

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE OF THE WHOLE MEETING MINUTES**

**December 12, 2018**

**I. Call to Order**

President Gilmour called the Committee of the Whole meeting to order at 5:35 pm in the Kendall County Board Room.

**II. Roll Call**

Commissioners Flowers, Gilmour, Hendrix, Prochaska, Purcell, and Vickers all were present. Commissioner Gryder entered the meeting at 5:40 pm.

**III. Approval of Agenda**

The agenda was amended to move Executive Session to item VII.

President Flowers made a motion to approve the agenda as amended. Seconded by Commissioner Hendrix. All, aye. Opposed, none.

**IV. Citizens to be Heard**

There were no citizens in attendance.

**V. Executive Director's Report**

Director Guritz provided an executive director's report along with reports from site supervisors for the month of November. FY18 farm license and yield payments will be closed. The Hoover restoration project has started with work by Pizzo and associates and Winterfest on February 16, 2019. Winter weather and vandalism are reflected in reports.

**VI. MOTION: Forward Claims to Commission for an Amount Not-to-Exceed \$3,609,837.56**

Commissioner Hendrix made a motion to forward claims to Commission for an amount not-to-exceed \$3,609,837.56. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

President Gilmour remarked in FY19 there will be one Finance Committee meeting.

Commissioner Gryder entered the meeting room at 5:40 pm

**OLD BUSINESS**

**VII. Natural Beginnings Early Learning Program - Amendment of the 2- Day Tuition Fees and Addition of One 3- Day 19-20 Program Year Session**

Director Guritz remarked the approved fee for 2-day tuition from August of FY18 was \$40 less than the actual fee.

Stefanie Wiencke remarked Natural Beginnings would like to add an additional morning class session due to large interest in the program. Registration has not opened to the public and half of the classes are filled. The addition space would be created by turning the art room into an additional class room and by using some of the space in the check-in office.

Commissioner Flowers asked for details about additional staffing cost.

Director Guritz remarked the revenue and expenditures is only for the current FY. The only additional cost would be staffing. Staff hours would stay as part-time and additional benefits have been calculated into the budget.

The Committee discussed the tuition cost of the program in comparison of local preschool programs and how changes may reflect on the 2-day classes.

Commissioner Purcell made a motion to forward the amendment of the 2-Day Tuition Fees to Commissions. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

Commissioner Gryder made a motion to forward the addition of one 3- Day 19-20 program year session to Commissions. Seconded by Commissioner Purcell. Aye, all. Opposed, none.

## **VIII. Executive Session**

Commissioner Vickers made a motion to enter Executive Session at 6:07 pm to discuss 2c5. Seconded by Commissioner Prochaska. Aye, Commissioners Flowers, Gilmour, Gryder, Hendrix, Prochaska, and Vickers. Opposed, Commissioner Purcell.

Commissioner Flowers, Gilmour, Gryder, Hendrix, Prochaska, Purcell, and Vickers were all present.

Commissioner Prochaska left the meeting room at 6:45 pm and returned at 6:46 pm.

Commissioner Flowers made a motion to adjourn Executive Session at 6:59 pm. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

## **NEW BUSINESS**

### **IX. 2018 Farm License Updates and 2019 Farm License Agreements**

Director Guritz reported the 2018 farm license updates. The District is in the process of collecting yield payments. The current farmer will not be farming the Fox River Bluffs property. The property is in the final year before conversion. The budgeted yields will stay as expected.

The Committee discussed access to Hennaberry Forest Preserve.

## **X. Illinois Clean Energy Community Foundation K-12 Pollinator Grant**

Director Guritz presented the Illinois Clean Energy Community Foundation K-12 pollinator grant. The grant would aid in creating pollinator habitat at Hoover Forest Preserve. The District would receive \$10,000 and match \$1,000.

Commissioner Purcell made a motion to forward the Illinois Clean Energy Community Foundation K-12 Pollinator Grant to Commissions. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

## **XI. Request from The Conservation Foundation for \$1,000.00 to Support Completion of a Comprehensive Conservation Agency Regional Survey of Citizen Values and Target Messaging**

Director Guritz presented a request from The Conservation Foundation of \$1,000.00 to support a regional survey. The details of the survey were given, including local citizens opinions.

Commissioner Prochaska remarked preference in the District sponsoring an event over giving funds for this survey.

Commissioner Hendrix made a motion to forward the request from The Conservation Foundation for \$1,000.00 to support completion of a comprehensive conservation agency regional survey of citizen values and target messaging.

Motions fails.

## **XII. Request for a \$200.00 Cash-Change Drawer for Ellis House and Equestrian Center**

Director Guritz presented the request for a \$200.00 cash-change drawer for Ellis House and Equestrian Center. The drawer would not be used as petty cash.

The Committee suggested a daily logging sheet.

Commissioner Prochaska made a motion to forward the request for a \$200.00 cash-change drawer for Ellis House and Equestrian Center. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

## **XIII. Pickerill-Pigott Forest Preserve – Resident Grounds Maintenance Position and Estate Use Interests**

Director Guritz presented a Pickerill-Pigott Forest Preserve – resident grounds maintenance position and estate used interests. There have been groups interested in the property, including University of Illinois Extension and Soil and Water Conservation District.

The Committee discussed the potential to expand the Pickerill House to other agencies. There will have to be updates for public access.

**XIV. Other Items of Business**

There were no other items of business.

**XV. Summary of Action Items**

There was no summary of action items.

**XVI. Citizens to be Heard**

There were no citizens in attendance.

**XVII. Adjournment**

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Hendrix. Aye, all. Meeting adjourned at 7:30 pm.

Respectfully submitted,

David Guritz  
Executive Director, Kendall County Forest Preserve District