructures and more supervision!
- I collect all water samples for testing with the State of Illinois.
- I alternate my time in the office and in the field as needed on a daily basis. I go wherever I am needed, whenever it is needed and do whatever is needed to keep the Preserves running efficiently.
- Never ending re-structuring and juggling the scheduling of all the various duties needed to keep things running efficiently.

HOOVER: Jay Teckenbrock

- The first snow was heavy and difficult to clear. Ice control was more labor intensive as well.
- We have been extremely busy after every weather event with trees and safety clearing and across trail cleanup. The Wind was exceptionally challenging in Nov.
- We repaired all damage from the vandalism listed above in the Incident Report.
- We completed the flushing of all tankless water heaters.
- We did "deep" cleaning of all bunkhouses for their Winter usage.
- We did minor repairs to some doors, installed insulation in crawlspace windows as well as attic vents and cleaned the Bathhouse heaters for Winter.
- We continue to work on the road's never ending potholes due to heavy traffic due buss and vehicle.
- We continue to do the screen repairs and wire mesh on all the windows.
- We cut/split firewood a couple days to keep up our supply, especially for the cold Winter demands.

ROUTINE DUTIES-FULL AND PART TIME STAFF

The full time staff is responsible for ALL maintenance required to successfully run the Kendall County Forest Preserve District properties. This includes but is not limited to the following: Opening/closing, electrical, plumbing, carpentry, equipment operation, mechanical / equipment repairs, painting, herbicide application, prescribed burns, logging records of all restoration/herbicide efforts, tree removal, demolition/building of structures, snow removal, testing of water supplies, cleaning of all buildings, Forest/Prairie restoration, road, parking lots and trail maintenance, education, various ordering and picking up of all supplies, and mowing.

Course Revenue - Summary Report

Fall 2018

12/12/2018 04:02 PM

Environmental Education

Public Programs

Course#	Course Title	Registration Type	Revenue	Actual Enroll	Max Enroll	% Full	Revenue Not Realized
13	Outdoor Explorers - Survival Skills	Session	\$35.00	11	16	69%	\$25.00
14	Toddling Naturalist: Blast from the Past	Session	\$5.00	5	16	31%	\$55.00
15	Babes in the Woods: Blast from the Past	Session	\$5.00	1	16	6%	\$75.00
Totals For Public Programs			\$45.00	17	48	35%	\$155.00
Totals For Environmental Education			\$45.00	17	48	35%	\$155.00
Grand Totals			\$45.00	17	48	35%	\$155.00

Facility Revenue - Summary Report

Receipt Dates: 11/1/2018 - 11/30/2018

12/12/2018 04:00 PM

Facility Category Forest Preserve

Facility	Room	Use Type	Revenue	Refund	Total
Hoover Forest Preserve	Blazing Star	Family Reunion	\$485.00		\$485.00
Hoover Forest Preserve	Kingfisher	Scout Outing	\$245.00		\$245.00
Hoover Forest Preserve	Moonseed	Family Reunion	\$485.00		\$485.00
Hoover Forest Preserve	Moonseed	Scout Outing	\$370.00		\$370.00
Hoover Forest Preserve	Group Campsite C	Family Reunion	\$195.00		\$195.00
Hoover Forest Preserve	Meadowhawk Lodge	Baby Shower	\$330.00		\$330.00
Hoover Forest Preserve	Meadowhawk Lodge	Birthday Party	\$190.00		\$190.00
Hoover Forest Preserve	Meadowhawk Lodge	Other	\$150.00		\$150.00
Harris Forest Preserve	Shelter 4	Family Outing	\$50.00		\$50.00
Totals For Forest Preserve			\$2,500.00		\$2,500.00
Grand Totals			\$2,500.00		\$2,500.00

Merchandise Revenue - Summary

Receipt Dates: 11/1/2018 - 11/30/2018

12/12/2018 04:01 PM

Credit Card Revenue

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Environmental Education Credit Card Revenue	2	\$0.76	0		2	\$0.76
Hoover & Shelter Rentals Credit Card Revenue	11	\$44.53	0		11	\$44.53
Credit Card Revenue		\$45.29				\$45.29

Ellis House

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Other Rentals (Showers, B'day Parties, etc)	1	\$910.00	2	(\$780.00)	-1	\$130.00
Ellis House		\$910.00		(\$780.00)		\$130.00

Meadowhawk - Rentals

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Meadowhawk - Additional Rental Hour	1	\$15.00	0		1	\$15.00
Meadowhawk - Rentals		\$15.00				\$15.00

Rentals - Rescheduling

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Rescheduling Fee - Campsites	1	\$25.00	0		1	\$25.00
Rentals - Rescheduling		\$25.00				\$25.00

Security Deposit

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Weddings - Security Deposit	0		1	(\$1,000.00)	-1	(\$1,000.00)
Security Deposit				(\$1,000.00)		(\$1,000.00)
Grand Totals		\$995.29		(\$1,780.00)		(\$784.71)



To: Kendall County Board of Commissioners

From: Emily Dombrowski, Environmental Education Programs Manager

RE: Education Department Monthly Report

Date: December 12, 2018

The Education Department had a busy and successful fall season. We saw 2,292 students this fall (September-November) ranging in age from preschool-fifth grade. Survey results from the various programs have been very positive.

Our winter break camp will run from January 2-4, 2019 for children ages 4-10 years old. A Facebook ad for the winter break camp is currently running through December 19 and registration for the camp will close on December 21.

Natural Beginnings will host an open house for families that are interested in the program on January 4th from 5:30-7 pm.

Due to a recent post in a Facebook group, our nature center, has seen an increase in the number of people visiting. This is great because we can interact with families and introduce them to our programs while providing them a free area to play and learn about nature.

Staff will work to take down the reed mats at the Native American village on December 13 so they can be stored for the winter. We will cover the wigwams in the spring before our outdoor programming begins.

