

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: July 2016 Director's Report

Date: August 8, 2016

Meetings, Events, and Programs

July 14 Forest Foundation Monthly Meeting
July 26 Forest Foundation Fall Fest Planning Meeting
August 4 Sunrise Center North – 5K & Family Fun Day Planning Meeting
August 5 Tucker-Millington Fen Restoration Project Overview and Site Inspection

August 4, 5 and 25 Nature-Based Summer Camp Support

Priority Project Updates

PTELL Limiting Rate Ordinance

A final draft of a proposed Ordinance has been completed for presentation to Commission that, if approved, would place a binding referendum question on the November 8 ballot to increase the limiting rate and levy for the District's General Fund.

The proposed tax increase would be fully offset by the tax decrease realized from the upcoming FY 17 referendum bond refunding.

Taxpayer savings for the refunding is projected to be \$19.60 per \$100,000 home fair market value between 2018 and 2024. All bonds are scheduled for repayment by 2026.

The taxpayer cost for the one-time limiting rate increase is \$0.95 per \$100,000 home fair market value, and would increase the District's total levy per \$100,000 home fair market value from \$6.89 for the FY 15-16 levy to \$7.83 for the FY 16-17 levy.

The Ordinance will be presented to the Committee of the Whole for discussion. In order to have the question appear on the November 8, 2016 ballot, the Ordinance will need to be approved at the August 16 Commission meeting.

The primary need for the additional tax revenue is for support of District capital projects, including restoration of preserve holdings purchased with the 2007 referendum bonds.

Priority projects include opening of preserve areas to the public including completion of required ADA access and trail improvements, restoration of 750 acres currently in agricultural production, restoration of natural areas and natural area improvement projects, support of capital purchases needed to sustain Grounds and Natural Resources operations, and capital improvement projects to maintain buildings, roads, and structures.

Maramech Forest Preserve Floristic Quality Survey

The floristic quality survey will be completed by fall, and include management recommendations. The survey has identified new populations and locations for rare, threatened and endangered plant species, and has documented at least one new species previously unrecorded. This information will be integrated into the District's annual Plants of Concern monitoring efforts.

With the decline in forest canopy cover due to Emerald Ash Borer, two areas of Maramech are receiving more sunlight which has led to a significant increase in population for the non-native Reed canary grass, an aggressive species that will require chemical control in the upcoming year.

Stephanie's Garden / Hoover Nature Play Space Updates

The water service line, drainage line, and butterfly garden excavation has been completed. Supply purchases for construction of the mud kitchen and butterfly garden overlook and playhouse will be completed in the next week or two. Efforts are underway to secure concrete framing and pouring work for the mud kitchen pad.

Kendall County Highway Department

Kendall County Highway Department has approached the District expressing interest in planting 760 trees in District preserves to mitigate tree losses anticipated from the Eldamain Road corridor project.

Fox River Bluffs Forest Preserve is scheduled for restoration to oak savannah, with 100 acres scheduled for restoration beginning in fall 2019, and would be an ideal location for planting. Other preserve areas will be considered and presented as part of a larger forestry initiative.

Kendall County Highway Department also will be requesting consideration of a temporary construction easement to improve the W. Fox Road culvert. District staff are checking project requirements for protecting in stream wildlife in Hoover Forest Preserve.

RecPro Updates

RecPro is now fully programmed and functionally handling all District program reservations. The programming issue previously reported to the company has been resolved. Due to staff time restrictions, the online module will be purchased early in the upcoming fiscal year for implementing online reservations over the winter months.

Position Openings

The District is in process of extending two offers for employment for part-time Grounds Maintenance Workers. Briana Castillo-Whalen has accepted an offer for employment as an intermittent part-time Facility and Events Attendant. The Environmental Education division will be working to promote the Environmental Education Instructor vacancy.

