

KenCom Finance Committee Meeting Minutes
Held November 21st, 2019
1:04 p.m.

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Matt Prochaska	Kendall County Board Member	X	
Mike Peters	KCSO	X	
Bob Hausler	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	
James Jensen	Yorkville PD	X	

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, Assistant Director; Bonnie Walters, KenCom Administrative Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with all seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Prochaska made a motion to approve the agenda, seconded by Hausler. Discussion. All members present voting aye. Motion carried.

Nelson called for Correspondence – None

Staff Report – Bergeron gave a Personnel Report as follows: KenCom currently has one employee on FMLA leave. Two new employees, Dianne Biggs and Chris Rodriguez, started with KenCom on November 18th, 2019 and are currently in Phase 1 of KenCom’s training program. Training as follows: Pamela Hurtig and Jaymee Goodspeed attended “Positive Interactions with Difficult People” in DeKalb on October 22nd. Lynette Bergeron, Jen Stein, Adam Votava, Dianne Vaillancourt, Sara Berry and Ryan Shain attended the APCO/NENA IPSTA Conference in Springfield Nov 3rd-6th. Bonnie Walters attended Tyler Munis end user training November 12th and 13th. Lynette Bergeron, Jen Stein, Pamela Hurtig, Adam Votava and Jaymee Goodspeed will be attending Viper Administrative Training on Friday, November 15th, 2019. Telecommunicators attended Viper End User Training on Monday, November 18th and Tuesday, November 19th, 2019. Information as follows: KenCom is continuing discussions with Kendall County GIS in reference to future, ongoing GIS support and met with them on October 24th. A draft IGA is currently under review. Project Updates as follows: New World release 2019.1 was installed on the test environment on 9/27/19. KenCom goes live with the new Viper System on Thursday, November 21st. Grundy County went live on Friday, November 15th. KenCom continues to work with AT&T for the installation of IPFlex. AT&T stated it will still be thirty to sixty days before we go live with IPFlex. The next Tyler checkpoint call with CSAM, Kim Knutsen is scheduled for December 11th at 9:30 a.m. Power Phone Total Response, APCO Intellicom and Priority Dispatch EMD demos were conducted on Wednesday, October 23rd at Oswego Fire Station 1. Wireless 9-1-1 statistics for the month of October 2019 represented 88% of calls received.

Closed Session Meeting Minutes – None

Consent Agenda – Nelson called for approval of the consent agenda. Prochaska made a motion, seconded by Peters to approve the consent agenda, which includes approval of the October 2019 Treasurer’s Report, and the October 17th, 2019 Finance Committee Meeting Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report

Strategic Planning Committee Report – No Report.

Operations Board Chair Report – Bergeron gave an update as follows: there was discussion on the new Tyler software upgrade; the Memorandum of Kendall County Court Services was reviewed; new and updated policies were approved. Peters mentioned there was an amendment with the board up policy to include police in having the access to the board up companies if they needed their services.

Finance Committee Report:

Approval of Bills:

Operation Bills – Hausler made a motion to approve the November 2019 Operation Bills, in the amount of, \$257,419.55, seconded by Prochaska. Discussion. A roll call vote was taken with all seven members present voting aye. Motion carried.

Surcharge Bills – Prochaska made a motion to approve the November 2019 Surcharge Bills, in the amount of, \$69,413.61, seconded by Witek. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Somonauk Police/Fire – Nelson stated the resolution was adopted unanimously by the Village of Somonauk and was sent to the DeKalb County 911 Board. Witek stated at a meeting in Sandwich the Mayor of Sandwich portrayed KenCom as an agency that is not desirable for someone to want to do business with because of the way KenCom forced Somonauk to live by the law of their signed contract. Witek continued that everyone on the KenCom Finance and Executive Board’s, since the beginning, has only had the citizens of Somonauk’s best interest. Which means the KenCom dispatch capabilities are significantly better than what DeKalb has demonstrated. Nelson noted Somonauk has had nothing but neutral things to say about the situation after they agreed to it.

Grundy County 9-1-1 Backup/Microwave Radio Expansion /Fiber Connection – Bergeron stated it is scheduled to be completed by mid- December.

Microwave Radio/Radio Reception (Montgomery) – No Report

Upgrading Police 5 and/or Police 7 – Nelson stated the date of completion has moved to mid-December.

NG9-1-1 Grant Phone Upgrade – Bergeron stated they are live on the new system and other than a few bug’s it is going well.

Kendall County Probations MOU – Nelson stated KenCom is entering into a memorandum of understanding with Kendall County court services to dispatch their calls. Burgner made a motion to move the Kendall County Court Services Memorandum of Understanding to the Executive Board, seconded by Jensen. Discussion. All members present voting aye. Motion carried.

IGA's to Cover the Adoption for IPFlex subject to Attorney Approval – Nelson noted after a phone call with AT&T the IPFlex will be at the original agreed price.

2019/2020 Surcharge Budget – Bergeron reviewed the draft 2019/2020 Surcharge Budget. Prochaska made a motion to move the 2019/2020 Surcharge Budget forward to the Executive Board, seconded by Hausler. Discussion. All members present voting aye. Motion carried.

2019/2020 Operation Budget – Bergeron reviewed the draft 2019/2020 Operations Budget. Hausler made a motion to move the 2019/2020 Operations Budget forward to the Executive Board, seconded by Jensen. Discussion. All members present voting aye. Motion carried.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – Prochaska made a motion to destroy the April 19th, 2018 Finance Committee closed session audio, seconded by Witek. All members present voting aye. Motion carried.

Cyber Insurance – Discussed during budget discussions.

Request for Proposal, Joint Purchase of Radios, Accessories and Licenses for Multiple Agencies – Hausler made a motion to adopt the request for proposal response for buying radios with A Beep awarded to receive the purchase contract, seconded by Prochaska. Discussion. All members present voting aye. Motion carried.

AT&T IPFlex Contract Action – No Report

Any Other Business – None

Closed Session – None

Action After Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday December 19th, 2019 at the Public Safety Center - 9:00 a.m. Prochaska made a motion to adjourn the meeting, seconded by Hausler. All members present voting aye. Meeting adjourned at 1:47 p.m.

Respectively submitted,

Bonnie Walters
Recording Secretary