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
323 060304	FIRST NATIONAL BANK OMAHA	12/3/18:DG	EL-WOOD SHAVINGS	12/18/18	27021117082	ANIMAL CARE & SUPPLIES -	467.10 467.10*
	ELLIS RIDING LESSONS				Total ELLIS GROUNDS		139.70*
324 040215	ZACH DAVIS	SEPT 1 2018:EL	EL SECURITY DEP RTN	12/18/18	27021207088	ELLIS SECURITY DEPOSIT RE	110.00 110.00*
	ELLIS WEDDINGS				Total ELLIS RIDING LESSONS		467.10*
	HOOVER				Total ELLIS WEDDINGS		110.00*
325 140937	NICOR	11/12/18:ML	MEADOWHAWK	12/18/18	27022006860	HOOVER - GAS	39.01 39.01*
326 031510	COMMONWEALTH EDISON	11/30/18:HOUSE	HOOVER HOUSE	12/18/18	27022006861	HOOVER - ELECTRIC	69.76
327 031510	COMMONWEALTH EDISON	11/30/18:MULTI	HOOVER MULTIPLES	12/18/18	27022006861	HOOVER - ELECTRIC	363.55
328 031510	COMMONWEALTH EDISON	12/3/18:BATH	HOOVER BATHHOUSE	12/18/18	27022006861	HOOVER - ELECTRIC	181.24 614.55*
329 231020	WIRE WIZARD OF ILLINOIS INC	30441,442	ML-ALARM MONITORING	12/18/18	27022006862	HOOVER - OTHER UTILITIES	180.00
330 231020	WIRE WIZARD OF ILLINOIS INC	30441,442	HOOVER-ALARM MONITOR	12/18/18	27022006862	HOOVER - OTHER UTILITIES	105.00 285.00*
331 130506	MENARDS	34096	HVR SHOP SUPPLIES	12/18/18	27022006863	HOOVER - SHOP SUPPLIES	199.96
332 211430	UNIQUE PRODUCTS & SERVICE	354923-1	HOOVER SHOP SUPPLIES	12/18/18	27022006863	HOOVER - SHOP SUPPLIES	103.34
333 211430	UNIQUE PRODUCTS & SERVICE	354923	HOOVER SHOP SUPPLIES	12/18/18	27022006863	HOOVER - SHOP SUPPLIES	380.92 684.22*
334 130506	MENARDS	34096	HVR BLDG SUPPLIES	12/18/18	27022006864	HOOVER - BUILDING MAINTEN	87.41 87.41*
335 130506	MENARDS	34096	HVR GROUNDS SUPPLIES	12/18/18	27022006865	HOOVER - GROUNDS MAINTENA	39.94 39.94*
336 267580	LAURIE JACKSON	18-00304	ML SEC DEP RTN	12/18/18	27022007088	HOOVER SECURITY DEPOSIT R	75.00 75.00*
	ENV ED NATURAL BEGINNINGS				Total HOOVER		1,825.13*
337 060304	FIRST NATIONAL BANK OMAHA	12/3/18:SW	NB-PHOTOS,CRAFTS	12/18/18	27023036849	ENV EDUC - NATURAL BEGINN	132.68 132.68*

frmPrtClaim	Vendor#	Name	Description	Date	Budget #	Account Description	Dist Amount
-------------	---------	------	-------------	------	----------	---------------------	-------------

ENV ED LAWS OF NATURE

338	050304	FIRST NATIONAL BANK OMAHA	ENV EDUC-PEI SUPPLIE	12/18/18	27023056849	ENV EDUC - LAWS OF NATURE	13.96 13.96*
-----	--------	---------------------------	----------------------	----------	-------------	---------------------------	-----------------

GROUND & NATURAL RESOURCES

339	220626	VERIZON (FOREST PRESERVE)	CELL PHONES	12/18/18	27025006207	TELEPHONE - GROUNDS & NAT	877.39 877.39*
-----	--------	---------------------------	-------------	----------	-------------	---------------------------	-------------------

ENV ED LAWS OF NATURE

340	012061	ATLAS BOBCAT	HOOVER EQUIPMENT	12/18/18	27025006216	EQUIP - GROUNDS & NATURAL	138.46
341	051021	FLATSO'S TIRE SHOP	HVR-KABOTA REPAIRS	12/18/18	27025006216	EQUIP - GROUNDS & NATURAL	30.00 168.46*

ENV ED LAWS OF NATURE

342	110531	KENDALL CO HIGHWAY DEPT	GAS/DIESEL: NOV 2018	12/18/18	27025006217	FUEL - GAS & OIL	737.41 737.41*
-----	--------	-------------------------	----------------------	----------	-------------	------------------	-------------------

ENV ED LAWS OF NATURE

343	101297	JOHN DEERE FINANCIAL	UNIFORMS	12/18/18	27025006240	UNIFORMS	99.98
344	150529	OFFWORLD DESIGNS	FP UNIFORMS	12/18/18	27025006240	UNIFORMS	110.00 209.98*

ENV ED LAWS OF NATURE

345	030540	CENTRAL LIMESTONE CO INC	HARRIS-PRESERVE IMPR	12/18/18	27025006837	PRESERVE IMPROV - GR & NA	80.79 80.79*
-----	--------	--------------------------	----------------------	----------	-------------	---------------------------	-----------------

ENV ED LAWS OF NATURE

346	190563	SERVICE SANITATION, INC	PORTABLE RESTROOMS	12/18/18	27025006847	REFUSE PICKUP - GROUNDS &	67.00 67.00*
-----	--------	-------------------------	--------------------	----------	-------------	---------------------------	-----------------

ENV ED LAWS OF NATURE

347	101297	JOHN DEERE FINANCIAL	HARRIS SUPPLIES	12/18/18	27025007089	SUPPLIES - SHOP	8.47
348	130506	MENARDS	HA-FURNACE FILTERS	12/18/18	27025007089	SUPPLIES - SHOP	80.40
349	130506	MENARDS	HA SHOP SUPPLIES	12/18/18	27025007089	SUPPLIES - SHOP	15.45
350	211430	UNIQUE PRODUCTS & SERVICE	HA SHOP SUPPLIES	12/18/18	27025007089	SUPPLIES - SHOP	126.97 231.29*

GROUND & NATURAL RESOURCES

351	031510	COMMONWEALTH EDISON	PICKERILL	12/18/18	27026006351	ELECTRIC - PICKERILL PIGO	424.57 424.57*
-----	--------	---------------------	-----------	----------	-------------	---------------------------	-------------------