David Guritz, Director

GROUNDS & MAINTENANCE STAFF REPORT

JULY 2016

Kim Olson, Superintendent

Kim Olson, Patrick Higgins and Ron Smrz - *Maintains all KCFPD properties.*

Jay Teckenbrock - *Maintains Hoover*

July - PATRICK HIGGINS AND RON SMRZ

- We all continue doing our best to keep the Preserves safe and clean.
- Patrick and Ron open all preserves each weekday by 8am.
- Ron continues to close on Sunday and Patrick closes on Friday to give me a chance to rest. Jared Anderson closes on Monday in order to cover for Jeannie Leland's absence.
- Ron and Patrick continue to carry the majority of the weight for all the preserves during the weekdays, as my time is being spent closing, helping at Hoover and assisting in the office when I can. They have been challenged by the climate and the extra work it has caused. 2016 will set many records for many reasons!
- Mowing and spraying continue to dominate all of our time as this 2016 summer continues record warm climate...still almost a tropical environment to be tamed. The Recreational Areas alone have demanded all our time, sadly leaving the Natural Areas to succumb to the invasive plants that are taking advantage of this tropical weather also.
- Ash Tree removal continues to be an ongoing endeavor, both by us and by companies when too hazardous for us...and will continue for years to come.
- Patrick and Ron continue hauling TONS (literally) of stone for road/parking lot repair, particularly at Hoover.
- Cliff Oleson opens on Sundays and Holidays.

July -KIM OLSON

- I continue spreading my time to span over a 15 hour day, to cover gaps due to staff shortages and to keep the preserves running. We are in the process of acquiring new help. Finding the perfect fit for the special needs of the District's various duties and requirements is imperative for a successful outcome.
- I continue the re-structuring and juggling the scheduling of all the various duties needed to accommodate all the Hoover responsibilities required due to these deficits. Hoover demands a 24/7/365 schedule for the bunkhouses and Meadowhawk Lodge functions, as well as care of the grounds, woodlands and gardens.
- I continue prioritizing projects upon urgency and time/# of persons required to complete "extra" projects due to vandalism and greater numbers of visitors. We are maintaining the basics to keep the Preserves clean and safe.
- I continue to assist in the office whenever I can, however the Season is demanding me to be more in the field, particularly at Hoover.
- I continue to close the preserves 4 nights a week until past 11pm at times. I have been spreading my hours throughout the day for efficiency and need until more staff can be acquired.
- I continue to be busy making the arrangements/researching and assisting in all repairs, apts., ordering parts as needed for all the break downs as they have been occurring. This is a never ending cycle.
- I assist to arrange for all parts, scheduling repairs for all infrastructures.
- I have been conducting Lagoon H2O testing, and Hoover, Harris and Ellis potable water tests when required.
- I work closely with Dave and Becky to plan and manage all that is needed to keep things running and in order.

HOOVER:

- Jay has done an amazing job of “holding down the fort” in this challenging year. Especially being new to the “game”! He continues to learn and grow and is doing a great job of adapting to the responsibilities and needs to keep Hoover running. He has taken charge of the Hoover grounds and has become an integral part of the team. It takes at *least* one FULL year to truly understand the responsibilities that Hoover as well as the rest of the Preserves demands, as it changes from Season to Season and the visitor count is so high.
- Jeannie Leland has returned and will be a welcome relief to help out with the Hoover demands.
- Safety is always a main priority. We utilize the “buddy system” for safety purposes. The lack of full time staff has set us back on almost every task that is needed to be performed at Hoover, and every other Preserve also.
- The reservations and visitors at Hoover have been challenging with both the maintenance they create for the staff and fielding/monitoring of the people’s questions and activities.
- Jared Anderson closes, opens and cleans part time to give Jay a rest in the absence of Hoover staff due to vacancies and leaves.

ROUTINE DUTIES-FULL AND PART TIME STAFF

- The full time staff is responsible for ALL maintenance required to successfully run the Kendall County Forest Preserve District properties. This includes but is not limited to the following:

Opening/closing, electrical, plumbing, carpentry, equipment operation, mechanical / equipment repairs, painting, herbicide application, prescribed burns, logging records of all restoration/herbicide efforts, tree removal, demolition/building of structures, snow removal, testing of water supplies, cleaning of all buildings, Forest/Prairie restoration, road, parking lots and trail maintenance, education, various ordering and picking up of all supplies, and mowing.

KENDALL COUNTY FOREST PRESERVE

MONTHLY REPORT – JULY 2016

RESERVATIONS / Responsibilities

Harris Forest Preserve

26 External - 1,024 guests

Guests: Family Reunions Baby Shower
Parent/School Group Birthday Party
4H Practice, Pleasure Show, Meeting

Jay Woods, Richard Young and Subat Forest Preserves

1 External - 30 guests

Guests: Family Reunion

Hoover Forest Preserve (includes Meadowhawk Lodge & KC Outdoor Education Center)

2 Internal events: 32 guests

Environmental Education – Nature Quest Summer Camp

10 External events: 375 guests

Guests: HSS-USA Volunteer Retreat Family Camping
Birthday Party Family Reunion
Scout Troops: SU409, P543, T384

Meadowhawk Lodge: 3 External events: 240 Guests

Jehovah's Witness Dinner

Bridal Showers HSS-USA Volunteer Retreat

KC Outdoor Education Center: Plano, Sandwich, Yorkville & outside groups.

Total Guests: No information received

Historic Courthouse

Internal: 0 events – 0 guests

Guests:

External: 4 events – 100 guests

Guests: ROE: Training Workshop, Bus Driver Training
Weight Control Meetings
KC Animal Control – Orientation Meeting
KC Republican Committee

KENDALL COUNTY FOREST PRESERVE

MONTHLY REPORT – JULY 2016

RESERVATIONS / Responsibilities

Responsibilities:

→ Director Assistance: I assist David Guritz on the Forest Preserve's meeting agenda's, meeting packets and the posting of these items on the website and building bulletin boards. I also assist in any Human Resource activities such as gathering New Hire paperwork & sending to Payroll.

ReCPro Start Up: I have entered all of Ellis programs, house events and weddings thru May into ReCPro. I have attached revenue reports generated from ReCPro for facility rentals, Ellis, courthouse rentals and education programs for the month of July 2016.

I review all time sheets, correcting any addition errors on hours worked & obtaining the Director's signature on the Payroll vouchers for the pay periods in July. Updated the part time hour's monthly report and sent to Glenn Campos. I created Personnel Action Notice forms for new hires & all payroll increases.

Kim Olson & I worked together on Accounts Payables for the voucher periods in July. We reviewed all invoices and entered the vendor number and line item that was to be charged. All vouchers were entered into the system and printed out claims listing.

→ Education Program Registration: Received phone calls and e-mails regarding education programs. All Summer Camp refunds have been processed & sent to Accounts Payable. The last of the camp letters to parents was sent out.

→ Field Trips: Updated the invoices and ReCPro with the new fee updates on our field trips.

→ Accounts Receivable: Entered all checks and cash received onto individual department spreadsheet. Keeping track of education program deposits for all programs, field trips, shelter and bunkhouse rentals. The first payment for the 2016-2017 Natural Beginnings program was due in July. Credit Card transactions & checks were completed and deposited. Thirteen Full Payments were received. All Ellis receipts for deposits are entered onto spreadsheet and deposit form and given to David Guritz for his signature.

→ Site Trak: (shelter & bunkhouse reservations): Reservations are still being entered into Site Trak in addition to ReCPro for scheduling purposes, but permits are being generated from ReCPro and sent out.

Becky Antrim

Administrative Assistant / Reservation Coordinator

Course Revenue - Summary Report

Summer 2016

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Environmental Education

Public Programs

Course#	Course Title	Revenue	Actual Enroll	Max Enroll	% Full	Revenue Not Realized
41	Birthday Party: Hike and a Creek Walk	\$0.00	0	30	0%	\$4,500.00
66	Toddling Naturalist: Beautiful Butterflies	\$0.00	5	16	31%	\$55.00
67	Babes in the Woods: Creek Walk	\$0.00	3	16	19%	\$65.00
68	Toddling Naturalist: Creek Walk	\$45.00	10	16	63%	\$30.00
69	Babes in the Woods: Camouflage 101	\$5.00	7	16	44%	\$45.00
70	Toddling Naturalist: Forest Friends	\$10.00	7	16	44%	\$45.00
71	Babes in the Woods: Fun at the Pond	\$0.00	3	16	19%	\$65.00
72	Family Night Hike & Campfire	\$0.00	8	30	27%	\$110.00
Totals For Public Programs		\$60.00	43	156	28%	\$4,915.00

