

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
December 18, 2018**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, December 18, 2018 at 9:00 am. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Judy Gilmour, Audra Hendrix, Matt Kellogg, John Purcell and Robyn Vickers. Members absent: Elizabeth Flowers, Tony Giles and Matt Prochaska.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gilmour moved to approve the submitted minutes from the Adjourned County Board Meetings of 11/20/18 and 11/27/18. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Gilmour moved to approve the agenda. Member Cesich seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Honoring Undersheriff Harold O. Martin, III

Member Purcell moved to approve the resolution honoring Harold O. Martin, III. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 18-54 is available in the Office of the County Clerk.

Honoring Terry F. Peshia

Members of the Peshia family were presented with a copy of the resolution.

RECESS

NEW BUSINESS

Meeting Schedule

Member Cesich moved to approve the 2019 county board meeting schedule. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

MONDAY		
Administration HR	1 st Monday of the month	5:30pm
Facilities Management	1 st Monday of the month	4:00pm
Law, Justice and Legislation <i>JAR</i>	<i>Location:</i> 2 nd Monday of the month	3:15pm
Health & Environment	3 rd Monday of the month	3:00pm
Historic Preservation	3 rd Monday of the month	6:30pm
Planning, Building & Zoning	Monday of the week before 2 nd Board Meeting	6:30pm
Zoning Board of Appeals	1 st Monday following Plan Commission Meeting	7:00pm
TUESDAY		
County Board (1 st Mtg)	1 st Tuesday of the month	6:00pm
Forest Preserve Commission (1 st Mtg)	1 st Tuesday of the month	6:00pm
ZPAC	1 st Tuesday of the month	9:00am
Forest Preserve Committee of the Whole	Tuesday of the week after 1 st Forest Preserve Commission	4:30pm
Highway Department <i>HWY</i>	<i>Location:</i> 2 nd Tuesday of the month	3:30pm
County Board (2 nd Mtg)	3 rd Tuesday of the month	9:00am
Forest Preserve Commission (2 nd Mtg)	3 rd Tuesday of the month	9:00am
Tax Board of Review <i>BOR</i>	<i>Location:</i> 2 nd & 4 th Tuesdays of the month	1:00pm
WEDNESDAY		
Administration HR	3 rd Wednesday of the month	5:30pm
Animal Control	4 th Wednesday of the month	8:30am
Forest Preserve Operations	1 st Wednesday of the month	6:00pm
Regional Planning Commission	4 th Wednesday of the month	7:00pm
Comprehensive Land Plan & Ordinance CMT	4 th Wednesday of the month	5:00pm
THURSDAY		
Committee of the Whole	Thursday of the week before the 2 nd County Board Meeting	4:00pm
Finance (1 st Mtg)	Thursday of the week before the 2 nd County Board Meeting	5:00pm
Finance (2 nd Mtg)	Thursday of the week after the 2 nd County Board Meeting	5:00pm
Forest Preserve Finance	Thursday of the week after 2 nd County Board Meeting	6:00pm
Labor & Grievance	Thursday of the week of the 2 nd County Board Meeting	5:30pm
FRIDAY		
Economic Development	Last Friday of every month	9:00am
Merit Commission <i>PSC</i>	<i>Location:</i> January 11, April 12, July 12, & October 11	3:30pm

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird updated the board on the installation of the tablets, annual report, Kencom Go live with the new CAD, and the Patrol division going paperless.

County Clerk

Revenue Report

11/1/18-11/30/18 11/1/17-11/30/17 11/1/16-11/30/16

Line Item	Fund	Revenue	Revenue	Revenue
County Clerk Fees		\$634.00	\$719.00	\$860.00
County Clerk Fees - Marriage License		\$810.00	\$720.00	\$630.00