FP DEBT SERVICE

352	011309	AMALGAMATED BANK OF CHICAGO	INTEREST	12/18/18	32020006875	DEBT SERVICE 2012 INTERES	28,950.00 28,950.00*
-----	--------	-----------------------------	----------	----------	-------------	---------------------------	-------------------------

Total ENV ED NATURAL BEGINNINGS 132.68*

Total ENV ED LAWS OF NATURE 13.96*

Total GROUNDS & NATURAL RESOURCES 2,372.32*

Total Pickerill-Pigott Forest Preserve 424.57*

frmPrtClaim

Kendall County

COMBINED Claims Listing

12/11/18 12:50:07 PM Page 016

Vendor# Name

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

353 011309 AMALGAMATED BANK OF CHICAGO

BI# 4866

PRINCIPAL

12/18/18

32020006880

DEBT SERVICE 2012 PRINCIP

345,000.00

jferko

345,000.00*

Total FP DEBT SERVICE

373,950.00*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
426 080151	HAMPTON, LENZINI & RENWICK INC	00020182386	MILLBROOK BRIDGE	12/18/18	95020006850	PROJECT FUND EXPENSES	119.00 119.00*
							bantrim
FP BOND PROCEEDS 2007							119.00*
427 011309	AMALGAMATED BANK OF CHICAGO	BI# 5720	INTEREST	12/18/18	96020006875	DEBT SERVICE 2015 INTERE	178,667.50 178,667.50*
							jferko
FP DEBT SERVICE 2007							119.00*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
428 011309	AMALGAMATED BANK OF CHICAGO	BI# 5720	PRINCIPAL	12/18/18	96020006880	DEBT SERVICE 2015 PRINCIP	45,000.00 45,000.00*
429 011309	AMALGAMATED BANK OF CHICAGO	BI# 6060	INTEREST	12/18/18	96020006885	DEBT SERVICE 2016 INTERES	151,993.75 151,993.75*
430 011309	AMALGAMATED BANK OF CHICAGO	BI# 6060	PRINCIPAL	12/18/18	96020006890	DEBT SERVICE 2016 PRINCIP	95,000.00 95,000.00*
431 011309	AMALGAMATED BANK OF CHICAGO	BI# 6367	INTEREST	12/18/18	96020006895	DEBT SERVICE 2017 INTERES	468,750.00 468,750.00*
432 011309	AMALGAMATED BANK OF CHICAGO	BI# 6367	PRINCIPAL	12/18/18	96020006900	DEBT SERVICE 2017 PRINCIP	2,290,000.00 2,290,000.00*

Total FP DEBT SERVICE 2007 3,229,411.25*
GRAND TOTAL \$3,609,837.56

To: Kendall County Forest Preserve District Committee of the Whole

From: Stefanie Wiencke, Natural Beginnings Program Manager
Emily Dombrowski, Environmental Education Program Manager
David Guritz, Director

RE: Proposed Additional 3-Day Program Section and 2-Day Program Tuition Amendment

Date: December 12, 2018

Kendall County Forest Preserve's Natural Beginnings Early Learning Program recommends approval of an increased and corrected 2-day tuition fee for the 2019-2020 program year. The current Commission-approved fee is \$1,480.00 due to an oversight, and should be increased to \$1,580.00, which would represent a \$40 increase over current 2-day tuition charges of \$1,540.00.

Kendall County Forest Preserve's Natural Beginnings Early Learning Program also proposes to open an additional mixed-age morning class (3 days a week, M/W/F) for the upcoming 2019-2020 school year by taking advantage of additional classroom and underutilized space in The Rookery building at Hoover Forest Preserve.

Approval of the additional 3-day program section would result in the following positive budget gains for FY19 (note that the calculations below represent only half the program year through November 30, 2019):

Revenues	Calculations		Totals
Registration (non-refundable)	\$150 * 12 students		\$ 1,800.00
Tuition (Q1 and Q2)	1880 * 12 students *(.5)		\$11,280.00
Total Revenues			\$13,080.00
Expenses	Calculations	FICA and IMRF	Totals
Manager Position	3 hours * 14 weeks * \$15.50	\$101.16 (FICA and IMRF)	\$ 752.16
Lead Teacher	15 hours * 14 weeks * \$12.50	\$200.81 (FICA)	\$2,825.81
Aide Position	12 hours * 14 weeks * \$11.00	\$141.37 (FICA)	\$1,989.37
Supply Costs			\$ 500.00
Total Expenditures			\$6,067.34
Total Net Gain			\$7,012.66

The District is currently in open enrollment for current students for the 19-20 program year. Both 3-day sections are currently full, with 7/24 of the 2-day program openings filled. Section enrollments will likely be adjusted due to parent requests if the third session is added, but should leave openings when public enrollment begins in January.

Recommendations:

1. Consider a motion to forward the proposed tuition fee increase to \$1,580.00 for 2-day sections for the 19-20 Natural Beginnings Early Learning Program year at the December 18, 2018 Commission meeting.
2. Consider a motion to forward the addition of a third 3-day (MWF) program section to Commission for consideration at the December 18, 2018 Commission meeting.

To: Kendall County Forest Preserve District Committee of the Whole
From: David Guritz, Director
RE: 2018 Farm License Updates and Proposed 2019 Farm License Agreements
Date: December 12, 2018

2018 Farm License Agreements – Yield Payments

The District has sent out the price calculation worksheets (sample attached) to calculate yield payments for 2018.