Summer Camp

Course#	Course Title	Revenue	Actual Enroll	Max Enroll	% Full	Revenue Not Realized
44	Wee Wonders Habitat Exploration -week of June 27th	\$0.00	8	16	50%	\$240.00
45	Wee Wonders of Water - week of July 18	\$30.00	16	16	100%	\$0.00
46-A	Animal Senses - Week of June 13	\$0.00	5	16	31%	\$1,320.00
46-B	Animal Senses - Week of June 27	\$0.00	5	16	31%	\$1,320.00
46-C	Animal Senses - Week of July 25	\$0.00	0	16	0%	\$1,920.00
47-A	Wet, Wetter, Wettest - week of July 11th	\$0.00	0	16	0%	\$1,920.00
47-B	Wet, Wetter, Wettest - week of July 18th	\$360.00	8	16	50%	\$960.00
47-C	Wet, Wetter, Wettest - week of Aug 1st	\$120.00	7	16	44%	\$1,080.00
48-A	Magic School Bus (half day) - w/o June 13	\$0.00	0	16	0%	\$1,920.00
48-B	Magic School Bus (half day) - w/o June 27	\$0.00	0	16	0%	\$1,920.00
49	Magic School Bus (full day) - w/o July 18	\$175.00	7	16	44%	\$1,575.00
50-A	Wild Kratts - week of July 11	\$480.00	9	16	56%	\$840.00
50-B	Wild Kratts - week of Aug 1	\$480.00	17	17	100%	\$0.00
51	Sunset Adventures - week of July 11	\$0.00	3	16	19%	\$1,560.00
52	Walk in the Wild - General Nature - w/o June 27	\$0.00	6	16	38%	\$1,750.00
53-A	Mad Science - week of June 13	\$0.00	0	16	0%	\$1,920.00
53-B	Mad Science - week of July 18	\$0.00	3	16	19%	\$1,560.00
54-A	HydroRock! - week of June 20	\$0.00	0	16	0%	\$1,920.00
54-B	HydroRock! - week of Aug 1	\$120.00	13	16	81%	\$360.00
55-A	Adventure Road - week of June 13	\$0.00	1	10	10%	\$1,575.00
55-B	Adventure Road - week of Aug 1	\$0.00	9	10	90%	\$175.00
56-A	Follow the Fox - week of June 20	\$0.00	0	16	0%	\$3,120.00
56-B	Follow the Fox - week of July 25	\$0.00	9	16	56%	\$1,365.00
57-A	Nature Quest - week of June 27	\$0.00	16	16	100%	\$0.00
57-B	Nature Quest - week of July 11	\$0.00	18	18	100%	\$0.00
Totals For Summer Camp		\$1,765.00	160	391	41%	\$30,320.00
Totals For Environmental Education		\$1,825.00	203	547	37%	\$35,235.00
Grand Totals		\$1,825.00	203	547	37%	\$35,235.00



Facility Revenue - Summary Report

Receipt Dates: 7/1/2016 - 7/31/2016

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Facility Category **Forest Preserve**

Facility	Room	Use Type	Revenue	Refund	Total
Hoover Forest Preserve	Blazing Star	Family Reunion	\$420.00		\$420.00
Hoover Forest Preserve	Blazing Star	Scout Outing	\$440.00		\$440.00
Hoover Forest Preserve	Kingfisher	Birthday Party	\$210.00		\$210.00
Hoover Forest Preserve	Moonseed	Family Outing	\$175.00		\$175.00
Hoover Forest Preserve	Moonseed	Family Reunion	\$420.00		\$420.00
Hoover Forest Preserve	Moonseed	Scout Outing	\$450.00		\$450.00
Hoover Forest Preserve	Family Campsite 3	Family Outing	\$70.00		\$70.00
Hoover Forest Preserve	Group Campsite B	Family Reunion	\$330.00		\$330.00
Hoover Forest Preserve	Group Campsite C	Family Reunion	\$150.00		\$150.00
Hoover Forest Preserve	Meadowhawk Lodge	Other	\$240.00		\$240.00
Hoover Forest Preserve	Meadowhawk Lodge	School Outing	\$575.00		\$575.00
Hoover Forest Preserve	Meadowhawk Lodge	Wedding Ceremony	\$2,250.00		\$2,250.00
Harris Forest Preserve	Shelter 1	Company Picnic	\$90.00		\$90.00
Harris Forest Preserve	Shelter 2	Graduation Open House	\$50.00		\$50.00
Harris Forest Preserve	Shelter 4	Company Picnic	\$50.00		\$50.00
Harris Forest Preserve	Shelter 4	Other	\$50.00		\$50.00
Jay Woods Forest Preserve	Jay Woods	Church Picnic	\$50.00		\$50.00
Jay Woods Forest Preserve	Jay Woods	Family Reunion	\$50.00		\$50.00
Totals For Forest Preserve			\$6,070.00		\$6,070.00
Room Rental Totals			\$6,070.00		\$6,070.00



