

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

MARCH 15, 2017

I. Call to Order

Finance Committee Chairman Cullick called the meeting to order at 4:32 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Davidson, Gilmour, and Cullick all were present.

III. Approval of Agenda

Commissioner Davidson made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

IV. Citizens to be Heard

No public comments were offered by those in attendance.

V. Approval to Forward Claims in an Amount Not-to-Exceed \$103,579.08.

Commissioner Gilmour made a motion to forward claims to Commission in an amount not-to-exceed \$103,579.08. Seconded by Commissioner Davidson.

The Finance Committee reviewed the claims list.

Commissioner Cullick called the question. All, aye. Opposed, none.

VI. Trash and Recycling Services Account Audit Updates and Timeframe for Securing Competitive Quotes

Latreese Caldwell presented the draft call for quotations for trash and recycling services.

Latreese Caldwell also reported on progress with securing refunds and credits for overpayments. Director Guritz reported that the letter of notification for non-renewal of contract was sent to Allied/Republic services in accordance with the current contract terms.

Invitations to submit quote for trash and recycling service will be sent to the three trash service companies operating in Kendall County, with approval of contacts in April.

VII. FY 15-16 Audit Review – WIPFLI CPAs

Director Guritz reported that the final rating assigned to the District by Moody's is an A2 with a stable outlook. The Finance Committee deferred WIPFLI CPAs overview of the audit report to the Committee of the Whole.

VIII. RTP Grant Public Hearing Outcomes, Project Overview, and Application Deadline

Director Guritz presented a report on public hearing outcomes for the proposed grant-funded trail and parking lot improvements project at Millbrook South Forest Preserve.

The Finance Committee discussed the proposed trail, expressing concerns over preserve visitor safety at the rail crossing.

Director Guritz reported that members of the public attending did not support establishing an entrance off of Shagbark Lane, with permission needed from the Village of Millbrook.

The other possibility for a preserve entrance would require permission from Illinois Railway-Omnitrac, and with resident concerns anticipated as well.

IX. Review of Grant-Funded Property Acquisitions and Requirements

The District's Grants Consultant, Laura Stuart with Charles Schrader and Associates presented a chart showing progress with completing restoration and public access requirements for forest preserves purchased with support from State and Federal grants.

Public access improvements and additional restoration efforts are needed at Henneberry Woods, Fox River Bluffs, and Millbrook South Forest Preserves. Restoration efforts for Henneberry Forest Preserve planned for October 2017 will satisfy restoration requirements, with public access improvements pending. Fox River Bluffs restoration and initial public access improvements need to be completed in 2019. The proposed RTP grant for Millbrook South Forest preserve would satisfy public access requirements, with restoration work pending. Laura Stuart reported that the access gap for Millbrook South would impact the competitiveness of the District's grant application. The Finance Committee recommended moving forward with submission of a 2017 RTP grant application.

Laura Stuart presented an overview of forest preserves purchased and developed with outside grant funding.

Laura Stuart reported that public access improvements for the proposed Little Rock Creek acquisition will be relatively simple to complete.

Commissioner Davidson expressed that crop production in farm areas provides wildlife habitat. Director Guritz stated that while this may be true, the IDNR would likely not consider continued cropland production as satisfying conversion requirements.

Commissioner Davidson stated that a mixture of habitat areas may satisfy IDNR project restoration requirements.

Director Guritz stated that he would continue to explore grant application opportunities for completing all remaining projects with Land Cash Funds and the remaining capital fund balance.

X. Hoover Water Main Project Updates

Commissioner Gryder entered the meeting at 5:35 pm.

Director Guritz presented a report on main location activities, including a GIS exhibit showing the location of the Hoover water main infrastructure.

Director Guritz presented a progress report on efforts to determine possible cross connection of the District's water main services and the Boy Scout camp water main system.

Outreach to contractors is underway and will help determine what, if any, capping work remains.

Commissioner Davidson inquired into the location of shutoff valves. Director Guritz stated that most, but not all of the shutoff valves have been located, noting that two service line shutoff valves will require repair. A service line shutoff valve has not been located for Blazing Star bunkhouse.

XI. Executive Session

None.

XII. Citizens to be Heard

No public comments were offered by those in attendance.

XIII. Other Items of Business

Director Guritz reported that the negative outlook on the District's bond rating has been changed to stable. The Finance Committee reviewed the District's bond rating history, noting that it will take some time for the bond rating to improve.

XIV. Citizens to Be Heard

None.

XV. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Cullick. Commissioners Gilmour, Kellogg, and Cullick, aye. Opposed, Commissioner Davidson. Meeting adjourned at 5:30 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District