Mark and Tom Mathre <i>Millbrook North and South – Millington Forest Preserves</i> <i>Figure includes per bushel grain dryer usage.</i>	\$6,781.38*
Albert (Jr.) Collins <i>Henneberry Forest Preserve</i>	\$1,261.42
Dan and Don Roberts <i>Baker Woods Forest Preserve</i>	\$1,023.59
Kyle Connell <i>Baker Woods Forest Preserve</i>	\$TBD

2018 Hay Production

2018 was not a good year for hay production at Baker Woods. Spring rains persisted, keeping soil moisture high delaying first-cutting well past bloom impacting hay quality. While a significant first-cutting volume was achieved, the quality of the product was significantly impacted, which would have impacted overall equine health. Second-cutting volume and quality was impacted by the summer drought. Initial figures total 3,163 small bales produced, of which 275 have been retained by the District. Kyle Connell has offered to supply Ellis and Sunrise Center horses with a higher-quality hay through first-cutting 2019. In exchange, the District would allow the farm operator to retain and resell this year’s harvest for what he can receive for it in the market (less the 275 bales retained by the District from the second cutting). Nicole Norton, Equestrian Program Coordinator estimates 560 small bales are needed over the winter months, with 385 currently in storage as of 11/21/18.

Once final small-bale volume is known, a final report and recommendations will be presented to Commission for approval.

Proposed 2019 Farm License Agreements

Kendall County Forest Preserve District Operations Committee

2019 Farm License Agreements

12-Dec-18

Forest Preserve Property ID	Licensee	2016 Rate	FY 2015 Base Rent Calculations	Acres	FY 2016 Base Rent Projections	Additional Amounts Included	2018 Contract Notes
Baker	Connell	\$207	\$22,086.90	106.7	\$22,086.90	Yield payment	3-year contract
Lee - Millbrook North	Mathre	\$200	\$30,362.00	157.31	\$31,462.00	Yield payment	Contract will include yield payment, utility payment, use and maintenance of grain dryers.
Lee - Millbrook South		\$215	\$25,494.70	118.58	\$25,494.70	Yield payment	
Millington		\$180	\$22,933.80	127.41	\$22,933.80	Yield payment	
Henneberry	Collins	\$195	\$10,042.50	51.5	\$10,042.50	Yield payment	Soybeans production in 2019. Access corridor needed.
Henneberry	Ormiston	\$100	\$375.00	3.75	\$375.00	No yield payment	No changes.
Fox River Bluffs	Brummel	\$265	\$26,346.30	99.42	\$26,346.30	No yield payment	Soybean production in 2018 and 2019 to support cropland conversion
Baker	Connell	50/50 hay crop share	N/A	22.75	N/A	No yield payment	Small bale farm operator purchase cost of \$3.50 per small bale / \$1 per bale winter storage fee.

FY 18-19 Budget Calculations		2017 Billing Notes	
2019 Total Base Rent	\$138,741.20	Total base rent received	
Grain dryer use (est.)	\$200.00	\$.01 per bushel (20,000 bu capacity)	
Utility reimbursement (est.)	\$1,900.00	Est. based on previous Ameren billing statements	
2019 Yield payment (est.)	\$10,000.00	Est. based on previous combined yield payments	
Sale of hay @ \$3.50 per bale	\$1,750.00	500 total surplus bales at \$3.50 per bale	
Surplus hay storage	(\$400.00)	400 bales stored @ \$1 per bale	
Hay field fertilizer	(\$500)	Per contract - Final 2017 cost TBD	
Total anticipated farm license revenue	\$152,091		

FY 18-19 Budget	\$151,030
-----------------	-----------

2018 Yield Payment Calculation Worksheet Example

Kendall County Forest Preserve District
 2018 Farm License Agreements
 Yield Payment Calculations
 CBOT Average Grain Price Calculations

Average Grain Price Calculations are Based on the Closing Price on the Chicago Board of Trade futures market on the first trading day of each month from January through October.
 Basis is fixed at \$0.30 for corn and \$0.40 for soybeans.

CBOT - 2018 Figures

Closing Month	Corn (C28)	Beans (S8)	Close Date
Jan	\$3.8650	\$9.8250	1/2/2018
Feb	\$3.9350	\$10.0450	2/1/2018
Mar	\$4.0475	\$10.3800	3/1/2018
Apr	\$4.1125	\$10.4000	4/2/2018
May	\$4.2025	\$10.5050	5/1/2018
June	\$4.1175	\$10.3775	6/1/2018
July	\$3.5900	\$8.6950	7/2/2018
Aug	\$3.7950	\$9.0175	8/1/2018
Sept	\$3.6825	\$8.4425	9/4/2018
Oct	\$3.6575	\$8.5775	10/1/2018
Avg. Gr. Price	\$3.90	\$9.63	
Basis	\$0.300	\$0.400	
AGP-Basis	\$3.60	\$9.23	

Source
<http://chselburn.com/>

Henneberry FP	\$10,042.50
2018 Base Rent Payment Total:	\$10,042.50

Yield Calculation Formula $((Average\ Grain\ Price - Basis) \times (Bushel\ Yield) + (Crop\ Insurance)) \times 33.33\% - Base\ Rent\ Payments$

Henneberry Forest Preserve 51.5 acres @ \$195 per acre

	Average Price - Basis	Bushel Yield	Crop Insurance	2018 Base Rent Payment		Amount Owed = \$0.00
Calculation for Corn	\$3.601	9,428.05		\$10,042.50		\$1,261.42
Calculation for Soybeans	\$9.227			Base Rent Payments		Amount Owed to KCFPD

To: Kendall County Forest Preserve District Committee of the Whole
From: David Guritz, Director
RE: Illinois Clean Energy Community Foundation K-12 Pollinator Grant
Date: December 12, 2018

Kendall County Forest Preserve District recommends submission of a 2019 Illinois Clean Energy Community Foundation K-12 Pollinator Grant to support continued habitat enhancements and educational program connections to the District's prairie restoration efforts at Hoover Forest Preserve and Harris Forest Preserve.

The total amount that can be requested is \$10,000. 90%, or \$9,000 can be applied towards habitat enhancement, with the remaining \$1,000 applied towards summer care for newly planted plugs, with a 10% matching request of \$1,000 towards the installation costs.

The District's Environmental Education Division is well-prepared to implement this project. The District's Bug Fest and Ecology and Ecosystem field trip programs, spring 2019 ENTICE K-6 Pollinator Training, and current restoration initiatives at Hoover Forest Preserve tie-in well with this project.

The Forest Foundation's Native Plant Sale will provide the platform for a Pollinator Celebration to educate K-12 school-aged children and the community about pollinator habitat and native pollinator conservation.

The due date for submission of the application is January 17, 2019. Emily Dombrowski, Environmental Education Program Manager will be working to recruit local schools for participation, with support letters submitted with the District's final application.

Recommendation:

Consider a motion to forward to Commission the approval of the submission of an ICECF 2019 K-12 Pollinator Grant application in the amount of \$11,000.00 for habitat and school program enhancements at Hoover and Harris Forest Preserves, including a required project match of \$1,000.00.



ACCOUNT LOGIN
CONTINUE APPLICATION
OR SUBMIT REQUIREMENTS

[About the Foundation](#) [Energy Program](#) [Natural Areas Program](#) [Grants Awarded](#) [Contact Us](#)



[Home](#) » [Natural Areas Program](#) » [K-12 Pollinator Schools Program](#)

K-12 Pollinator Schools Program



The Foundation's Pollinator Schools Program supports the creation of native pollinator habitat at locations in Illinois that provide K-12 environmental education programming. Students learn about Illinois' native plants while the habitat provides a much-needed food source for a variety of pollinators.

Grant support can be applied towards the purchase of plant materials as well as help to cover costs associated with hiring consultants or contractors to help with the design,

installation and limited summer maintenance of the habitat. Depending on the land available, some of the projects selected for this program may create habitat areas that are relatively small (i.e. 1,000 square feet), while others may be an acre or more in size. All will provide students first-hand experience with Illinois' native habitat in action by creating a year-round refuge for pollinators.

If you are interested in learning more about this grant program, please e-mail Natural Areas Program Analyst, Brekke Bounds at bbounds@illinoiscleanenergy.org.

****Photo Details:** Students at Johnsburg School help build their pollinator habitat during a community planting day with Friends of Hackmatack National Wildlife refuge*

Eligibility & Funding	How to Apply	Resources
-----------------------	--------------	-----------

Please click [here](#) to begin the K-12 Pollinator Schools application.

Deadlines

January 17, 2019

Application Process

Applications are submitted online and consist of answers to an online questionnaire and required attachments

Required Attachments saved as the **File Names** in Bold:

For Schools and Local Governments

1. **Form** – A completed [K-12 Pollinator Schools Form](#)
2. **Budget** – A completed [K-12 Pollinator Schools Budget](#)
3. **Photos** – An aerial photo or map highlighting the habitat location in relation to the school and before pictures of the habitat area saved together as one pdf or uploaded as separate jpg files labeled "Photo 1"; "Photo 2"; etc.
4. **SupportLtr.pdf** – A letter of support from the school administration for the use of the site as pollinator habitat and letters from teachers committing to incorporate the pollinator habitat into their curriculum and instruction, saved together in one pdf document.
5. **OrgBudg** – Organizational or departmental operating budget(s) – one for the most recent fiscal year and the one for the upcoming fiscal year (if available) – saved together or separately

6. **FinRep** – Financial Statements for the most recent fiscal year including a Statement of Financial Position and Statement of Activities for 501(c)3 organizations and a Statement of Net Assets and Statement of Activities for governments. Also, include any Notes to the Financial Statements, saved together or separately
7. **EIN** - IRS letter that confirms the organization's EIN

Additional Documents required for Nonprofit Organizations

1. **501c3** – IRS Tax Status Determination letter
2. **ILChOrgRep** – your organization's most recent Illinois Charitable Organization Annual Report filed with the Illinois Attorney General's Office

****For all applicants – If the name listed on IRS 501c3 and EIN letters is different from the organization name listed in the grant application, submit legal documentation to explain this difference. If possible, save this documentation and your EIN letter together as one pdf.****

A confirmation email is sent after an application is received.

The Foundation may follow up with additional questions for applicants.

Applicants will be notified of the Foundation's decision on applications approximately two months after receipt of applications.

Award Process

The Foundation's K-12 Pollinator Schools Program application review process will take approximately two months. The grant award process is competitive and some projects may be declined.

Illinois Clean Energy Community Foundation

Address: 2 N. LaSalle, Suite 1140, Chicago, IL 60602

Phone: (312) 372-5191

Fax: (312) 372-5190

Email: info@IllinoisCleanEnergy.org

© 2018 Illinois Clean Energy Community Foundation. All rights reserved.



Illinois Clean Energy
community foundation



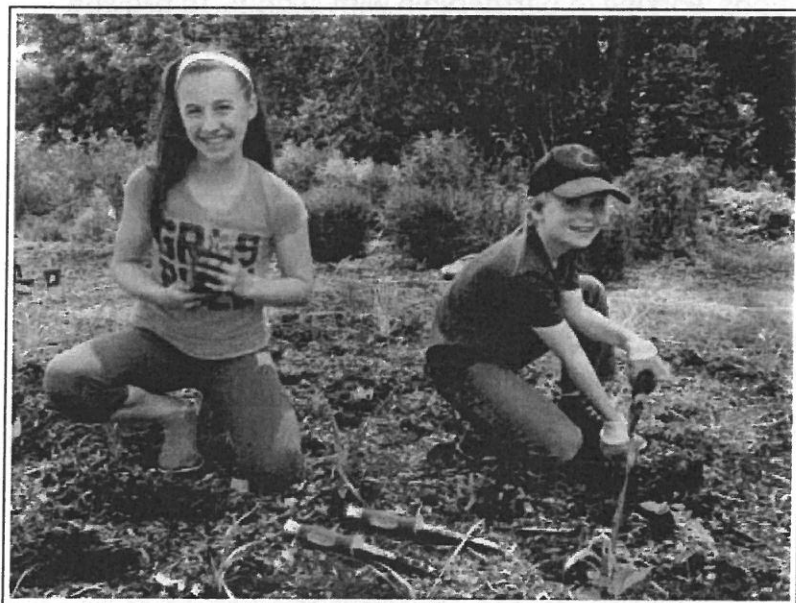
ACCOUNT LOGIN
CONTINUE APPLICATION
OR SUBMIT REQUIREMENTS

[About the Foundation](#) [Energy Program](#) [Natural Areas Program](#) [Grants Awarded](#) [Contact Us](#)



[Home](#) » [Natural Areas Program](#) » [K-12 Pollinator Schools Program](#)

K-12 Pollinator Schools Program



The Foundation's Pollinator Schools Program supports the creation of native pollinator habitat at locations in Illinois that provide K-12 environmental education programming. Students learn about Illinois' native plants while the habitat provides a much-needed food source for a variety of pollinators.

Grant support can be applied towards the purchase of plant materials as well as help to cover costs associated with hiring consultants or contractors to help with the design,

installation and limited summer maintenance of the habitat. Depending on the land available, some of the projects selected for this program may create habitat areas that are relatively small (i.e. 1,000 square feet), while others may be an acre or more in size. All will provide students first-hand experience with Illinois' native habitat in action by creating a year-round refuge for pollinators.

If you are interested in learning more about this grant program, please e-mail Natural Areas Program Analyst, Brekke Bounds at bbounds@illinoiscleanenergy.org.

***Photo Details:** *Students at Johnsburg School help build their pollinator habitat during a community planting day with Friends of Hackmatack National Wildlife refuge*

Eligibility & Funding	How to Apply	Resources
-----------------------	--------------	-----------

Please click [here](#) to begin the K-12 Pollinator Schools application.

Applicants

Public or private K-12 schools; or
501(c)(3) nonprofit organizations working in partnership with schools to provide K-12 environmental education programming

ALL applicants (nonprofits and local government agencies) are required to provide a Federal Employer Tax ID/Employer Tax ID Number (FEIN/EIN).

Projects

Hold a "Community Planting Day" or "Pollinator Celebration" at the site
Educate K-12 school-aged children and the community about pollinator habitat and native pollinator conservation

Criteria

A suitable site for proper installation and care of native pollinator habitat that is at least 1,000 square feet

Ability to co-fund a minimum of 10% of the installation costs

A project team of 3-5 individuals dedicated to the success of the pollinator habitat

A commitment to teach about native pollinators in the classroom or a partnership with educators committed to teaching about pollinators and bringing students out to the site

A plan to add signage at the site acknowledging the Foundation's grant

Agree to create and maintain pollinator habitat for five years in accordance with the Foundation's Minimum Habitat Requirements

Agree to the Foundation's full list of Criteria and Guidelines for the grant program

Funding Guidelines

Eligible applicants may apply for up to \$10,000 or 90% (whichever is less) of the costs related to the design and installation of the habitat and an additional \$1,000 towards summer maintenance. **This is a reimbursement grant program.** Grantees are responsible for all of the upfront costs. Payment is made upon review and approval of paid invoices and receipts. Please check with the Foundation before applying. The Foundation reserves the right to change funding levels and guidelines of this program.

Illinois Clean Energy Community Foundation

Address: 2 N. LaSalle, Suite 1140, Chicago, IL 60602

Phone: (312) 372-5191

Fax: (312) 372-5190

Email: info@IllinoisCleanEnergy.org

© 2018 Illinois Clean Energy Community Foundation. All rights reserved.

Website Designed by Chicago's ePageCity.com

To: Kendall County Forest Preserve District Committee of the Whole
From: David Guritz, Director
RE: Request from The Conservation Foundation for Grant-Matching Funds
Date: December 12, 2018

Attached, please find an e-mail received from Brook McDonald, President and CEO of The Conservation Foundation requesting a contribution from the Kendall County Forest Preserve District in the amount of \$1,000.00 as a grant-match towards completion of a regional study on conservation messaging.

TCF has received a \$45,000 grant out of a \$50,000 grant request from the Donnelley Foundation to hire our pollster to do an in-depth analysis of 20 years of regional referenda polling data from the six collar counties, and conduct an updated poll for each of the 6 counties. A summary of the work to be performed by John Wilson Research is attached to this report.

The study will include past data analysis, as well as county-specific designs for an updated poll that will allow for data comparison.

The final report will have recommendations on how conservation agencies should be talking collectively/regionally about land conservation work, along with any specific nuances for each county.

The grant also includes funding for a formal presentation and staff training to discuss the data, answer questions, and help with message development moving forward.

Recommendations:

Consider a motion to forward a request from The Conservation Foundation for \$1,000.00 to support a grant-funded research and training program for conservation messaging specific to Kendall County and Northeastern Illinois.

John Wilson Research

9323 Fairfax St. Alexandria, VA 22309 / Ph 703-619-0688 / JohnHWilson1@gmail.com

Comprehensive Regional Survey

This size and scope of the survey will allow The Conservation Foundation and its partners to examine open space and parks and recreation issues in ways that they have never been able to in the past. This survey would consist of 1,200 interviews with 200 interviews in each county in the region. The overall margin of error would be +/- 2.8% and the margin of error in each county would be +/-7%.

This may well be the most definitive survey of open space preservation and development issues to date, and allow The Conservation Foundation and its partners to compare and contrast the salience of various messages and themes among voters. What are the messages, themes and general information that counties, Forest Preserve Districts, Park Districts, conservation land trusts and other interested parties should stress in their communication efforts? This survey will also examine the salience of these messages and themes by demographic group. For instance, are there messages and themes that appeal more to younger voters than to older voters? Are there messages and themes that have more appeal to women? Are there messages and themes that have more salience among high frequency voters vs. low frequency voters?

In Depth Demographic Analysis:

1,200 interviews will also allow The Conservation Foundation and its partners to examine smaller demographic groups that can't be reliably examined with the typical 400 interview poll. For instance, typical n=400 polls look at voters 65+ and perhaps men and women 65+. However, with 1,200 interviews we could actually split the 65+ group to allow us to look reliably at Baby Boomers vs. older voters. Similarly, we would split Millennials, so we could look at Millennials 18-29 who tend to be single, renters vs. Millennials 30-34 who are more likely to be married, have children and own homes. Finally, we could also isolate Generation X and examine their attitudes and perceptions.

Inter-county Analyses:

200 interviews in each county will also allow The Conservation Foundation and its partners to measure voter attitudes within each county. So instead of testing how voters feel about Forest Preserve Districts *in general*, we would be able to test voter attitudes about specific Forest Preserve Districts such as the DuPage County Forest Preserve District, the Kane County Forest Preserve District, etc.

Comparisons with Past Polls and Trend Analyses:

Over the years, a number of polls concerning Forest Preserve Districts, parks and open space preservation have been conducted in all the counties in this region. Having 200 interviews in each county will allow The Conservation Foundation and its partners to measure trends and compare and contrast current data with data collected in these past polls. This will allow us to examine if these past findings still hold up or if voter attitudes have evolved over time. For instance, the poll could determine how the political environment and concern for protecting open space from urban sprawl have changed? Similarly, many believe that voters have become more concerned about quality of life issues over the past ten years. Conversely, it has been speculated that voters are less concerned about economic issues than in the past. Having 200 interviews in each county should allow the comparison of current results with those gathered in the past to determine if these beliefs and others are valid.

Intra-county Comparisons and Individual County Information and Problem Solving Questions:

And, of course, once we have measured voter attitudes and messages *within* the counties, we will be able to compare the results *among* the counties – that is, side by side comparisons of the results by county.

Finally, The Conservation Foundation could allow the individual counties to add 1-2 of their own questions that would examine concerns specific to that county. For instance, if an agency were considering a major policy or program change and wanted to get voter input, they could add such a question of the questionnaire.

To: Kendall County Forest Preserve District Committee of the Whole
From: David Guritz, Director
RE: Ellis House and Equestrian Center – \$200 Cash-Change Drawer Request
Date: December 12, 2018

Kendall County Forest Preserve District accepts cash payments at Ellis House and Equestrian Center, primarily for Equestrian Center services, and occasionally for house rental and events payments.

District administrative staff continue to work with Ellis House and Equestrian Center on improving cash controls. Accepting cash payments provides convenience to the District's clients and supports District program bookings and budget performance.

The \$200.00 cash drawer balance will be internally audited on no less than a quarterly basis.

Recommendation:

Consider a motion to forward to Commission a request for approval of a \$200 cash change drawer for Ellis House and Equestrian Center.

To: Kendall County Forest Preserve District Committee of the Whole
From: David Guritz, Director
RE: Pickerill-Pigott Forest Preserve – Resident Grounds Maintenance Position and Estate Use Interests
Date: December 12, 2018

The District has been approached by the University of Illinois Cooperative Extension – Kendall County to consider whether the Pickerill Estate House would be suitable for a long-term lease arrangement to accommodate their office space and public program needs, with future prospects for extending their current Route 47 facility lease uncertain at this time.

Leased-facility requirements include:

1. Separate office space for 6 employees
2. Public program space for 30
3. ADA public building access
4. Septic field improvements

As part of a recent tour, the District was informed that use of the upstairs rooms as office spaces would require installation of an elevator. However, the first floor, with some minor modifications, could address their space needs. The District would also need to complete smoke and fire alarm improvements, entry access improvements, flooring improvements, and ADA washroom facility improvements.

The University of Illinois Cooperative Extension – Kendall County currently pays \$34,000 per year plus utilities at their current location.

In order to address the public access needs for the facility, the District will need to retain a project architect to complete drawings, specifications, and cost estimates for the public access improvements.

Separately, Butch Konicek, Board Chair for the Kendall County Soil and Water Conservation District has requested consideration of possible use of the Pickerill estate house for storage of the Agriculture in the Classroom conservation education program supplies previously housed at the local Farm Bureau office. Supplies and materials need to be located during the second quarter of 2019. Accommodation of this request will not require any building modifications. A tour of the facility has been offered for next week, or after the start of the New Year.

Direction is requested from the Committee of the Whole for filling the Pickerill-Pigott Forest Preserve Resident – Grounds Maintenance part time position. District staff recommends moving forward with recruitment of an internal or external candidate, which will require Commission approval of a 1-year lease agreement with the successful candidate prior to extending an offer for employment.

Recommendations:

District staff is requesting Committee of the Whole direction to begin a search to fill the Pickerill-Pigott Forest Preserve Resident – Grounds Maintenance Position.

District staff is requesting Committee of the Whole direction for requesting a proposal from a licensed building architect for development of plans, specifications, and cost estimates for conversion of the Pickerill estate house for public use.

Preliminary Calendar for Commission Approval on

18-Dec-18

All meetings of the Kendall County Forest Preserve District Board of Commissioners and Committee meetings are held in the Kendall County Board Room located at 111 W. Fox Street - Second Floor Board Room - Yorkville, IL 60560.

The regular meeting dates for Kendall County Forest Preserve District Commission meetings are the first and third Tuesdays of each calendar month.

2-Jan-19	6:00 PM	2-Jul-19	6:00 PM
15-Jan-19	9:00 AM	16-Jul-19	9:00 AM
5-Feb-19	6:00 PM	6-Aug-19	6:00 PM
19-Feb-19	9:00 AM	20-Aug-19	9:00 AM
5-Mar-19	6:00 PM	3-Sep-19	6:00 PM
19-Mar-19	9:00 AM	17-Sep-19	9:00 AM
2-Apr-19	6:00 PM	1-Oct-19	6:00 PM
16-Apr-19	9:00 AM	15-Oct-19	9:00 AM
7-May-19	6:00 PM	5-Nov-19	6:00 PM
21-May-19	9:00 AM	19-Nov-19	9:00 AM
4-Jun-19	6:00 PM	3-Dec-19	6:00 PM
18-Jun-19	9:00 AM	17-Dec-19	9:00 AM

The regular meeting date for the Kendall County Forest Preserve District Committee of the Whole meeting is the first Tuesday following the first Commission meeting of each calendar month.

8-Jan-19	5:15 PM	9-Jul-19	5:15 PM
12-Feb-19	5:15 PM	13-Aug-19	5:15 PM
12-Mar-19	5:15 PM	10-Sep-19	5:15 PM
9-Apr-19	5:15 PM	8-Oct-19	5:15 PM
14-May-19	5:15 PM	12-Nov-19	5:15 PM
11-Jun-19	5:15 PM	10-Dec-19	5:15 PM

The regular meeting dates for the Kendall County Forest Preserve District Finance Committee meetings are the first Thursday in the week following the second County Board meeting.

24-Jan-19	6:00 PM	25-Jul-19	6:00 PM
28-Feb-19	6:00 PM	29-Aug-19	6:00 PM
28-Mar-19	6:00 PM	26-Sep-19	6:00 PM
25-Apr-19	6:00 PM	24-Oct-19	6:00 PM
30-May-19	6:00 PM	28-Nov-19	6:00 PM
27-Jun-19	6:00 PM	26-Dec-19	6:00 PM

The regular meeting date for the Kendall County Forest Preserve District Operations Committee is the first Wednesday of each calendar month.

2-Jan-19	6:00 PM	3-Jul-19	6:00 PM
6-Feb-19	6:00 PM	7-Aug-19	6:00 PM
6-Mar-19	6:00 PM	4-Sep-19	6:00 PM
3-Apr-19	6:00 PM	2-Oct-19	6:00 PM
1-May-19	6:00 PM	6-Nov-19	6:00 PM
5-Jun-19	6:00 PM	4-Dec-19	6:00 PM

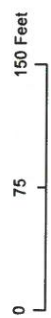
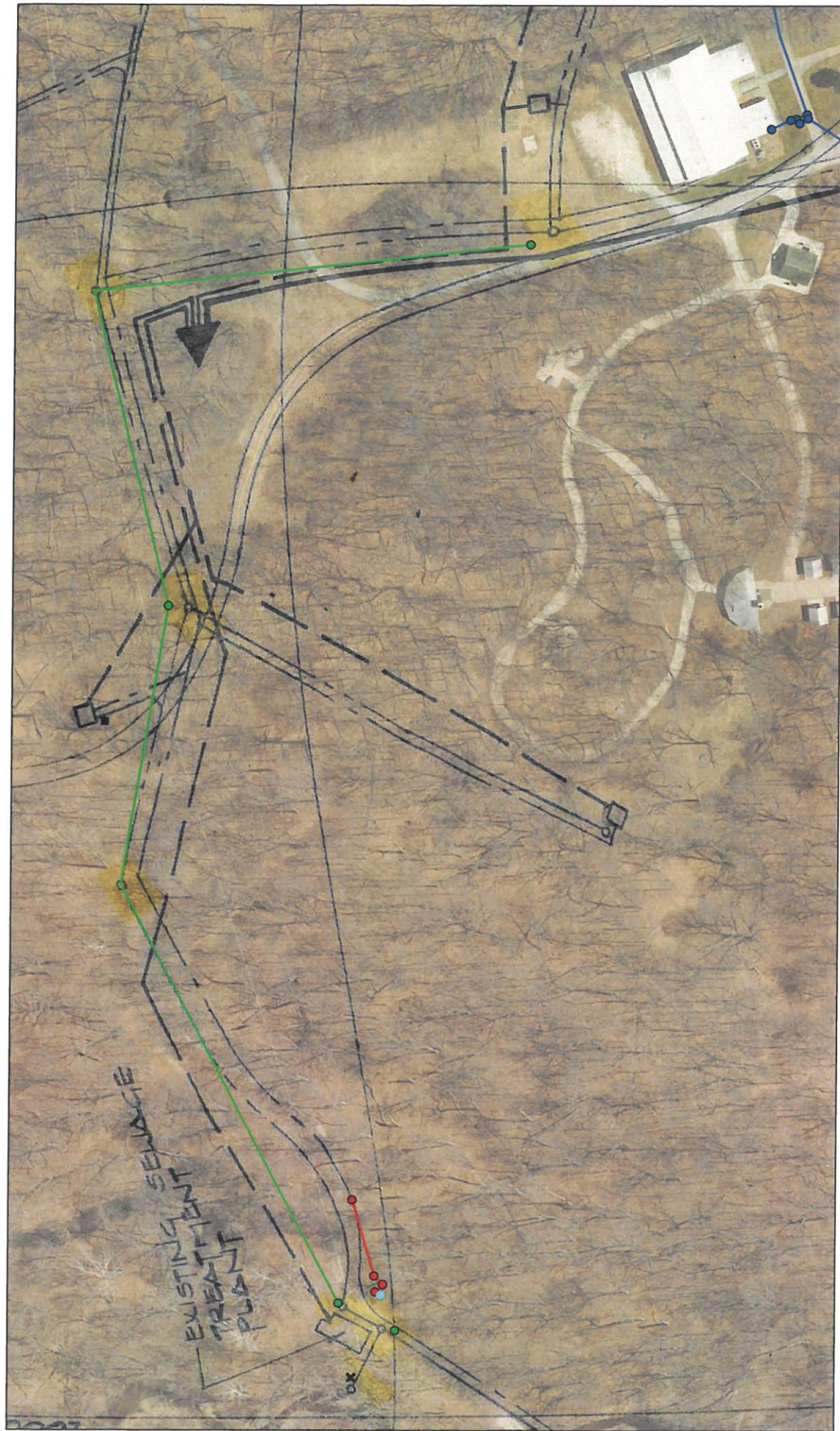
Kendall County Forest Preserve District 2019 Holiday Schedule

New Year's Day	Tuesday	1-Jan-19
Martin Luther King, Jr. Day	Monday	21-Jan-19
Lincoln's Birthday	Tuesday	12-Feb-19
President's Day	Monday	18-Feb-19
Spring Holiday	Friday	19-Apr-19
Memorial Day	Monday	27-May-19
Independence Day	Thursday	4-Jul-19
Labor Day	Monday	2-Sep-19
Columbus Day (Observed)	Monday	14-Oct-19
Veteran's Day	Monday	11-Nov-19
Thanksgiving Day	Thursday	28-Nov-19
Day Following Thanksgiving	Friday	29-Nov-19
Christmas Eve (Close at 12:00 pm)	Tuesday	24-Dec-19
Christmas Day	Wed.	25-Dec-19

February 13, 2019 - 5:30 pm

November 25, 2019 - 5:30 pm

Reschedule January meeting to January 3rd - Tentative



Hoover Utility Locations

- x abandoned
- lift station
- power
- sanitary
- structure
- power
- sanitary
- water

Kendall County GIS
 111 West Fox Street - Room 308
 Yorkville, Illinois 60560
 630.533.4212