

**Facilities Management
Committee Meeting
2/3/20 at 4:00 PM
***111 W. Fox Street ***
*** Room 209 & 210 *****

- - - -Agenda Topics - - - -

Call to Order

- 1) Roll call
- 2) Determination of a Quorum
- 3) Approval of the January 2020 meeting minutes.
- 4) Approval of Agenda
- 5) Public Comment

Old Business/Projects – Updates

- 1) Animal Control Projects
 - a. 2020 H.V.A.C. Invitation to Bid
- 2) Sally Port Elevator Controls Project
- 3) Carpet Replacement Projects at the Courthouse
- 4) Sign project for new Illinois Statute for Single Use Bathrooms
- 5) Public Safety Center Door Release Buttons
- 6) Courthouse BCU Replacement Utilizing the U.S. Communities Contract

New Business/Projects

- 1) Chair Report
 - a. Solar Project Update
 - b. Forest Preserve Lease
 - i. Modification of Guritz lease at the Pickerill House
 - ii. License for Storage Space at the Pickerill House
 - iii. Renters Insurance/Flood Damage Insurance
 - iv. MOU between the Forest Preserve & Kendall County
 - c. County Board Room and Security Improvements Meeting
 - i. Dewberry cost for full CADD drawings
 - d. Darnell Cemetery Meeting – Shannon McNelis, Little Rock Township.
- 2) Mutual Ground New Space at the Courthouse
 - a. Mailroom Move
 - b. Sign Purchase
 - c. Furniture Move
- 3) Steiner Annual Generator Preventative Maintenance Contract Discussion
- 4) Health Department Dental Office
 - a. Review Kluber AE services proposal
- 5) RPZ Valve Repair/Replacement
- 6) Historic Courthouse Fire Alarm Panel Replacement

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
 - a. Reported vs. Completed, b. Work orders reported by building current month.
 - c. Work orders by work type current month.

Executive Session

Other Business

Public Comment

Questions from the Press

Adjournment

If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.