

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

June 28, 2018

I. Call to Order

Commissioner Cullick called the Finance Committee meeting to order at 6:30 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Gilmour, Kellogg, and Cullick all were present. Commissioner Davidson entered the meeting at 6:42 pm.

III. Approval of Agenda

President Gilmour made a motion to approve the agenda as presented. Seconded by Commissioner Kellogg. All, aye. Opposed, none.

IV. Citizens to be Heard

There were no citizens to be heard.

V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$16,947.29

Commissioner Gryder made a motion to forward claims not-to-exceed \$16,947.29. Seconded by President Gilmour. Aye, all. Opposed, none.

Director Guritz reported that there were adds placed to advertise Ellis House and Equestrian Center.

VI. Capital Fund Budget -Updated Revenue and Expense Report Detail through May 31, 2018

Director Guritz reviewed the expenditure report. The report includes the yearly budget is and the YTD actuals. The individual projects that fall under the capital budget were discussed. Capital repairs is expected to use all of the budgeted amount while other items are expected to be less than the budgeted amount. All approved claims are included.

VII. Preserve Trail, Lawn and Edge Mowers (Harris, Hoover, Pickerill-Pigott and Little Rock Creek)

Director Guritz reported that the large mower at Ellis House and Equestrian Center was replaced. The goal is to replace the other mowers Harris and Hoover so that they will last

for 5 or more years. The mowers proposed for purchase are all used mowers that are in good shape.

VIII. Grubb Insurance Coverage Renewal for Equestrian Program Participants and Volunteers

Director Guritz reported that this is the third year that the insurance policy will be used. The premium has not increased. The details of the coverage were discussed.

IX. Baker Woods Farm Lease Agreement Bid Discussion – Field Access Issue

Commissioner Davidson entered the meeting.

Director Guritz reported that the soils were analyzed and bid packages were put together. There is difficulty bidding this space because of the lack of access.

The board recommended to check the lack of access issue. Other options for the access issue was discussed. Direction to check access and bid with the open condition of lack of access was given.

X. Midwest Environmental Consulting – Lead and Asbestos Inspection – Pigott Ranch House

Director Guritz reported that the grant looking to be applied for will not support the Pickerill house so there will not need to be a decision on the house. The grant will need to know the project extent of the Pigott house. The proposal was presented.

The board discussed adaptive uses for the Pickerill house and what will need to be done to convert the house for various uses.

XI. ComEd – Verde Consulting Energy Audit Results & Discussion

Director Guritz reported that ComEd reached out to the District to ask for interest for a group within ComEd. Pickerill-Pigott, Hoover, Ellis House, and Harris were all looked at for energy usage. The cover reports were reviewed. The program will pay for part of the changeover. The usages and payback periods will be reviewed.

The board gave direction to check on the true values of energy used in each of the cover reports and to check prices of supplies with Jim Smiley.

XII. Executive Session

None.

XIII. Other Items of Business

Director Guritz reported that the District exceeded expected revenue at Meadowhawk Lodge by \$3,000.00 YTD. There are 3 additional weddings booked, one of which being in 2019.

Director Guritz presented a report on the access to Henneberry. An estimate was given to complete the road to the preserve.

XIV. Citizens to be Heard

There were no citizens to be heard.

XV. Adjournment

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Meeting adjourned at 7:20 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District