	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$1,727.00	\$2,203.50	\$2,054.00
	County Clerk Fees - Recording	\$21,284.00	\$24,814.00	\$30,312.00
01010061205	Total County Clerk Fees	\$24,485.00	\$28,456.50	\$33,856.00
01010001185	County Revenue	\$29,438.00	\$29,717.75	\$29,337.00
38010001320	Doc Storage	\$12,649.00	\$14,575.00	\$17,374.00
51010001320	GIS Mapping	\$21,359.00	\$24,546.00	\$29,256.00
37010001320	GIS Recording	\$2,671.00	\$3,064.00	\$3,652.00
01010001135	Interest	\$30.70	\$25.94	\$50.92
01010061210	Recorder's Misc	\$638.00	\$3,781.75	\$1,107.50
81010001320	RHSP/Housing Surcharge	\$11,412.00	\$12,942.00	\$15,480.00
37210001575	Tax Certificate Fee	\$4,880.00	\$3,240.00	
37210001576	Tax Sale Fees	\$1,772.00	\$1,460.00	
37210001577	Postage Fees			
CK # 18555	To KC Treasurer	\$109,334.70	\$121,808.94	\$130,113.42

County Clerk, Debbie Gillette stated that bond documentation has been filed with the Circuit Court and sent to the Office of the Secretary of State for County Clerk & Records, County Sheriff and County Treasurer/Collector.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TWELVE MONTHS ENDED 11/30/2018

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	<u>2018 YTD %</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>
Personal Property Repl. Tax	\$400,000	\$348,693	87.17%	\$390,305	105.49%
State Income Tax	\$2,470,000	\$2,389,491	96.74%	\$2,672,458	111.35%
Local Use Tax	\$630,000	\$692,968	109.99%	\$626,562	100.25%
State Sales Tax	\$550,000	\$555,931	101.08%	\$557,243	116.09%
County Clerk Fees	\$400,000	\$351,296	87.82%	\$395,594	119.88%
Circuit Clerk Fees	\$850,000	\$795,800	93.62%	\$780,818	82.19%
Fines & Foreits/St Atty.	\$380,000	\$322,137	84.77%	\$341,067	79.32%
Building and Zoning	\$65,000	\$80,942	124.53%	\$93,241	150.39%
Interest Income	\$86,500	\$259,791	300.34%	\$128,780	343.41%

Health Insurance - Empl. Ded.	\$1,299,440	\$1,187,738	91.40%	\$1,190,343	94.02%
1/4 Cent Sales Tax	\$2,950,000	\$3,096,299	104.96%	\$2,917,549	99.92%
County Real Estate Transf Tax	\$440,000	\$459,166	104.36%	\$432,228	109.03%
Correction Dept. Board & Care	\$832,200	\$1,021,732	122.77%	\$1,081,057	123.55%
Sheriff Fees	\$245,000	\$191,845	78.30%	\$206,761	81.08%
TOTALS	\$11,598,140	\$11,753,830	101.34%	\$11,814,006	103.66%
Public Safety Sales Tax	\$5,068,000	\$5,310,378	104.78%	\$5,070,966	100.06%
Transportation Sales Tax	\$4,750,000	\$5,310,378	111.80%	\$5,070,966	106.76%

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 12 months the revenue and expense should at 100.00%

Treasurer, Jill Ferko presented the annual report to the County Clerk for filing; there is around a \$1.7 million surplus. Everything is in line for switching over to BlueCross BlueShield.

Clerk of the Court

Circuit Clerk, Robyn Ingemunson stated that they will have the report next month, union meeting will be on Tuesday, working on the AI Smart bench to get courtroom automated and paperless.

State's Attorney

No report.

Coroner

Description	**	Month: November 2018	Fiscal Year-to-Date	November 2017
Total Deaths		24	309	17/302
Natural Deaths		23	284	16/268
Accidental Deaths	*	1	16	1/24
Pending		0	0	0
Suicidal Deaths		0	6	0/9
Homicidal Deaths		0	1	0/1
Undetermined		0	2	0
Toxicology		1	32	0/32
Autopsies		0	28	0/28
Cremation Authorizations		16	176	7/173

Scenes Responded to:	Transported by Coroner's Office:	External Examinations:
2	0	1

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Accidental Death(s):

1. 11/15/2018 – Montgomery – 36-year-old, Male, Accidental Asphyxia due to Hanging

PERSONNEL/OFFICE ACTIVITY:

1. On November 2, Coroner Purcell attended the Drug Court Graduation ceremony.
2. On November 7, Coroner Purcell facilitated the first 'Lights of Hope' grief support group.
3. On November 15, Coroner Purcell attended the Elder Abuse Task Force meeting at the Kane County Sheriff's Office.

4. On November 18, Coroner Purcell attended the Executive Board meeting for the Illinois Coroners & Medical Examiner's Association in Chicago, Illinois.
5. On November 28, Coroner Purcell provided a presentation for Operation Impact at Oswego High School.