Facility Revenue - Summary Report

Receipt Dates: 7/1/2016 - 7/31/2016

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Package	Revenue	Refund	Total
Shelter 1 & 4 - Harris Forest Preserve	\$200.00		\$200.00
Package Rental Totals	\$200.00		\$200.00
Grand Totals	\$6,270.00	\$0.00	\$6,270.00



Merchandise Revenue - Summary

Receipt Dates: 7/1/2016 - 7/31/2016

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Birthday Party

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Birthday Party - County	1	\$109.00	0		1	\$109.00
Birthday Party - Non-County	3	\$513.00	0		3	\$513.00
Birthday Party		\$622.00				\$622.00

Ellis - Credit Card Revenue

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Credit Card Revenue	8	\$26.38	0		8	\$26.38
Ellis - Credit Card Revenue		\$26.38				\$26.38

Ellis House

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Miscellaneous Events (Showers, B'day Parties, etc)	4	\$462.00	0		4	\$462.00
Ellis House		\$462.00				\$462.00

Patch

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Ellis Patch	8	\$16.00	0		8	\$16.00
Patch		\$16.00				\$16.00

Riding Lessons

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total



Merchandise Revenue - Summary

Receipt Dates: 7/1/2016 - 7/31/2016

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Riding Lessons

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Riding Lessons - Individual - Non-County	1	\$45.00	0		1	\$45.00
Riding Lessons - Package - County	2	\$320.00	0		2	\$320.00
Riding Lessons - Package - Non-County	7	\$1,260.00	0		7	\$1,260.00
Sunrise Center Monthly Fee	1	\$1,500.00	0		1	\$1,500.00
Riding Lessons		\$3,125.00				\$3,125.00

Security Deposit

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Other Rentals - Security Deposits	6	\$650.00	0		6	\$650.00
Weddings - Security Deposit	1	\$1,000.00	0		1	\$1,000.00
Security Deposit		\$1,650.00				\$1,650.00

Weddings

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Weddings	3	\$7,650.00	0		3	\$7,650.00
Weddings		\$7,650.00				\$7,650.00
Grand Totals		\$13,551.38				\$13,551.38



To: Kendall County Board of Commissioners

From: Emily Dombrowski, Environmental Education Coordinator

April Morris, Environmental Education Coordinator

RE: Education Department Monthly Report

Date: August 9, 2016

Our last day of summer camp was August 5th. We had a great camp season. We saw many return campers as well as new campers too. Our seasonal counselors were great and all the camps ran very smoothly. We will work on having our camp numbers and information in September.

The Education Department has also been busy with public programming. We have 12 people attending our family night hike and campfire this Friday, August 12. We have had all our summer public programs run and hope to continue this trend in the fall.

We are very excited for the school season to begin. Emily will be attending a new teacher breakfast at Oswego East High School. There will be 175 District 308 teachers attending, and they will all receive one of our school program booklets. We think that this will be a great networking opportunity.



Board Updates July, 2016

House Bookings:

- July 2, 2016 – Wedding – Oswego – I think I found it on the knot or rustic weddings site and Mark from Uncle Bubs brought it up later. Booked: 11/22/2015
- July 9, 2016 – Wedding – Tinley Park – Dan found your venue from searching the internet. He thinks he saw it listed on rustic bride. Booked: 6/6/2015
- August 13, 2016 – Baby Shower
- August 20, 2016 – Wedding – Worth – The Bridal expo! :) Booked: 7/1/15
- August 27, 2016 – Wedding – Morris – Dollinger Pumpkin Farm referred me after I had contacted them on a possible venue with them. Booked: 8/19/15
- September 3, 2016 – Wedding – Channahon – I think it was the knot online! Booked: 6/4/15
- Saturday, September 10, 2016 – Wedding - Channahon – A friend's sister is getting married there this spring. Booked: 10/14/2015
- September 17, 2016 – Wedding – Plainfield – We found out about Ellis through a Google search! Booked: 10/27/14
- September 24, 2016 – Wedding – Chicago – We actually heard about it from Taryn Krippel and Darren Hancock, who will be having their wedding at the Ellis house in 2016 as well! Thanks! Booked: 7/22/15
- October 1, 2016 – Wedding – Plano – Booked: 2/6/16
- CXLD - October 7, 2016 – Wedding – Elwood – I heard about the facility from Amanda Millers wedding and also got info from Tarissa Phillips, who got married there as well. Booked: 12/14/14
- October 8, 2016 – Wedding – Winfield – Brittany and Tim Sullivan. Booked: 11/30/2015
- October 15, 2016 - Wedding
- June 10, 2017 – Wedding – Booked: 3/19/16
- June 17, 2017 – Wedding – Booked: 3/19/16
- June 18, 2017 - Wedding
- June 24, 2017 – Wedding
- July 7, 2017 – Wedding – Booked: 8/4/16

- August 5, 2017 – Wedding – Booked: 7/21/16
- September 9, 2017 – Wedding
- May 19, 2018 - Wedding

Total Bookings:

2018 –

Weddings = 1 / \$3600.00

2017 –

Weddings = 6 / \$20,400

2016 –

1st Communion - 1
 Birthday Parties = 2
 Baby Showers – 5
 Bridal Showers – 2
 Corporate – 1
 Weddings at MHL - 2
 Weddings = 16 / \$52,800.00

2015 –

Birthday Parties = 1
 Bridal Showers = 2
 Graduation Parties = 1
 Weddings = 14 / \$46,200.00

2014 –

Baby Showers = 1
 Bridal Showers = 1
 Weddings = 15

2013 –

Baby Showers = 1
 Bridal Showers = 2
 Church Retreats = 1
 Weddings = 21

2012 –

Anniversary Parties = 1
 Baby Showers = 3
 Church Retreats = 1
 Graduation Parties = 2
 Weddings = 9

House/Property Tours:

- 9 – EHEC

DRAFT FOR COMMITTEE OF THE WHOLE REVIEW

ORDINANCE NO. 08-16-001

**AN ORDINANCE INITIATING THE SUBMISSION OF A PUBLIC QUESTION TO
INCREASE THE LIMITING RATE OF THE KENDALL COUNTY FOREST PRESERVE
DISTRICT PROPERTY TAX LEVY**

Passed by the Board of Commissioners this 16TH day of August, 2016

Published by the Board of Commissioners this 25TH day of August, 2016

Printed and published in pamphlet form by authority of the President and Kendall
County Forest Preserve District Board of Commissioners

KENDALL COUNTY FOREST PRESERVE DISTRICT

Elizabeth Flowers, Secretary

ORDINANCE NO. 08-16-001

AN ORDINANCE INITIATING THE SUBMISSION OF A PUBLIC QUESTION TO INCREASE THE LIMITING RATE OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT PROPERTY TAX LEVY

WHEREAS, the Kendall County Forest Preserve District is governed by and operates under the powers and authority granted by the State of Illinois through the Illinois Downstate Forest Preserve District Act, 70 ILCS (805/) ("**Act**"); and

WHEREAS, the Act provides the Kendall County Forest Preserve District the authority to extend a property tax levy; and

WHEREAS, the President and Board of Commissioners of the Kendall County Forest Preserve District desire to acquire, operate and maintain all forest preserve properties and facilities; and

WHEREAS, in order to fund the acquisition, improvement, operation, and maintenance of forest preserve properties and facilities, the President and Board of Commissioners of the Kendall County Forest Preserve District desire to raise the limiting rate of the Kendall County Forest Preserve District property tax levy ("**Limiting Rate**"); and

WHEREAS, pursuant to Section 18-190(a) of the Illinois Property Tax Extension Limitation Law, 35 ILCS 200/18-190(a), the Kendall County Forest Preserve District must obtain referendum approval to raise the Limiting Rate; and

WHEREAS, pursuant to the requirements of Illinois law, the President and Board of Commissioners of the Kendall County Forest Preserve District hereby desire to place on the ballot of the general election on November 8, 2016, a public question to be considered by the voters in the Kendall County Forest Preserve District regarding the raising of the Limiting Rate;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT, as follows:

SECTION 1. Recitals. The recitals set forth above are incorporated as a part of this Ordinance by this reference as findings of the President and Board of Commissioners of the Kendall County Forest Preserve District.

SECTION 2. Public Question on Limiting Rate. A public question shall be submitted to the voters of the Kendall County Forest Preserve District, County of Kendall, State of Illinois, at the November 8, 2016 general election (or at the next available election permitted by the general election law) as follows:

Shall the limiting rate under the Property Tax Extension Limitation Law for the Kendall County Forest Preserve District, Illinois, be increased by an additional amount equal to 0.00284% above the limiting rate, and be equal to 0.0235% of the equalized assessed value of the taxable property therein for levy year 2016, to improve, preserve and manage water resources; restore and protect forest preserve land along the Fox River; improve forests, watershed lands, and other natural areas; preserve and restore wildlife habitats; enhance flood control; construct and enhance trails, fishing access, bird watching and other recreational areas; and provide education programs, all in accordance with the purposes authorized by the Downstate Forest Preserve Act of the State of Illinois as amended, and with all expenditures subject to an annual audit?"	YES	
	NO	

The following supplemental information shall be included on the ballot in compliance with Section 18-190(a) of the Property Tax Extension Limitation Law, 35 ILCS 200/18-190(a):

(1) The approximate amount of taxes extendable at the most recently extended limiting rate is \$545,148, and the approximate amount of taxes extendable if the proposition is approved is \$670,301.

(2) For the 2016 levy year the approximate amount of the additional tax extendable against property containing a single family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$0.95.

(3) If the proposition is approved, the aggregate extension for the 2016 levy will be determined by the limiting rate set forth in the proposition, rather than the otherwise applicable limiting rate calculated under the provisions of the Property Tax Extension Limitation Law (commonly known as the Property Tax Cap Law).

SECTION 3. Filing. The Secretary of the Kendall County Forest Preserve District is hereby authorized and directed to file this authorizing Ordinance and other related matters with the appropriate election officials in accordance with applicable law.

DRAFT FOR COMMITTEE OF THE WHOLE REVIEW

SECTION 4. Effective Date. This Ordinance shall be in effect from and after its passage and approval in the manner provided by law.

APPROVED this 16TH day of August, 2016.

AYES:
NAYS:
ABSTAIN:
ABSENT:

Jeff Wehrli, President
Kendall County Forest Preserve District

ATTEST:

Elizabeth Flowers, Secretary
Kendall County Forest Preserve District

Preliminary, as of July 25, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: February 1, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

Debt Service Comparison

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
01/01/2018	772,890.83	2,205,000.00	2,977,890.83	3,236,387.50	258,496.67
01/01/2019	3,271,390.00	-	3,271,390.00	3,531,387.50	259,997.50
01/01/2020	3,396,210.00	-	3,396,210.00	3,656,387.50	260,177.50
01/01/2021	3,509,615.00	-	3,509,615.00	3,768,887.50	259,272.50
01/01/2022	3,862,015.00	-	3,862,015.00	4,118,887.50	256,872.50
01/01/2023	4,183,425.00	-	4,183,425.00	4,443,887.50	260,462.50
01/01/2024	4,427,425.00	-	4,427,425.00	4,688,887.50	261,462.50
Total	\$23,422,970.83	\$2,205,000.00	\$25,627,970.83	\$27,444,712.50	\$1,816,741.67

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	1,677,217.95
Net PV Cashflow Savings @ 2.337%(AIC)	1,677,217.95
Contingency or Rounding Amount	218.67
Net Present Value Benefit	\$1,677,436.62
Net PV Benefit / \$20,205,000 Refunded Principal	8.302%

Refunding Bond Information

Refunding Dated Date	2/01/2017
Refunding Delivery Date	2/01/2017

The \$1,816,741.67 projected refunding net savings equates to a \$22.95 reduction in taxes through 2024 per \$100,000 fair market value home in Kendall County.

To: Kendall County Forest Preserve District Committee of the Whole

From: David Guritz, Director

RE: Proposed Amendment of the District's General Use Ordinance

Date: August 10, 2016

During the July 2016 Committee of the Whole meeting, Commission consensus was reached to amend Section IX of the General Use Ordinance to allow for the general public to engage in field and team sports within the open areas of District preserves.

A proposed amendment was reviewed by the Programming and Events Committee and amended for presentation to the Committee of the Whole as follows:

Chapter Four – Regulation of Sports and Games

No person shall upon or in connection with any Property of the District:

Section IX – Field and Team Sports:

Play or engage in any club, league or sponsored team sport, athletic event, ~~outdoor or lawn games~~, or any such endeavor which by its nature ~~requires restricts public use and access of~~ open Areas or fields, except in those Areas designated by the Board as athletic fields or, if none are available, only in those Areas and for such a period of time ~~determined by the Director as defined by special use permit approved by the Executive Director, or other formal agreement approved by the Board of Commissioners,~~ in order to ensure the safe and equal use of the Preserve by others. This does not restrict use of open Areas or fields by the public to engage in active and/or passive recreational games and activities that limit disturbances and impacts to forest preserve grounds and natural resources.

To: Kendall County Programming and Events Committee
 From: Amy Martin, Equestrian Program Coordinator
 RE: Proposed Ellis Equestrian Center Pony Club
 Date: August 10, 2016

Quarterly Session	Season	Weeks	Sessions	Staff Hours per Session	Total Hours Per Quarter	Staff Costs per Quarter @ \$15 per Hour	Pony Club Tuition	Student Min	Student Max	Revenues Min	Revenues Max	Net Revenues Min	Net Revenues Max
Jan-March	Winter	12	6	3	18	\$270	\$60	5	9	\$300	\$540	\$30	\$270
April-June	Spring	12	12	3	36	\$540	\$120	5	9	\$600	\$1,080	\$60	\$540
July-Sept	Summer	12	12	3	36	\$540	\$120	5	9	\$600	\$1,080	\$60	\$540
Oct-Dec*	Fall	12	12	3	36	\$540	\$120	5	9	\$600	\$1,080	\$60	\$540
Program Net												\$210	\$1,890

*District staff recommends that the Ellis Equestrian Center Pony Club open for registration beginning with the October - December 2016 Quarterly Session

BILL OF SALE

Property: “Candyman” (Quarter Horse Mare)

Condition: As is, with an arthritic issue in the pastern joint. Approximate age: 17

Seller: Kathy Weiss
16453 S. Parker
Homer Glen, IL 60491

Purchaser: Kendall County Forest Preserve District
110 West Madison Street
Yorkville, Illinois 60560

Date of Commission Approval: August 16, 2016

Conditions of Acceptance/ No Warranty: For five hundred dollars (\$500.00) consideration to be paid in hand following a ten-day trial period, the Seller, Kathy Weiss, hereby transfers, assigns and delivers any and all right, title and interest to the Kendall County Forest Preserve District, and the Purchaser, Kendall County Forest Preserve District, hereby accepts all right, title and interest in the Property subject to the following terms and conditions:

1. Seller will transport and deliver the Property from the Seller’s stable, and Seller agrees to allow a ten-day trial period that shall commence on the first day following delivery to the Ellis House and Equestrian Center located at 13986 McKanna Road in Minooka, IL 60447 on or around August 17, 2016.
2. Upon successful conclusion of the ten-day trial period, Seller, Kathy Weiss, is entitled to either receive payment in hand of \$500.00 representing payment in full for “Candyman”, a 17-year old quarter horse mare, and the Purchaser, Kendall County Forest Preserve District, shall accept full and complete responsibility for property from the date the Property is accepted by the Kendall County Forest Preserve District, or the Seller will accept the return and responsibility for transport of “Candyman” from the Kendall County Forest Preserve District’s Ellis House and Equestrian Center to the Seller’s stable.
3. The Seller is not a seller of horses and disclaims to the fullest extent authorized by law any and all warranties, promises, whether express or implied, including warranties of merchantability and or fitness for a particular use and makes no promises, warranties or other representations regarding the horse’s conditions at the time of transfer, and by accepting the Property after a five-day trial period, the Purchaser accepts the Property “as is”.

4. The Seller on behalf of itself, its successors and assigns hereby forever waives and releases the Kendall County Forest Preserve District, its elected officials, employees, agents, volunteers and assigns from any and all known and unknown claims, actions, causes of action, damages, injuries, costs and fees related in any manner to acceptance of this transfer or the condition of the Property at the time of the transfer.

Kendall County Forest Preserve District, Illinois

Kathy Weiss, Homer Glen, Illinois

Jeff Wehrli, President

Kathy Weiss