Coroner, Jacque Purcell reviewed the annual report.

Supervisor of Assessments

Supervisor of Assessments, Andy Nicoletti stated that the Board of Review is done with in person hearings and will be working on reviewing the files that did not request a hearing..

STANDING COMMITTEE REPORTS

Administration/HR

Consultant Services for GIS Department

Member Hendrix moved to approve the contract for consultant services with Bruce Harris & Associates for the GIS Department in an amount not to exceed \$3,000. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 18-36 is available in the Office of the County Clerk.

Finance

CLAIMS

Member Kellogg moved to approve the claims in an amount not to exceed \$5,679,436.07. Member Cesich seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$32,094.74, B&Z \$1,488.47, CO CLK & RCDR \$62.00, ELECTION \$5,090.92, ED SRV REG \$9,964.21, SHRFF \$34,435.56, CRRCTNS \$30,786.27, MERIT \$420.00, EMA \$1,242.47, CRCT CT CLK \$473.01, JURY COMM \$511.24, CRCT CT JDG \$5,461.37, CRNR \$1,133.99, PUB DFNDR \$92.50, ST ATTY \$34,125.99, BRD OF RVW \$3,212.50, SPRV OF ASSMNT \$3,783.50, TRSR \$3,075.83, EMPLY HLTH INS \$513,084.00, OFF OF ADM SRV \$433.33, INS & BNDG \$2,216.00, CO HWY \$1,511.25, TECH SRV \$9,059.13, KENCOM \$188,493.59, FAC MGT UTLTS \$620.62, LIABIL INSUR EXPS \$6,132.00, CO BRD \$62,314.73, CO BRDG \$34,978.42, TRANSPRT SALES TX \$307,739.18, HLTH & HMN SRV \$394,194.71, FRST PRSRV \$571.87, ELLIS HS \$299.98, ELLIS GRNDS \$139.70, ELLIS RDNG LSSNS \$467.10, ELLIS WDDNGS \$110.00, HOOVER \$1,825.13, ENV ED NTRL BGNNGS \$132.68, ENV ED LWS OF NTR \$13.96, GRNDS & NTRL RSRCS \$2,372.32, PCKRLL PGTT FP \$424.57, FP DBT SRV \$373,950.00, ANML CNTRL EXPND \$310.49, ANML CNTRL EXPS \$10.69, CNTY CLK AUTOMA EXPS \$134.00, CO RCDR DOC STRG \$5,687.85, HIDTA \$217,320.38, SHRFF RNG FND \$125.00, CO CMSRY FND \$1,336.60, COOK CO REIMB FND \$179.43, CRT SEC FND \$1,035.80, LAW LBRY FND \$4,570.00, JVNL JSTC CNCL \$2,650.00, KC DRG CT FND \$606.90, KAT \$135,095.23, ADMIN DBT SRV \$475.00, ENG/CNSLTG ESCRW \$2,136.18, SHRFF FTA FND \$5,800.95, VAC \$2,430.48, CRNR SPCL FND \$462.00, FP BND PRCDs '07 \$119.00, FP DBT SRV '07 \$3,229,411.25

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Coroner Claims

Chairman Gryder recused member Purcell from the vote; he shall be treated as if not here.

Member Kellogg moved to Approve Coroner Claims in an amount not to exceed \$1,595.99. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

STANDING COMMITTEE MINUTES APPROVAL

Member Hendrix moved to approve all of the Standing Committee Minutes and Reports. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

No reports.

Chairman's Report

Member Hendrix moved to approve the appointments. Member Purcell seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

Appointments

Judith Burks – Ethics Commission - 2-yr term - Expires March 2021

Ruben Rodriguez – Ethics Commission - 2-yr term - Expires March 2021
Sarah Walsh – Ethics Commission – 2-yr term – Expires March 2021
Tom Casey – Regional Plan Commission - 3-yr term - Expires January 2022
Benjamin A Schroeder – Regional Plan Commission - 3-yr term - Expires January 2022
Angela Zubko – Regional Plan Commission - 3-yr term - Expires December 2021

County Engineer Fran Klaas informed the board that Eldamain Road will be open to traffic on December 19, 2018.

The board meeting scheduled for January 2, 2019 has been cancelled.

ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Purcell seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 28th day of December, 2018.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk